



# THE CITY RECORD

Official Journal of The City of New York

THE CITY RECORD  
U.S.P.S. 0114-660

Printed on paper containing  
40% post-consumer material

VOLUME CXXXVII NUMBER 57

THURSDAY, MARCH 25, 2010

PRICE \$4.00

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## THE CITY RECORD MICHAEL R. BLOOMBERG, Mayor

MARTHA K. HIRST, Commissioner, Department of Citywide Administrative Services.  
ELI BLACHMAN, Editor of The City Record.

Published Monday through Friday, except legal holidays by the Department of Citywide Administrative Services of the City of New York under Authority of Section 1066 of the New York City Charter.

Subscription—\$500 a year; daily, \$4.00 a copy (\$5.00 by mail) Periodicals Postage Paid at New York, N.Y.  
POSTMASTER: Send address changes to THE CITY RECORD, 1 Centre Street, Room 2208, New York, N.Y. 10007 - 1602

Editorial Office  
1 Centre Street, Room 2208  
New York N.Y. 10007-1602  
Telephone (212) 669-8252

Subscription Changes/Information  
1 Centre Street, Room 2208  
New York N.Y. 10007-1602  
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## PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

## CITY COUNCIL

### HEARINGS

### HEARING BY THE COMMITTEE ON RULES, PRIVILEGES AND ELECTIONS.

THE COMMITTEE ON RULES, PRIVILEGES AND ELECTIONS WILL HOLD A HEARING ON THURSDAY, MARCH 25, 2010 AT 10:30 A.M. IN THE COUNCIL CHAMBERS, CITY HALL, NEW YORK, NEW YORK 10007 ON THE FOLLOWING MATTER:

#### Appointment by the City Council

- **Preconsidered M.** Communication from the Richmond County Democratic County Committee recommending the name of Michael J. Ryan to the Council, regarding his appointment to the New York City Board of Elections pursuant to § 3-204 of the *New York State Election Law*. Should the Council appoint Mr. Ryan, he will serve for the remainder of a four-year term that expires on December 31, 2012.

#### AND SUCH OTHER BUSINESS AS MAY BE NECESSARY

A Calendar of speakers will be established in advance. Persons interested in being heard should write to the Honorable Christine C. Quinn, Speaker of the City Council, City Hall, New York, New York 10007, setting forth their name, representation and viewpoints.

Michael M. McSweeney  
City Clerk, Clerk of the Council

m19-25

## LANDMARKS PRESERVATION COMMISSION

### PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Title 25, chapter 3 of the Administrative Code of the City of New York (Sections 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) (formerly Chapter 8-A, Sections 207-6.0, 207-7.0, 207-12.0, 207-17.0, and 207-19.0), on Tuesday, **April 6, 2010 at 9:30 A.M.** in the morning of that day, a public hearing will be held in the Conference Room at 1 Centre Street, 9th Floor, Borough of Manhattan with respect to the following properties and then followed by a public meeting. Any person requiring reasonable accommodation in order to participate in the hearing or attend the meeting should call or write the Landmarks Commission no later than five (5) business days before the hearing or meeting.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF QUEENS 10-6293 - Block 148, lot 777- West Side of 48th Street, East Side of 47th Street, South Side of 39th Avenue, Roosevelt Court - Sunnyside Gardens Historic Gardens  
A Court, divided into eight rows comprised of 74 houses, covering most of the block bounded by 39th Avenue (north), 48th Street (east), Skillman Avenue (south), and 47th Street (west), designed by Clarence Stein, Henry Wright, and Frederick Ackerman, and built in 1927. Application is to establish a master plan governing the future installation of sidewalk planters.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF QUEENS 10-4750 - Block 148, lot 63-39-54 48th Street - Sunnyside Gardens Historic District  
A rowhouse with Colonial Revival style details designed by Clarence Stein, Henry Wright and Frederick Ackerman and built in 1925. Application is to legalize alterations at the rear facade completed without Landmarks Preservation Commission permits, and to install steps.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF QUEENS 10-6223 - Block 1475, lot 51-37-51 87th Street - Jackson Heights Historic District  
An Anglo-American Garden Home style house designed by C.F. McAvoy and built in 1924. Application is to legalize alterations to the areaway without Landmarks Preservation Commission permits.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF BROOKLYN 10-5208 - Block 2090, lot 27-215 Carlton Avenue - Fort Greene Historic District  
An early Italianate style brick house built c. 1856. Application is to legalize the installation of windows without Landmarks Preservation Commission permits.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF BROOKLYN 10-6270 - Block 1945, lot 8-357 Waverly Avenue - Clinton Hill Historic District  
A vernacular 19th century carriage house and residence. Application is to legalization alterations to the facade in non-conformance with Certificate of No Effect 02-6008, and the installation of security grilles without Landmarks Preservation Commission permits.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF BROOKLYN 10-6601 - Block 297, lot 6-219 Clinton Street - Cobble Hill Historic District  
A house originally built in 1845 and altered in the neo-Flemish style with rugged Romanesque features, by D'Oench & Simon in 1890-1891. Application is to modify a bay window.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF BROOKLYN 10-5646 - Block 443, lot 8-329 Smith Street - Carroll Gardens Historic District  
An Italianate style rowhouse built in 1872-73. Application is to install storefront infill, lighting and signage.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF BROOKLYN 10-6632 - Block 31, lot 14, 114-205 Water Street and 188 Plymouth Street - DUMBO Historic District  
A vacant lot. Application is to construct a new building. Zoned M1-4/R7A and M1-4/R7A.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF BROOKLYN 10-4746 - Block 2111, lot 1-1 Hanson Place - Williamsburgh Savings Bank-Individual and Interior Landmark  
A neo-Romanesque style bank and office building designed by

Halsey, McCormick & Helmer and built in 1927-29. Application is to legalize alterations in the lobby, install HVAC vents and a railing and move tables in the banking hall.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF BROOKLYN 10-6446 - Block 149, lot 75-9 Dekalb Avenue - Dime Saving Bank- Individual and Interior Landmark  
A neo-Classical style bank building and banking hall built in 1906-08 and enlarged and altered in 1931-32. Application is to install a barrier-free access lift.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 09-8164 - Block 175, lot 18-39 White Street - Tribeca East Historic District  
A Greek Revival style converted dwelling with Italianate style additions built in 1831-32 and 1860-61. Application is to construct a rooftop addition. Zoned C6-2A.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 10-5757 - Block 144, lot 40-60 Hudson Street - The Western Union Building- Individual and Interior Landmark  
A Dutch and German Expressionist style building and lobby designed by Voorhees, Gmelin and Walker and built in 1928-1930. Application is to alter building directories.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 10-0498 - Block 588, lot 66-316 Bleecker Street, aka 47 Grove Street - Greenwich Village Historic District  
An Italianate style building built in 1854. Application is to replace windows.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 10-6261 - Block 615, lot 86-247 West 12th Street - Greenwich Village Historic District  
A garage building built in 1923. Application is to enlarge an existing rooftop addition. Zoned R-6.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 10-6195 - Block 593, lot 13-3 Greenwich Avenue - Greenwich Village Historic District  
A one-story commercial building built in the 20th century. Application is to install storefront infill, signage and lighting.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 10-2364 - Block 588, lot 1-58 Barrow Street - Greenwich Village Historic District  
A house built in 1827. Application is to reconstruct the building and to raise the height of front facade and roof.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 10-5615 - Block 566, lot 1-11 Fifth Avenue - Greenwich Village Historic District  
An apartment building built in 1956. Application is to enclose a portion of a terrace.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 10-6504 - Block 572, lot 60-33 West 8th Street - Greenwich Village Historic District  
A Greek Revival style rowhouse built in 1833 and altered in the early 20th century to accommodate storefronts at the first and second floors. Application is to legalize the installation of display windows without Landmarks Preservation Commission permits.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 10-5801- Block 743, lot 70-336 West 20th Street - Chelsea Historic District  
A Victorian Gothic style parish hall built in 1871. Application is to excavate the basement, alter the stoop, install barrier free access ramps and demolish a section of the rear wall and install signage.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 10-3499 - Block 875, lot 34-139 East 19th Street - Gramercy Park Historic District  
A house originally built in 1842-43, and redesigned in the Mediterranean Revival style by Frederick Sterner in 1909. Application is to construct a rooftop bulkhead. Zoned R8B.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 07-2440 - Block 1400, lot 14-135 East 65th Street, aka 868-870 Lexington Avenue - Upper East Side Historic District

A neo-Federal style rowhouse designed by Edwin Outwater and built in 1903-1904. Application is to construct a rooftop addition. Zoned C1-8X.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 10-3999 - Block 1381, lot 777-21 East 66th Street - Upper East Side Historic District  
A neo-Gothic style apartment building designed by Fred F. French Company and built in 1921. Application is to construct a roof-top addition. Zoned C5-1.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 10-4479 - Block 1390, lot 163-12 East 76th Street - Upper East Side Historic District  
A building constructed in 1881-82 and altered in 1964 by James Casale. Application is to redesign the façade. Zoned R8-B LH-1A.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF MANHATTAN 09-9352 - Block 2064, lot 39-408-414 West 150th Street - Hamilton Heights Sugar Hill Historic District Extension  
A Renaissance Revival style apartment building designed by Moore & Landsiedel and built in 1900-1901. Application is to legalize the installation of windows and alterations to the entrance in noncompliance with Binding Staff Report 03-4942.

**CERTIFICATE OF APPROPRIATENESS**  
BOROUGH OF BRONX 10-4981 - Block 5816, lot 1857-274 College Road - Fieldston Historic District  
A Medieval Revival style house designed by Julius Gregory and built in 1926-27. Application is to construct a rear deck and alter windows.

m24-a6

## TRANSPORTATION

### ■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held at 55 Water Street, 9th Floor, Room 945 commencing at 2:00 P.M. on Wednesday, March 31, 2010. Interested parties can obtain copies of proposed agreements or request sign-language interpreters (with at least seven days prior notice) at 55 Water Street, 9th Floor SW, New York, NY 10041, or by calling (212) 839-6550.

