

THE NEW YORK CITY DEPARTMENT OF CITY PLANNING

NOTICE OF ADOPTION OF RULES

NOTICE IS HEREBY GIVEN PURSUANT TO THE AUTHORITY VESTED IN THE City Planning Commission pursuant to Sections 192, 197-c and 1043 of the New York City Charter, and pursuant to 3-702(18) of the Administrative Code of the City of New York, the New York City Planning Commission and the New York City Department of City Planning (collectively, "City Planning") propose to amend Chapter 2 of Title 62 of the Rules of the City of New York. The rule was published for comment in the City Record on February 4, 2008. The required public hearing on this rule was held on March 10, 2008.

Material to be added is underlined.

Section 1. Chapter 2 of Title 62, section 2-02(a)(1) of the Rules of the City of New York is amended to read as follows:

§ 2-02. Applications.

(a) Applications: general provisions. (1) Presentation of application. A request for any action shall be submitted to the Department of City Planning, Central Intake Room. The application must be submitted upon the proper forms for the action, as provided by the Department, including forms requesting information required for the "doing business database" established by Local Law 34 for the year 2007, and must be accompanied by all of the information and documents required by such forms in the appropriate number of copies specified thereon. For purposes of the acquisition of property by the City, pursuant to Section 2-01(e) and 2-01(k) of these rules, the applicant shall be the requesting agency and the Department of Citywide Administrative Services. For purposes of the approval of housing or urban renewal plans and projects or amendments thereof pursuant to City, State or Federal laws in accordance with Section 2-01(h) of these rules, the applicant shall be the New York City Department of Housing Preservation and Development or the New York City Housing Authority, as appropriate, or their designees.

When presented at Central Intake, the application shall be accompanied by payment of the required fee, if any. Central Intake will not accept incomplete applications or applications without the required fee.

Section 2. Chapter 2 of Title 62, section 2-02(a)(5) of the Rules of the City of New York is amended to read as follows:

(5) Certification of Completeness.

The Department or the Commission shall certify the application as complete when compliance has been achieved with all of the following:

(i) The standard application form, including for any application certified on or after April 14, 2008, forms requesting information required for the "doing business database" established pursuant to Local Law 34 for the year 2007, has been filled out in its entirety with all requested information presented in clear language.

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STATEMENT OF BASIS AND PURPOSE

This rule is promulgated pursuant to the authority of the City Planning Commission, under Sections 192, 197-c and 1043 of the New York City Charter, and pursuant to the authority of the Department of City Planning pursuant to Section 1043 of the New York City Charter and Section 3-702(18) of the Administrative Code of the City of New York. In accordance with Local Law 34 of 2007, City agencies must cooperate in the creation of a database (the “Doing Business Database”), the purpose of which is to keep a unified record of all entities and persons who are doing business with the City and to facilitate compliance with the New York City Campaign Finance Act. This rule will require that applications presented to City Planning include all forms necessary for the Doing Business Database.

This rule is also proposed to clarify that the applicant with respect to applications for approval of housing or urban renewal plans and projects pursuant to City, State or Federal laws in accordance with Chapter 2 of Title 62, section 2-01(h) of the Rules of the City of New York, is the housing agency of jurisdiction.