

**NEW YORK CITY FIRE DEPARTMENT  
BUREAU OF FIRE PREVENTION  
PUBLIC CERTIFICATION AND EDUCATION**

**NOTICE OF EXAMINATION FOR**

**Title:** Certificate of Fitness for the Supervision of Chemical Laboratories (C-14)

**Date of Test:** Written tests are conducted Monday to Friday (except legal holidays)  
9:00 AM to 2:30 PM.

**QUALIFICATION REQUIREMENTS**

1. Applicant must be at least 18 years of age.
2. Applicant must have a reasonable understanding of the English language.
3. Applicant must present a letter of recommendation from his/her employer. The letter must be on official letterhead and must state the applicant's full name, character, physical condition, experience, and address of premises where applicant will be employed.
4. Applicant must present one (1) form of satisfactory identification i.e., driver's license or passport.
5. Applicant must hold a degree in
  - Chemistry, Biology, Biochemistry, Environmental or Health Sciences, Medical Technology and Chemical, Environmental, Mechanical or Biomedical Engineering, or related field or
  - A.A.S degree and a completion of a course on laboratory safety provided by the employer or
  - 60 credits with minimum of 21 credits in science courses and a completion of a course on laboratory safety provided by the employer.
6. Applicant must present evidence of academic degree(s) or transcript to verify science courses.

**APPLICATION INFORMATION**

Application Fees: \$25.00 for originals and \$15.00 for renewals. The fee may be paid by credit card (no debit), in cash, money order, or personal check payable to New York City Fire Department. The \$25.00 fee must be payable by all applicants prior to taking the Certificate of Fitness test. Application forms are available at the Public Certification Unit, 1<sup>st</sup> floor, 9 MetroTech Center, Brooklyn, NY 11201.

**TEST INFORMATION**

**Test:** The test will be of the written, multiple choice type. A passing score of at least 70% is required in order to secure a Certificate of Fitness.