



THE CITY RECORD

Official Journal of The City of New York

THE CITY RECORD U.S.P.S. 0114-660
Printed on paper containing 30% post-consumer material

VOLUME CXLVII NUMBER 121

TUESDAY, JUNE 23, 2020

Price: \$4.00

TABLE OF CONTENTS

PUBLIC HEARINGS AND MEETINGS

Borough President - Brooklyn	2661
Comptroller	2662
Board of Education Retirement System	2662
New York City Fire Pension Fund	2662
Franchise and Concession Review Committee	2662
Housing Authority	2662
Landmarks Preservation Commission	2662
Mayor's Fund to Advance New York City	2663
Transportation	2664

PROPERTY DISPOSITION

Citywide Administrative Services	2665
Office of Citywide Procurement	2665
Housing Preservation and Development	2665
Police	2665

PROCUREMENT

Economic Development Corporation	2666
--	------

Emergency Management	2666
Agency Chief Contracting Officer	2666
Health and Mental Hygiene	2667
Housing Authority	2667
Finance - Risk Management	2667
Procurement	2667
Human Resources Administration	2667
Parks and Recreation	2667
Capital Projects	2668
Contracts	2668

AGENCY RULES

Buildings	2668
Human Resources Administration	2671

SPECIAL MATERIALS

Administration for Children's Services	2673
Comptroller	2673
Changes in Personnel	2673

LATE NOTICE

Office of the Mayor	2674
-------------------------------	------

READER'S GUIDE	2676
--------------------------	------

THE CITY RECORD

BILL DE BLASIO

Mayor

LISETTE CAMILO

Commissioner, Department of Citywide Administrative Services

JANAE C. FERREIRA

Editor, The City Record

Published Monday through Friday except legal holidays by the New York City Department of Citywide Administrative Services under Authority of Section 1066 of the New York City Charter.

Subscription \$500 a year, \$4.00 daily (\$5.00 by mail). Periodicals Postage Paid at New York, NY
POSTMASTER: Send address changes to THE CITY RECORD, 1 Centre Street, 17th Floor, New York, NY 10007-1602

Editorial Office/Subscription Changes:
The City Record, 1 Centre Street, 17th Floor, New York, NY 10007-1602 (212) 386-0055

Visit The New City Record Online (CROL) at www.nyc.gov/cityrecord for a searchable database of all notices published in the City Record.

PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

BOROUGH PRESIDENT - BROOKLYN

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN THAT, pursuant to Section 201 of the New York City Charter, the Brooklyn Borough President will hold a remote public hearing on the following matters, commencing at 6:00 P.M., on Tuesday, June 30, 2020.

The hearing will be conducted via the Webex video conferencing system.



Members of the public may join using the following information:

Event Address:
<https://nycbp.webex.com/nycbp/onstage/g.php?MTID=e7ad749a49fbd7815bcc4f81dcd5672bd>

Event Number: 129 406 8567

Event Password: BBH6302020

Those wishing to call in without video may do so using the following information:

Audio Conference: +1 418 408 9388

Access Code: 129 406 8567

This ULURP hearing will be recorded for public transparency and made available on Borough President Adams' YouTube channel, One Brooklyn.

Note: For further information on accessibility or to make a request for accommodations, such as sign language interpretation services, please contact Nathan Sherfinski via email at nathan.sherfinski@brooklynbp.nyc.gov or via phone at (718) 802-3857, at least five (5) business days in advance to ensure availability.

Calendar Item 1 — 1501-1555 60th Street Rezoning (200086 ZMK, 200087 ZRK)

An application submitted by 1529-33 60th Street LLC, pursuant to Sections 197-c and 201 of the New York City Charter, for a zoning map amendment to change from M1-1 to R7A/C2-4, a project area of 20 tax lots fronting 60th Street and 15th Avenue, and a zoning text amendment to designate an MIH area over the entire rezoning area. Such actions would facilitate the development of three separate mixed-use buildings of seven to eight stories, with a total of 102 dwelling units, of which 32 would be affordable, pursuant to MIH, 32,219 square feet of ground-floor retail, and 31 accessory parking spaces in Brooklyn Community District 12 (CD 12).

Calendar Item 2 — 265 Front Street (150178 ZMK, 180178 ZRK)

An application submitted by Michael Spinard, pursuant to Sections 197-c and 201 of the New York City Charter, for a zoning map

amendment, to change from M1-2 to R6A/C2-4, a property on the northeast corner of Front and Gold streets, and a zoning text amendment, to designate the site as a[n] Mandatory Inclusionary Housing (MIH) area. Such actions would facilitate the development of a four-story, mixed-use building with nine dwelling units and a 4,995 square-foot commercial ground floor in Brooklyn Community District 2 (CD 2). The development would not be required, to provide affordable housing, pursuant to MIH.

Accessibility questions: Nathan Sherfinski, (718) 802-3857, nathan.sherfinski@brooklynbp.nyc.gov, by: Tuesday, June 23, 2020, 1:00 P.M.



j19-30

COMPTROLLER

■ MEETING

The City of New York Audit Committee Meeting, is scheduled for Wednesday, June 24, 2020, at 9:30 A.M., via video conference call. Meeting is open to the General Public.

j17-24

BOARD OF EDUCATION RETIREMENT SYSTEM

■ MEETING

The Board of Education Retirement System Board of Trustees Meeting, will be held at 4:00 P.M., on Wednesday, June 24, 2020, via Webex. If you would like to attend this meeting, please contact BERS Executive Director, Sanford Rich, at Srich4@bers.nyc.gov.

j11-24

NEW YORK CITY FIRE PENSION FUND

■ MEETING

Please be advised, that the trustees of the New York City Fire Pension Fund, will be holding a Board of Trustees Meeting on June 24, 2020, at 9:00 A.M. To be held at the New York City Fire Pension Fund, One Battery Park Plaza, 9th Floor, New York, NY 10004.



j16-24

FRANCHISE AND CONCESSION REVIEW COMMITTEE

■ NOTICE

PUBLIC NOTICE IS HEREBY GIVEN that the Franchise and Concession Review Committee, that was to hold a public meeting on Wednesday, July 8, 2020, at 2:30 P.M., at 22 Reade Street, Spector Hall, New York, NY 10007, is hereby cancelled.

j18-jy8

HOUSING AUTHORITY

■ MEETING

Because of the ongoing COVID-19 health crisis and in relation to Governor Andrew Cuomo's Executive Orders, the Board Meeting of the New York City Housing Authority, scheduled for Wednesday, June 24, 2020, at 10:00 A.M., will be limited to viewing the live-stream or listening via phone instead of attendance in person.

For public access, the meeting will be streamed live on NYCHA's Website at <http://nyc.gov/nycha> and <http://on.nyc.gov/boardmeetings>, or can be accessed by calling 1(408) 418-9388, using Event number (access code): 129 929 3242 and Event password: nychaoboard.

For those wishing to provide public comment, pre-registration is required via email, to corporate.secretary@nycha.nyc.gov, or by contacting (212) 306-6088, no later than 5:00 P.M., on the day prior to the Board Meeting. When pre-registering, please provide your name,

development or organization name, contact information and item you wish to comment on. You will then be contacted with instructions for providing comment. Comments are limited to the items on the Calendar.

Speaking time will be limited to three minutes. Speakers will provide comment in the order in which the requests to comment are received. The public comment period will conclude upon all speakers being heard or at the expiration of 30 minutes allotted for public comment, whichever occurs first.

Copies of the Calendar will be available on NYCHA's Website, no earlier than 24 hours before the upcoming Board Meeting. Copies of the Minutes will also be available on NYCHA's Website no earlier than 3:00 P.M., on the Thursday following the Board Meeting.

Any changes to the schedule will be posted here and on NYCHA's Website at <http://www1.nyc.gov/site/nycha/about/board-calendar.page> to the extent practicable at a reasonable time before the meeting.

For additional information, please visit NYCHA's Website or contact (212) 306-6088.

