



# THE CITY RECORD

Official Journal of The City of New York

THE CITY RECORD U.S.P.S. 0114-660  
Printed on paper containing 30% post-consumer material

VOLUME CXLVII NUMBER 89

THURSDAY, MAY 7, 2020

Price: \$4.00

## TABLE OF CONTENTS

### PUBLIC HEARINGS AND MEETINGS

City Council . . . . .	2133
Board of Correction . . . . .	2134
Employees' Retirement System . . . . .	2134
Environmental Protection . . . . .	2134
Franchise and Concession Review Committee . . . . .	2134
Office of Labor Relations . . . . .	2134
Landmarks Preservation Commission . . . . .	2134

### PROPERTY DISPOSITION

Citywide Administrative Services . . . . .	2136
Office of Citywide Procurement . . . . .	2136
Housing Preservation and Development . . . . .	2136
Police . . . . .	2136

### PROCUREMENT

Administration for Children's Services . . . . .	2137
City University . . . . .	2137
LaGuardia Community College . . . . .	2137
Citywide Administrative Services . . . . .	2138
Office of Citywide Procurement . . . . .	2138
Comptroller . . . . .	2138

Emergency Management . . . . .	2138
Environmental Protection . . . . .	2139
Purchasing Management . . . . .	2139
Financial Information Services Agency . . . . .	2139
Homeless Services . . . . .	2139
Housing Authority . . . . .	2139
Procurement . . . . .	2139
Housing Preservation and Development . . . . .	2139
Maintenance . . . . .	2140
Investigation . . . . .	2140
Agency Chief Contracting Officer . . . . .	2140
Office of the Mayor . . . . .	2140
Parks and Recreation . . . . .	2140

### CONTRACT AWARD HEARINGS

Environmental Protection . . . . .	2141
Health and Mental Hygiene . . . . .	2141

### AGENCY RULES

Conflicts of Interest Board . . . . .	2144
Health and Mental Hygiene . . . . .	2146
Housing Preservation and Development . . . . .	2147

### SPECIAL MATERIALS

Finance . . . . .	2148
Changes in Personnel . . . . .	2149

### READER'S GUIDE . . . . . 2152

## THE CITY RECORD

**BILL DE BLASIO**

Mayor

**LISETTE CAMILO**

Commissioner, Department of Citywide Administrative Services

**JANAE C. FERREIRA**

Editor, The City Record

Published Monday through Friday except legal holidays by the New York City Department of Citywide Administrative Services under Authority of Section 1066 of the New York City Charter.

Subscription \$500 a year, \$4.00 daily (\$5.00 by mail). Periodicals Postage Paid at New York, NY POSTMASTER: Send address changes to THE CITY RECORD, 1 Centre Street, 17th Floor, New York, NY 10007-1602

Editorial Office/Subscription Changes: The City Record, 1 Centre Street, 17th Floor, New York, NY 10007-1602 (212) 386-0055

Visit The New York City Record Online (CROL) at [www.nyc.gov/cityrecord](http://www.nyc.gov/cityrecord) for a searchable database of all notices published in the City Record.

## PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

### CITY COUNCIL

#### ■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that the Council has scheduled the following remote public hearing on the matters indicated below:

The Subcommittee on Landmarks, Public Sitings and Dispositions will hold a remote public hearing on the following matters, commencing at 1:00 P.M., on May 7, 2020:

266 WEST 96<sup>TH</sup> STREET  
MANHATTAN CB - 7 C 200140 PPM

Application submitted by the Department of Housing Preservation and Development (HPD), pursuant to Section 197-c of New York City Charter, for the disposition of one City-Owned property (Block 1243, Lot 57), pursuant to zoning.

993-995 UNION AVENUE CLUSTER - UDAAP/ARTICLE XI  
BRONX CBs - 1, 2, 3 20205384 HAX

Application submitted by the New York City Department of Housing Preservation and Development, pursuant to Article 16 of the General Municipal Law and Section 577 of Article XI of the Private Housing Finance Law for approval of an urban development action area project, waiver of the area designation requirement, waiver of the requirements of Sections 197-c and 197-d of the New York City Charter, and a real property tax exemption, for properties located at 993 Union Avenue (Block 2669, Lot 41), 995 Union Avenue (Block 2669, Lot 40), 774 Union Avenue (Block 2676, Lot 36), 1042 Longfellow Avenue (Block, 2756, Lot 71) the approval of real property tax exemption, Council District 17.

311-313 PLEASANT AVENUE CLUSTER - UDAAP/ARTICLE XI  
MANHATTAN CB - 10 20205399 HAM

Application submitted by the New York City Department of Housing Preservation and Development, pursuant to Article 16 of the General Municipal Law and Section 577 of Article XI of the Private Housing Finance Law for approval of an urban development action area project, waiver of the area designation requirement, waiver of the requirements of Sections 197-c and 197-d of the New York City Charter, and a real property tax exemption, for properties located at 311-313 Pleasant Avenue (Block 1710, Lot 27), 51-55 East 129<sup>th</sup> Street (Block 1754, Lot 26), 1263 Park Avenue (Block 1625, Lot 72) in Community District 11, Council Districts 5, 8, 9, Borough of Manhattan.

For questions about accessibility or to request additional accommodations please contact [swerts@council.nyc.gov](mailto:swerts@council.nyc.gov), or [nbenjamin@council.nyc.gov](mailto:nbenjamin@council.nyc.gov), or (212) 788-6936 at least three (3) business days before the hearing.

Accessibility questions: Maria Sabalvaro, [msabalvaro@council.nyc.gov](mailto:msabalvaro@council.nyc.gov), by: Tuesday, May 5, 2020, 3:00 P.M.



**BOARD OF CORRECTION**

■ MEETING

The New York City Board of Correction, will hold a special meeting, on Tuesday, May 12, 2020, at 9:00 A.M. The Board will discuss pending variance requests and other issues impacting the New York City jail system.

The meeting will be held remotely, via video conference. Please visit the below WebEx link, to access the meeting. The public may also listen to the meeting using the phone number below. A recording of the meeting will be available on the Board's website, following the meeting. <https://nycboc.webex.com/nycboc/onstage/g.php?MTID=ecc61adced632179f155c6ad4fb058189> (web conference link) 1 (408) 418-9388, with access code 718 759 640. More information is available on the Board's website, at <https://www1.nyc.gov/site/boc/meetings/may-12-2020.page>.

m6-12

**EMPLOYEES' RETIREMENT SYSTEM**

■ MEETING

Please be advised, that the next Regular Meeting of the Board of Trustees of the New York City Employees' Retirement System, has been scheduled for Thursday, May 14, 2020, at 9:30 A.M. To be held at the New York City Employees' Retirement System, 335 Adams Street, 22nd Floor, Boardroom, Brooklyn, NY 11201-3751.

◀ m7-13

**ENVIRONMENTAL PROTECTION**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that, pursuant to Title 5, Chapter 3, Subchapter 3, of the Administrative Code of the City of New York, a Real Property A&D Public Hearing, will be held on Wednesday, May 27, 2020, at 10:00 A.M. The Public Hearing will be held via Conference Call. Call-in #: 1-646-992-2010, Access Code: 717-876-299:

**REAL PROPERTY PUBLIC HEARING IN THE MATTER OF** the acquisition by the City of New York of Fee Simple (Fee) interests, including properties in the City-Funded Flood Buyout Program (FBO), as well as the acquisition by the Village of Tannersville using City funds as part of the City-Funded Flood Buyout Program (FBO-Muni) of the following real estate in the Counties of Delaware and Greene for the purposes of providing for the continued supply of water, and for preserving and preventing the contamination or pollution of the New York City water supply system:

NYC ID	County	Municipality	Type	Tax Lot ID	Acres (+/-)
8451	Delaware	Town of Middletown	Fee	p/o 307.1-1-52	9.00
8451		Town of Middletown	Fee	p/o 307.1-1-54.1	37.19
9316		Village of Fleischmanns	FBO	287.17-1-12	0.21
8934	Greene	Village of Tannersville	FBO-Muni	182.05-4-36	0.44
9486		Village of Tannersville	FBO-Muni	182.05-2-39	0.40
8899		Town of Jewett	Fee	111.00-3-7	14.10
5260		Town of Lexington	Fee	p/o 159.00-1-5.2	78.50
2944		Town of Prattsville	Fee	p/o 74.00-4-31	16.50

**REAL PROPERTY PUBLIC HEARING IN THE MATTER OF** the acquisition by the City of New York of a Fee Simple (Fee) or Easement interest in the following real estate in the Counties of Putnam and Ulster in connection with the operation and maintenance of the New York City water supply system:

NYC ID	County	Municipality	Type	Tax Lot ID	Acres (+/-)
9414	Putnam	Putnam Valley	Fee	19.-2-17	3.41
9548	Ulster	Wawarsing	Fee	83.1-2-3 & 4	116.90

9548	Wawarsing	Fee	83.6-1-2, 3, 5, 7 & 69; 83.6-2-18	3.24
9582	Wawarsing	Easement	83.6-1-11 & 83.6-1-9.110	1.28

A copy of the Mayor's Preliminary Certificates of Adoption and maps of the real estate to be acquired are available for public inspection upon request. Please call (845) 797-7193.

In order to access the Public Hearing and testify, please call 1-646-992-2010, Access Code: 717-876-299, no later than 9:55 A.M. If you need further accommodations, please let us know at least five business days in advance of the Public Hearing via email at [DisabilityAffairs@mocs.nyc.gov](mailto:DisabilityAffairs@mocs.nyc.gov)

◀ m7

**FRANCHISE AND CONCESSION REVIEW COMMITTEE**

■ NOTICE

**PUBLIC NOTICE IS HEREBY GIVEN THAT** the Franchise and Concession Review Committee will hold a remote public meeting, on Wednesday, May 13, 2020, at 2:30 P.M., via WebEx dial-in. The dial-in information is below.

Dial-in #: +1-408-418-9388  
Access Code: 716 891 588  
Press # on further prompts

For further information, on accessibility or to make a request for accommodations, such as sign language interpretation services, please contact the Mayor's Office of Contract Services (MOCS) via email, at [DisabilityAffairs@mocs.nyc.gov](mailto:DisabilityAffairs@mocs.nyc.gov), or via phone at (646) 872-0231. Any person requiring reasonable accommodation for the public meeting, should contact MOCS at least five (5) business days in advance of the meeting to ensure availability.

a23-m13

**OFFICE OF LABOR RELATIONS**

■ MEETING

The New York City Deferred Compensation Board, will hold its next meeting, on Tuesday, May 12, 2020, from 10:00 A.M. to 11:00 A.M. The meeting, will be held remotely via conference call. Please visit the below link, to access the audio recording of the Board meeting, or to access archived Board meeting audio/videos: <https://www1.nyc.gov/site/olr/deferred/dcp-board-webcasts.page>

m5-12

**LANDMARKS PRESERVATION COMMISSION**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, **May 19, 2020**, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel, [www.youtube.com/nyc LPC](http://www.youtube.com/nyc LPC). Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at [richstein@lpc.nyc.gov](mailto:richstein@lpc.nyc.gov), or (646) 248-0220, at least five (5) business days before the hearing or

meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

**11 Water Street - Fulton Ferry Historic District  
LPC-20-09886 - Block 25 - Lot 12 - Zoning: M2-1  
BINDING REPORT**

A park constructed from former waterfront industrial sites and from portions of the former Fulton Ferry Park. Application is to alter and expand the existing park.

**412 Clinton Avenue - Clinton Hill Historic District  
LPC-20-04602 - Block 1960 - Lot 25 - Zoning: R6B  
CERTIFICATE OF APPROPRIATENESS**

A Neo-Federal style house, designed by R.I. Markwith and built in 1919. Application is to construct a rear yard addition, install ramps and railings, and replace windows and roofing.

