



THE CITY RECORD

Official Journal of The City of New York

THE CITY RECORD U.S.P.S. 0114-660
Printed on paper containing 30% post-consumer material

VOLUME CXLVII NUMBER 91

MONDAY, MAY 11, 2020

Price: \$4.00

TABLE OF CONTENTS

PUBLIC HEARINGS AND MEETINGS

Board Meetings	2169
Board of Correction	2170
Employees' Retirement System	2170
Franchise and Concession Review Committee	2170
Office of Labor Relations	2170
Landmarks Preservation Commission	2170
Board of Standards and Appeals	2172

PROPERTY DISPOSITION

Citywide Administrative Services	2173
Office of Citywide Procurement	2173
Housing Preservation and Development	2173
Police	2173

PROCUREMENT

City University	2174
---------------------------	------

LaGuardia Community College	2174
Citywide Administrative Services	2174
Office of Citywide Procurement	2174
Comptroller	2174
Health and Mental Hygiene	2175
Housing Preservation and Development	2175
Human Resources Administration	2175
Office of the Mayor	2175
Parks and Recreation	2175

AGENCY RULES

Business Integrity Commission	2176
Consumer Affairs	2177
Environmental Protection	2180
Human Resources Administration	2182

SPECIAL MATERIALS

Changes in Personnel	2184
--------------------------------	------

LATE NOTICE

Finance	2185
Rent Guidelines Board	2186

THE CITY RECORD

BILL DE BLASIO

Mayor

LISETTE CAMILO

Commissioner, Department of Citywide Administrative Services

JANAE C. FERREIRA

Editor, The City Record

Published Monday through Friday except legal holidays by the New York City Department of Citywide Administrative Services under Authority of Section 1066 of the New York City Charter.

Subscription \$500 a year, \$4.00 daily (\$5.00 by mail). Periodicals Postage Paid at New York, NY POSTMASTER: Send address changes to THE CITY RECORD, 1 Centre Street, 17th Floor, New York, NY 10007-1602

Editorial Office/Subscription Changes: The City Record, 1 Centre Street, 17th Floor, New York, NY 10007-1602 (212) 386-0055

Visit [The New City Record Online \(CROL\)](http://www.nyc.gov/cityrecord) at www.nyc.gov/cityrecord for a searchable database of all notices published in the City Record.

PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

BOARD MEETINGS

MEETING

City Planning Commission

Meets in Spector Hall, 22 Reade Street, New York, NY 10007, twice monthly on Wednesday, at 10:00 A.M., unless otherwise ordered by the Commission.

City Council

Meets by Charter twice a month in Councilman's Chamber, City Hall, Manhattan, NY 10007, at 1:30 P.M.

Contract Awards Public Hearing

Meets in Spector Hall, 22 Reade Street, Main Floor, Manhattan, weekly, on Thursday, commencing 10:00 A.M., and other days, times and location as warranted.

Civilian Complaint Review Board

Generally meets, at 10:00 A.M. on the second Wednesday of each month, at 40 Rector Street, 2nd Floor, New York, NY 10006. Visit <http://www.nyc.gov/html/ccrb/html/meeting.html> for additional information and scheduling changes.

Design Commission

Meets, at City Hall, Third Floor, New York, NY 10007. For meeting schedule, please visit nyc.gov/designcommission or call (212) 788-3071.

Department of Education

Meets in the Hall of the Board for a monthly business meeting on the Third Wednesday, of each month, at 6:00 P.M. The Annual Meeting is held on the first Tuesday of July, at 10:00 A.M.

Board of Elections

32 Broadway, 7th Floor, New York, NY 10004, on Tuesday, at 1:30 P.M. and, at the call of the Commissioner.

Environmental Control Board

Meets, at 100 Church Street, 12th Floor, Training Room #143, New York, NY 10007, at 9:15 A.M. once a month, at the call of the Chairman.

Board of Health

Meets, at Gotham Center, 42-09 28th Street, Long Island City, NY 11101, at 10:00 A.M., quarterly or, at the call of the Chairman.

Health Insurance Board

Meets in Room 530, Municipal Building, Manhattan, NY 10007, at the call of the Chairman.

Board of Higher Education

Meets, at 535 East 80th Street, Manhattan, NY 10021, at 5:30 P.M., on fourth Monday in January, February, March, April, June, September, October, November and December. Annual meeting held on fourth Monday in May.

Citywide Administrative Services

Division of Citywide Personnel Services will hold hearings as needed in Room 2203, 2 Washington Street, New York, NY 10004.

Commission on Human Rights

Meets on 10th Floor in the Commission's Central Office, 40 Rector Street, New York, NY 10006, on the fourth Wednesday of each month, at 8:00 A.M.

In Rem Foreclosure Release Board

Meets in Spector Hall, 22 Reade Street, Main Floor, Manhattan, Monthly on Tuesdays, commencing 10:00 A.M., and other days, times and location as warranted.

Franchise and Concession Review Committee

Meets in Spector Hall, 22 Reade Street, Main Floor, and other days, times and location as warranted.

Real Property Acquisition and Disposition

Meets in Spector Hall, 22 Reade Street, Main Floor, Manhattan, bi-weekly, on Wednesdays, commencing 10:00 A.M., and other days, times and location as warranted.

Landmarks Preservation Commission

Meets in the Hearing Room, Municipal Building, 9th Floor North, 1 Centre Street in Manhattan on approximately three Tuesday's each month, commencing, at 9:30 A.M. unless otherwise noticed by the Commission. For current meeting dates, times and agendas, please visit our website, at www.nyc.gov/landmarks.

Employees' Retirement System

Meets in the Boardroom, 22nd Floor, 335 Adams Street, Brooklyn, NY 11201, at 9:30 A.M., on the third Thursday of each month, at the call of the Chairman.

Housing Authority

Board Meetings of the New York City Housing Authority are scheduled for the last Wednesday of each month (except August), at 10:00 A.M. in the Board Room on the 12th Floor of 250 Broadway, New York, NY 10007 (unless otherwise noted). Any changes to the schedule will be posted here and on NYCHA's website, at http://www.nyc.gov/html/nycha/html/about/boardmeeting_schedule.shtml to the extent practicable, at a reasonable time before the meeting. For additional information, please visit NYCHA's website or contact (212) 306-6088.

Parole Commission

Meets, at its office, 100 Centre Street, Manhattan, NY 10013, on Thursday, at 10:30 A.M.

Board of Revision of Awards

Meets in Room 603, Municipal Building, Manhattan, NY 10007, at the call of the Chairman.

Board of Standards and Appeals

Meets, at 40 Rector Street, 6th Floor, Hearing Room "E" on Tuesdays, at 10:00 A.M. Review Sessions begin, at 9:30 A.M. and are customarily held on Mondays preceding a Tuesday public hearing in the BSA conference room on the 9th Floor of 40 Rector Street. For changes in the schedule, or additional information, please call the Application Desk, at (212) 513-4670 or consult the bulletin board, at the Board's Offices, at 40 Rector Street, 9th Floor.

Tax Commission

Meets in Room 936, Municipal Building, Manhattan, NY 10007, each month, at the call of the President. Manhattan, monthly on Wednesdays, commencing 2:30 P.M.

BOARD OF CORRECTION

■ MEETING

The New York City Board of Correction, will hold a special meeting, on Tuesday, May 12, 2020, at 9:00 A.M. The Board will discuss pending variance requests and other issues impacting the New York City jail system.

The meeting will be held remotely, via video conference. Please visit the below WebEx link, to access the meeting. The public may also listen to the meeting using the phone number below. A recording of the meeting will be available on the Board's website, following the meeting. <https://nycboc.webex.com/nycboc/onstage/g.php?MTID=ecc61adced632179f155c6ad4fb058189> (web conference link) 1 (408) 418-9388, with access code 718 759 640. More information is available on the Board's website, at <https://www1.nyc.gov/site/boc/meetings/may-12-2020.page>.

m6-12

EMPLOYEES' RETIREMENT SYSTEM

■ MEETING

Please be advised, that the next Regular Meeting of the Board of Trustees of the New York City Employees' Retirement System, has been scheduled for Thursday, May 14, 2020, at 9:30 A.M. To be held at the New York City Employees' Retirement System, 335 Adams Street, 22nd Floor, Boardroom, Brooklyn, NY 11201-3751.

m7-13

FRANCHISE AND CONCESSION REVIEW COMMITTEE

■ NOTICE

PUBLIC NOTICE IS HEREBY GIVEN THAT the Franchise and Concession Review Committee will hold a remote public meeting, on Wednesday, May 13, 2020, at 2:30 P.M., via WebEx dial-in. The dial-in information is below.

Dial-in #: +1-408-418-9388
Access Code: 716 891 588
Press # on further prompts

For further information, on accessibility or to make a request for accommodations, such as sign language interpretation services, please contact the Mayor's Office of Contract Services (MOCS) via email, at DisabilityAffairs@mocs.nyc.gov, or via phone at (646) 872-0231. Any person requiring reasonable accommodation for the public meeting, should contact MOCS at least five (5) business days in advance of the meeting to ensure availability.

a23-m13

OFFICE OF LABOR RELATIONS

■ MEETING

The New York City Deferred Compensation Board, will hold its next meeting, on Tuesday, May 12, 2020, from 10:00 A.M. to 11:00 A.M. The meeting, will be held remotely via conference call. Please visit the below link, to access the audio recording of the Board meeting, or to access archived Board meeting audio/videos: <https://www1.nyc.gov/site/olr/deferred/dcp-board-webcasts.page>

m5-12

LANDMARKS PRESERVATION COMMISSION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, May 12, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel www.youtube.com/nyclpc. Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app, or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at richstein@lpc.nyc.gov, or (646) 248-0220, at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

349 Hoyt Street - Carroll Gardens Historic District
LPC-20-08392 - Block 451 - Lot 7 - Zoning: R6B
CERTIFICATE OF APPROPRIATENESS

A Neo-Grec style apartment house, designed by J.G. Miller and built, in 1884. Application is to construct a rooftop bulkhead and railings.

631 Vanderbilt Avenue - Prospect Heights Historic District
LPC-20-03284 - Block 1152 - Lot 9 - Zoning: R7A, C1-4
CERTIFICATE OF APPROPRIATENESS

A commercial building, built c. 1870, and later altered with the removal of the upper floors and a new façade c. 1963. Application is to enlarge the building and construct a new façade.

1003 Sterling Place - Crown Heights North Historic District

LPC-20-07323 - Block 1242 - Lot 53 - Zoning: R6

CERTIFICATE OF APPROPRIATENESS

A Renaissance Revival style rowhouse, designed by Axel S. Hedman and, built c. 1899. Application is to construct a porch.

265 Park Lane - Douglaston Historic District

LPC-20-04732 - Block 8050 - Lot 35 - Zoning: R1-2

CERTIFICATE OF APPROPRIATENESS

A Colonial Revival style house, designed by Albert Humble and built, in 1920. Application is to replace porch windows.

97 Greenwich Avenue - Greenwich Village Historic District

LPC-20-06772 - Block 615 - Lot 29 - Zoning: R6

CERTIFICATE OF APPROPRIATENESS

A commercial building, designed by Platt Byard Dovell Architects and, built c. 2002. Application is to alter the facades.

770 Broadway - NoHo Historic District

LPC-20-06947 - Block 554 - Lot 1 - Zoning: C6-2

CERTIFICATE OF APPROPRIATENESS

A Renaissance Revival style department store, designed by D.H. Burnham & Co. and built, in 1903-07 with an addition built, in 1924-25. Application is to install a rooftop HVAC unit.

1162 Broadway - Madison Square North Historic District

LPC-20-05494 - Block 829 - Lot 28 - Zoning: M1-6

CERTIFICATE OF APPROPRIATENESS

A vacant lot. Application is to construct a new building.

106 East 78th Street - Upper East Side Historic District

LPC-20-06274 - Block 1412 - Lot 68 - Zoning: R8B

CERTIFICATE OF APPROPRIATENESS

A Neo-Grec style rowhouse, designed by R. W. Buckley and built, in 1879-1880. Application is to alter the primary façade, demolish a rear extension and modify windows.

160 Fifth Avenue - Ladies' Mile Historic District

LPC-20-09059 - Block 822 - Lot 7507 - Zoning: C6-4M

CERTIFICATE OF APPROPRIATENESS

A Neo-Renaissance offices/store and loft building, designed by Robert Henderson Robertson and built, in 1891-92. Application is to install new entrance infill and a marquee.

1109 Fifth Avenue - Expanded Carnegie Hill Historic District

LPC-20-02758 - Block 1504 - Lot 1 - Zoning: R10

CERTIFICATE OF APPROPRIATENESS

A Francois I (Chateausque) style mansion, designed by C.P.H. Gilbert and built, in 1907-09; with a museum wing addition to the north of the mansion, designed by Roche, Dinkeloo & Associates and built, in 1988-93. Application is to install temporary signage.