**#1** In the matter of a proposed revocable consent authorizing 125 Broad Condominium to continue to maintain and use a conduit and pipes under and across Broad Street, north of South Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2010 to June 30, 2020 and provides, among other terms and conditions, for compensation payable to the City according to the following schedule:

(b)  
For the period July 1, 2010 to June 30, 2011 - \$14,528  
For the period July 1, 2011 to June 30, 2012 - \$14,951  
For the period July 1, 2012 to June 30, 2013 - \$15,374  
For the period July 1, 2013 to June 30, 2014 - \$15,797  
For the period July 1, 2014 to June 30, 2015 - \$16,220  
For the period July 1, 2015 to June 30, 2016 - \$16,643  
For the period July 1, 2016 to June 30, 2017 - \$17,066  
For the period July 1, 2017 to June 30, 2018 - \$17,489  
For the period July 1, 2018 to June 30, 2019 - \$17,912  
For the period July 1, 2019 to June 30, 2020 - \$18,335

the maintenance of a security deposit in the sum of \$18,400, and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

**#2** In the matter of a proposed revocable consent authorizing Rockwell Avenue Homeowners Association, Inc. to construct, maintain and use a force main together with a manholes, under, along and across Rockwell Avenue, northwest of Virginia Avenue, in the Borough of Staten Island. The proposed revocable consent is for a term of ten years from the Date of Approval by the Mayor and provides, among other terms and conditions, for compensation payable to the City according to the following schedule:

From the Date of Approval to June 30, 2010 - \$4,578/annum

For the period July 1, 2010 to June 30, 2011 - \$4,716  
For the period July 1, 2011 to June 30, 2012 - \$4,854  
For the period July 1, 2012 to June 30, 2013 - \$4,992  
For the period July 1, 2013 to June 30, 2014 - \$5,130  
For the period July 1, 2014 to June 30, 2015 - \$5,268  
For the period July 1, 2015 to June 30, 2016 - \$5,406  
For the period July 1, 2016 to June 30, 2017 - \$5,544  
For the period July 1, 2017 to June 30, 2018 - \$5,682  
For the period July 1, 2018 to June 30, 2019 - \$5,820  
For the period July 1, 2019 to June 30, 2020 - \$5,958

the maintenance of a security deposit in the sum of \$6,000 and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

**#3** In the matter of a proposed revocable consent authorizing The Mount Morris Park West Condominium to continue to maintain and use stoops and fenced-in areas on the west sidewalk of Mount Morris Park West, north of West 120th Street, and on the north sidewalk of West 120th Street, west of Mount Morris Park West, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2010 to June 30, 2020 and provides, among other terms and conditions, for compensation payable to the City according to the following schedule:

For the period from July 1, 2010 to June 30, 2020 - \$225/annum.

the maintenance of a security deposit in the sum of \$8,964.00 and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

**#4** In the matter of a proposed revocable consent authorizing 277 First LLC to construct, maintain and use a planted area on the northeast sidewalk of 1st Street, between Forth and Fifth Avenues, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from the Date of Approval by the Mayor and provides, among other terms and conditions, for compensation payable to the City according to the following schedule:

From the date of Approval by the Mayor - \$273/annum.

the maintenance of a security deposit in the sum of \$4,000 and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

**#5** In the matter of a proposed revocable consent authorizing Rutledge Estates LLC to construct, maintain and use manholes in the south sidewalk of Rutledge Street, east of Wythe Avenue, and in the east sidewalk of Wythe Avenue, south of Rutledge Street, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years and provides, among other terms and conditions, for compensation payable to the City according to the following schedule:

From the Date of Approval to June 30, 2010 - \$477/annum

For the period July 1, 2010 to June 30, 2011 - \$491  
For the period July 1, 2011 to June 30, 2012 - \$505  
For the period July 1, 2012 to June 30, 2013 - \$519  
For the period July 1, 2013 to June 30, 2014 - \$533  
For the period July 1, 2014 to June 30, 2015 - \$547  
For the period July 1, 2015 to June 30, 2016 - \$561  
For the period July 1, 2016 to June 30, 2017 - \$575  
For the period July 1, 2017 to June 30, 2018 - \$589  
For the period July 1, 2018 to June 30, 2019 - \$603  
For the period July 1, 2019 to June 30, 2020 - \$617

the maintenance of a security deposit in the sum of \$1,000, and the filing of an insurance policy in the minimum amount of \$250,000/\$1,000,000 for bodily injury and property damage for each occurrence in the aggregate amount of \$100,000.

m12-31

## PROPERTY DISPOSITION

### CITYWIDE ADMINISTRATIVE SERVICES

#### DIVISION OF MUNICIPAL SUPPLY SERVICES

##### ■ AUCTION

#### PUBLIC AUCTION SALE NUMBER 10001 - T

NOTICE IS HEREBY GIVEN of a public auction of City fleet vehicles consisting of cars, vans, light duty vehicles, trucks, heavy equipment and miscellaneous automotive equipment to be held on WEDNESDAY, APRIL 14, 2010 (SALE NUMBER 10001-T). Viewing is on auction day only from 8:30 A.M. until 9:00 A.M. The auction begins at 9:00 A.M.

LOCATION: 570 Kent Avenue, Brooklyn, NY (in the Brooklyn Navy Yard between Taylor and Clymer Streets).

A listing of vehicles to be offered for sale in the next auction can be viewed on our web site, on the Friday prior to the sale date at:  
<http://www.nyc.gov/autoauction> or  
<http://www.nyc.gov/autoauctions>

Terms and Conditions of Sale can also be viewed at this site. For further information, please call (718) 417-2155 or (718) 625-1313.

m18-a14

##### ■ SALE BY SEALED BID

#### SALE OF: 50,000 LBS. OF UNCLEAR BRASS WATER METERS.

S.P.#: 10018

DUE: April 1, 2010

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

DCAS, Division of Municipal Supply Services, 18th Floor, Bid Room, Municipal Building, New York, NY 10007.  
For sales proposal contact Gladys Genoves-McCauley (718) 417-2156.

m19-a1

## POLICE

### OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT.

The following listed property is in the custody, of the Property Clerk Division without claimants.

Recovered, lost, abandoned property, property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.  
Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

#### INQUIRIES

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

#### FOR MOTOR VEHICLES

(All Boroughs):

- \* College Auto Pound, 129-01 31 Avenue, College Point, NY 11354, (718) 445-0100
- \* Gowanus Auto Pound, 29th Street and 2nd Avenue, Brooklyn, NY 11212, (718) 832-3852
- \* Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2029

#### FOR ALL OTHER PROPERTY

- \* Manhattan - 1 Police Plaza, New York, NY 10038, (212) 374-4925.
- \* Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675.
- \* Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806.
- \* Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678.
- \* Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484.

j1-d31

## PROCUREMENT

*“The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City’s prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence.”*

## BUILDINGS

### CONTRACTS UNIT

#### ■ INTENT TO AWARD

*Services (Other Than Human Services)*

#### SUPPORT FOR METRIX PROPRIETARY SOFTWARE

– Sole Source – Available only from a single source - PIN# 81010ITX0075 – DUE 04-02-10 AT 3:00 P.M. – Any vendor who believes it is capable of providing such services may express its interest in doing so by writing to Benjamin S. Karan at the indicated address by the date and time indicated.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Buildings, 280 Broadway, 6th Floor  
New York, N.Y. Leesel Wong (212) 566-4183  
[lewong@buildings.nyc.gov](mailto:lewong@buildings.nyc.gov)

m24-30

## CITY UNIVERSITY

### ■ SOLICITATIONS

*Construction/Construction Services*

#### NURSING LAB UPGRADE AT YORK COLLEGE –

Competitive Sealed Bids – PIN# 04210YC20008 – DUE 04-29-10 AT 11:00 A.M. – Provide all labor, material and equipment required for interior renovations of existing rooms in the basement and first floor of the Nursing Lab at York College. Work to include interior demolition and installation of new lighting fixtures, A/V equipment Nursing equipment, floor and ceiling tiles, wall covering, wood veneer millwork, new doors and casework, new curtains on tracks, finish items as well as new sinks, electrical outlets, AV and data connections, air conditioning units, electric duct heaters; supply and return air ducts and grilles, new and renovated radiators and fire alarm equipment.

A mandatory pre-bid meeting and site visit has been scheduled for 10:00 A.M., Thursday, April 15, 2010 at the York College, Academic Core Building - Lobby, 94-20 Guy R. Brewer Boulevard, Jamaica, 11451.

Bidder shall: obtain and maintain throughout the term of the Contract, all required licenses, certificates and insurance to perform the Contract; be an organization doing business for a minimum of three (3) years prior to the Bid Opening Date; Bid Security - 10 percent Bid Bond or a 3 percent Certified check; attend the mandatory pre-bid conference and site visit; have satisfactorily completed work as evidenced by a project list and reference contacts from at least three (3) different prior contracts similar in size, scope and nature and

completed within the past three (3) years prior to the bid opening date; provide a \$10.00 non-refundable fee for plans and specifications, via a check or money order made payable to CUNY. MBE GOAL: 7.25 percent; WBE GOAL 4.75 percent.

The selection of a firm and submission of additional information, if any, will be made consistent with applicable laws and procedures. This project is governed by the NYS Procurement Lobbying Act (PLA) set forth in State Finance Law Sections 139-j and 139-k. The designated agency contact for this project is Michelle Bent, Contracts Dept. Website address: www.cuny.edu/constructionsolicitations

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
City University, 555 West 57th Street, 11th Floor, NYC, 10019. Michelle Bent - Phone: (212) 541-0440; Fax: (212) 541-0168, ddc.contractsdept@mail.cuny.edu

m25

**CITYWIDE ADMINISTRATIVE SERVICES**

**DIVISION OF MUNICIPAL SUPPLY SERVICES**

■ SOLICITATIONS

Goods

**GRP: JOHN DEERE TURF UTILITY PARTS** – Competitive Sealed Bids – PIN# 8571000674 – DUE 04-19-10 AT 10:30 A.M. – Request by fax (212) 669-7603 or email.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Citywide Administrative Services  
1 Centre Street, Room 1800, New York, NY 10007.  
Anna Wong (212) 669-8610, dcasdmssbids@dcas.nyc.gov

m25

■ VENDOR LISTS

Goods

**ACCEPTABLE BRAND LIST** – In accordance with PPB Rules, Section 2-05(c)(3), the following is a list of all food items for which an Acceptable Brands List has been established.

