



# THE CITY RECORD

Official Journal of The City of New York

THE CITY RECORD U.S.P.S. 0114-660  
Printed on paper containing 30% post-consumer material

VOLUME CXLVII NUMBER 84

THURSDAY, APRIL 30, 2020

Price: \$4.00

## TABLE OF CONTENTS

### PUBLIC HEARINGS AND MEETINGS

Franchise and Concession Review  
Committee . . . . . 2041  
Housing Preservation and Development . . 2041  
Landmarks Preservation Commission . . . 2042

### PROPERTY DISPOSITION

Citywide Administrative Services . . . . . 2044  
*Office of Citywide Procurement* . . . . . 2044  
Housing Preservation and Development . . 2044  
Police . . . . . 2044

### PROCUREMENT

Citywide Administrative Services . . . . . 2045  
*Office of Citywide Procurement* . . . . . 2045  
Correction . . . . . 2045

Human Resources Administration . . . . . 2046  
Parks and Recreation . . . . . 2046  
*Capital Projects* . . . . . 2046  
*Contracts* . . . . . 2046  
Probation . . . . . 2046  
Transportation . . . . . 2047  
*Bridges* . . . . . 2047

### SPECIAL MATERIALS

City Record . . . . . 2047  
Changes in Personnel . . . . . 2049

### LATE NOTICE

City University . . . . . 2050  
*LaGuardia Community College* . . . . . 2050  
Comptroller . . . . . 2050  
*Information Systems* . . . . . 2050

READER'S GUIDE . . . . . 2051

## THE CITY RECORD

**BILL DE BLASIO**

Mayor

**LISETTE CAMILO**

Commissioner, Department of Citywide  
Administrative Services

**JANAE C. FERREIRA**

Editor, The City Record

Published Monday through Friday except legal holidays by the New York City Department of Citywide Administrative Services under Authority of Section 1066 of the New York City Charter.

Subscription \$500 a year, \$4.00 daily (\$5.00 by mail). Periodicals Postage Paid at New York, NY  
POSTMASTER: Send address changes to  
THE CITY RECORD, 1 Centre Street,  
17th Floor, New York, NY 10007-1602

Editorial Office/Subscription Changes:  
The City Record, 1 Centre Street, 17th Floor,  
New York, NY 10007-1602 (212) 386-0055

Visit The New City Record Online (CROL)  
at [www.nyc.gov/cityrecord](http://www.nyc.gov/cityrecord) for a  
searchable database of all notices published  
in the City Record.

## PUBLIC HEARINGS AND MEETINGS

*See Also: Procurement; Agency Rules*

## FRANCHISE AND CONCESSION REVIEW COMMITTEE

### NOTICE

PUBLIC NOTICE IS HEREBY GIVEN THAT the Franchise and Concession Review Committee will hold a remote public meeting, on Wednesday, May 13, 2020, at 2:30 P.M., via WebEx dial-in. The dial-in information is below.

Dial-in #: +1-408-418-9388  
Access Code: 716 891 588  
Press # on further prompts

For further information, on accessibility or to make a request for accommodations, such as sign language interpretation services, please contact the Mayor's Office of Contract Services (MOCS) via email, at [DisabilityAffairs@mocs.nyc.gov](mailto:DisabilityAffairs@mocs.nyc.gov), or via phone at (646) 872-0231. Any person requiring reasonable accommodation for the public meeting, should contact MOCS at least five (5) business days in advance of the meeting to ensure availability.



a23-m13

## HOUSING PRESERVATION AND DEVELOPMENT

### PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that a Real Property A&D Public Hearing, will be held on Wednesday, May 27, 2020, at 10:00 A.M. The Public Hearing will be held via Conference Call. Call-in #: 1-646-992-2010, Access Code: 717-876-299.

Pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter, the Department of Housing Preservation and Development ("HPD") of the City of New York ("City") has proposed the sale of the following City-owned property (collectively, "Disposition Area") in the Borough of Manhattan:

Address	Block/Lot(s)
272 East 7 Street	B: 376; L: 28

Under HPD's Division of Property Disposition and Finance program, City-owned vacant and/or occupied multifamily residential buildings may be purchased by a designated sponsor in order to create affordable rental housing units with a range of affordability.

HPD has designated UHAB Housing Development Fund Corporation ("Sponsor") as qualified and eligible to purchase the Disposition Area to the Sponsor for the nominal price of one dollar (\$1.00) per building. The Sponsor will also deliver a note and mortgage for the remainder of the appraised value ("Land Debt"). For a period of up to sixty (60) years, the Land Debt will be repayable out of resale or refinancing profits. The remaining balance, if any, may be forgiven in the final year of that period. When completed, the project will provide approximately 19 rental dwelling units.

At the time of sale, the Sponsor will be required to sign a rental regulatory agreement with HPD containing, among other things, restrictions on rents, incomes, and assets.

The appraisal and the proposed Land Disposition Agreement and Project Summary are available for public examination by contacting HPD, at pearsona@hpd.nyc.gov on business days during business hours.

In order to access the Public Hearing and testify, please call 1-646-992-2010, Access Code: 717-876-299 no later than 9:55 A.M. If you need further accommodations, please let us know at least five business days in advance of the Public Hearing via email, at DisabilityAffairs@mocs.nyc.gov.



◀ a30

**NOTICE IS HEREBY GIVEN** that a Real Property A&D Public Hearing, will be held on Wednesday, May 27, 2020, at 10:00 A.M. The Public Hearing will be held via Conference Call. Call-in #: 1-646-992-2010, Access Code: 717-876-299.

Pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter, the Department of Housing Preservation and Development ("HPD") of the City of New York ("City") has proposed the sale of the following City-owned property (collectively, "Disposition Area") in the Borough of Brooklyn:

Addresses	Blocks/Lots
423 Herkimer Street	1864 / 48
421 Herkimer Street	1864 / 49
440 Herkimer Street	1871 / 42
444 Herkimer Street	1871 / 43
37 Rochester Avenue	1709 / 9
35 Rochester Avenue	1709 / 10
18 Suydam Place	1709 / 27
20 Suydam Place	1709 / 28
22 Suydam Place	1709 / 29
816 Herkimer Street	1710 / 9
329 Ralph Avenue	1556 / 8
331 Ralph Avenue	1556 / 7
335 Ralph Avenue	1556 / 3

Under the Open Door Program, eligible sponsors purchase City-owned or privately owned land and construct cooperative or condominium buildings affordable to moderate- and middle-income households. Where dictated by lot size, the program may also fund the construction of new one- to three-family homes. Construction financing may be provided through loans from the City ("City Subsidy"), the New York State Affordable Housing Corporation, private lenders and developer equity. The City provides a tax exemption for the homes.

Upon construction completion, the sponsor will sell the homeownership units to households who agree to owner-occupy their units for the length of the regulatory period. If the homeowner sells or refinances during the regulatory period, the homeowner may realize up to 2% appreciation on the original purchase price per year of owner occupancy. Upon resale, the homeowner will also be required to sell to a household earning no more than the project's income limit.

The proposed project consists of the new construction of approximately seven buildings containing a total of approximately 78 cooperative units on the Disposition Area.

Under the proposed project, the City will sell the Disposition Area to NYC Partnership Housing Development Fund Company, Inc., ("Sponsor") for the nominal price of one dollar per tax lot, and the Sponsor will convey beneficial ownership of the Disposition Area to BJJ Development LLC ("Company"), which will develop the Disposition Area. The Company will also deliver a note, and the Sponsor and the Company (collectively, "Owner") will deliver a mortgage, for the difference between the appraised value of the land and the purchase price ("Land Debt").

