

**City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

Upstate Job Vacancy Notice

Civil Service Title: Supervisor (<i>Watershed Maintenance</i>)	Level: 02	
Title Code No: 91314	Salary: \$58,023 / \$66,726 - \$69,795	
Office Title: Regional Manager	Work Location: Downsville, N.Y.	
Division/Work Unit: Water Supply/Western Operations Division	Number of Positions: 1	
Hours/Shift: 40 Hours/Day		
Job Description		
<p>Working in the Western Operations Division in the Grahamsville Region with duty station in Kingston and under general supervision, the selected candidate will perform various duties within the Kingston Laboratory and Office Facility. This 99,000 sf building is comprised of a state-of-the-art certified water quality laboratory and offices which includes significant mechanical, electrical, heating, ventilating, air conditioning and other process equipment that requires continuous operation and maintenance in order to meet laboratory system and office environmental regulations. The candidate will perform the following tasks: supervise operations and maintenance staff; oversee receiving areas; maintain building systems as needed; make repairs; maintain overall building cleanliness and site management; create work schedules and maintain a work order system; operate and interact with the Building management System and any other maintenance tracking programs. The candidate will ensure that the facility is in compliance with environmental health and safety regulations and DEP policies including, but not limited to, waste management, MSDS, safety liaison with contractors and DEP Operations staff. In addition, the candidate will have latitude and be expected to coordinate with other divisions within the NYCDEP and other municipal agencies.</p>		
Qualification Requirements		
<p>A four year high school diploma or its equivalent, plus three years of recent satisfactory experience in the operation, maintenance repair, construction or inspection of facilities, equipment and lands in a watershed area, including aqueducts, reservoirs, water and/or wastewater treatment plants; at least one year of which must have been in a supervisory capacity.</p> <p>For Assignment Level II- In addition to meeting the "Qualification Requirements" above, to be assigned to Assignment Level II, candidates must have one additional year of full-time satisfactory experience in a supervisory capacity, as described above, for a total of four years of experience.</p> <p>License Requirements: A Motor Vehicle Driver License valid in the State of New York. This license must be maintained during duration of employment.</p>		
Essential Skills		
N/A		
To Apply:		
<p>Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume. The JVN# is located at the lower right CORNER of this page. NYC Department of Environmental Protection Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108 OR Via E-mail, please submit your resume in Adobe PDF or Microsoft Word placing the JVN# on the upper right corner of your resume as well as in the subject line to: Recruit@dep.nyc.gov</p> <p>For more information about DEP, visit us at: www.nyc.gov/dep Appointments are subject to OMB approval</p>		
Post Date: 10/20/2009	Post Until: 11/03/2009	JVN: 826-10-6959-WS

The City of New York is an Equal Opportunity Employer