1. Mix, Biscuit - AB-14-1:92
2. Mix, Bran Muffin - AB-14-2:91
3. Mix, Corn Muffin - AB-14-5:91
4. Mix, Pie Crust - AB-14-9:91
5. Mixes, Cake - AB-14-11:92A
6. Mix, Egg Nog - AB-14-19:93
7. Canned Beef Stew - AB-14-25:97
8. Canned Ham Shanks - AB-14-28:91
9. Canned Corned Beef Hash - AB-14-26:94
10. Canned Boned Chicken - AB-14-27:91
11. Canned Corned Beef - AB-14-30:91
12. Canned Ham, Cured - AB-14-29:91
13. Complete Horse Feed Pellets - AB-15-1:92
14. Canned Soups - AB-14-10:92D
15. Infant Formula, Ready to Feed - AB-16-1:93
16. Spices - AB-14-12:95
17. Soy Sauce - AB-14-03:94
18. Worcestershire Sauce - AB-14-04:94

Application for inclusion on the above enumerated Acceptable Brand Lists for foods shall be made in writing and addressed to: Purchase Director, Food Unit, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-4207.

jy17-j4

**EQUIPMENT FOR DEPARTMENT OF SANITATION**

In accordance with PPB Rules, Section 2.05(c)(3), an acceptable brands list will be established for the following equipment for the Department of Sanitation:  
A. Collection Truck Bodies  
B. Collection Truck Cab Chassis  
C. Major Component Parts (Engine, Transmission, etc.)

Applications for consideration of equipment products for inclusion on the acceptable brands list are available from: Vendor Relations, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007. (212) 669-8610.

jy17-j4

**OPEN SPACE FURNITURE SYSTEMS - CITYWIDE**

– In accordance with PPB Rules, Section 2.05(c)(3), an Acceptable Brands List, #AB-17W-1:99, has been established for open space furniture systems.

Application for consideration of product for inclusion on this acceptable brands list shall be made in writing and addressed to: Vendor Relations, Department of Citywide Administrative Services, Division of Municipal Supply Services, 1 Centre Street, 18th Floor, New York, NY 10007, (212) 669-8610.

jy17-j4

**FINANCIAL INFORMATION SERVICES AGENCY**

■ INTENT TO AWARD

Services (Other Than Human Services)

**PERPETUAL LICENSE AND MAINTENANCE OF CERTAIN SOFTWARE PRODUCTS** – Sole Source – Available only from a single source - PIN# 12711CA00004 – DUE 03-29-10 AT 10:00 A.M. – The proposed contractor,

Compuware Corporation, has been selected via a Sole Source Procurement, pursuant to Section 3-05 of the Procurement Policy Board Rules. The vendor will provide software maintenance services for the proprietary software Abend-Aid and File-Aid for a term of three years beginning from November 1, 2010 to October 31, 2013 with an option to renew for another three years. Abend-Aid analyzes the causes of program failures. It provides an analysis of program errors and its offers suggestions to resolve these errors. File-Aid is a data management tool that is used to manipulate mainframe files and databases. Any vendor qualified to provide these services now or in the future should contact Marisol Cintron at (212) 857-1540 or email mcintron@fisa.nyc.gov.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Financial Information Services Agency, 450 West 33rd Street, 4th Floor, New York, NY 10001-2603.  
Marisol Cintron (212) 857-1540.

m22-26

**HEALTH AND HOSPITALS CORPORATION**

**The New York City Health and Hospitals Corporation is regularly soliciting bids for supplies and equipment at its Central Purchasing Offices, 346 Broadway, New York City, Room 516, for its Hospitals and Diagnostic and Treatment Centers. All interested parties are welcome to review the bids that are posted in Room 516 weekdays between 9:00 a.m. and 4:30 p.m. For information regarding bids and the bidding process, please call (212) 442-4018.**

j1-d31

■ SOLICITATIONS

Goods & Services

**ANGIOTECH BIOPSY INSTRUMENT** – Competitive Sealed Bids – PIN# 11210044 – DUE 04-01-10 AT 3:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Lincoln Hospital Center, 234 East 149th Street, Bronx, NY 10451. David Pacheco (718) 579-5989, david.pacheco@nychhc.org

m25

**HEALTH AND MENTAL HYGIENE**

■ INTENT TO AWARD

Goods

**7500 FAST DX INSTRUMENT, LAPTOP** – Sole Source – Available only from a single source - PIN# 10LB090301ROX00 – DUE 04-02-10 AT 3:00 P.M. – The NYC DOHMH intends to enter a Sole Source contract with Applied Biosystems, Inc., to provide Laptops that are pre-installed with software compatible with 7500 Fast Dx for H1N1 Influenza analysis. The term of the contract will be 4/01/10 to 3/31/11.

Any vendor that believes it can also provide these services for such procurement in the future is invited to indicate an expression of intent by letter to: Health and Mental Hygiene, 455 First Avenue, 12th Floor, New York, NY 10016. Geri Bell - Phone: (212) 447-2588; Email: gbell@health.nyc.gov

m22-26

**HEPATITIS TESTING KITS** – Sole Source – Available only from a single source - PIN# 10LB097101ROX00 – DUE 04-02-10 AT 3:00 P.M. – The NYC DOHMH intends to enter a Sole Source contract with Abbott Laboratories, Inc. to provide AxSYM Anti HCV Hepatitis C and AxSYM AUSAB Hepatitis B Testing Kits. The term of this contract 03/10/10 to 3/09/11, with an option to renew for an additional 2 years.

Any vendor that believes it can also provide these services for such procurement in the future is invited to indicate an expression of intent by letter to: Health and Mental Hygiene, 455 First Avenue, 12th Floor, New York, NY 10016. Geri Bell (212) 447-2588, gbell@health.nyc.gov

m22-26

**HOMELESS SERVICES**

**OFFICE OF CONTRACTS AND PROCUREMENT**

■ SOLICITATIONS

Human/Client Service

**CORRECTION: TRANSITIONAL RESIDENCES FOR HOMELESS/ DROP-IN CENTERS** – Competitive Sealed Proposals – Judgment required in evaluating proposals - PIN# 071-00S-003-262Z – DUE 06-27-11 AT 10:00 A.M. – CORRECTION: The Department of Homeless Services is soliciting proposals from organizations interested in developing and operating transitional residences for homeless adults and families including the Neighborhood Based Cluster Residence and drop-in centers for adults. This is an open-ended solicitation; there is no due date for submission.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Homeless Services, 33 Beaver Street, 13th Floor, New York, NY 10004.  
Marta Zmoira (212) 361-0888, mzmaira@dhs.nyc.gov

j6-20

**HOUSING AUTHORITY**

■ SOLICITATIONS

Construction/Construction Services

**REPLACEMENT OF APARTMENT ELECTRICAL PANELS** – Competitive Sealed Bids – PIN# EL9008779 – DUE 04-15-10 AT 10:00 A.M. – Bid documents are available Monday through Friday, 9:00 A.M. to 4:00 P.M., for a \$25.00 fee in the form of a money order or certified check made payable to NYCHA.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 11th Floor, New York, NY 10007. Gloria Guillo, MPA, CPPO - Phone: (212) 306-3121; Fax: (212) 306-5151 gloria.guillo@nycha.nyc.gov

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**HUMAN RESOURCES ADMINISTRATION**

■ SOLICITATIONS

Services (Other Than Human Services)

**JANITORIAL SERVICES** – Competitive Sealed Bids – DUE 04-29-10 AT 3:00 P.M. – PIN# 069-11-310-0004 - Janitorial Services - Queens  
PIN# 069-11-310-0007 - Janitorial Services - Brooklyn  
PIN# 069-11-310-0008 - Janitorial Services - Brooklyn  
PIN# 069-11-310-0009 - Janitorial Services - Brooklyn and Staten Island

Human Resources Administration is seeking to enter a contractual agreement with a commercial cleaning vendor with the organizational capacity and resources to provide comprehensive cleaning services at multiple Agency facilities. Vendor Source ID#: 67184.

A mandatory pre-bid conference will be held on Thursday, April 15, 2010 at 10:00 A.M. sharp at 180 Water Street, New York, NY 10038. In the Conference Room on the 7th Floor. HRA strongly encourages M/WBE participation.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Human Resources Administration, 180 Water Street 7th Floor, New York, NY 10038.  
Donna Wilson (212) 331-3524.

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■ AWARDS

Services (Other Than Human Services)

**AUTOMATED FS EMPLOYMENT/POS RESTRUCTURING PROJECT** – Intergovernmental Purchase – Judgment required in evaluating proposals - PIN# 069103103023 – AMT: \$185,500.00 – TO: Q.E.D. National, 350 Seventh Avenue, 10th Fl., New York, NY 10001.

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**INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS**

**AGENCY CHIEF CONTRACTING OFFICER**

■ INTENT TO AWARD

Services (Other Than Human Services)

**OPENGEO ENTERPRISE SUPPORT SERVICES** – Sole Source – Available only from a single source - PIN# 85810SS00032 – DUE 03-30-10 AT 3:00 P.M. – DoITT intends to enter into negotiations with OpenGeo to provide OpenGeo Enterprise support services. Any firm which believes it can provide the required service for this procurement or in the future is invited to indicate via email to acco@doitt.nyc.gov by March 30, 2010.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Information Technology and Telecommunication, 75 Park Place, 9th Floor, New York, NY 10007. Vito Pulito (212) 788-6285.

m23-29

**JUVENILE JUSTICE**

■ SOLICITATIONS

Human/Client Service

**PROVISION OF NON-SECURE DETENTION GROUP HOMES** – Negotiated Acquisition – Judgment required in evaluating proposals - PIN# 13010DJJ000 – DUE 06-30-11 AT 2:00 P.M. – The Department of Juvenile Justice is soliciting applications from organizations interested in operating non-secure detention group homes in New York City. This is an open-ended solicitation; applications will be accepted on a rolling basis until 2:00 P.M. on 6/30/11.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Department of Juvenile Justice, 110 William Street 14th Floor, New York, NY 10038.  
Chuma Uwechia (212) 442-7716, cuwechia@djj.

jy1-d16

## PARKS AND RECREATION

### CONTRACT ADMINISTRATION

#### ■ SOLICITATIONS

*Construction / Construction Services*

**RECONSTRUCTION OF CORPORAL JOHN A. SERAVALLI PLAYGROUND - RECONSTRUCTION OF LILLIAN WALD PLAYGROUND** – Competitive Sealed Bids – DUE 04-26-10 AT 10:30 A.M. – PIN# 8462010M237C01 - Reconst. Corporal John A. Seravalli Playground  
PIN# 8462010M201C01 - Reconst. of Lillian Wald Playground

Located at Hudson Street between Gansevoort and Horatio Street, Manhattan, known as Contract #M237-108M. Located on East Houston Street between PS 188 and Baruch Drive, Manhattan, known as Contract #M201-109M. This procurement is subject to participation goals for MBEs and/or WBEs as required by Local Law 129 of 2005.

