



# THE CITY RECORD

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## TABLE OF CONTENTS

### PUBLIC HEARINGS AND MEETINGS

City Council	2113
Board of Correction	2114
Equal Employment Practices Commission	2114
Franchise and Concession Review Committee	2114
Office of Labor Relations	2114
Landmarks Preservation Commission	2114

### PROPERTY DISPOSITION

Citywide Administrative Services	2116
Office of Citywide Procurement	2116
Housing Preservation and Development	2116
Police	2116

### PROCUREMENT

Administration for Children's Services	2117
City University	2117
LaGuardia Community College	2117
Citywide Administrative Services	2117
Office of Citywide Procurement	2117
Comptroller	2118
Information Systems	2118
Correction	2118
Environmental Protection	2119

Purchasing Management	2119
Financial Information Services Agency	2119
Housing Authority	2119
Procurement	2119
Supply Management	2119
Housing Preservation and Development	2120
Investigation	2120
Agency Chief Contracting Officer	2120
Office of the Mayor	2120
Parks and Recreation	2120
Capital Projects	2120
Contracts	2121
Police	2121
Contract Administration	2121
Transportation	2121
Bridges	2121

### AGENCY RULES

Buildings	2121
Health and Mental Hygiene	2123
Transportation	2124

### SPECIAL MATERIALS

Changes in Personnel	2128
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### LATE NOTICE

Office of the Mayor	2130
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READER'S GUIDE	2131
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## THE CITY RECORD

**BILL DE BLASIO**

Mayor

**LISETTE CAMILO**

Commissioner, Department of Citywide Administrative Services

**JANAE C. FERREIRA**

Editor, The City Record

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## PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

## CITY COUNCIL

### ■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that the Council has scheduled the following remote public hearing on the matters indicated below:

The Subcommittee on Landmarks, Public Sitings and Dispositions will hold a remote public hearing on the following matters, commencing at 1:00 P.M., on May 7, 2020:



**266 WEST 96<sup>TH</sup> STREET**  
MANHATTAN CB - 7 C 200140 PPM

Application submitted by the Department of Housing Preservation and Development (HPD), pursuant to Section 197-c of New York City Charter, for the disposition of one City-Owned property (Block 1243, Lot 57), pursuant to zoning.

**993-995 UNION AVENUE CLUSTER - UDAAP/ARTICLE XI**  
BRONX CBs - 1, 2, 3 20205384 HAX

Application submitted by the New York City Department of Housing Preservation and Development, pursuant to Article 16 of the General Municipal Law and Section 577 of Article XI of the Private Housing Finance Law for approval of an urban development action area project, waiver of the area designation requirement, waiver of the requirements of Sections 197-c and 197-d of the New York City Charter, and a real property tax exemption, for properties located at 993 Union Avenue (Block 2669, Lot 41), 995 Union Avenue (Block 2669, Lot 40), 774 Union Avenue (Block 2676, Lot 36), 1042 Longfellow Avenue (Block, 2756, Lot 71) the approval of real property tax exemption, Council District 17.

**311-313 PLEASANT AVENUE CLUSTER - UDAAP/ARTICLE XI**  
MANHATTAN CB - 10 20205399 HAM

Application submitted by the New York City Department of Housing Preservation and Development, pursuant to Article 16 of the General Municipal Law and Section 577 of Article XI of the Private Housing Finance Law for approval of an urban development action area project, waiver of the area designation requirement, waiver of the requirements of Sections 197-c and 197-d of the New York City Charter, and a real property tax exemption, for properties located at 311-313 Pleasant Avenue (Block 1710, Lot 27), 51-55 East 129<sup>th</sup> Street (Block 1754, Lot 26), 1263 Park Avenue (Block 1625, Lot 72) in Community District 11, Council Districts 5, 8, 9, Borough of Manhattan.

For questions about accessibility or to request additional accommodations please contact [swerts@council.nyc.gov](mailto:swerts@council.nyc.gov), or [nbenjamin@council.nyc.gov](mailto:nbenjamin@council.nyc.gov), or (212) 788-6936 at least three (3) business days before the hearing.

Accessibility questions: Maria Sabalvaro, [msabalvaro@council.nyc.gov](mailto:msabalvaro@council.nyc.gov), by: Tuesday, May 5, 2020, 3:00 P.M.



**BOARD OF CORRECTION**

■ MEETING

The New York City Board of Correction, will hold a special meeting, on Tuesday, May 12, 2020, at 9:00 A.M. The Board will discuss pending variance requests and other issues impacting the New York City jail system.

The meeting will be held remotely, via video conference. Please visit the below WebEx link, to access the meeting. The public may also listen to the meeting using the phone number below. A recording of the meeting will be available on the Board's website, following the meeting. <https://nycboc.webex.com/nycboc/onstage/g.php?MTID=ecc61adced632179f155c6ad4fb058189> (web conference link) 1 (408) 418-9388, with access code 718 759 640. More information is available on the Board's website, at <https://www1.nyc.gov/site/boc/meetings/may-12-2020.page>.

• m6-12

**EQUAL EMPLOYMENT PRACTICES COMMISSION**

■ MEETING

**Notice of NYC Equal Employment Practices Commission Meeting (Open to the Public)**

**When and where is the Commission Meeting?** The Equal Employment Practices Commission's upcoming Commission Meeting will take place at 9:30 A.M., on Thursday, May 7, 2020. The meeting will be conducted by video conference via WebEx using the details below:

**Meeting number (access code): 715 881 730**  
**Meeting password: FCmndvaf677**

- **Join by internet**  
[Click to join meeting](#)
- **Join by phone**  
(646) 992-2010 United States Toll (New York City)  
(408) 418-9388 United States Toll
- **Join by video system, application or Skype for business**  
Dial 715881730@webex.com  
You can also dial 173.243.2.68 and enter your meeting number.

**How do I ask questions during the Commission meeting?**

Anyone can ask questions during the Commission meeting by:

- **WebEx.** You can submit your questions directly through the chat panel of the WebEx once joined via the internet option above
- **Email.** You can email questions to [mpinckney@eepc.nyc.gov](mailto:mpinckney@eepc.nyc.gov)

**Is there a deadline to submit questions?** Yes, you must submit all questions during the meeting session on May 7, 2020.

**Can I review the recording of the Commission Meeting?** Yes, you can review the recorded Commission meeting, which will be made available online by going to the Equal Employment Practices Commission's YouTube page <https://www.youtube.com/channel/UCdGaeD4p-esdjymDTdGScfA> featured a few days after the meeting.

m1-6

**FRANCHISE AND CONCESSION REVIEW COMMITTEE**

■ NOTICE

**PUBLIC NOTICE IS HEREBY GIVEN THAT** the Franchise and Concession Review Committee will hold a remote public meeting, on Wednesday, May 13, 2020, at 2:30 P.M., via WebEx dial-in. The dial-in information is below.

Dial-in #: +1-408-418-9388  
Access Code: 716 891 588  
Press # on further prompts

For further information, on accessibility or to make a request for accommodations, such as sign language interpretation services, please contact the Mayor's Office of Contract Services (MOCS) via email, at

DisabilityAffairs@mocs.nyc.gov, or via phone at (646) 872-0231. Any person requiring reasonable accommodation for the public meeting, should contact MOCS at least five (5) business days in advance of the meeting to ensure availability.



a23-m13

**OFFICE OF LABOR RELATIONS**

■ MEETING

The New York City Deferred Compensation Board, will hold its next meeting, on Tuesday, May 12, 2020, from 10:00 A.M. to 11:00 A.M. The meeting, will be held remotely via conference call. Please visit the below link, to access the audio recording of the Board meeting, or to access archived Board meeting audio/videos: <https://www1.nyc.gov/site/olr/deferred/dcp-board-webcasts.page>

m5-12

**LANDMARKS PRESERVATION COMMISSION**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, May 12, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel [www.youtube.com/nyclpc](http://www.youtube.com/nyclpc). Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app, or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at [richstein@lpc.nyc.gov](mailto:richstein@lpc.nyc.gov), or (646) 248-0220, at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

**349 Hoyt Street - Carroll Gardens Historic District**  
**LPC-20-08392** - Block 451 - Lot 7 - **Zoning:** R6B  
**CERTIFICATE OF APPROPRIATENESS**  
A Neo-Grec style apartment house, designed by J.G. Miller and built, in 1884. Application is to construct a rooftop bulkhead and railings.

**631 Vanderbilt Avenue - Prospect Heights Historic District**  
**LPC-20-03284** - Block 1152 - Lot 9 - **Zoning:** R7A, C1-4  
**CERTIFICATE OF APPROPRIATENESS**  
A commercial building, built c. 1870, and later altered with the removal of the upper floors and a new façade c. 1963. Application is to enlarge the building and construct a new façade.

**1003 Sterling Place - Crown Heights North Historic District**  
**LPC-20-07323** - Block 1242 - Lot 53 - **Zoning:** R6  
**CERTIFICATE OF APPROPRIATENESS**  
A Renaissance Revival style rowhouse, designed by Axel S. Hedman and, built c. 1899. Application is to construct a porch.

**265 Park Lane - Douglaston Historic District**  
**LPC-20-04732** - Block 8050 - Lot 35 - **Zoning:** R1-2  
**CERTIFICATE OF APPROPRIATENESS**  
A Colonial Revival style house, designed by Albert Humble and built, in 1920. Application is to replace porch windows.

**97 Greenwich Avenue - Greenwich Village Historic District**  
**LPC-20-06772** - Block 615 - Lot 29 - **Zoning:** R6  
**CERTIFICATE OF APPROPRIATENESS**  
A commercial building, designed by Platt Byard Dovell Architects and, built c. 2002. Application is to alter the facades.

**770 Broadway - NoHo Historic District**  
**LPC-20-06947** - Block 554 - Lot 1 - **Zoning:** C6-2  
**CERTIFICATE OF APPROPRIATENESS**  
A Renaissance Revival style department store, designed by D.H.

Burnham & Co. and built, in 1903-07 with an addition built, in 1924-25. Application is to install a rooftop HVAC unit.

**1162 Broadway - Madison Square North Historic District  
LPC-20-05494 - Block 829 - Lot 28 - Zoning: M1-6  
CERTIFICATE OF APPROPRIATENESS**

A vacant lot. Application is to construct a new building.

**106 East 78th Street - Upper East Side Historic District  
LPC-20-06274 - Block 1412 - Lot 68 - Zoning: R8B  
CERTIFICATE OF APPROPRIATENESS**

A Neo-Grec style rowhouse, designed by R. W. Buckley and built, in 1879-1880. Application is to alter the primary façade, demolish a rear extension and modify windows.

**160 Fifth Avenue - Ladies' Mile Historic District  
LPC-20-09059 - Block 822 - Lot 7507 - Zoning: C6-4M  
CERTIFICATE OF APPROPRIATENESS**

A Neo-Renaissance offices/store and loft building, designed by Robert Henderson Robertson and built, in 1891-92. Application is to install new entrance infill and a marquee.

**1109 Fifth Avenue - Expanded Carnegie Hill Historic District  
LPC-20-02758 - Block 1504 - Lot 1 - Zoning: R10  
CERTIFICATE OF APPROPRIATENESS**

A Francois I (Chateausque) style mansion, designed by C.P.H. Gilbert and built, in 1907-09; with a museum wing addition to the north of the mansion, designed by Roche, Dinkeloo & Associates and built, in 1988-93. Application is to install temporary signage.

**420 Riverside Drive - Morningside Heights Historic District  
LPC-19-40117 - Block 1896 - Lot 1 - Zoning: R8  
CERTIFICATE OF APPROPRIATENESS**

An Renaissance Revival style apartment building, designed by Gaetan Ajello and built in 1911-12. Application is to establish a Master Plan, governing the future installation of windows.

a29-m12

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, May 12, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel [www.youtube.com/nyc/lpc](http://www.youtube.com/nyc/lpc). Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or, attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at [richstein@lpc.nyc.gov](mailto:richstein@lpc.nyc.gov) or (646) 248-0220, at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

**Manida Street Historic District-  
LP-2644**

**ITEM PROPOSED FOR PUBLIC HEARING**

The proposed Manida Street Historic District consists of the properties, bounded by a line beginning on the eastern curb line of Manida Street, at a point on a line extending westerly from the northern property line of 870 Manida Street, and extending easterly along said line and along the northern property line of 870 Manida Street, southerly along the eastern property lines of 870 to 814 Manida Street, westerly along the southern property line of 814 Manida Street to the eastern curb line of Manida Street, northerly along said curb line to a point on a line extending easterly from the southern property line of 819 Manida Street, westerly along said line across Manida Street and along the southern property line of 819 Manida Street, northerly along the western property lines of 819 to 861 Manida Street, easterly along the northern property line of 861 Manida Street and across Manida Street to its eastern curb line, and northerly along said curb line to the point of beginning.

a29-m12

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, May 19, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then

followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel, [www.youtube.com/nyc/lpc](http://www.youtube.com/nyc/lpc). Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at [richstein@lpc.nyc.gov](mailto:richstein@lpc.nyc.gov), or (646) 248-0220, at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

**11 Water Street - Fulton Ferry Historic District  
LPC-20-09886 - Block 25 - Lot 12 - Zoning: M2-1  
BINDING REPORT**

A park constructed from former waterfront industrial sites and from portions of the former Fulton Ferry Park. Application is to alter and expand the existing park.