420 Riverside Drive - Morningside Heights Historic District

LPC-19-40117 - Block 1896 - Lot 1 - Zoning: R8

CERTIFICATE OF APPROPRIATENESS

An Renaissance Revival style apartment building, designed by Gaetan Ajello and built in 1911-12. Application is to establish a Master Plan, governing the future installation of windows.

a29-m12

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of Title

25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, May 12, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel www.youtube.com/nyclpc. Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or, attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at richstein@lpc.nyc.gov or (646) 248-0220, at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

Manida Street Historic District-

LP-2644

ITEM PROPOSED FOR PUBLIC HEARING

The proposed Manida Street Historic District consists of the properties, bounded by a line beginning on the eastern curb line of Manida Street, at a point on a line extending westerly from the northern property line

of 870 Manida Street, and extending easterly along said line and along the northern property line of 870 Manida Street, southerly along the eastern property lines of 870 to 814 Manida Street, westerly along the southern property line of 814 Manida Street to the eastern curb line of Manida Street, northerly along said curb line to a point on a line extending easterly from the southern property line of 819 Manida Street, westerly along said line across Manida Street and along the southern property line of 819 Manida Street, northerly along the western property lines of 819 to 861 Manida Street, easterly along the northern property line of 861 Manida Street and across Manida Street to its eastern curb line, and northerly along said curb line to the point of beginning.

a29-m12

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, May 19, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel, www.youtube.com/nyclpc. Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at richstein@lpc.nyc.gov or (646) 248-0220, at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

11 Water Street - Fulton Ferry Historic District

LPC-20-09886 - Block 25 - Lot 12 - Zoning: M2-1

BINDING REPORT

A park constructed from former waterfront industrial sites and from portions of the former Fulton Ferry Park. Application is to alter and expand the existing park.

412 Clinton Avenue - Clinton Hill Historic District

LPC-20-04602 - Block 1960 - Lot 25 - Zoning: R6B

CERTIFICATE OF APPROPRIATENESS

A Neo-Federal style house, designed by R.I. Markwith and built in 1919. Application is to construct a rear yard addition, install ramps and railings, and replace windows and roofing.

610 Fifth Avenue, 620 Fifth Avenue, 626-636 Fifth Avenue, 1 Rockefeller Plaza, 10 Rockefeller Plaza, 30 Rockefeller Plaza, 50 Rockefeller Plaza, 1230 Avenue of the Americas,

LPC-20-09273 - Block Mult - Lot Mult - Zoning: C5-2.5, C5-3

CERTIFICATE OF APPROPRIATENESS

Twelve office buildings, including La Maison Francaise; The British Building; Palazzo d'Italia; International Building; International Building North; 1 Rockefeller Plaza Building; 10 Rockefeller Plaza Building; RCA Building; Associated Press Building; Simon & Schuster Building; RCA Building West; and 1270 Avenue of the Americas Building; and a pedestrian garden corridor and plaza, designed by a consortium of architects known as the Associated Architects, with portions designed by a group of fine artists, built in 1931-34; 1936-39; and 1954-55 as parts of an Art Deco style office, commercial and entertainment complex. Application is to install lighting.

600 Fifth Avenue - Individual Landmark

LPC-20-09274 - Block 1264 - Lot 30 - Zoning: C5-2.5, C5-3

CERTIFICATE OF APPROPRIATENESS

An office building, designed by Carson & Lundin and built in 1950-52, as part of an Art Deco style office, commercial and entertainment complex. Application is to install lighting.

42 West 94th Street - Upper West Side/Central Park West Historic District

LPC-19-34470 - Block 1207 - Lot 48 - Zoning: R7-2

CERTIFICATE OF APPROPRIATENESS

A Queen Anne style rowhouse, with Romanesque Revival and Neo-Grec elements, designed by Increase M. Grenell and built in 1888. Application is to construct rooftop and rear yard additions.

405 Lexington Avenue - Individual and Interior Landmark

LPC-20-08748 - Block 1297 - Lot 23 - Zoning: C5-3, C5-2.5

CERTIFICATE OF APPROPRIATENESS

An Art Deco style skyscraper, designed by William Van Alen and built

in 1928-1930. Application is to replace windows and install glass windscreens.

12 West 72nd Street, Apt 27B - Upper West Side/Central Park West Historic District
LPC-20-08588 - Block 1124 - Lot 42 - **Zoning:**
CERTIFICATE OF APPROPRIATENESS

An apartment hotel building, designed by Emery Roth and built in 1927. Application is to install new window and door openings.

240 West 73rd Street - West End - Collegiate Historic District Extension

LPC-20-08778 - Block 1164 - Lot 47 - **Zoning:** R8B
CERTIFICATE OF APPROPRIATENESS

A Renaissance Revival style apartment building, designed by Leo F. Knust and built in 1927-28. Application is to construct a rooftop mechanical enclosure and bulkhead, raise parapets and chimneys, install a marquee and signage, modify masonry openings and replace doors.

117 West 79th Street - Upper West Side/Central Park West Historic District

LPC-20-09545 - Block 1210 - Lot 26 - **Zoning:**
CERTIFICATE OF APPROPRIATENESS

A Renaissance Revival style apartment building, built 1898-1899. Application is to modify a window opening and install a door and barrier-free access lift.

311 West 90th Street - Riverside - West End Historic District

LPC-20-07761 - Block 1251 - Lot 15 - **Zoning:** R8
CERTIFICATE OF APPROPRIATENESS

A Renaissance Revival style rowhouse, designed by Thomas J. Sheridan and built in 1890-1891. Application is to alter entry doors.

535 West 110th Street - Morningside Heights Historic District

LPC-20-02401 - Block 1882 - Lot 8 - **Zoning:** R8
CERTIFICATE OF APPROPRIATENESS

A Renaissance Revival style apartment building, designed by Robert T. Lyons and built in 1922-23. Application is to establish a Master Plan, governing the future installation of windows.

m6-19

BOARD OF STANDARDS AND APPEALS

■ PUBLIC HEARINGS

June 1 and 2, 2020, 10:00 A.M. and 2:00 P.M.

NOTICE IS HEREBY GIVEN of teleconference public hearings, Monday, June 1, 2020 and Tuesday, June 2, 2020, at 10:00 A.M. and 2:00 P.M., to be streamed live, through the Board's website (www.nyc.gov/bsa), with remote public participation, on the following matters:

SPECIAL ORDER CALENDAR

58-30-BZ

APPLICANT – Nasir J. Khanzada, P.E., for Manny Kumar, owner. SUBJECT – Application October 12, 2018 – Amendment (§11-412) of a previously approved variance, which permitted the operation of an Automotive Service Station (UG 16B), with accessory uses. The amendment seeks to legalize alterations, which removed two service bays and enlargement and conversion of a portion of the building to a convenience store; relocation of gasoline pumps and installation of a new canopy. R4 zoning district.

PREMISES AFFECTED – 73-13 Cooper Avenue, Queens
COMMUNITY BOARD #4Q

10-99-BZ

APPLICANT – Law Office of Fredrick A. Becker, for D & M Richmond Realty LLC, owner; TSI Staten Island LLC dba New York Sports Club, lessee.

SUBJECT – Application November 20, 2019 – Extension of Term of a previously approved Special Permit (§73-36), which permitted the operation of a physical cultural establishment (New York Sports Club), which expired on October 26, 2019. M2-1 zoning district.
PREMISES AFFECTED – 300 West Service Road, Block 2705, Lot 135, Borough of Staten Island.
COMMUNITY BOARD #2SI

33-99-BZ

APPLICANT – Rothkrug Rothkrug & Spector LLP, for RCPI Landmark Properties LLC, owner; Equinox Rockefeller Center Inc., lessee. SUBJECT – Application November 26, 2019 – Extension of Term of a previously approved Special Permit (§73-36), which permitted the operation of a physical cultural establishment (Equinox Fitness), which expired on January 11, 2020. C5-2.5 and C5-3 Midtown Special Purpose district. Rockefeller Center National Historic Landmark.
PREMISES AFFECTED – 630 5th Avenue aka 40-60 Rockefeller Plaza, 31-41 West 50th Street, 32-40 West 51st Street, Block 1266, Lot 1, Borough of Manhattan.
COMMUNITY BOARD #5M

72-99-BZ

APPLICANT – Rothkrug Rothkrug & Spector LLP, for PGREF/1633 Broadway Tower, L.P., owner; Equinox 50th Street, Inc., lessee. SUBJECT – Application November 15, 2019 – Extension of Term of a previously approved Special Permit (§73-36), which permitted the operation of a physical cultural establishment (Equinox Fitness), which expires on January 11, 2020. C6-7 Midtown Special Purpose District.
PREMISES AFFECTED – 1633 Broadway, Block 1022, Lot 43, Borough of Manhattan.
COMMUNITY BOARD #5M

Margery Perlmutter, Chair/Commissioner
m8-11

June 15 and 16, 2020, 10:00 A.M. and 2:00 P.M.

NOTICE IS HEREBY GIVEN of teleconference public hearings, Monday, June 15, 2020, at 10:00 A.M. and 2:00 P.M., and Tuesday, June 16, 2020, at 10:00 A.M. and 2:00 P.M., to be streamed live through the Board's website (www.nyc.gov/bsa), with remote public participation, on the following matters:

SPECIAL ORDER CALENDAR

528-71-BZ

APPLICANT – Eric Palatnik, P.C. SUBJECT – Application May 29, 2018 – Amendment of a previously approved Variance (§72-21) which permitted the operation of an Automotive Service Station (UG 16B) which expired on October 3, 1982. The Amendment is filed, pursuant to §1-07.3 (b)(4)(ii) of the Board's Rules of Practice and Procedures to requests a modification of the term specified as a condition of the Board's resolution. The application seeks to legalize modifications to signage, landscaping, site layout and the accessory.

PREMISES AFFECTED – 133-40 150th Street, Block 12116, Lot 0001, Borough of Queens.
COMMUNITY BOARD #12Q

APPEALS CALENDAR

2019-69-70-A

APPLICANT – Rothkrug Rothkrug & Spector LLP SUBJECT – Application April 3, 2019 – Proposed construction of a new two-family not fronting on a legally mapped street, contrary to General City Law Section §36. R3X zoning district.

PREMISES AFFECTED – 341 & 343 Mallory Avenue, Block 3417, Lot(s) 174, 173, Borough of Staten Island.
COMMUNITY BOARD #2SI

ZONING CALENDAR

2019-35-BZ

APPLICANT – Eric Palatnik, P.C., for Leonid Berlinkov, owner. SUBJECT – Application February 19, 2019 – Special Permit (§73-622) to permit the enlargement of an existing single-family home, contrary to floor area requirements (ZR §23-142). R3-1 zoning district.
PREMISES AFFECTED – 235 Beaumont Street, Block 8740, Lot 0087, Borough of Brooklyn.
COMMUNITY BOARD #15BK

2019-196-BZ

APPLICANT – Eric Palatnik, P.C., for Jane Goldberg, owner. SUBJECT – Application July 22, 2019 – Special Permit (§73-36) to permit the legalization of a physical culture establishment (*La Casa Day Spa*), contrary to ZR §42-10. M1-5M zoning district.
PREMISES AFFECTED – 41 East 20th Street, Block 849, Lot 29, Borough of Manhattan.
COMMUNITY BOARD #5M

2019-267-BZ

APPLICANT – Eric Palatnik, P.C., for Rochdale Village, Inc., owner; CF Rochdale, LLC, lessee. SUBJECT – Application September 19, 2019 – Special Permit (§73-36) to permit the operation of a physical culture establishment (*Crunch Fitness*) within a large indoor shopping center (Rochdale Center), contrary to ZR §32-10. C4-2 zoning district.
PREMISES AFFECTED – 165-98 Baisley Boulevard, Block 12495, Lot 2, Borough of Queens.
COMMUNITY BOARD #12Q

2020-9-BZ

APPLICANT – Paul F. Bonfilio, R.A., for Emanuele Viola, owner SUBJECT – Application January 14, 2020 – Variance (§72-21) to permit the development of a two-family, two story dwelling, contrary to underlying bulk requirements. R4A zoning district.

PREMISES AFFECTED – 26-11 123rd Street, Block 4294, Lot 0019, Borough of Queens.

COMMUNITY BOARD #7Q

Margery Perlmutter, Chair/Commissioner

m11-12

PROPERTY DISPOSITION

CITYWIDE ADMINISTRATIVE SERVICES

■ SALE

The City of New York in partnership with PropertyRoom.com posts vehicle and heavy machinery auctions online every week, at: <https://www.propertyroom.com/s/nyc+fleet>

All auctions are open to the public and registration is free.

Vehicles can be viewed in person, at:
Insurance Auto Auctions, North Yard
156 Peconic Avenue, Medford, NY 11763
Phone: (631) 294-2797

No previous arrangements or phone calls are needed to preview. Hours are Monday and Tuesday from 10:00 A.M. – 2:00 P.M.

s4-f22

OFFICE OF CITYWIDE PROCUREMENT

■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the Internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available, at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31

HOUSING PRESERVATION AND DEVELOPMENT

■ PUBLIC HEARINGS

All Notices Regarding Housing Preservation and Development Dispositions of City-Owned Property appear in the Public Hearing Section.

j2-d31

POLICE

■ NOTICE

OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT

The following list of properties is in the custody of the Property Clerk Division without claimants:
Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel,

communications equipment, computers, and other miscellaneous articles.