Accessibility questions: Office of the Corporate Secretary by phone (212) 306-6088 or by email, at corporate.secretary@nycha.nyc.gov, by: Wednesday, June 10, 2020, 12:00 P.M.



j5-24

LANDMARKS PRESERVATION COMMISSION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, June 23, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel www.youtube.com/nyclpc. Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at richstein@lpc.nyc.gov or (646) 248-0220 at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

110 Bridge Street - Individual Landmark
LPC-20-08354 - Block 66 - Lot 18 - Zoning: M1-2/R6
CERTIFICATE OF APPROPRIATENESS

A factory building, designed by Louis F. Jallade and built in 1908-09. Application to install storefront infill, stairs, a barrier-free access lift and canopies.

130 St. Felix Street - Brooklyn Academy of Music Historic District
LPC-20-09702 - Block 2111 - Lot 40 - Zoning: C6-1
CERTIFICATE OF APPROPRIATENESS

A vacant lot. Application is to construct a new building.

17 East 9th Street - Greenwich Village Historic District
LPC-20-10347 - Block 567 - Lot 26 - Zoning: R7-2
CERTIFICATE OF APPROPRIATENESS

A rowhouse built in 1844. Application is to construct a stoop and areaway.

340 Bleecker Street - Greenwich Village Historic District
LPC-20-10163 - Block 619 - Lot 26 - Zoning: C1-6
CERTIFICATE OF APPROPRIATENESS

An apartment building with storefronts, designed by J. M. Felson and built in 1928. Application is to install signage.

600 Fifth Avenue - Individual Landmark
LPC-20-09274 - Block 1264 - Lot 30 - Zoning: C5-2.5, C5-3
CERTIFICATE OF APPROPRIATENESS

An office building, designed by Carson & Lundin and built in 1950-52 as part of an Art Deco style office, commercial and entertainment complex. Application is to install light fixtures.

610 Fifth Avenue, 620 Fifth Avenue, 626-636 Fifth Avenue, 1 Rockefeller Plaza, 10 Rockefeller Plaza, 30 Rockefeller Plaza, 50 Rockefeller Plaza, 1230 Avenue of the Americas, LPC-20-09273 - Block Mult - Lot Mult - Zoning: C5-2.5, C5-3

CERTIFICATE OF APPROPRIATENESS

Twelve office buildings, including La Maison Francaise; The British Building; Palazzo d'Italia; International Building; International Building North; 1 Rockefeller Plaza Building; 10 Rockefeller Plaza Building; RCA Building; Associated Press Building; Simon & Schuster Building; RCA Building West; and 1270 Avenue of the Americas Building; and a pedestrian garden corridor and plaza, designed by a consortium of architects known as the Associated Architects, with portions, designed by a group of fine artists, built in 1931-34; 1936-39; and 1954-55 as parts of an Art Deco style office, commercial and entertainment complex. Application is to install light fixtures.

630 Fifth Avenue, aka 45 Rockefeller Plaza - LPC-20-10480 - Block 1266 - Lot 1 - Zoning: C5-2.5, C5-3

CERTIFICATE OF APPROPRIATENESS

An Art Deco style lobby interior, built in 1934-35, within an office building, designed by the Associated Architects and built in 1933-34 as part of an Art Deco-style office, commercial, and entertainment complex. Application is to install interior light fixtures and finishes.

234 Fifth Avenue - Madison Square North Historic District

LPC-20-06516 - Block 829 - Lot 35 - Zoning: C5-2

CERTIFICATE OF APPROPRIATENESS

Two houses combined in 1885, and altered with a unified façade by Greene & Kitzler in 1926. Application is to construct a rooftop addition, pergola and railings.

1177 Broadway - Madison Square North Historic District

LPC-20-08090 - Block 829 - Lot 55 - Zoning: M1-6

CERTIFICATE OF APPROPRIATENESS

A two-story taxpayer built c. 1961-1981. Application is to alter the façade.

5-7 East 62nd Street - Upper East Side Historic District

LPC-20-08939 - Block 1377 - Lot 7 - Zoning: R8B

CERTIFICATE OF APPROPRIATENESS

A Modern style synagogue building, designed by Percival Goodman and built in 1956. Application is to extend an elevator bulkhead.

425-431 West 145th Street, aka 361-367 Convent Avenue - Hamilton Heights Historic District

LPC-20-10357 - Block 2060 - Lot 18 - Zoning: R6A

CERTIFICATE OF APPROPRIATENESS

A Gothic Revival style church building, designed by Joseph Wolf and built in 1888-89. Application is to modify a window opening to create a barrier-free access entrance.

j10-23

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, June 30, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel, www.youtube.com/nyclpc. Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at richstein@lpc.nyc.gov, or (646) 248-0220 at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

1370 Dean Street - Crown Heights North Historic District

LPC-19-3374 - Block 1215 - Lot 18 - Zoning: R6

CERTIFICATE OF APPROPRIATENESS

A Queen Anne style semi-attached house, designed by Gilbert A. Schellenger and built c. 1885. Application is to replace the stoop and install a barrier-free access lift and areaway paving.

237-02 Hollywood Avenue, aka 200 Hollywood Avenue - Douglaston Historic District

LPC-19-40446 - Block 8047 - Lot 1 - Zoning: R1-2

CERTIFICATE OF APPROPRIATENESS

A Mediterranean Revival style house, built in 1927. Application is to construct a rear addition, entrance portico and chimney, alter the roof, replace windows and regrade the side yard.

680 Park Avenue - Center for Inter-American Relations - Upper East Side Historic District

Manhattan - Block 1383 - Lot 88 - Zoning: R10 CD: 8

CERTIFICATE OF APPROPRIATENESS

A Neo-Federal style townhouse, built in 1909-11. Application is to replace deteriorated decorative stone elements with a substitute material.

107 South Street - South Street Seaport Historic District

LPC-20-06856 - Block 97 - Lot 9 - Zoning: C6-2A

CERTIFICATE OF APPROPRIATENESS

A building, built in 1818-19 and altered in 1855. Application is to construct a rooftop addition, alter the front and rear façades and replace the storefront.

j17-30

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, June 30, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency) will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel www.youtube.com/nyclpc. Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting, should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at richstein@lpc.nyc.gov, or (646) 248-0220 at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

143-35 37th Avenue - Kingsland Homestead

LP-0005A - Block 5012 - Lot 60; and its former site Block 5275 - Lots 001, 111, 112, 115, 117, 119 and 120

ITEM PROPOSED FOR PUBLIC HEARING

The proposed amendment to the landmark designation of Kingsland Homestead, which was moved in 1968, to rescind the former landmark site and designate the current location in Weeping Beech Park as the landmark site.

414 West 141st Street - Hamilton Grange

LP-0317A - Block 1957 - Lot 140; and its former site Block 2050 - Lot 4

ITEM PROPOSED FOR PUBLIC HEARING

The proposed amendment to the individual landmark designation of Hamilton Grange, which was moved in 2008, to rescind the former landmark site and designate the current location in St. Nicholas Park as the landmark site.

60 Norfolk Street (aka 60-64 Norfolk Street) - Beth Hamedrash

Hagodol Synagogue (Originally Norfolk Baptist Church)

LP-0637A - Block 0346 - Lot 037

ITEM PROPOSED FOR PUBLIC HEARING

The proposed rescission of the landmark designation, consisting of the vacant lot formerly the site of the Beth Hamedrash Hagodol Synagogue, also known as the Norfolk Street Baptist Church.

j17-30

MAYOR'S FUND TO ADVANCE NEW YORK CITY**MEETING**

The Finance and Audit Committee of the Mayor's Fund to Advance New York City, is scheduled to meet on **Friday, June 26, at 1:00 P.M.**, via video and telephone conference.

Members of the public may view the live stream of the meeting on the Mayor's Fund's YouTube page, www.youtube.com/mayorsfundnyc.

A video recording of the meeting will also be available on the Mayor's Fund's YouTube page shortly thereafter.

