

**City of New York  
DEPT OF ENVIRONMENT PROTECTION**

**Citywide Job Vacancy Notice**

<b>Civil Service Title:</b> City Planner	<b>Level:</b> 04	
<b>Title Code No:</b> 22122	<b>Salary:</b> \$65,873 / \$75,754 - \$100,047	
<b>Office Title:</b> N/A	<b>Work Location:</b> 96-05 Horace Harding Expwy., 3 <sup>rd</sup> Floor	
<b>Division/Work Unit:</b> Bureau of Water Sewers Operations/Executive	<b>Number of Positions:</b> 1	
<b>Hours/Shift:</b> 35 Hours/Day		
<b>Job Description</b>		
<p>Working in the Bureau of Water and Sewer Operations Executive Division, with wide latitude for independent judgment, the selected candidate will perform complex analysis, planning and project management work for a range of initiatives including storm water, flooding, water distribution and emergency planning projects. The candidate will perform and supervise staff performing research, technical and policy analysis work regarding the bureau's planning and operations management systems. Candidate will work with the Bureau's GIS and other data management systems to analyze and support Bureau operations. Candidate will be responsible for coordinating strategic Bureau initiatives across a range of professions and other city agencies. Position may include attendance at meetings with the public as a representative of the Bureau.</p>		
<b>Qualification Requirements</b>		
<p>1. A baccalaureate degree from an accredited college and two years of satisfactory full-time experience in city planning; or  2. A satisfactory combination of education and/or experience that is equivalent to "1" above. Graduate education in city planning, urban planning, urban design, architecture, landscape architecture, transportation engineering, public administration, economic development or related fields may be substituted for up to two years of experience on the basis of 30 graduate semester credits from an accredited college for one year of experience. However, all candidates must have a baccalaureate degree.</p>		
<b>Essential Skills</b>		
<p>Candidate should have experience in city planning, water resource management, engineering, public administration or other related skills. Candidate should be proficient in Microsoft Word, Excel, and Power Point; GIS, Access or Crystal a plus. Candidate should have a minimum of one year of experience working in a related field.</p>		
<b>To Apply:</b>		
<p>Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.  The JVN# is located at the lower right CORNER of this page.  NYC Department of Environmental Protection  Recruitment Office: 59-17 Junction Boulevard -18<sup>th</sup> Floor - Flushing - NY 11373-5108  OR  Via E-mail, please submit your resume in Adobe PDF or Microsoft Word  placing the JVN# on the upper right corner of your resume as well as in the subject line to:  <a href="mailto:Recruit@dep.nyc.gov">Recruit@dep.nyc.gov</a></p>		
<p>For more information about DEP, visit us at: <a href="http://www.nyc.gov/dep">www.nyc.gov/dep</a>  NYC Residency is required within 90 days of appointment  Appointments are subject to OMB approval</p>		
<b>Post Date:</b> 11/02/2009	<b>Post Until:</b> 11/16/2009	<b>JVN:</b> 826-10-7070-WSO

**The City of New York is an Equal Opportunity Employer**