Items are recovered, lost, abandoned property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

INQUIRIES

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

FOR MOTOR VEHICLES (All Boroughs):

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

FOR ALL OTHER PROPERTY

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31

PROCUREMENT

“Compete To Win” More Contracts!

Thanks to a new City initiative - “Compete To Win” - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.

- Win More Contracts, at nyc.gov/competetowin

“The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City’s prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence.”

HHS ACCELERATOR

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York (“PPB Rules”), vendors must first complete and submit an electronic prequalification application using the City’s Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement

Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed, at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

Participating NYC Agencies

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children’s Services (ACS)
- Department for the Aging (DFTA)
- Department of Consumer Affairs (DCA)
- Department of Corrections (DOC)
- Department of Health and Mental Hygiene (DOHMH)
- Department of Homeless Services (DHS)
- Department of Probation (DOP)
- Department of Small Business Services (SBS)
- Department of Youth and Community Development (DYCD)
- Housing and Preservation Department (HPD)
- Human Resources Administration (HRA)
- Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit www.nyc.gov/hhsaccelerator

CITY UNIVERSITY

LAGUARDIA COMMUNITY COLLEGE

SOLICITATION

Services (other than human services)

BUILDING MAINTENANCE SERVICES - Competitive Sealed Bids - PIN#0692020327 - Due 5-21-20 at 2:00 P.M.

Contractor shall provide to LaGuardia Community College of the City University of New York, building operating engineering services, which include operating engineering and emergency services as set forth in the attached solicitation.

Prevailing wage rates apply to this solicitation. Contractor shall provide classifications of titles described in Section 5 of Attachment F in this solicitation.
Contract Term: 5 Years

To receive a copy of this Invitation for Bid, send an email, to pricequote@lagcc.cuny.edu
In your subject line, note “Request for IFB 0692020327”.

Questions Due: 5/15/2020, no later than 3:00 P.M.
Responses to Questions, 5/18/20.

Any purchase that results from this advertisement shall be governed by the terms and conditions of this advertisement (including without limitation, any attached specifications and any other terms and conditions attached hereto or incorporated herein by reference), the University’s standard Purchase Order Terms and Conditions and Appendix A, the Standard Clauses for New York State Contracts, which are incorporated herein by reference with the same effect as it is written.

Communication with respect to this procurement initiated by or on behalf of an interested vendor through others may constitute an “impermissible contact” under state law, and could result in disqualification of that vendor.

No subcontracting allowed unless approved in writing by the College. The Procurement Lobbying Act (PLA) Applies to this Solicitation.

The restricted period began with the publication of this ad.

Compliance Procurement Lobbying Act Required Forms: Vendor shall complete, sign and submit the following forms if they are selected.

- a) “Offerer’s Affirmation of Understanding of and Agreement, pursuant to State Finance Law § 139-j (3) and § 139-j (6) (b)”
- b) “Offerer’s Disclosure of Prior Non-Responsibility Determinations and Certification of Compliance with State Finance Law §139-j and §139-k”

Contact with CUNY:

Under the requirements of the PLA, all communications regarding advertised projects are to be channeled through the Designated Contact. Communication with respect to this procurement initiated by or on behalf of an interested vendor through others than the Designated Contact may constitute an “impermissible contact” under NYS law and could result in disqualification of that vendor.

Rules and regulations and more information on this law, please visit: [ns/advisoryCouncil/Faq.htm](http://www.jCOPE.ny.gov/law/lob/lobbying2.html) (Advisory Council FAQs)
<http://www.jCOPE.ny.gov/law/lob/lobbying2.html> (New York State Lobbying Act)

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
City University, 31-10 Thomson Avenue, Room E-405, Long Island City, NY 11101. Tawanikka Smith (718) 482-5590; Fax: (718) 609-2166; pricequote@lagcc.cuny.edu

a30-m13

CITYWIDE ADMINISTRATIVE SERVICES

OFFICE OF CITYWIDE PROCUREMENT

AWARD

Goods

COVID19 - FACE MASK - Emergency Purchase - Other - PIN# 85620E0129001 - AMT: \$1,220,000.00 - TO: Progressive Promotions, 145 Cedar Lane, Englewood, NJ 07631.
Pursuant to Executive Order 101, the Commissioner of Department of Citywide Administrative Services has designated the awarded contract as necessary to respond to the COVID-19 emergency. This procurement is being made for Personal Protective Equipment (PPE) to aid in this effort. Award Date: 4/24/2020

m11

COVID19 - KN95 FACE MASK - Emergency Purchase - Other - PIN# 85620E0125001 - AMT: \$341,500.00 - TO: RL Supply Inc., 164 Garibaldi Avenue, Lodi, NJ 07644.
Pursuant to Executive Order 101, the Commissioner of Department of Citywide Administrative Services has designated the awarded contract as necessary to respond to the COVID-19 emergency. This procurement is being made for Personal Protective Equipment (PPE) to aid in this effort. Award Date: 4/24/2020

m11

COVID19 - PURCHASE OF COVERALLS VARIOUS SIZES - Emergency Purchase - Other - PIN# 85620E0127001 - AMT: \$216,256.41 - TO: Ansell Healthcare Products LLC., 111 Wood Avenue, South #210, Iselin, NJ 08830.
Pursuant to Executive Order 101, the Commissioner of Department of Citywide Administrative Services has designated the awarded contract as necessary to respond to the COVID-19 emergency. This procurement is being made for Personal Protective Equipment (PPE) to aid in this effort. Award Date: 4/24/2020

m11

COVID19 - KN95 FACE MASK - Emergency Purchase - Other - PIN# 85620E0126001 - AMT: \$4,856,400.00 - TO: Tivuna Systems Inc., 5726 1st Avenue, Brooklyn, NY 11220.
Pursuant to Executive Order 101, the Commissioner of Department of Citywide Administrative Services has designated the awarded contract as necessary to respond to the COVID-19 emergency. This procurement is being made for Personal Protective Equipment (PPE) to aid in this effort. Award Date: 4/23/2020

m11

COMPTROLLER

SOLICITATION

Goods and Services

FIXED INCOME INVESTMENT MANAGEMENT SERVICES - Negotiated Acquisition - Other - PIN#015-208-248-00FI - Due 5-26-20 at 3:00 P.M.

In accordance with Section 3-04(b)(2)(iii) of the New York City Procurement Policy Board Rules, the New York City Comptroller Office (the “Comptroller’s Office”), acting on behalf of the New York City Retirement Systems, is seeking to extend the existing Fixed Income Investment Management Agreements with Neuberger Berman Investment Advisers LLC, below, for one year, from July 1, 2019 to June 30, 2020. The firm is a fiduciary and provides fixed income investment management services.

Vendors that are interested in expressing interest in this procurement or in similar procurements in the future, may contact Aya Guriel, at aguriel@comptroller.nyc.gov. Expressions of Interest are due May 26, 2020, by 3:00 P.M. (ET).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
Comptroller, 1 Centre Street, Room 800, New York, NY 10007. Aya Guriel (212) 669-2756; aguriel@comptroller.nyc.gov

m6-12

■ AWARD

Services (other than human services)

LEGAL SERVICES IN SUPPORT OF GENERAL LITIGATION

- Request for Proposals - PIN#0152015001OGC - AMT: \$150,000.00 - TO: Wilson, Elser, Moskowitz, Edelman and Dicker, 150 East 42nd Street, New York, NY 10017.

☛ m11

HEALTH AND MENTAL HYGIENE

■ INTENT TO AWARD

Goods

REAGENTS AND SUPPLIES FOR THE DETECTION MYCOBACTERIUM TUBERCULOSIS GROWTH AND CANDIDA AURIS TESTING. - Sole Source - Available only from a single source - PIN#21LB007701R0X00 - Due 5-26-20 at 12:00 P.M.

NYC DOHMH, intends to enter into a sole source contract agreement, with Becton Dickinson and Company, for the purchase of BACTEC MGIT 960 reagents and supplies, which will be used in the NYC Public Health Laboratory, to detect the presence of M. Tuberculosis complex in respiratory specimens. DOHMH, determined that Becton Dickinson and Company, is the Sole Source Supplier, for the BD MAX™ System and Reagents, BACTEC® MGIT 960 System, MGIT Tubes, Supplements and Reagents. There are no other manufacturers, suppliers, or distributors for these products. The Mycobacteriology Laboratory requires these products for growth, identification, and antibiotic susceptibility testing of specimens received by Public Health Laboratory (PHL) for the diagnosis and management of tuberculosis.

Any vendor that believes it can provide these goods/products for such procurement, is invited to submit an expression of interest, by email, which must be received, no later than May 26, 2020, 12:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Health and Mental Hygiene, 42-09 28th Street, 17-18, Long Island City, NY 11101. Min Feng Wang (347) 396-4394; mwang3@health.nyc.gov

m8-14

■ AWARD

Human Services/Client Services

SCATTERED-SITE SUPPORTIVE HOUSING SERVICES FOR SINGLE ADULTS - Request for Proposals - PIN#19AZ010013R0X00 - AMT: \$6,071,715.00 - TO: Urban Pathways Inc., 575 8th Avenue, 16th Floor, New York, NY 10018-3011.

☛ m11

CLOUD APPLICATION FOR USERS TO CREATE AND CONDUCT SURVEYS - Other - PIN#20MI024801R0X00 - AMT: \$315,000.00 - TO: SurveyMonkey Inc., One Curiosity Way, San Mateo, CA 94403.

☛ m11

HOUSING PRESERVATION AND DEVELOPMENT

■ INTENT TO AWARD

Services (other than human services)

ROUTESMART MAINTENANCE- 3 YEAR CONTRACT - Sole Source - Available only from a single source - PIN#80620S0002 - Due 5-22-20 at 5:00 P.M.

Routesmart Software, is a critical service for inspectors in the Office of Enforcement and Neighborhood Services (ENS) and Housing Quality Standards (HQS), division to perform their inspections. All inspections that are routed and created by 311 complaints, use the Routesmart software.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids, at date and time specified above.

Housing Preservation and Development, 100 Gold Street, Room 8B06, New York, NY 10038. Gaurav Channan (646) 863-6841; channang@hpd.nyc.gov

m5-11

HUMAN RESOURCES ADMINISTRATION

■ AWARD

Human Services/Client Services

EMERGENCY GRANTS FOR HOMELESSNESS PREVENTION PROGRAM THAT ASSIST FAMILIES AT RISK OF EVICTION. FY20 6880 - BP/City Council Discretionary - PIN#09620L0104001 - AMT: \$164,000.00 - TO: The Bridge Fund of New York, 271 Madison Avenue, Suite 907, New York, NY 10016. Contract Term: 7/1/2019 - 6/30/2020

☛ m11

LEGAL SERVICES TO UNACCOMPANIED MINORS AND FAMILIES. FY20 07032 - Other - PIN#09620L0055001 - AMT: \$1,021,800.00 - TO: Safe Passage Project Corp., 185 West Broadway, New York, NY 10013. Contract Term from 7/1/2019 - 6/30/2020

☛ m11

LEGAL SERVICES TO UNACCOMPANIED MINORS AND FAMILIES. FY20 07030 - BP/City Council Discretionary - PIN#09620L0059001 - AMT: \$510,000.00 - TO: The Door-A Center of Alternatives Inc., 121 Avenue of The Americas, Room 506, New York, NY 10013. Contract Term: 7/1/2019 - 6/30/2020

☛ m11

Services (other than human services)

MAINTENANCE AND SUPPORT SERVICES FOR GUNTHER MAILING SYSTEM 2018-2021 - Intergovernmental Purchase - Judgment required in evaluating proposals - PIN#09619O0025001 - AMT: \$586,316.00 - TO: Bell and Howell, LLC, 3791 South Alston Avenue, Durham, NC 27713. Contract Term from 8/1/2018 - 7/31/2021

☛ m11

IT CONSULTING SERVICES FROM UNIVERSAL TECHNOLOGIES, LLC - Intergovernmental Purchase - Judgment required in evaluating proposals - PIN#09619G0036001 - AMT: \$2,037,692.00 - TO: Universal Technologies, LLC, 28 Madison Avenue Ext, Albany, NY 12203. Contract Term from 12/17/2018 - 12/31/2021

☛ m11

OFFICE OF THE MAYOR

■ SOLICITATION

Services (other than human services)

MODEL AND MAP FUTURE FLOOD RISK IN NEW YORK CITY - Request for Proposals - PIN#82620P0027 - Due 6-15-20 at 5:00 P.M.

The City of New York (the "City") through the Department of Environmental Protection ("DEP"), requests the services of one or more qualified companies (the "Consultant"), to perform technical services related to dynamic flood modeling of future conditions in New York City ("NYC") based on the latest Federal Emergency Management Agency ("FEMA") storm surge model.

Proposals determined to be responsive will be considered in terms of the following selection criteria:

- Relevant experience (25 percent)
- Organizational capacity to manage a complex technical project for a public client (25 percent)
- Technical proposal that is innovative, clear, and responsive to the RFP (50 percent)

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Office of the Mayor, Mayor's Office of Resiliency, 253 Broadway, New York, NY 10007-1602. Peter Adams (212) 748-0369; pffmrpf@resiliency.nyc.gov

m1-14

PARKS AND RECREATION

■ VENDOR LIST

Construction Related Services

PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION, NON-COMPLEX GENERAL CONSTRUCTION SITE WORK

ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION (“DPR” AND/OR “PARKS”) PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS.