• j23

TRANSPORTATION

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held remotely commencing on Wednesday, July 8th, 2020, at 2:00 P.M., via the WebEx platform, and /or by phone call-in on the following petitions for revocable consent. Information need to join the meeting can be found below. Interested parties can obtain copies of proposed agreements or request sign-language interpreters (within at least seven days prior notice) by writing revocableconsents@dot.nyc.gov, or by calling (212) 839-6550.

WebEx:

Meeting Number (access code): 1266290551
 Meeting Password: kiECPff6D22
 Join by Phone: 1-408-418-9388
 Access Code: 1266290551

#1 IN THE MATTER OF a proposed revocable consent authorizing 5 Harrison Associates, Ltd, to continue to maintain and use a vault under Staple Street, immediately south of Harrison Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2020 to June 30, 2029, and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1757**

For the period July 1, 2020 to June 30, 2021 - \$8,184
 For the period July 1, 2021 to June 30, 2022 - \$8,309
 For the period July 1, 2022 to June 30, 2023 - \$8,434
 For the period July 1, 2023 to June 30, 2024 - \$8,559
 For the period July 1, 2024 to June 30, 2025 - \$8,684
 For the period July 1, 2025 to June 30, 2026 - \$8,809
 For the period July 1, 2026 to June 30, 2027 - \$8,934
 For the period July 1, 2027 to June 30, 2028 - \$9,059
 For the period July 1, 2028 to June 30, 2029 - \$9,184
 For the period July 1, 2029 to June 30, 2030 - \$9,309

with the maintenance of a security deposit in the sum of \$9,300 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#2 IN THE MATTER OF a proposed revocable consent authorizing 181 West 135th Street LLC and 3876 Park Avenue LLC, to continue to maintain and use a ramp and adjacent steps on the north sidewalk of West 135th Street, east of Adam Clayton Powell Jr. Boulevard, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2016 to June 30, 2026, and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1571**

From July 1, 2016 to June 30, 2026 -\$25/per annum

with the maintenance of a security deposit in the sum of \$5,000 the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#3 IN THE MATTER OF a proposed revocable consent authorizing 228 16th Street Condominium, to continue to maintain and use planted areas on the south sidewalk of 16th Street, west of Sixth Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2018 to June 30, 2028 and provides among other terms and schedule: **R.P. # 2048**

From July 1, 2018 to June 30, 2028 - \$90/per annum

with the maintenance of a security deposit in the sum of \$1,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#4 IN THE MATTER OF a proposed revocable consent authorizing 378 12th Street Condominium, to continue to maintain and use a fenced-in area, together with enclosure for trash receptacles, on the south sidewalk of 12th Street, between Sixth and Seventh Avenues, in the Borough of Brooklyn. The proposed revocable consent is for a term of ten years from July 1, 2019 to June 30, 2029, and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2065**

For the period July 1, 2019 to June 30, 2029 - \$125/per annum

with the maintenance of a security deposit in the sum of \$1,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#5 IN THE MATTER OF a proposed revocable consent authorizing 378 Wea Owner LLC, to construct, maintain and use three planted areas on the east sidewalk of West End Avenue, south of West 78th Street, and on the south sidewalk of West 78th Street, east of West End Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2510**

From the Approval Date to June 30, 2031 - \$1,688/per annum

with the maintenance of a security deposit in the sum of \$10,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#6 IN THE MATTER OF a proposed revocable consent authorizing 411- 417 West 13th Street Condominium, to continue to maintain and use stairs and a wheelchair lift on the sidewalk of West 13th Street, between Washington Street and Ninth Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2020 to June 30, 2030, and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2103**

For the period July 1, 2020 to June 30, 2021 - \$2,093
 For the period July 1, 2021 to June 30, 2022 - \$2,125
 For the period July 1, 2022 to June 30, 2023 - \$2,157
 For the period July 1, 2023 to June 30, 2024 - \$2,189
 For the period July 1, 2024 to June 30, 2025 - \$2,221
 For the period July 1, 2025 to June 30, 2026 - \$2,253
 For the period July 1, 2026 to June 30, 2027 - \$2,285
 For the period July 1, 2027 to June 30, 2028 - \$2,317
 For the period July 1, 2028 to June 30, 2029 - \$2,349
 For the period July 1, 2029 to June 30, 2030 - \$2,381

with the maintenance of a security deposit in the sum of \$10,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#7 IN THE MATTER OF a proposed revocable consent authorizing Bowling Green Associates, to continue to maintain and use an accessibility ramp and stairs on the east sidewalk of Greenwich Street, between Battery Place and Morris Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 1, 2020 to June 30, 2030 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 1745**

For the period from July 1, 2020 to June 30, 2030 - \$25/annum

with the maintenance of a security deposit in the sum of \$5,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#8 IN THE MATTER OF a proposed revocable consent authorizing The New York Public Library Astor, Lenox and Tilden Foundations to construct, maintain and use a ramp, together with railing and steps on the north sidewalk of Southern Boulevard, east of Tiffany Street, in the Borough of the Bronx. The proposed revocable consent is for a term of ten years from the Approval date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2511**

From the Approval Date to June 30, 2031 - \$25/per annum

with the maintenance of a security deposit in the sum of \$0.00 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations,

#9 IN THE MATTER OF a proposed revocable consent authorizing Times Square Studios Limited, to continue to maintain and use conduits, together with a manhole under, across and along Broadway, between West 43rd Street and West 44th Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from July 16, 2020 to June 30, 2030, and provides among other terms and conditions for compensation payable to the City according to the

following schedule: **R.P. # 1789**

- For the period July 1, 2020 to June 30, 2021 - \$8,784
- For the period July 1, 2021 to June 30, 2022 - \$8,920
- For the period July 1, 2022 to June 30, 2023 - \$9,056
- For the period July 1, 2023 to June 30, 2024 - \$9,192
- For the period July 1, 2024 to June 30, 2025 - \$9,328
- For the period July 1, 2025 to June 30, 2026 - \$9,464
- For the period July 1, 2026 to June 30, 2027 - \$9,600
- For the period July 1, 2027 to June 30, 2028 - \$9,736
- For the period July 1, 2028 to June 30, 2029 - \$9,872
- For the period July 1, 2029 to June 30, 2030 - \$10,008

with the maintenance of a security deposit in the sum of \$27,200 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

#10 IN THE MATTER OF a proposed revocable consent authorizing Victorious Ventures Realty Corp, to continue to maintain and use a certain existing spur track across and in the surface of Oak Point Avenue, at Dupont Street, in the Borough of the Bronx. The proposed revocable consent is for a term of ten years from July 1, 2017 to June 30, 2027 and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 828**

From the period July 1, 2017 to June 30, 2027 - \$500/per annum

with the maintenance of a security deposit in the sum of \$800 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

j17-jy8

PROPERTY DISPOSITION

CITYWIDE ADMINISTRATIVE SERVICES

■ SALE

The City of New York in partnership with PropertyRoom.com posts vehicle and heavy machinery auctions online every week at: <https://www.propertyroom.com/s/nyc+fleet>

All auctions are open to the public and registration is free.

Vehicles can be viewed in person at:
Insurance Auto Auctions, North Yard
156 Peconic Avenue, Medford, NY 11763
Phone: (631) 294-2797

No previous arrangements or phone calls are needed to preview.
Hours are Monday and Tuesday from 10:00 A.M. – 2:00 P.M.

s4-f22

OFFICE OF CITYWIDE PROCUREMENT

■ SALE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the Internet. Visit <http://www.publicsurplus.com/sms/nyedcas.ny/browse/home>

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379

- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31

HOUSING PRESERVATION AND DEVELOPMENT

■ NOTICE

All Notices Regarding Housing Preservation and Development Dispositions of City-Owned Property appear in the Public Hearing Section.

j2-d31

POLICE

■ NOTICE

OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT

The following list of properties is in the custody of the Property Clerk Division without claimants:

Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

Items are recovered, lost, abandoned property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

INQUIRIES

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

FOR MOTOR VEHICLES (All Boroughs):

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

FOR ALL OTHER PROPERTY

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31

PROCUREMENT

“Compete To Win” More Contracts!

Thanks to a new City initiative - “Compete To Win” - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.

