



# ENFORCEMENT INSPECTIONS: Vacate Order Rescission Request Form

(FORM MUST BE TYPEWRITTEN)

Date: \_\_\_\_\_

PROPERTY INFORMATION/ADDRESS		
Borough:	Block:	Lot:
Street Address:		

REQUESTOR/CONTACT INFORMATION
Name:
Phone No.:
Email:

### Legal Occupancy of Property:

- 1-2 Family     Multiple Dwelling     Mixed Use     Commercial/Manufacturing     Vacant Lot

## SECTION 1: VACATE ORDER INFORMATION

Vacate Order No. \_\_\_\_\_  Full Vacate     Partial Vacate

Specify location of the Partial Vacate \_\_\_\_\_

## SECTION 2: RELATED SUMMONSES/VIOLATIONS

List all summonses and violations associated with the Vacate Order:

Summons No.		Summons No.		Summons No.	
DOB No.		DOB No.		DOB No.	

Describe the work done to resolve the violating condition(s) which necessitated the vacate, including any illegal occupancy:

## SECTION 3: PERMIT INFORMATION

List permits obtained for completed work:

Permit No. \_\_\_\_\_ Permit No. \_\_\_\_\_

Permit No. \_\_\_\_\_ Permit No. \_\_\_\_\_

**NOTE: Vacates issued for structural reasons require an assessment report or TR-1 form from a Registered Design Professional (PE or RA).**