

PURPOSE OF FORM

This form shall be filed for all equipment specified in 27-185 of the Building Code of the City of New York. Equipment Use Permits shall be issued only after inspections and test have been performed in accordance with 27-188 of the Building Code.

INSTRUCTIONS**SECTION 1: Filing Status**

- Provide the job number of the associated work.

SECTION 2: Type of Equipment

- Check (X) one box to indicate the type of equipment. If “Other” is selected, enter type online provided.

SECTION 3: Location

- Provide the Borough, block, lot, and Building Identification Number (BIN – optional) of the location where the work is being performed,
- Provide the house number and street name, or the special place name of the location where the work is being performed.
- If applicable, provide the apartment/condo numbers and/or floor numbers where job is being performed.

SECTION 4: Applicant

- Provide the last name, first name, middle initial, business name, phone number and address of the P.E. or R.A. who prepared the plans and specifications.
- Check (X) the appropriate box to indicate whether the applicant is a P.E. or R.A. If “Other” is checked provide the type in the space provided. Provide the license number of the applicant.
- If the application is being filed by an individual other than the applicant, provide the last name, first name, middle initial, business name, phone number and address of the filing representative.

SECTION 5: Equipment Specifications

- Provide the specifications of the equipment:
 - Provide the manufacturer’s name for each item.
 - Indicate the floor where the equipment will be installed.
 - Indicate the total number of items with identical specifications.
 - Provide the approval number(s) assigned by the Department of Buildings Material and Equipment Acceptance Division, the Board of Standards and Appeal and/or the serial number of the equipment.
 - Provide the capacity of the equipment and applicable units.

SECTION 6: Statements and Signatures

- Applicant shall sign the Statements and Signatures.
- Owner shall sign the Statements and Signatures authorizing the applicant to perform the work.