NYC DPR is seeking to evaluate and pre-qualify a list of general contractors (a “PQL”) exclusively to conduct non-complex general construction site work involving the construction and reconstruction of NYC DPR parks and playgrounds projects not exceeding \$3 million per contract (“General Construction”).

By establishing contractor’s qualification and experience in advance, NYC DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construct its parks, playgrounds, beaches, gardens and green-streets. NYC DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL, will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

NYC DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)*;
- 2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with, at least one of the entities in the joint venture being a certified M/WBE*;
- 3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

* Firms that are in the process of becoming a New York City-Certified M/WBE, may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained online, at: <http://a856-internet.nyc.gov/nycvendronline/home.asap.>; or <http://www.nycgovparks.org/opportunities/business>.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids, at date and time specified above. *Parks and Recreation, Olmsted Center Annex, Flushing Meadows – Corona Park, Flushing, NY 11368. Alicia H. Williams (718) 760-6925; Fax: (718) 760-6885; dmwbe.capital@parks.nyc.gov*

j2-d31



BUSINESS INTEGRITY COMMISSION

■ NOTICE

**CAPA REGULATORY AGENDA FY 2021
BUSINESS INTEGRITY COMMISSION**

Pursuant to section 1042 of the Charter, the City of New York Business Integrity Commission sets forth below its regulatory agenda for the City’s fiscal year of 2021:

- 1. **SUBJECT:** Side guards
 - A. **Reason:** Many vehicles belonging to BIC licensed and registered companies will soon be required to comply with Local Law 56 of 2015, which requires the installation of side guards, a life-saving safety measure. Local Law 56 currently takes effect on January 1, 2024; however, the Council is currently considering Intro. 1789, which would move forward that deadline. BIC, in coordination with the Department of Citywide

Administrative Services, will need to promulgate rules further defining and clarifying specific policies and exemptions regarding side guards.

- B. **Anticipated Contents:** Amendments to Subchapters E and G of Chapter 1 of Title 17 of the Rules of the City of New York.
- C. **Objectives:** To put the side guard bill into effect.
- D. **Legal basis:** Sections 1043(a) and 2101(b) of the New York City Charter.
- E. **Types of individuals and entities likely to be affected:** Trade waste industry.
- F. **Other relevant laws:** None.
- G. **Approximate schedule:** To be determined.

Agency Contacts: Nicole Mathias (212) 437-0627
David Feldman (212) 437-0510

2. **SUBJECT:** Safety in the Trade Waste Industry

- A. **Reason:** On November 20, 2019, Mayor de Blasio signed Local Law 198, expanding BIC’s jurisdiction to include traffic safety in the trade waste industry. It specifically enables BIC to deny a license or registration for safety issues that demonstrate a company lacks good character, honesty, and integrity. BIC will likely need to promulgate several rounds of rules relating to safety in the trade waste industry in order to put this law into effect.
- B. **Anticipated Contents:** Amend Subchapters A, E, and G of Chapter 1 of Title 17 of the Rules of the City of New York.
- C. **Objectives:** To put the safety bill into effect.
- D. **Legal basis:** Sections 1043(a) and 2101(b) of the New York City Charter.
- E. **Types of Individuals and entities likely to be affected:** Trade waste industry.
- F. **Other relevant laws:** 49 CFR parts 300-399; 17 NYCRR part 820; Article 9 of Title III of NY VTL; and Title VII of VTL.
- G. **Approximate schedule:** First and second quarter of FY 2021.

Agency Contacts: Nicole Mathias (212) 437-0627
David Feldman (212) 437-0510

3. **SUBJECT:** Overweight vehicles on the BQE

- A. **Reason:** On January 31, 2020, Mayor de Blasio issued Executive Order No. 51, which seeks to promote safety and protect the structural integrity of the Brooklyn-Queens Expressway (“BQE”). The BQE Expert Panel Report indicated that many trucks are operating in violation of existing weight restrictions on the BQE, which may cause sections of the road to become unsafe and incapable of carrying current traffic within five years. The Commission has the authority and duty to enforce safety standards in the trade waste industry, including traffic safety requirements for vehicles used in the collection and disposal of trade waste. The proposed rule would authorize the Commission to revoke or deny licenses and registrations for the worst offenders found to be operating overweight trade waste vehicles on the BQE and other designated public roadways.
- B. **Anticipated Contents:** Amendment to 17 RCNY Sections 5-04 and 7-02.
- C. **Objectives:** To assist with efforts to minimize violations of weight restrictions on the BQE committed by heavy duty trade waste vehicles.
- D. **Legal basis:** Sections 1043(a) and 2101(b) of the New York City Charter.
- E. **Types of Individuals and entities likely to be affected:** Trade waste industry.
- F. **Other relevant laws:** Chapter 1 of Title 16-A of the Administrative Code (the “Administrative Code”), Sections 16-509, 16-513, 16-514, 16-515, 16-520, 16-520.1.
- G. **Approximate schedule:** To be determined.

Agency Contacts: Nicole Mathias
(212) 437-0627

David Feldman
(212) 437-0510

4. **SUBJECT:** Require Licensees/Registrants to disclose detailed vehicle information.
 - A. **Reason:** Certain vehicles belonging to BIC licensed and registered companies are currently required to comply with the requirements set forth in Local Law 145 of 2013 (regarding vehicle emissions), which went into effect on January 1, 2020. Additionally, certain vehicles will soon be required to comply with the requirements of Local Law 56 of 2015 (regarding side guards). Local Law 56 currently goes into effect on January 1, 2024; however, the City Council is considering Intro. 1789, which would move forward that effective date. In order to assess a company's compliance with each law, BIC-licensed and registered companies provide the Commission with detailed information for each vehicle in their fleet, including but not limited to, gross weight, gross weight rating, engine information, and side guard information.
 - B. **Anticipated Contents:** Amendment to 17 RCNY Section 5-03.
 - C. **Objectives:** To assist BIC with determining a company's progress toward compliance with local laws.
 - D. **Legal basis:** Section 2101(b) of the New York City Charter.
 - E. **Types of Individuals and entities likely to be affected:** Trade waste industry.
 - F. **Other relevant laws:** None.
 - G. **Approximate schedule:** To be determined.

Agency Contacts: Nicole Mathias
(212) 437-0627

David Feldman
(212) 437-0510

5. **SUBJECT:** Commercial Waste Zones (CWZ)
 - A. **Reason:** On November 20, 2019, Mayor de Blasio signed Local Law 199, giving the Department of Sanitation ("DSNY") authority to develop a system of 20 geographic zones for the collection of putrescible waste, organic material, and recyclables from commercial establishments. Private trade waste carters that are awarded zones by DSNY must still be licensed by BIC. Additionally, BIC will have co-enforcement authority with DSNY in the zones.
 - B. **Anticipated Contents:** Amendments to Subchapters A, B, C, E, F, and G of Chapter 1 of the Rules of the City of New York.
 - C. **Objectives:** To enable BIC to assist DSNY with the implementation and enforcement of the CWZ system.
 - D. **Legal basis:** Sections 1043(a) and 2101(b) of the New York City Charter.
 - E. **Types of Individuals and entities likely to be affected:** Trade waste licensees and their customers.
 - F. **Other relevant laws:** None.
 - G. **Approximate schedule:** First and second quarter of FY 2021.

Agency Contacts: Nicole Mathias
(212) 437-0627

David Feldman
(212) 437-0510

← m11

CONSUMER AFFAIRS

■ NOTICE

Notice of Adoption

NOTICE IS HEREBY GIVEN PURSUANT TO THE AUTHORITY VESTED IN the Commissioner of Consumer Affairs by Sections 1043 and 2203(f) of the New York City Charter, and Sections 20-104(b),

20-406.3 and 20-408 of the New York City Administrative Code, and in accordance with the requirements of Section 1043 of the New York City Charter, that the Department adds Sections 2-239 and 2-240 and amends Section 6-30 of Title 6 of the Rules of the City of New York.

This rule was proposed and published on January 29, 2019. A public hearing was held on February 28, 2020. The Department received written comments prior to the hearing and oral comments at the hearing.

Statement of Basis and Purpose of Rule

The Department of Consumer Affairs ("DCA" or "Department") is amending the rules governing process servers to implement Local Law 112 of 2019, which requires the Department to conduct audits of certain process servers and creates a notification system for, among other things, suspensions and revocations of, and denials of applications for, process server licenses.

In general, process servers are engaged in the business of serving summonses, subpoenas, notices, citations, or other process that direct an appearance or response to a legal or administrative proceeding. These amendments to subchapter W of chapter 2 of title 6 of the Rules of the City of New York outline the specific documents that the Department may request by subpoena from a process server in connection with an audit by the Department. These rules also explain the procedures surrounding the audit process, including that a process server must produce most of the documents requested electronically, must respond to the subpoena within 20 days, and must certify twice annually whether it has served process in housing court within the previous six months. Finally, these rules also require process servers and process serving agencies to provide an email address to the Department.

In the Notice of Public Hearing, the Department proposed that a subpoena would include a request for, among other things, records required to be kept pursuant to 6 RCNY § 2-233 and § 2-233a. After further consideration, the Department determined that it would request only records required to be kept pursuant to §2-233a, which requires electronic retention of the original records required to be kept by §2-233. For purposes of the subpoena authorized by this rule, the Department determined that it does not need to require submission of the original records required to be maintained by §2-233.

New material is underlined.
[Deleted material is in brackets.]

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

Rule Amendment

Section 1. Subchapter W of chapter 2 of title 6 of the Rules of the City of New York is amended by adding sections 2-239 and 2-240 to read as follows:

§ 2-239 Use of Email.

All process servers and process serving agencies must provide to the Department a regularly used email address. The Department may send licensing documents and subpoenas, notices, requests, or other communications to such address.

§ 2-240 Audits.

(a) Pursuant to subdivision c of section 20-406.3 of the Administrative Code, the Department may audit any process server that has served at least one summons, subpoena, notice, citation or other process, directing an appearance or response to a legal action, legal proceeding or administrative proceeding that is subject to the provisions of section 110 of the civil court act. In conducting such an audit, the Department may issue a subpoena by email to a process server for a two-month period identified by the Department in such subpoena for the following records:

- (1) Records that a process server is required to maintain pursuant to 6 RCNY § 2-233a;
- (2) Affidavits of service filed with a court by a process server or on behalf of a process server related to service;
- (3) Records of the GPS location, time and date of attempted or effected service of process made pursuant to 6 RCNY § 2-233b(a)(2); and
- (4) Documents sufficient to identify all traverse hearings scheduled to occur, whether or not held, by any court, including courts outside of New York City, concerning process served or attempted to be served, and any result of such hearings.

(b) Records described by paragraphs one through three of subdivision a of this section must be produced in electronic form, unless otherwise specified by the Department, and records described by paragraph four of subdivision a of this section may be produced in paper or electronic form.

(c) A process server must comply with a subpoena from the Department within 20 days of the date on which the subpoena was issued, provided

that the monetary penalties authorized by 6 RCNY § 6-30 for violation of 6 RCNY § 2-240 shall not apply while such subpoena is the subject of a pending judicial proceeding.

(d) By February 1st and August 1st of each calendar year, a process server must submit, by electronic means, a certification to the Department stating whether it has served at least one summons, subpoena, notice, citation or other process, directing an appearance or response to a legal action, legal proceeding or administrative proceeding that is subject to the provisions of section 110 of the civil court act in the most recent six-month period, as follows: the February 1st certification shall cover the six-month period from July through December of the previous year; the August 1st certification shall cover

the six-month period from January through June of the current year.

(e) Nothing in this section limits the Department's authority to request or inspect records or information pursuant to any other provisions of law or rule, including, but not limited to, the Commissioner's authority to conduct audits of process servers and process serving agencies pursuant to the first sentence of subdivision c of section 20-406.3 of the Administrative Code.

§ 2. Section 6-30 of subchapter B of chapter 6 of title 6 of the Rules of the City of New York is amended by adding new penalties for violations of 6 RCNY § 2-239 and 6 RCNY § 2-240 in alphanumeric order to read as follows:

Citation	Violation Description	First Violation	First Default	Second Violation	Second Default	Third and Subsequent Violation	Third and Subsequent Default
6 RCNY § 2-239	Failure to comply with email requirements	\$750	\$1,000	\$900	\$1,000	\$1,000	\$1,000
6 RCNY § 2-240	Failure to comply with audit requirements	\$750	\$1,000	\$900	\$1,000	\$1,000	\$1,000

• m11

Notice of Adoption

Notice of Adoption to amend the Department of Consumer Affairs's ("DCA" or "Department") consumer protection law penalty schedule to add entries for some violations currently missing from the penalty schedule, including for violations of section 5-38 of chapter 5 of title 6 of the Rules of the City of New York, which requires sellers to comply with certain requirements when selling goods declared to be temporarily in short supply, and to add language to provide for maximum penalties of \$500 in the event of a knowing violation of the consumer protection law code and rules.