Bid documents are available for a fee of \$25.00 in the Blueprint Room, Room #64, Olmsted Center, from 8:00 A.M. to 3:00 P.M. The fee is payable by company check or money order to the City of NY, Parks and Recreation. A separate check/money order is required for each project. The Company name, address and telephone number as well as the project contract number must appear on the check/money order. Bidders should ensure that the correct company name, address, telephone and fax numbers are submitted by your company/messenger service when picking up bid documents. Vendor Source ID#: 67361, 67362.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*  
*Parks and Recreation, Olmsted Center, Room 64  
Flushing Meadows Corona Park, Flushing, NY 11368.  
Juan Alban (718) 760-6771, Juan.Alban@parks.nyc.gov*

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### REVENUE AND CONCESSIONS

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**OPERATION OF FOOD SERVICE AT THE NEW AMSTERDAM PAVILION** – Competitive Sealed Proposals – Specifications cannot be made sufficiently definite - PIN# M5-RM-SB – DUE 05-03-10 AT 5:00 P.M. At Peter Minuit Plaza, Battery Park, Manhattan.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*  
*Parks and Recreation, The Battery Conservancy  
1 New York Plaza, Concourse, New York, NY 10004.  
Pat Kirchner (212) 344-3491, pkirchner@thebattery.org*

m16-29

## POLICE

### CONTRACT ADMINISTRATION UNIT

#### ■ AWARDS

*Construction Related Services*

**REPLACE TRAILERS FOR QUEENS AND BRONX TOW POUNDS** – Competitive Sealed Bids – PIN# 056090000668 – AMT: \$612,071.00 – TO: Nadler Mobile, LLC, 11 Harmony Road, Ste. #F, Spring Valley, New York 10977. VSID#: 60466.

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## SCHOOL CONSTRUCTION AUTHORITY

### CONTRACT ADMINISTRATION

#### ■ SOLICITATIONS

*Construction / Construction Services*

**STAIRWAY AND EXITS/BLOWER ROOM CEILING** – Competitive Sealed Bids – PIN# SCA10-006594-1 – DUE 04-13-10 AT 11:00 A.M. – PS 6 (Bronx). Project Range: \$1,520,000.00 to \$1,600,000.00. Non-refundable. Bid document charge: \$100.00, certified check or money order only. Make payable to the New York City School Construction Authority.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*  
*School Construction Authority, Plans Room Window  
Room #1046, 30-30 Thomson Avenue, 1st Floor  
Long Island City, New York 11101.  
Anthony Largie (718) 752-5842, alargie@nycsca.org*

m23-29

**FURNISH AND INSTALL NEW FLOORS** – Competitive Sealed Bids – PIN# SCA10-13266D-1 – DUE 04-12-10 AT 10:30 A.M. – Non-refundable bid document charge: \$100, certified check or money order only. Make payable to the New York City School Construction Authority. Bidders must be pre-qualified by the SCA.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*  
*School Construction Authority, Plans Room Window  
Room #1046, 30-30 Thomson Avenue, 1st Floor  
Long Island City, New York 11101.  
Stacia Edwards (718) 752-5849.*

m23-29

*Services (Other Than Human Services)*

**MICROFILM AND BLOWBACKS** – Competitive Sealed Bids – PIN# SCA-1007P – DUE 04-13-10 AT 11:00 A.M. NYC School Construction Authority (SCA) is requesting bids from qualified vendors to furnish services for Microfilm and Blowbacks. All vendors must be prequalified to receive a contract award with the SCA.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*  
*School Construction Authority, 30-30 Thomson Avenue  
Long Island City, NY 11101. Anthony Largie (718) 752-5842.*

m19-25

## TRANSPORTATION

### ■ INTENT TO AWARD

*Goods & Services*

**TWIC (TRANSPORTATION WORKER IDENTIFICATION CREDENTIAL) ENROLL YOUR OWN (EYO) SERVICES** – Sole Source – Available only from a single source - PIN# 84110MBSI502 – DUE 04-08-10 AT 5:00 P.M. – The Department of Transportation intends to enter into a Sole Source agreement with L-1 Identity Solutions Inc. – Enrollment Services Division (L-1), to obtain the necessary equipment and software in order to provide TWIC (Transportation Worker Identification Credential) Enroll Your Own (EYO) Services. The TWIC program is a federally mandated access control program promulgated by the Transportation Security Administration (TSA). Furthermore, TSA has contracted the enrollment services process of the program to Lockheed Martin (LMCO), as sole provider; and LMCO has further subcontracted the supply of necessary hardware and software, also as sole provider, to L-1. The equipment required under this agreement is to support access control measures of the TWIC Program and requires proprietary software in order to operate. Any firm which believes that it can also provide these equipment and software is invited to so indicate by letter to: Department of Transportation, 55 Water Street, 8th Floor, NY, NY 10041. Vincent Pullo, Agency Chief Contracting Officer. Email: vpullo@dot.nyc.gov. (212) 839-9292.

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### DIVISION OF FRANCHISES, CONCESSIONS AND CONSENTS

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**FRANCHISE FOR EXPRESS BUS SERVICE** – Request for Proposals – PIN# 84110MBAD507 – DUE 05-07-10 AT 2:00 P.M. – DOT's Office of Franchises, Concession and Consents is soliciting proposals for a non-exclusive franchise for unsubsidized bus lines providing common carrier express bus service to passengers along designated routes between the Borough of Manhattan and LaGuardia Airport and John F. Kennedy International Airport in the Borough of Queens and between those airports. The initial term of the Franchise Contract will be ten (10) years, followed by an optional renewal period of ten (10) years and a second optional renewal period of five (5) years. The renewals shall be exercised at the sole option of the Department of Transportation.

The Request for Proposals will be available online from: <http://www.nyc.gov/html/dot/html/about/rfpintro.shtml>. (Please press Ctrl plus click to follow the link or cut-and-paste or re-type the URL into your browser)

Hard copies may be obtained from Monday, March 22 through Thursday, May 6, 2010, from 9:00 A.M. to 3:00 P.M.

There will be a pre-proposal conference on Monday, April 12, 2010 at 2:00 P.M. at 55 Water St., N.Y., N.Y. Please contact the Authorized Department Contact for the room number. Attendees are asked to RSVP. Attendance by proposers is optional but strongly recommended.

All inquiries should refer to the Solicitation Number, should be submitted in writing and will be answered in writing. Fax Number: (212) 839-4834.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*  
*Department of Transportation, ACCO, Contract Management Unit, 55 Water Street, Ground Floor, New York, NY 10041.  
Owiso Makuku (212) 839-6550, franchises@dot.nyc.gov*

m22-a2

## AGENCY RULES

### BUILDINGS

#### ■ NOTICE

#### NOTICE OF ADOPTION OF RULE

**NOTICE IS HEREBY GIVEN**, pursuant to the authority vested in the Commissioner of the Department of Buildings by Section 643 of the New York City Charter and in accordance with Section 1043 of the Charter, that the

Department of Buildings hereby adopts the amendments to section 310-01 of Title 1 of the Official Compilation of the Rules of the City of New York, regarding classification of student apartments.

This rule was first published on January 22, 2010 and a public hearing thereon was held on March 1, 2010.

Dated: March 16, 2010 /s/ Robert D. LiMandri  
New York, New York Commissioner

**Title 1 of the Rules of the City of New York is amended by adding a new Chapter 300 and a new Section 310-01 to read as follows:**

#### Chapter 300 Use and Occupancy Classification

#### § 310-01 Student apartments.

- (a) **Scope.** This rule establishes criteria for determining when dwelling units are classified as student apartments and when the fire safety provisions of Chapter 9 of the Building Code are applicable to such apartments. Student apartments shall not include buildings or portions thereof classified or recorded on a certificate of occupancy or in other records of the Department or other agencies as a dormitory pursuant to Chapter 3 of the 2008 Building Code or Subchapter 3 of Chapter 1 of Title 27 of the 1968 Building Code or as an equivalent classification pursuant to the building code in effect prior to December 6, 1968.
- (b) **References.** See section BC 310.2 (definitions of apartment; apartment, student; family); section BC 907.2.9.1; Housing Maintenance Code section 27-2004(a)(4) (definition of family).
- (c) **Classification as student apartments.** Student apartment shall mean any apartment occupied or arranged to be occupied by students enrolled at a single accredited college or university and maintaining a common household pursuant to a lease, sublease, or occupancy agreement directly with such college or university, provided however, that the occupancy by fewer than four such students maintaining a common household and who are enrolled in a graduate program, a professional post-graduate program, or a continuing education program intended for adult learners beyond traditional undergraduate university or college age shall not be deemed a student apartment.
- (1) **Definition of "family" under the New York City Zoning Resolution.** Where the Zoning Resolution limits the use of a building to either a one-family or two-family residence, the number of occupants in such residence occupied as a student apartment shall be limited to four unrelated persons in accordance with the definition of "family" in Section 12-10 of the Zoning Resolution.
- (d) **Applicability of fire safety requirements.**
- (1) **Apartments converted to student apartment use on or after July 1, 2009.** An apartment first occupied as a student apartment on or after July 1, 2009 shall comply with the following requirements:
- where required by section BC 907.2.9.1, a fire alarm system complying with such section shall be installed;
  - the entire structure in which the dwelling unit is located shall be fully sprinklered, provided however, that a building previously approved as fully sprinklered in accordance with the laws in effect prior to July 1, 2009 shall suffice as fully sprinklered;
  - such occupancy shall not exceed the maximum occupancy contained in section 27-2075(a) of the New York City Housing Maintenance Code;
  - prior to commencement of such occupancy, and on an annual basis thereafter, such college or university shall submit a fire safety and evacuation plan for such dwelling units and other student apartments in the building that contains fire safety and evacuation procedures acceptable to the Fire Commissioner and is in compliance with any rules promulgated by the Fire Commissioner; and
  - the dwelling unit shall comply with additional occupancy and construction requirements as may be established by rule by the Housing Preservation and Development Commissioner; and
  - an application for construction document approval shall be submitted to the Department indicating the dwelling unit numbers to be converted to student apartments within the job description of such application, regardless of whether or not any construction activity will occur. A permit shall be issued and the project signed off prior to use as student apartments.
- (2) **Apartments converted to student apartment use prior to July 1, 2009.** The occupancy of an apartment first occupied as student apartment prior to July 1, 2009 may be continued without triggering the requirements of paragraph (1) of subdivision (d) of this section, provided that:
- the occupancy of such apartment is limited to no more than three students maintaining a common household; and
  - such apartment is thereafter occupied as a student apartment, although not



necessarily by the same students, provided that such student apartment is not vacant for a period in excess of 12 months.