**412 Clinton Avenue - Clinton Hill Historic District  
LPC-20-04602 - Block 1960 - Lot 25 - Zoning: R6B  
CERTIFICATE OF APPROPRIATENESS**

A Neo-Federal style house, designed by R.I. Markwith and built in 1919. Application is to construct a rear yard addition, install ramps and railings, and replace windows and roofing.

**610 Fifth Avenue, 620 Fifth Avenue, 626-636 Fifth Avenue, 1 Rockefeller Plaza, 10 Rockefeller Plaza, 30 Rockefeller Plaza, 50 Rockefeller Plaza, 1230 Avenue of the Americas,  
LPC-20-09273 - Block Mult - Lot Mult - Zoning: C5-2.5, C5-3  
CERTIFICATE OF APPROPRIATENESS**

Twelve office buildings, including La Maison Francaise; The British Building; Palazzo d'Italia; International Building; International Building North; 1 Rockefeller Plaza Building; 10 Rockefeller Plaza Building; RCA Building; Associated Press Building; Simon & Schuster Building; RCA Building West; and 1270 Avenue of the Americas Building; and a pedestrian garden corridor and plaza, designed by a consortium of architects known as the Associated Architects, with portions designed by a group of fine artists, built in 1931-34; 1936-39; and 1954-55 as parts of an Art Deco style office, commercial and entertainment complex. Application is to install lighting.

**600 Fifth Avenue - Individual Landmark  
LPC-20-09274 - Block 1264 - Lot 30 - Zoning: C5-2.5, C5-3  
CERTIFICATE OF APPROPRIATENESS**

An office building, designed by Carson & Lundin and built in 1950-52, as part of an Art Deco style office, commercial and entertainment complex. Application is to install lighting.

**42 West 94th Street - Upper West Side/Central Park West Historic District**

**LPC-19-34470 - Block 1207 - Lot 48 - Zoning: R7-2  
CERTIFICATE OF APPROPRIATENESS**

A Queen Anne style rowhouse, with Romanesque Revival and Neo-Grec elements, designed by Increase M. Grenell and built in 1888. Application is to construct rooftop and rear yard additions.

**405 Lexington Avenue - Individual and Interior Landmark  
LPC-20-08748 - Block 1297 - Lot 23 - Zoning: C5-3, C5-2.5  
CERTIFICATE OF APPROPRIATENESS**

An Art Deco style skyscraper, designed by William Van Alen and built in 1928-1930. Application is to replace windows and install glass windscreens.

**12 West 72nd Street, Apt 27B - Upper West Side/Central Park West Historic District**

**LPC-20-08588 - Block 1124 - Lot 42 - Zoning:  
CERTIFICATE OF APPROPRIATENESS**

An apartment hotel building, designed by Emery Roth and built in 1927. Application is to install new window and door openings.

**240 West 73rd Street - West End - Collegiate Historic District Extension**

**LPC-20-08778 - Block 1164 - Lot 47 - Zoning: R8B  
CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style apartment building, designed by Leo F. Knust and built in 1927-28. Application is to construct a rooftop mechanical enclosure and bulkhead, raise parapets and chimneys, install a marquee and signage, modify masonry openings and replace doors.

**117 West 79th Street - Upper West Side/Central Park West Historic District**

**LPC-20-09545** - Block 1210 - Lot 26 - **Zoning:** **CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style apartment building, built 1898-1899. Application is to modify a window opening and install a door and barrier-free access lift.

**311 West 90th Street - Riverside - West End Historic District**

**LPC-20-07761** - Block 1251 - Lot 15 - **Zoning:** R8 **CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style rowhouse, designed by Thomas J. Sheridan and built in 1890-1891. Application is to alter entry doors.

**535 West 110th Street - Morningside Heights Historic District**

**LPC-20-02401** - Block 1882 - Lot 8 - **Zoning:** R8 **CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style apartment building, designed by Robert T. Lyons and built in 1922-23. Application is to establish a Master Plan, governing the future installation of windows.

✦ m6-19

**PROPERTY DISPOSITION**

**CITYWIDE ADMINISTRATIVE SERVICES**

■ SALE

The City of New York in partnership with PropertyRoom.com posts vehicle and heavy machinery auctions online every week at: <https://www.propertyroom.com/s/nyc+fleet>

All auctions are open to the public and registration is free.

Vehicles can be viewed in person at: Insurance Auto Auctions, North Yard 156 Peconic Avenue, Medford, NY 11763 Phone: (631) 294-2797

No previous arrangements or phone calls are needed to preview. Hours are Monday and Tuesday from 10:00 A.M. – 2:00 P.M.

s4-f22

**OFFICE OF CITYWIDE PROCUREMENT**

■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the Internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31

**HOUSING PRESERVATION AND DEVELOPMENT**

■ PUBLIC HEARINGS

All Notices Regarding Housing Preservation and Development Dispositions of City-Owned Property appear in the Public Hearing Section.

j2-d31

**POLICE**

■ NOTICE

**OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT**

The following list of properties is in the custody of the Property Clerk Division without claimants:

Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

Items are recovered, lost, abandoned property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

**INQUIRIES**

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

**FOR MOTOR VEHICLES (All Boroughs):**

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

**FOR ALL OTHER PROPERTY**

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31

**PROCUREMENT**

*“Compete To Win” More Contracts!*

*Thanks to a new City initiative - “Compete To Win” - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.*

- Win More Contracts, at [nyc.gov/competetowin](http://nyc.gov/competetowin)

*“The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City’s prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence.”*

**HHS ACCELERATOR**

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York (“PPB Rules”), vendors must first complete and submit an electronic prequalification application using the City’s Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy

by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed, at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

**Participating NYC Agencies**

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children’s Services (ACS)
- Department for the Aging (DFTA)
- Department of Consumer Affairs (DCA)
- Department of Corrections (DOC)
- Department of Health and Mental Hygiene (DOHMH)
- Department of Homeless Services (DHS)
- Department of Probation (DOP)
- Department of Small Business Services (SBS)
- Department of Youth and Community Development (DYCD)
- Housing and Preservation Department (HPD)
- Human Resources Administration (HRA)
- Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator)

**ADMINISTRATION FOR CHILDREN’S SERVICES**

■ AWARD

*Services (other than human services)*

**EVENT PLANNING SERVICES** - Small Purchase - PIN#20ACS470 - AMT: \$120,000.00 - TO: A Partow and Co LLC, 161 Henry Street, Brooklyn, NY 11201.

☛ m6

**CITY UNIVERSITY**

**LAGUARDIA COMMUNITY COLLEGE**

■ SOLICITATION

*Services (other than human services)*

**BUILDING MAINTENANCE SERVICES** - Competitive Sealed Bids - PIN#0692020327 - Due 5-21-20 at 2:00 P.M.

Contractor shall provide to LaGuardia Community College of the City University of New York, building operating engineering services, which include operating engineering and emergency services as set forth in the attached solicitation.

Prevailing wage rates apply to this solicitation. Contractor shall provide classifications of titles described in Section 5 of Attachment F in this solicitation.

Contract Term: 5 Years

To receive a copy of this Invitation for Bid, send an email, to [pricequote@lagcc.cuny.edu](mailto:pricequote@lagcc.cuny.edu) In your subject line, note “Request for IFB 0692020327”.

Questions Due: 5/15/2020, no later than 3:00 P.M.  
Responses to Questions, 5/18/20.

Any purchase that results from this advertisement shall be governed by the terms and conditions of this advertisement (including without limitation, any attached specifications and any other terms and conditions attached hereto or incorporated herein by reference), the University’s standard Purchase Order Terms and Conditions and

Appendix A, the Standard Clauses for New York State Contracts, which are incorporated herein by reference with the same effect as it is written.

Communication with respect to this procurement initiated by or on behalf of an interested vendor through others may constitute an “impermissible contact” under state law, and could result in disqualification of that vendor.

No subcontracting allowed unless approved in writing by the College. The Procurement Lobbying Act (PLA) Applies to this Solicitation.

The restricted period began with the publication of this ad.

Compliance Procurement Lobbying Act Required Forms: Vendor shall complete, sign and submit the following forms if they are selected.

a) “Offerer’s Affirmation of Understanding of and Agreement, pursuant to State Finance Law § 139-j (3) and § 139-j (6) (b)”

b) “Offerer’s Disclosure of Prior Non-Responsibility Determinations and Certification of Compliance with State Finance Law §139-j and §139-k”

Contact with CUNY:

Under the requirements of the PLA, all communications regarding advertised projects are to be channeled through the Designated Contact. Communication with respect to this procurement initiated by or on behalf of an interested vendor through others than the Designated Contact may constitute an “impermissible contact” under NYS law and could result in disqualification of that vendor.

Rules and regulations and more information on this law, please visit: [ns/advisoryCouncil/Faq.htm](https://www.advisorycouncil.org/FAQ.htm) (Advisory Council FAQs) <http://www.jcope.ny.gov/law/lob/lobbying2.html> (New York State Lobbying Act)

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*City University, 31-10 Thomson Avenue, Room E-405, Long Island City, NY 11101. Tawanikka Smith (718) 482-5590; Fax: (718) 609-2166; [pricequote@lagcc.cuny.edu](mailto:pricequote@lagcc.cuny.edu)*

a30-m13

**CITYWIDE ADMINISTRATIVE SERVICES**

■ AWARD

*Goods*

**COVID19 - HAND SANITIZER** - Emergency Purchase - Other - PIN# 85620E0104001 - AMT: \$262,521.00 - TO: Ecological Solutions Inc., 81 Ocean Parkway, Brooklyn, NY 11218.

Award Date: 4/20/2020.

☛ m6

■ SOLICITATION

*Human Services/Client Services*

**BROWNSVILLE YOUTH NEIGHBORHOOD SAFETY PROGRAM** - Request for Proposals - PIN# 0000000 - Due 7-9-20 at 12:00 P.M.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Citywide Administrative Services, One Centre Street, Room 1012N, New York, NY 10007. Roselyn Rosa (212) 312-6861; [mocjprocurements@cityhall.nyc.gov](mailto:mocjprocurements@cityhall.nyc.gov)*

m1-7

**OFFICE OF CITYWIDE PROCUREMENT**

■ AWARD

*Goods*

**COVID19 - BANDANAS** - Emergency Purchase - Other - PIN# 85620E0099001 - AMT: \$450,000.00 - TO: Utech Products Inc., 135 Broadway, Schenectady, NY 12305.

Award Date: 4/21/2020.

☛ m6

**COVID19 - KN95 MASK** - Emergency Purchase - Other - PIN# 85620E0106001 - AMT: \$3,050,000.00 - TO: Saroj International Inc., 2615 S. Santa Fe Avenue, Vernon, CA 90058.

COVID19 - Various Mask  
Award Date: 4/20/2020

✦ m6

**COVID19 - N95 MASK** - Emergency Purchase - Other - PIN# 85620E98001 - AMT: \$2,175,000.00 - TO: Enterprise Content Solutions II LLC, 8201 Bloomington, MN 55437.

Award Date: 4/20/2020.

✦ m6

**COVID19 - NO TOUCH THERMOMETERS** - Emergency Purchase - Other - PIN# 85620E0101001 - AMT: \$415,575.00 - TO: Abitronix LLC, 27 Ironia Road, Suite 4, Flanders, NJ 07836.

Award Date: 4/21/2020.

✦ m6

**COVID19 - SINGLE USE MASK AND THERMOMETERS** - Emergency Purchase - Other - PIN# 85620E0100001 - AMT: \$1,000,000.00 - TO: Traction and Scale LLC, 53 Prospect Street, Stamford, CT 06901.

Award Date: 4/22/2020.

✦ m6

**COVID19 - VARIOUS MASK** - Emergency Purchase - Other - PIN# 85620E0105001 - AMT: \$3,390,216.00 - TO: Traction and Scales LLC, 53 Prospect Street, Stamford, CT 06901.

Award Date: 4/21/2020.

✦ m6

**COVID19 - VENTILATORS AND ASSOCIATED PARTS** - Emergency Purchase - Other - PIN# 85620E0088001 - AMT: \$46,368,600.00 - TO: Carefusion 211 Inc., 88253 Expedite Way, Chicago, IL 60695.

Award Date 4/21/2020.

✦ m6

*Goods and Services*

**COVID19 - VARIOUS MASK, SANITIZER AND FACE SHIELDS** - Emergency Purchase - Other - PIN# 85620E97001 - AMT: \$3,203,000.00 - TO: Perry Ellis International Inc., 3000 NW 107th Avenue, Building 125, Miami, FL 33172.

Award Date: 4/21/2020.