- Win More Contracts, at nyc.gov/competetowin

“The City of New York is committed to achieving excellence in the design and construction of its capital program, and

building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."

HHS ACCELERATOR

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York ("PPB Rules"), vendors must first complete and submit an electronic prequalification application using the City's Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed, at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

Participating NYC Agencies

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children's Services (ACS)
- Department for the Aging (DFTA)
- Department of Consumer Affairs (DCA)
- Department of Corrections (DOC)
- Department of Health and Mental Hygiene (DOHMH)
- Department of Homeless Services (DHS)
- Department of Probation (DOP)
- Department of Small Business Services (SBS)
- Department of Youth and Community Development (DYCD)
- Housing and Preservation Department (HPD)
- Human Resources Administration (HRA)
- Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit www.nyc.gov/hhsaccelerator

ECONOMIC DEVELOPMENT CORPORATION

■ SOLICITATION

Goods and Services

SOUTH STREET SEAPORT HISTORIC DISTRICT COBBLESTONE STREETS SUBCONCESSIONS FOR SALE OF FOOD, DRINKS, AND OTHER MERCHANDISE - Request for Proposals - PIN# 7189-0 - Due 9-30-20 at 11:59 P.M.

NYCEDC, is seeking one or more subconcessionaires to conduct, implement, participate, effectuate and operate markets and establishments with fresh and prepared food and/or beverages, or other merchandise, in permissible areas of the South Street Seaport (SSSP) Historic District Cobblestone Streets, located in lower Manhattan as designated in the RFP.

NYCEDC will consider a variety of proposals involving, for example, the organization of a market(s) with multiple vendors, operating an outdoor seasonal kiosk, or individual pushcart or market stall vendors and/or food and drink establishments.

NYCEDC, plans to select a subconcessionaire on the basis of factors stated in the Requests for Proposals ("RFP") which include, but are not limited to: the business concept, operational plan and quality of the proposal; subconcession fee; financial capability and operating experience including of key staff identified in the proposal and; the demonstrated successful experience in performing services similar to those encompassed in the RFP; and, the proposed COVID-19 Action Plan.

It is the policy of NYCEDC to comply with all Federal, State and City Laws and regulations which prohibit unlawful discrimination because of race, creed, color, national origin, sex, age, disability, marital status and other protected category and to take affirmative action in working with contracting parties to ensure certified Minority and Women-Owned Business Enterprises (MWBES) share in the economic opportunities generated by NYCEDC's projects and initiatives. Please refer to the Equal Employment and Affirmative Compliance for Non-Construction Contracts Addendum in the RFP.

Companies who have been certified with the New York City Department of Small Business Services as Minority and Women Owned Business Enterprises ("M/WBE") are strongly encouraged to apply. To learn more about M/WBE certification and NYCEDC's M/WBE program, please visit <http://edc.nyc/opportunity-mwdb>.

Detailed submission guidelines and requirements are outlined in the RFP, available as of Tuesday, June 23, 2020. To download a copy of the solicitation documents please visit <https://edc.nyc/rfps>.

The RFP has multiple deadlines to submit questions and/or clarification requests. Questions and/or requests for clarification from NYCEDC can be submitted regarding the RFP by emailing SSSPStreets@edc.nyc, no later than 5:00 P.M. EST, on or before the following dates corresponding to the applicable Submission Deadline Dates:

- July 7, 2020
- August 12, 2020
- September 16, 2020

Answers to questions and clarifications will be posted on NYCEDC's website, at <https://edc.nyc/rfps> on the applicable dates corresponding to the applicable Submission Dates:

- July 13, 2020
- August 19, 2020
- September 23, 2020

This RFP allows Respondents to submit Responses prior to one of three Submission Dates deadlines set forth below. NYCEDC will review Proposals submitted prior to each Submission Date and may commence negotiations with one or more Respondents at any time prior to the last of the three Submission Deadlines. Please submit your proposal electronically by accessing the website for this procurement, at <https://edc.nyc/rfps>, and following the provided instructions to upload your response to this RFP. RESPONSES ARE DUE NO LATER THAN 11:59 P.M. ON:

- July 20, 2020
- August 26, 2020
- September 30, 2020

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Economic Development Corporation, One Liberty Plaza, 165 Broadway, 14th Floor Mailroom, New York, NY 10006. Irene Maropakis (212) 312-3533; Fax: (212) 312-3918; imaropakis@nycedc.com

◀ j23

EMERGENCY MANAGEMENT

AGENCY CHIEF CONTRACTING OFFICER

■ AWARD

Services (other than human services)

AMENDMENT OF TELEPHONIC INTERPRETATION SERVICES TASK ORDER - Other - PIN# 85712P0001010R002 - AMT: \$480,000.00 - TO: Voiance Language Services LLC, 5780 North Swan Road, Tucson, AZ 85718 .

NYC Emergency Management, has registered the amendment of its Telephonic Interpretation Services task order with the vendor, Voiance Language Services, LLC. The total amount of this amendment is for \$480,000, for a revised task order amount of \$500,000. The contract term of this task order, shall remain unchanged and will terminate on June 1, 2021.

◀ j23

HEALTH AND MENTAL HYGIENE

■ AWARD

Human Services/Client Services

MENTAL HEALTH SERVICES - PSYCHOSOCIAL CLUB

- Required/Authorized Source - Judgment required in evaluating proposals - PIN# 13AZ002001R3X00 - AMT: \$1,598,939.00 - TO: Venture House Inc., 150-10 Hillside Avenue, Jamaica, NY 11432.

◀ j23

SUPPORTIVE OUTPATIENT CARE FOR SEVERE MENTAL ILLNESS

- Required/Authorized Source - Judgment required in evaluating proposals - PIN# 18AZ005201R1X00 - AMT: \$1,106,181.00 - TO: The Bridge Inc., 290 Lenox Avenue, 3rd Floor, New York, NY 10027.

◀ j23

SRO FOR INDIVIDUALS AND FAMILIES WITH MENTAL HEALTH ISSUES

- Required/Authorized Source - Judgment required in evaluating proposals - PIN# 21AZ003801R0X00 - AMT: \$19,187,055.00 - TO: Geel Community Services Inc., 2516 Grand Avenue, Bronx, NY 10468.

◀ j23

PSYCHOSOCIAL CLUB; ADVOCACY SERVICES

- Required/Authorized Source - Judgment required in evaluating proposals - PIN# 21AZ006001R0X00 - AMT: \$8,775,333.00 - TO: Goodwill Industries of Greater NY and Northern New Jersey Inc., 1416 Avenue M, Brooklyn, NY 11230.

◀ j23

HEALTH HOME CARE COORDINATION INDIVIDUALS W/ MENTAL ILLNESS

- Required/Authorized Source - Judgment required in evaluating proposals - PIN# 18AZ006801R1X00 - AMT: \$1,643,808.00 - TO: Acmh, Inc., 254 West 31st Street, New York, NY 10001.

◀ j23

HOUSING AUTHORITY

FINANCE – RISK MANAGEMENT

■ SOLICITATION

Services (other than human services)

PROPERTY AND TERRORISM INSURANCE - Request for Proposals - PIN#PROPERTY AND TERRORI - Due 7-17-20 at 3:00 P.M.

Property and Terrorism Insurance request quotations from qualified insurance provided, no later than July 17, 2020, by 3:00 P.M., Eastern Standard Time.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids, at date and time specified above.

Housing Authority, Edgewood Partners Insurance Center (EPIC), One American Lane, 1st Floor, Greenwich, CT 06831-2251. Brendan Osean (973) 241-1951; Fax: (203) 724-0864; brendan.osean@epicbrokers.com; shaun.conrad@epicbrokers.com

j19-19jy10

BOILER AND MACHINERY INSURANCE 2020 - Request for Proposals - PIN#BOILER AND MACHINERY - Due 7-17-20 at 3:00 P.M.

Boiler and Machinery request quotations from qualified insurers provided, no later than July 17, 2020, by 3:00 P.M. Eastern Standard Time.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids, at date and time specified above.

