



## **POSITION DESCRIPTION:**

### **Operating Engineer**

Friends of the High Line (FHL) is the NYC Department of Parks & Recreation's non-profit partner working to ensure the park on the High Line is maintained as a great public place for all New Yorkers and visitors to enjoy. In addition to overseeing the maintenance, operations, and public programming for the High Line, Friends of the High Line is currently working to generate the essential private funding to help complete the High Line's construction and create an endowment for its future operations.

#### **Job Description**

The Operating Engineer is a full-time, year-round employee of Friends of the High Line. As a member of the Facilities Planning & Management team, the Operating Engineer will report to the Manager of Engineering Services and is expected to oversee the day-to-day maintenance, repair, and efficient operation of the High Line park and all building systems and equipment of the High Line's newly-constructed operations headquarters, a 4-story, 20,000sf, LEED silver-certified building which houses FHL's administrative and operations offices, public community spaces, a restaurant tenant, and a wide range of High Line operational functions.

#### **Primary Responsibilities**

- Operation, maintenance, and repair of all mechanical systems related to the High Line building and the High Line park. These systems include but are not limited to HVAC, life safety domestic water, irrigation, lighting, and drainage systems;
- Complete all work requests of supervisor or manager with diligence and attention to detail;
- Act as on-call, main point-of-contact to resolve emergency maintenance issues including shared maintenance responsibilities for the restaurant tenant;
- Operation, maintenance, and repair of water filters, softeners, piping and pumps used in conjunction with water distribution, including all sinks and toilet bowls, including all supply lines, drains, water lines, control devices and sprinkler systems;
- Operation, maintenance, and repair of all types of electrical motors and engines used to power pumps, compressors and fans;
- Maintenance of elevators except where serviced and maintained by specialized contractors;
- Operation, maintenance, and repair of the building automation systems including consoles, data gathering panels, remote sensors, and indicating devices;
- Operation, maintenance, and repair of sanitary sewer systems, sump pumps including basins, water closets, urinals and piping;
- Maintenance and repair of FHL-owned kitchen equipment.

#### **General Maintenance**

- Repairs on toilet facilities;
- Repairs on registers and radiators;
- Replacement of lamps and cleaning of light fixtures;
- Minor repairs on furniture and floors;
- Maintaining and/or replacing door hardware and locks;
- Maintenance painting in equipment rooms;

- Assist in the replacement of filters in the HVAC equipment;
- General cleaning in mechanical spaces and perimeter induction units;
- Miscellaneous handyman work requiring hand tools;
- Replacing fire extinguishers when needed;
- Additional tasks as assigned.

### **Requirements**

- Refrigeration machine operator's (RMO) license and a minimum of 2 to 4 years of experience in commercial building operations and maintenance;
- Experience in operation, maintenance and basic repair of HVAC systems;
- Knowledgeable in energy management systems, techniques, and operations;
- Excellent interpersonal skills in dealing with a wide range of co-workers, tenants, vendors, and members of the public;
- Possess any permits or licenses required by law or code;
- Ability and desire to work in a start-up facility, developing best practices for efficient operations of the building;
- Ability to handle multiple priorities with efficiency and accuracy with a commitment to maintaining high building standards;
- Ability to read schematic drawings and comprehend specifications;
- Ability and desire to train and mentor other members of the Maintenance Team;
- Proficiency with Microsoft Outlook, Office, and Excel;
- Ability to work overtime, weekends, and holidays as needed;
- Physical ability to squat, stoop, kneel, climb, work in confined spaces, in varying weather conditions, and lift items weighing up to 60 lbs;
- Valid driver's license.

### **To Apply**

Please submit your cover letter, resume, and salary requirements to [jobs@thehighline.org](mailto:jobs@thehighline.org). Only those whose applications are being considered will be contacted. No phone calls please.

Friends of the High Line is an equal opportunity employer and considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally-protected status.