

**NEW YORK CITY FIRE DEPARTMENT
BUREAU OF FIRE PREVENTION
PUBLIC CERTIFICATION AND EDUCATION**

NOTICE OF EXAMINATION FOR

**Title: Consolidated Examination for Consolidated Certificate of Fitness for:
Dispensing CNG at a Full/Self Service Station, Supervision of a Self-Service
CNG Station, Maintenance of a CNG Facility and Supervision of a Full
Service CNG Station (C-99)**

Date of Test: Written tests are conducted Monday to Friday (except legal holidays)
9:00 AM to 2:30 PM.

QUALIFICATION REQUIREMENTS

1. Applicants must be at least 18 years of age.
2. Applicants must have a reasonable understanding of the English language.
3. Applicants must present a letter of recommendation from his/her employer. The letter must be on official letterhead and must state the applicant's full name, character, physical condition, experience, and address of premises where applicant will be employed.
4. Applicants must present two (2) forms of satisfactory identification i.e., driver's license and passport picture ID.

APPLICATION INFORMATION

Application Fees: \$25.00 for originals and \$15.00 for renewals. The fee may be paid in cash, money order, or personal check payable to New York City Fire Department. The \$25.00 fee must be payable by all applicants prior to taking the Certificate of Fitness test. Application forms are available at the Public Certification Unit, 1st floor, 9 MetroTech Center, Brooklyn, NY 11201.

TEST INFORMATION

Test: The test will be of the written, multiple choice type. A passing score of at least 70% is required in order to secure a Certificate of Fitness. Individuals with a license as a Professional Engineer (PE) or Registered Architect (RA) issued by the NYS Dept. of Education plus one year of fire protection or fire safety experience may have the written test waived. This procedure is the **Alternative Issuance Policy**. Applicants must submit required documentation as per Memorandum of Understanding. The Memorandum of Understanding is available at the Public Certification Unit, 1st floor, 9 MetroTech Center, Brooklyn, NY 11201. Call (718) 999-1986 for additional information and forms.