Housing Authority, 90 Church Street, Brendan Osean (973) 241-1951; Fax: (203) 724-0864; orisha.jennings-hudgins@nycha.nyc.gov

j19-19jy10

PROCUREMENT

■ SOLICITATION

Goods

SMD MATERIAL FUEL AND LUBRICANT SUPPLIES

Competitive Sealed Bids - PIN# 141833 - Due 7-14-20 at 12:00 P.M.

This is a RFQ, for 3 years blanket order agreement. The awarded bidder/vendor agrees to have SMD_Material_Fuel and Lubricant Supplies, readily available for delivery within 15 days after receipt of order, on an "as needed basis" during the duration of the contract period. The quantities provided are estimates based on current usage and the New York City Housing Authority, may order less or more depending on our needs. All price adjustable RFQ'S are fixed for one year after award date. One price adjustment per year will be allowed with mfg. supporting documentation only. Please note: Samples may be required to be provided within 10 days of request. Failure to do so will result in bid being considered non-responsive.

Interested firms are invited to obtain a copy on NYCHA's website. To conduct a search for the RFQ number; vendors are instructed to open the link: <http://www1.nyc.gov/site/nycha/business/isupplier-vendor-registration.page>. Once on that page, make a selection from the first three links highlighted in red: New suppliers for those who have never registered with iSupplier, current NYCHA suppliers and vendors for those who have supplied goods or services to NYCHA in the past but never requested a login ID for iSupplier, and Login for registered suppliers if you already have an iSupplier ID and password. Once you are logged into iSupplier, select "Sourcing Supplier," then "Sourcing Homepage" and then reference the applicable RFQ PIN/solicitation number 141833.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, N 6th Floor, Cubicle 6-754 New York, NY 10007. Ornette Proctor (212) 306-4529; Fax: (212) 306-5108; ornette.proctor@nycha.nyc.gov



◀ j23

HUMAN RESOURCES ADMINISTRATION

■ AWARD

Human Services/Client Services

NON-EMERGENCY PERMANENT SUPPORTIVE HOUSING FOR PLWA'S

- Renewal - PIN# 09611P0049008R001 - AMT: \$8,625,054.00 - TO: Volunteers of America Greater New York Inc., 135 West 50th Street, 9th Floor, New York, NY 10020.

Term: 4/1/2020 - 3/31/2026

◀ j23

PARKS AND RECREATION

■ VENDOR LIST

Construction Related Services

PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION, NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR" AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS.

NYC DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL") exclusively to conduct non-complex general construction site work involving the construction and reconstruction of NYC DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, NYC DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construct its parks, playgrounds, beaches, gardens and green-streets. NYC DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract,

through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL, will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

NYC DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)*;
- 2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE*;
- 3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

* Firms that are in the process of becoming a New York City-Certified M/WBE, may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained online at: <http://a856-internet.nyc.gov/nycvendoronline/home.asap.>; or <http://www.nycgovparks.org/opportunities/business>.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above. *Parks and Recreation, Olmsted Center Annex, Flushing Meadows - Corona Park, Flushing, NY 11368. Alicia H. Williams (718) 760-6925; Fax: (718) 760-6885; dmwbe.capital@parks.nyc.gov*

j2-d31

CAPITAL PROJECTS

■ INTENT TO AWARD

Construction Related Services

DESIGN, CONSTRUCTION AND CONSTRUCTION MANAGEMENT SERVICES - Renewal - PIN# 84616S0002001R001 - Due 6-29-20 at 4:30 P.M.

Department of Parks and Recreation ("DPR"), Capital Projects Division, intends to enter into a Sole Source renewal negotiations with Prospect Park Alliance, a not-for-profit organization, to provide Design, Construction and Construction Management Services for various projects in Prospect Park, Borough of Brooklyn.

Any firms that would like to express their interest in providing services for similar projects in the future, may do so. All expressions of interest must be in writing to the address listed here and received by June 29, 2020. You may join the City Bidders list by filling out the "NYC-FMS Vendor Enrollment Application" available on-line at "NYC.gov/selltonyc" and in hard copy by calling the Vendor Enrollment Center (212) 857-1680.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, Olmsted Center Annex, Flushing Meadows-Corona Park, Flushing, NY 11368. Grace Fields-Mitchell (718) 760-6687; Fax: (718) 760-6885; grace.fields-mitchell@parks.nyc.gov

j17-23

CONTRACTS

■ AWARD

Construction/Construction Services

RECONSTRUCTION OF PECK SLIP - Competitive Sealed Bids - PIN# 84619B0311001 - AMT: \$3,614,130.00 - TO: JCC Construction Corporation, 24-02 39th Avenue, Long Island City, NY 11101. M167-118M

◀ j23

RECONSTRUCTION OF ABRAHAM LINCOLN PLAYGROUND - Competitive Sealed Bids - PIN# 84619B0080001 - AMT: \$7,757,357.72 - TO: Verdugos General Construction Corporation, 608 Liberty Avenue, Brooklyn, NY 11207. M193-117MA

◀ j23

RECONSTRUCTION OF A STAIRCASE - Competitive Sealed Bids - PIN# 84619B0052001 - AMT: \$1,587,560.00 - TO: Fidelis Contracting Inc., 300 Northern Boulevard, Suite 201, Great Neck, NY 11021. M087-117M

◀ j23

AGENCY RULES

BUILDINGS

■ NOTICE

NOTICE OF ADOPTION OF RULE

NOTICE IS HEREBY GIVEN, pursuant to the authority vested in the Commissioner of the Department of Buildings by Section 643 of the New York City Charter and in accordance with Section 1043 of the Charter, that the Department of Buildings hereby adopts the amendments to sections 104-09 and 104-23 of Subchapter D of Chapter 1 and sections 3316-01 and 3319-01 of Chapter 3300 of Title 1 of the Official Compilation of the Rules of the City of New York, regarding technical cleanup amendments to rules governing the licensing of hoisting machine operators and the rules governing cranes and derricks, adding language on peer review of cranes and amending the rule regarding rigging operations.

This rule was published in the City Record on March 2, 2020 and a virtual public hearing was held on June 4, 2020.

Dated: 6/16/20 /s/ Melanie E. La Rocca
New York, New York Commissioner

Statement of Basis and Purpose of Rule

The amendments:

- Make technical cleanups to rules governing the licensing of hoisting machine operators, as follows:
 - o Sections 1 and 4 of the amendments correct a logical inconsistency in sections 104-09 and 104-23 of chapter 100 of Title 1 of the Rules of the City of New York. The amendments prevent a misinterpretation that would prohibit some applying credits obtained on larger machinery towards obtaining more limited licenses.
 - Article 405 of Title 28 of the New York City Administrative Code does not establish pre-requisite licensing in order to obtain a Class A or a Class C Hoisting Machine Operator license.
 - Only people applying for a Class B Hoisting Machine Operator license must first be licensed as a Class A Hoisting Machine Operator.
 - Individuals who originally intended to get a Class A license but ultimately choose to apply for a Class C license have previously been allowed to credit experience obtained on larger Class A machinery in applying for the more limited Class C license.
 - Similarly, individuals who originally intended to obtain a Class C license but ultimately choose to train on larger Class A machinery and apply for a Class A license have not been required to first obtain a Class C license.
 - o Sections 2 and 3 of the amendments remove a distinction between a certification for a tower crane and a self-erecting tower crane. This amendment mirrors current national crane certifications, which do not distinguish between tower cranes and self-erecting tower cranes.
- Include additional rigging best practices (Sections 5 and 6).
- Make technical cleanups to rules governing cranes and derricks, as follows:
 - o Section 8 of the amendments require additional engineering information to be submitted to the department for tower crane prototype review; these values were inadvertently left out of the current rules.
 - o Section 9 corrects terminology related to a "phase" or "jump."