(3) **Summary chart.** The chart in Figure 1 summarizes the applicability of fire safety requirements, but is not intended to supersede the text of paragraphs (1) and (2) of subdivision (d) of this section.

**Figure 1**  
**Summary chart of fire safety requirements**

		Pre-2008-code buildings (1968, 1938, etc)		2008-code buildings
		Unit converted to student apartment prior to July 1, 2009	Units converted to student apartments on or after July 1, 2009	Units created or converted to student apartments
UNDERGRADUATE	1 to 3 students in the apartment	Requirements of §310-01 (d)(1) are not applicable	Requirements of §310-01 (d)(1) are applicable	Requirements of §310-01 (d)(1) are applicable
	4 to 7 students in the apartment	Requirements of §310-01 (d)(1) are applicable	Requirements of §310-01 (d)(1) are applicable	Requirements of §310-01 (d)(1) are applicable
POST-GRADUATE	1 to 3 students in the apartment	Not deemed a student apartment	Not deemed a student apartment	Not deemed a student apartment
	4 to 7 students in the apartment	Requirements of §310-01 (d)(1) are applicable	Requirements of §310-01 (d)(1) are applicable	Requirements of §310-01 (d)(1) are applicable

(e) **Certificate of occupancy.** An amended certificate of occupancy need not be obtained in order to occupy an otherwise lawful apartment for use as a student apartment.

(f) **Records.** The college or university shall maintain records at the building that contains any student apartment, identifying the unit numbers of student apartments, the maximum number of students housed in each such unit, whether the students are post-graduate or are permitted to be undergraduate, and where applicable, whether the apartment was first occupied as a student apartment prior to July 1, 2009. Such records shall be available for inspection by the Department, the Fire Department, and the Department of Housing Preservation and Development. The college or university may be required to produce further records to substantiate compliance with this section.

STATEMENT OF BASIS AND PURPOSE

The foregoing rule is promulgated pursuant to the authority of the Commissioner of Buildings under Sections 643 and 1043(a) of the New York City Charter. The rule clarifies the fire safety requirements of the 2008 Building Code for student apartments and establishes when such requirements apply to dwelling units that were first occupied as student apartments prior to the effective date of the Construction Codes. The fire safety requirements clarified by this rule also include the requirement that student apartments only be located in buildings equipped throughout with automatic sprinkler protection. The rule also serves to establish that the sharing of an apartment by up to three post-graduate students is not a student apartment.

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**CONSUMER AFFAIRS**

**NOTICE**

**NOTICE OF ADOPTION**

Notice of Adoption of Rule Regarding Debt Collection Agencies.

NOTICE IS HEREBY GIVEN PURSUANT TO THE AUTHORITY VESTED IN the Commissioner of the Department of Consumer Affairs by Section 20-104 (b) of Chapter 1, and Sections 20-493 (a) and 20-493.2 (b) of Chapter 2, Title 20 of the Administrative Code of the City of New York, and in accordance with the requirements of Section 1043 of the New York City Charter, that the Department promulgates and adopts a new rule regarding requirements governing debt collection agency licensees.

These amendments were proposed and published on May 26, 2009. The required public hearing was held on June 26, 2009.

All material shown below is underlined as the entire text of the rule is new.

**RULE**

Section 1. Chapter 2 of Title 6 of the Rules of the City of New York is amended by adding a new subchapter S to read as follows:

**SUBCHAPTERS**  
**DEBT COLLECTION AGENCIES**

**§ 2-190 Documentation of the debt to be provided by debt collection agency.** (a) The written documentation identifying the creditor who originated the debt, which a debt collection agency is required to provide pursuant to § 20-493.2 (a) of the Administrative Code, shall be a copy of the debt document issued by the originating creditor or an

original written confirmation evidencing the transaction resulting in the indebtedness to the originating creditor. Computer documents or electronic evidence created or generated after default on the indebtedness shall not qualify as such confirmation.

(b) The written documentation itemizing the principal balance of the debt that remains or is claimed or alleged to remain due and all other charges that are due or claimed or alleged to be due, which a debt collection agency is required to furnish pursuant to § 20-493.2 (a) of the Administrative Code, shall consist of a copy of the final statement of account issued by the originating creditor and a document itemizing: (1) the total amount remaining due on the total principal balance of the indebtedness to the originating creditor and (2) each additional charge or fee claimed or alleged to be due that separately (i) lists the total for each charge or fee and the date that each charge or fee was incurred; and (ii) identifies and describes the basis of the consumer's obligation to pay it.

**§ 2-191 Disclosure of consumer's legal rights regarding effect of statute of limitations on debt payment.** (a) The information about the consumer's legal rights, which a debt collection agency is required to provide the consumer pursuant to § 20-493.2 (b) of the Administrative Code, shall be included in every permitted communication for each debt that the debt collection agency is seeking to collect that is beyond the applicable statute of limitations, and shall be: "WE ARE REQUIRED BY LAW TO GIVE YOU THE FOLLOWING INFORMATION ABOUT THIS DEBT. The legal time limit (statute of limitations) for suing you to collect this debt has expired. However, if somebody sues you anyway to try to make you pay this debt, court rules REQUIRE YOU to tell the court that the statute of limitations has expired to prevent the creditor from obtaining a judgment. Even though the statute of limitations has expired, you may CHOOSE to make payments. However, BE AWARE: if you make a payment, the creditor's right to sue you to make you pay the entire debt may START AGAIN."

(b) When delivered in writing, the required statement provided in subdivision a of this section shall be included, for each debt that is beyond the applicable statute of limitations, in at least 12 point type that is set off in a sharply contrasting color from all other type on the permitted communication, and shall be placed adjacent to the identifying information about the amount claimed to be due or owed on such debt.

**§ 2-192 Written confirmation of debt payment schedule or settlement agreement with consumer.** (a) The written confirmation of the debt payment schedule or settlement agreement with a consumer that a debt collection agency is required to furnish pursuant to § 20-493.1 (b) shall identify the originating creditor of the debt, the debt collection agency, the employee of such agency who concluded the debt payment schedule or agreement or the employee's direct supervisor, the name and address of the consumer, the date on which the debt payment schedule or agreement was made, the specific amount and due date of each payment, the address where the payments are to be mailed or where payment may otherwise be transmitted, any other terms of the debt payment schedule or agreement, and the conditions for satisfying the outstanding balance.

(b) Whenever a debt collection agency agrees to a debt payment schedule or a settlement agreement for debts originated by more than one creditor, such agency shall clearly and separately identify on such written confirmation the debt due to each originating creditor, the amount to be paid on each such debt, and how the payment the consumer makes shall be applied to each debt covered by the payment schedule or settlement agreement.

(c) Such written confirmation shall not include any terms or conditions that were not specifically agreed to by the consumer.

(d) Upon a consumer's payment of a debt as stated in the debt payment schedule or settlement agreement, the debt collection agency shall, within 21 calendar days after receipt of the final payment, send to the consumer a written confirmation of the satisfaction of the indebtedness that identifies the originating creditor and the original account number of the indebtedness.

**§ 2-193 Records to be maintained by debt collection agency.** (a) Unless otherwise prohibited by federal, state or local law, a debt collection agency shall maintain a separate file for each debt that the debt collection agency attempts to collect from each consumer, in a manner that is searchable or retrievable by the name, address and zip code of the consumer and the creditor who originated the debt the agency is seeking to collect. The debt collection agency shall maintain in each file the following records to document its collection activities with respect to each consumer:

- (1) A copy of all communications with the consumer.
- (2) A record of each payment received from the consumer that states the date of receipt, the method of payment and the debt to which the payment was applied.
- (3) A copy of the debt payment schedule and/or settlement agreement reached with the consumer to pay the debt.
- (4) With regard to any debt that the debt collection agency has purchased, a record of the name and address of the entity from which the debt collection agency purchased the debt, the date of the purchase and the amount of the debt at the time of such purchase.

(b) A debt collection agency shall maintain the following records to document its collection activities with respect to all consumers from whom it seeks to collect a debt:

(1) A monthly log of all calls made to consumers, listing the date, time and duration of each call, the number called and the name of the person reached during the call.

(2) Recordings of complete conversations with all consumers or with a randomly selected sample of at least 5% of all calls made or received by the debt collection agency and a copy of contemporaneous notes of all conversations with consumers. The method used for randomly selecting the recorded calls shall be included in the file where the tape recordings are maintained.

(3) A record of all cases filed in court to collect a debt. Such record shall include, for each case filed, the name of the consumer, the identity of the originating creditor, the amount claimed to be due, the civil court index number and the court and county where the case is filed, the date the case was filed, the name of the process server who served process on the consumer, the date, location and method of service of process, the affidavit of service that was filed and the disposition for each case filed. Such record shall be filed in a manner that is searchable or retrievable by the name, address and zip code of the consumer and the creditors who originated the debts that the debt collection agency is seeking to collect.

