



*Chairman Nicholas Himidian Jr. - District Manager William Rivera*

## Executive / Operations Committee Summary

Committee Chair: Brandon Ganaishlal

**September 16, 2019 – 6PM**

### Introduction

- A. Committee Description: The Executive & Operations Committee consists of the Chairperson of the Board, the First Chair, the Second Chair, the Secretary, Treasurer and District Manager (DM). This committee creates policy and recommendations in regards to the operation of the Board.
- **Old Business / DM Update**
    - A. Office Relocation / Design Update: DM Rivera informed committee that the contractor secured the work permits and hopes to start officer re-build in Oct and complete by the end of the year. The DM will be working with the contractor, landlord & DCAS on the planning and final design & equipment phases.
    - B. CB9 Annual Dinner Update: November 1, 2019 will be our Annual Appreciation Dinner and invites are going out. More detailed information will be disseminated in our October general board meeting.
    - C. Proposed Shelter – 1600 Randall Ave: DM Rivera updated committee on DHS response to our open letter to the Mayor. All letters in regards have been emailed to the Boards Members & DM will update the Board.
    - D. New Minutes Summary Pilot: The DM & Executive committee discussed more efficient options to document committee meetings.
    - E. PARs & Office Manager Description Update: Sanzida Talukder was hired on September 11, 2019 by Community Board 6 and will be leaving in October. The DM and committee discussed options after her departure.
    - F. New Board Member & Committee Assignment: The Chairperson will make the final decision on Committee assignments in the end of September and discuss further at our next full Board meetings.
    - G. NYCHA Committee Update: In collaboration with Committee Chair Nicholas Himidian, the DM recommended that this committee be a standing committee and integrated with housing. The Committee agreed and will discuss motion at our next full Board meeting.
    - H. CBMS: DM informed committee that program is going well & constantly working on updated tools.
    - I. CM Ruben Diaz Community Initiative funding: On July 10, 2019 DM Diaz allocated 30,000 dollars to CB9 for community programing in FY2020. The DM created a criteria & system with CM Diaz office and will explain this initiative in detail at each October committee meeting.
  - **District Manager Update:** DM William Rivera discussed his report with committee & will give an updated report at our next full Board meeting.

### OFFICE INFO

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