**610 Fifth Avenue, 620 Fifth Avenue, 626-636 Fifth Avenue, 1 Rockefeller Plaza, 10 Rockefeller Plaza, 30 Rockefeller Plaza, 50 Rockefeller Plaza, 1230 Avenue of the Americas,  
LPC-20-09273 - Block Mult - Lot Mult - Zoning: C5-2.5, C5-3  
CERTIFICATE OF APPROPRIATENESS**

Twelve office buildings, including La Maison Francaise; The British Building; Palazzo d'Italia; International Building; International Building North; 1 Rockefeller Plaza Building; 10 Rockefeller Plaza Building; RCA Building; Associated Press Building; Simon & Schuster Building; RCA Building West; and 1270 Avenue of the Americas Building; and a pedestrian garden corridor and plaza, designed by a consortium of architects known as the Associated Architects, with portions designed by a group of fine artists, built in 1931-34; 1936-39; and 1954-55 as parts of an Art Deco style office, commercial and entertainment complex. Application is to install lighting.

**600 Fifth Avenue - Individual Landmark  
LPC-20-09274 - Block 1264 - Lot 30 - Zoning: C5-2.5, C5-3  
CERTIFICATE OF APPROPRIATENESS**

An office building, designed by Carson & Lundin and built in 1950-52, as part of an Art Deco style office, commercial and entertainment complex. Application is to install lighting.

**42 West 94th Street - Upper West Side/Central Park West Historic District  
LPC-19-34470 - Block 1207 - Lot 48 - Zoning: R7-2  
CERTIFICATE OF APPROPRIATENESS**

A Queen Anne style rowhouse, with Romanesque Revival and Neo-Grec elements, designed by Increase M. Grenell and built in 1888. Application is to construct rooftop and rear yard additions.

**405 Lexington Avenue - Individual and Interior Landmark  
LPC-20-08748 - Block 1297 - Lot 23 - Zoning: C5-3, C5-2.5  
CERTIFICATE OF APPROPRIATENESS**

An Art Deco style skyscraper, designed by William Van Alen and built in 1928-1930. Application is to replace windows and install glass windscreens.

**12 West 72nd Street, Apt 27B - Upper West Side/Central Park West Historic District  
LPC-20-08588 - Block 1124 - Lot 42 - Zoning:  
CERTIFICATE OF APPROPRIATENESS**

An apartment hotel building, designed by Emery Roth and built in 1927. Application is to install new window and door openings.

**240 West 73rd Street - West End - Collegiate Historic District Extension  
LPC-20-08778 - Block 1164 - Lot 47 - Zoning: R8B  
CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style apartment building, designed by Leo F. Knut and built in 1927-28. Application is to construct a rooftop mechanical enclosure and bulkhead, raise parapets and chimneys, install a marquee and signage, modify masonry openings and replace doors.

**117 West 79th Street - Upper West Side/Central Park West Historic District  
LPC-20-09545 - Block 1210 - Lot 26 - Zoning:  
CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style apartment building, built 1898-1899. Application is to modify a window opening and install a door and barrier-free access lift.

**311 West 90th Street - Riverside - West End Historic District  
LPC-20-07761 - Block 1251 - Lot 15 - Zoning: R8  
CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style rowhouse, designed by Thomas J. Sheridan and built in 1890-1891. Application is to alter entry doors.

**535 West 110th Street - Morningside Heights Historic District  
LPC-20-02401 - Block 1882 - Lot 8 - Zoning: R8  
CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style apartment building, designed by Robert T. Lyons and built in 1922-23. Application is to establish a Master Plan, governing the future installation of windows.

**m6-19**

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, May 12, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel [www.youtube.com/nyclpc](http://www.youtube.com/nyclpc). Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app, or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at [richstein@lpc.nyc.gov](mailto:richstein@lpc.nyc.gov) or (646) 248-0220, at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

**349 Hoyt Street - Carroll Gardens Historic District  
LPC-20-08392 - Block 451 - Lot 7 - Zoning: R6B  
CERTIFICATE OF APPROPRIATENESS**

A Neo-Grec style apartment house, designed by J.G. Miller and built in 1884. Application is to construct a rooftop bulkhead and railings.

**631 Vanderbilt Avenue - Prospect Heights Historic District  
LPC-20-03284 - Block 1152 - Lot 9 - Zoning: R7A, C1-4  
CERTIFICATE OF APPROPRIATENESS**

A commercial building, built c. 1870, and later altered with the removal of the upper floors and a new façade c. 1963. Application is to enlarge the building and construct a new façade.

**1003 Sterling Place - Crown Heights North Historic District  
LPC-20-07323 - Block 1242 - Lot 53 - Zoning: R6  
CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style rowhouse, designed by Axel S. Hedman and, built c. 1899. Application is to construct a porch.

**265 Park Lane - Douglaston Historic District  
LPC-20-04732 - Block 8050 - Lot 35 - Zoning: R1-2  
CERTIFICATE OF APPROPRIATENESS**

A Colonial Revival style house, designed by Albert Humble and built, in 1920. Application is to replace porch windows.

**97 Greenwich Avenue - Greenwich Village Historic District  
LPC-20-06772 - Block 615 - Lot 29 - Zoning: R6  
CERTIFICATE OF APPROPRIATENESS**

A commercial building, designed by Platt Byard Dovell Architects and, built c. 2002. Application is to alter the facades.

**770 Broadway - NoHo Historic District  
LPC-20-06947 - Block 554 - Lot 1 - Zoning: C6-2  
CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style department store, designed by D.H. Burnham & Co. and built, in 1903-07 with an addition built, in 1924-25. Application is to install a rooftop HVAC unit.

**1162 Broadway - Madison Square North Historic District  
LPC-20-05494 - Block 829 - Lot 28 - Zoning: M1-6  
CERTIFICATE OF APPROPRIATENESS**

A vacant lot. Application is to construct a new building.

**106 East 78th Street - Upper East Side Historic District  
LPC-20-06274 - Block 1412 - Lot 68 - Zoning: R8B  
CERTIFICATE OF APPROPRIATENESS**

A Neo-Grec style rowhouse, designed by R. W. Buckley and built, in 1879-1880. Application is to alter the primary façade, demolish a rear extension and modify windows.

**160 Fifth Avenue - Ladies' Mile Historic District  
LPC-20-09059 - Block 822 - Lot 7507 - Zoning: C6-4M  
CERTIFICATE OF APPROPRIATENESS**

A Neo-Renaissance offices/store and loft building, designed by Robert Henderson Robertson and built, in 1891-92. Application is to install new entrance infill and a marquee.

**1109 Fifth Avenue - Expanded Carnegie Hill Historic District  
LPC-20-02758 - Block 1504 - Lot 1 - Zoning: R10  
CERTIFICATE OF APPROPRIATENESS**

A Francois I (Chateausque) style mansion, designed by C.P.H. Gilbert and built, in 1907-09; with a museum wing addition to the north of the mansion, designed by Roche, Dinkeloo & Associates and built, in 1988-93. Application is to install temporary signage.

**420 Riverside Drive - Morningside Heights Historic District  
LPC-19-40117 - Block 1896 - Lot 1 - Zoning: R8  
CERTIFICATE OF APPROPRIATENESS**

An Renaissance Revival style apartment building, designed by Gaetan Ajello and built in 1911-12. Application is to establish a Master Plan, governing the future installation of windows.

a29-m12

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, May 12, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel [www.youtube.com/nyclpc](http://www.youtube.com/nyclpc). Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or, attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at [richstein@lpc.nyc.gov](mailto:richstein@lpc.nyc.gov) or (646) 248-0220, at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

**Manida Street Historic District-  
LP-2644**

**ITEM PROPOSED FOR PUBLIC HEARING**

The proposed Manida Street Historic District consists of the properties, bounded by a line beginning on the eastern curb line of Manida Street, at a point on a line extending westerly from the northern property line of 870 Manida Street, and extending easterly along said line and along the northern property line of 870 Manida Street, southerly along the eastern property lines of 870 to 814 Manida Street, westerly along the southern property line of 814 Manida Street to the eastern curb line of Manida Street, northerly along said curb line to a point on a line extending easterly from the southern property line of 819 Manida Street, westerly along said line across Manida Street and along the southern property line of 819 Manida Street, northerly along the western property lines of 819 to 861 Manida Street, easterly along the northern property line of 861 Manida Street and across Manida Street to its eastern curb line, and northerly along said curb line to the point of beginning.

a29-m12



**CITYWIDE ADMINISTRATIVE SERVICES**

■ SALE

The City of New York in partnership with PropertyRoom.com posts vehicle and heavy machinery auctions online every week at: <https://www.propertyroom.com/s/nyc+fleet>

All auctions are open to the public and registration is free.

Vehicles can be viewed in person at:  
Insurance Auto Auctions, North Yard  
156 Peconic Avenue, Medford, NY 11763  
Phone: (631) 294-2797

No previous arrangements or phone calls are needed to preview. Hours are Monday and Tuesday from 10:00 A.M. – 2:00 P.M.

s4-f22

**OFFICE OF CITYWIDE PROCUREMENT**

■ SALE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the Internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31

**HOUSING PRESERVATION AND DEVELOPMENT**

■ NOTICE

All Notices Regarding Housing Preservation and Development Dispositions of City-Owned Property appear in the Public Hearing Section.

j2-d31

**POLICE**

■ NOTICE

**OWNERS ARE WANTED BY THE PROPERTY CLERK  
DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT**

The following list of properties is in the custody of the Property Clerk Division without claimants:

Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

Items are recovered, lost, abandoned property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

**INQUIRIES**

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

**FOR MOTOR VEHICLES (All Boroughs):**

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

**FOR ALL OTHER PROPERTY**

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31

## PROCUREMENT

### "Compete To Win" More Contracts!

Thanks to a new City initiative - "Compete To Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.

- Win More Contracts, at [nyc.gov/competetowin](http://nyc.gov/competetowin)

"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."

### HHS ACCELERATOR

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York ("PPB Rules"), vendors must first complete and submit an electronic prequalification application using the City's Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed, at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

### Participating NYC Agencies

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

Administration for Children's Services (ACS)  
 Department for the Aging (DFTA)  
 Department of Consumer Affairs (DCA)  
 Department of Corrections (DOC)  
 Department of Health and Mental Hygiene (DOHMH)  
 Department of Homeless Services (DHS)  
 Department of Probation (DOP)  
 Department of Small Business Services (SBS)  
 Department of Youth and Community Development (DYCD)  
 Housing and Preservation Department (HPD)  
 Human Resources Administration (HRA)  
 Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator)

## ADMINISTRATION FOR CHILDREN'S SERVICES

### AWARD

Human Services/Client Services

WRAP-AROUND SERVICES - BP/City Council Discretionary - PIN# 06820L0008001 - AMT: \$100,000.00 - TO: Jewish Board of Family and Children's Services, 135 West 50th Street, New York, NY 10020.

☛ m7

## CITY UNIVERSITY

### LAGUARDIA COMMUNITY COLLEGE

### SOLICITATION

Services (other than human services)

BUILDING MAINTENANCE SERVICES - Competitive Sealed Bids - PIN#0692020327 - Due 5-21-20 at 2:00 P.M.

Contractor shall provide to LaGuardia Community College of the City University of New York, building operating engineering services, which include operating engineering and emergency services as set forth in the attached solicitation.

Prevailing wage rates apply to this solicitation. Contractor shall provide classifications of titles described in Section 5 of Attachment F in this solicitation.

Contract Term: 5 Years

To receive a copy of this Invitation for Bid, send an email, to [pricequote@lagcc.cuny.edu](mailto:pricequote@lagcc.cuny.edu)

In your subject line, note "Request for IFB 0692020327".

Questions Due: 5/15/2020, no later than 3:00 P.M.  
 Responses to Questions, 5/18/20.

Any purchase that results from this advertisement shall be governed by the terms and conditions of this advertisement (including without limitation, any attached specifications and any other terms and conditions attached hereto or incorporated herein by reference), the University's standard Purchase Order Terms and Conditions and Appendix A, the Standard Clauses for New York State Contracts, which are incorporated herein by reference with the same effect as it is written.

Communication with respect to this procurement initiated by or on behalf of an interested vendor through others may constitute an "impermissible contact" under state law, and could result in disqualification of that vendor.

No subcontracting allowed unless approved in writing by the College. The Procurement Lobbying Act (PLA) Applies to this Solicitation.

The restricted period began with the publication of this ad.

Compliance Procurement Lobbying Act Required Forms: Vendor shall complete, sign and submit the following forms if they are selected.

