

WANT TO SEND IN A PAYMENT?

Checks payable to BERS should be sent to the following address:

Board of Education Retirement System
P.O. Box 21269
New York, NY 10087-1269

Please include your **member number**¹ on the check and a **brief description of the purpose of the payment**² (e.g. loan number) in the memo line located on the check or money order. This will ensure that your payments are processed efficiently and accurately.

For fast processing, please write a separate check for each loan. When BERS receives one check to cover more than one loan payment, it results in a delay in processing your payments.

022

DATE MM/DD/YYYY

PAY TO THE ORDER OF Board of Education Retirement System \$ 260.00

Two Hundred and Sixty Dollars / 100 DOLLARS

¹Member # 654321

MEMO ²For TDA Loan # 111222 Mary Smith MP

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