(4) The original copy of each contract with a process server for the service of process, and copies of all documents involving traverse hearings relating to cases filed by or on behalf of the debt collection agency. Such records should be filed in a manner that is searchable by the name of the process server.

(c) A debt collection agency shall maintain the following records relating to its operations and practices:

(1) A copy of all actions, proceedings or investigations by government agencies that resulted in the revocation or suspension of a license, the imposition of fines or restitution, a voluntary settlement, a court order, a criminal guilty plea or a conviction.

(2) A copy of all policies, training manuals and guides for employees or agents that direct, describe, suggest or promote how a collector is to interact with consumers in the course of seeking to collect a debt.

(d) The records required to be maintained pursuant to this section shall be retained for six years from the date the record was created by the debt collection agency, a document was obtained or received by the debt collection agency, a document was filed in a court action by the debt collection agency, or a training manual or employee guide was superseded, except that recordings of conversations with consumers shall be retained for one year after the date of the last conversation recorded on each completed recording tape.

**§2-194 Call-back number answered by natural person.**

(a) The call-back number to be answered by a natural person, which a debt collection agency is required to provide consumers pursuant to §20-493.1 (a) (i) of the Administrative Code, shall be a number for a telephone for which a call to that number shall be either (1) answered by a natural person qualified to address consumer inquiries concerning communications the debt collection agency has with consumers or (2) routed to such a natural person within 60 seconds after the call is linked to the debt collection agency's telephone line for such number and that shall be answered by such natural person within 60 seconds after the call is routed.

(b) The required call-back number shall be answered by a natural person as specified in subdivision (a) of this section during all times when a debt collection agency conducts business with consumers.

**Statement of Basis and Purpose.** Local Law No. 15 for the Year 2009 amended the Administrative Code of the City of New York to establish requirements for debt collection agencies. This rule sets out the required practices for debt collection agencies pursuant to that local law and specifies the records debt collection agencies are to maintain in order for the Department to enforce compliance with the applicable laws and rules. The Commissioner is authorized to promulgate these rules by section 20-104 (b) of the Administrative Code. Additionally, section 20-493.2 (b) of the Administrative Code, as added by Local Law No. 15, specifically authorizes the Commissioner to prescribe by rule the requirements of that subdivision.

Section 20-493.2 (b) prohibits debt collection agencies from contacting consumers about debts on which the statute of limitation has expired without first providing them with information about their legal rights in these circumstances. The clear purpose of this provision is to ensure that consumers understand that debt collection agencies cannot sue or threaten to sue a consumer for time-barred debts. The Department learned at the public hearings on collection practices that it held on June 13, 2008 that debt collection agencies were using various subterfuges to solicit payments that would toll the statute of limitations. Many consumers also do not know that making any payments on a time-barred debt tolls the statute of limitations. Nor do consumers know the steps they should take to effectuate their rights when they are sued on debts that are beyond the statute of limitations.

The Department is, therefore requiring the statement about the statute of limitations that is specified in section 2-192 of title 6 of the Rules of the City of New York to implement the requirement specified in section 20-493.2 (b) of the Administrative Code. The disclosure clearly informs consumers about how the statute of limitations prevents creditors from obtaining judgments, alerts them to steps that they must take to effectuate their rights, and advises them about the consequences of making payment on such debts should they choose to do so. The Department is also requiring

that the disclosures be included in each written communication about such debt in a manner that is sufficiently clear and conspicuous to attract consumers' attention.

Local Law No. 15 also enacted section 20-493.1, which requires debt collection agencies to furnish specific information in any permitted communication with consumers and to confirm in writing any debt repayment schedule or settlement agreement reached with the consumer. The local law also added section 20-493.2 (a), which prohibits a debt collection agency from attempting to collect a debt or to contact a consumer regarding a debt after the consumer requests verification of the debt until the agency furnishes the consumer with written documentation identifying the creditor and with an itemization of the outstanding balance claimed to be due.

To clarify and identify what steps debt collection agencies are required to take to comply with these requirements and to prevent consumers from being misled by communications that fail to make required disclosures in a clear and meaningful manner, the Department promulgates section 2-190 of title 6 of the Rules of the City of New York to clearly identify and describe the documentation to be furnished to comply with the requirements of section 20-493.2 (a); and section 2-192 of such title to specify the content of the payment schedule and settlement agreement that debt collection agencies are to include in the written confirmation they are required to furnish pursuant to section 20-493.1 (b).

The Department promulgates section 2-193 of such title to require that debt collection agencies maintain designated records of their collection activities that are necessary to substantiate that agencies properly and fully comply with the requirements governing their collection practices. Section 2-193 requires that debt collection agencies make the appropriate disclosures and provide the required documentation to consumers to enable the Department to enforce compliance with the applicable laws and rules. Debt collection agencies must maintain records for a period that will provide the Department with sufficient time to

investigate the history of the debt and that will ensure the availability of such records to substantiate the status of the debt during the time when legal action can still be taken to collect it.

Finally, the Department promulgates section 2-194 to address how the obligation to provide a call-back number that is to be answered by a natural person must be by someone qualified to address all matters that were the subject of the communication to the consumer, and how that requirement can be satisfied when using call routing technology.

**AMENDMENT REQUESTED:**  
Delete Levels Ia and Ib (Title Code Nos. 102510 and 102610) from the Clerical Associate title in Certification No. 46C-75

**CERTIFIED BARGAINING REPRESENTATIVE:**  
District Council 37, AFSCME, AFL-CIO, 125 Barclay Street, New York, NY 10007

BOARD OF CERTIFICATION

Karine Spencer  
DIRECTOR OF REPRESENTATION

**NOTICE OF PETITION REQUESTING AN AMENDMENT TO CERTIFICATION**

This is to acknowledge that the New York City Office of Collective Bargaining is in receipt of the Petition Requesting an Amendment to Certification described below:

**DATE:** March 16, 2010      **DOCKET #:** AC-54-10

**PETITIONER/EMPLOYER:**  
New York City Health and Hospital Corporation, 125 Worth Street, New York, NY 10013

**RECEIVED:** Petition Requesting an Amendment to Certification

**AMENDMENT REQUESTED:**  
Delete the title Associate Bookkeeper (Title Code No. 405270) from Certification No. 46D-75

**CERTIFIED BARGAINING REPRESENTATIVE:**  
District Council 37, AFSCME, AFL-CIO, 125 Barclay Street, New York, NY 10007

BOARD OF CERTIFICATION

Karine Spencer  
DIRECTOR OF REPRESENTATION

**SPECIAL MATERIALS**

**COLLECTIVE BARGAINING**

**NOTICE**

**NOTICE OF PETITION REQUESTING AN AMENDMENT TO CERTIFICATION**

This is to acknowledge that the New York City Office of Collective Bargaining is in receipt of the Petition Requesting an Amendment to Certification described below:

**DATE:** March 16, 2010      **DOCKET #:** AC-53-10

**PETITIONER/EMPLOYER:**  
New York City Health and Hospital Corporation, 125 Worth Street, New York, NY 10013

**RECEIVED:** Petition Requesting an Amendment to Certification

**CHANGES IN PERSONNEL**

DEPT OF PARKS & RECREATION  
FOR PERIOD ENDING 02/05/10

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE
KEARSE	ANA	80633	\$9.2100	RESIGNED	YES	12/25/09
LAFON	AVA	80633	\$9.2100	RESIGNED	YES	11/05/09
LAMPARIELLO	MARGARET M	1002C	\$60022.0000	PROMOTED	NO	01/17/10
LARSON	MARIT G	21744	\$78000.0000	INCREASE	YES	01/10/10
LAWRENCE	ANGELA E	80633	\$9.2100	RESIGNED	YES	01/07/10
LAWRENCE	RICCI J	92340	\$327.9500	INCREASE	YES	04/01/09
LOERKE	DAVID M	10124	\$52000.0000	RESIGNED	YES	01/17/10
LONERGAN	SUSAN	1002C	\$80288.0000	PROMOTED	NO	01/17/10
LOUIS	DAVID	60421	\$32962.0000	RESIGNED	NO	01/27/10
LOVELL	TRICIA	10124	\$57325.0000	RESIGNED	YES	01/27/10
MALCOLM	ANNETTE	80633	\$9.2100	RESIGNED	YES	12/06/09
MARTINEZ	GARY	81106	\$44051.0000	PROMOTED	NO	01/17/10
MATTHEWS	SHELIA	80633	\$9.2100	RESIGNED	YES	11/25/09
MAYFIELD	CATHY	80633	\$9.2100	RESIGNED	YES	01/09/10
MCCOLOGAN	PEARL-AN	80633	\$9.2100	RESIGNED	YES	01/06/10
MCKINNEY	CHARLES E	83008	\$115000.0000	DECREASE	YES	01/24/10
MCLEAN	ASHLEY K	06664	\$14.9000	APPOINTED	YES	01/13/10
MEDINA	EMELY	80633	\$9.2100	RESIGNED	YES	12/20/09
MERCHANT	ABRAHAM F	80633	\$9.2100	APPOINTED	YES	01/19/10
MERRITT	DARREN	1002C	\$53373.0000	PROMOTED	NO	01/17/10
MORALES	MARIA	80633	\$9.2100	RESIGNED	YES	01/09/10
MORGAN	JEANETTE R	80633	\$9.2100	RESIGNED	YES	12/30/09
MORRIS	EBONY T	80633	\$9.2100	RESIGNED	YES	12/29/09
MOY	JASON	56057	\$21.0000	APPOINTED	YES	01/25/10
MURCHISON-ALLMA	JOY	80633	\$9.2100	RESIGNED	YES	01/22/10
MURDOCK	MITCHELL J	22122	\$68000.0000	INCREASE	YES	01/10/10
NICHOLAS	KEE-WANA	80633	\$9.2100	RESIGNED	YES	12/11/09
NORRIS	DYANNE	1002C	\$53373.0000	PROMOTED	NO	01/17/10
OPOKU	BRIGITTA	80633	\$9.2100	RESIGNED	YES	12/10/09
OWENS	JEREMY C	81307	\$9.0000	APPOINTED	YES	11/24/09
PABON	SARITA V	80633	\$9.2100	RESIGNED	YES	12/20/09
PARK	ANTHONY	90641	\$14.0200	APPOINTED	YES	01/26/10
PERILLO	GABRIEL A	06664	\$14.9000	APPOINTED	YES	01/13/10
PINEYRO	PEDRO	90698	\$61287.0000	INCREASE	YES	12/15/09
PINK	SAMANTHA A	81309	\$42092.0000	RESIGNED	YES	12/30/09
POWELL	LONNIE	80633	\$9.2100	RESIGNED	YES	11/06/09
RATHOR	HARPREET K	10124	\$55000.0000	INCREASE	YES	01/10/10
RAYBE	KAREN	80633	\$9.2100	RESIGNED	YES	12/13/09
REILLY	KRISTEN	1002C	\$80046.0000	PROMOTED	NO	01/17/10
REYES	JOANNA	80633	\$9.2100	RESIGNED	YES	01/15/10
RILEY	ROZELL R	80633	\$9.2100	APPOINTED	YES	01/19/10
RIVERA	DEBRA	80633	\$9.2100	RESIGNED	YES	12/02/09
RIVERA	IRENE G	80633	\$9.2100	RESIGNED	YES	01/16/10
ROBINSON	DEIDRE L	80633	\$9.2100	RESIGNED	YES	12/31/09
RODRIGUEZ	VIRGINIA M	80633	\$9.2100	RESIGNED	YES	12/25/09
RODRIGUEZ PALOM	ESTHER	80633	\$9.2100	RESIGNED	YES	12/05/09
ROMAN	CHANTELLE	52406	\$13.5500	APPOINTED	YES	01/30/10
ROSENSTADT-BRES	SUSAN J	83008	\$93000.0000	INCREASE	YES	01/24/10
ROSS	BRENDA	80633	\$9.2100	RESIGNED	YES	12/31/09
RUPA	DANIEL	80633	\$9.2100	APPOINTED	YES	01/15/10
SIERRA	STACY A	80633	\$9.2100	RESIGNED	YES	01/03/10
SIVELLS	TANISHA	80633	\$9.2100	RESIGNED	YES	12/15/09
SMITH	KENYA M	80633	\$9.2100	RESIGNED	YES	12/23/09
SMITH	SHARLENE A	10124	\$56000.0000	INCREASE	YES	01/10/10
SPENCER	FITZROY	81309	\$44051.0000	INCREASE	YES	01/17/10
STFORT	MARIE	80633	\$9.2100	RESIGNED	YES	01/19/10
TEJADA FERNANDE	SHELLY H	80633	\$9.2100	RESIGNED	YES	12/16/09
WARING	MICHELLE	80633	\$9.2100	RESIGNED	YES	12/10/09
WARREN	JAMES	80633	\$9.2100	APPOINTED	YES	01/22/10
WHEELER	DAPHNE	80633	\$9.2100	APPOINTED	YES	01/11/10
WHITESSELL	STEVEN	21315	\$78110.0000	INCREASE	NO	01/24/10
WILEY	TIFFANY L	80633	\$9.2100	RESIGNED	YES	12/20/09
WILSON	ANITA	80633	\$9.2100	RESIGNED	YES	12/25/09
WRIGHT	TERESA	1002C	\$56801.0000	PROMOTED	NO	01/17/10
YUKELIS	RIMMA	1002C	\$79648.0000	PROMOTED	NO	01/17/10

DEPT. OF DESIGN & CONSTRUCTION  
FOR PERIOD ENDING 02/05/10

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE
BOHEIM	JENNIFER L	20127	\$71280.0000	APPOINTED	YES	01/19/10
CATO	BARBARA J	1002C	\$65034.0000	PROMOTED	NO	01/24/10
CATO	BARBARA J	10124	\$61330.0000	APPOINTED	NO	01/24/10
COLMONE	TONY	10209	\$13.4000	RESIGNED	NO	01/02/10
FLEMING	DONIQUE P	10251	\$35331.0000	PROMOTED	NO	01/24/10
FLEMING	DONIQUE P	11702	\$34400.0000	APPOINTED	NO	01/24/10

DEPT OF INFO TECHNOLOGY & TELE  
FOR PERIOD ENDING 02/05/10

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE
HARRISON	DALELA I	12749	\$40869.0000	APPOINTED	YES	01/19/10
JEAN-BAPTISTE	SARA	10209	\$10.2600	RESIGNED	YES	01/23/10
RAY	DENISE M	60215	\$39839.0000	APPOINTED	NO	01/24/10
RIVERS	NISHON	60215	\$44048.0000	APPOINTED	NO	01/24/10

CONSUMER AFFAIRS  
FOR PERIOD ENDING 02/05/10

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE
MAHON	CATHLEEN A	12935	\$140000.0000	INCREASE	YES	12/22/09
RASHID	VICTOR B	56058	\$32.8400	APPOINTED	YES	01/24/10
SRIKISHUN	DEVIND K	13631	\$25.2300	DECREASE	NO	03/03/09

DEPT OF CITYWIDE ADMIN SVCS  
FOR PERIOD ENDING 02/05/10

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE
BECKFORD	CHIKERA L	12626	\$45358.0000	APPOINTED	YES	01/19/10
ELSHEEMY	EZZAT A	40510	\$55380.0000	RETIRE	NO	11/18/09
GALLAGHER	JOHN	92071	\$312.9700	INCREASE	YES	01/17/10
LAL	ADDESH	12202	\$37899.0000	PROMOTED	NO	01/03/10
MENCHER	SARAH	12626	\$62500.0000	APPOINTED	YES	01/19/10
SAPHYR	PIERRE D	10116	\$7.3500	APPOINTED	YES	01/26/10
SOTO	NOEMI	10251	\$44858.0000	RETIRE	NO	01/22/10
TEN-POW	IVAN G	34171	\$46120.0000	RETIRE	YES	01/30/10
TSU	SEVERO	56056	\$28421.0000	DECREASE	YES	01/14/10
WRIGHT	MELISSA	12627	\$80000.0000	APPOINTED	YES	01/19/10

DISTRICT ATTORNEY-MANHATTAN  
FOR PERIOD ENDING 02/05/10

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE
DRAUS	LAUREN A	56057	\$37778.0000	RESIGNED	YES	07/26/06
FRIEDMAN AGNIFI	KAREN P	30114	\$160000.0000	APPOINTED	YES	01/19/10
GREENE	CAITLIN S	56057	\$39693.0000	APPOINTED	YES	01/19/10
KARDIAN	KIMBERLY A	56057	\$36084.0000	APPOINTED	YES	01/19/10
LLAMBELIS	LILLIAN	30114	\$133000.0000	APPOINTED	YES	01/17/10
MACFADYEN	JAMES C	56057	\$36084.0000	APPOINTED	YES	01/19/10
NAVRATIL	STEPHEN A	56057	\$43000.0000	RESIGNED	YES	01/29/10
PHILLIPS	PAMELA A	56058	\$62000.0000	APPOINTED	YES	01/19/10
RIJO	PATRICIA M	56057	\$43264.0000	RESIGNED	YES	01/17/10

BRONX DISTRICT ATTORNEY  
FOR PERIOD ENDING 02/05/10

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE
CRUMP	KHALID T	30830	\$44740.0000	APPOINTED	YES	01/19/10
DORSAINVIL	PETERSON	52406	\$24756.0000	APPOINTED	YES	01/19/10
JACK	LAZETTE F	56056	\$27421.0000	RESIGNED	YES	01/24/10
LOWERY	ETASHA Y	56057	\$32321.0000	RESIGNED	YES	01/13/10
NUNEZ	ALFREDO	30830	\$44740.0000	INCREASE	YES	01/19/10
WARNER	MERIDITH L	56057	\$32321.0000	APPOINTED	YES	01/19/10

DISTRICT ATTORNEY KINGS COUNTY  
FOR PERIOD ENDING 02/05/10

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE
ASKEW	LAKINDRA S	56057	\$47000.0000	APPOINTED	YES	01/19/10
HADZAJ	SARANDA	10212	\$35396.0000	APPOINTED	YES	01/19/10
KUNTSEVICH	KATERYNA	56056	\$16.1100	RESIGNED	YES	01/18/10

DISTRICT ATTORNEY QNS COUNTY  
FOR PERIOD ENDING 02/05/10

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE
BRITTLE	KATHRYN M	30114	\$54000.0000	INCREASE	YES	01/13/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Rows include CAVANAGH, HYUN, INGENITO, MITCHELL, SCOTT.

DISTRICT ATTORNEY-SPECIAL NARC FOR PERIOD ENDING 02/05/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Rows include IRACE, KLOSSNER.

PUBLIC ADMINISTRATOR-KINGS FOR PERIOD ENDING 02/05/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Row includes GREENE.

OFFICE OF THE MAYOR FOR PERIOD ENDING 02/19/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Rows include CHUDY, HEINZEN, MISNER, ROTH, SCHLESINGER, SQUADRON.

BOARD OF ELECTION FOR PERIOD ENDING 02/19/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Rows include CANEPA, LAVELLE, WARD.

CAMPAIGN FINANCE BOARD FOR PERIOD ENDING 02/19/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Row includes BROWNING.

NYC EMPLOYEES RETIREMENT SYS FOR PERIOD ENDING 02/19/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Rows include GAMBLE, LEWIS, THOMPSON, ZELENAK.

BOROUGH PRESIDENT-QUEENS FOR PERIOD ENDING 02/19/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Row includes GUO.

OFFICE OF THE COMPTROLLER FOR PERIOD ENDING 02/19/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Rows include AHARANWA, BAH, DORAN, EVE, FELDER, FORD, HABIB, HOFFNUNG, MARCOVE, STOVES, TURNBULL.

OFFICE OF EMERGENCY MANAGEMENT FOR PERIOD ENDING 02/19/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Row includes CORVIN.

OFFICE OF MANAGEMENT & BUDGET FOR PERIOD ENDING 02/19/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Rows include GETACHEW, MAYER, RIPPETEAU, SANDS, YEN.

TAX COMMISSION FOR PERIOD ENDING 02/19/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Row includes VOSCINA.

LAW DEPARTMENT FOR PERIOD ENDING 02/19/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Rows include CHERY, COLEMAN, CRAWLEY, GALAN, JACKSON, PAPANICOLAOU, RAGHAVAN, WILLIAMS, WILLIAMS.