NOTICE IS HEREBY GIVEN PURSUANT TO THE AUTHORITY VESTED IN the Commissioner of Consumer Affairs by sections 1043 and 2203(f) of the New York City Charter and sections 20-104(e) and 20-702 of the New York City Administrative Code, and in accordance with the requirements of section 1043 of the New York City Charter, that the Department amends section 6-47 of title 6 of the Rules of the City of New York.

This rule was proposed and published on March 18, 2020. A public hearing was held on April 17, 2020.

Statement of Basis and Purpose of Rule

The Department is amending its consumer protection law penalty schedule to add an entry for violations of section 5-38 of chapter 5 of title 6 of the Rules of the City of New York, which requires sellers to comply with certain requirements when selling goods declared to be temporarily in short supply. The Department is also adding entries for:

- Violations of section 5-09, which imposes limitations on offers made by sellers;
- Violations of section 5-33, which creates requirements for transactions negotiated in Spanish; and
- Violations of section 5-50, which creates requirements for the delivery of furniture and major appliances.

The penalty for each of these added entries is found in section 20-703 of the New York City Administrative Code.

The Department is also adding language to the penalty schedule to incorporate a maximum penalty of \$500 for knowing violations of the consumer protection law code and rules, which is provided for by

section 20-703 of the New York City Administrative Code.

Pursuant to section 1043(d)(4)(ii) of the New York City Charter, this rule was exempt from review and certification under Charter section 1043(d).

New material is underlined.
[Deleted material is in brackets.]

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

Rule Amendment

Section 1. Section 6-47 of subchapter B of chapter 6 of title 6 of the Rules of the City of New York is amended to read as follows:

§ 6-47 Consumer Protection Law Penalty Schedule.

All citations are to Title 20 of the Administrative Code of the City of New York or Title 6 of the Rules of the City of New York.

Unless otherwise specified, the penalties set forth for each section of law or rule shall also apply to all subdivisions, paragraphs, subparagraphs, clauses, items, or any other provision contained therein. Each subdivision, paragraph, subparagraph, clause, item, or other provision charged in the Notice of Violation shall constitute a separate violation of the law or rule.

For the fine amounts marked by a single asterisk, if the respondent timely submits the appropriate proof of having cured a first-time violation, the respondent will not be subject to a civil penalty pursuant to Local Law 153 of 2013.

Pursuant to Section 20-703(b) of the Administrative Code of the City of New York, the knowing violation of any provision of subchapter 1 of chapter 5 of title 20 of the Administrative Code of the City of New York or of any rule promulgated thereunder is subject to a maximum penalty of \$500.

Unless otherwise specified by law, a second or third or subsequent violation means a violation by the same respondent, whether by pleading guilty, being found guilty in a decision, or entering into a settlement agreement for violating the same provision of law or rule, within two years of the prior violation(s).

Citation	Violation Description	First Violation	First Default	Second Violation	Second Default	Third and Subsequent Violation	Third and Subsequent Default
Admin Code § 20-700	Engaged in an unlawful deceptive or unconscionable trade practice	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-09	Failure to comply with the requirements for limitations on offers	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-23	Failure to meet the requirement(s) for layaway plans	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-24	Failure to meet requirement(s) for credit card limitations	\$260*	\$350*	\$315	\$350	\$350	\$350

6 RCNY § 5-32	Failure to meet the requirement(s) for documentation of transactions	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-33	<u>Failure to comply with the requirements for transactions negotiated in Spanish</u>	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-36	Failure to meet the requirement(s) for sale of used items	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-37	Failure to comply with disclosure of refund policy requirements	\$260*	\$350*	\$315	\$350	\$350	\$350
6 RCNY § 5-38	<u>Failure to comply with requirements for selling goods temporarily in short supply</u>	\$350	\$350	\$350	\$350	\$350	\$350
6 RCNY § 5-39	Failure to meet the requirements for cancellation of home appointment	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-40	Improper limit or disclaimer of liability for negligence	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-40(e)	Improper posting of sign that business is not liable for negligence	\$260*	\$350*	\$315	\$350	\$350	\$350
6 RCNY § 5-41	Collected sales tax on sale of good or service not subject to such tax under Article 28 of the NYS Tax Law or rule and regulations promulgated thereunder	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-46	Failure to meet the requirement(s) for a car rental business	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-46(d)	Failure to post notice of consumer protection law	\$260*	\$350*	\$315	\$350	\$350	\$350
6 RCNY § 5-47	Failure to meet the requirement(s) for jewelry sellers and appraisers	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-50	<u>Failure to comply with the requirements for delivery of furniture and major appliances</u>	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-51	Failure to meet the requirement(s) for retail sale of gasoline	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-54	Failure to meet the requirement(s) for repairs of consumer goods	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-55	Failure to meet the requirement(s) for meat and poultry advertising	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-56	Failure to meet the requirement(s) for window gates	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-57	Failure to meet the requirement(s) for utility bill payments	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-58	Improper offer of sale of food in damaged containers	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-59	Improper imposition of restaurant surcharges	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-60	Failure to meet the requirement(s) for franchises	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-61	Failure to meet the requirement(s) for public performance seats	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-63	Failure to meet the requirement(s) for catering contracts	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-68	Failure to meet the requirements for dealers at flea markets	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-69	Failure to meet the requirements of blood pressure reading services	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-70	Failure to meet the requirements for retail service establishments	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-73	Failure to meet the requirement(s) for the sale of box cutters	\$350	\$350	\$350	\$350	\$350	\$350
6 RCNY § 5-75	Failure to post the Buyer's Guide when selling or offering to sell any used automobile	\$260	\$350	\$315	\$350	\$350	\$350
6 RCNY § 5-87 through 6 RCNY § 5-103	Prohibited conduct in offering sales or discounts and related recordkeeping requirements	\$260	\$350	\$315	\$350	\$350	\$350

ENVIRONMENTAL PROTECTION

■ NOTICE

FY21 Regulatory Agenda

In compliance with section 1042 of the New York City Charter, the following is the regulatory agenda for rules that the New York City Department of Environment of Protection (DEP) anticipates it may promulgate during the fiscal year beginning July 1, 2019 and ending June 30, 2020. Listed below each section are an approximate schedule for adopting the proposed rules and the name and telephone number of a DEP official knowledgeable about each subject area involved.

1. Work Permit Exceptions

A. Description

Rule will define certain equipment that the department may exempt from requirements for a work permit under the Air Pollution Control Code.

B. Reasons

Certain equipment, which is not explicitly exempted from the work permit requirement in section 24-121 of the Air Code, does not need a work permit for various reasons including how DEC classifies certain sources. DEP seeks to clarify and expand the existing list of sources for which a registration or exemption from filing is acceptable instead of a work permit.

C. Anticipated contents

The rule will set forth the equipment or apparatus that the department may exempt from the requirements for a work permit.

D. Objectives

Simplify compliance requirements and streamline permitting.

E. Legal basis:

NYC Charter Section 1403

F. Relevant local laws and rules:

NYC Administrative Code Section 24-121(a)(21)

G. Individuals and entities affected:

Engineers, architects, and those who file in the regulated community.

H. Approximate Schedule:

2Q FY 2021

I. Agency Contact:

Russ Pecunies, DEP Legal Affairs, (718) 595-6531

2. Fee Rule Amendment

A. Description

Rule will establish a fee for variances from the Air Pollution Control Code.

B. Reasons

The department receives requests for variances from the Air Code, which require a review by engineers and other staff. The department needs a fee to cover its costs for reviewing these applications.

C. Anticipated contents

The rule will establish a fee for review of applications for a variance from the Air Code.

D. Objectives

Ensure sufficient receipt of revenue to review and evaluate variances.

E. Legal basis:

NYC Charter Section 1403

F. Relevant local laws and rules:

NYC Administrative Code Section 24-105 (c)

G. Individuals and entities affected:

Those who seek a variance from the Air Code.

H. Approximate Schedule:

3Q FY 2021

I. Agency Contact:

Russ Pecunies, DEP Legal Affairs, (718) 595-6531

3. Penalty Schedule Amendments

A. Description

Rules that will amend the penalty schedule for the Air Code, Noise Code, Asbestos Rules, and Water Code.

B. Reasons

Recent or pending changes will require the amendment of penalty schedules related to summonses issued by DEP.

C. Anticipated contents

Addition and deletion of affected provisions from current penalty schedules.

D. Objectives

Update penalty schedules to be consistent with current laws and rules.

E. Provide a summary of the legal basis for the proposed rule.

NYC Charter Section 1403

F. Relevant local laws and rules:

NYC Administrative Code § 24-223, 24-223.1(d), 24-154, 24-178, 24-105, 24-204, 24-257, 24-346 and 15 RCNY Chapter 1.

G. Individual and entities affected:

Entities and individuals who receive summonses issued by DEP.

H. Approximate Schedule:

4Q FY 2021

I. Agency Contact:

Russ Pecunies, DEP Legal Affairs, (718) 595-6531

4. Water Shortage Rules

A. Description

Amendment of existing rules to apply in all situations of water shortage (including those caused by natural hydrological conditions as well as other circumstances, such as planned or unplanned infrastructure outages or repairs) and to update the existing prohibitions.

B. Reasons

Update the existing prohibitions to reflect current conservation studies and understanding of water use by consumers.

C. Anticipated contents

The rule will set forth prohibitions and restrictions on water usage during periods of water shortage.

D. Objectives

Ensure an adequate water supply during periods of water shortage caused by natural hydrological conditions and/or other circumstances, such as planned or unplanned infrastructure outages or repairs.

E. Provide a summary of the legal basis for the proposed rule.

NYC Charter Section 1403

F. Relevant local laws and rules:

15 RCNY Chapter 21

G. Individuals and entities affected:

All consumers of New York City water

H. Approximate Schedule:

1Q FY 2021

I. Agency Contact:

Casey McCormack, DEP Legal Affairs (718) 595-6503

5. Watershed - Revocable Land Use Permits

A. Description

Rules for the issuance of revocable land use permits for City-owned land in nine upstate counties.

B. Reasons

Update the 2012 rules to amend the insurance requirements for revocable land use permits and to allow for other programmatic changes.

C. Anticipated contents

The rules will revise the 2012 rules' insurance requirement section to make any insurance or indemnity requirements more accessible to applicants while also continuing to protect the interests of the City. The proposed changes will also revise sections of the 2012 rules for clarity.

D. Objectives

Allow for the use of City-owned land in nine upstate counties in NYC watershed.

E. Provide a summary of the legal basis for the proposed rule.

NYC Charter Chapter 57, Section 1403; NYC Administrative Code Section 24-315.

F. Relevant local laws and rules:

15 RCNY Chapter 17

G. Individuals and entities affected:

Applicants for revocable land use permits for NYC-owned land in nine upstate counties.

H. Approximate Schedule:

4Q FY 2021

I. Agency Contact:

Caitlin O’Leary, DEP Legal Affairs, 718-595-6543

6. Sewer Use Rules

A. Description

Revisions to “Use of the Public Sewers” rules, establishing performance standards for on-site digestion systems installed by food service and other commercial establishments to manage organic waste ..

B. Reasons

Ensure that discharges from on-site digestion systems do not negatively impact the NYC wastewater system with increased pollutant loadings and volume.

C. Anticipated contents

Modifications to the definition section, standards for the types of on-site digestion systems covered establishments may install.

D. Objectives

Keep the sewer system and Wastewater Resource Recovery Facilities functioning at their best and keep NYC’s surrounding waterways clean.

E. Provide a summary of the legal basis for the proposed rule.

Section 1403 of NYC Charter and section 24-523(e) of the NYC Administrative Code

F. Relevant local laws and rules:

15 RCNY Chapter 19

G. Individuals and entities affected:

Covered food service and commercial establishments with on-site digestion systems discharging to the public sewer system.

H. Approximate Schedule:

4Q FY 2021

I. Agency Contact:

Melinda Sherer, DEP Legal Affairs, (718) 595-6613

7. Char broiler and Cook Stove Rules

A. Description

Rule that will establish requirements for restaurants in operation before May 6, 2016 to install emission controls.

B. Reasons

The Air Code requires that DEP promulgate a rule to prescribe emission control technologies required on cook stoves and char broilers installed before May 6, 2016.

C. Anticipated contents

The rule will require similar control technologies as those currently installed on cook stoves and char broilers that came into operation on or after May 6, 2016.

D. Objectives

The installation of emission controls on cook stoves and char broilers will result in a reduction in emissions and odors.

E. Provide a summary of the legal basis for the proposed rule.

NYC Charter Section 1403 and Title 24, Chapter 1 of the Administrative Code.

F. Relevant local laws and rules:

NYC Administrative Code § 24-149.4 and 24-149.5, 24-105

G. Individuals and entities affected:

Restaurants with char broilers or cook stoves installed prior to May 6, 2016.

H. Approximate Schedule:

2Q FY 2021

I. Agency Contact:

Russ Pecunies, DEP Legal Affairs, (718) 595-6531

8. Basement Apartment Rules

A. Description

Rules governing vapor intrusion barrier system installations, indoor air and soil vapor sampling, environmental site assessments, and soil testing in connection with a demonstration program in East New York.