- o Section 10 clarifies that a licensed master or tower crane rigger can witness a tower crane load test.
- o Section 12 clarifies that cranes or derricks that are used under the supervision of a master rigger must maintain the same jobsite logs as a crane that requires a certificate of on-site inspection.
- o Section 13 clarifies the title and scope of a particular section of the rule.
- Codify requirements contained in Buildings Bulletin 2019-005 regarding peer review for cranes and derricks in Sections 7 and 11. The department requires certain cranes or derricks with complex or out of the ordinary loading, load paths, configurations, operations, or site conditions, or whose setup requires coordination among city agencies to be subject to a peer review. During a peer review, an independent New York State professional engineer reviews the application submitted by the crane or derrick notice engineer and provides an additional verification that the crane or derrick design indicated on the submitted crane or derrick notice application is in general conformance with New York City Codes, rules, and regulations for cranes and derricks. This rule provides uniform requirements for crane and derrick peer reviewers and crane and derrick peer reviews.

The Department of Buildings' authority for these rules is found in sections 643 and 1043 of the New York City Charter, section 28-104.7.11 of Chapter 1 and Article 405 of Chapter 4 of the City Administrative Code and sections BC 3316 and BC 3319 of the New York City Building Code.

New material is underlined.

[Deleted material is in brackets.]

Section 1. Subparagraph (ii) of paragraph (4) of subdivision (a) of section 104-09 of Subchapter D of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

- (ii) Class C license applicants. An applicant for a Class C Hoisting Machine Operator license must provide proof demonstrating that the two (2) years of experience required by Section 28-405.3 of the New York city administrative code was acquired operating hoisting machines under the supervision of a Hoisting Machine Operator licensed by the Department or by another jurisdiction within the United States that regulates crane operators. The experience must have been obtained on hoisting machines of a type, size, and capacity authorized to be operated by the Class C Hoisting Machine Operator license sought; however, nothing in this section prohibits an individual from crediting experience obtained on Class A machinery in accordance with the provisions of section 104-23 of these rules towards obtaining the Class C license. At least one (1) year of the experience must have been undertaken in the City of New York or in an urban area of comparable density within the United States, as determined by the Commissioner, and, for applications for a Class C1 Hoisting Machine Operator license submitted on or after July 1, 2019, have been in the operation of wheel mounted cranes with a manufacturer's rated capacity in excess of 3 tons (2.72 t).

§2. Paragraph (4) of subdivision (d) of section 104-09 of Subchapter D of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

- (4) Derricks. No licensed hoisting machine operator may operate a derrick, or supervise the operation of a learner on a derrick, unless the licensee possesses a tower crane certification [(not self-erecting)], and such certification has been listed on the hoisting machine operator's license by the department.

§3. Table 1 of subdivision (d) of section 104-09 of Subchapter D of Chapter 100 of Title 1 of the Rules of the City of New York is amended to delete the row entitled "Self-erecting tower crane" and to delete footnotes 3 and 4, renumber footnote 5 as footnote 3, and renumber footnote 6 as footnote 4.

§4. Subdivision (l) of section 104-23 of Subchapter D of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

- (l) Type, size, and capacity of hoisting machine operated by learner to be within scope of license sought. The learner may only operate hoisting machinery that is authorized by the scope of the license sought. Only a person who possesses a Class A hoisting machine operator license may operate as a learner on hoisting machinery that is authorized to be operated only by a Class B hoisting machine operator. Nothing in this section prohibits an individual who began training to obtain a Class C hoisting

machine operator license from pursuing a Class A hoisting machine operator license instead and from operating Class A machinery as a trainee in accordance with the provisions of this section.

§5. Subdivision (d) of section 3316-01 of chapter 3300 of Title 1 of the Rules of the City of New York is amended to add a new paragraph (6) to read as follows:

- (6) **Trimming and balancing loads.** Loads must be securely slung and balanced before they are set in motion. Loads must be trimmed to prevent the dislodgment of any part during raising, lowering, swinging, or transit.

§6. Subdivision (d) of section 3316-01 of chapter 3300 of Title 1 of the Rules of the City of New York is amended to add a new paragraph (7) to read as follows:

- (7) **Load suspended beneath another load ("Christmas treeing") prohibited.** No load may be suspended directly beneath an existing load.

§7. Subdivision (b) of section 3319-01 of chapter 3300 of Title 1 of the Rules of the City of New York is amended by adding new definitions, in alphabetical order, as follows:

INDEPENDENT (peer reviewer). A person who does not engage in any activities that may conflict with their objective judgement or integrity, including but not limited to having a financial and/or other interest in the design, construction, installation, manufacturer, or maintenance of the crane or derrick they are reviewing.

QUALIFIED (peer reviewer). A New York State professional engineer who has the education, training, and experience required for the design of structures of a similar complexity and size as the crane or derrick notice application to be peer reviewed and to perform a complete review of the means, methods, and design proposed by the crane or derrick notice engineer.

§8. Clause (C) of subparagraph (iv) of paragraph (5) of subdivision (d) of section 3319-01 of chapter 3300 of Title 1 of the Rules of the City of New York is amended to read as follows:

- (C) Contain the following information from the manufacturer for the given in-service, out-of-service, and, where applicable, full, unreduced, design wind speed at the center of the tower:
 1. The maximum moment;
 2. The slewing moment; and
 3. Corresponding vertical loads at the foundation.]
 1. Wind load base shear.
 2. Wind load overturning moment at the base.
 3. Vertical loads at the base.
 4. Overturning moment at the base center due to vertical loads.
 5. Maximum tower and boom displacements due to wind.
 6. The slewing moment.

§9. Subparagraph (ii) of paragraph (7) of subdivision (g) of section 3319-01 of chapter 3300 of Title 1 of the Rules of the City of New York is amended to read as follows:

- (ii) **Continued validity of the certificate of on-site inspection for a phase or jump.** Where a crane or derrick project includes multiple phases or jumps, the continued validity of the certificate of on-site inspection is contingent upon the crane or derrick passing the inspection and tests required by subparagraphs (i) and (ii) of paragraph (8) below for each phase or jump. Upon successful passage of such inspections and tests, and submittal of the inspection report in accordance with subparagraph (iv) of paragraph (8) below, the certificate of on-site inspection is deemed to cover such phase or jump.

Exception: A phase does not include the relocation of a mobile crane to another location at the site, provided such relocation is indicated on the approved crane or derrick notice plans, and provided such relocation does not require the crane to be assembled or disassembled.

§10. Item number 5 of clause (D) of subparagraph (i) of paragraph (8) of subdivision (g) of section 3319-01 of chapter 3300 of Title 1 of the Rules of the City of New York is amended to read as follows:

- 5. [For] A licensed master or tower crane rigger, or, for a derrick, a licensed master rigger[,] or a master rigging foreman.

§11. Subdivision (g) of section 3319-01 of chapter 3300 of Title 1 of the Rules of the City of New York is amended by adding a new paragraph (13) to read as follows:

- (13) **Peer review.** Peer reviews for crane or derrick notice

applications must be in accordance with the requirements of subparagraphs (i) through (xiii) below.

(i) Peer review required. A crane or derrick notice application is subject to a peer review when the crane or derrick notice application proposes any one of the following:

- (A) The use of a mobile crane with a boom, including jibs and any other extensions to the boom, equal to or greater than 300 feet (91.44 m) in length.
- (B) The use of a mobile crane in a configuration where the manufacturer requires, at a wind speed of 20 mph (32.19 kph) or less (sustained or gust):
 1. The boom or boom/jib combination to be laid down;
 2. The boom or boom/jib combination to be placed in a jackknife position; or
 3. Other special protective measures to be implemented.
- (C) The placement of a mobile crane with a maximum manufacturer rated capacity in excess of 10 tons (9.07 metric tons) on any elevation of a building above grade.

In addition, where other out of the ordinary or complex loading, load paths, configurations, operations, or site conditions exist, or where the crane application requires coordination among city agencies, the commissioner may require peer review.

(ii) Peer reviewer. The peer review must be performed by a qualified and independent New York State professional engineer who has been retained by or on behalf of the equipment user.

(A) Peer reviewer to be acceptable to crane or derrick notice engineer. The peer reviewer's qualifications must be acceptable to the crane or derrick notice engineer.

(B) Department reserves right to reject peer reviewer. The department reserves the right to reject a peer reviewer on the grounds of lack of qualification or independence.