✦ m6

■ SOLICITATION

*Goods*

**SULFURIC ACID- DEP 93.5 PERCENT SOLUTION** - Competitive Sealed Bids - PIN# 8572000224 - Due 7-20-20 at 10:30 A.M.

A copy of the bid can be downloaded from the City Record Online site, at <http://a856-internet.nyc.gov/nycvendronline/home.asp>. Enrollment is free. Vendors may also request the bid by contacting Vendor Relations via email, at [dcasdmssbids@dcas.nyc.gov](mailto:dcasdmssbids@dcas.nyc.gov), by telephone, at (212) 386-0044 or by fax, at (212) 669-7603.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, 18th Floor, New York, NY 10007-1602. Vincent Edwards (212) 386-0431; [vedwards@dcas.nyc.gov](mailto:vedwards@dcas.nyc.gov)

✦ m6

**COMPTROLLER**

■ SOLICITATION

*Goods and Services*

**FIXED INCOME INVESTMENT MANAGEMENT SERVICES** - Negotiated Acquisition - Other - PIN# 015-208-248-00FI - Due 5-26-20 at 3:00 P.M.

In accordance with Section 3-04(b)(2)(iii) of the New York City Procurement Policy Board Rules, the New York City Comptroller Office (the "Comptroller's Office"), acting on behalf of the New York City Retirement Systems, is seeking to extend the existing Fixed Income Investment Management Agreements with Neuberger Berman Investment Advisers LLC, below, for one year, from July 1, 2019 to

June 30, 2020. The firm is a fiduciary and provides fixed income investment management services.

Vendors that are interested in expressing interest in this procurement or in similar procurements in the future, may contact Aya Guriel, at [aguriel@comptroller.nyc.gov](mailto:aguriel@comptroller.nyc.gov). Expressions of Interest are due May 26, 2020, by 3:00 P.M. (ET).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Comptroller, 1 Centre Street, Room 800, New York, NY 10007. Aya Guriel (212) 669-2756; [aguriel@comptroller.nyc.gov](mailto:aguriel@comptroller.nyc.gov)

✦ m6-12

**INFORMATION SYSTEMS**

■ INTENT TO AWARD

*Services (other than human services)*

**HP MANAGED PRINT SERVICES** - Negotiated Acquisition - Judgment required in evaluating proposals - PIN# 01520BIST44284 - Due 5-15-20 at 5:00 P.M.

In accordance with Section 3-04(b)(2)(iii) of the New York City Procurement Policy Board Rules, the New York City's Comptroller's Office (the "Comptroller's Office"), is seeking to enter into negotiations with Derive Technologies, LLC for the continued services related to Hewlett Packard Managed Print Services. The term of the contract shall be from June 1, 2020 to May 31, 2022.

Vendor that believe they are qualified to provide these services and wish to be considered for future procurements for the same or similar services should send an expression of interest to the Department at the following email address: [cwisnie@comptroller.nyc.gov](mailto:cwisnie@comptroller.nyc.gov).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Comptroller, 1 Centre Street, New York, NY 10007. Caroline Wisniewski (212) 669-8218; Fax: (212) 815-8507; [cwisnie@comptroller.nyc.gov](mailto:cwisnie@comptroller.nyc.gov)

a30-m6

**CORRECTION**

■ INTENT TO AWARD

*Human Services/Client Services*

**PROVIDING DISCHARGE PREPARATION SKILLS TO MALE AND FEMALE INMATES IN THE BOROUGH OF THE BRONX** - Negotiated Acquisition - Other - PIN# 072201229SPP - Due 5-12-20 at 10:00 A.M.

The Department of Correction(DOC), intends to engage The Osborne Association Inc., to provide discharge preparation skill building activities and community stabilization services to eligible pretrial and sentenced male and female inmate, during incarceration in the City jail, and after release into community-based settings in the Borough of The Bronx.

Any firm that believes it can provide the required services in the future, is invited to express interest via email, to [LillianaCano@doc.nyc.gov](mailto:LillianaCano@doc.nyc.gov), by May 12, 2020. The services cannot be procured in a timely manner by competitive sealed bidding or competitive sealed proposal, therefore the Department is utilizing the Negotiated Acquisition Extension in order to provide continual service with The Osborne Association, Inc.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Correction, Bulova Corporate Center, 75-20 Astoria Boulevard, Suite 160, East Elmhurst, NY 11370. Lilliana Alvarez-Cano (718) 546-0686; Fax: (718) 278-6218; [lilliana.alvarez-cano@doc.nyc.gov](mailto:lilliana.alvarez-cano@doc.nyc.gov)

a30-m6

**PROVIDING DISCHARGE PREPARATION SKILLS TO MALE AND FEMALE INMATES IN THE BOROUGH OF BROOKLYN** - Negotiated Acquisition - PIN# 072201229SPP-B - Due 5-12-20 at 10:00 A.M.

The Department of Correction (DOC), intends to engage The Osborne Association Inc., to provide discharge preparation skill building activities and community stabilization services to eligible pretrial and

sentenced male and female inmates, during incarceration in the City jail, and after release into community-based settings in the Borough of Brooklyn.

Any firm that believes it can provide the required services in the future, is invited to express interest via email, to LillianaCano@doc.nyc.gov, by May 12, 2020. The services cannot be procured in a timely manner by competitive sealed bidding or competitive sealed proposal, therefore the Department is utilizing the Negotiated Acquisition Extension in order to provide continual service with The Osborne Association, Inc.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Correction, Bulova Corporate Center, 75-20 Astoria Boulevard, Suite 160, East Elmhurst, NY 11370. Lilliana Alvarez-Cano (718) 546-0686; Fax: (718) 278-6218; lilliana.alvarez-cano@doc.nyc.gov

a30-m6

ENVIRONMENTAL PROTECTION

PURCHASING MANAGEMENT

INTENT TO AWARD

Goods

SANITAIRE DIFFUSED AERATION EQUIPMENT AND REPLACEMENT PARTS - Sole Source - Available only from a single source - PIN#0BWT0011 - Due 5-15-20 at 11:00 A.M.

NYC Environmental Protection, intends to enter into a sole source negotiation, with Xylem Water Solutions Inc., for the purchase of Sanitaire Diffused Aeration equipment and replacement parts. Any firm, which believes they can also provide these goods, are invited to indicate by letter, or email, to Ira M. Elmore, Deputy Agency Chief Contracting Officer.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Environmental Protection, 59-17 Junction Boulevard, 17th Floor, Flushing, NY 11373. Ira Elmore (718) 595-3259; ielmore@dep.nyc.gov

m4-8

FINANCIAL INFORMATION SERVICES AGENCY

INTENT TO AWARD

Services (other than human services)

CHICAGO-SOFT, LTD. - Sole Source - Available only from a single source - PIN# 127FY2100004 - Due 5-15-20

Pursuant to Section 3-05-Sole Source of the Procurement Policy Board Rules (PPB), the Financial Information Services Agency (FISA) and Office of Payroll Administration (OPA) intends to enter into a Sole Source agreement with Chicago-Soft, Ltd for the contract term 7/1/20 - 6/30/23.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Financial Information Services Agency, 5 Manhattan West, 4th Floor, New York, NY 10001. Michele Perez (212) 857-1113; Fax: (212) 857-1004; perezm@fisa-opa.nyc.gov

m1-7

HOUSING AUTHORITY

PROCUREMENT

SOLICITATION

Goods and Services

SMD MAINTENANCE PAINTING OF APARTMENTS - VARIOUS DEVELOPMENTS LOCATED IN THE BOROUGH OF BRONX AND BROOKLYN - Competitive Sealed Bids - Due 5-28-20

PIN# 105811 - Armstrong I Houses and Armstrong II Houses, Brooklyn - Due at 10:00 A.M.

PIN# 105812 - Albany I Houses, Albany II Houses and Weeksville Gardens, Brooklyn - Due at 10:05 A.M.

PIN# 105813 - Gun Hill Houses, Bronx - Due at 10:10 A.M.

The Contractor must paint complete apartments, (including all bedrooms, kitchen, living room, foyer, dinette, halls, bathrooms), in the manner described below, using a Standard One (1) Coat Paint System or a Standard Two (2) Coat Paint System, as stated in the Specifications and as directed by the Authority in Work Authorizations.

Interested vendors are invited to obtain a copy of the opportunity at NYCHA's website, by going to the http://www.nyc.gov/nychabusiness. On the left side, click on "iSupplier Vendor Registration/Login" link. (1) If you have an iSupplier account, then click on the "Login for registered vendors" link and sign into your iSupplier account. (2) If you do not have an iSupplier account you can Request an account by clicking on "New suppliers register in iSupplier" to apply for log-in credentials. Once you have accessed your iSupplier account, log into your account, then choose under the Oracle Financials home page, the menu option "Sourcing Supplier", then choose "Sourcing", then choose "Sourcing Homepage"; and conduct a search in the "Search Open Negotiations" box for RFQ Number(s) 105811, 105812 and 105813.

Please Note: In response to the COVID-19 outbreak, we are accepting only electronic bids submitted online via iSupplier. Paper bids will not be accepted or considered. Please contact NYCHA Procurement, at procurement@nycha.nyc.gov, for assistance.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007. Miriam Rodgers (212) 306-4718; Fax: (212) 306-5109; miriam.rodders@nycha.nyc.gov

m6

SUPPLY MANAGEMENT

SOLICITATION

Goods and Services

SMD INSTALLATION OF VINYL COMPOSITION FLOOR TILE IN APARTMENTS - MONROE HOUSES - BRONX - Competitive Sealed Bids - PIN#115834 - Due 5-28-20 at 10:00 A.M.

Installation of vinyl-composition floor tile, over existing floor tile. Installation of vinyl-composition floor tile, over the existing properly prepared concrete floor. The removal and replacement of existing/or missing vinyl cove base molding (See Section VIII). As directed, remove Non-Asbestos Containing floor coverings, including but not limited to, vinyl composition floor tile, linoleum, self-adhesive floor tile, carpet, ceramic floor tile, wood flooring, etc. The work as described above, shall be performed in occupied and unoccupied ("move-out") apartments, as designated by the Development Superintendent. The contractor will be required to perform this work in complete apartments or complete individual/rooms within apartments. However, the contractor will not be required to do a portion of a room.

The work will be done in any apartment or in any individual room of any apartment in any of the various buildings of the Development(s), as listed in the Form of Proposal.

Interested vendors are invited to obtain a copy of the opportunity at NYCHA's website, by going to the http://www.nyc.gov/nychabusiness. On the left side, click on "iSupplier Vendor Registration/Login" link. (1) If you have an iSupplier account, then click on the "Login for registered vendors" link and sign into your iSupplier account. (2) If you do not have an iSupplier account you can Request an account by clicking on "New suppliers register in iSupplier" to apply for log-in credentials.

Once you have accessed your iSupplier account, log into your account, then choose under the Oracle Financials home page, the menu option "Sourcing Supplier", then choose "Sourcing", then choose "Sourcing Homepage"; and conduct a search in the "Search Open Negotiations" box for the RFQ Number (s) 115834.

Note: In response to the COVID-19 outbreak, we are accepting only electronic bids submitted online via iSupplier. Paper bids will not be accepted or considered. Please contact NYCHA Procurement, at procurement@nycha.nyc.gov, for assistance.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007. Mimose Julien (212) 306-8141; Fax: (212) 306-5109; mimose.julien@nycha.nyc.gov

m6

HOUSING PRESERVATION AND DEVELOPMENT

INTENT TO AWARD

Services (other than human services)

ROUTESMART MAINTENANCE- 3 YEAR CONTRACT - Sole Source - Available only from a single source - PIN#80620S0002 - Due 5-22-20 at 5:00 P.M.

Routesmart Software, is a critical service for inspectors in the Office of Enforcement and Neighborhood Services (ENS) and Housing Quality Standatds (HQS), division to perform their inspections. All inspections that are routed and created by 311 complaints, use the Routesmart software.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids, at date and time specified above.

Housing Preservation and Development, 100 Gold Street, Room 8B06, New York, NY 10038. Gaurav Channan (646) 863-6841; channang@hpd.nyc.gov

m5-11

INVESTIGATION

AGENCY CHIEF CONTRACTING OFFICER

INTENT TO AWARD

Goods

LEGAL BOOKS PUBLICATIONS - Sole Source - Available only from a single source - PIN# 2020546 - Due 5-8-20 at 11:00 A.M.

DOI, intends to enter into negotiations for a sole source procurement with Thompson Reuters/West Publishing, to obtain legal books/publications. Any vendor who believes that it can also provide this service/good is invited to submit an expression of interest.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Investigation, 180 Maiden Lane, 20th Floor, NYC, NY 10038. Aileen Hernandez (212) 825-2097; ahernandez@doi.nyc.gov

m1-7

OFFICE OF THE MAYOR

SOLICITATION

Services (other than human services)

MODEL AND MAP FUTURE FLOOD RISK IN NEW YORK CITY - Request for Proposals - PIN# 82620P0027 - Due 6-15-20 at 5:00 P.M.

The City of New York (the "City") through the Department of Environmental Protection ("DEP"), requests the services of one or more qualified companies (the "Consultant") to perform technical services related to dynamic flood modeling of future conditions in New York City ("NYC") based on the latest Federal Emergency Management Agency ("FEMA") storm surge model.