Upon conversion to a cooperative, the cooperative corporation will repay the Land Debt and City Subsidy, if any, attributable to the property by delivering a note and mortgage and/or conditional grant agreement to the City. At such time, HPD may unsecure or forgive all or a portion of the Land Debt, and unsecure, but not forgive, all or a portion of the City Subsidy, based on the appraised value of a

homeownership unit and/or, in the case of forgiveness of Land Debt, if HPD determines that the forgiveness is necessary to reduce the taxable consideration for a unit. The sum evidenced by the note and secured by the mortgage will be reduced to zero upon maturity of the Land Debt and City Subsidy, respectively, if the owner has complied with the program's restrictions.

The appraisal and the proposed Land Disposition Agreement and Project Summary are available for public examination by contacting HPD at pearsona@hpd.nyc.gov, on business days during business hours.

In order to access the Public Hearing and testify, please call 1-646-992-2010, Access Code: 717-876-299, no later than 9:55 A.M. If you need further accommodations, please let us know at least five business days in advance of the Public Hearing via email, at DisabilityAffairs@mocs.nyc.gov



◀ a30

**NOTICE IS HEREBY GIVEN** that a Real Property A&D Public Hearing, will be held on Wednesday, May 27, 2020, at 10:00 A.M. The Public Hearing will be held via Conference Call. Call-in #: 1-646-992-2010, Access Code: 717-876-299.

Pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter, the Department of Housing Preservation and Development ("HPD") of the City of New York ("City") has proposed the sale of the following City-owned property (collectively, "Disposition Area") in the Borough of Manhattan:

Address	Block/Lot(s)
455 East 102 <sup>nd</sup> Street	1694/3

Under HPD's Housing Preservation Opportunities Program, HPD seeks to preserve affordable housing by providing Article XI tax exemptions to privately owned residential buildings in exchange for a long-term regulatory agreement with HPD.

Under the proposed project, River Crossing Owner Housing Development Fund Corporation ("Sponsor") has acquired the leasehold interest in the Disposition Area from the existing owner. The City will amend its existing ground lease of the Disposition Area to extend the term for 99 years and to modify the ground rent by increasing the base rent and freezing the current payment in lieu of taxes for the term of the ground lease. The Sponsor and River Crossing Owner LLC ("Company") have entered into a regulatory agreement restricting rents and incomes on the Disposition Area and the larger River Crossing cluster, which consists of two other buildings that are not on the City's ground lease. The project on the Disposition Area will provide approximately 110 affordable rental dwelling units, approximately 36 market-rate rental dwelling units, one dwelling unit for a superintendent, and parking.

In order to access the Public Hearing and testify, please call 1-646-992-2010, Access Code: 717-876-299 no later than 9:55 A.M. If you need further accommodations, please let us know at least five business days in advance of the Public Hearing via email, at DisabilityAffairs@mocs.nyc.gov



◀ a30

## LANDMARKS PRESERVATION COMMISSION

### ■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, May 5, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing, by teleconference, with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application, will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note, that the order and estimated times are subject to change. The teleconference, will be by the Zoom app and will also be live streamed, on the LPC's YouTube channel, [www.youtube.com/nyclpc](http://www.youtube.com/nyclpc). Members of the public may participate, including testifying on a matter, by either the Zoom app, or by calling in from any phone. Specific instructions, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab, <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing, or attend the meeting, should contact the LPC, by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at [richstein@lpc.nyc.gov](mailto:richstein@lpc.nyc.gov), or (646) 248-0220, at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting, is subject to change and/or cancellation.**

**11 Cranberry Street - Brooklyn Heights Historic District**

LPC-20-08403 - Block 214 - Lot 25 - Zoning: R6

**CERTIFICATE OF APPROPRIATENESS**

A Greek Revival style rowhouse, built in 1836. Application is to alter the rear façade.

**403 East 19th Street - Ditmas Park Historic District**

LPC-20-06366 - Block 5183 - Lot 1 - Zoning: R1-2

**CERTIFICATE OF APPROPRIATENESS**

A Colonial Revival style house, designed by Benjamin Driesler and built in 1909-10. Application is to legalize the replacement of roofing without Landmarks Preservation Commission permit(s).

**4448-4456 Tibbett Avenue - Fieldston Historic District**

LPC-20-06282 - Block 5806 - Lot 723, 721 - Zoning: R1-2

**CERTIFICATE OF APPROPRIATENESS**

An altered Dutch Colonial Revival style residence, designed by Francis Averkamp and built in 1922-24; and a Mediterranean Revival style residence, designed by Haugaard &amp; Bernheim and built in 1922-24. Application is to construct a dormer, replace windows, construct a barrier-free access ramp, platform and parking lot, and alter the sidewalks and driveway.

**60 Hudson Street - Interior Landmark**

LPC-20-05764 - Block 144 - Lot 40 - Zoning: C6-2A

**CERTIFICATE OF APPROPRIATENESS**

An Art Deco style communications building, designed by Ralph Walker of Voorhees, Gmelin &amp; Walker, and built in 1928-30. Application is to install turnstiles and desks, at the designated interior.

**15 7th Avenue - Greenwich Village Historic District**

LPC-20-02819 - Block 607 - Lot 7503 - Zoning: R8

**CERTIFICATE OF APPROPRIATENESS**

A hospital building, designed by Eggers &amp; Higgins and built in 1950. Application is to legalize the installation of signage and a flagpole installed, without Landmarks Preservation Commission permit(s).

**49-51 Chambers Street - African Burial Ground & The Commons Historic District**

LPC-20-08010 - Block 153 - Lot 18 - Zoning: C6-4

**CERTIFICATE OF APPROPRIATENESS**

A Beaux-Arts style skyscraper and interior, designed by Raymond F. Almirall and built in 1909-12. Application is to alter the interior banking hall; install signage, a marquee, and lighting at the Chambers Street façade; and alter windows and doors at the Reade Street façade.

**630 Fifth Avenue aka 45 Rockefeller Plaza - Individual Landmark**

LPC-20-07947 - Block 1266 - Lot 1 in part - Zoning: C5-2.5, C5-3

**CERTIFICATE OF APPROPRIATENESS**

An office tower, with lower eastern wings (626 and 636 Fifth Avenue), designed by a consortium of architects known as the Associated Architects, with portions, designed by a group of fine artists, built in 1933-34 as part of an Art Deco style office, commercial and entertainment complex. Application is to install signage.

**630 Fifth Avenue aka 45 Rockefeller Plaza, 1 Rockefeller Plaza and 50 Rockefeller Plaza - Individual Landmark**

LPC-20-07948 - Block Mult - Lot Mult - Zoning: C5-2.5, C5-3

**CERTIFICATE OF APPROPRIATENESS**

Three office buildings, designed by a consortium of architects known as the Associated Architects, with portions designed by a group of fine artists, built in 1933-34 and 1936-1938 as parts of an Art Deco style office, commercial and entertainment complex. Application is to modify openings and replace storefront and entry infill.

**610 Fifth Avenue, 620 Fifth Avenue, 626 Fifth Avenue, 630 Fifth Avenue, 636 Fifth Avenue, 1 Rockefeller Plaza and 30 Rockefeller Plaza - Individual Landmark**

LPC-20-07949 - Block Mult - Lot Mult - Zoning: C5-2.5, C5-3

**CERTIFICATE OF APPROPRIATENESS**

Seven office buildings, including The British Building; La Maison Francaise; Palazzo d'Italia; International Building; International Building North; 1 Rockefeller Plaza Building; and RCA Building, designed by a consortium of architects known as the Associated Architects, with portions designed by a group of fine artists, built in 1932-34 and 1936-38, as parts of an Art Deco style office, commercial and entertainment complex. Application is to establish a Master Plan governing the future installation of storefronts and signage.