- "Offerer's Affirmation of Understanding of and Agreement, pursuant to State Finance Law § 139-j (3) and § 139-j (6) (b)"
- "Offerer's Disclosure of Prior Non-Responsibility Determinations and Certification of Compliance with State Finance Law §139-j and §139-k"

Contact with CUNY:

Under the requirements of the PLA, all communications regarding advertised projects are to be channeled through the Designated Contact. Communication with respect to this procurement initiated by or on behalf of an interested vendor through others than the Designated Contact may constitute an "impermissible contact" under NYS law and could result in disqualification of that vendor.

Rules and regulations and more information on this law, please visit: [ns/advisoryCouncil/Faq.htm](http://www.advisoryCouncil/Faq.htm) (Advisory Council FAQs)  
<http://www.jcope.ny.gov/law/lob/lobbying2.html> (New York State Lobbying Act)

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

City University, 31-10 Thomson Avenue, Room E-405, Long Island City, NY 11101. Tawannika Smith (718) 482-5590; Fax: (718) 609-2166;  
[pricequote@lagcc.cuny.edu](mailto:pricequote@lagcc.cuny.edu)

**CITYWIDE ADMINISTRATIVE SERVICES**

■ SOLICITATION

*Human Services/Client Services*

**BROWNSVILLE YOUTH NEIGHBORHOOD SAFETY PROGRAM** - Request for Proposals - PIN# 0000000 - Due 7-9-20 at 12:00 P.M.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
Citywide Administrative Services, One Centre Street, Room 1012N, New York, NY 10007. Roselyn Rosa (212) 312-6861; mocjprocurements@cityhall.nyc.gov*

m1-7

**OFFICE OF CITYWIDE PROCUREMENT**

■ AWARD

*Goods*

**COVID19 - KN95 MASK** - Emergency Purchase - Other - PIN# 85620E0102001 - AMT: \$30,800,000.00 - TO: Rock Fintek LLC, 1680 Michigan Avenue, Suite 800, Miami, FL 33139.

Award Date: 4/22/2020

☛ m7

**COVID19 - CLOTH FACE MASK** - Emergency Purchase - Other - PIN# 85620E0107001 - AMT: \$1,494,840.00 - TO: Progressive Promotions, 145 Cedar Lane, Englewood, NJ 07631.

Award Date 4/22/2020

☛ m7

**COVID19 - MASK AND GOWNS** - Emergency Purchase - Other - PIN# 85620E0103001 - AMT: \$2,517,000.00 - TO: Centrix Technologies LLC, 8 The Green, Suite 5945, Dover, DE 19901.

Award Date: 4/22/2020

☛ m7

**COVID19 - CLOTH FACE MASK** - Emergency Purchase - Other - PIN# 85620E0108001 - AMT: \$1,350,108.00 - TO: Customink Parent LLC., PO BOX 759439, Baltimore, MD 21275.

Award Date: 4/22/2020

☛ m7

**COVID19 - MASK AND GOWNS** - Emergency Purchase - Other - PIN# 85620E0103001 - AMT: \$5,565,000.00 - TO: Viziocom Ict LLC, 860 Jamacha Road, Suite 104, El Cajon, CA 92019.

Award Date: 4/22/2020

☛ m7

**COVID19 - CLEANING SUPPLIES** - Emergency Purchase - Other - PIN# 85620E0111001 - AMT: \$125,475.00 - TO: Epaul Dynamics Inc., 16 Sintsink Drive, East Port Washington, NY 11050.

Award Date: 4/22/2020

☛ m7

**COVID19 - 3 PLY FACE MASK** - Emergency Purchase - Other - PIN# 85620E0122001 - AMT: \$9,451,800.00 - TO: Epaul Dynamics Inc., 16 Sintsink Drive East, Port Washington, NY 11050.

Award Date: 4/23/2020

☛ m7

**COVID19 - 3 PLY DISPOSABLE MASK** - Emergency Purchase - Other - PIN# 85620E0113001 - AMT: \$248,000.00 - TO: Nel Trends Inc., 220 Faraday Avenue, Jackson, NJ 08527.

COVID19 - Face Coverings

Award Date: 4/22/2020

☛ m7

**COVID19 - FACE MASK** - Emergency Purchase - Other - PIN# 85620E0109001 - AMT: \$329,000.00 - TO: Mezzoprint LLC., 8614 111th Street, Richmond Hill, NY 11418.

Award Date: 4/22/2020

☛ m7

**COVID19 - FACE COVERINGS** - Emergency Purchase - Other - PIN# 85620E0115001 - AMT: \$34,300.00 - TO: Abitronix LLC, 27 Ironia Road, Suite 4, Flanders, NJ 07836.

Award Date: 4/22/2020

☛ m7

**COMPTROLLER**

■ SOLICITATION

*Goods and Services*

**FIXED INCOME INVESTMENT MANAGEMENT SERVICES** - Negotiated Acquisition - Other - PIN#015-208-248-00FI - Due 5-26-20 at 3:00 P.M.

In accordance with Section 3-04(b)(2)(iii) of the New York City Procurement Policy Board Rules, the New York City Comptroller Office (the "Comptroller's Office"), acting on behalf of the New York City Retirement Systems, is seeking to extend the existing Fixed Income Investment Management Agreements with Neuberger Berman Investment Advisers LLC, below, for one year, from July 1, 2019 to June 30, 2020. The firm is a fiduciary and provides fixed income investment management services.

Vendors that are interested in expressing interest in this procurement or in similar procurements in the future, may contact Aya Gurriel, at agurriel@comptroller.nyc.gov. Expressions of Interest are due May 26, 2020, by 3:00 P.M. (ET).

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
Comptroller, 1 Centre Street, Room 800, New York, NY 10007.  
Aya Gurriel (212) 669-2756; agurriel@comptroller.nyc.gov*

m6-12

**EMERGENCY MANAGEMENT**

■ AWARD

*Goods*

**LTV-950 AND LTV-1000 VENTILATORS FOR COVID-19** - Emergency Purchase - Other - PIN# 01720E0019001 - AMT: \$252,000.00 - TO: New Jersey Respiratory Inc., 363 US Highway 46, Suite 160, Fairfield, NJ 07004.

NYCEM purchased respiratory equipment in the form of LTV-950 and LTV-1000 Ventilators, in response to COVID-19.

☛ m7

*Services (other than human services)*

**EMERGENCY MEDICAL SPACE FOR COVID-19** - Emergency Purchase - Other - PIN# 01720E0016001 - AMT: \$1,365,807.00 - TO: Maimonides Medical Center, 4802 10th Avenue, Brooklyn, NY 11219.

Lease medical space for COVID-19 patient treatment.

☛ m7

**SECURITY SERVICES FOR NYCEM FACILITIES FOR COVID-19** - Emergency Purchase - Other - PIN# 01720E0021001 - AMT: \$500,000.00 - TO: Blessed Rodah Security Services Inc., 903 Drew Street, Brooklyn, NY 11208.

To provide security at NYCEM facilities, to ensure protection of property and individuals responding to COVID-19.

☛ m7

**NYCEM FACILITIES MAINTENANCE AND CLEANING FOR COVID-19** - Emergency Purchase - Other - PIN# 01720E0017001 - AMT: \$500,000.00 - TO: Brio Clean Inc., 6002 New Utrecht Avenue, Brooklyn, NY 11219.

Cleaning and maintaining spaces at NYCEM facilities, to help prevent the spread of COVID-19.

☛ m7

**HOTEL PROGRAM TRANSPORTATION SERVICES FOR COVID-19** - Emergency Purchase - Other - PIN# 01720E0018001 - AMT: \$5,000,000.00 - TO: MJT Bus Company Inc., 231 Malta Street, Brooklyn, NY 11207.

Transportation services, to support NYCEM COVID-19 operations and social distancing, to help prevent the spread of COVID-19.

☛ m7

**FOOD ACCESS PROGRAM FOOD FOR DISTRIBUTION FOR COVID-19** - Emergency Purchase - Other - PIN# 01720E0020001 - AMT: \$3,368,500.00 - TO: Great Performances/Artists As Waitresses Inc., 2417 Third Avenue, Suite 300, Bronx, NY 10451.

To protect the well being of the public and vulnerable populations, those who contracted COVID-19 or are being effected by COVID-19, this will provide food to those populations and help mitigate the effects of COVID-19.

☛ m7

**ENVIRONMENTAL PROTECTION**

**PURCHASING MANAGEMENT**

■ INTENT TO AWARD

*Goods*

**SANITAIRE DIFFUSED AERATION EQUIPMENT AND REPLACEMENT PARTS** - Sole Source - Available only from a single source - PIN#0BWT0011 - Due 5-15-20 at 11:00 A.M.

NYC Environmental Protection, intends to enter into a sole source negotiation, with Xylem Water Solutions Inc., for the purchase of Sanitaire Diffused Aeration equipment and replacement parts. Any firm, which believes they can also provide these goods, are invited to indicate by letter, or email, to Ira M. Elmore, Deputy Agency Chief Contracting Officer.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Environmental Protection, 59-17 Junction Boulevard, 17th Floor, Flushing, NY 11373. Ira Elmore (718) 595-3259; ielmore@dep.nyc.gov*

m4-8

**FINANCIAL INFORMATION SERVICES AGENCY**

■ INTENT TO AWARD

*Services (other than human services)*

**CHICAGO-SOFT, LTD.** - Sole Source - Available only from a single source - PIN# 127FY2100004 - Due 5-15-20

Pursuant to Section 3-05-Sole Source of the Procurement Policy Board Rules (PPB), the Financial Information Services Agency (FISA) and Office of Payroll Administration (OPA) intends to enter into a Sole Source agreement with Chicago-Soft, Ltd for the contract term 7/1/20 - 6/30/23.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Financial Information Services Agency, 5 Manhattan West, 4th Floor, New York, NY 10001. Michele Perez (212) 857-1113; Fax: (212) 857-1004; perezm@fisa-opa.nyc.gov*

m1-7

**HOMELESS SERVICES**

■ AWARD

*Human Services/Client Services*

**OPERATION OF A COVID-19 DHS CLIENT QUARANTINE/ ISOLATION SITE AT 38-42 11TH STREET, LONG ISLAND CITY, NY 11101** - Other - PIN# 07120E0008001 - AMT: \$4,068,016.00 - TO: Housing Works Inc., 57 Willoughby Street, 2nd Floor, Brooklyn, NY 11201-5290.

Contract Term from 4/3/2020 to 9/30/2020.

☛ m7

**COVID-19-RELATED SHORT-TERM MEDICAL SERVICES AND TEMPORARY LICENSED MEDICAL STAFF AT VARIOUS DHS**

**SHELTER INTAKE CENTERS AND OTHER DHS FACILITIES**

- Other - PIN# 07120E0001001 - AMT: \$5,200,000.00 - TO: Advanced Medical Staffing Corp. d/b/a ProMed Personnel Services, 16 West 36th Street, 7th Floor, New York, NY 10018.

Contract Term from 3/21/2020 to 9/20/2020.

☛ m7

**COVID-19 BUS TRANSPORTATION SERVICES FOR DEPARTMENT OF HOMELESS SERVICES CLIENTS CITYWIDE**

- Negotiated Acquisition - Judgment required in evaluating proposals - PIN# 07119N0003001 - AMT: \$6,833,667.50 - TO: Bella Bus Corp., 3167 Atlantic Avenue, Brooklyn, NY 11208.

Contract Term from 10/1/2019 to 9/30/2020.

☛ m7

**HOUSING AUTHORITY**

**PROCUREMENT**

■ SOLICITATION

*Construction Related Services*

**SMD RESTORATION OF BASKETBALL COURT AT WAGNER HOUSES** - Competitive Sealed Bids - PIN# 137827 - Due 5-28-20 at 10:00 A.M.

Demolition of (58'x91') asphalt basketball court to a depth of two inches (2"), to include all details as listed in the contract scope of work. The Work involves milling (removing the surface of the pre-existing basketball court to a depth of 2") and then refill the area with asphalt.

