

Regardless of how the project work is portioned out, administration of the work remains the responsibility of the Registered Design Professional (RDP) who is the Applicant of Record (Applicant) in responsible charge or has verified Code and Zoning compliance of the drawings and installations for the project. Although there may be some specific projects that do not involve architectural or structural work, which may be completed by other professionals, it is important that the RDP maintain control of the entire project and understand when this applies under the NYC Department of Buildings and New York State regulations.

☑ Provide 'reference only' documents of legal existing conditions. These will speed up the plan review process for repairs by reducing comments and the frequency of repeat reviews.

☑ Required Documents

Based on scope of work, supporting documents or deferred submittals **must** be completed in order to obtain a permit. The following documents must be submitted:

- Plot/Lot diagram of streets and fence location(s)
- Minimum design loads
- Design drawings prepared by a NYS professional engineer or registered architect
- DOT permit, if the fence exceeds a distance of 3 feet onto the sidewalk