**160 Central Park West, aka 2 West 76th Street - Central Park West - West 76th Street Historic District**

LPC-20-07589 - Block 1128 - Lot 33 - Zoning: C5-1 R10H

**CERTIFICATE OF APPROPRIATENESS**

An English Gothic style church building, designed by William Appleton Potter and built in 1897-1898. Application is to alter the areaway and install a barrier-free access ramp.

a22-m5

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, May 12, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by

teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel [www.youtube.com/nyclpc](http://www.youtube.com/nyclpc). Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app, or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at [richstein@lpc.nyc.gov](mailto:richstein@lpc.nyc.gov), or (646) 248-0220, at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

**349 Hoyt Street - Carroll Gardens Historic District**

LPC-20-08392 - Block 451 - Lot 7 - Zoning: R6B

**CERTIFICATE OF APPROPRIATENESS**

A Neo-Grec style apartment house, designed by J.G. Miller and built in, 1884. Application is to construct a rooftop bulkhead and railings.

**631 Vanderbilt Avenue - Prospect Heights Historic District**

LPC-20-03284 - Block 1152 - Lot 9 - Zoning: R7A, C1-4

**CERTIFICATE OF APPROPRIATENESS**

A commercial building, built c. 1870, and later altered with the removal of the upper floors and a new façade c. 1963. Application is to enlarge the building and construct a new façade.

**1003 Sterling Place - Crown Heights North Historic District**

LPC-20-07323 - Block 1242 - Lot 53 - Zoning: R6

**CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style rowhouse, designed by Axel S. Hedman and, built c. 1899. Application is to construct a porch.

**265 Park Lane - Douglaston Historic District**

LPC-20-04732 - Block 8050 - Lot 35 - Zoning: R1-2

**CERTIFICATE OF APPROPRIATENESS**

A Colonial Revival style house, designed by Albert Humble and built, in 1920. Application is to replace porch windows.

**97 Greenwich Avenue - Greenwich Village Historic District**

LPC-20-06772 - Block 615 - Lot 29 - Zoning: R6

**CERTIFICATE OF APPROPRIATENESS**

A commercial building, designed by Platt Byard Dovell Architects and, built c. 2002. Application is to alter the facades.

**770 Broadway - NoHo Historic District**

LPC-20-06947 - Block 554 - Lot 1 - Zoning: C6-2

**CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style department store, designed by D.H. Burnham &amp; Co. and built, in 1903-07 with an addition built, in 1924-25. Application is to install a rooftop HVAC unit.

**1162 Broadway - Madison Square North Historic District**

LPC-20-05494 - Block 829 - Lot 28 - Zoning: M1-6

**CERTIFICATE OF APPROPRIATENESS**

A vacant lot. Application is to construct a new building.

**106 East 78th Street - Upper East Side Historic District**

LPC-20-06274 - Block 1412 - Lot 68 - Zoning: R8B

**CERTIFICATE OF APPROPRIATENESS**

A Neo-Grec style rowhouse, designed by R. W. Buckley and built, in 1879-1880. Application is to alter the primary façade, demolish a rear extension and modify windows.

**160 Fifth Avenue - Ladies' Mile Historic District**

LPC-20-09059 - Block 822 - Lot 7507 - Zoning: C6-4M

**CERTIFICATE OF APPROPRIATENESS**

A Neo-Renaissance offices/store and loft building, designed by Robert Henderson Robertson and built, in 1891-92. Application is to install new entrance infill and a marquee.

**1109 Fifth Avenue - Expanded Carnegie Hill Historic District**

LPC-20-02758 - Block 1504 - Lot 1 - Zoning: R10

**CERTIFICATE OF APPROPRIATENESS**

A Francois I (Chateausque) style mansion, designed by C.P.H. Gilbert and built, in 1907-09; with a museum wing addition to the north of the mansion, designed by Roche, Dinkeloo &amp; Associates and built, in 1988-93. Application is to install temporary signage.

**420 Riverside Drive - Morningside Heights Historic District**

LPC-19-40117 - Block 1896 - Lot 1 - Zoning: R8

**CERTIFICATE OF APPROPRIATENESS**

An Renaissance Revival style apartment building, designed by Gaetan Ajello and built in 1911-12. Application is to establish a Master Plan, governing the future installation of windows.

a29-m12

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, May 12, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel [www.youtube.com/nyclpc](http://www.youtube.com/nyclpc). Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or, attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at [richstein@lpc.nyc.gov](mailto:richstein@lpc.nyc.gov) or (646) 248-0220, at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

**Manida Street Historic District- LP-2644**

**ITEM PROPOSED FOR PUBLIC HEARING**

The proposed Manida Street Historic District consists of the properties, bounded by a line beginning on the eastern curb line of Manida Street, at a point on a line extending westerly from the northern property line of 870 Manida Street, and extending easterly along said line and along the northern property line of 870 Manida Street, southerly along the eastern property lines of 870 to 814 Manida Street, westerly along the southern property line of 814 Manida Street to the eastern curb line of Manida Street, northerly along said curb line to a point on a line extending easterly from the southern property line of 819 Manida Street, westerly along said line across Manida Street and along the southern property line of 819 Manida Street, northerly along the western property lines of 819 to 861 Manida Street, easterly along the northern property line of 861 Manida Street and across Manida Street to its eastern curb line, and northerly along said curb line to the point of beginning.

a29-m12



**CITYWIDE ADMINISTRATIVE SERVICES**

■ SALE

The City of New York in partnership with PropertyRoom.com posts vehicle and heavy machinery auctions online every week at: <https://www.propertyroom.com/s/nyc+fleet>

All auctions are open to the public and registration is free.

Vehicles can be viewed in person at:  
Insurance Auto Auctions, North Yard  
156 Peconic Avenue, Medford, NY 11763  
Phone: (631) 294-2797

No previous arrangements or phone calls are needed to preview.  
Hours are Monday and Tuesday from 10:00 A.M. – 2:00 P.M.

s4-f22

**OFFICE OF CITYWIDE PROCUREMENT**

■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the Internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31

**HOUSING PRESERVATION AND DEVELOPMENT**

■ PUBLIC HEARINGS

All Notices Regarding Housing Preservation and Development Dispositions of City-Owned Property appear in the Public Hearing Section.

j2-d31

**POLICE**

■ NOTICE

**OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT**

The following list of properties is in the custody of the Property Clerk Division without claimants:

Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

Items are recovered, lost, abandoned property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

**INQUIRIES**

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

**FOR MOTOR VEHICLES (All Boroughs):**

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

**FOR ALL OTHER PROPERTY**

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31



*"Compete To Win" More Contracts!*

*Thanks to a new City initiative - "Compete To Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical*

*Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.*

● *Win More Contracts, at [nyc.gov/competetowin](http://nyc.gov/competetowin)*

*“The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City’s prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence.”*

**HHS ACCELERATOR**

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York (“PPB Rules”), vendors must first complete and submit an electronic prequalification application using the City’s Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed, at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

**Participating NYC Agencies**

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children’s Services (ACS)
- Department for the Aging (DFTA)
- Department of Consumer Affairs (DCA)
- Department of Corrections (DOC)
- Department of Health and Mental Hygiene (DOHMH)
- Department of Homeless Services (DHS)
- Department of Probation (DOP)
- Department of Small Business Services (SBS)
- Department of Youth and Community Development (DYCD)
- Housing and Preservation Department (HPD)
- Human Resources Administration (HRA)
- Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator)

**CITYWIDE ADMINISTRATIVE SERVICES**

**OFFICE OF CITYWIDE PROCUREMENT**

■ **AWARD**

*Goods*

**COVID19 - 02 HOSE** - Emergency Purchase - Other - PIN# 85620E0075001 - AMT: \$295,500.00 - TO: Cryo Innovation LLC, 1582 Monrovia Avenue, New Port Beach, CA 92663.