DEPARTMENT OF CITY PLANNING FOR PERIOD ENDING 02/19/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Rows include SELLERS, SPERLING.

DEPARTMENT OF INVESTIGATION FOR PERIOD ENDING 02/19/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Row includes CHANG.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Rows include JHURANI, TEACHERS RETIREMENT SYSTEM FOR PERIOD ENDING 02/19/10.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Row includes VANN.

CIVILIAN COMPLAINT REVIEW BD FOR PERIOD ENDING 02/19/10

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Rows include CARR, NICHOLAS.

POLICE DEPARTMENT FOR PERIOD ENDING 02/19/10

Large table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF\_DATE. Rows include ACEVEDO, AMUSAN, ANDREACCHI, ARRIGO, ATHAR, BAEZ, BAFFA, BENEDITH, BENNETT, BERMINGHAM, BIRLING, BLOTZKE, BOVINO, BOYLES, CABRERA, CALDERON, CARTER, CARTER, CASTILLO, CELESTIN, CHARLES, CHARLES-AJIM, CHINA, CHIUSANO, CHOUDHURY, CHOWDHURY, COAR, CORREA, COX, COX, CRUTE, CRUZ, CSABY, CUMMINGS, DAIL, DAS, DAWSON, DE LA CRUZ, DEAS, DELFALCO, DENACE, DIALLE, DIAS, DIFEDE, DIMAGGIO, DOUGLAS, DOUGLAS, DRAGO, DREW, DUPREY, EBANKS, ECHEVARRIA, EDWARDS, FAIOLA, FERNANDEZ, FERREIRA, FLORES, FLORIO, FONT, FRANCE, FRANK, FRANKLIN, GALARZA, GALINDO, GALLEGO, GALLOWAY, GARCIA, GARCIA, GARDINER, GARDNER, GASTON, GEORGE, GIORGIO, GIOVANELLA, GLENN, GONZALEZ JR, GOODING-DANIELS, GORDON-OWENS, GRATKOWSKI, GRIER, GUMBS, HAAS, HARRIS, HERTLING, HOLLOWAY, HOSSAIN, ISLAM, JACKSON, JACKSON-EASTMON, JAMES, JAVAID, JEANTY, JORDAN, KANE, KATSHL, KEANE, KHALED, KHALED, KING, LEMAR, KLAP.

## READER'S GUIDE

The City Record (CR) is, published each business day and includes notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Solicitation notices for most procurements valued at or above \$100,000 for information technology and for construction and construction related services, above \$50,000 for other services, and above \$25,000 for other goods are published for at least one day. Other types of procurements, such as sole source, require notice in the City Record for five consecutive days. Unless otherwise specified, the agencies and offices listed are open for business Mondays thru Fridays from 9:00 A.M. to 5:00 P.M. except legal holidays.

### NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptrollers Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), click on Labor Law Schedules to view rates.

New York City's "Burma Law" (Local Law No. 33 of 1997) No Longer to be Enforced. In light of the United States Supreme Court's decision in **Crosby v. National Foreign Trade Council**, 530 U.S. 363 (2000), the City has determined that New York City's Local Law No. 33 of 1997 (codified in Administrative Code Section 6-115 and Charter Section 1524), which restricts City business with banks and companies doing business in Burma, is unconstitutional. This is to advise, therefore, that the language relating to Burma contained in existing New York City contracts may not be enforced.

### CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

### VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$7 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. To register for these lists-free of charge-, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application.

● Online at <http://nyc.gov/selltonyc>

● To request a hardcopy application, call the Vendor Enrollment Center at (212) 857-1680.

### Attention Existing Suppliers:

Even if you already do business with NYC agencies, be sure to fill out an application. We are switching over to citywide, centralized Bidders Lists instead of the agency-specific lists previously used to issue notices about upcoming contract opportunities. To continue receiving notices of New York City contract opportunities, you must fill out and submit a NYC-FMS Vendor Enrollment application.

If you are uncertain whether you have already submitted an application, call us at (212) 857-1680.

### SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services, 110 William Street, New York, NY 10038. Morning and afternoon sessions are convened on the first Tuesday of each month. For more information, and to register, call (212) 618-8845.

### PRE-QUALIFIED LIST

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstance. When it is decided by an agency to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR.

Information and qualification questionnaires for inclusion on such list may be obtained directly from the Agency Chief Contracting Officer at each agency, (see Vendor Information Manual). A completed qualification Questionnaire may be submitted to the Chief Contracting Officer at any time, unless otherwise indicated and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings, (OATH), Section 3-11 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists.

### NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, Housing Authority. Suppliers interested in applying for inclusion on bidders list should contact these entities directly (see Vendor Information Manual) at the addresses given.

### PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 10:00 A.M to 3:00 P.M. For information, contact the Mayor's Office of Contract Services at (212) 788-0010.

### ATTENTION: NEW YORK CITY MINORITY AND WOMEN OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about the program, contact the New York City Department of Small Business Services, 110 William Street, 2nd Floor, New York, New York 10038 (212) 513-6311.

### PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City now pays interest on all late invoices. The grace period that formerly existed was eliminated on July 1, 2000. However, there are certain types of payments that are not eligible for interest. These are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year, in January and in July.

### PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City Website, <http://nyc.gov/selltonyc>

### COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

AB ..... Acceptable Brands List  
 AC ..... Accelerated Procurement  
 AMT ..... Amount of Contract  
 BL ..... Bidders List  
 CSB ..... Competitive Sealed Bidding (including multi-step)  
 CB/PQ ..... CB from Pre-qualified Vendor List  
 CP ..... Competitive Sealed Proposal (including multi-step)  
 CP/PQ ..... CP from Pre-qualified Vendor List  
 CR ..... The City Record newspaper  
 DA ..... Date bid/proposal documents available  
 DUE ..... Bid/Proposal due date; bid opening date  
 EM ..... Emergency Procurement  
 IG ..... Intergovernmental Purchasing  
 LBE ..... Locally Based Business Enterprise  
 M/WBE ..... Minority/Women's Business Enterprise  
 NA ..... Negotiated Acquisition  
 NOTICE ..... Date Intent to Negotiate Notice was published in CR  
 OLB ..... Award to Other Than Lowest Responsible & Responsive Bidder/Proposer  
 PIN ..... Procurement Identification Number  
 PPB ..... Procurement Policy Board  
 PQ ..... Pre-qualified Vendors List  
 RS ..... Source required by state/federal law or grant  
 SCE ..... Service Contract Short-Term Extension  
 DP ..... Demonstration Project  
 SS ..... Sole Source Procurement  
 ST/FED ..... Subject to State &/or Federal requirements

### KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB ..... **Competitive Sealed Bidding** (including multi-step)  
*Special Case Solicitations / Summary of Circumstances:*  
 CP ..... **Competitive Sealed Proposal** (including multi-step)  
 CP/1 ..... Specifications not sufficiently definite  
 CP/2 ..... Judgement required in best interest of City  
 CP/3 ..... Testing required to evaluate  
 CB/PQ/4 .....  
 CP/PQ/4 ..... **CB or CP from Pre-qualified Vendor List/** Advance qualification screening needed  
 DP ..... Demonstration Project  
 SS ..... **Sole Source Procurement/**only one source  
 RS ..... Procurement from a Required Source/ST/FED  
 NA ..... Negotiated Acquisition  
*For ongoing construction project only:*  
 NA/8 ..... Compelling programmatic needs

NA/9 ..... New contractor needed for changed/additional work  
 NA/10 ..... Change in scope, essential to solicit one or limited number of contractors  
 NA/11 ..... Immediate successor contractor required due to termination/default  
*For Legal services only:*  
 NA/12 ..... Specialized legal devices needed; CP not advantageous  
 WA ..... **Solicitation Based on Waiver/Summary of Circumstances** (Client Services/BSB or CP only)  
 WA1 ..... Prevent loss of sudden outside funding  
 WA2 ..... Existing contractor unavailable/immediate need  
 WA3 ..... Unsuccessful efforts to contract/need continues  
 IG ..... **Intergovernmental Purchasing** (award only)  
 IG/F ..... Federal  
 IG/S ..... State  
 IG/O ..... Other  
 EM ..... **Emergency Procurement** (award only) An unforeseen danger to:  
 EM/A ..... Life  
 EM/B ..... Safety  
 EM/C ..... Property  
 EM/D ..... A necessary service  
 AC ..... **Accelerated Procurement/**markets with significant short-term price fluctuations  
 SCE ..... **Service Contract Extension/**insufficient time; necessary service; fair price  
*Award to Other Than Lowest Responsible & Responsive Bidder or Proposer / Reason (award only)*  
 OLB/a ..... anti-apartheid preference  
 OLB/b ..... local vendor preference  
 OLB/c ..... recycled preference  
 OLB/d ..... other: (specify)

### HOW TO READ CR PROCUREMENT NOTICES

Procurement Notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section. At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified UNLESS a different one is given in the individual notice. In that event, the directions in the individual notice should be followed. The following is a SAMPLE notice and an explanation of the notice format used by the CR.

## SAMPLE NOTICE:

### POLICE

#### DEPARTMENT OF YOUTH SERVICES

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**BUS SERVICES FOR CITY YOUTH PROGRAM** – Competitive Sealed Bids  
 – PIN# 056020000293 – DUE 04-21-03 AT 11:00 A.M.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*  
 NYPD, Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. Manuel Cruz (646) 610-5225.

☛ m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES ■ SOLICITATIONS	Name of contracting division Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM CSB PIN # 056020000293 DUE 04-21-03 AT 11:00 am	Short Title Method of source selection Procurement identification number Bid submission due 4-21-03 by 11:00 am; bid opening date/time is the same.
<i>Use the following address unless otherwise specified in notice, to secure, examine-submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing giving contact information, or submit bid/information and Agency Contact address
☛	NYPD, Contract Administration Unit 51 Chambers Street, Room 310 New York, NY 10007. Manuel Cruz (646) 610-5225.
☛	Indicates New Ad
m27-30	Date that notice appears in City Record

### NUMBERED NOTES

**Numbered Notes are Footnotes.** If a Numbered Note is referenced in a notice, the note so referenced must be read as part of the notice. **1.** All bid deposits must be by company certified check or money order made payable to Agency or Company.