Proposals determined to be responsive will be considered in terms of the following selection criteria:

- Relevant experience (25 percent)
• Organizational capacity to manage a complex technical project for a public client (25 percent)
• Technical proposal that is innovative, clear, and responsive to the RFP (50 percent)

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Office of the Mayor, Mayor's Office of Resiliency, 253 Broadway, New York, NY 10007-1602. Peter Adams (212) 748-0369; pfrmrp@resiliency.nyc.gov

m1-14

PARKS AND RECREATION

VENDOR LIST

Construction Related Services

PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION, NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR" AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS.

NYC DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL") exclusively to conduct non-complex general construction site work involving the construction and reconstruction of NYC DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, NYC DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construct its parks, playgrounds, beaches, gardens and green-streets. NYC DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL, will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

NYC DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)\*;
2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE\*;
3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

\* Firms that are in the process of becoming a New York City-Certified M/WBE, may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained online at: http://a856-internet.nyc.gov/nycvendoronline/home.asap.; or http://www.nycgovparks.org/opportunities/business.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above. Parks and Recreation, Olmsted Center Annex, Flushing Meadows - Corona Park, Flushing, NY 11368. Alicia H. Williams (718) 760-6925; Fax: (718) 760-6885; dmwbe.capital@parks.nyc.gov

j2-d31

CAPITAL PROJECTS

INTENT TO AWARD

Construction Related Services

FUNDING AGREEMENT - ROCKAWAY BEACH GROIN REMOVAL - Government to Government - PIN#84620T0005001 - Due 5-15-20 at 4:00 P.M.

The City and State of New York, intends to enter into a Government to Government Agreement supporting the Project Partnership Agreement between the City and State of New York and the US Army Corps., for the East Rockaway Inlet to Rockaway Inlet and Jamaica Bay Coastal Storm Risk Management Project.

Any firm that would like to express interest in providing services to similar projects in the future, may do so. All expressions of interest must be received in writing to the email address listed here and received by May 15, 2020. You may join the City Bidders List by filling



out the "NYC-FMS Vendor Enrollment Application" available on-line at "NYC.gov/selltonyc" and in hard copy by calling The Vendor Enrollment Center, at (212) 857-1680.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, Olmsted Center, Annex, Flushing Meadows - Corona Park, Flushing, NY 11368. Grace Fields-Mitchell (718) 760-6687; Fax: (718) 760-6885; grace.fields-mitchell@parks.nyc.gov

a30-m6

**CONTRACTS**

■ AWARD

*Construction/Construction Services*

**RECONSTRUCTION OF PENN TRIANGLE** - Competitive Sealed Bids - PIN# 84619B0109001 - AMT: \$1,490,890.00 - TO: WBE Unlimited Corporation, 36-22A Francis Lewis Boulevard, Suite 203, Flushing, NY 11358.

B223NC-118M

◀ m6

**POLICE**

**CONTRACT ADMINISTRATION**

■ AWARD

*Goods*

**PURCHASE OF ADDITIONAL FDA APPROVED 3-PLY MASKS AND KN95 RESPIRATORS FOR THE NYPD** - Emergency Purchase - Other - PIN# 05620E0007001A003 - AMT: \$2,990,000.00 - TO: ADF Alliance Group, 151 Route 202, Suite 443, Pomona, NY 10970.

On March 7, 2020, New York State Governor Andrew Cuomo declared a State disaster emergency for the entire State of New York, to address the threat that COVID-19 poses to the health and welfare of New York residents and visitors. On March 12, 2020, Mayor de Blasio issued a declaration of a state of emergency in the City of New York for thirty (30) days in response to the COVID-19 threat. Mayor de Blasio subsequently issued Emergency Executive Order (EEO) 101, on March 17, 2020 (amending EEO 100 issued on March 16, 2020), which, in Section 2, suspended Chapter 13 of the New York City Charter, the Procurement Policy Board Rules, Sections 6-101 through 6-107, 6-108.1 through 6-121, and 6-124 through 6-129 of the New York City Administrative Code for the procurement by the City of goods, services and construction necessary to respond to the emergency.

In light of the above, the New York City Police Department (NYPD or Department), conducted a second amendment for the purchase of up to 3,000,000 additional FDA Approved 3-Ply Surgical Masks and 200,000 KN95 Respirators in support of the Department's ongoing response to the ongoing COVID-19 threat. On April 29, 2020, the NYC Comptroller's Office registered, the second amendment to the emergency contract and ADF Alliance Group was awarded a contract amount of \$2,990,000.00.

◀ m6

**TRANSPORTATION**

**BRIDGES**

■ VENDOR LIST

*Services (other than human services)*

**PRE-QUALIFICATION LIST FOR BRIDGE DESIGN AND CONSTRUCTION SUPPORT SERVICES AND RESIDENT ENGINEERING INSPECTION SERVICES**

The Department of Transportation invites, engineering firms to be considered for inclusion on the agency's Pre-Qualified Lists (FY21/ FY22) for the following categories of service: (1) Bridge Design and Construction Support Services and/or (2) Bridge Resident Engineering Inspection (REI) Services. In order for a firm to be Pre-Qualified, the firm must meet specific criteria requirements as stated on the Pre-Qualification Forms and SF330 Forms which can be obtained from the New York City Department of Transportation (NYCDOT). Information and applications to be included on such lists may be submitted at any time. The information and applications may be obtained from the NYCDOT's Agency Chief Contracting Office or from DOT's website (<http://www.nyc.gov/html/dot/html/about/doing-business.html>).

html). Firms already on the Pre-Qualified Lists, will need to be re-certified for inclusion on the list(s).

For the two categories described above, three (3) lists (Large, Medium and Small) are established according to project size. No firm may be placed on more than two of the three lists for the Bridge Design and Construction Support Services or the Bridge Resident Engineering Inspection Services category. Firms that are placed on these Pre-Qualified lists may be invited to receive RFPs (Request for Proposals) on selected Capital Bridge Projects without additional public notification. The Pre-qualification Lists are as follows:

**SMALL BRIDGE DESIGN/REI:** (for projects less than \$15 million construction cost)

**MEDIUM BRIDGE DESIGN/REI:** (for projects of \$15 to \$40 million construction cost)

**LARGE BRIDGE DESIGN/REI:** (for projects in excess of \$40 million construction cost)

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Transportation, Contract Unit, Office of the Agency Chief Contracting Officer, 55 Water Street, 8th Floor, Room 825, New York, NY 10041. DURING THE PANDEMIC PLEASE CONTACT: Gail Hatchett (917) 565-5131; ghatchett@dot.nyc.gov

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**AGENCY RULES**

**BUILDINGS**

■ NOTICE

**FY '21 REGULATORY AGENDA OF THE DEPARTMENT OF BUILDINGS PURSUANT TO SECTION 1042 OF THE CITY ADMINISTRATIVE PROCEDURE ACT**

The Rules of the New York City Department of Buildings are authorized pursuant to Section 643 of the New York City Charter and are found in Title 1 of the **Rules of the City of New York**. The Rules are supplementary and include interpretive technical rulings as well as administrative procedure necessary to carry out the law.

Promulgation of the following rules and regulations of the Department of Buildings is anticipated by the first day of July 2021:

**1. Rule(s) relating to the Loft Board.**

- A. **Reason:** To simplify navigation, language, and processes, to add rules pertaining to amendments to the Loft Law and to address issues raised by tenants and owners within the Loft community.
- B. **Anticipated contents:** Add an entirely new Chapter 1 governing the Loft Board's functions and amend some rules contained in Chapter 2 to address community concerns.
- C. **Objectives:** Repeal and reenact the Loft Board procedural rules in order to simplify navigation, language, and processes and to address community concerns.
- D. **Legal basis:** Section 643 of the New York City Charter; NYS Multiple Dwelling Law 282(d).
- E. **Types of individuals and entities likely to be affected:** Owners and tenants of interim multiple dwellings and those who work with them to legalize these spaces (architects, contractors, etc.)
- F. **Other relevant laws:** NYS Multiple Dwelling Law §282.
- G. **Approximate schedule:** First half of FY'21.

**Contact person** – Helaine Balsam, Executive Director, Loft Board, (212) 393-2616

**2. Rule relating to approved fabricators.**

- A. **Reason:** The Department currently has a process in place for the temporary approval of fabricators and guidelines with which they must comply in connection with the design,

fabrication, inspection and installation of fabricated items. The proposed rule will formalize the process and establish comprehensive requirements.

- B. **Anticipated contents:** Create new rule to address approval guidelines, establish registration requirements and duties and responsibilities of fabricators, quality assurance agencies and quality assurance certification agencies.
- C. **Objectives:** To establish uniform requirements for the approval of fabricators, quality assurance agencies and quality assurance certification agencies.
- D. **Legal basis:** Section 643 of the New York City Charter; BC 1704.2.2.
- E. **Types of individuals and entities likely to be affected:** Existing approved fabricators who were issued temporary approvals.
- F. **Other relevant laws:** None
- G. **Approximate schedule:** First half of FY'21.

**Contact person** – Alan Price, Director, Office of Technical Certification and Research (212) 393-2626

### 3. Rule relating to lighting system upgrades, and the installation of sub-meters

- A. **Reason:** Local Law 88/09, which was subsequently amended by Local Laws 132/16 and 134/16, mandates lighting systems in covered buildings to be upgraded, and electrical sub-meters to be installed in covered tenant spaces within a covered building by January 1, 2025.
- B. **Anticipated contents:** Create new rule(s) to clarify methodologies for demonstrating compliance, establish technical requirements, and address enforcement measures.
- C. **Objectives:** To establish procedures and plan criteria.
- D. **Legal basis:** Section 643 of the New York City Charter; Section 28-310 and 28-311 of the New York City Administrative Code.
- E. **Types of individuals and entities likely to be affected:** Building owners, registered design professionals, licensed plumbers, and licensed master and special electricians.
- F. **Other relevant laws:** New York City Energy Conservation Code.
- G. **Approximate schedule:** Second half of FY'21.

**Contact person** – Holly Savoia, Director, Sustainability Enforcement (212) 323-7911

### 4. Rule relating to the design and maintenance of wind turbines.

- A. **Reason:** Local Law 105/18 (small wind turbines) and Local Law 98/19 (large wind turbines) require the promulgation of rules regarding the design and maintenance
- B. **Anticipated contents:** Acceptance criteria for wind turbine installation, maintenance requirements, current and retroactive registration requirements
- C. **Objectives:** Create a new rule to include acceptance criteria, and maintenance and requirements and registration for wind turbines.
- D. **Legal basis:** Section 643 of the New York City Charter; Sections 28-113.2, 28319.1 and 28322.1 of the New York City Administrative Code.
- E. **Types of individuals and entities likely to be affected:** Building owners and wind turbine manufacturers.
- F. **Other relevant laws:** None
- G. **Approximate schedule:** Second half of FY '21.

**Contact person** – Alan Price, Director, Office of Technical Certification and Research (212) 393-2626

### 5. Rules relating to greenhouse gas emissions

- A. **Reason:** Local Law 97/19, which was subsequently amended by Local Law 147/19, mandates certain reductions in greenhouse gas emissions by 2050. As such, the Department must establish various requirements, calculation methodology and other criteria.
- B. **Anticipated contents:** Create rules to provide methodology for calculating annual building emissions limits and authorized deductions, establish criteria for greenhouse gas offsets, establish fees, and address reporting and other requirements.
- C. **Objectives:** Establish criteria, and procedures for compliance with mandates for greenhouse gas emissions reduction.

- D. **Legal basis:** Section 643 of the New York City Charter; Section 28-320 of the New York City Administrative Code.
- E. **Types of individuals and entities likely to be affected:** Building owners, registered design professionals, licensed plumbers, and licensed master and special electricians.
- F. **Other relevant laws:** New York City Energy Conservation Code.
- G. **Approximate schedule:** Throughout FY '21.

**Contact person** – Gina Bocra, Chief Sustainability Officer, Sustainability/Energy Code (212) 393-2086

### 6. Rule relating to energy storage systems.

- A. **Reason:** To establish requirements to address the installation of outdoor installations of Energy Storage Systems (ESS).
- B. **Anticipated contents:** Acceptance criteria, and maintenance and registration requirements.
- C. **Objectives:** Provide members of the Energy Storage System (ESS) industry with requirements for design, installation, inspection, and maintenance of energy storage systems.
- D. **Legal basis:** Section 643 of the New York City Charter; Section 28-113.2 of the New York City Administrative Code.
- E. **Types of individuals and entities likely to be affected:** ESS manufacturers, ESS integrators, fire protection engineers, utility providers, and the Fire Department of the City of New York.
- F. **Other relevant laws:** None
- G. **Approximate schedule:** First half of FY'21.

**Contact person** – Alan Price, Director, Office of Technical Certification and Research (212) 393-2626

### 7. Rules necessary to add or amend penalties and violation classifications.

- A. **Reason:** Various local laws adopted by the City Council may require adding violation classifications and penalties or amending existing ones.
- B. **Anticipated contents:** Amend 1 RCNY § 102-01 to add or amend penalties and violation classifications for violations of code and rules as needed.
- C. **Objectives:** To be able to impose penalties for violation of new local laws.
- D. **Legal basis:** Section 643 of the New York City Charter; Article 201 of the NYC Administrative Code.
- E. **Types of individuals and entities likely to be affected:** Building owners; registered design professionals, licensees, contractors.
- F. **Other relevant laws:** NYC Administrative and Construction Codes, as amended.
- G. **Approximate schedule:** First half of FY'21.