Award Date: 4/14/2020

☛ a30

**COVID19 - RESPIRATOR MEDICAL PARTS** - Emergency Purchase - Other - PIN# 85620E0073001 - AMT: \$93,010.00 - TO: Care Fusion 203 Inc., 17400 Medina Road, Suite 100, Plymouth, MA 55447.

Award Date: 4/14/2020

☛ a30

**COVID19 - PURCHASE OF PONCHOS** - Emergency Purchase - Other - PIN# 85620E0078001 - AMT: \$40,300.00 - TO: Financial Innovations Inc., 1. Weingeroff Boulevard, Cranston, RI 02910.

Award Date: 4/15/2020

☛ a30

**COVID19 - N95 MASK** - Emergency Purchase - Other - PIN# 85620E0079001 - AMT: \$3,225,000.00 - TO: Oshen, 8017 Norton Avenue, Pent House 1, West Hollywood, CA 90046.

Award Date: 4/15/2020

☛ a30

**COVID19 - CIRCUIT VENTS** - Emergency Purchase - Other - PIN# 85620E0062001 - AMT: \$33,270.00 - TO: Vyaire Medical Inc., 26125 North Riverwood Boulevard, Mettawa, IL 60045.

Award Date: 4/12/2020

☛ a30

**CORRECTION**

■ **INTENT TO AWARD**

*Human Services/Client Services*

**PROVIDING DISCHARGE PREPARATION SKILLS TO MALE AND FEMALE INMATES IN THE BOROUGH OF THE BRONX**

- Negotiated Acquisition - Other - PIN# 072201229SPP - Due 5-12-20 at 10:00 A.M.

The Department of Correction(DOC), intends to engage The Osborne Association Inc., to provide discharge preparation skill building activities and community stabilization services to eligible pretrial and sentenced male and female inmate, during incarceration in the City jail, and after release into community-based settings in the Borough of The Bronx.

Any firm that believes it can provide the required services in the future, is invited to express interest via email, to [LillianaCano@doc.nyc.gov](mailto:LillianaCano@doc.nyc.gov), by May 12, 2020. The services cannot be procured in a timely manner by competitive sealed bidding or competitive sealed proposal, therefore the Department is utilizing the Negotiated Acquisition Extension in order to provide continual service with The Osborne Association, Inc.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Correction, Bulova Corporate Center, 75-20 Astoria Boulevard, Suite 160, East Elmhurst, NY 11370. Lilliana Alvarez-Cano (718) 546-0686; Fax: (718) 278-6218; [lilliana.alvarez-cano@doc.nyc.gov](mailto:lilliana.alvarez-cano@doc.nyc.gov)*

☛ a30-m6

**PROVIDING DISCHARGE PREPARATION SKILLS TO MALE AND FEMALE INMATES IN THE BOROUGH OF BROOKLYN**

- Negotiated Acquisition - PIN# 072201229SPP-B - Due 5-12-20 at 10:00 A.M.

The Department of Correction (DOC), intends to engage The Osborne Association Inc., to provide discharge preparation skill building activities and community stabilization services to eligible pretrial and sentenced male and female inmates, during incarceration in the City jail, and after release into community-based settings in the Borough of Brooklyn.

Any firm that believes it can provide the required services in the future, is invited to express interest via email, to [LillianaCano@doc.nyc.gov](mailto:LillianaCano@doc.nyc.gov), by May 12, 2020. The services cannot be procured in a timely manner by competitive sealed bidding or competitive sealed proposal, therefore the Department is utilizing the Negotiated Acquisition Extension in order to provide continual service with The Osborne Association, Inc.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Correction, Bulova Corporate Center, 75-20 Astoria Boulevard, Suite 160, East Elmhurst, NY 11370. Lilliana Alvarez-Cano (718) 546-0686; Fax: (718) 278-6218; [lilliana.alvarez-cano@doc.nyc.gov](mailto:lilliana.alvarez-cano@doc.nyc.gov)*

☛ a30-m6

**HUMAN RESOURCES ADMINISTRATION**

■ AWARD

*Human Services/Client Services*

**YOUTH PATHWAYS PROGRAM TO SERVICE AREA V, STATEN ISLAND** - Renewal - PIN# 0961610006010R001 - AMT: \$1,741,282.76 - TO: Maximus Human Services, Inc., 1891 Metro Center Drive, Reston, VA 20190.

Term: 4/1/2020 - 3/31/2023

☛ a30

**CAREERCOMPASS PROGRAM TO SERVICE AREA III, MANHATTAN** - Renewal - PIN# 0961610007005R001 - AMT: \$6,982,729.44 - TO: Maximus Human Services, Inc., 1891 Metro Center Drive, Reston, VA 20190.

Term: 4/1/2020 - 3/31/2023

☛ a30

**CAREERCOMPASS PROGRAM TO SERVICE AREA II, BROOKLYN** - Competitive Sealed Proposals - Judgment required in evaluating proposals - PIN# 0961610007003R001 - AMT: \$11,869,568.76 - TO: National Association On Drug Abuse Problems (nys) Inc., 355 Lexington Avenue, 2nd Floor, New York, NY 10017.

Contract Term from 4/1/2020 - 3/31/2023

☛ a30

**NON-EMERGENCY PERMANENT SUPPORTIVE HOUSING FOR PLWA'S** - Renewal - PIN# 09611P0049005R001 - AMT: \$1,263,990.00 - TO: Palladia, Inc., 463 7th Avenue, New York, NY 10018.

Term: 4/1/2020 - 3/31/2026

☛ a30

**PARKS AND RECREATION**

■ VENDOR LIST

*Construction Related Services*

**PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION, NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR") AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS.**

NYC DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL") exclusively to conduct non-complex general construction site work involving the construction and reconstruction of NYC DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, NYC DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construct its parks, playgrounds, beaches, gardens and green-streets. NYC DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL, will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

NYC DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)\*;
- 2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE\*;
- 3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

\* Firms that are in the process of becoming a New York City-Certified M/WBE, may submit a PQL application and submit a M/WBE

Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained online at: <http://a856-internet.nyc.gov/nycvendoronline/home.asap>; or <http://www.nycgovparks.org/opportunities/business>.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above. *Parks and Recreation, Olmsted Center Annex, Flushing Meadows - Corona Park, Flushing, NY 11368. Alicia H. Williams (718) 760-6925; Fax: (718) 760-6885; [dmuwbe.capital@parks.nyc.gov](mailto:dmuwbe.capital@parks.nyc.gov)*

j2-d31

**CAPITAL PROJECTS**

■ INTENT TO AWARD

*Construction Related Services*

**FUNDING AGREEMENT - ROCKAWAY BEACH GROIN REMOVAL** - Government to Government - PIN# 84620T0005001 - Due 5-15-20 at 4:00 P.M.

The City and State of New York, intends to enter into a Government to Government Agreement supporting the Project Partnership Agreement between the City and State of New York and the US Army Corps., for the East Rockaway Inlet to Rockaway Inlet and Jamaica Bay Coastal Storm Risk Management Project.