B. Reasons

Local Law No. 2019/049 requires DEP to promulgate rules for basement or cellar apartments enrolled in the demonstration program to comply with certain requirements before they may obtain a certificate of occupancy or temporary certificate of occupancy

C. Anticipated Contents

The rule will establish requirements, and where applicable, exemptions, for the installation of vapor intrusion barrier systems, indoor air and soil vapor sampling, environmental site assessments, and soil testing in basement apartments in the East New York demonstration program.

D. Objectives

To facilitate the creation and alteration of habitable apartments in basements and cellars of certain one- and two-family dwellings in the East New York demonstration program.

E. Legal Basis

§§15(e) and 1043 of the Charter of the City of New York

F. Relevant Local Laws & Rules

Local Law No. 2019/049.

G. Individuals and entities affected

Owners of certain one- and two-family dwelling in East New York seeking to enroll in the City’s demonstration program. Builders/contractors/Qualified Environmental Professionals working on such Owners’ properties.

H. Approximate Schedule

1Q FY2021

I. Agency Contact

Casey McCormack, DEP Legal Affairs (718) 595-6503

9. Unified Stormwater Rule

A. Description

Expansion of .MS4 Stormwater Rule to the Combined Sewer areas of NYC to provide a consistent stormwater management policy, and update of the DEP Bureau of Water and Sewer Operations (BWSO) peak flow requirements for site/house connection proposals, superseding the 2012 Stormwater Performance Standard.

B. Reasons

Require more on-site stormwater management.to improve water quality, reduce urban flooding, lessen the burden on infrastructure and reduce energy demands.

C. Anticipated contents

Revision of Chapter 19.1 to reduce the threshold for soil disturbance that triggers post-construction stormwater controls and expand MS4 stormwater control requirements citywide; revision of Chapter 31 to update release rates and allowable flow.

D. Objectives

The proposed rules are designed to align with the NYC Climate Mobilization Act by increasing green space, to contribute to improved water quality in NYC waterbodies by further managing stormwater runoff, and to streamline the site/house connection permit application, design and review processes.

E. Provide a summary of the legal basis for the proposed rule.

NYC Administrative Code Chapter 5-A § TBD

F. Relevant local laws and rules:

NYC Administrative Code Chapter 5-A § TBD, Title 15 RCNY Chapters 19.1 and 31

G. Individuals and entities affected:

Owners and Developers required to obtain DEP Stormwater Construction/Post-Construction permits and Site/House Connection permits.

H. Approximate Schedule:

4Q FY 2021

I. Agency Contact:

Melinda Sherer, DEP Legal Affairs, (718) 595-6613

10. Water Use Rules

A. Description

Amend rules governing and restricting the use and supply of water in order to clarify language; update references to national standards and local codes; and reflect changes in technology and practice related to the installation, repair, and maintenance of water services and service connections, and to the selection, sizing, and use of water meters.

B. Reasons

The rules are being amended to clarify technical terms, update references, clarify backflow testing requirements, and remove obsolete language to make the rules clearer and more understandable for regulated individuals and entities.

C. Anticipated contents

The proposed rules will include modifications to the definition section, various updates and clarifications

D. Objectives

To make the rules clearer and more understandable.

E. Provide a summary of the legal basis for the proposed rule.

Section 1403 of NYC Charter and section 24-346 of the NYC Administrative Code

F. Relevant local laws and rules:

15 RCNY Chapter 20

G. Individuals and entities affected:

Property owners, plumbers, businesses

H. Approximate Schedule:

1Q FY 2021

I. Agency Contact:

Russ Pecunies, DEP Legal Affairs, (718) 595-6531

11. Design and Construction of Private Sewers

A. Description

Revisions to Chapters 23 and 31 of the Rules of the City of New York, governing construction of private sewers or private drains and house/site connections to the sewer system.

B. Reasons

The proposed amendments will clarify the permit requirements and achieve regulatory consistency.

C. Anticipated contents

The proposed rules will include various revisions to Chapters 23 and 31.

D. Objectives

To ensure that private sewers are constructed to DEP standards and specifications.

E. Provide a summary of the legal basis for the proposed rule

NYC Charter Section 1403 and NYC Administrative Code Title 24.

F. Relevant local laws and rules:

NYC Administrative Code Title 24 and RCNY Title 15.

G. Individuals and entities affected:

Any person or entity constructing a private drain or sewer or connections to the City sewer.

H. Approximate Schedule:

4Q FY 2021

I. Agency Contact:

Susan Gordon, DEP Legal Affairs, (718) 595-4260

12. Denial of Permit for Unpaid Civil Penalties

A. Description

Rules that will allow DEP to deny an application for a permit, license or registration or renewal thereof, or to suspend, terminate or revoke a permit, license or registration, based on failure of applicant, licensee, permittee or registrant to timely pay civil penalties imposed upon it by OATH.

B. Reasons

LL 47 of 2016 directed agencies that issue permits, licenses or registrations and issue summonses returnable to OATH to promulgate rules implementing the authority granted by the Local Law as described in section A above.

C. Anticipated contents

The proposed rules will set forth factors DEP will consider in determining whether to deny suspend, terminate or revoke any permit, license or registration, including the status of an entity's payment of any civil penalties imposed on that entity, the amount of penalties owed and the nature of the underlying violations.

D. Objectives

The proposed rules will increase compliance by entities in their payment of outstanding civil penalties imposed by OATH.

E. Provide a summary of the legal basis for the proposed rule.

Local Law 47 of 2016 amending NYC Charter Chapter 45-A § 1049-b

F. Relevant local laws and rules:

NYC Charter Chapter 45-A § 1049-b, Title 15 RCNY Chapters 19.1 and 31, NYC Water Board Water and Wastewater Rate Schedule.

G. Individuals and entities affected:

Applicants for and holders of DEP permits, licenses or registrations

H. Approximate Schedule:

4Q FY 2021

I. Agency Contact:

Musa Ali, DEP Legal Affairs, (718) 595-7030

13. Public Rulemaking Petitions

A. Description

The proposed rule will establish procedures governing the submission, consideration and disposition of public rulemaking petitions.

B. Reasons

Section 1043(g) of the Charter directed agencies to promulgate rules prescribing the procedure for submission, consideration and disposition of public rulemaking petitions.

C. Anticipated contents

The proposed rule will set forth the procedures for submitting petitions and for the agency's consideration of and response to petitions.

D. Objectives

The proposed rule will inform the public as to the procedures for submitting petitions and the agency's procedures for responding to petitions.

E. Provide a summary of the legal basis for the proposed rule.

NYC Charter Chapter 45, § 1043(g)

F. Relevant local laws and rules:

None

G. Individuals and entities affected:

Members of the public wishing to file rulemaking petitions

H. Approximate Schedule:

2Q FY 2021

I. Agency Contact:

Hannah Polakowski, DEP Legal Affairs, (718) 595-6539

m11

HUMAN RESOURCES ADMINISTRATION

NOTICE

NOTICE OF ADOPTION OF EMERGENCY RULE CONCERNING BURIAL CLAIMS

The Commissioner of the New York City Department of Social Services / Human Resources Administration (DSS/HRA), hereby gives notice,

pursuant to his authority under Sections 603 and 1043 of the New York City Charter and Section 141 of the New York Social Services Law, of the adoption of the following emergency rule, effective immediately, making certain changes to DSS/HRA's Burial Claims program and processes, which implement the burial reimbursement under Section 141 of the Social Services Law.

Statement of Basis and Purpose of Emergency Rule

In order to address the unprecedented impact of the COVID-19 pandemic on New York City and the number of fatalities affecting the City's most vulnerable and low-income populations in dire need of financial assistance to provide for respectful and solemn final disposition of their loved ones, the Commissioner of the New York City Department of Social Services / Human Resources Administration (DSS/HRA) issues this emergency rule concerning its Burial Claims program.

Under subdivisions 3(a) and 5 of Social Services Law Section 141, the State will provide reimbursement to local social services districts for payments of up to \$900 that the district makes towards the burial of indigent individuals, but only where the expense of such burial does not exceed an amount fixed by the district.

DSS/HRA's current rule concerning burial claims, set forth in Chapter 2 of Title 68 of the Rules of the City of New York, which was last amended in 2008, sets the maximum allowance for burial and funeral expenses payable by DSS/HRA at \$900 and provides that an allowance from DSS/HRA shall not be available where the total burial and funeral expenses (exclusive of the cost of cremation or the burial plot and grave opening) exceed \$1700.¹ The \$900 maximum burial allowance and the \$1700 expense cap apply to both veteran and non-veteran burials, but the rule sets forth a special process for certain veteran burials.

This emergency rule will enable additional families to arrange for private burials or cremations for their loved ones who have passed away during this pandemic, at rates adjusted to better reflect current costs. Specifically, this emergency rule does the following with respect to both veteran and non-veteran burials until such time as the final rule is in place:

- (1) Increases the maximum allowance for burial and funeral expenses payable by DSS/HRA from \$900 to \$1,700, with the City responsible for costs that are not otherwise reimbursed by New York State,² and provides that such allowance may be used towards expenses that are excluded from the cap, including cremations.
- (2) Increases the expense cap from \$1,700 to \$3,400 and adds the costs charged by a funeral director associated with the disinterment of decedent remains from Hart Island to the items that will not count towards the total expense cap.
- (3) Makes clear that the requirement in the existing rule that applications must be made in-person is not being enforced at this time.
- (4) Changes the time within which a friend, relative or organizational friend of the decedent can file an application for a burial allowance, from 60 days from the date of death to 120 days from the date of death.
- (5) Allows anyone who may qualify for an allowance for burial expenses to apply for such an allowance either prior to or following burial or cremation and suspends the requirement that DSS/HRA must respond to pre-burial or pre-cremation applications within two business days.
- (6) Provides that the value of any resources or income that are not liquid or available at the time of the decedent's death and not available at the time of application will not be deducted from the burial allowance in determining the amount the applicant will receive. However, DSS/HRA will reserve the right to recover against such resource consistent with State law.

With respect to veteran burials in particular, the rule removes the prohibition on providing burial expenses pursuant to Section 2-09 of Title 68 for the burial of veterans in private cemeteries other than Calverton Cemetery.

- 1 In 2008, DSS/HRA increased the burial allowance payable by DSS/HRA from \$800 to \$900, and the burial expense cap from \$1,400 to \$1,700. Portions of the rule were amended to reflect this, but some references to the older amounts were erroneously left in sections 2-01 and 2-04 of the rule.
- 2 Currently, State law only provides for partial reimbursement of burial allowances up to \$900. In other words, burial allowances of \$900 or less are partially reimbursable by the State, but any amounts paid by local social services districts above \$900 come entirely out of local funds. The City will seek a legislative change that would provide for additional reimbursement from the State. Whether there is a legislative change may affect the final amounts that the City determines to be practicable in the CAPA rule-making to follow this emergency rule.

DSS/HRA's authority for this emergency rule may be found in section 141 of the New York Social Services Law and sections 603 and 1043 of the New York City Charter.

New text is underlined.
Deleted text is [bracketed].

Section one. Title 68 of the Rules of the City of New York is amended by adding a new chapter 13 to read as follows:

Chapter 13: Changes to Burial Claims During Pendency of COVID-19 Emergency

13-01. Emergency Provisions

Notwithstanding any provision of chapter 2 of this title to the contrary, while this emergency rule amending such chapter remains in effect:

(a) The allowance for burial expenses described in chapter 2 that are payable by DSS/HRA is increased to \$1,700. This allowance can be used towards burial expenses, as defined in chapter 2, including the costs set forth in paragraphs (1) and (2) of subdivision (b) of this section that are disregarded in determining the cap set forth in subdivision (b).

(b) Notwithstanding the provisions of chapter 2 of these rules, the allowance provided for in subdivision (a) of this section shall not be available where the total burial expenses, as defined in section 2-02 of this title, exceed \$3,400. In determining whether such \$3,400 cap has been exceeded, the following costs will be disregarded:

- (1) the cost of cremation or the burial plot and grave opening; and
- (2) any costs charged by a funeral director that are related to the disinterment of a body that was buried on or after March 12, 2020 on Hart Island.

(c) The time within which any person may submit an application for a burial allowance is increased from sixty (60) days to one hundred and twenty (120) days.

(d) Anyone who is eligible for an allowance for burial expenses under this section may apply for such expenses either prior to or after burial or cremation. The requirement in section 2-09(d) of this title that DSS/HRA must decide any applications made prior to burial or cremation within two business days is suspended. However, DSS/HRA will make decisions on all applications within a reasonable time.

(e) Applications under this section need not be made in person and may be made online, by email, by fax and by any other remote means as DSS/HRA may designate.

(f) In determining the amount of the allowance, the value of any resources or income that are not liquid or available at the time of the decedent's death and not available at the time of application shall not be deducted. However, DSS/HRA reserves the right to recover against any such resources consistent with State law.

(g) The provisions of section 2-09(b)(ii) of this title, prohibiting an allowance for veteran burials that occur in private cemeteries other than Calverton Cemetery, are suspended.

