

SERVICE NOTICE

Site Safety License Types to Launch in DOB NOW: *Licensing*

Starting Wednesday, October 16, 2024, all Site Safety Coordinator, Site Safety Manager, and Construction Superintendent license applications, renewal submissions, card re-issuance requests and changes to information will be processed through **DOB NOW: *Licensing*** and will no longer be available in ***BIS Options***.

DOB NOW Login

Use your NYC.ID account to login to DOB NOW at nyc.gov/dobnow. If you need to create an NYC.ID account, visit nyc.gov/dobnowtips.

DOB NOW Training

The Department is conducting free training sessions to explain the new process and demonstrate how to use DOB NOW: *Licensing*. Visit the **DOB NOW Training Page** at nyc.gov/dobnowtraining to register for training and to access step-by-step guides, user manuals, and videos.

DOB NOW: *BIS Options* Applications

Any renewal and new license applications submitted in DOB NOW: *BIS Options* before October 16, 2024, will still have to be completed in DOB NOW: *BIS Options*, but all future transactions on that license will be performed in DOB NOW: *Licensing*.

License Card Reissuances & Changes to License Information

In-person requests and emails to the Licensing Unit will no longer be accepted. For renewals, license card reissuances, and requests to update current license information, login to DOB NOW, select **Licensing** and click **Manage Profile** to submit the new information

DOB NOW Inquiries & Support

To submit an inquiry about DOB NOW, visit the **DOB NOW Help Form** at nyc.gov/dobnowhelp.