**Contact person** - Shamonda Graham, Executive Director, Administrative Enforcement, (212) 393-2783

### 8. Rule regarding procedures for petitioning the agency to adopt a rule.

- A. **Reason:** The City Administrative Procedure Act requires each agency to establish procedures by which the public may petition the agency to promulgate a rule.
- B. **Anticipated contents:** Procedure by which a member of the public may petition the Department of Buildings to promulgate a rule.
- C. **Objectives:** Establish requirements for submission, consideration and disposition of petitions by the public for the promulgation of a rule.
- D. **Legal basis:** Section 643 of the New York City Charter; Chapter 45 of the City Administrative Procedure Act.
- E. **Types of individuals and entities likely to be affected:** Members of the public.
- F. **Other relevant laws:** None
- G. **Approximate schedule:** First half of FY'21.

**Contact person:** Dorecia A. Phillip, Executive Director, Regulatory Matters (212) 393-2734.

### 9. Rule pertaining to property tax abatement for solar electric generating system and electric energy storage system.

- A. Reason: Applicable state law was amended to allow property owners to seek a property tax abatement for electric energy storage systems.
- B. Anticipated contents: Amend 1 RCNY §105-02 to address the application of the property tax abatement process to electric energy storage systems.
- C. Objectives: To address the application, review and approval process as it applies to electric energy storage equipment.
- D. Legal basis: Section 643 of the New York City Charter; Title 4-C of Article 4 of the New York State Real Property Tax Law
- E. Types of individuals and entities likely to be affected: Building owners.
- F. Other relevant laws: None
- G. Approximate schedule: First half of F’21.

**Contact person**: Laura Grieco, Director, Engineering (212) 393-2674

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**HEALTH AND MENTAL HYGIENE**

■ NOTICE

**ORDER OF THE COMMISSIONER OF HEALTH AND MENTAL HYGIENE OF THE CITY OF NEW YORK TO MODIFY THE ORDER OF THE BOARD OF HEALTH REGARDING THE CLOSURE OF CERTAIN CHILD CARE PROGRAMS**

**WHEREAS**, the New York City Board of Health (the “Board”) issued an Order for the Closure of Certain Child Care Programs and Family Shelter Based Drop Off Child Supervision Programs (the “April 3, 2020 Order”) on April 3, 2020; and

**WHEREAS**, there continues to be an urgent public health need in the City to slow the spread of COVID-19, and extraordinary measures have been implemented by both the State and the City to do so; and

**WHEREAS**, Executive Orders 202.4 and 202.11 issued by the New York State Governor Andrew Cuomo required a plan for child care for children of health care professionals and first responders who are critical to the COVID-19 response effort, and there is also a need to provide child care to children of other essential businesses or entities including government employees, food workers and pharmacy employees; and

**WHEREAS**, I find there is an urgent health need to modify the Board’s April 3, 2020 Order so that child care programs provided by an employer for the benefit of health care professionals, first responders, government employees, food workers, pharmacy employees and other employees of essential businesses or entities is provided without interruption;

**NOW THEREFORE I**, Oxiris Barbot, M.D., Commissioner of the New York City Department of Health and Mental Hygiene, finding a public health emergency within the City of New York continues, and that it is necessary for the health and safety of the City and its residents, do hereby exercise the power of the Board of Health to prevent, mitigate, control and abate the current emergency, to amend the Board’s April 3, 2020 Order that certain childcare programs and family shelter based drop off child supervision programs close and cease operations before Monday, April 6, 2020, so that:

1. Any child care program operated by or on behalf of an employer of health care professionals, first responders, government employees, food workers, pharmacy employees or other employees of essential businesses or entities as defined by the Governor or his designee, that is providing child care only to children under the care of those employees, is not subject to the April 3, 2020 Order and may continue to operate; and
2. I, in accordance with efforts to slow the spread of COVID-19 and further the protection of public health, may permit any child care program subject to the April 3, 2020 Order to remain open upon a determination that doing so would serve the interest of this Order and the April 3, 2020 Order.

This Order shall be effective immediately and remain in effect so long as the April 3, 2020 Order of the Board remains in effect, subject to the authority of the Board of Health to continue or rescind, alter, or modify this Order pursuant to section 3.01(d) of the New York City Health Code.

Dated: 4/5/20

S/S

Oxiris Barbot,  
M.D. Commissioner of Health

☛ m6-8

**ORDER OF THE BOARD OF HEALTH OF THE CITY OF NEW YORK REQUIRING ELECTRONIC REPORTING OF DEATHS**

**WHEREAS**, on March 7, 2020 New York State Governor Andrew Cuomo declared a State disaster emergency for the entire State to address the threat that the novel coronavirus 2019 (“COVID-19”) poses to the health and welfare of State residents and visitors, and such declaration remains in effect; and

**WHEREAS**, on March 12, 2020, Mayor Bill de Blasio declared a state of emergency in the City to address the threat posed by COVID-19 to the health and welfare of City residents, and such declaration remains in effect; and

**WHEREAS**, the Mayor directed all agency heads, including the Department of Health and Mental Hygiene (the “Department”) and the Board of Health (the “Board”), to take all appropriate and necessary steps to preserve public safety and to render all required and available assistance to protect the security, well-being and health of the residents of the City, and such direction has been renewed in subsequent emergency executive orders and remains in effect; and

**WHEREAS**, the number of deaths in the City reported to the Department has increased dramatically in recent weeks, with reported deaths related to COVID-19 having increased to over 15,000 deaths by April 24, 2020; and

**WHEREAS**, pursuant to subdivision (d) of section 205.03 of the Health Code, hospitals, skilled nursing facilities and hospices that report 10 or more deaths to the Department per year, as well as the Office of the Chief Medical Examiner, are required to make such reports electronically, specifically by electronically preparing death certificates and confidential medical reports and filing such documents with the Department electronically; and

**WHEREAS**, the Health Code permits anyone reporting less than 10 deaths to the Department per year to use non-electronic reporting, but the submission and processing of such papers requires in-person staffing, and given the increased number of deaths as well as social distancing measures ordered in recent weeks, such non-electronic reporting of deaths is neither safe nor feasible; and

**WHEREAS**, on April 9, 2020, Mayor de Blasio issued Emergency Executive Order No. 106, suspending provisions of section 17-196 of the Administrative Code to the extent such provisions prohibit requiring the use of the electronic death registration system for the registration of deaths during a declared emergency and require regular training on the use of such system, and the Mayor further authorized the Board to require the electronic registration of all deaths occurring within the City; and

**WHEREAS**, on April 10, 2020 the Commissioner duly issued a Commissioner’s Order Requiring Electronic Reporting of Deaths, pursuant to section 3.01 of the Health Code to effectuate the Mayor’s Emergency Executive Order and require the electronic filing of all death certificates and confidential medical reports filed with Department;

**NOW THEREFORE BE IT RESOLVED**, that at its meeting on April 28, 2020, the Board of Health does hereby modify the Commissioner’s Order Requiring Electronic Reporting of Deaths of April 10, 2020 and amend the Health Code as follows:

1. Subdivision (d) of section 205.03 is modified to require that all persons required to report any deaths to the Department are required to electronically prepare death certificates and confidential medical reports and to file such documents with the Department electronically; and
2. Subdivision (e) of section 205.03 is suspended to the extent such subdivision requires facilities, organizations and individuals reporting deaths electronically to apply for and obtain approval from the Department prior to implementing an electronic reporting system, provided that any such facility, organization or individuals shall electronically prepare and file with the Department death certificates and confidential medical reports in the manner and form directed by the Department and shall comply with any procedures and training requirements related to such preparation and filing imposed by the Department.

This Order shall be effective immediately and remain in effect so long as Section 6 of Mayor de Blasio's Emergency Executive Order No. 106 remains in effect, including any extension thereof, or such earlier time as the Commissioner may indicate pursuant to promoting social distancing policies as well as the timely filing and reporting of death certificates and confidential medical reports of death.

m6-8

ORDER OF THE BOARD OF HEALTH OF THE CITY OF NEW YORK REGARDING FUNERAL DIRECTOR SERVICES

WHEREAS, on March 7, 2020 New York State Governor Andrew Cuomo declared a State disaster emergency for the entire State of New York to address the threat that the novel coronavirus 2019 ("COVID-19") poses to the health and welfare of New York residents and visitors, and such declaration remains in effect; and

WHEREAS, on March 12, 2020, Mayor Bill de Blasio declared a state of emergency in the City of New York (the "City") to address the threat posed by COVID-19 to the health and welfare of City residents, and such declaration remains in effect; and

WHEREAS, the Mayor directed all agency heads, including the Department of Health and Mental Hygiene (the "Department") and the Board of Health (the "Board"), to take all appropriate and necessary steps to preserve public safety and to render all required and available assistance to protect the security, well-being and health of the residents of the City, and such direction has been renewed in subsequent emergency executive orders and remains in effect; and

WHEREAS, the number of deaths in the City reported to the Department has increased dramatically in recent weeks, with reported deaths related to COVID-19 having increased from over 2000 deaths by March 31, 2020 to over 15,000 such deaths by April 24, 2020; and

WHEREAS, on April 9, 2020, Governor Cuomo issued Executive Order 202.15 which temporarily suspended or modified certain provisions of the State Public Health Law, the Not for Profit Corporation Law, and the New York Codes, Rules and Regulations to allow the New York State Department of Health (the "NYSDOH") to approve out of state funeral directors and unregistered but licensed funeral directors to act under the supervision of a licensed and registered funeral director, and to allow funeral directors or undertakers to authorize persons deputized by NYSDOH to be agents authorized to perform certain tasks required of a funeral director; and

WHEREAS, on April 14, 2020, the NYSDOH Bureau of Funeral Directing issued a guidance letter to funeral directors approving out of state funeral directors, unregistered but licensed funeral directors, and certain deputized agents of a funeral directors to associate with a duly licensed and registered supervising funeral director pursuant to the Governor's Executive Order 202.15; and

WHEREAS, Articles 205 and 207 of the Health Code require funeral directors to perform certain acts, including filing reports of deaths and removing remains from the place of death or other location for final disposition; and

NOW THEREFORE BE IT RESOLVED at its meeting on April 28, 2020, the Board of Health does hereby amend the New York City Health Code to suspend and modify any provision of Article 205 and Article 207 that may be inconsistent with allowing an out of state funeral director, an unregistered (passive and inactive) but licensed funeral director, or a deputized agent of a funeral director as described in guidance issued by the NYSDOH Bureau of Funeral Directing to act in accordance with Governor Cuomo's Executive Order 202.15 and any subsequent amendment or extension thereof, provided that such person registers with the Department as required by Article 205.

This Order shall be effective immediately and remain in effect until the end of the public health emergency or such earlier time as the Commissioner may indicate, in accordance with any extension and expiration of Governor Cuomo's Executive Order 202.15, and pursuant to promoting the timely removal and final disposition of human remains in the City.

m6-8

TRANSPORTATION

NOTICE

CAPA REGULATORY AGENDA FY 2021 DEPARTMENT OF TRANSPORTATION

Pursuant to section 1042 of the Charter, the New York City Department of Transportation (DOT) sets forth below its regulatory agenda for the City's fiscal year of 2021:

DIVISION OF TRANSPORTATION PLANNING AND MANAGEMENT

- 1. SUBJECT: Restricted and Limited Use Streets (i.e. Shared Streets)
A. Anticipated contents: Amend Section 4-12(r) of the Traffic Rules to update the provisions relating to restricted and limited use streets, including adding the concept of shared streets.
B. Reason: DOT has started implementing a new street use type as an event, but also with interim materials.
C. Objectives: To define the design, use and regulation of a shared street.
D. Legal basis for the proposed rule: Section 2903(a) of the New York City Charter.
E. Other relevant law: None.
F. Types of individuals and entities likely to be affected: General public.
G. Approximate schedule: Second Quarter of FY 2021.
Agency Contact: Emily Weidenhof (212) 839-4325
2. SUBJECT: Extended Painted Sidewalk
A. Anticipated contents: Amend various sections of the Traffic Rules, including but not limited to:
- In Section 4-01, add a new definition for "extended painted sidewalk" as a closed area marked by a double solid line or bound by a double solid line and the curb that is only intended to provide additional sidewalk, median, or refuge space for pedestrians.
- In Section 4-04, clarify that "extended painted sidewalk" must be treated as sidewalk for the purposes of traffic operations and not as the "roadway", i.e. pedestrians have the right of way to enter and stand in them at all times, etc., and provide any special rules or restrictions as to activities conducted there within.
- In Section 4-07, clarify that no vehicle is to cross a double solid line (double solid already defined in MUTCD 3B.04.30, but ambiguously defined as a lane line, i.e. between travel lanes, not explicitly at the edge of the roadway).
- In Section 4-08(e), clarify that no vehicle shall be parked/standing/stopping in an "extended painted sidewalk", since they are considered sidewalk.
B. Reason: To provide a clear definition of term "extended painted sidewalk" and to define the prohibited activities within them.
C. Objectives: To prevent any operation of a vehicle, including parking, standing, and stopping, in areas marked by a double solid line or bound by a double solid line and the curb or edge of traveled way that is intended to provide additional sidewalk, median, or refuge space and to empower enforcement activities against such operations.
D. Legal basis: Section 2903(a) of the New York City Charter.
E. Other relevant laws: Federal Manual on Uniform Traffic Control Devices section 3B.04.30
F. Types of individuals and entities likely to be affected: General public.
G. Approximate schedule: Third Quarter of FY 2021.
Agency Contact: Roger Weld (646) 892-1040
3. SUBJECT: Amend Truck Routes
A. Anticipated contents: Amend Section 4-13 of the Traffic Rules to reflect changes in truck routes citywide.
B. Reason: Various truck routes are being updated.
C. Objectives: To provide the public notice of a change to a particular segments of the citywide truck routes.
D. Legal basis: Section 2903(a) of the New York City Charter.
E. Other relevant laws: None.
F. Types of individuals and entities likely to be affected: General public.
G. Approximate schedule: Third Quarter of FY 2021.
4. SUBJECT: Update Truck Width Limits
A. Anticipated contents: Amend Section 4-15(b) of the Traffic Rules to reflect changes in the trucking industry.