(iii) Responsibility of crane or derrick notice engineer. The crane or derrick notice engineer retains sole responsibility for the crane or derrick design indicated on the submitted crane or derrick notice application. The activities and reports of the peer reviewer do not relieve the crane or derrick notice engineer of any responsibility for the crane or derrick design indicated on the submitted crane or derrick application.

(iv) Standard of care for of peer reviewer. The standard of care to which the peer reviewer must be held in the performance of the peer review and report must be equal to the level of skill and care required to prepare and submit the crane or derrick notice application.

(v) Scope of the peer review. The peer reviewer must perform an independent review and analysis of the crane or derrick design indicated on the submitted crane or derrick notice application to confirm the design is in general conformance with New York City Codes, rules, and regulations for cranes and derricks. The review and analysis to determine general conformance shall include but not be limited to the following:

- (A) Confirm that drawings are complete, existing conditions and base building construction loading have been accurately represented on the drawings, and that any structures including, but not limited to, vaults, adjacent buildings, overhead wires, transit structures, and utilities are accurately represented on the drawings.
- (B) Confirm that approved load charts have been included and maximum picks represented correctly.
- (C) Where applicable, review the project's geotechnical report design recommendations and inspection reports to determine that appropriate design criteria for dunnage

or foundations has been utilized. If no design criteria have been specified on the crane or derrick notice application design drawings, the peer reviewer must state any assumptions or criteria utilized in the analysis of the crane or derrick notice application design.

- (D) Confirm the assembly/disassembly plan is complete, specific to the configurations shown in the crane or derrick notice application, and able to be fully implemented based upon site conditions.
- (E) Confirm the wind action plan is complete, specific to the configurations shown in the crane or derrick notice application, and able to be fully implemented based upon site conditions.
- (F) Where applicable, confirm that complete pre-operational test procedures, including load test procedures, are included.
- (G) Confirm that the crane or derrick has a complete load path into the base building structure or ground.
- (H) Perform independent calculations for all structural members, connections and systems included in the load path determined in item vii above and verify the foundation and structural elements' ability to support the crane or derrick loads.
- (I) Other items required by the commissioner.

(vi) Design criteria and assumptions not shown. If the design criteria and design assumptions are not shown on the crane or derrick notice application drawings or in the computations, the crane or derrick notice engineer must provide a statement of these criteria and assumptions to the peer reviewer. In addition, the crane or derrick notice engineer must provide other information and/or calculations if requested by the peer reviewer.

(vii) Peer review report. The peer reviewer must submit a report to the department stating his or her opinion regarding the design of the crane or derrick proposed in the crane or derrick notice application and detailing whether or not the crane or derrick design indicated on the submitted crane or derrick notice application is in general conformance with New York City Codes, rules, and regulations for cranes and derricks. The determination of general conformance shall be based upon the review and analysis performed in accordance with subparagraph (v) of this paragraph.

(A) Report contents. The peer review report must, at a minimum, contain the following information:

1. Confirmation that the crane or derrick notice application:
 - A. Complies with each of the items listed in subparagraph (v) of this paragraph.
 - B. All design loads and their combinations are adequate and compliant with New York City codes, rules, and regulations for cranes and derricks and specific project conditions.
 - C. The crane and its supporting elements can safely sustain the design loads.
2. In the introduction to the peer review report, the peer reviewer must list his or her qualifications and include a statement that he or she is independent from the crane or derrick notice engineer.
3. All calculations, specific conclusions and results of verification calculations performed by the peer reviewer.
4. A listing of all drawings and reports used in verification (including revision numbers and dates). Where the peer reviewer relied upon reports or data prepared by others, including but not limited reports by specialty consultants (e.g. geotechnical reports), or reports prepared by the crane or derrick manufacturer, the reliance must

be disclosed in the peer review report. Such reports or data must be maintained by the peer reviewer for a minimum of six years after the date of project completion, and must be provided to the department upon request.

(B) Conclusions. The peer review report must provide a clear conclusion either:

1. Accepting that the crane or derrick design indicated on the submitted crane or derrick notice application is in general conformance with New York City Codes, rules, and regulations for cranes and derricks; or
2. Rejecting the design.

(C) Positive statements to be unequivocal. Positive evaluations with conclusions that contain exceptions will not be accepted by the department.

(D) Basis of report. The peer review report must be based on and reference only the set of documents submitted to the department with the crane or derrick notice application; all drawings and the latest revision dates must be clearly enumerated in the peer review report.

(E) Changes to be enumerated. Peer review reports must enumerate the changes, if any, made by the crane or derrick notice engineer as a result of discussions following an initial structural peer review evaluation.

(F) Cover statement. The peer review report must include a cover letter provided by the department and completed by the peer reviewer.

(G) Signed and sealed. The peer review report and cover statement must be signed and sealed by the peer reviewer.

(vii) Copy to be provided to equipment user. The peer reviewer must provide a copy of submitted peer review reports and cover statements to the equipment user.

(ix) Phased submission. If the crane or derrick notice application is to be submitted in phases, the peer review and report must be phased. The crane or derrick notice engineer must provide the peer reviewer with sufficient information to make a peer review of the phased submission. The phased peer review report submission must cover the documents submitted for that phase, and must be without any exclusion that would make the review incomplete.

(x) Log of discussions. The peer reviewer must keep a log of any discussions with the crane or derrick notice engineer. The log must be made available to the commissioner upon request.

(xi) Modifications to the design. Amendments to the crane or derrick notice application that include changes that substantially modify the basis of the peer review evaluation will not be approved by the department until an amended peer review report and cover statement is submitted to the department by the peer reviewer. The report must provide a statement of acceptance that the design indicated in the amended crane or derrick notice application is in general conformance with New York City codes, rules, and regulations for cranes and derricks. It is the responsibility of the crane or derrick notice engineer to clearly identify on the plans the changes that are substantial and to notify the peer reviewer of any such changes.

(xii) Disputes. When a dispute arises between the crane or derrick notice engineer and the peer reviewer regarding compliance with New York City Codes, rules, or regulations for cranes and derricks, and which cannot be resolved by the parties, the dispute must be reported to the department in the form of a letter from the crane or derrick notice engineer.

(xiii) Changes in designated peer reviewer. The peer reviewer cannot be changed without the express consent of the department. The current peer reviewer must submit a written request for withdrawal to the department detailing the reason for the withdrawal request and a report of the peer review findings to date.

§12. Subdivision (h) of section 3319-01 of chapter 3300 of Title 1 of the Rules of the City of New York is amended to read as follows:

(h) Crane or derrick log. For a crane or derrick that requires a certificate of on-site inspection, or that is used under the direct and continuing supervision of a licensed master rigger, the equipment user must maintain, for the duration of the job, a crane or derrick log. The log may be maintained in an electronic format acceptable to the commissioner. The log must, at a minimum, contain the following information:

§13. Clause (A) of subparagraph (i) of paragraph (1) of subdivision (k) of section 3319-01 of chapter 3300 of Title 1 of the Rules of the City of New York is amended to read as follows:

(A) [Mobile cranes, other than an articulating boom crane, and dedicated pile drivers.] Mobile cranes and dedicated pile drivers, other than articulating boom cranes. [For a mobile crane, other than an articulating boom crane, and for dedicated pile drivers] For mobile cranes and dedicated pile drivers, other than articulating boom cranes:

• j23

HUMAN RESOURCES ADMINISTRATION

■ NOTICE

Notice of Public Hearing and Opportunity to Comment on Proposed Rule

What are we proposing? In May, the New York City Human Resources Administration (HRA) issued an emergency rule increasing the HRA burial allowance to \$1700 and making other changes to the burial claims process. HRA now proposes extending the \$1700 allowance through the end of the calendar year and making the other provisions of the emergency rule permanent.

