

**OFFICE OF CHIEF MEDICAL EXAMINER
CITYWIDE JOB VACANCY NOTICE**

Civil Service Title: Medicolegal Investigator
Title Code No: 53299

Level: I
Salary: \$73,201 (Incumbent Rate)
\$85,080 (Maximum)

Office Title: Medicolegal Investigator
Division/Work Unit: Medicolegal Investigations

Work Location: OCME - Citywide
Number of Positions: 1

Hours/Shift: Forty hours per week; scheduled 4-5 days out of a seven day week including evenings, nights, weekends and holidays

JOB DESCRIPTION

The candidate for this position will become a member of the Medicolegal Investigative team. He/she will conduct death investigations that result from criminal violence, suicide, mechanical, environmental or industrial accidents, deaths in correctional facilities, sudden deaths unattended by a physician and any deaths that occur in suspicious or unusual manner. Selected candidate will be responsible for writing reports, maintaining statistical records, maintaining contact with medical doctors in connection with possible cases and following-up on behalf of Medical Examiners in connection to researching autopsy cases. Additional responsibilities include interviewing witnesses to obtain information, observing the death scene and preparing detailed descriptions; examining and taking possession of bodies and supervise their transport to the Medical Examiner's Office. The candidate will identify and establish evidentiary value of items and determine which items are to be taken into evidence; document evidence and direct its removal, while safeguarding its quality; establish and maintain chain of custody of evidence; obtain or coordinate positive identification affidavit, x-ray, dental records, descriptive evidence, and fingerprint records. They will identify immediate life threatening conditions and take/coordinate action to remove hazards; testify in court and provide information to family and authorized others as to cause of death, manner and circumstances as determined, thus providing counseling, understanding, and education.

QUALIFICATION REQUIREMENTS

1. A New York State license as a Physician Assistant with current Registration Certificates issued by New York State; plus either
 - a) Certification as a Physician Assistant by the National Commission on Certification of Physician Assistants (NCCPA) and two years of full-time satisfactory experience as a registered Physician Assistant; **or**
 - b) Four years of experience as a registered Physician Assistant.

Special Note:

Possession of an advanced degree in a health related field, or acceptable health related work experience prior to physician assistant education, may be substituted for up to six months of experience as a registered Physician Assistant.

OR

2. A current New York State license to practice as a Registered Professional Nurse, plus four years of full-time satisfactory experience as a Registered Nurse Practitioner.

A valid New York City Driver's License is required. The license, registration and certification must be maintained for the duration of the employment.

REQUIREMENT

SPECIAL NOTE: The selected will be required to provide a DNA sample by swabbing.

TO APPLY, PLEASE SUBMIT RESUME AND COVER LETTER TO:

Recruiter1
Human Resources
The Office of Chief Medical Examiner
421 East 26th Street, 10th Floor
New York, NY 10016
Fax: 212-323-1770

NO PHONE CALLS

NOTE: You may email resumes in a Word formatted document to: Recruiter1@ocme.nyc.gov

Please reference job posting number JVN: 816/11/CME/030 when applying for this position.

POST DATE: 12/22/10	POST UNTIL: 1/05/11	JVN: 816 / 11 / CME / 030 (Agency Code/ Fiscal Year/Number)
----------------------------	----------------------------	---