- B. Reason: The trucking industry has adopted standard widths of 102 inches, while the Traffic Rules currently limits truck widths to 96 inches.
- C. Objectives: To provide consistency with current truck industry width standards.
- D. Legal basis: Section 2903(a) of the New York City Charter.
- E. Other relevant laws: New York State Vehicle and Traffic Law and federal statutes.
- F. Types of individuals and entities likely to be affected: Truck industry and general public.
- G. Approximate schedule: Second Quarter of FY 2021.

Agency Contact: Dinece Mendes  
(212) 839-7704

**5. SUBJECT:** Abandoned Bicycles

- A. Anticipated contents: Amend Section 4-12(p) of the Traffic Rules to clarify that a person cannot leave a bicycle unattended on a NYC street or public place in excess of seven consecutive days.
- B. Reason: Abandoned bicycles are taking up valuable bike parking space on DOT bicycle racks across the city and causing significant maintenance issues, however, DSNY is only able to remove “derelict bicycles”.
- C. Objectives: Enable the removal of abandoned bicycles on DOT bike racks to free up parking space for active cycling.
- D. Legal basis: Section 2903(a) of the New York City Charter.
- E. Other relevant laws: NYS Vehicle and Traffic Law section 1224.
- F. Types of individuals and entities likely to be affected: General public.
- G. Approximate schedule: Fourth Quarter of FY 2021.

Agency Contact: Sean Quinn  
(212) 839-7209

**6. SUBJECT:** Cyclists Allowed to Follow Pedestrian Control Signals

- A. Anticipated contents: Amend Section 4-12(p) of the Traffic Rules allowing cyclists to follow pedestrian control signals when crossing an intersection, except where otherwise indicated by traffic control devices, and provided that the cyclist yields to pedestrians in the crosswalk.
- B. Reason: Formalizing existing behavior where cyclists are following pedestrian signals that provide a safe crossing ahead of turning drivers. In 2018, DOT conducted a seven-month pilot program to allow cyclists to follow the pedestrian signal at 50 designated intersections. The vast majority of the crashes occurring at these intersections during the study period were unrelated to the use of the pedestrian signal by cyclists. Based on the experience of this pilot program, allowing bicyclists to also benefit from head start provided by pedestrian signal will enhance safety for bicyclists and reduce stressful interactions at intersections without increasing the burden to any pedestrian.
- C. Objectives: To provide consistency between the NYC Administrative Code and the Traffic Rules.
- D. Legal basis: Section 2903(a) of the New York City Charter.
- E. Other relevant laws: Section 19-195.1 of the NYC Administrative Code (Local Law 154 of 2019).
- F. Types of individuals and entities likely to be affected: Cyclists and general public.
- G. Approximate schedule: First Quarter of FY 2021.

Agency Contact: Carl Sundstrom  
(212) 839-7222

**7. SUBJECT:** Vehicles to Stop for Pedestrians instead of Yield

- A. Anticipated contents: Amend Section 4-04(b) of the Traffic Rules to require operators of vehicles and bicyclists to stop for pedestrians in crosswalks when traffic controls are not in place or not in operation. The operators of vehicles and cyclists in any lane of travel will have to stop and remain stopped for pedestrians in crosswalks until the pedestrians cross the street.
- B. Reason: Yielding rates in New York City are low. Many pedestrian fatalities involve failure to yield. A rule change would strengthen pedestrian right of way at uncontrolled intersections, support Vision Zero, simplify enforcement, and

could lead to greater public awareness of the importance of giving priority to pedestrians in crosswalks.

- C. Objectives: To provide greater clarity and public awareness on pedestrian right of way.
- D. Legal basis: Section 2903(a) of the New York City Charter.
- E. Other relevant laws: New York State Vehicle and Traffic Law.
- F. Types of individuals and entities likely to be affected: General public.
- G. Approximate schedule: Third Quarter of FY 2021.

Agency Contact: Heidi Wolf  
(212) 839-7225

**8. SUBJECT:** Cyclists Allowed to Turn on Red Signal Indication

- A. Anticipated contents: Amend Section 4-12(p) of the Traffic Rules allowing cyclists to turn onto an intersecting street during a steady red traffic control indication, except where otherwise indicated by traffic control devices, and provided that the cyclist stops their bicycle first and yields to pedestrians in the crosswalk and, if merging into a travel lane, yields to oncoming traffic on the intersecting street. A cyclist may not turn across opposing lanes of traffic.
- B. Reason: Formalizing existing behavior and providing cyclists an opportunity to turn ahead of turning traffic allowing them to avoid the blind spot of turning vehicles and the “hook” type of crash, one of the most common threats to cyclists at intersections.
- C. Objectives: To allow safe cycling behaviors by allowing an action that makes cycling safer by moving cyclists away from turning vehicles.
- D. Legal basis: Section 2903(a) of the New York City Charter.
- E. Other relevant laws: NYS Vehicle and Traffic Law Section 1111.
- F. Types of individuals and entities likely to be affected: Cyclists and general public.
- G. Approximate schedule: Fourth Quarter of FY 2021.

Agency Contact: Carl Sundstrom  
(212) 839-7222

**9. SUBJECT:** Cyclists Allowed to Proceed Through Red Signal Indication or Stop Sign at “Top of the T” Locations

- A. Anticipated contents: Amend Section 4-12(p) of the Traffic Rules allowing cyclists to proceed through red signal indication or Stop sign at “top of the T” locations, except where otherwise indicated by traffic control devices, and provided that the cyclist stops their bicycle first and yields to pedestrians in the crosswalk. A “top of the T” location is a location at an intersection that does not have an intersecting street.
- B. Reason: Formalizing existing behavior where there is no history of crashes. It allows cyclists to maintain momentum which saves energy and reduces trip time, making cycling more attractive.
- C. Objectives: To allow safe cycling behaviors by allowing an action that makes cycling more appealing and requiring less strength and energy.
- D. Legal basis: Section 2903(a) of the New York City Charter.
- E. Other relevant laws: None.
- F. Types of individuals and entities likely to be affected: Cyclists and general public.
- G. Approximate schedule: Fourth Quarter of FY 2021.

Agency Contact: Carl Sundstrom  
(212) 839-7222

**10. SUBJECT:** Update Traffic Rules to Define “School Days” and “Stadium Event”

- A. Anticipated contents: Amend Sections 4-01 and 4-08 of the Traffic Rules to define the use of the terms “school days” and “stadium events” as they relate to parking regulation signs.
- B. Reason: The terms “school days” and “stadium events” are used on parking regulation signs but they are not currently defined.
- C. Objectives: To clearly define when a stadium event is in effect and to address confusion by the public as to what days are considered “school days”. This is of particular concern around private schools.
- D. Legal basis: Section 2903(a) of the New York City Charter.

- E. Other relevant laws: None.
- F. Types of individuals and entities likely to be affected: Truck industry and general public.
- G. Approximate schedule: Second Quarter of FY 2021.

Agency Contact: David Arcement  
(212) 839-3482

**11. SUBJECT:** Update Carshare Rules

- A. Anticipated contents: Amend Section 4-08(o)(6) of the Traffic Rules to reflect changes in the carshare program. The new rule would allow a permanent program permitted on a per space basis. It would also shift the responsibility for selecting locations to the carshare companies and establish DOT as the approver instead of the initiator. Additionally the rule will adjust the permitting fees. These fees need to be adjusted to account for DOT's expanded role in evaluating permit applications. The new rule would open the program to new applicants and would establish processes for the transition of pilot participants and spaces to the permanent program.
- B. Reason: The carshare pilot is formally ending May 31, 2020 and DOT is moving toward the next phase of the program. The current rules explicitly describe a temporary pilot program. The permanent program will require different regulations and DOT should incorporate the knowledge gained through the pilot program into the rule for the permanent program.
- C. Objectives: To create rules that allow for the future sustainability of DOT's carshare program.
- D. Legal basis: Section 2903(a) of the New York City Charter.
- E. Other relevant laws: NYC Administrative Code Section 19-175.5.
- F. Types of individuals and entities likely to be affected: Carshare users and general public.
- G. Approximate schedule: Second Quarter of FY 2021.

Agency Contact: Stevie Fieg  
(212) 839-7210  
Justin Romeo  
(212) 839-6663

**DIVISION OF TRAFFIC OPERATIONS**

**12. SUBJECT:** Amend the Street Light and Power Rules (proposed jointly with Division of Sidewalk Management and Inspection)

- A. Anticipated contents: Amend various provisions of section 2-20 of the Highway Rules to clarify accessibility requirements, including provisions relating to guys, anchors and wooden poles.
- B. Reason: As part of its enhanced accessibility program, DOT wants to clarify certain accessibility requirements affecting all poles on the sidewalk.
- C. Objectives: To clarify accessibility requirements affecting poles on the sidewalk.
- D. Legal basis: Section 2903(b) of the New York City Charter.
- E. Other relevant laws: None.
- F. Types of individuals and entities likely to be affected: DOT permittees, utility companies, and other government agencies.
- G. Approximate schedule: Fourth Quarter of FY 2021.

Agency Contact: Felicia Tunnah  
(212) 839-3330  
Rosa Rijos  
(212) 839-4262

**DIVISION OF SIDEWALK MANAGEMENT AND INSPECTION**

**13. SUBJECT:** Repair of Damaged Roadway Unrelated to Construction Restoration

- A. Anticipated contents: Amend the Highway Rules requiring DOT permittees who damage the roadway unrelated to roadway construction to repair the damage they have caused.
- B. Reason: The Highway Rules do not currently include a provision requiring DOT permittees to repair defective conditions that do not fall within a restoration or 12 inches of hardware.
- C. Objectives: To establish a new rule that would require permittees to properly repair and maintain roadway defects they cause.
- D. Legal basis: Section 2903(b) of the New York City Charter.

- E. Other relevant laws: None.
- F. Types of individuals and entities likely to be affected: Utility companies, DOT permittees.
- G. Approximate schedule: Third Quarter of FY 2021.

Agency Contact: Joseph T. Yacca  
(212) 839-8856

**14. SUBJECT:** Temporary Construction Signs

- A. Anticipated contents: Amend section 2-11(e)(12) to include a new subparagraph requiring that a permittee add their permittee identification number to every No Parking/No Standing temporary construction sign. This amendment will also require that the permittee remove such sign upon expiration of the permit.
- B. Reason: The Highway Rules do not currently address any requirements relating to temporary No Parking/No Standing temporary construction signs. This type of signage is usually addressed through permit stipulations, however, adding the permittee identification number on these types of signs will more readily identify the permittee responsible for installing and removing these signs.
- C. Objectives: To identify the appropriate entity that has installed a No Parking/No Standing temporary construction sign for the purposes of notification and removal of such sign.
- D. Legal basis: Section 2903(b) of the New York City Charter.
- E. Other relevant laws: None.
- F. Types of individuals and entities likely to be affected: DOT permittees.
- G. Approximate schedule: Third Quarter of FY 2021.

Agency Contact: Joseph T. Yacca  
(212) 839-8856

**15. SUBJECT:** Clarify Requirements Regarding Signage at Street Excavations

- A. Anticipated contents: Amend section 2-02(c) of the Highway Rules to include signage requirements at single excavations not just a series of excavations or street openings.
- B. Reason: The Highway Rules do not currently require signage for a single excavation and signage is important to let the public know what is happening at a work site and who to contact in case of an emergency.
- C. Objectives: To keep the public informed of all active excavations regardless of whether there is just one excavation or a series of them.
- D. Legal basis: Section 2903(b) of the New York City Charter.
- E. Other relevant laws: NYC Administrative Code Section 19-109(b).
- F. Types of individuals and entities likely to be affected: DOT permittees and general public.
- G. Approximate schedule: Third Quarter of FY 2021.