Any firm that would like to express interest in providing services to similar projects in the future, may do so. All expressions of interest must be received in writing to the email address listed here and received by May 15, 2020. You may join the City Bidders List by filling out the "NYC-FMS Vendor Enrollment Application" available on-line at "NYC.gov/selltonyc" and in hard copy by calling The Vendor Enrollment Center, at (212) 857-1680.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*Parks and Recreation, Olmsted Center, Annex, Flushing Meadows - Corona Park, Flushing, NY 11368. Grace Fields-Mitchell (718) 760-6687; Fax: (718) 760-6885; [grace.fields-mitchell@parks.nyc.gov](mailto:grace.fields-mitchell@parks.nyc.gov)*

☛ a30-m6

**CONTRACTS**

■ AWARD

*Construction/Construction Services*

**RECONSTRUCTION OF A COMFORT STATION** - Competitive Sealed Bids - PIN# 84619B0073001 - AMT: \$975,081.00 - TO: VREX Construction Inc., 163 Rochelle Street, Bronx, NY 10464 M240-218MA

☛ a30

**PROBATION**

■ INTENT TO AWARD

*Human Services/Client Services*

**NEON ARTS** - Negotiated Acquisition - Other - PIN# 78115N0001001N001 - Due 5-13-20 at 2:00 P.M.

Pursuant to Section 3-04(b)(2)(iii) of the Procurement Policy Board Rules, the NYC Department of Probation, intends to extend the contract with Carnegie Hall Corporation, for provision of the NeON Arts Program. Carnegie Hall Corporation will provide these services during the extension term, by means of Negotiated Acquisition Extension, for one year from 7/1/20 through 6/30/21. The estimated contract value is \$630,000.00.

This ad is for information purposes only, anyone who would like additional information regarding this procurement or future like procurements, may send an email, to [ACCO@probation.nyc.gov](mailto:ACCO@probation.nyc.gov), no later than 2:00 P.M., on May 13, 2020.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*Probation, 33 Beaver Street, 21st Floor, New York, NY 10004. Eileen Parfrey-Smith (212) 510-3790; [epsmith@probation.nyc.gov](mailto:epsmith@probation.nyc.gov)*

a28-m4

**TRANSPORTATION**

**BRIDGES**

■ **VENDOR LIST**

*Services (other than human services)*

**PRE-QUALIFICATION LIST FOR BRIDGE DESIGN AND CONSTRUCTION SUPPORT SERVICES AND RESIDENT ENGINEERING INSPECTION SERVICES**

The Department of Transportation invites, engineering firms to be considered for inclusion on the agency's Pre-Qualified Lists (FY'21/ FY'22) for the following categories of service: (1) Bridge Design and Construction Support Services and/or (2) Bridge Resident Engineering Inspection (REI) Services. In order for a firm to be Pre-Qualified, the firm must meet specific criteria requirements as stated on the Pre-Qualification Forms and SF330 Forms which can be obtained from the New York City Department of Transportation (NYCDOT). Information and applications to be included on such lists may be submitted at any time. The information and applications may be obtained from the NYCDOT's Agency Chief Contracting Office or from DOT's website (<http://www.nyc.gov/html/dot/html/about/doing-business.shtml>). Firms already on the Pre-Qualified Lists, will need to be re-certified for inclusion on the list(s).

For the two categories described above, three (3) lists (Large, Medium and Small) are established according to project size. No firm may be placed on more than two of the three lists for the Bridge Design and Construction Support Services or the Bridge Resident Engineering Inspection Services category. Firms that are placed on these Pre-Qualified lists may be invited to receive RFPs (Request for Proposals) on selected Capital Bridge Projects without additional public notification. The Pre-qualification Lists are as follows:

SMALL BRIDGE DESIGN/REI: (for projects less than \$15 million construction cost)

MEDIUM BRIDGE DESIGN/REI: (for projects of \$15 to \$40 million construction cost)

LARGE BRIDGE DESIGN/REI: (for projects in excess of \$40 million construction cost)

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Transportation, Contract Unit, Office of the Agency Chief Contracting Officer, 55 Water Street, 8th Floor, Room 825, New York, NY 10041. DURING THE PANDEMIC PLEASE CONTACT: Gail Hatchett (917) 565-5131; [ghatchett@dot.nyc.gov](mailto:ghatchett@dot.nyc.gov)

☛ a30-m6

**SPECIAL MATERIALS**

**CITY RECORD**

■ **NOTICE**

**MONTHLY INDEX**  
**March 2020**

**PUBLIC HEARING & MEETINGS**

\*See Also: Procurement Agency Rules

**ADMINISTRATION FOR CHILDREN'S SERVICES - 25**

**BOARD MEETINGS - 2, 9, 16, 23, 30**

**BOROUGH PRESIDENT**

**BROOKLYN - 2-10**

**MANHATTAN - 17-19**

**QUEENS - 6-12**

**BUILD NYC RESOURCE CORPORATION- 11, 12**

**BUSINESS INTEGRITY COMMISSION -10, 25**

**CITY COUNCIL - 5-11, 24-30**

**CITY PLANNING - 27**

**CITY PLANNING COMMISSION -4-31**

**CITY UNIVERSITY -2, 9, 16, 23, 30**

**CITYWIDE ADMINISTRATIVE SERVICES - 12, 16-18**  
**CIVIC ENGAGEMENT COMMISSION -11-20, 31**  
**COMMUNITY BOARDS - 5-19**  
**COMPTROLLER -18-25**  
**CONFLICTS OF INTEREST BOARD -23**  
**CORRECTION - 4-10**  
**DESIGN COMMISSION - 12, 26**  
**EDUCATION RETIREMENT SYSTEM -18**  
**EMPLOYEES' RETIREMENT SYSTEM - 5-17**  
**ENVIRONMENTAL PROTECTION -9, 18, 23**  
**FIRE PENSION FUND -12-25**  
**FRANCHISE AND CONCESSION REVIEW COMMITTEE -19-31**  
**HEALTH AND MENTAL HYGIENE- 30**  
**HOUSING AUTHORITY - 4-25**  
**HOUSING PRESERVATION AND DEVELOPMENT - 17, 19, 20, 23**  
**INDEPENDENT BUDGET OFFICE -9-24**  
**INDUSTRIAL DEVELOPMENT AGENCY -11**  
**LABOR RELATIONS -12-19**  
**LANDMARKS PRESERVATION COMMISSION - 4-31**  
**MAYOR, OFFICE OF - 6**  
**MAYOR'S OFFICE OF CONTRACT SERVICES - 19-25**  
**PARKS AND RECREATION - 10, 23**  
**RENT GUIDELINES BOARD -23**  
**STANDARDS AND APPEALS - 5, 13-16**  
**TRANSPORTATION - 5-25**