Interested vendors are invited to obtain a copy of the opportunity at NYCHA's website, by going to the <http://www.nyc.gov/nychabusiness>. On the left side, click on "iSupplier Vendor Registration/Login" link. (1) If you have an iSupplier account, then click on the "Login for registered vendors" link and sign into your iSupplier account. (2) If you do not have an iSupplier account you can Request an account by clicking on "New suppliers register in iSupplier" to apply for log-in credentials. Once you have accessed your iSupplier account, log into your account, then choose under the Oracle Financials home page, the menu option "Sourcing Supplier", then choose "Sourcing", then choose "Sourcing Homepage"; and conduct a search in the "Search Open Negotiations" box for RFQ Number(s) 137827.

Please Note: In response to the COVID-19 outbreak, we are accepting only electronic bids submitted online via iSupplier. Paper bids will not be accepted or considered. Please contact NYCHA Procurement, at [procurement@nycha.nyc.gov](mailto:procurement@nycha.nyc.gov), for assistance.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.*

*Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007. Miriam Rodgers (212) 306-4718; Fax: (212) 306-5109; miriam.rodgers@nycha.nyc.gov*

☛ m7

**HOUSING PRESERVATION AND DEVELOPMENT**

■ INTENT TO AWARD

*Services (other than human services)*

**ROUTESMART MAINTENANCE- 3 YEAR CONTRACT** - Sole Source - Available only from a single source - PIN# 80620S0002 - Due 5-22-20 at 5:00 P.M.

Routesmart Software, is a critical service for inspectors in the Office of Enforcement and Neighborhood Services (ENS) and Housing Quality Standatds (HQS), division to perform their inspections. All inspections that are routed and created by 311 complaints, use the Routesmart software.

*Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids, at date and time specified above.*

Housing Preservation and Development, 100 Gold Street, Room 8B06, New York, NY 10038. Gaurav Channan (646) 863-6841; channang@hpd.nyc.gov

m5-11

MAINTENANCE

SOLICITATION

Construction/Construction Services

INSTALLATION OF SELF-CLOSING DOOR HINGES - 4 AWARDS BY GEOGRAPHIC AREA - Competitive Sealed Bids - PIN# 80620B0007 - Due 6-24-20 at 1:00 P.M.

Download bid package for free attached to this ad. Any potential bidder having difficulty downloading the package, may email Contact for assistance.

A Highly Recommended Pre-Bid Conference, is scheduled for Monday, May 18, 2020, at 11:00 A.M., via Webex internet/telephone conference only; in person attendance is not available. Meeting website: https://nychpd.webex.com. Meeting number: 710 536 330 Password: Hinge0518 OR Join by phone: 646-992-2010 US Toll (NYC) or 408-418-9388 US Toll. Access code: 710 536 330

Bids must be submitted by commercial delivery service to: NYC Department of HPD, Mail Room, 100 Gold Street, Section 1-R, New York, NY 10038, and received there by the stated Due date and time. Envelope should be marked "Sealed Bid - Hinges." Bids will be publicly opened and read at 2:00 P.M., on that day. Members of the public may attend the bid opening via Webex internet/telephone conference only; in person attendance is not available. Meeting website: https://nychpd.webex.com Meeting number: 715 010 032 Password: Hinges0624 OR Join by phone: 646-992-2010 US Toll (NYC) or 408-418-9388 US Toll. Access code: 715 010 032

Contract is subject to all provisions, as may be required by Federal, State and Local Statutes, Rules and Regulations. This procurement is subject to participation goals for MBEs and/or WBEs, as required by Local Law 1 of 2013.

The bid tabulation(s), as well as a recording of the bid opening, will be posted on the HPD website: https://www1.nyc.gov/site/hpd/services-and-information/vendor-contract-opportunities.page

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Preservation and Development, EOD Contract Unit, 100 Gold Street, 6th Floor, New York, NY 10038. Brian C. Saunders (212) 863-6590; contracts@hpd.nyc.gov

m7

INVESTIGATION

AGENCY CHIEF CONTRACTING OFFICER

INTENT TO AWARD

Goods

LEGAL BOOKS PUBLICATIONS - Sole Source - Available only from a single source - PIN# 2020546 - Due 5-8-20 at 11:00 A.M.

DOI, intends to enter into negotiations for a sole source procurement with Thompson Reuters/West Publishing, to obtain legal books/publications. Any vendor who believes that it can also provide this service/good is invited to submit an expression of interest.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Investigation, 180 Maiden Lane, 20th Floor, NYC, NY 10038. Aileen Hernandez (212) 825-2097; ahernandez@doi.nyc.gov

m1-7

OFFICE OF THE MAYOR

SOLICITATION

Services (other than human services)

MODEL AND MAP FUTURE FLOOD RISK IN NEW YORK CITY - Request for Proposals - PIN# 82620P0027 - Due 6-15-20 at 5:00 P.M.

The City of New York (the "City") through the Department of Environmental Protection ("DEP"), requests the services of one or more qualified companies (the "Consultant") to perform technical services related to dynamic flood modeling of future conditions in New York City ("NYC") based on the latest Federal Emergency Management Agency ("FEMA") storm surge model.

Proposals determined to be responsive will be considered in terms of the following selection criteria:

- Relevant experience (25 percent)
• Organizational capacity to manage a complex technical project for a public client (25 percent)
• Technical proposal that is innovative, clear, and responsive to the RFP (50 percent)

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Office of the Mayor, Mayor's Office of Resiliency, 253 Broadway, New York, NY 10007-1602. Peter Adams (212) 748-0369; ffrmrpf@resiliency.nyc.gov

m1-14

PARKS AND RECREATION

VENDOR LIST

Construction Related Services

PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION, NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR" AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS.

NYC DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL") exclusively to conduct non-complex general construction site work involving the construction and reconstruction of NYC DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, NYC DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construct its parks, playgrounds, beaches, gardens and green-streets. NYC DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL, will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

NYC DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business Enterprise (M/WBE)\*;
2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE\*;
3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

\* Firms that are in the process of becoming a New York City-Certified M/WBE, may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained online at: http://a856-internet.nyc.gov/nycvendonline/home.asap.; or http://www.nycgovparks.org/opportunities/business.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, Olmsted Center Annex, Flushing Meadows - Corona Park, Flushing, NY 11368. Alicia H. Williams (718) 760-6925; Fax: (718) 760-6885; dmwbe.capital@parks.nyc.gov

j2-d31



**CONTRACT AWARD HEARINGS**

**NOTE: LOCATION(S) ARE ACCESSIBLE TO INDIVIDUALS USING WHEELCHAIRS OR OTHER MOBILITY DEVICES. FOR FURTHER INFORMATION ON ACCESSIBILITY OR TO MAKE A REQUEST FOR ACCOMMODATIONS, SUCH AS SIGN LANGUAGE INTERPRETATION SERVICES, PLEASE CONTACT THE MAYOR'S OFFICE OF CONTRACT SERVICES (MOCS) VIA E-MAIL AT DISABILITYAFFAIRS@MOCS.NYC.GOV OR VIA PHONE AT (212) 788-0010. ANY PERSON REQUIRING REASONABLE ACCOMMODATION FOR THE PUBLIC HEARING SHOULD CONTACT MOCS AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE HEARING TO ENSURE AVAILABILITY.**



**ENVIRONMENTAL PROTECTION**

**■ PUBLIC HEARINGS**

**NOTICE IS HEREBY GIVEN** that a Public Hearing will be held by the Department of Environmental Protection via conference call on May 21, 2020 commencing at 10:00 A.M. on the following:

**IN THE MATTER OF** a proposed contract between the Department of Environmental Protection and Hennington, Durham and Richardson Architecture and Engineering, PC, 500 7th Avenue, New York, New York 10018 for BEPA-LIS HWQMS: Long Island Sound Hydrodynamic and Water Quality Modeling Support. The Contract term shall be 1,825 consecutive calendar days from the date of the written notice to proceed. The Contract amount shall be \$5,199,847.67—Location: Various Counties: EPIN: 82619P0026.

This contract was selected by Competitive Sealed Proposal pursuant to Section 3-03 of the PPB Rules.

**IN THE MATTER OF** a proposed contract between the Department of Environmental Protection and Lockwood Kessler and Bartlett, Inc., One Aerial Way, Syosset, New York 11791 for 1514-PM: Post Closure Management Services Pennsylvania and Fountain Ave Landfills. The Contract term shall be 1095 consecutive calendar days with an option to renew for 2 years from the date of the written notice to proceed. The Contract amount shall be \$893,917.75—Location: Borough of Brooklyn: Pin 82620P0010.

This contract was selected by Competitive Sealed Proposal pursuant to Section 3-03 of the PPB Rules.

Pursuant to Section 2-11(c)(3) of the Procurement Policy Board Rules, if DEP does not receive, by May 12, 2020, from any individual a written request to speak at this hearing, then DEP need not conduct this hearing. Written notice should be sent to Ms. Debra Butlien via email to [dbutlien@dep.nyc.gov](mailto:dbutlien@dep.nyc.gov).

In order to access the Public Hearing and testify, please call 1-347-921-5612, Access Code: 813319733#, no later than 9:55 A.M. If you need further accommodations, please let us know at least five business days in advance of the Public Hearing via email, at [jschreiber@dep.nyc.gov](mailto:jschreiber@dep.nyc.gov).

◀ m7

**HEALTH AND MENTAL HYGIENE**

**■ NOTICE**

**NOTICE IS HEREBY GIVEN** that on Monday, May 18, 2020 at 10:00 AM via phone conference wherein attendees will call +1 (866) 213-1863 and enter access code 8826556, a Contract Public Hearing will be held on the following:

**IN THE MATTER OF** four (4) proposed contracts between the Department of Health and Mental Hygiene of the City of New York and the Contractors listed below, for the provision of supportive housing services. The term of these contracts will be from July 1, 2020 to June 30, 2029 with no renewal options. The contract amounts are identified below.

Contractor/Address	EPIN	Amount
Housing Works Inc. 57 Willoughby Street, 2 <sup>nd</sup> Floor Brooklyn, NY 11201	81620N0005001	\$2,306,979.00
Postgraduate Center for Mental Health 158 East 35 <sup>th</sup> Street New York, NY 10016	81620N0005004	\$2,635,245.00
West End Residences Housing Development Fund Company, Inc. 475 Riverside Drive, Suite 740 New York, NY 10115	81620N0005002	\$2,924,784.00
The Jericho Project 245 West 29 <sup>th</sup> Street, Suite 902 New York, NY 10001	81620N0005005	\$6,495,939.00

The proposed contractors have been selected by the Negotiated Acquisition Method pursuant to Section 3-04 of the Procurement Policy Board Rules.

**IN THE MATTER OF** a proposed contract between the Department of Health and Mental Hygiene of the City of New York and Puerto Rican Family Institute Inc., located at 145 West 15th Street, New York, NY 10011, for the provision of mental health and substance abuse services. The total contract amount will be \$2,201,573. The contract term shall be 7/1/2020 – 6/30/2021, with one option to renew from 7/1/2021 through 6/30/2029. EPIN: 81620M0003019.

The proposed contractor has been selected by the Required Method pursuant to Section 1-02(d)(1) of the Procurement Policy Board Rules.

**IN THE MATTER OF** thirty-two (32) proposed contracts between the Department of Health and Mental Hygiene of the City of New York and the Contractors listed below, for the provision of supportive housing services. The term of these contracts will be from July 1, 2020 to June 30, 2029 with no renewal options. The contract amounts are identified below.