Agency Contact: Joseph T. Yacca  
(212) 839-8856

**16. SUBJECT:** 15-Day Re-Inspection for Corrective Action Requests (CARs) Issued Due to Complaints

- A. Anticipated contents: Amend section 2-02(d) of the Highway Rules to include a 15-day Corrective Action Request (CAR) for defects inspected in response to a complaint.
- B. Reason: Complaints require a response time of 45 calendar days. If the complaint is due to a defect from contractor's work, the typical 30 day requirement may not allow for sufficient time to correct the issue considering inspection time and approval time.
- C. Objectives: To establish requirements requiring corrective action be performed within fifteen (15) days of the issuance of the CAR when the initial inspection was performed in response to a complaint.
- D. Legal basis: Section 2903(b) of the New York City Charter.
- E. Other relevant laws: None.
- F. Types of individuals and entities likely to be affected: DOT permittees.
- G. Approximate schedule: First Quarter of FY 2021.

Agency Contact: Joseph T. Yacca  
(212) 839-8856

**17. SUBJECT:** Pedestrian Ramp Confirmation Numbers

- A. Anticipated contents: Amend section 2-11(f) of the Highway Rules requiring permittees to obtain a confirmation number when completing work on pedestrian ramps and corner quadrants.
- B. Reason: In order to track dates of when pedestrian ramp work is completed by DOT permittees, a confirmation number should be required upon completion of pedestrian ramp work.
- C. Objectives: To establish requirements requiring a confirmation number upon completion of work within the corner quadrant of sidewalks and pedestrian ramps.
- D. Legal basis: Section 2903(b) of the New York City Charter.
- E. Other relevant laws: None.
- F. Types of individuals and entities likely to be affected: DOT permittees.
- G. Approximate schedule: Third Quarter of FY 2021.

Agency Contact: Joseph T. Yacca  
(212) 839-8856

**18. SUBJECT:** Pedestrian Accessibility at Work Sites

- A. Anticipated contents: Amend section 2-02(h) of the Highway Rules to establish a standard at street construction sites as they relate to pedestrian safety and accessibility. Additionally, require that work site safety includes barricading an obstruction on all four sides.
- B. Reason: The Highway Rules do not specify clear standards for pedestrian safety and accessibility that should be used at street construction sites.
- C. Objectives: To clarify work site safety so there is pedestrian accessibility through and around work zones.
- D. Legal basis: Section 2903(b) of the New York City Charter.
- E. Other relevant laws: 23 CFR Part 655, Subpart F (federal Manual on Uniform Traffic Control Devices) and 17 NYCRR Chapter V, Americans with Disabilities Act of 1990 (ADA), Rehabilitation Act of 1973, ADA Accessibility Guidelines for Buildings and Facilities adopted in 2010 by the US Department of Justice.
- F. Types of individuals and entities likely to be affected: DOT permittees.
- G. Approximate schedule: Second Quarter of FY 2021.

Agency Contact: Joseph T. Yacca  
(212) 839-8856

**19. SUBJECT:** Update DOT's Sidewalk, Curb and Roadway Application (SCARA) Requirements

- A. Anticipated contents: Amend section 2-09 of the Highway Rules to update the SCARA requirements.
- B. Reason: Portions of the Highway Rules do not reflect current policies and procedures.
- C. Objectives: To update and reconcile DOT's SCARA requirements with applicable provisions of the Highway Rules, Standard Specifications, Standard Details of Construction, and the Americans with Disabilities Act of 1990 (ADA).
- D. Legal basis: Section 2903(b) of the New York City Charter.
- E. Other relevant laws: ADA, Rehabilitation Act of 1973, ADA Accessibility Guidelines for Buildings and Facilities adopted in 2010 by the US Department of Justice.
- F. Types of individuals and entities likely to be affected: DOT permittees.
- G. Approximate schedule: Third Quarter of FY 2021.

Agency Contact: Rosa Rijos  
(212) 839-4262  
Nichole Altmix  
(212) 839-4167

**20. SUBJECT:** Update Accessibility Requirements

- A. Anticipated contents: Amend the Highway Rules to establish a specific accessibility section addressing accessibility in its entirety, including but not limited to requiring that all work performed in the right-of-way must comply with the latest versions of the Highway Rules Standard Specifications, Standard Details of Construction, and the Americans with Disabilities Act of 1990 (ADA).

- B. Reason: DOT is enhancing its accessibility program, including its pedestrian ramp program and as a result the Highway Rules must be updated to reflect various accessibility requirements.
- C. Objectives: To combine and update all accessibility requirements into one cohesive and comprehensive section of the Highway Rules so that work being performed in the public right-of-way is compliant with DOT guidelines, operations and procedures.
- D. Legal basis: Section 2903(b) of the New York City Charter.
- E. Other relevant laws: Americans with Disabilities Act of 1990 (ADA), Rehabilitation Act of 1973, ADA Accessibility Guidelines for Buildings and Facilities adopted in 2010 by the US Department of Justice.
- F. Types of individuals and entities likely to be affected: Utility companies, DOT permittees, contractors, developers, governmental entities conducting work in the public right-of-way.
- G. Approximate schedule: Fourth Quarter of FY 2021.

Agency Contact: Rosa Rijos  
(212) 839-4262  
Nichole Altmix  
(212) 839-4167

**21. SUBJECT:** DOT Penalty Schedule

- A. Anticipated contents: Amend Chapter 3 of Title 34 of the Rules of the City of New York, specifically DOT's Penalty Schedule at the Office of Administrative Hearings and Trials (OATH).
- B. Reason: DOT wants to update its Penalty Schedule to include new penalty codes, increase certain penalty amounts, and update amended rule language.
- C. Objectives: To update DOT's Penalty Schedule.
- D. Legal basis: Section 2903(b) of the New York City Charter.
- E. Other relevant laws: None.
- F. Types of individuals and entities likely to be affected: General public, DOT permittees.
- G. Approximate schedule: Second Quarter of FY 2021.

Agency Contact: Joseph T. Yacca  
(212) 839-8856

**EXECUTIVE DIVISION****22. SUBJECT:** Dangerous Vehicle Abatement Program

- A. Anticipated contents: Amend various sections of the Traffic Rules that will outline and describe DOT's portion of the Dangerous Vehicle Abatement Program as authorized by Local Law 36 of 2020.
- B. Reason: Part of DOT's efforts to conform with Local Law 36 of 2020.
- C. Objectives: To implement the Dangerous Vehicle Abatement Program as required by Local Law 36 of 2020.
- D. Legal basis: Section 2903(a) of the New York City Charter and Local Law 36 of 2020.
- E. Other relevant laws: None.
- F. Types of individuals and entities likely to be affected: General public.
- G. Approximate schedule: Third Quarter of FY 2021.

Agency Contact: Julia Kite-Laidlaw  
(212)-839-6423

**23. SUBJECT:** Petition for Rules

- A. Anticipated contents: Add new section 6-02 to Chapter 6 of General Provisions of Title 34.
- B. Reason: Section 1043(g) of the City Charter requires agencies to prescribe by rule how the public can petition the agency to promulgate a rule.
- C. Objectives: To describe the procedures by which the public may submit petitions for rulemaking.
- D. Legal basis: Section 1043(g) of the New York City Charter.
- E. Other relevant laws: None.
- F. Types of individuals and entities likely to be affected: General public.
- G. Approximate schedule: Second Quarter of FY 2021.

Agency Contact: Ewa Sromek  
(212) 839-6500

24. **SUBJECT:** Update Insurance Requirements

- A. Reason: The insurance requirements regarding the City as an additional insured are not current.
- B. Anticipated contents: Amend section 2-02(a)(3)(i)(F) of the Highway Rules to revise the reference to an ISO Form.
- C. Objectives: To obtain sufficient and accurate insurance coverage from DOT permittees.
- D. Legal basis: Section 2903(b) of the New York City Charter.
- E. Types of individuals and entities likely to be affected: DOT permittees.
- F. Other relevant laws: None.
- G. Approximate schedule: First Quarter of FY 2021.

Agency Contact: John Martin  
(212) 839-9639

25. **SUBJECT:** Repeal of Chapter 8 of Title 34 of the Rules of the City of New York

- A. Anticipated contents: Amend Title 34 of the Rules of the City of New York by repealing obsolete Chapter 8.
- B. Reason: As part of the City's Retrospective Rules Review, Chapter 8 (Employee Commute Options Program) of Title 34 of the Rules of the City of New York was identified as containing obsolete provisions.
- C. Objectives: To update Title 34 of the Rules of the City of New York.
- D. Legal basis: Section 2903 of the New York City Charter.
- E. Other relevant laws: None.
- F. Types of individuals and entities likely to be affected: General public.
- G. Approximate schedule: Fourth Quarter of FY 2021.

Agency Contact: TBD

**DIVISION OF LEGAL AFFAIRS--  
OFFICE OF CITYSCAPE AND FRANCHISES**

26. **SUBJECT:** Vault Program

- A. Anticipated contents: Amend Section 2-13 of the Highway Rules to broaden the circumstances in which vault licenses are issued and to clarify appropriate vault uses.
- B. Reason: The current rules require vault licenses only for new vaults or enlargement of existing vaults. The amendment would expand this requirement to require vaults that are altered or repaired as well. In addition, it would clarify the appropriate uses of new building vaults.
- C. Objectives: Revise and clarify the vault rules relating to the issuance of vault licenses and uses of vaults.
- D. Legal basis: Section 2903(b) of the New York City Charter.
- E. Other relevant laws: None.
- F. Types of individuals and entities likely to be affected: Property owners who alter or repair vaults that were built before 1991 and property owners constructing new vaults.
- G. Approximate schedule: First Quarter of FY 2021.

Agency Contact: Michelle Craven  
(212) 839-4478

27. **SUBJECT:** Update Revocable Consent Rules

- A. Anticipated contents: Amend various section of Chapter 7 of Title 34 of the Rules of the City of New York relating to revocable consents.
- B. Reason: The current DOT Revocable Consent Rules require some updating, such as adding clearer and more concise language and clarifying certain categories of revocable consents. Some of these updates were identified through the City's Retrospective Rules Review; others were identified as part of a New York State Comptroller's audit of the Revocable Consent unit.
- C. Objectives: To clarify and update the rules on revocable consents.
- D. Legal basis: Section 364 of the New York City Charter.
- E. Other relevant laws: None.

F. Types of individuals and entities likely to be affected: Current revocable consent holders and prospective revocable consent holders.

G. Approximate schedule: First Quarter of FY 2021.

Agency Contact: Michelle Craven  
(212) 839-4478

28. **SUBJECT:** Revocable Consent Renewals

- A. Anticipated contents: Amend Chapter 7 of Title 34 of the Rules of the City of New York to include a provision relating to renewals of revocable consents.
- B. Reason: To clarify and set forth the process for renewing revocable consents including the calculation of the annual fee.
- C. Objectives: Establish the formal procedure for renewing revocable consents.
- D. Legal basis: Section 364 of the New York City Charter.
- E. Other relevant laws: None.
- F. Types of individuals and entities likely to be affected: Current revocable consent holders and prospective revocable consent holders.
- G. Approximate schedule: First Quarter of FY 2021.

