

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Repost

Internal Job Vacancy Notice

Civil Service Title: Administrative Engineer	Level: M-3	
Title Code No: 10015	Salary: \$54,740 - \$140,000	
Office Title: Director of Distribution Operations	Work Location: 59-17 Junction Blvd., Flushing, NY	
Division/Work Unit: BWSO/Distribution Operations	Number of Positions: 1	
Hours/Shift: 35 Hours/Day		
Job Description		
<p>Under executive direction of the Assistant Commissioner, with the widest latitude for independent judgment and decision making, the selected candidate will serve as Director of Distribution Operations for the Bureau of Water and Sewer Operations. Customarily perform managerial, administrative, and technical assignments of extraordinarily wide scope and great complexity requiring knowledge, skills and abilities consistent with the full mastery of civil engineering and extensive knowledge of related areas. Will provide guidance and direction for the operation of all downstate pumping stations and treatment plants and the operation of the in-city water supply distribution system. Oversee the preparation of the capital budget. Provide oversight to professional staff engaged in the management and coordination of large capital programs for the extension, replacement and augmentation of the distribution system. Has overall responsibility for two divisions with a headcount of 273+. Advise the Assistant Commissioner on matters that relate to the water supply distribution system.</p>		
Qualification Requirements		
<p>A valid New York State License as a Professional Engineer is required. In addition, candidate must have six (6) years of full-time paid experience in civil, mechanical, electrical, chemical or air pollution control engineering work, at least two (2) years of which shall have been as an Administrative Engineer.</p>		
Essential Skills		
<p>Expert knowledge of the operation of large municipal water systems. Excellent knowledge of all government laws regarding water quality, water quantity and the operation of the city's reservoirs. Excellent knowledge of New York City's capital budget procedures, operations, requirements, laws, etc.</p>		
To Apply:		
<p>Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume. The JVN# is located at the lower right CORNER of this page. NYC Department of Environmental Protection Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108 OR Via E-mail, please submit your resume in Adobe PDF or Microsoft Word placing the JVN# on the upper right corner of your resume as well as in the subject line to: Recruit@dep.nyc.gov</p>		
<p>For more information about DEP, visit us at: www.nyc.gov/dep Appointments are subject to OMB approval</p>		
Post Date: 10/26/2009	Post Until: 11/09/2009	JVN: 826-10-6863-WSOI

The City of New York is an Equal Opportunity Employer