Contractor/ Address	Services	EPIN	Amount
ASTOR SERVICES FOR CHILDREN & FAMILIES 6339 Mill Street Rhinebeck, NY 12572	Non-Medicaid Care Coordination; Health Home Care Coordination for People with Mental Illness; Behavioral Health Care Coordination Service Dollars	81620M0003002	\$ 6,000,606
BETH ISRAEL MEDICAL CENTER First Avenue at 16 <sup>th</sup> Street New York, NY 10003	Methadone Maintenance; Vocational Rehabilitation	81620M0005001	\$ 152,726,445
BRONXCARE HEALTH SYSTEM 1650 Grand Concourse Bronx, NY 10457	Vocational Rehabilitation; Community Residential	81620M0005002	\$ 8,076,366
BRONXCARE HEALTH SYSTEM 1650 Grand Concourse Bronx, NY 10457	Non-Medicaid Care Coordination; Behavioral Health Care Coordination Service Dollars; Health Home Care Coordination for People with Mental Illness	81620M0003003	\$ 1,742,310
Brooklyn Community Housing & Services, Inc. 105 Carlton Avenue Brooklyn, NY 11205	Supportive Housing	81620M0003004	\$ 8,587,548
CAMBA INC 1720 Church Ave, 2 <sup>nd</sup> Floor Brooklyn, NY 11226	Supportive Housing	81620M0003005	\$ 4,447,845

CENTER FOR URBAN COMMUNITY SERVICES INC. 198 East 121 <sup>st</sup> Street, 6 <sup>th</sup> Fl. New York, NY 10035	Supportive Housing	81620M0003007	\$ 10,450,854	MONTEFIORE MEDICAL CENTER 111 East 210 <sup>th</sup> Street Bronx, NY 10467	Methadone Maintenance; Medically Supervised Outpatient; Vocational Rehabilitation	81620M0005003	\$ 64,779,453
CENTER FOR URBAN COMMUNITY SERVICES INC. 198 East 121 <sup>st</sup> Street, 6 <sup>th</sup> Fl. New York, NY 10035	Supportive Housing	81620M0003006	\$ 10,443,672	NEW YORK AND PRESBYTERIAN HOSPITAL 525 East 68 <sup>th</sup> Street New York, NY 10065	Methadone Maintenance	81620M0005006	\$ 4,756,257
CLINTON HOUSING DEVELOPMENT COMPANY INC. 403 West 40 <sup>th</sup> Street New York, NY 10018	Supportive Housing	81620M0003008	\$ 2,392,398	POSTGRADUATE CENTER FOR MENTAL HEALTH 158 East 35 <sup>th</sup> Street New York, NY 10016	Supportive Housing	81620M0003018	\$ 7,000,128
COLUMBA SERVICES, INC. 209 East 118 <sup>th</sup> Street New York, NY 10035	Supportive Housing	81620M0003009	\$ 5,142,330	RICHMOND MEDICAL CENTER 355 Bard Avenue Staten Island, NY 10310	Compulsive Gambling Treatment; Medically Supervised Outpatient	81620M0005004	\$ 17,327,124
FEDCAP REHABILITATION SERVICES INC. 633 Third Ave, 6 <sup>th</sup> Floor New York, NY 10017	Psychosocial Club	81620M0003010	\$ 4,737,915	SAMUEL FIELD YM & YWHA INC. 58-20 Little Neck Parkway Little Neck, NY 11362	Clinic Treatment	81620M0003020	\$ 10,129,932
GEEL COMMUNITY SERVICES INC. 2516 Grand Avenue Bronx, NY 10468	Supported SRO	81620M0003011	\$ 19,187,055	SERVICES FOR THE UNDERSERVED INC. 463 Seventh Avenue, 18 <sup>th</sup> Fl New York, NY 10018	Supportive Housing	81620M0003021	\$ 6,625,152
GEEL COMMUNITY SERVICES INC. 2516 Grand Avenue Bronx, NY 10468	Supportive Housing	81620M0003012	\$ 1,426,356	SERVICES FOR THE UNDERSERVED INC 463 Seventh Avenue, 18 <sup>th</sup> Fl New York, NY 10018	Supportive Housing	81620M0003022	\$ 8,512,731
GOODWILL INDUSTRIES OF GREATER NY & NORTHERN NEW JERSEY INC. 4-21 27 <sup>th</sup> Avenue Astoria, NY 11102	Psychosocial Club	81620M0003014	\$ 4,947,804	STATEN ISLAND UNIVERSITY HOSPITAL 475 Seaview Avenue Staten Island, NY 10305	Medically Supervised Outpatient	81620M0005005	\$ 5,901,264
GOODWILL INDUSTRIES OF GREATER NY & NORTHERN NEW JERSEY INC 4-21 27 <sup>th</sup> Avenue Astoria, NY 11102	Psychosocial Club; Advocacy Services	81620M0003013	\$ 8,775,333	THE JEWISH ASSOCIATION FOR SERVICES FOR THE AGED 247 West 37 <sup>th</sup> Street, 9 <sup>th</sup> Floor New York, NY 10018	Psychosocial Club; Clinic Treatment	81620M0003015	\$ 6,765,957
LEXINGTON CENTER FOR MENTAL HEALTH SERVICES INC. 25-02 75 <sup>th</sup> Street East Elmhurst, NY 11370	Non-Medicaid Care Coordination; Health Home Care Coordination for People with Mental Illness; Behavioral Health Care Coordination Service Dollars	81620M0003016	\$ 586,845	THE MENTAL HEALTH ASSOCIATION OF NEW YORK CITY INC. 50 Broadway, 19 <sup>th</sup> Floor New York, NY 10004	Coordinated Children's Services Initiative	81620M0003023	\$ 1,916,253
LUTHERAN SOCIAL SERVICES OF METROPOLITAN NEW YORK INC 475 Riverside Drive, Suite 1244 New York, NY 10115	Supportive Housing	81620M0003017	\$ 35,124,327	TRANSITIONAL SERVICES FOR NEW YORK, INC. 10-16 162 <sup>nd</sup> Street Whitestone, NY 11357	Outreach; Crisis/ Respite Beds; Advocacy Services	81620M0003024	\$ 11,285,073

UPPER MANHATTAN MENTAL HEALTH CENTER, INC. 1727 Amsterdam Avenue New York, NY 10031	Outpatient Rehabilitation Services	81620M0005007	\$ 9,955,053
VOLUNTEERS OF AMERICA GREATER NEW YORK INC. 135 West 50 <sup>th</sup> Street, 9 <sup>th</sup> Floor New York, NY 10020	Supportive Housing	81620M0003025	\$ 40,264,803
WELL MEDICAL COLLEGE OF CORNELL UNIVERSITY 1305 York Avenue New York, NY 10021	Medically Supervised Outpatient	81620M0005008	\$ 7,125,435
WELLIFE NETWORK INC. 142-02 20 <sup>th</sup> Avenue, 3 <sup>rd</sup> Floor Flushing, NY 11351	Supportive Housing	81620M0003026	\$ 12,746,187

The proposed contractors have been selected by the Required Method pursuant to Section 1-02(d)(1) of the Procurement Policy Board Rules.

**IN THE MATTER** of a proposed contract between the Department of Health and Mental Hygiene of the City of New York and Services for the Underserved Inc., located at 463 Seventh Avenue, 18<sup>th</sup> Fl., New York, NY 10018, for the provision of supportive housing services. The total contract amount shall be \$4,224,417.00. The contract term shall be from 7/1/2020 to 6/30/2023, with one option to renew from 7/1/2023 to 6/30/2026. EPIN: 81618P0006001R001.

The proposed contract is being renewed pursuant to Section 4-04 of the NYC Procurement Policy Board Rules

**IN THE MATTER** of twelve (12) proposed renewal contracts between the Department of Health and Mental Hygiene of the City of New York and the Contractors listed below, for the provision of supportive housing services. The term of these contracts will be from July 1, 2020 to June 30, 2023. The contract amounts and services are indicated below.

Contractor/ Address	Services	EPIN	Amount
FEDERATION OF ORGANIZATIONS FOR THE NEW YORK STATE MENTALLY ILL 1 Farmingdale Road West Babylon, NY 11704	Non-Medicaid Care Coordination; Health Home Care Coordination for People with Mental Illness; Behavioral Health Care Coordination Service Dollars; and Self-Help	81614M0006006R002	\$899,106.00
SERVICES FOR THE UNDERSERVED INC. 463 Seventh Avenue, 18th Fl New York, NY 10018	Assertive Community Treatment; Assertive Community Treatment Service Dollars	81616R0001001R002	\$5,875,803.00
SERVICES FOR THE UNDERSERVED INC. 463 Seventh Avenue, 18 <sup>th</sup> Fl New York, NY 10018	Assisted Competitive Employment	81614M0006011R002	\$978,888.00

ST LUKE'S-ROOSEVELT HOSPITAL CENTER 1111 Amsterdam Avenue New York, NY 10025	Non-Medicaid Care Coordination; Health Home Care Coordination for People with Mental Illness; Behavioral Health Care Coordination Service Dollars	81614M0006014R002	\$230,961.00
ST. JOSEPH'S HOSPITAL 127 South Broadway Yonkers, NY 10701	Supportive Housing	81614M0006012R002	\$2,057,079.00
UNION SETTLEMENT ASSOCIATION INC. 237 East 104 <sup>th</sup> Street New York, NY 10029	Non-Medicaid Care Coordination; Health Home Care Coordination for People with Mental Illness; Behavioral Health Care Coordination Service Dollars	81614M0006015R002	\$497,193.00
UNITED CEREBRAL PALSY OF NEW YORK CITY INC d/b/a ADAPT COMMUNITY NETWORK 80 Maiden Lane New York, NY 10038	Recreation Services	81614M0008006R002	\$1,256,886.00
UNITED CEREBRAL PALSY OF NEW YORK CITY INC d/b/a ADAPT COMMUNITY NETWORK 80 Maiden Lane New York, NY 10038	Recreation Services	81614M0008005R002	\$840,429.00
UNITED JEWISH COUNCIL OF THE EAST SIDE INC. 465 Grand Street New York, NY 10002	Supportive Housing	81614M0006016R002	\$907,509.00
University Consultation and Treatment Center for Mental Hygiene 1020 Grand Concourse, South Professional Wing Bronx, NY 10451	Non-Medicaid Care Coordination; Health Home Care Coordination for People with Mental Illness; Behavioral Health Care Coordination Service Dollars	81614M0006017R002	\$604,899.00
Urban Resource Institute 75 Broad Street, Suite 505 New York, NY 10004	Transitional Employment Services	81614M0008007R002	\$866,601.00
Employment Program for Recovered Alcoholics, Inc.	Vocational Rehabilitation Service	81614M0007003R003	\$2,954,742.00

The proposed contracts are being renewed pursuant to Section 4-04 of the NYC Procurement Policy Board Rules.

A draft copy of the proposed contracts is available for public inspection by emailing Mary Wilson at mwilson11@health.nyc.gov, on business days, from May 4, 2020 to May 18, 2020, excluding Holidays, from 9:00 A.M. to 4:00 P.M.

# AGENCY RULES

## CONFLICTS OF INTEREST BOARD

### ■ NOTICE

#### CITYWIDE ADMINISTRATIVE PROCEDURE ACT REGULATORY AGENDA FY 2021

#### NEW YORK CITY CONFLICTS OF INTEREST BOARD

PURSUANT TO SECTION 1042 OF THE NEW YORK CITY CHARTER, THE NEW YORK CITY CONFLICTS OF INTEREST BOARD SETS FORTH BELOW ITS REGULATORY AGENDA FOR THE CITY'S FISCAL YEAR OF 2021 COMMENCING JULY 1, 2020 THROUGH JUNE 30, 2021:

**SUBJECT AREA:**

Post-Employment restrictions.

**REASONS FOR RULE:**

In light of the amendment to Charter § 2603(c)(4), pursuant to Local Law 177 of 2018, the Board is considering amending Board Rules § 1-07 to clarify the existing Rule and to codify relevant Board advisory opinions.

**SUMMARY OF ANTICIPATED CONTENT:**

The Board anticipates that the contents of its rulemaking will define terms necessary for the implementation of the post-employment restrictions of Charter § 2604(d) and provide a standard for waivers of those restrictions.

**SUMMARY OF OBJECTIVES:**

The anticipated revisions will update Board Rules § 1-07 to set forth clear definitions of terms needed to comply with the post-employment restriction of Charter § 2604(d) and providing a new standard to guide the Board's deliberation regarding waivers of those restrictions.

**LEGAL BASIS:**

Charter §§ 1043 and 2603(a) provide the Board with rulemaking authority. Charter § 2603(c)(4) requires the Board to codify any advisory opinions that have "interpretive value in construing the provisions" of Chapter 68 and that "either (a) establishes a test, standard or criterion; or (b) the board anticipates will be the subject of future advisory opinion requests from multiple persons."