**COURT NOTICES**

**SUPREME COURT**

**LOWER MANHATTAN DEVELOPMENT CORPORATION**

Notice of Acquisition - WTC Street Transactions, Phase 2-6-19

**PROPERTY DISPOSITION**

**CITYWIDE ADMINISTRATIVE SERVICES - Daily**

**ENVIRONMENTAL PROTECTION -24-25**

**HOUSING PRESERVATION AND DEVELOPMENT - Daily**

**POLICE - Daily**

**PROCUREMENT**

**ADMINISTRATION FOR CHILDREN'S SERVICES - 16-20, 26-31**

Award-10, 12, 16

Intent to Award-11-17

**AGING**

Award - 5, 10

Intent to Award-2, 23, 24

**BROOKLYN BRIDGE PARK -2**

**BROOKLYN NAVY YARD DEVELOPMENT CORP. - 16-20**

**CHIEF MEDICAL EXAMINER**

Award -5

**CITYWIDE ADMINISTRATIVE SERVICES - 6, 9, 16, 17, 19, 23**

Award-3, 4, 5, 6, 9, 10, 11, 12, 13, 17, 19, 24, 31

Intent to Award-3-9

Vendor Lists-Daily

**COMPTROLLER**

Award-3, 10, 17

**CONSUMER AFFAIRS**

Intent to Award-12

**CORRECTION -4**

Award-3, 6, 9

Intent to Award-13-20

**DESIGN AND CONSTRUCTION - 3, 11, 16, 17, 19**

Award-9, 16, 23-26

Intent to Award-18-24

**ECONOMIC DEVELOPMENT CORPORATION - 6, 31**

**EDUCATION - 11, 12**

Intent to Award-10

**ELECTION- 9**

Award-3

**EMERGENCY MANAGEMENT**

Award-6, 19

**EMPLOYEES' RETIREMENT SYSTEM - 13**

Award-26

**ENVIRONMENTAL PROTECTION - 2-4, 12, 13, 20, 30-31**

Award-18, 19, 23, 27

Intent to Award-10-16

**FINANCE -13**

Intent to Award-12, 13, 19-25

**FIRE DEPARTMENT - 5, 18**

Intent to Award-25, 26

**HEALTH AND MENTAL HYGIENE**

Award-2, 4, 9, 13, 17-20, 26, 27

Intent to Award-12, 17, 31

**HOMELESS SERVICES -5**

Award-9, 10

Intent to Award-2-6

**HOUSING AUTHORITY - 2-6, 10-13, 16, 17, 19, 23, 25, 30**

**HOUSING PRESERVATION AND DEVELOPMENT**

Award-6, 12, 23, 24

**HUMAN RESOURCES ADMINISTRATION - 6-12**

Award-6, 9, 12, 13, 18, 23, 24, 27, 30, 31  
Intent to Award-3, 12, 23-31

**LABOR RELATIONS -18****LAW DEPARTMENT**

Intent to Award-20-26

**MAYOR'S FUND TO ADVANCE NEW YORK CITY -16****MAYOR'S OFFICE OF CRIMINAL JUSTICE**

Intent to Award-18

**NYC HEALTH + HOSPITAL - 23, 24****PARKS AND RECREATION - 3, 5, 6-20, 25, 26**

Award-18-20, 31

Vendors Lists-Daily

**POLICE DEPARTMENT -12, 23-27**

Award-6

**PROBATION**

Award-6, 25, 26

Intent to Award-19-25

**SANITATION -19-25**

Award-2, 10-12, 23, 24, 27, 31

**SCHOOL CONSTRUCTION AUTHORITY -6, 13, 23, 25****SMALL BUSINESS SERVICES - 17-23****TEACHER'S RETIREMENT SYSTEM -25, 31****TRANSPORTATION -5, 9-26**

Award-23

**TRUST FOR GOVERNORS ISLAND -16-18****YOUTH AND COMMUNITY DEVELOPMENT -**

Award-3, 20, 24

Intent to Award-17-23, 27, 30

**AGENCY CONTRACT AWARD HEARINGS****ADMINISTRATION FOR CHILDREN'S SERVICES -13, 18, 20, 27****AGING -13****CITYWIDE ADMINISTRATIVE SERVICES - 13****CORRECTION -3, 5, 13, 16, 19, 27****DESIGN AND CONSTRUCTION - 13****ELECTION -13****ENVIRONMENTAL PROTECTION - 12, 13, 16, 20, 25, 26****HEALTH AND MENTAL HYGIENE - 13****HOMELESS SERVICES -13****HOUSING PRESERVATION AND DEVELOPMENT -13, 19****HUMAN RESOURCES ADMINISTRATION - 13****INFORMATION TECHNOLOGY AND****TELECOMMUNICATIONS - 13****LAW DEPARTMENT - 19****MAYOR'S OFFICE OF CONTRACT SERVICES - 19-26****MAYOR'S OFFICE OF CRIMINAL JUSTICE -13, 16****PARKS AND RECREATION -10****PROBATION -11****SMALL BUSINESS SERVICES -13, 16****TRANSPORTATION -13****VETERANS' SERVICES -16****YOUTH AND COMMUNITY DEVELOPMENT - 5, 19, 23, 27, 31****AGENCY RULES****BUILDINGS**

Notice of Public Hearing and Opportunity to Comment on Proposed Rules Governing the Licensing of Hoisting Machine Operators and The Rules Governing Cranes and Derricks - 2  
Update Regarding Hearing for Proposed Rule - Amendment of Fees for Facade Report Filings - 27  
Update Regarding Hearing for Proposed Rule - Crane Peer Review -27

**BUSINESS INTEGRITY COMMISSION**

Notice Is Hereby Given That The New York City Business Integrity Commission Adopts the Following Rules Governing Heavy Duty Trade Waste Hauling Vehicles - 3

**COMMISSION ON HUMAN RIGHTS**

Notice of Public Hearing and Community to Comment Proposed - 13

**CONSUMER AFFAIRS**

Notice of Public Hearing and Opportunity to Comment on Proposed Rules Related to Electronic Cigarette Retail Dealers, Sidewalk Stands, Electronic Stores, Etching Acid, Motorized Scooters, Employment Agencies, Air Conditioning Prohibitions, And Bail Bond Agents - 6

Notice of Public Hearing and Opportunity to Comment on Proposed Rules New Rules for Debt Collectors Regarding Language Access - 11

Notice of Public Hearing and Opportunity to Comment on Proposed Rules to Amend the Department's Consumer Protection Law Penalty Schedule - 18

Notice of Adoption of Emergency Rule Prohibiting Price Gouging of Certain Personal and Household Goods and Services - 18

Updated Notice of Hearing Regarding Rules for Street Vendors - 20

Notice of Public Hearing and Opportunity to Comment on Proposed Rules Related to Electronic Cigarette Retail Dealers, Sidewalk Stands, Electronic Stores, Etching Acid, Motorized Scooters, Employment Agencies, Air Conditioning Prohibitions, And Bail Bond Agents - 26

Notice of Public Hearing and Opportunity to Comment on Proposed Rules That Would Require Debt Collectors to Inform Consumers About Whether Certain Language Access Services Are Available and To Retain Records Relating to Language Access Services, Among Other Things - 26

Notice of Public Hearing and Opportunity to Comment on Proposed Rules to Amend the Department's Consumer Protection Law Penalty Schedule to Add Entries for Some Violations Currently Missing from The Penalty Schedule, Including for Violations of Section 5-38 Of Chapter 5 Of Title 6 Of the Rules of The City Of New York, Which Requires Sellers to Comply with Certain Requirements When Selling Goods Declared to Be Temporarily in Short Supply - 26

**FINANCE**

Hardship Installment Payment Agreements - 17

Notice of Rule Making Relating to Requiring Owners to Submit Registration Statements Regarding Ground Floor and Second Floor Commercial Premises - 31

**FIRE DEPARTMENT**

Notice of Public Hearing and Opportunity to Comment on Proposed Rules to Amend Section 401-06, To Implement Local law NO. 103 - 16

**HEALTH AND MENTAL HYGIENE**

Proposal to Amend Appendices 23-A, 23-B And 23-C of Chapter 23 (Food Service Establishment Sanitary Inspection Procedures and Letter Grading) Of Title 24 Of the RCNY To Reflect the Most Recent Amendments to Article 81 - 2

Notice of Public Hearing and Opportunity to Comment on Proposed Rules - 12

Chapter 6- NOI 3-19-2020 With Postponed Hearing Date - 19

**HOMELESS SERVICES**

Notice of Public Hearing and Opportunity to Comment on Amendments to The Proposed Income Savings Plan Rule - 3

Notice of Cancellation of Public Hearing and Postponement of Rulemaking Concerning the Income Savings Plan Program Until Further Notice - 27

**HOUSING PRESERVATION AND DEVELOPMENT**

Notice of Public Hearing and Opportunity to Comment on Proposed Rules Requiring Certain Buildings to Install and Utilize Waste Containerization Systems - 12

**HUMAN RESOURCES ADMINISTRATION**

Notice of Public Hearing and Opportunity to Comment on Proposed Rule Amending the CITYFHEPS Rule to Authorize Additional Payments for Certain Regulated Units - 20

Notice of Opportunity to Comment on Proposed Amendments to CITYFHEPS Rule Authorizing Additional Payments for Certain Regulated Units - 20