Required Finding Pursuant to New York City Charter Section 1043(i)(1)

IT IS HEREBY CERTIFIED that the immediate effectiveness of this emergency rule is necessary to make DSS/HRA's burial allowance available to more New Yorkers during the COVID-19 pandemic.

On March 12, 2020 Mayor de Blasio declared a state of emergency in New York City due to the mounting illness and death associated with the SARS-CoV-2 and the associated illness COVID-19. Since the declaration of the State of Emergency over 15,000 New York City residents have died from either a confirmed or suspected case of COVID-19.

Changes to the Burial Allowance program, which is authorized in part by subdivisions 3 *et seq.* of Social Services Law Section 141, are needed during this unprecedented crisis to ensure that more private burials and cremations can occur. COVID-19 has been shown to have a disproportionate impact on low-income residents of New York City, who may struggle to secure the money necessary to secure arrangements for their loved ones during non-emergency times, let alone during this emergency.

Delaying implementation of this rule pending non-emergency rulemaking would adversely impact the increasing number of New Yorkers who need access to financial assistance in order to provide their loved ones with a respectful and solemn private disposition — either through burial or cremation. It is therefore necessary to act by emergency rulemaking so that DSS/HRA can immediately begin to facilitate the disbursement of financial assistance to the survivors of decedents in the midst of this pandemic that has given rise to this growing emergency.

Pursuant to section 1043(i)(2) of the Charter, the emergency rule will remain in effect for not more than 120 days while HRA prepares a permanent rule.

IT IS THEREFORE HEREBY CERTIFIED that the immediate effectiveness of this rule concerning burial allowances is necessary.

Dated: May 2, 2020

/s/

STEVEN BANKS
COMMISSIONER,
NYC DEPARTMENT OF SOCIAL
SERVICES/HUMAN
RESOURCES ADMINISTRATION

APPROVED:

/s/

BILL DE BLASIO, MAYOR

m11

SPECIAL MATERIALS

CHANGES IN PERSONNEL

DEPARTMENT OF CORRECTION
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include VERASCO, VLANTIS, WATSON-LEMMON, WATTS, WILLIAMS, ZAMBRANO.

BOARD OF CORRECTION
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Row includes HUANG.

MAYORS OFFICE OF CONTRACT SVCS
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include OSMAN, ROZENTSVAYG.

PUBLIC ADVOCATE
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include JORDAN, SAFFRAN.

CITY COUNCIL
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include ALEXANDROFF, BOUTIN, COLLINS, EDWARDS, EZCURRA, GAYLARD, HARRIPERSAD, JAMES, JONES, KARNES, KELMAR, MARTIN, NASIR, PEREZ PEREZ, FIRZADA, SEGAL, WU.

CITY CLERK
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include ARYAKIA, FORTUNATO.

DEPARTMENT FOR THE AGING
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include BLINDERMAN, DE LOS SANTOS I, LARA BAEZ, MASSENA, MATTHEWS, MCBEE, MELENDEZ, RIVERA, RIVERA, SLOAN, SONGER, TINNEY.

DEPARTMENT FOR THE AGING
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Row includes TURNBULL.

CULTURAL AFFAIRS
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Row includes EAGLIN.

FINANCIAL INFO SVCS AGENCY
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include DHARMADURAI, DRUTMAN, KATPALLY, LASAY, MOKARAM, VENGER.

OFF OF PAYROLL ADMINISTRATION
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include FEVRY, GILLIAM, RENDON, RODRIGUEZ, SARGENT, SCOTT-WRIGHT.

INDEPENDENT BUDGET OFFICE
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Row includes GOODWIN.

EQUAL EMPLOY PRACTICES COMM
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Row includes DEVORE III.

LANDMARKS PRESERVATION COMM
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include COSTELLO, SINGH.

TAXI & LIMOUSINE COMMISSION
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include ARANA, BILLUPS JR, CLARK, VALCIN.

PUBLIC SERVICE CORPS
FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include CAMPBELL, CORADIN, FERREIRA.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include KINGSBERRY, MIRANDA, NIZAM, PUTHUSSERY VARG, SANDLUND.

OFFICE OF LABOR RELATIONS FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include CONTRERAS, PAYNE, SMITH.

HUMAN RIGHTS COMMISSION FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include CHAUDHURI, JACKSON, WANG.

NYC FIRE PENSION FUND FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Row includes SAYWACK.

DEPT OF YOUTH & COMM DEV SRVS FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include AGLIALORO, BAILEY, KIRKLAND, MCVAY, TANG.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include ABBOTT, ABDRAHMO, ABDUL-RASSOUL, ABREU, ABREVAYA, ABUD, ABUISSA, ACEVEDO, ACEVEDO, ACKERMANN, ACOSTA, ADEBANJO, ADU-PEASAH, AFANADOR, AGUILAR, AGUIRRE, AHMED, AIKENS, AKIVA, AKTER, ALAM, ALAM, ALEX, ALEXANDER, ALEXANDER.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include ALEXIS, ALI, ALI, ALI SR, ALPHONSE-KOUADI, ALPHONSO, ALSTON, ALVARADO, AMBRIANO, AN, AN, ANDERSON, ANDERSON, ANDERSON, ANDRADE, ANGELORO, ANTWINE-RYANT, APONTE ALMANZAR, ARANA, ARCE, ARIAS.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include ARMSTRONG, ARNEAUD, ATRIAGA, ARROYO, ARROYO, ASHRAF, ASIF, ATHERLEY, ATHERTON, AUDAIN, AUGUSTE, AUGUSTE, AVERY, AWUYAH, AYO, BADEN, BAEZ PANIAGUA, BAILEY, BAJANA, BAKER, BAKER, BALDWIN, BALUGO, BANFI, BANOS, BAPTISTE, BARBEE, BARNETT, BARNETT, BARNHILL.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 03/20/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include BAROCAS, BAROCHIN, BASCOMB, BASHIR, BASILE, BATISTA REYES, BATRON, BATTLE, BAYANDUUREN, BAZEMORE, BAZILE, BEDFORD, BEGUM, BEGUM.



FINANCE

PUBLIC HEARINGS

A meeting of the NYC Banking Commission is scheduled for Tuesday, May 12, 2020, at 10:30 A.M.

Meeting Agenda:

- 1. Acceptance of Minutes of May 24, 2019 Banking Commission Meeting
2. FY2021 Interest Rate Recommendation for Late Payment of NYC Property Taxes and Discount Rate for Early Payment of NYC Property Taxes
3. Banking Development District (BDD) Deposit for Popular Bank
4. Other items

This meeting will be held, via WebEx teleconference. You can join the meeting via the following link:

https://nycdof.webex.com/nycdof/onstage/g.php?MTID=e6b8ef1d2af2f1c3077310c7365e6c361

RENT GUIDELINES BOARD

NOTICE

Notice of Public Hearings and Opportunity to Comment on Proposed Rules

What are we proposing? Pursuant to its statutory mandate, the New York City Rent Guidelines Board ("RGB") is proposing rent guidelines for October 1, 2020 through September 30, 2021.

When and where are the hearings? See information on the following pages for dates, times, and disability access.

How do I comment on the proposed rules? Anyone can comment on the proposed rules by:

- Website. You can submit comments to the RGB through the NYC rules Web site at http://rules.cityofnewyork.us.
Email. You can email comments to board@nycrgb.org.
Mail. Due to the current COVID-19 health crisis, the RGB offices are closed and we do not have access to mail on a daily basis.
Audio. You can leave a voicemail comment at 929-256-5472.
Video. You can submit prerecorded video comments up to two minutes in length.
By Speaking at the Hearings. If you want to comment on the proposed rule at our virtual public hearings you can sign up to speak.

Is there a deadline to submit comments? The deadline to submit comments is June 11, 2020.

What if I need assistance to participate in the Hearings? You must tell the RGB if you need a reasonable accommodation of a disability at a hearing.

Can I review the comments made on the proposed rules? You can review the comments made online on the proposed rules by going to the website at http://rules.cityofnewyork.us/.

What authorizes the NYC Rent Guidelines Board to make these rules? Section 1043(a) of the City Charter, the Rent Stabilization Law of 1969, as amended, and the Emergency Tenant Protection Act of 1974, as amended, implemented by Resolution No. 276 of 1974 of the New York City Council, authorize the RGB to make this proposed rule.

Where can I find the NYC Rent Guidelines Board rules? The RGB rules are in title 30 of the Rules of the City of New York.

What laws govern the rulemaking process? The RGB must meet the requirements of Section 1043 of the City Charter when creating or changing rules.

PUBLIC NOTICE

PLEASE TAKE NOTICE THAT SCHEDULES AND PROCEDURES RELATING to meetings and hearings of the New York City Rent Guidelines Board ("RGB" or the "Board") for consideration of the guidelines for rent adjustments for apartment, loft and hotel dwelling units subject to the Rent Stabilization Law of 1969, as amended, have

been formulated. In accordance with Chapter 45 of the New York City Charter (the "City Administrative Procedure Act"), the Board has proposed rent guidelines, which are now being followed by a notice and comment period, public hearings and the promulgation of final rent orders.

The proposed rent guidelines will be published in accordance with the City Administrative Procedure Act. The public will have a minimum of 30 days to review and consider the proposals at public hearings prior to the final Board meeting.

Following the hearings and the receipt of public comments on the proposed rent guidelines, the Board will hold a virtual meeting Wednesday, June 17, 2020 at 7:00 PM to adopt final rent guidelines.

Apartment leases and loft increase periods during the period of October 1, 2020 through September 30, 2021 and rent stabilized hotel units will be affected.

SCHEDULE OF MEETINGS AND HEARINGS

The schedule of Rent Guidelines Board meetings and hearings to consider such adjustments is as follows:

Table with 3 columns: DATE, LOCATION, TIME. Rows include Wednesday June 27, 2020 Public Meeting; Wednesday June 10, 2020 Public Hearing; Thursday June 11, 2020 Public Hearing; Wednesday June 17, 2020 Public Meeting.

NOTE: The Rent Guidelines Board reserves the right to cancel or reschedule public meetings.

ATTENDING THE MAY 27, 2020 PUBLIC MEETING

The RGB will hold a public Zoom meeting online to discuss staff research on May 27, 2020 beginning at 9:30 A.M. To watch the meeting, it may be livestreamed from YouTube at: https://www.youtube.com/RentGuidelinesBoard.

ATTENDING THE JUNE 10, 2020 PUBLIC HEARING

The RGB will hold a virtual Zoom public hearing on the proposed guidelines on June 10, 2020, beginning at 4 P.M. No in-person hearing will occur. The public may participate in the hearing online by going to https://us02web.zoom.us/j/87476147429 (video) or by telephone by dialing 646-558-8656, then entering Meeting ID: 874-7614-7429.

ATTENDING THE JUNE 11, 2020 PUBLIC HEARING

The RGB will hold a virtual Zoom public hearing on the proposed guidelines on June 11, 2020 beginning at 6 P.M. No in-person hearing will occur. The public may participate in the hearing online by going to https://us02web.zoom.us/j/82699250495 (video) or by telephone by dialing 646-558-8656, then entering Meeting ID: 826-9925-0495.

ATTENDING THE JUNE 17, 2020 PUBLIC MEETING

The RGB will hold an online Zoom public meeting to vote to enact new rent guidelines (effective October 1, 2020 through September

30, 2021) on June 17, 2020 beginning at 7 P.M. To watch the meeting, it may be livestreamed from YouTube at: <https://www.youtube.com/RentGuidelinesBoard>. The public may also listen to the meeting using their telephone by dialing 646-558-8656, then entering Meeting ID: 825-7511-2356. There will be no public testimony at this meeting.

SPEAKING AT A VIRTUAL PUBLIC HEARING

People wishing to speak at the virtual public hearings can register in advance. The instructions for registering to speak follow below. Please note that we have a limited number of slots for registration. If you are registered, you will be heard in the order of registration. If there is time at the end of each hearing, after all of those who have registered have been heard, we will hear from other attendees at each virtual hearing. The information for joining and/or participating in a hearing (whether registered or not) can be found above or can be obtained by calling our office at 212-669-7480.

Registration will begin on **June 1, 2020 at 9:00 A.M.** and will end on **June 9, 2020 at 12:00 P.M.** Speakers can attend and participate in a hearing by two different methods. You can use a phone to dial in to the meeting or join the meeting online. Detailed instructions on how to attend and participate in a hearing can be found above.

You can register online through our website, <https://rentguidelinesboard.cityofnewyork.us/registration/> or you can sign up to speak by calling 212-669-7480 from 9:00 A.M. till 5:00 P.M., Monday through Friday.

Written requests for registration can be emailed to csuperville@nycrgb.org and must be received no earlier than 9:00 A.M. on June 1, 2020 and no later than 12:00 P.M. on June 9, 2020. Emails must include the name of the speaker, if they are speaking on behalf of tenants or owners and the method they will use to testify (telephone or video). Those testifying by phone must include their phone number and those testifying by video must include the exact name they will use to sign into the online meeting. Failure to provide the exact phone number or name may result in the loss of your place in the queue to speak. Instructions on how to attend the meeting will be emailed to the registered speaker.