**RELEVANT FEDERAL, STATE AND LOCAL LAWS AND RULES APPLICABLE TO PROPOSED RULE:**

- (a) Charter §§ 2604(d) and 2604(e); and
- (b) Rules of the City of New York, Title 53, Section 1-07.

**INDIVIDUALS AND ENTITIES LIKELY TO BE AFFECTED BY PROPOSED RULE:**

Former public servants and elected officials.

**SCHEDULE FOR ADOPTION:**

Fiscal Year 2021.

**AGENCY CONTACT:**

Christopher M. Hammer  
Deputy General Counsel  
(212) 437-0721 hammer@coib.nyc.gov

**SUBJECT AREA:**

The anticipated proposed rule will address the acceptance by public servants of gifts.

**REASONS FOR RULE:**

In light of the amendment to City Charter § 2603(c)(4), pursuant to Local Law 177 of 2018, the Board is considering the promulgation of amendments to Board Rules § 1-01 concerning the application of Charter §§ 2604(b)(5) and 2604(b)(3) and codifying advisory opinions issued by the Board relevant to the acceptance of valuable gifts.

**SUMMARY OF ANTICIPATED CONTENT:**

The Board anticipates that the contents of its rulemaking will be the application of the conflicts of interest law to the acceptance of gifts prohibited by Charter §§ 2604(b)(5) and 2604(b)(3).

**SUMMARY OF OBJECTIVES:**

The anticipated revisions will codify and clarify whether and under what circumstances public servants may accept valuable gifts.

**LEGAL BASIS:**

Charter §§ 1043 and 2603(a) provide the Board with rulemaking authority. Charter § 2603(c)(4) requires the Board to codify any advisory opinions that have "interpretive value in construing the provisions" of Chapter 68 and that "either (a) establishes a test, standard or criterion; or (b) the board anticipates will be the subject of future advisory opinion requests from multiple persons."

**RELEVANT FEDERAL, STATE AND LOCAL LAWS AND RULES APPLICABLE TO PROPOSED RULE:**

- (a) Charter §§ 2604(b)(3) and 2604(b)(5); and
- (b) Rules of the City of New York, Title 53, Section 1-01.

**INDIVIDUALS AND ENTITIES LIKELY TO BE AFFECTED BY PROPOSED RULE:**

Public servants and elected officials.

**SCHEDULE FOR ADOPTION:**

Fiscal Year 2021.

**AGENCY CONTACT:**

Christopher M. Hammer  
Deputy General Counsel  
(212) 437-0721 hammer@coib.nyc.gov

**SUBJECT AREA:**

The anticipated proposed rule will address the use of City time and City resources and accomplice liability.

**REASONS FOR RULE:**

In light of the amendment to City Charter § 2603(c)(4), pursuant to Local Law 177 of 2018, the Board is considering the promulgation of rules concerning the application of Charter § 2604(b)(2) and codifying advisory opinions issued by the Board relevant to the use of City time and City resources and to accomplice liability.

**SUMMARY OF ANTICIPATED CONTENT:**

The Board anticipates that the content of its proposed rule will be the regulation of use of City time and City liability and to identify accomplice liability for Chapter 68 violations.

**SUMMARY OF OBJECTIVES:**

The objectives of the proposed rule are to establish clear guidelines for the use of City time and City resources and clear circumstances by which public servants may be subject to accomplice liability.

**LEGAL BASIS:**

Charter §§ 1043 and 2603(a) provide the Board with rulemaking authority. Charter § 2603(c)(4) requires the Board to codify any advisory opinions that have "interpretive value in construing the provisions" of Chapter 68 and that "either (a) establishes a test, standard or criterion; or (b) the board anticipates will be the subject of future advisory opinion requests from multiple persons."

**RELEVANT FEDERAL, STATE AND LOCAL LAWS AND RULES APPLICABLE TO PROPOSED RULE:**

- (a) Charter § 2604(b)(2) and
- (b) Rules of the City of New York, Title 53, Section 1-13.

**INDIVIDUALS AND ENTITIES LIKELY TO BE AFFECTED BY PROPOSED RULE:**

Public servants and elected officials.

**SCHEDULE FOR ADOPTION:**

Fiscal Year 2021.

**AGENCY CONTACT:**

Christopher M. Hammer  
Deputy General Counsel  
(212) 437-0721 hammer@coib.nyc.gov

**SUBJECT AREA:**

The subject area of the anticipated rule amendment is the provision of Board Rules Section 1-09 addressing special restrictions on members of the City Planning Commission.

**REASONS FOR RULE:**

The Board proposes to update and clarify the already-existing rule, which had not been amended since its adoption in 1992.

**SUMMARY OF ANTICIPATED CONTENT:**

The Board anticipates that the proposed rule amendment will address the issue of communications by members of the City Planning Committee with various City agencies.

**SUMMARY OF OBJECTIVES:**

The objectives of the proposed rule are to make clear what restrictions are placed on City Planning Commission members' direct or indirect communications with City agencies.

**LEGAL BASIS:**

Charter §§ 192(b), 1043, and 2603(a) provide the Board with rulemaking authority.

**RELEVANT FEDERAL, STATE AND LOCAL LAWS AND RULES APPLICABLE TO PROPOSED RULE:**

- (a) Charter § 192(b) and
- (b) Rules of the City of New York, Title 53, Section 1-09.

**INDIVIDUALS AND ENTITIES LIKELY TO BE AFFECTED BY PROPOSED RULE:**

Members of the City Planning Commission.

**SCHEDULE FOR ADOPTION:**

Fiscal Year 2021.

**AGENCY CONTACT:**

Christopher M. Hammer  
Deputy General Counsel  
(212) 437-0721 hammer@coib.nyc.gov

**SUBJECT AREA:**

The subject area of the anticipated rule amendment is rules regarding investments held by public servants.

**REASONS FOR RULE:**

In light of the amendment to City Charter § 2603(c)(4), pursuant to Local Law 177 of 2018, the Board is considering the promulgation of rules concerning the application of Chapter 68 and codifying advisory opinions issued by the Board relevant to the ownership of stock in publicly traded companies, bonds, mutual funds, and investments held in individual retirement accounts.

**SUMMARY OF ANTICIPATED CONTENT:**

The Board anticipates that the proposed rule amendment will address the issue of public servants' ownership of stock in publicly traded companies, bonds, mutual funds, and investments held in individual retirement accounts.

**SUMMARY OF OBJECTIVES:**

The objectives of the proposed rule are to make clear how public servants' ownership of stock in publicly traded companies, bonds, mutual funds, and investments held in individual retirement accounts implicate the conflicts of interest provisions of Chapter 68.

**LEGAL BASIS:**

Charter §§ 1043 and 2603(a) provide the Board with rulemaking authority. Charter § 2603(c)(4) requires the Board to codify any advisory opinions that have "interpretive value in construing the provisions" of Chapter 68 and that "either (a) establishes a test, standard or criterion; or (b) the board anticipates will be the subject of future advisory opinion requests from multiple persons."

**RELEVANT FEDERAL, STATE AND LOCAL LAWS AND RULES APPLICABLE TO PROPOSED RULE:**

- (a) Charter §§ 2601(11), 2601(16), 2604(a)(1), 2604(b)(2), 2604(b)(3), and 2604(b)(4); and
- (b) Rules of the City of New York, Title 53, Sections 1-04 and 1-08.

**INDIVIDUALS AND ENTITIES LIKELY TO BE AFFECTED BY PROPOSED RULE:**

Public servants and elected officials

**SCHEDULE FOR ADOPTION:**

Fiscal Year 2021.

**AGENCY CONTACT:**

Christopher M. Hammer  
Deputy General Counsel  
(212) 437-0721 hammer@coib.nyc.gov

**SUBJECT AREA:**

The subject area of the anticipated rule is the private practice of law by public servants.

**REASONS FOR RULE:**

In light of the amendment to City Charter § 2603(c)(4), pursuant to Local Law 177 of 2018, the Board is considering the promulgation of rules concerning the private practice of law to codify relevant Board advisory opinions.

**SUMMARY OF ANTICIPATED CONTENT:**

The Board anticipates that the contents of its rulemaking will include prohibitions related to the private practice of law and definitions of terms that apply uniquely to attorneys.

**SUMMARY OF OBJECTIVES:**

The objectives of the proposed rule are to provide guidance to public servants who are attorneys about the limitations imposed by Chapter 68 on their private practice of law and on their involvement in clients' City-related matters.

**LEGAL BASIS:**

Charter §§ 1043 and 2603(a) provide the Board with rulemaking authority. Charter § 2603(c)(4) requires the Board to codify any advisory opinions that have "interpretive value in construing the provisions" of Chapter 68 and that "either (a) establishes a test, standard or criterion; or (b) the board anticipates will be the subject of future advisory opinion requests from multiple persons."

**RELEVANT FEDERAL, STATE AND LOCAL LAWS AND RULES APPLICABLE TO PROPOSED RULE:**

Charter §§ 2601(5), 2604(b)(2), 2604(b)(3), 2604(b)(6), 2604(b)(7), and 2604(d)(2).

**INDIVIDUALS AND ENTITIES LIKELY TO BE AFFECTED BY PROPOSED RULE:**

Public servants who are attorneys.

**SCHEDULE FOR ADOPTION:**

Fiscal Year 2021.

**AGENCY CONTACT:**

Christopher M. Hammer  
Deputy General Counsel  
(212) 437-0721 hammer@coib.nyc.gov

**SUBJECT AREA:**

Procedural rules regarding filing of annual disclosure reports for candidates seeking matching funds from the NYC Campaign Finance Board.

**REASONS FOR RULE:**

Pursuant to amendments to New York City Administrative Code §§ 3-703 and 12-110, the Board will be promulgating rules regarding the annual disclosure filing deadlines of candidates seeking matching funds from the New York City Campaign Finance Board.

**SUMMARY OF ANTICIPATED CONTENT:**

The Board anticipates that the rule will set out the filing deadlines for candidates seeking matching funds in February, March, and April.

**SUMMARY OF OBJECTIVES:**

The anticipated rule will set the deadlines that candidates must submit their annual disclosure reports to the Board, a prerequisite to receiving matching funds.

**LEGAL BASIS:**

Charter §§ 1043 and 2603(a) provides the Board with rulemaking authority.

**RELEVANT FEDERAL, STATE AND LOCAL LAWS AND RULES APPLICABLE TO PROPOSED RULE:**

- (a) New York City Administrative Code §§ 3-703 and 12-110; and
- (b) Rules of the City of New York, Title 53, Chapter 4

**INDIVIDUALS AND ENTITIES LIKELY TO BE AFFECTED BY PROPOSED RULE:**

Candidates for elected office seeking matching funds from the New York City Campaign Finance Board

**SCHEDULE FOR ADOPTION:**

Fiscal Year 2021.

**AGENCY CONTACT:**

Julia H. Lee  
Director of Annual Disclosure and Special Counsel  
(212) 437-0730 lee@coib.nyc.gov

**SUBJECT AREA:**

Procedural rules regarding filing and retention of annual disclosure reports

**REASONS FOR RULE:**

Current Board Rules §§ 4-01, 4-02, and 4-03 were promulgated in 1992, 2001, and 2003, respectively. Since these rules were promulgated, the Board has transitioned from the paper filing of reports to electronic filing. The Board anticipates that the proposed amendments to these rules will reflect current annual disclosure filing procedures and terminology.

**SUMMARY OF ANTICIPATED CONTENT:**

The Board anticipates that the content of the proposed rules will address how filers can obtain an extension of time to file the report; how long reports are retained by the Board; and how the policymaker criteria for filing is defined.

**SUMMARY OF OBJECTIVES:**

The anticipated revisions to Board Rules §§ 4-01, 4-02, and 4-03 are intended to reflect current annual disclosure electronic filing procedures and terminology.

**LEGAL BASIS:**

Charter §§ 1043 and 2603(a) provides the Board with rulemaking authority.

**RELEVANT FEDERAL, STATE AND LOCAL LAWS AND RULES APPLICABLE TO PROPOSED RULE:**

- (a) New York City Administrative Code § 12-110; and
- (b) Rules of the City of New York, Title 53, Chapter 4

**INDIVIDUALS AND ENTITIES LIKELY TO BE AFFECTED BY PROPOSED RULE:**

All persons required to file annual disclosure reports pursuant to New York City Administrative Code § 12-110

**SCHEDULE FOR ADOPTION:**

Fiscal Year 2021.

