



**BOARD OF CORRECTION  
CITY OF NEW YORK**

**RESOLUTION OF THE BOARD OF CORRECTION  
SEPTEMBER 10, 2024 PUBLIC MEETING**

**WHEREAS**, New York City Charter § 626(b) authorizes the Board of Correction (“BOC” or “Board”) to “adopt rules to govern its own proceedings” and to “appoint an executive director to serve at its pleasure with such duties and responsibilities as the board may assign, and other professional clerical, and support personnel within appropriations for such purpose”;

**WHEREAS**, pursuant to this authority, the Board established Rules of Procedure which were last amended on June 5, 2023;

**WHEREAS**, Article VI of the Board’s Rules of Procedure, as amended on June 5, 2023, sets forth that the Board shall establish committees as it deems necessary and that the Board shall appoint members of each committee, taking into account the preferences and expertise of Board members and shall designate one committee member as chair;

**WHEREAS**, Article VI of the Board’s Rules of Procedure, as amended on June 5, 2023, further establishes that any Board member may propose the establishment of a committee and no Board member may simultaneously serve on more than two committees;

**WHEREAS**, on July 16, 2024, Board Chair Dwayne Sampson suggested amendments to the Board’s Rules of Procedure;

**WHEREAS**, on July 16, 2024, a majority of Board members voted to establish a committee to review the amendments to the Rules of Procedure proposed by Board Chair Sampson, comprised of Vice Chair Helen Skipper as committee chair, Board Chair Sampson (*ex officio*), Board Member Robert Cohen, and Board Member Barry Cozier;

**WHEREAS**, on September 4, 2024, the committee convened and voted on whether to advance Chair Sampson’s suggested Rules of Procedure amendments to the full Board, resulting in a tied vote;

**WHEREAS**, the committee did not reach a majority vote and consequently did not issue a committee resolution, the amendments as proposed by Chair Sampson and specified above were submitted to the full Board for a vote without changes or recommendations by the committee;

**WHEREAS**, Board Chair Sampson proposed amending Article IV § 1 of the Rules of Procedure to remove the executive director as an officer of the Board and to read as follows: “The officers of the Board shall be a Chair, to be appointed by the Mayor according to the New York City Charter, and eight (8) Board members. The Chair shall be a voting member of the Board.”;

**WHEREAS**, Board Chair Sampson proposed amending Article IV § 2 of the Rules of Procedure to read as follows: “The Chair shall be the chief executive officer of the Board, and s/he shall preside at all meetings of the Board and, ex officio, be a member of all committees of the Board.”;

**WHEREAS**, Board Chair Sampson proposed adding language to Article IV § 4 of the Rules of Procedure designating the executive director as chief operating officer of the Board;

**WHEREAS**, Board Chair Sampson proposed amending Article VI § 2 of the Rules of Procedure to read as follows: “The members of each committee shall be appointed by the Chair, who may designate one of them as chair. Each committee shall meet at such times and places as it shall determine.”;

**WHEREAS**, Board Chair Sampson proposed amending Article VI § 3 of the Rules of Procedure to read as follows: “Any Board member may propose establishment of a committee of the Board to the Chair.”;

**WHEREAS**, on September 10, 2024, through a roll call vote, five Board members (a majority) approved Chair Sampson’s proposed amendments, though two of the five Board members who voted in the affirmative disagreed with the provisions of Chair Sampson’s proposal that designated the chair as chief executive officer and the executive director as chief operating officer;

**WHEREAS**, following the vote, Board member Cozier introduced a motion to amend the approved Rules of Procedure to remove the language designating the chair as chief executive officer and the executive director as chief operating officer;

**WHEREAS**, seven Board members voted in favor of removing the language designating the chair as chief executive officer and the executive director as chief operating officer from the Rules of Procedure;

**NOW, THEREFORE, BE IT RESOLVED** that Article IV § 1 of the Rules of Procedure is amended to remove the executive director as an officer of the Board and to read as follows: “The officers of the Board shall be a Chair, to be appointed by the Mayor according to the New York City Charter, and eight (8) Board members. The Chair shall be a voting member of the Board.”;

**IT IS FURTHER RESOLVED** that Article VI § 2 of the Rules of Procedure is amended to read as follows: “The members of each committee shall be appointed by the Chair, who

may designate one of them as chair. Each committee shall meet at such times and places as it shall determine.”;

**IT IS FURTHER RESOLVED** that Article VI § 3 of the Rules of Procedure is amended to read as follows: “Any Board member may propose establishment of a committee of the Board to the Chair.”;

**IT IS FURTHER AND FINALLY RESOLVED** that a copy of this resolution be posted conspicuously on the Board’s website.

**At the Board’s September 10, 2024 meeting, the Board voted to approve the Resolution by a vote of 7 in favor and 1 abstention.**