Agency Contact: Michelle Craven  
(212) 839-4478

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**CHANGES IN PERSONNEL**

BRONX DISTRICT ATTORNEY  
FOR PERIOD ENDING 03/06/20

NAME	TITLE		SALARY	ACTION	PROV	EFF DATE	AGENCY
	NUM						
ARZU	WALTER	A	56057	\$44083.0000	RESIGNED	YES	02/18/20 902
DITRAPANI	MICHAEL	H	30114	\$74200.0000	RESIGNED	YES	02/16/20 902
FRIEDRICH	ELIZABET	K	30114	\$75700.0000	INCREASE	YES	02/02/20 902
LIM	DANNY	W	30114	\$77200.0000	RESIGNED	YES	02/23/20 902
ORLANDO	OLIVIA		30114	\$77200.0000	RESIGNED	YES	02/18/20 902
REYES	JACLYN	M	10212	\$59592.0000	APPOINTED	YES	02/23/20 902
RUDDER	IKEEMA	B	56056	\$37398.0000	RESIGNED	YES	02/18/20 902
VAUGHAN	TAMIKA	E	30114	\$75700.0000	RESIGNED	YES	02/23/20 902
ZIMMERMAN	ALLISON	L	30114	\$77200.0000	RESIGNED	YES	02/23/20 902

DISTRICT ATTORNEY KINGS COUNTY  
FOR PERIOD ENDING 03/06/20

NAME	TITLE		SALARY	ACTION	PROV	EFF DATE	AGENCY
	NUM						
ADELAJA	EMMANUEL	O	56056	\$37398.0000	APPOINTED	YES	02/18/20 903
ALKASOV	VADIM		56057	\$44083.0000	APPOINTED	YES	02/18/20 903
ALLEN	ALASTAIR	E	56057	\$44083.0000	APPOINTED	YES	02/23/20 903
BARNES	TIYANA	C	56056	\$37398.0000	APPOINTED	YES	02/18/20 903
FULDS	JEFFREY		1002C	\$98254.0000	INCREASE	NO	01/02/20 903
GENTILE	PAUL	D	30114	\$72000.0000	RESIGNED	YES	02/14/20 903
JAMEEL	ABDUS-SA	M	30114	\$72000.0000	RESIGNED	YES	02/23/20 903
KOENIG	ELLEN	G	30114	\$87000.0000	RESIGNED	YES	02/16/20 903
LOPEZ	ASIA	T	56057	\$44083.0000	APPOINTED	YES	02/18/20 903
MCCARTHY	DEBRA	A	56057	\$39841.0000	RESIGNED	YES	02/23/20 903
MCFARLANE	PAULA	F	30114	\$72000.0000	RESIGNED	YES	02/23/20 903
MONTERO	ANTONY	L	56057	\$44083.0000	APPOINTED	YES	02/25/20 903
OLOSUNDE	KOLAWOLE		30832	\$90500.0000	INCREASE	YES	02/07/20 903
PUGLIESE	CAROLYN	M	52613	\$58741.0000	RESIGNED	NO	02/26/20 903
RAMOS	ARIELIS	M	56056	\$37398.0000	APPOINTED	YES	02/23/20 903
RUDDER	IKEEMA	B	56057	\$44083.0000	APPOINTED	YES	02/18/20 903
TOUSSAINT	KEVIN	A	30114	\$69000.0000	RESIGNED	YES	02/21/20 903
WOOLWARD	AMBER	I	56056	\$37398.0000	APPOINTED	YES	02/18/20 903

DISTRICT ATTORNEY QNS COUNTY  
FOR PERIOD ENDING 03/06/20

NAME	TITLE		SALARY	ACTION	PROV	EFF DATE	AGENCY
	NUM						
CALAMIA	JENNA	P	10212	\$59734.0000	INCREASE	YES	01/22/20 904
COLLINS	DANIEL	J	30832	\$108582.0000	RESIGNED	YES	02/21/20 904
DEMODNA	CHRISTIN	R	30114	\$73722.0000	RESIGNED	YES	02/16/20 904
FELIX	LUIS	D	30114	\$79240.0000	RESIGNED	YES	02/16/20 904
GILL	KIRANJOT	K	30114	\$77091.0000	RESIGNED	YES	02/23/20 904
HELGESON	JANET	E	3083A	\$108582.0000	INCREASE	YES	01/21/20 904
IGLESIAS	EDWIN		30831	\$65815.0000	RESIGNED	YES	02/28/20 904
JEAN CHARLES	RODLEY		56057	\$44083.0000	INCREASE	YES	12/17/19 904



Table with columns: NAME, BIBI, S, 56056, \$32520.0000, APPOINTED, YES, 02/18/20, 904. Includes names like KHAN, LEUNG, LUCAS, MCNEIL, NERYS, O'BRIEN, PERALTA ROSARIO, PRETE, RICHARDS III, SANTORO, TORRES, WALKER.

DISTRICT ATTORNEY RICHMOND COU FOR PERIOD ENDING 03/06/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes names like CASAS, HIGGINS, TSUI.

DISTRICT ATTORNEY-SPECIAL NARC FOR PERIOD ENDING 03/06/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes names like CORTES, LEUNG, POTTER.

PUBLIC ADMINISTRATOR-KINGS FOR PERIOD ENDING 03/06/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes name MCCARTHY.

OFFICE OF THE MAYOR FOR PERIOD ENDING 03/20/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes names like ASARO, BAZIL-CHARLES, DE COO, FRANK, HALLEY, KIM, PULLIDO, SNEED, SPRAUS-REINHARD.

BOARD OF ELECTION FOR PERIOD ENDING 03/20/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes names like ARJUNE, AVINO, BLOSS, ESTRADA-SCHLOTT, GRANT, KOFFLERT, MARMORATO, NOTAROBERTA, ORTIZ, SIGNORINI, STEINERT, WEIN VACCARO, YASPARAKIS.

CAMPAIGN FINANCE BOARD FOR PERIOD ENDING 03/20/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes names like MIAH, PREVOST.

NYC EMPLOYEES RETIREMENT SYS FOR PERIOD ENDING 03/20/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes names like ANDERSON-KING, BRYANT, DIGRAZIA, ELLIS, HERMINA, LI, MAI, MIGHTY, MONTALVO, PATRICK, RENAUD-DUNDAS, SALMON, SINGH, WILLIAMS.

PRESIDENT BOROUGH OF MANHATTAN FOR PERIOD ENDING 03/20/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes name ROBINSON.

BOROUGH PRESIDENT-QUEENS FOR PERIOD ENDING 03/20/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes name THURSDAY.

OFFICE OF THE COMPTROLLER FOR PERIOD ENDING 03/20/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes names like ABRAMHAM, BALINA, BERNABEO, BONET, ELLERBE, FILIPPONE, LACHMAN, MORILLO-GUAL, NYUNT, RANDALL, TINEVRA, WILKINS.

OFFICE OF EMERGENCY MANAGEMENT FOR PERIOD ENDING 03/20/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes name FITZPATRICK.

OFFICE OF MANAGEMENT & BUDGET FOR PERIOD ENDING 03/20/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes names like ALLANBROOK, ANDREO, BAYRAM, DISTEFANO II, ENG, FILIPPONE, KELLY, KWOK, LOOF, NUSSBAUM, SMITH, TAN.

LAW DEPARTMENT FOR PERIOD ENDING 03/20/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes names like ANDRADE, BAEZ, BASHIER, BESAW, BRANCH, CARRINGTON, CHAN-MAN, CHANTER, CORDERO, CROMARTIE, FLEMING, FLEURANT, FRENCH, GAY, HANTON, HOPE, JAMISON, JENKINS JR, JOHNSON JR, LOGAN-WILLIAMS, LONG, MATTHEWS, MOY, O'KEEFFE, OKAFOR, PARK, PERSAUD, PETERS, ROBINSON, SHAPOVALOVA, SIMON, SMITH, SZWABA, VALENCIA JR, VENDITTI, WASHINGTON, WILLIAMS, WILLIAMS, YAVARONE.

DEPARTMENT OF CITY PLANNING FOR PERIOD ENDING 03/20/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Includes names like BUSSEY, GAYLARD, GEORGE, KIM, MCCLEAN, MONTIBTH, PIVAK, VOGEL.

DEPARTMENT OF INVESTIGATION  
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists employees like CLARK, CORDOBA MENDEZ, LAM, etc.

TEACHERS RETIREMENT SYSTEM  
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists employees like PIKUS, SANCHEZ-MORALES, TAVAREZ.

POLICE DEPARTMENT  
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists a large number of police officers including ACOSTA, ADAMS, ALBINO, etc.

WHEREAS, on March 7, 2020, New York State Governor Andrew Cuomo declared a State disaster emergency for the entire State of New York to address the threat that COVID-19 poses to the health and welfare of New York residents and visitors; and

WHEREAS, Emergency Executive Order No. 98, issued March 12, 2020 and extended by Emergency Executive Order No. 106, issued April 9, 2020, contains a declaration of a state of emergency in the City of New York due to the threat posed by COVID-19 to the health and welfare of City residents, and such declaration remains in effect for a period not to exceed thirty (30) days or until rescinded, whichever occurs first; and

WHEREAS, this Order is given because of the propensity of the virus to spread person-to-person and also because the actions taken to prevent such spread have led to property loss and damage; and

WHEREAS, measures taken to combat the spread of COVID-19 may prevent individuals, businesses and other entities from meeting legally imposed deadlines for the filing of certain documents or for the completion of other required actions; and

WHEREAS, this Order is given in order to ensure that the Governor's orders are enforced; and

NOW, THEREFORE, pursuant to the powers vested in me by the laws of the State of New York and the City of New York, including but not limited to the New York Executive Law, the New York City Charter and the Administrative Code of the City of New York, and the common law authority to protect the public in the event of an emergency:

Section 1. I hereby direct that sections 1, 2, 3, 4, 5, 6, and 7 of Emergency Executive Order No. 110, dated April 29, 2020, are extended for five (5) days.

§ 2. I hereby modify sections 5 and 6 of Emergency Executive Order No. 100 to authorize all hospitals and ambulatory surgery centers in New York City, including New York City Health and Hospitals Corporation, to resume performance of elective procedures in accordance with Governor Cuomo's Executive Order No. 202.25.

§ 3. I hereby modify section 3-703(1-b) of the New York City Administrative Code to extend the Campaign Finance Board's notification deadline for contributions exceeding the doing business limitation from four-business-days to eight-business-days and to extend the Campaign Finance Board's notification deadline for contributions exceeding the doing business limitation from twenty days to a sixty days.

§ 4. I hereby suspend section 3-710.5(ii)(a) of the New York City Administrative Code to the extent such section requires the Campaign Finance Board to schedule an adjudication or serve a petition within ninety (90) days of a candidate or principal committee's response to a notice of alleged violations and selection of adjudication process, provided the Board shall schedule such an adjudication or serve a petition as soon as practicable following such a response.

§ 5. I hereby suspend section 1054(c) of the New York City Charter to the extent such section requires that the Voter Assistance Advisory Committee convene at least every other month, provided that such committee shall meet at reasonable intervals as practicable to further its duties and responsibilities.

§ 6. Section 1 of Emergency Executive Order No. 106 is amended to read as follows: I hereby direct that sections 1 and 2 of Emergency Executive Order No. 105, dated April 4, 2020, are extended for five (5) days. Further, I hereby order that the extension of section 2 of Emergency Executive Order No. 105 is retroactive to and deemed to have been in effect as of April 9, 2020. Nothing in this section shall affect the extension provided for by section one of this Order.

§ 7. This Order incorporates any and all relevant provisions of Governor Executive Order No. 202 and subsequent orders issued by the Governor of New York State to address the State of Emergency declared in that Order pursuant to his powers under section 29-a of the Executive Law.

§ 8. I hereby direct the Fire Department of the City of New York, the New York City Police Department, the Department of Buildings, the Sheriff, and other agencies as needed to immediately enforce the directives set forth in this Order in accordance with their lawful enforcement authorities, including but not limited to Administrative Code sections 15-227(a), 28-105.10.1, and 28-201.1, and section 107.6 of the New York City Fire Code. Violations of the directives set forth in this Order may be issued as if they were violations under the New York City Health Code, title 24 Rules of the City of New York sections 3.07 and 3.11, and may be enforced as such by the Department of Health and Mental Hygiene or any other agency named in this section.

§ 9. This Emergency Executive Order shall take effect immediately, and shall remain in effect for five (5) days unless it is terminated or modified at an earlier date.

Bill de Blasio,  
Mayor

LATE NOTICE

OFFICE OF THE MAYOR

NOTICE

EMERGENCY EXECUTIVE ORDER NO. 111

May 4, 2020

EMERGENCY EXECUTIVE ORDER

# READER'S GUIDE

The City Record (CR) is published each business day. The Procurement section of the City Record is comprised of notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Notice of solicitations and other notices for most procurement methods valued at or above \$100,000 for goods, services, and construction must be published once in the City Record, among other requirements. Other procurement methods authorized by law, such as sole source procurements, require notice in the City Record for five consecutive editions. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

## NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), and click on Prevailing Wage Schedules to view rates.

## CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

## VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc). To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

## SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit [www.nyc.gov/html/sbs/nycbiz](http://www.nyc.gov/html/sbs/nycbiz) and click on Summary of Services, followed by Selling to Government.

## PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc).

## NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

## PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit [www.nyc.gov/mocs](http://www.nyc.gov/mocs).

## ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit [www.nyc.gov/sbs](http://www.nyc.gov/sbs) and click on M/WBE Certification and Access.

## PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

## PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc)

## COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

## KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances:
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
CP/PQ/4	Demonstration Project
DP	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition
	<i>For ongoing construction project only:</i>
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors
NA/11	Immediate successor contractor required due to termination/default
	<i>For Legal services only:</i>

NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)
WA1	Preventing loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only) anti-apartheid preference
OLB/a	local vendor preference
OLB/b	recycled preference
OLB/c	other: (specify)

## HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards; and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

## SAMPLE NOTICE

## POLICE

### DEPARTMENT OF YOUTH SERVICES

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**BUS SERVICES FOR CITY YOUTH PROGRAM**  
-Competitive Sealed Bids- PIN#056020000293 -  
DUE 04-21-03 AT 11:00 A.M.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*  
NYPD, Contract Administration Unit,  
51 Chambers Street, Room 310, New York, NY 10007.  
Manuel Cruz (646) 610-5225.

◀m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN #056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 A.M.	Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/time is the same.
<i>Use the following address unless otherwise specified or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency
◀	Indicates New Ad
m27-30	Date that notice appears in The City Record

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Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_  
Email: \_\_\_\_\_  
Signature: \_\_\_\_\_

Note: This item is not taxable and non-refundable. The City Record is published five days a week, except legal holidays. For more information call: 212-386-0055, fax: 212-669-3211 or email [csubscriptions@dcas.nyc.gov](mailto:csubscriptions@dcas.nyc.gov)

