



DEPARTMENT OF CONSUMER AND WORKER PROTECTION (DCWP) LICENSING CENTER 42 Broadway, Lobby New York, NY 10004

nyc.gov/dcwp

NYC SMALL BUSINESS SUPPORT CENTER 90-27 Sutphin Blvd, 4th Floor Jamaica, NY 11435

Home Improvement Contractor Trust Fund Enrollment

Applicants who enroll in the Trust Fund must pay a \$200 fee to the New York City Department of Consumer and Worker Protection (DCWP) as part of the application process. **Please complete the information below to enroll your business in the Trust Fund.**

Important: Applicants who do not enroll in the Trust Fund must post and maintain a bond.

Legal Name of Business:	
Business's Trade or Doing-Business-As (DBA) Name, if applicable:	
Business Address:	

All payments to the Trust Fund will be held in trust by the Fund for the benefit of the licensed industry and are nonrefundable as long as the Fund exists. If the Fund dissolves, Fund monies will be distributed equally to Fund contributors who are licensed at the time the Fund dissolves.

Under certain conditions, DCWP may require that money held in the Trust Fund be used to pay amounts owed to consumers and fines owed to the Department. Additional information is available under 6 RCNY Section 2-224. Any payment of awards, fines, settlement agreements, claims, and/or judgments from the Fund does not relieve the licensee from legal obligations to satisfy DCWP orders, court judgments, and all applicable local, state, and federal rules and laws.

I have read and agree to the conditions outlined above and want to enroll in the Trust Fund.

Signature of License Applicant

Print Title/Position (if any)

Print Full Name

Date