**SANITATION**

Notice of Public Hearing and Opportunity to Comment on Proposed Rules to Require Certain Buildings to Submit a Building Waste Management Plan - 12

Notice of Public Hearing and Opportunity to Comment on Proposed Rules to Require Certain Buildings to Utilize Waste Containerization Systems - 12

**TRANSPORTATION**

Notice of Adoption Relating to The Establishment of a Pilot Program at Five Pedestrian Plazas - 16

**SPECIAL MATERIALS****CHANGES IN PERSONNEL - 2-6, 9-13, 16-20, 23-27, 30-31****CITY RECORD**

February Monthly Index-31

**CITYWIDE ADMINISTRATIVE SERVICES- 16**

Official Fuel Price (\$) Schedule No.8504-8507-6

Official Fuel Price (\$) Schedule No. 8432-8435-6

Official Fuel Price (\$) Schedule No. 8508-8511-13

Official Fuel Price (\$) Schedule No. 8516-8519-27

**COMPROLLER- 3-17****CONSUMER AFFAIRS - 5, 10****FIRE DEPARTMENT -17****HEALTH AND MENTAL HYGIENE - 11****HOUSING PRESERVATION AND DEVELOPMENT - 10, 12, 16, 24****LABOR RELATIONS - 17****MAYOR'S, OFFICE OF THE - 16-19, 24, 27, 31****MAYOR'S OFFICE OF CONTRACT SERVICES - 2, 4, 5, 9, 18-20, 23, 24, 26, 27****LATE NOTICE**

Aging-2

Buildings-27

Citywide Administrative Services-16, 17

Civic Engagement Commission-31

Conflicts of Interest Board-23

Consumer Affairs-5, 18, 20

Correction-3, 5, 16, 27

Economic Development Corporation-6

Election-9

Environmental Protection-20

Fire Department-17, 25, 26

Housing Authority-19



Health and Mental Hygiene-3, 11, 19
Housing Preservation and Development -10
Lower Manhattan Development Corporation-6
Mayor's, Office of The-16, 17, 18, 19, 24, 27
Park and Recreation-10, 23, 31
Rent Guidelines Board -23
Sanitation-19
Small Business Services-16
Teacher's Retirement System-25, 31
Veterans' Services-16

a30

CHANGES IN PERSONNEL

BOARD OF ELECTION POLL WORKERS
FOR PERIOD ENDING 03/06/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists various poll workers and their details.

BOARD OF ELECTION POLL WORKERS
FOR PERIOD ENDING 03/06/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists various poll workers and their details.

MANHATTAN COMMUNITY BOARD #8
FOR PERIOD ENDING 03/06/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists community board members.

BRONX COMMUNITY BOARD #5
FOR PERIOD ENDING 03/06/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists community board members.

GUTTMAN COMMUNITY COLLEGE
FOR PERIOD ENDING 03/06/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists college personnel.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists personnel for SAINT LOUIS and VILLANO CLEMENT AMANDO.

COMMUNITY COLLEGE (BRONX)
FOR PERIOD ENDING 03/06/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists personnel for Community College (Bronx).

COMMUNITY COLLEGE (QUEENSBORO)
FOR PERIOD ENDING 03/06/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists personnel for Community College (Queensboro).

COMMUNITY COLLEGE (QUEENSBORO)
FOR PERIOD ENDING 03/06/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists personnel for Community College (Queensboro).

COMMUNITY COLLEGE (KINGSBORO)
FOR PERIOD ENDING 03/06/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists personnel for Community College (Kingsboro).

RODRIGUEZ	WENDY	10102	\$15.6100	APPOINTED	YES	02/07/20	465
SABOUROVA	SVETLANA	10102	\$15.6100	APPOINTED	YES	02/18/20	465
SAFF	PAULA	04096	\$62310.0000	APPOINTED	YES	02/21/20	465

COMMUNITY COLLEGE (KINGSBORO)  
FOR PERIOD ENDING 03/06/20

TITLE		NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
STIGLITZ	ROBERT	04693	\$85203.0000	RETIRED	YES	02/23/20	465
STRIGA	NICHOLAS J	04096	\$62310.0000	APPOINTED	YES	02/11/20	465
TODMANN	CHERYL D	04702	\$169586.0000	INCREASE	YES	01/26/20	465
WANG	LAURA	10102	\$21.7700	RESIGNED	YES	02/23/20	465
WU	JIANQIA	10102	\$15.6100	RESIGNED	YES	02/20/20	465
YAMITZ	MIRIAM	04625	\$40.0000	APPOINTED	YES	02/09/20	465
YUEN	DARREN	04017	\$44120.0000	APPOINTED	YES	02/23/20	465
ZAGARI	CHRISTIN	04075	\$98056.0000	INCREASE	YES	02/02/20	465

COMMUNITY COLLEGE (MANHATTAN)  
FOR PERIOD ENDING 03/06/20

TITLE		NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
ANOUS	AHMAD	10102	\$16.6700	APPOINTED	YES	02/17/20	466
APONTE	LUIS A	04688	\$42.9500	APPOINTED	YES	02/11/20	466
BAH	MAMADOU S	10102	\$15.3000	APPOINTED	YES	01/20/20	466
BARRY	AMADOU T	10102	\$16.6700	APPOINTED	YES	02/13/20	466
BLAKE	RISHANA	10102	\$19.6700	APPOINTED	YES	02/17/20	466
BLEASDILLE	DARIEL N	10102	\$16.6700	APPOINTED	YES	02/10/20	466
BOWSER	JOSEPH	04861	\$35811.0000	RESIGNED	YES	02/08/20	466
BRANCH	GWENDOLY L	04802	\$31929.0000	APPOINTED	NO	02/09/20	466
BREVIL	WENSLEY	10102	\$15.6100	APPOINTED	YES	02/17/20	466
BURGOS	IRONS R	10102	\$15.3000	APPOINTED	YES	01/20/20	466
BURI	MIKE F	10102	\$15.6100	APPOINTED	YES	02/17/20	466
CHAO	GLORIA M	04097	\$145000.0000	INCREASE	YES	01/05/20	466
CHARLES	HUGUETTE	04604	\$34.8700	APPOINTED	YES	01/27/20	466
CHEN	LIFANG	10102	\$16.6700	APPOINTED	YES	02/24/20	466
CHEN	XUEYING	10102	\$17.9000	APPOINTED	YES	02/10/20	466
CHEN	ZHUOYU	10102	\$17.9000	APPOINTED	YES	02/03/20	466
CHERON	ALEXANDR	10102	\$21.7700	APPOINTED	YES	02/18/20	466
CHUNG	STEVEN H	04294	\$99.3067	APPOINTED	YES	01/19/20	466
CLAY	JEMANDA S	10102	\$15.6100	APPOINTED	YES	02/24/20	466
COLLINS	IMANI A	10102	\$15.6100	APPOINTED	YES	02/17/20	466
COULIBALY	GUEDIMON	04689	\$48.5600	APPOINTED	YES	01/02/20	466
CRUZ	BRANDON R	04861	\$15.6100	APPOINTED	YES	02/24/20	466
DOBBS	SAMANTHA M	04601	\$28.2800	APPOINTED	YES	01/27/20	466
ELHARCHAOU	KAOUTAR	10102	\$15.6100	APPOINTED	YES	02/10/20	466
FALCONI INFANTE	FATIMA C	10102	\$16.3300	APPOINTED	YES	02/10/20	466
FERNANDEZ	EMANUEL M	10102	\$15.6100	APPOINTED	YES	02/17/20	466
FLOWERS	ELAINE J	04017	\$45957.0000	APPOINTED	YES	02/18/20	466
FRANZ JR.	ROGER W	10102	\$17.9000	APPOINTED	YES	02/17/20	466
GARAY	JENNIFER	10102	\$15.6100	APPOINTED	YES	02/18/20	466
GARCIA I	SATYA L	10102	\$15.6100	APPOINTED	YES	02/17/20	466
GETTON-MCKOY	GEORGIE- C	04625	\$50.0000	APPOINTED	YES	02/15/20	466
GHAURI	FAHA	10102	\$15.6100	APPOINTED	YES	02/03/20	466
GIL	DANIEL A	04689	\$42.9500	APPOINTED	YES	12/19/19	466

Appendix A, the Standard Clauses for New York State Contracts, which are incorporated herein by reference with the same effect as it is written.

