

Applicant's Name _____ Borough _____ Block _____ Lot/s _____

**PARTNERSHIP/CORPORATE
DISCLOSURE STATEMENT FOR COMMERCIAL LEASING**

IF THE APPLICANT IS A PARTNERSHIP, CORPORATION OR NOT-FOR-PROFIT ORGANIZATION, PLEASE ALSO COMPLETE THE INDIVIDUAL DISCLOSURE STATEMENT FOR COMMERCIAL LEASING FOR EACH MEMBER WHO HAS AT LEAST 20% OWNERSHIP INTEREST IN THE BUSINESS ENTITY.

** ALL DISCLOSURE STATEMENTS MUST BE NOTARIZED**

Date _____

If any additional space is required for any response, attach additional pages to this document. All additional pages must be identified at the top with the applicant's name, borough, block and lot of the property requested for leasing and the page and number of the question to which the response corresponds.

Applicant's Name _____ Borough _____ Block _____ Lot/s _____

1. THE APPLICANT IS: (A) Partnership (B) Corporation (C) Not-for-Profit Organization
(CHECK ONE)

(A) _____ Partnership

(Name of Partnership)

(Employer ID #)

(Address)

(City)

(State)

(Zip Code)

(Telephone #)

(Date of Formation of Partnership)

(State of Formation)

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(B) _____ Corporation

(Name of Corporation) (Employer ID #)

(Address) (City) (State) (Zip Code)

(Telephone #)

(Date of formation of Corporation) (State of Formation)

(C) _____ Not-for-Profit Organization

(Name of Not-for-Profit) (Employer ID #)

(Address) (City) (State) (Zip Code)

(Telephone #)

(Date of Formation of Not-for-Profit) (State of Formation)

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2. LIST OF INDIVIDUALS IN BUSINESS ENTITY WITH A 20% OR GREATER OWNERSHIP OR VOTING INTEREST. AN INDIVIDUAL DISCLOSURE STATEMENT IS REQUIRED FOR ALL INDIVIDUALS LISTED BELOW.

Name _____ Date of Birth _____ Soc. Sec. # _____
Home Address: _____ Home Tele. #: _____
Business Address: _____ Bus. Tele. #: _____
Title: (held in business entity): _____
Occupation: (if other) _____

Name _____ Date of Birth _____ Soc. Sec. # _____
Home Address: _____ Home Tele. #: _____
Business Address: _____ Bus. Tele. #: _____
Title: (held in business entity): _____
Occupation: (if other) _____

Name _____ Date of Birth _____ Soc. Sec. # _____
Home Address: _____ Home Tele. #: _____
Business Address: _____ Bus. Tele. #: _____
Title: (held in business entity): _____
Occupation: (if other) _____

Name _____ Date of Birth _____ Soc. Sec. # _____
Home Address: _____ Home Tele. #: _____
Business Address: _____ Bus. Tele. #: _____
Title: (held in business entity): _____
Occupation: (if other) _____

Name _____ Date of Birth _____ Soc. Sec. # _____
Home Address: _____ Home Tele. #: _____
Business Address: _____ Bus. Tele. #: _____
Title: (held in business entity): _____
Occupation: (if other) _____

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3. Has the corporation owned, leased or managed any non-City owned real property (this includes residential, commercial, vacant land, etc.) in New York City within the last 5 years?
 Yes **No**

If yes, list the borough, block, lot, address, owner of record, dates owned, managed or leased (add additional page, if necessary).

BORO	BLOCK	LOT(S)	ADDRESS	OWNER OF RECORD/ADDRESS	DATES OWNED/MANAGED/LEASED
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4. Has the corporation defaulted on any obligations to pay any of the following?

Real Estate Taxes	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Water/Sewer Rents and Charges	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other Legally Mandated Charges	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If yes, please provide pertinent details of the default below or on a separate piece of paper.

- 5a. Are there any judgments currently outstanding against the corporation resulting from lawsuits brought by the City of New York or any of its Agencies?

Yes **No**

If yes, specify the type and amount of the judgment, the date, court, county and docket number.