**AGENCY CONTACT:**

Julia H. Lee  
Director of Annual Disclosure and Special Counsel  
(212) 437-0730 lee@coib.nyc.gov

• m7

**HEALTH AND MENTAL HYGIENE**

■ NOTICE

**ORDER OF THE COMMISSIONER OF HEALTH AND MENTAL HYGIENE OF THE CITY OF NEW YORK TO MODIFY THE ORDER OF THE BOARD OF HEALTH REGARDING THE CLOSURE OF CERTAIN CHILD CARE PROGRAMS**

**WHEREAS**, the New York City Board of Health (the "Board") issued an Order for the Closure of Certain Child Care Programs and Family Shelter Based Drop Off Child Supervision Programs (the "April 3, 2020 Order") on April 3, 2020; and

**WHEREAS**, there continues to be an urgent public health need in the City to slow the spread of COVID-19, and extraordinary measures have been implemented by both the State and the City to do so; and

**WHEREAS**, Executive Orders 202.4 and 202.11 issued by the New York State Governor Andrew Cuomo required a plan for child care for children of health care professionals and first responders who are critical to the COVID-19 response effort, and there is also a need to provide child care to children of other essential businesses or entities including government employees, food workers and pharmacy employees; and

**WHEREAS**, I find there is an urgent health need to modify the Board's April 3, 2020 Order so that child care programs provided by an employer for the benefit of health care professionals, first responders, government employees, food workers, pharmacy employees and other employees of essential businesses or entities is provided without interruption;

**NOW THEREFORE** I, Oxiris Barbot, M.D., Commissioner of the New York City Department of Health and Mental Hygiene, finding a public health emergency within the City of New York continues, and that it is necessary for the health and safety of the City and its residents, do hereby exercise the power of the Board of Health to prevent, mitigate, control and abate the current emergency, to amend the Board's April 3, 2020 Order that certain childcare programs and family shelter based drop off child supervision programs close and cease operations before Monday, April 6, 2020, so that:

1. Any child care program operated by or on behalf of an employer of health care professionals, first responders, government employees, food workers, pharmacy employees or other employees of essential businesses or entities as defined by the Governor or his designee, that is providing child care only to children under the care of those employees, is not subject to the April 3, 2020 Order and may continue to operate; and
2. I, in accordance with efforts to slow the spread of COVID-19 and further the protection of public health, may permit any child care program subject to the April 3, 2020 Order to remain open upon a determination that doing so would serve the interest of this Order and the April 3, 2020 Order.

This Order shall be effective immediately and remain in effect so long as the April 3, 2020 Order of the Board remains in effect, subject to the authority of the Board of Health to continue or rescind, alter, or modify this Order pursuant to section 3.01(d) of the New York City Health Code.

Dated: 4/5/20

S/S

Oxiris Barbot,  
M.D. Commissioner of Health

m6-8

**ORDER OF THE BOARD OF HEALTH OF THE CITY OF NEW YORK REQUIRING ELECTRONIC REPORTING OF DEATHS**

**WHEREAS**, on March 7, 2020 New York State Governor Andrew Cuomo declared a State disaster emergency for the entire State to address the threat that the novel coronavirus 2019 ("COVID-19") poses to the health and welfare of State residents and visitors, and such declaration remains in effect; and

**WHEREAS**, on March 12, 2020, Mayor Bill de Blasio declared a state of emergency in the City to address the threat posed by COVID-19 to the health and welfare of City residents, and such declaration remains in effect; and

**WHEREAS**, the Mayor directed all agency heads, including the Department of Health and Mental Hygiene (the "Department") and the Board of Health (the "Board"), to take all appropriate and necessary steps to preserve public safety and to render all required and available assistance to protect the security, well-being and health of the residents of the City, and such direction has been renewed in subsequent emergency executive orders and remains in effect; and

**WHEREAS**, the number of deaths in the City reported to the Department has increased dramatically in recent weeks, with reported deaths related to COVID-19 having increased to over 15,000 deaths by April 24, 2020; and

**WHEREAS**, pursuant to subdivision (d) of section 205.03 of the Health Code, hospitals, skilled nursing facilities and hospices that report 10 or more deaths to the Department per year, as well as the Office of the Chief Medical Examiner, are required to make such reports electronically, specifically by electronically preparing death certificates and confidential medical reports and filing such documents with the Department electronically; and

**WHEREAS**, the Health Code permits anyone reporting less than 10 deaths to the Department per year to use non-electronic reporting, but the submission and processing of such papers requires in-person staffing, and given the increased number of deaths as well as social distancing measures ordered in recent weeks, such non-electronic reporting of deaths is neither safe nor feasible; and

**WHEREAS**, on April 9, 2020, Mayor de Blasio issued Emergency Executive Order No. 106, suspending provisions of section 17-196 of the Administrative Code to the extent such provisions prohibit requiring the use of the electronic death registration system for the registration of deaths during a declared emergency and require regular training on the use of such system, and the Mayor further authorized the Board to require the electronic registration of all deaths occurring within the City; and

**WHEREAS**, on April 10, 2020 the Commissioner duly issued a Commissioner's Order Requiring Electronic Reporting of Deaths, pursuant to section 3.01 of the Health Code to effectuate the Mayor's Emergency Executive Order and require the electronic filing of all death certificates and confidential medical reports filed with Department;

**NOW THEREFORE BE IT RESOLVED**, that at its meeting on April 28, 2020, the Board of Health does hereby modify the Commissioner's Order Requiring Electronic Reporting of Deaths of April 10, 2020 and amend the Health Code as follows:

1. Subdivision (d) of section 205.03 is modified to require that all persons required to report any deaths to the Department are required to electronically prepare death certificates and confidential medical reports and to file such documents with the Department electronically; and
2. Subdivision (e) of section 205.03 is suspended to the extent such subdivision requires facilities, organizations and individuals reporting deaths electronically to apply for and obtain approval from the Department prior to implementing an electronic reporting system, provided that any such facility, organization or individuals shall electronically prepare and file with the Department death certificates and confidential medical reports in the manner and form directed by the Department and shall comply with any procedures and training requirements related to such preparation and filing imposed by the Department.

This Order shall be effective immediately and remain in effect so long as Section 6 of Mayor de Blasio’s Emergency Executive Order No. 106 remains in effect, including any extension thereof, or such earlier time as the Commissioner may indicate pursuant to promoting social distancing policies as well as the timely filing and reporting of death certificates and confidential medical reports of death.

m6-8

**ORDER OF THE BOARD OF HEALTH  
OF THE CITY OF NEW YORK  
REGARDING FUNERAL DIRECTOR SERVICES**

**WHEREAS**, on March 7, 2020 New York State Governor Andrew Cuomo declared a State disaster emergency for the entire State of New York to address the threat that the novel coronavirus 2019 (“COVID-19”) poses to the health and welfare of New York residents and visitors, and such declaration remains in effect; and

**WHEREAS**, on March 12, 2020, Mayor Bill de Blasio declared a state of emergency in the City of New York (the “City”) to address the threat posed by COVID-19 to the health and welfare of City residents, and such declaration remains in effect; and

**WHEREAS**, the Mayor directed all agency heads, including the Department of Health and Mental Hygiene (the “Department”) and the Board of Health (the “Board”), to take all appropriate and necessary steps to preserve public safety and to render all required and available assistance to protect the security, well-being and health of the residents of the City, and such direction has been renewed in subsequent emergency executive orders and remains in effect; and

**WHEREAS**, the number of deaths in the City reported to the Department has increased dramatically in recent weeks, with reported deaths related to COVID-19 having increased from over 2000 deaths by March 31, 2020 to over 15,000 such deaths by April 24, 2020; and

**WHEREAS**, on April 9, 2020, Governor Cuomo issued Executive Order 202.15 which temporarily suspended or modified certain provisions of the State Public Health Law, the Not for Profit Corporation Law, and the New York Codes, Rules and Regulations to allow the New York State Department of Health (the “NYSDOH”) to approve out of state funeral directors and unregistered but licensed funeral directors to act under the supervision of a licensed and registered funeral director; and to allow funeral directors or undertakers to authorize persons deputized by NYSDOH to be agents authorized to perform certain tasks required of a funeral director; and

**WHEREAS**, on April 14, 2020, the NYSDOH Bureau of Funeral Directing issued a guidance letter to funeral directors approving out of state funeral directors, unregistered but licensed funeral directors, and certain deputized agents of a funeral directors to associate with a duly licensed and registered supervising funeral director pursuant to the Governor’s Executive Order 202.15; and

**WHEREAS**, Articles 205 and 207 of the Health Code require funeral directors to perform certain acts, including filing reports of deaths and removing remains from the place of death or other location for final disposition; and

**NOW THEREFORE BE IT RESOLVED** at its meeting on April 28, 2020, the Board of Health does hereby amend the New York City Health Code to suspend and modify any provision of Article 205 and Article 207 that may be inconsistent with allowing an out of state funeral director, an unregistered (passive and inactive) but licensed funeral director, or a deputized agent of a funeral director as described in guidance issued by the NYSDOH Bureau of Funeral Directing to act in accordance with Governor Cuomo’s Executive Order 202.15 and any subsequent amendment or extension thereof, provided that such person registers with the Department as required by Article 205.

This Order shall be effective immediately and remain in effect until the end of the public health emergency or such earlier time as the Commissioner may indicate, in accordance with any extension and expiration of Governor Cuomo’s Executive Order 202.15, and pursuant to promoting the timely removal and final disposition of human remains in the City.

m6-8

**HOUSING PRESERVATION AND DEVELOPMENT**

■ NOTICE

**CAPA REGULATORY AGENDA FY 2021  
DEPARTMENT OF HOUSING PRESERVATION AND  
DEVELOPMENT**

Pursuant to section 1042 of the Charter, the New York City Department of Housing Preservation and Development sets forth below its regulatory agenda for the City’s fiscal year 2021:

1. **SUBJECT:** §421-a Program
  - A. **Reason:** To amend rules governing the 421-a Program and implement legislation.
  - B. **Anticipated contents:** Amendments to change and clarify existing rules and implement legislation.
  - C. **Objectives:** Change and clarify existing rules and implement legislation.
  - D. **Legal basis:** Real Property Tax Law (“RPTL”), Charter, and Administrative Code.
  - E. **Other relevant laws:** RPTL §421-a and Administrative Code.
  - F. **Types of individuals and entities likely to be affected:** Sponsors of projects eligible for exemption.
  - G. **Approximate schedule:** On or before June 30, 2021.

Agency Contact: Miriam Colón, Tax Credits and Incentives  
(212) 863-6263, colonmir@hpd.nyc.gov

2. **SUBJECT:** J-51 Program
  - A. **Reason:** To amend rules governing the J-51 Program and implement legislation.
  - B. **Anticipated contents:** Amendments to change and clarify existing rules and implement anticipated legislation.
  - C. **Objectives:** Change and clarify existing rules and implement anticipated legislation.
  - D. **Legal basis:** RPTL, Charter, and Administrative Code.
  - E. **Other relevant laws:** RPTL §489 and Administrative Code.
  - F. **Types of individuals and entities likely to be affected:** Sponsors of projects eligible for tax benefits.
  - G. **Approximate schedule:** On or before June 30, 2021.

Agency Contact: Miriam Colón, Tax Credits and Incentives  
(212) 863-6263, colonmir@hpd.nyc.gov

3. **SUBJECT:** §420-c Program
  - A. **Reason:** To amend rules governing the 420-c Program and implement legislation.
  - B. **Anticipated contents:** Amendments to change and clarify existing rules and implement legislation.
  - C. **Objectives:** Change and clarify existing rules and implement legislation.
  - D. **Legal basis:** RPTL and Charter.
  - E. **Other relevant laws:** RPTL §420-c.
  - F. **Types of individuals and entities likely to be affected:** Sponsors of projects eligible for exemption.
  - G. **Approximate schedule:** On or before June 30, 2021.