Communication with respect to this procurement initiated by or on behalf of an interested vendor through others may constitute an "impermissible contact" under state law, and could result in disqualification of that vendor.

No subcontracting allowed unless approved in writing by the College. The Procurement Lobbying Act (PLA) Applies to this Solicitation.

The restricted period began with the publication of this ad.

Compliance Procurement Lobbying Act Required Forms: Vendor shall complete, sign and submit the following forms if they are selected.

- a) "Offerer's Affirmation of Understanding of and Agreement, pursuant to State Finance Law § 139-j (3) and § 139-j (6) (b)"
- b) "Offerer's Disclosure of Prior Non-Responsibility Determinations and Certification of Compliance with State Finance Law §139-j and §139-k"

Contact with CUNY:

Under the requirements of the PLA, all communications regarding advertised projects are to be channeled through the Designated Contact. Communication with respect to this procurement initiated by or on behalf of an interested vendor through others than the Designated Contact may constitute an "impermissible contact" under NYS law and could result in disqualification of that vendor.

Rules and regulations and more information on this law, please visit: [ns/advisoryCouncil/Faq.htm](https://www.advisorycouncil.org/faq.htm) (Advisory Council FAQs) <http://www.jcope.ny.gov/law/lob/lobbying2.html> (New York State Lobbying Act)

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

City University, 31-10 Thomson Avenue, Room E-405, Long Island City, NY 11101. Tawanikka Smith (718) 482-5590; Fax: (718) 609-2166; [pricequote@lagcc.cuny.edu](mailto:pricequote@lagcc.cuny.edu)

☛ a30-m13

**LATE NOTICE**

**CITY UNIVERSITY**

**LAGUARDIA COMMUNITY COLLEGE**

■ SOLICITATION

*Services (other than human services)*

**BUILDING MAINTENANCE SERVICES** - Competitive Sealed Bids - PIN#0692020327 - Due 5-21-20 at 2:00 P.M.

Contractor shall provide to LaGuardia Community College of the City University of New York, building operating engineering services, which include operating engineering and emergency services as set forth in the attached solicitation.

Prevailing wage rates apply to this solicitation. Contractor shall provide classifications of titles described in Section 5 of Attachment F in this solicitation.  
Contract Term: 5 Years

To receive a copy of this Invitation for Bid, send an email, to [pricequote@lagcc.cuny.edu](mailto:pricequote@lagcc.cuny.edu)  
In your subject line, note "Request for IFB 0692020327".

Questions Due: 5/15/2020, no later than 3:00 P.M.  
Responses to Questions, 5/18/20.

Any purchase that results from this advertisement shall be governed by the terms and conditions of this advertisement (including without limitation, any attached specifications and any other terms and conditions attached hereto or incorporated herein by reference), the University's standard Purchase Order Terms and Conditions and

**COMPTROLLER**

**INFORMATION SYSTEMS**

■ INTENT TO AWARD

*Services (other than human services)*

**HP MANAGED PRINT SERVICES** - Negotiated Acquisition - Judgment required in evaluating proposals - PIN#01520BIST44284 - Due 5-15-20 at 5:00 P.M.

In accordance with Section 3-04(b)(2)(iii) of the New York City Procurement Policy Board Rules, the New York City's Comptroller's Office (the "Comptroller's Office"), is seeking to enter into negotiations with Derive Technologies, LLC for the continued services related to Hewlett Packard Managed Print Services. The term of the contract shall be from June 1, 2020 to May 31, 2022.

Vendor that believe they are qualified to provide these services and wish to be considered for future procurements for the same or similar services should send an expression of interest to the Department at the following email address: [cwisnie@comptroller.nyc.gov](mailto:cwisnie@comptroller.nyc.gov).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Comptroller, 1 Centre Street, New York, NY 10007. Caroline Wisniewski (212) 669-8218; Fax: (212) 815-8507; [cwisnie@comptroller.nyc.gov](mailto:cwisnie@comptroller.nyc.gov)

☛ a30-m6

# READER'S GUIDE

The City Record (CR) is published each business day. The Procurement section of the City Record is comprised of notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Notice of solicitations and other notices for most procurement methods valued at or above \$100,000 for goods, services, and construction must be published once in the City Record, among other requirements. Other procurement methods authorized by law, such as sole source procurements, require notice in the City Record for five consecutive editions. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

## NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), and click on Prevailing Wage Schedules to view rates.

## CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

## VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc). To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

## SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit [www.nyc.gov/html/sbs/nycbiz](http://www.nyc.gov/html/sbs/nycbiz) and click on Summary of Services, followed by Selling to Government.

## PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc).

## NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

## PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit [www.nyc.gov/mocs](http://www.nyc.gov/mocs).

## ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit [www.nyc.gov/sbs](http://www.nyc.gov/sbs) and click on M/WBE Certification and Access.

## PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

## PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc)

## COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

## KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances:
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
CP/PQ/4	Demonstration Project
DP	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition
	<i>For ongoing construction project only:</i>
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors
NA/11	Immediate successor contractor required due to termination/default
	<i>For Legal services only:</i>

NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)
WA1	Preventing loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only) anti-apartheid preference
OLB/a	local vendor preference
OLB/b	recycled preference
OLB/c	other: (specify)

## HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

## SAMPLE NOTICE

## POLICE

### DEPARTMENT OF YOUTH SERVICES

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**BUS SERVICES FOR CITY YOUTH PROGRAM**  
-Competitive Sealed Bids- PIN#056020000293 -  
DUE 04-21-03 AT 11:00 A.M.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*  
NYPD, Contract Administration Unit,  
51 Chambers Street, Room 310, New York, NY 10007.  
Manuel Cruz (646) 610-5225.

◀m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN #056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 A.M.	Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/time is the same.
<i>Use the following address unless otherwise specified or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency
◀	Indicates New Ad
m27-30	Date that notice appears in The City Record

# THE CITY NEVER SLEEPS.

Your business keeps it running. Subscribe to *The City Record* to reach thousands of opportunities in New York City government business today and every day. *The information you need to get the business you want.*

VISIT US ONLINE AT [www.nyc.gov/cityrecord](http://www.nyc.gov/cityrecord)



## SUBSCRIBE TODAY! CITY RECORD ORDER FORM

6-month print subscription:  by mail \$300  by fax \$400

1-year print subscription:  by mail \$500  by fax \$700

Pay by:  Visa  MasterCard  AMEX  Discover  Check  
Credit Card # \_\_\_\_\_

Expiration: \_\_\_\_/\_\_\_\_ Card ID # \_\_\_\_\_

2.49% of the payment amount will be added if you pay by credit card.

Send check payable to: **The City Record**

1 Centre Street, 17th Floor, New York, NY 10007-1602

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

**Note:** This item is not taxable and non-refundable. The City Record is published five days a week, except legal holidays. For more information call: 212-386-0055, fax: 212-669-3211 or email [crsubscriptions@dcas.nyc.gov](mailto:crsubscriptions@dcas.nyc.gov)