- 5b. Are there any judgments currently outstanding against the corporation other than those stated above?

Yes **No**

If yes, specify the nature of litigation (court, county and docket number.)

6. Is the corporation currently a party in any lawsuit in which the Department of Citywide Administrative Services or Real Estate Services or the City of New York or any of its Agencies is also a party? If yes, specify the type and amount of the judgment, the date, court, county and docket number.

Yes **No**

7. Within the past ten (10) years, has the corporation been convicted of a crime(s)?

Yes **No**

If yes, identify the charges, the court(s) in which the corporation was convicted, and the disposition of each matter.

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8. Has the corporation had a lease, license or permit for the use or possession of property from the City of New York within the last 5 years? If yes, specify the address(es) of the property and the dates of the lease, license or permit.

_____ **Yes** _____ **No**

9a. Has the corporation defaulted on any of its obligations relating to any lease, license or permit for this property? If yes, specify the reason for the default.

_____ **Yes** _____ **No**

9b. Has the corporation defaulted on any of its obligations relating to **any** lease **at any time** with the City of New York? If yes, specify the reason for the default.

_____ **Yes** _____ **No**

10a. Has the corporation bid upon and/or purchased property from the City of New York within the last 5 years? If yes, specify the address of the property and date you bid and/or purchased this property.

_____ **Yes** _____ **No**

10b. Does the corporation have a mortgage with the City of New York? If yes, specify the property associated with this mortgage.

_____ **Yes** _____ **No**

11. Has the corporation defaulted on any of its obligations relating to the bid/purchase and/or mortgage of this property? If yes, specify the details.

_____ **Yes** _____ **No**

12. Has the corporation ever defaulted on any local, state, or federal government contract? If yes, specify the details.

_____ **Yes** _____ **No**

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13. Has the corporation ever been barred from bidding or declared not responsible by a local, state, or federal government agency, entity or authority? If yes, please explain.
_____ **Yes** _____ **No**

14. If corporate entity, is it in arrears on payments of any Federal, City or State of New York taxes, fees or charges?
_____ **Yes** _____ **No**

15. Please provide two (2) bank references:

BANK REFERENCES

Bank Name (1) _____	Bank Name (2) _____
Bank Address _____	Bank Address _____
Account # _____	Account # _____
Name on Account _____	Name on Account _____
Type of Account _____	Type of Account _____

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I understand that the City of New York (the City) will rely on the truthfulness of this disclosure statement and any financial statements, representations of net worth and credit information statements submitted as part of my bid (The Statement) in determining my eligibility to lease property. The City may obtain a credit report(s) on me in connection with this application or any lease or occupancy relating thereto. If I ask, the City will tell me whether it has obtained a credit report and the name of the credit bureau.

I hereby authorize the release of information to the Deputy Commissioner or designee of the New York City Department of Citywide Administrative Services, Real Estate Services, pertaining to applicant's payment of taxes, fees, charges or other obligations to the United States government and the City and State of New York by the appropriate agents of said governmental bodies.

I understand that this lease application and bid packet may be rejected by the City of New York. I further acknowledge that the property will not be used for any illegal purposes. I agree that if anything arises which changes any of the statements I have made, I will promptly notify the Department of Citywide Administrative Services in writing.

This Statement and all documents pertaining to the bid submission are intended to be a written instrument as defined in Article 175 of the Penal Law, and I understand that any false statement may be punishable as a Class E felony. If the Department of Citywide Administrative Services discovers any material misrepresentation, omission or false statement, the Department of Citywide Administrative Services will not grant me the right to lease, and I may be prohibited from leasing City-owned property.

1) Individual's Name (print)

1) Individual's Name (print)

2) Individual's Signature

2) Individual's Signature

Sworn to and subscribed before me this
_____ day of _____, 20____

Sworn to and subscribed before me this
_____ day of _____, 20____

Notary Public/Commissioner of Deeds

Notary Public/Commissioner of Deeds

Name of Entity (Print)

Name of Officer/Title

Signature of Officer

Sworn to and subscribed before me this
_____ day of _____, 20____

Notary Public or Commissioner of Deeds

Affix Corporate Seal