Agency Contact: Miriam Colón, Tax Credits and Incentives  
(212) 863-6263, colonmir@hpd.nyc.gov

4. **SUBJECT:** Mitchell-Lama Program
  - A. **Reason:** To amend rules governing the Mitchell-Lama Program and implement legislation.
  - B. **Anticipated contents:** Amendments to change and clarify existing rules and implement legislation.
  - C. **Objectives:** Change and clarify existing rules and implement legislation.
  - D. **Legal basis:** Private Housing Finance Law (“PHFL”) and Charter.
  - E. **Other relevant laws:** PHFL Article II.
  - F. **Types of individuals and entities likely to be affected:** Owners and residents of Mitchell-Lama projects.
  - G. **Approximate schedule:** On or before June 30, 2021.

Agency Contact: Julie C. Walpert, Housing Supervision  
(212) 863-6500, walpj@hpd.nyc.gov

5. **SUBJECT:** Lead-Based Paint
  - A. **Reason:** To amend the rules to implement policy and legislative changes to the Childhood Lead Poisoning Prevention Act of 2003.
  - B. **Anticipated contents:** Revised definitions and programmatic changes.

- C. Objectives: To provide guidance to the regulated public and implement new legal requirements.
- D. Legal basis: Administrative Code.
- E. Other relevant laws: Administrative Code and Health Code.
- F. Types of individuals and entities likely to be affected: Owners and occupants of residential buildings; repair and renovation companies and workers.
- G. Approximate schedule: On or before June 30, 2021.

Agency Contact: Mary-Lynne Rifenburg, Legal Affairs  
(212) 863-8341, rifenm@hpd.nyc.gov

**6. SUBJECT:** *In rem* Foreclosure Affecting Distressed Property and Certain Other Properties

- A. Reason: To amend rules governing the agency's Third Party Transfer Program.
- B. Anticipated contents: Clarifying procedures under the Program
- C. Objectives: Clarify existing rules and procedures.
- D. Legal Basis: Charter and Administrative Code.
- E. Other relevant laws: Charter and Administrative Code.
- F. Types of individuals and entities likely to be affected: Tenants and owners of buildings participating in the Third Party Transfer program.
- G. Approximate schedule: On or before June 30, 2021.

Agency Contact: Mary-Lynne Rifenburg, Legal Affairs  
(212) 863-8341, rifenm@hpd.nyc.gov

**7. SUBJECT:** Heat sensors

- A. Reason: To create rules required by Local Law 18 of 2020.
- B. Anticipated contents: Rules to implement Local Law 18 of 2020.
- C. Objectives: To implement the requirements of Local Law 18 of 2020.
- D. Legal Basis: Administrative Code and Charter.
- E. Other relevant laws: Administrative Code.
- F. Types of individuals and entities likely to be affected: Owners and occupants of class A multiple dwellings.
- G. Approximate schedule: On or before June 30, 2021.

Agency Contact: Mary-Lynne Rifenburg, Legal Affairs  
(212) 863-8341, rifenm@hpd.nyc.gov

**8. SUBJECT:** Inclusionary Housing Program

- A. Reason: To amend rules governing the voluntary and mandatory inclusionary housing programs.
- B. Anticipated contents: Rules for administering the voluntary and mandatory inclusionary housing programs.
- C. Objectives: To change and clarify existing rules and procedures, as well as to establish rules called for in the Zoning Resolution for the general administration of the inclusionary housing programs.
- D. Legal basis: Zoning Resolution and Charter.
- E. Other relevant laws: Zoning Resolution.
- F. Types of individuals and entities likely to be affected: Developers and renters/purchasers of inclusionary housing affordable housing units.
- G. Approximate schedule: On or before June 30, 2021.

Agency Contact: Armine Marashian, Inclusionary Housing  
(212) 863-8673, marashia@hpd.nyc.gov

**9. SUBJECT:** Housing Portal

- A. Reason: To create rules concerning the Housing Portal mandated by Local Law 64 of 2018.
- B. Anticipated contents: Rules to implement Local Law 64 of 2018.
- C. Objectives: To implement the requirements of Local Law 64 of 2018.
- D. Legal basis: Administrative Code.
- E. Other relevant laws: Administrative Code.

- F. Types of individuals and entities likely to be affected: Owners of dwelling units and shareholders of cooperative corporations.
- G. Approximate schedule: On or before June 30, 2021.

Agency Contact: Margaret Brown, Policy and Operations  
(212) 863-7402, brownm@hpd.nyc.gov

◀ m7



**FINANCE**

■ NOTICE

**CAPA REGULATORY AGENDA FY 2021  
DEPARTMENT OF FINANCE**

- 1. **SUBJECT:** SCRIE and DRIE Program Rules
  - A. Reason: The Senior Citizen Rent Increase Exemption (SCRIE) Program and Disability Rent Increase Exemption (DRIE) Programs provide eligible senior citizens and persons with disabilities with exemptions from certain rent increases and property owners with a corresponding abatement of real property taxes. These rules will provide more detailed information concerning the eligibility as well as calculation of SCRIE and DRIE benefits for eligible senior citizens and persons with disabilities.
  - B. Anticipated contents: The proposed rules will address who is eligible for SCRIE and DRIE benefits as well as the income and apartment eligibility requirements. The proposed rules will also address rent increase exemption orders, the treatment of Major Capital Improvements (MCI), preferential rents, benefit takeovers and rent redeterminations.
  - C. Objectives: These rules will provide guidance concerning the eligibility for as well as calculation of rent increase exemption benefits for eligible senior citizens and persons with disabilities as well as corresponding tax abatement benefits for building owners.
  - D. Legal basis: The enabling legislation for SCRIE and DRIE benefits are set forth in Real Property Tax Law sections 467(b) and 467(c) and the local laws are set forth in Chapter 3 (Section 26-401 et seq.), Chapter 4 (Section 26-501 et seq.) and Chapter 7 (Section 26-601 et seq.) of Title 26 of the Administrative Code of the City of New York.
  - E. Other relevant laws: See paragraph D above.
  - F. Types of individuals and entities likely to be affected: SCRIE and DRIE beneficiaries and owners of rent stabilized and rent controlled apartments.
  - G. Approximate schedule: 1st quarter of FY 2021.

Agency Contact: Timothy LaRose Office of Legal Affairs  
(212) 748-7242 laroset@finance.nyc.gov

- 2. **SUBJECT:** Petition the Department of Finance to Consider the Adoption of any Rule
  - A. Reason: The purpose is to provide any person with the ability to petition the Department of Finance to adopt any rule.
  - B. Anticipated contents: The proposed rule will set forth the procedures for how the public may submit petitions to the Department of Finance to consider the adoption of a rule. The proposed rule will also set forth the procedures for the Department of Finance for responding to such petitions.
  - C. Objectives: The proposed rule will provide the public with specific procedures to follow to petition the Department of Finance to adopt rules.
  - D. Legal basis: New York City Charter sections 1043 and 1504 authorize the Department to adopt this proposed rule amendment.
  - E. Other relevant laws: See paragraph D above



F. Types of individuals and entities likely to be affected: Any person or entity which wants to petition the Department of Finance for adoption of a rule.

G. Approximate schedule: 1st quarter of FY 2021.

Agency Contact: Timothy LaRose Office of Legal Affairs (212) 748-7242 laroset@finance.nyc.gov

3. SUBJECT: Dangerous Vehicle Abatement Program

A. Reason: The Department of Finance is adopting new rules relating to the services the Sheriff's Office will be providing pursuant to the New York City Dangerous Vehicle Abatement Law.

B. Anticipated contents: The proposed rule will set forth the procedures the Sheriff's Office will follow when it receives an order of seizure and impoundment for motor vehicles from the New York City Department of Transportation for motorists who fail to complete a safe vehicle operation course.

C. Objectives: The objective of the proposed rule is to describe when the Sheriff will seize motor vehicles pursuant to the Dangerous Vehicle Abatement Program and to set forth how the fees for such motor vehicle seizures will be calculated.

D. Legal basis: The enabling legislation for this proposed rule is forth in subchapter 4 of chapter 1 of title 19 of the Administrative Code of the City of New York.

E. Other relevant laws: See paragraph D above.

F. Types of individuals and entities likely to be affected: Persons who are required to take a safe vehicle operation course but fail to do so.

G. Approximate schedule: 1st quarter of FY 2021.

Agency Contact: Timothy LaRose Office of Legal Affairs (212) 748-7242 laroset@finance.nyc.gov

4. SUBJECT: Industrial and Commercial Abatement Program ("ICAP")

A. Reason: The Department of Finance proposes revising the rules relating to ICAP. These changes are needed to address recent changes to the New York State Real Property Law.

B. Anticipated contents: The proposed rule will amend the ICAP rules to allow the granting of abatement benefits by the New York City Department of Finance when a final application is filed more than one year from the date of issuance of the first building permit for construction work on the project, or when construction work does not require a building permit, no later than the date of commencement of construction on the project

C. Objectives: The objective of the proposed rule is to conform the ICAP rules with recently adopted changes to the New York Real Property Tax law.

D. Legal basis: The enabling legislation for ICAP is set forth in Real Property Tax Law sections 489-aaaaaa to 489-kkkkkk and the local law is set forth in sections 11-268 to 11-278 of the Administrative Code of the City of New York.

E. Other relevant laws: See paragraph D above.

F. Types of individuals and entities likely to be affected: Owners of commercial and industrial real property.

G. Approximate schedule: 4th quarter of FY 2021.

Agency Contact: Timothy LaRose Office of Legal Affairs (212) 748-7242 laroset@finance.nyc.gov

m7

CHANGES IN PERSONNEL

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for the Police Department for the period ending 03/20/20.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for the Police Department for the period ending 03/20/20.

POLICE DEPARTMENT FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for the Police Department for the period ending 03/20/20.

POLICE DEPARTMENT FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for the Police Department for the period ending 03/20/20.



FIRE DEPARTMENT FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for the Fire Department for the period ending 03/20/20.

FIRE DEPARTMENT FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Continues the list of personnel changes for the Fire Department for the period ending 03/20/20.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for the Fire Department for the period ending 03/20/20.

FIRE DEPARTMENT FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Continues the list of personnel changes for the Fire Department for the period ending 03/20/20.

FIRE DEPARTMENT FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Continues the list of personnel changes for the Fire Department for the period ending 03/20/20.

# READER'S GUIDE

The City Record (CR) is published each business day. The Procurement section of the City Record is comprised of notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Notice of solicitations and other notices for most procurement methods valued at or above \$100,000 for goods, services, and construction must be published once in the City Record, among other requirements. Other procurement methods authorized by law, such as sole source procurements, require notice in the City Record for five consecutive editions. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

## NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), and click on Prevailing Wage Schedules to view rates.

## CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

## VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc). To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

## SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit [www.nyc.gov/html/sbs/nycbiz](http://www.nyc.gov/html/sbs/nycbiz) and click on Summary of Services, followed by Selling to Government.

## PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc).

## NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

## PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit [www.nyc.gov/mocs](http://www.nyc.gov/mocs).

## ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit [www.nyc.gov/sbs](http://www.nyc.gov/sbs) and click on M/WBE Certification and Access.

## PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

## PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc)

## COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

## KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances:
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
CP/PQ/4	Demonstration Project
DP	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition
	<i>For ongoing construction project only:</i>
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors
NA/11	Immediate successor contractor required due to termination/default
	<i>For Legal services only:</i>

NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)
WA1	Preventing loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only) anti-apartheid preference
OLB/a	local vendor preference
OLB/b	recycled preference
OLB/c	other: (specify)

## HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards, and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

## SAMPLE NOTICE

## POLICE

### DEPARTMENT OF YOUTH SERVICES

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**BUS SERVICES FOR CITY YOUTH PROGRAM**  
-Competitive Sealed Bids- PIN# 056020000293 -  
DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*NYPD, Contract Administration Unit,  
51 Chambers Street, Room 310, New York, NY 10007.  
Manuel Cruz (646) 610-5225.*

◀m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN #056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 A.M.	Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/ time is the same.
<i>Use the following address unless otherwise specified or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency
◀	Indicates New Ad
m27-30	Date that notice appears in The City Record