

**NEW YORK CITY HOUSING AUTHORITY**

**COMMERCIAL SPACE APPLICATION FORM (CONT'D)**

**Company Name:** \_\_\_\_\_

**Initial Assets**

<b>Liquid Assets</b> (checking, savings, other)	
<b>Line of Credit</b>	
<b>Loan I</b>	
<b>Loan II</b>	
<b>TOTAL INITIAL ASSETS</b>	

**Startup Expenses**

<b>Initial Security Deposit</b> (2 month rent)	
<b>Improvements</b> (construction, design)	
<b>Professional Fees</b> (legal, accounting)	
<b>Equipment</b> (Furniture, fixtures, machinery, etc.)	
<b>TOTAL STARTUP EXPENSES</b>	

**Projected Cash Flow for the First 12 Months of the Lease Term**

	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	TOTAL
<b>PROJECTED SALES</b>													
<b>SALES/CASH RECEIPTS SUBTOTAL</b>													
<b>PROJECTED EXPENSES</b>													
Purchases/ Inventory													
Salaries													
Payroll Taxes & Benefits													
Supplies													
Repairs & Maintenance													
Advertising													
Accounting & Legal													
Rent													
Telephone													
Utilities (electric,etc.)													
Insurance													
Other Expenses													
Loan Payment I													
Loan Payment II													
<b>EXPENSES SUBTOTAL</b>													
<b>TOTAL CASH FLOW</b> (Subtract sales subtotal from expense subtotal)													