Persons who request that a language interpreter or a sign language interpreter or other form of reasonable accommodation for a disability be provided at any of the scheduled hearings must notify Ms. Charmaine Superville at the NYC Rent Guidelines Board at (212) 669-7485 or via email at csuperville@nycrgb.org by **Tuesday, June 2, 2020 at 4:30 P.M.**

Speakers who have confirmed their presence on the day of a hearing will be heard in the order of registration. Public officials may be given priority over other speakers. The public is invited to observe all public meetings and public hearings but is invited to speak at only the public hearings.

SUBMITTING WRITTEN COMMENTS

Written comments on the proposed rent guidelines must be received by **Thursday, June 11, 2020**. Due to the current COVID-19 health crisis the RGB offices are closed and we do not have access to mail on a daily basis. Materials can be mailed to the office of the RGB at 1 Centre Street, Suite 2210, New York, N.Y. 10007, but we cannot guarantee that they will get to the members of the Board in a timely manner. Where possible, we **strongly** urge you to submit written submissions via email to board@nycrgb.org, through the RGB's website, <https://rentguidelinesboard.cityofnewyork.us/testimony/>, or through NYC RULES at <http://rules.cityofnewyork.us>.

SUBMITTING AUDIO AND VIDEO COMMENTS

In addition to written testimony, the RGB is providing platforms for submitting both audio and video comments. Audio and video comments must be received by **Thursday, June 11, 2020**. Audio comments can be recorded via voicemail by dialing 929-256-5472. When prompted, you will have up to two minutes to speak. You can also submit prerecorded audio and video comments of up to two minutes in length. Instructions for how to submit these prerecorded comments are available on the Board's website at <https://rentguidelinesboard.cityofnewyork.us/testimony/>

INSPECTION AND ACCESS TO THE MATERIAL

Copies of comments submitted online, by email, through voicemail and by video will be available by calling 212-669-7480 or by email at csuperville@nycrgb.org. A few weeks after the final hearing on June 11, 2020 a transcript of oral comments concerning the proposed rule made at the hearings will be available. In addition, copies of the existing guidelines and the RGB's Explanatory Statements from prior years are also available for inspection and copies may be obtained in the manner provided above and on the RGB's website, nyc.gov/rgb.

NEW YORK CITY RENT GUIDELINES BOARD NOTICE OF OPPORTUNITY TO COMMENT PROPOSED 2020 APARTMENT AND LOFT ORDER (#52)

Notice of Opportunity to Comment on Proposed Rent Guidelines Governing Rent Levels in the following accommodations subject to the Rent Stabilization Law of 1969, as amended: Apartments and Lofts.

NOTICE IS HEREBY GIVEN PURSUANT TO THE AUTHORITY VESTED IN THE NEW YORK CITY RENT GUIDELINES BOARD BY THE RENT STABILIZATION LAW OF 1969, as amended, and the Emergency Tenant Protection Act of 1974, as amended, and as implemented by Resolution No 276 of 1974 of the New York City Council, and in accordance with the requirements of Section 1043 of the New York City Charter, that the Rent Guidelines Board (RGB) hereby **proposes** the following levels of fair rent increases over lawful rents charged and paid on **September 30, 2020**. These rent adjustments will apply to rent stabilized apartments with leases commencing on or after **October 1, 2020** and through **September 30, 2021**. Rent guidelines for loft units subject to Section 286 subdivision 7 of the Multiple Dwelling Law are also included in this order.

PROPOSED ADJUSTMENT FOR LEASES (APARTMENTS)

Together with such further adjustments as may be authorized by law, the annual adjustment for leases for apartments shall be:

For a **one-year** lease commencing on or after **October 1, 2020** and on or before **September 30, 2021**: **0%**

For a **two-year** lease commencing on or after **October 1, 2020** and on or before **September 30, 2021**: **0%** for the first year of the lease and **1.0%** for the second year of the lease.

These adjustments shall also apply to dwelling units in a structure subject to the partial tax exemption program under Section 421a of the Real Property Tax Law, or in a structure subject to Section 423 of the Real Property Tax Law as a Redevelopment Project.

PROPOSED ADJUSTMENTS FOR LOFTS (UNITS IN THE CATEGORY OF BUILDINGS COVERED BY ARTICLE 7-C OF THE MULTIPLE DWELLING LAW)

The Rent Guidelines Board **proposes** the following levels of rent increase above the "base rent," as defined in Section 286, subdivision 4, of the Multiple Dwelling Law, for units to which these guidelines are applicable in accordance with Article 7-C of the Multiple Dwelling Law:

For **one-year** increase periods commencing on or after **October 1, 2020** and on or before **September 30, 2021**: **0%**

For **two-year** increase periods commencing on or after **October 1, 2020** and on or before **September 30, 2021**: **0%** for the first year and **1.0%** for the second year.

FRACTIONAL TERMS - PROPOSAL

For the purposes of these guidelines any lease or tenancy for a period up to and including one year shall be deemed a one-year lease or tenancy, and any lease or tenancy for a period of over one year and up to and including two years shall be deemed a two-year lease or tenancy.

ESCALATOR CLAUSES - PROPOSAL

Where a lease for a dwelling unit in effect on May 31, 1968 or where a lease in effect on June 30, 1974 for a dwelling unit which became subject to the Rent Stabilization Law of 1969, by virtue of the Emergency Tenant Protection Act of 1974 and Resolution Number 276 of the New York City Council, contained an escalator clause for the increased costs of operation and such clause is still in effect, the lawful rent on **September 30, 2020** over which the fair rent under this Order is computed shall include the increased rental, if any, due under such clause except those charges which accrued within one year of the commencement of the renewal lease. Moreover, where a lease contained an escalator clause that the owner may validly renew under the Code, unless the owner elects or has elected in writing to delete such clause, effective no later than **October 1, 2020** from the existing lease and all subsequent leases for such dwelling unit, the increased rental, if any, due under such escalator clause shall be offset against the amount of increase authorized under this Order.

SPECIAL ADJUSTMENTS UNDER PRIOR ORDERS - PROPOSAL

All rent adjustments lawfully implemented and maintained under previous apartment orders and included in the base rent in effect on **September 30, 2020** shall continue to be included in the base rent for the purpose of computing subsequent rents adjusted pursuant to this Order.

PROPOSED SPECIAL GUIDELINE

Under Section 26-513(b)(1) of the New York City Administrative Code, and Section 9(e) of the Emergency Tenant Protection Act of 1974, the Rent Guidelines Board is obligated to promulgate special guidelines to aid the State Division of Housing and Community Renewal in its determination of initial legal regulated rents for housing accommodations previously subject to the City Rent and Rehabilitation Law which are the subject of a tenant application for adjustment. The Rent Guidelines Board hereby **proposes** the following Special Guidelines:

For dwelling units subject to the Rent and Rehabilitation Law on **September 30, 2020**, which become vacant after **September 30, 2020**, the special guideline shall be **39%** above the MBR.

DECONTROLLED UNITS - PROPOSAL

The permissible increase for decontrolled units as referenced in Order 3a which become decontrolled after **September 30, 2020**, shall be **39%** above the MBR.

CREDITS - PROPOSAL

Rentals charged and paid in excess of the levels of rent increase established by this Order shall be fully credited against the next month's rent.

STATEMENT OF BASIS AND PURPOSE

The Rent Guidelines Board is authorized to promulgate rent guidelines governing apartment units subject to the Rent Stabilization Law of 1969, as amended, and the Emergency Tenant Protection Act of 1974, as amended. The purpose of these guidelines is to implement the public policy set forth in Findings and Declaration of Emergency of the Rent Stabilization Law of 1969 (§26-501 of the N.Y.C. Administrative Code) and in the Legislative Finding contained in the Emergency Tenant Protection Act of 1974 (L.1974 c. 576, §4 [§2]).

The Rent Guidelines Board is also authorized to promulgate rent guidelines for loft units subject to Section 286 subdivision 7 of the Multiple Dwelling Law. The purpose of the loft guidelines is to implement the public policy set forth in the Legislative Findings of Article 7-C of the Multiple Dwelling Law (Section 280).

Dated: May 7, 2020

David Reiss, Chair
New York City Rent Guidelines Board

**NEW YORK CITY RENT GUIDELINES BOARD
NOTICE OF OPPORTUNITY TO COMMENT
PROPOSED 2020 HOTEL ORDER (#50)**

Notice of Opportunity to Comment on Proposed Rent Guidelines Governing Rent Levels in the following accommodations subject to the Rent Stabilization Law of 1969: Hotels, Rooming Houses, Single Room Occupancy Buildings and Lodging Houses.

NOTICE IS HEREBY GIVEN PURSUANT TO THE AUTHORITY VESTED IN THE NEW YORK CITY RENT GUIDELINES BOARD BY THE RENT STABILIZATION LAW OF 1969, as amended, and the Emergency Tenant Protection Act of 1974, as amended, and as implemented by Resolution No. 276 of 1974 of the New York City Council, and in accordance with the requirements of Section 1043 of the New York City Charter, that the Rent Guidelines Board hereby **proposes** the following levels of fair rent increases over lawful rents charged and paid on **September 30, 2020**.

APPLICABILITY

This order shall apply to units in buildings subject to the Hotel Section of the Rent Stabilization Law (Sections 26-504(c) and 26-506 of the N.Y.C. Administrative Code), as amended, or the Emergency Tenant Protection Act of 1974 (L.1974, c. 576 §4[§5(a)(7)]). With respect to any tenant who has no lease or rental agreement, the level of rent increase established herein shall be effective as of one year from the date of the tenant's commencing occupancy, or as of one year from the date of the last rent adjustment charged to the tenant, or as of **October 1, 2020**, whichever is later. This anniversary date will also serve as the effective date for all subsequent Rent Guidelines Board Hotel Orders, unless the Board shall specifically provide otherwise in the Order. Where a lease or rental agreement is in effect, this Order shall govern the rent increase applicable on or after **October 1, 2020** upon expiration of such lease or rental agreement, but in no event prior to one year from the commencement date of the expiring lease, unless the parties have contracted to be bound by the effective date of this Order.

PROPOSED RENT GUIDELINES FOR HOTELS, ROOMING HOUSES, SINGLE ROOM OCCUPANCY BUILDINGS AND LODGING HOUSES

Pursuant to its mandate to promulgate rent adjustments for hotel units subject to the Rent Stabilization Law of 1969, as amended, (§26-510(e) of the N.Y.C Administrative Code) the Rent Guidelines Board hereby **proposes** the following rent adjustments:

The allowable level of rent adjustment over the lawful rent actually charged and paid on **September 30, 2020** shall be:

- 1) Residential Class A (apartment) hotels - **0%**
- 2) Lodging houses - **0%**
- 3) Rooming houses (Class B buildings containing less than 30 units) - **0%**
- 4) Class B hotels - **0%**
- 5) Single Room Occupancy buildings (MDL section 248 SRO's) - **0%**

NEW TENANCIES- PROPOSAL

No "vacancy allowance" is permitted under this order. Therefore, the rents charged for tenancies commencing on or after **October 1,**

2020 and on or before **September 30, 2021** may not exceed the levels over rentals charged on **September 30, 2020**.

ADDITIONAL CHARGES – PROPOSAL

It is expressly understood that the rents collectible under the terms of this Order are intended to compensate in full for all services provided without extra charge on the statutory date for the particular hotel dwelling unit or at the commencement of the tenancy if subsequent thereto. No additional charges may be made to a tenant for such services, however such charges may be called or identified.

STATEMENT OF BASIS AND PURPOSE

The Rent Guidelines Board is authorized to promulgate rent guidelines governing hotel units subject to the Rent Stabilization Law of 1969, as amended, and the Emergency Tenant Protection Act of 1974, as amended. The purpose of these guidelines is to implement the public policy set forth in Findings and Declaration of Emergency of the Rent Stabilization Law of 1969 (§26-501 of the N.Y.C. Administrative Code) and in the Legislative Finding contained in the Emergency Tenant Protection Act of 1974 (L.1974 c. 576, §4 [§2]).

Dated: May 7, 2020

David Reiss, Chair
New York City Rent Guidelines Board

**NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS
253 BROADWAY, 10th FLOOR
NEW YORK, NY 10007
212-788-1400**

**CERTIFICATION / ANALYSIS
PURSUANT TO CHARTER SECTION 1043(d)**

**RULE TITLE: 2020 Rent Guidelines
REFERENCE NUMBER: RGB-10
RULEMAKING AGENCY: Rent Guidelines Board**

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) Does not provide a cure period because it does not establish a violation, modification of a violation, or modification of the penalties associated with a violation.

/s/ Francisco X. Navarro
Mayor's Office of Operations

May 8, 2020
Date

**NEW YORK CITY LAW DEPARTMENT
DIVISION OF LEGAL COUNSEL
100 CHURCH STREET
NEW YORK, NY 10007
212-356-4028**

**CERTIFICATION PURSUANT TO
CHARTER §1043(d)**

**RULE TITLE: 2020 Rent Guidelines
REFERENCE NUMBER: 2020 RG 056
RULEMAKING AGENCY: New York City Rent Guidelines Board**

I certify that this office has reviewed the above-referenced proposed rule as required by section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN
Acting Corporation Counsel

Date: May 8, 2020