When and where is the hearing? The New York City Human Resources Administration will hold a public hearing on the proposed rule. Due to COVID-19, the public hearing will take place remotely via WebEx on July 23 at 11:00AM. Those wishing to attend the hearing may join by:

- **Phone:**
Dial 646-992-2010. When prompted, enter Meeting ID: 129 932 2460.
- **Internet Video and Audio:**
Visit: <https://nyc-dss.webex.com/nyc-dss/j.php?MTID=m9d8c896bf57be4b442041325357a19bf>
When prompted, enter
Meeting ID: 129 932 2460
Password: Burials

How do I comment on the proposed rules? Anyone can comment on the proposed rules by:

- **Website.** You can submit comments to HRA through the NYC rules website at <http://rules.cityofnewyork.us>.
- **Email.** You can email comments to NYCRules@hra.nyc.gov. Please include "Burials" in the subject line.
- **Mail.** You can mail comments to:
HRA Rules
c/o Office of Legal Affairs
150 Greenwich Street, 38th Floor
New York, NY 10007
Please make clear that you are commenting on the Burial Claims rule.
- **Fax.** You can fax comments to 917-639-0413. Please include "Burials" in the subject line.
- **By speaking at the hearing.** You may sign up to speak at the hearing by calling 929-221-7220 or emailing NYCRules@hra.nyc.gov on or before July 22. Speakers will be called in the order that they signed up and will be able to speak for up to three minutes.

Is there a deadline to submit comments? The deadline to submit comments is midnight on July 23. Comments, including those sent by mail, must be received by HRA on or before July 23.

What if I need assistance to participate in the hearing? You must tell us if you need interpretation services for the hearing. You can tell us by email at NYCRules@HRA.nyc.gov. You may also tell us by telephone at 929-221-7220. Advance notice is requested to allow sufficient time to make arrangements. Please tell us by July 16.

Can I review the comments made on the proposed rules? You

can review the comments made online on the proposed rules by going to the website at <http://rules.cityofnewyork.us/>. Shortly after the hearing, copies of all comments submitted online, copies of all written comments, and a summary of oral comments concerning the proposed rule will be available to the public on HRA's website.

What authorizes HRA to make this rule? Sections 603 and 1043 of the City Charter and Section 141 of the New York Social Services Law authorize HRA to make this proposed rule.

Where can I find HRA's rules? HRA's rules are in title 68 of the Rules of the City of New York.

Was the proposed rule included in HRA'S regulatory agenda? This rule was not contemplated when HRA issued its most recent regulatory agenda.

What laws govern the rulemaking process? HRA must meet the requirements of Section 1043 of the City Charter when creating or changing rules. This notice is made according to the requirements of Section 1043 of the City Charter.

Notice of Extension of Emergency Rule

Notice is further given, pursuant to New York City Charter Section 1043(i)(2), that the emergency rule issued on May 2, 2020 making certain changes to HRA's burial claims program is hereby extended an additional sixty (60) days, to August 31, 2020. The additional sixty (60) days are needed for HRA to adopt a final rule after completing the public comment and hearing process set forth in New York City Charter Section 1043(e).

Statement of Basis and Purpose of Proposed Rule

In order to address the unprecedented impact of the COVID-19 pandemic on New York City and the number of fatalities affecting the City's most vulnerable and low-income populations in dire need of financial assistance to provide for respectful and solemn final disposition of their loved ones, the Commissioner of the New York City Department of Social Services / Human Resources Administration (DSS/HRA) issued an emergency rule concerning its Burial Claims program on May 2, 2020.

Under the City Administrative Procedure Act (CAPA), a rule adopted on an emergency basis remains in effect for 60 days unless the agency initiates a public notice and comment process for a "final" rule prior to the sixtieth day. Therefore, HRA is now initiating the notice and public comment process in order to extend or make permanent the various provisions of the emergency rule.

Currently, State law only provides for partial reimbursement of burial allowances up to \$900. In other words, burial allowances of \$900 or less are partially reimbursable by the State, but any amounts paid by local social services districts above \$900 come entirely out of local funds. The emergency rule increased the available burial allowance from \$900 to \$1700. HRA proposes making the \$1700 burial allowance available through December 31, 2020. The City will seek a legislative change that would provide for additional reimbursement from the State. Whether there is a legislative change may affect the amounts that the City determines to be practicable in the future.

Additionally, HRA proposes making the rest of the provisions of the emergency rule permanent. Specifically, the HRA proposes making permanent the provisions of the emergency rule that do the following:

- (1) Increase the expense cap from \$1,700 to \$3,400 and adds the costs charged by a funeral director associated with the disinterment of decedent remains from Hart Island to the items that will not count towards the total expense cap.
- (2) Make clear that the requirement in the existing rule that applications must be made in-person is not being enforced at this time.
- (3) Change the time within which a friend, relative or organizational friend of the decedent can file an application for a burial allowance, from 60 days from the date of death to 120 days from the date of death.
- (4) Allow anyone who may qualify for an allowance for burial expenses to apply for such an allowance either prior to or following burial or cremation and suspends the requirement that DSS/HRA must respond to pre-burial or pre-cremation applications within two business days.
- (5) Provide that the value of any resources or income that are not liquid or available at the time of the decedent's death and not available at the time of application will not be deducted from the burial allowance in determining the amount that will be paid. However, DSS/HRA will reserve the right to recover against such resource consistent with State law.
- (6) With respect to veteran burials in particular, remove the prohibition on providing burial expenses pursuant to Section 2-09 of Title 68 for the burial of veterans in private cemeteries other than Calverton Cemetery.

DSS/HRA's authority for this proposed rule may be found in section 141 of the New York Social Services Law and sections 603 and 1043 of the New York City Charter.

New text is underlined.

Deleted text is [bracketed].

Section one. Title 68 of the Rules of the City of New York is amended by adding a new chapter 13 to read as follows:

Chapter 13: Changes to Burial Claims

13-01. Changes to Burial Claims Generally

Notwithstanding any provision of chapter 2 of this title to the contrary, the following provisions shall apply all applications for an HRA burial allowance:

(a) Notwithstanding the provisions of chapter 2 of these rules, the allowance provided for in section 13-02 of this chapter, or in Chapter 2, as applicable, shall not be available where the total burial expenses, as defined in section 2-02 of this title, exceed \$3,400. In determining whether such \$3,400 cap has been exceeded, the following costs will be disregarded:

- (1) the cost of cremation or the burial plot and grave opening; and
- (2) any costs charged by a funeral director that are related to the disinterment of a body that was buried on or after March 12, 2020 on Hart Island.

(b) The time within which any person may submit an application for a burial allowance is increased from sixty (60) days to one hundred and twenty (120) days from the date of death.

(c) Anyone who is eligible for an allowance for burial expenses or under this section or under Chapter 2, as applicable, may apply for such expenses either prior to or after burial or cremation. The requirement in section 2-09(d) of this title that DSS/HRA must decide any applications made prior to burial or cremation within two business days is suspended. However, DSS/HRA will make decisions on all applications within a reasonable time.

(d) Applications under this section or under Chapter 2, as applicable, need not be made in person and may be made online, by email, by fax and by any other remote means as DSS/HRA may designate.

(e) In determining the amount of the allowance, the value of any resources or income that are not liquid or available at the time of the decedent's death and not available at the time of application shall not be deducted. However, DSS/HRA reserves the right to recover against any such resources consistent with State law.

(f) The provisions of section 2-09(b)(ii) of this title, prohibiting an allowance for veteran burials that occur in private cemeteries other than Calverton Cemetery, are suspended.

13-02. Temporary Increase in Burial Allowance

Notwithstanding any provision of chapter 2 of this title to the contrary, for applications submitted on or before December 31, 2020, the allowance for burial expenses described in chapter 2 that are payable by DSS/HRA is \$1,700. This allowance can be used towards burial expenses, as defined in chapter 2, including the costs set forth in paragraphs (1) and (2) of subdivision (a) of section 13-01 of this chapter that are disregarded in determining the cap set forth in such subdivision.

**NEW YORK CITY LAW DEPARTMENT
DIVISION OF LEGAL COUNSEL
100 CHURCH STREET
NEW YORK, NY 10007
212-356-4028**

**CERTIFICATION PURSUANT TO
CHARTER §1043(d)**

RULE TITLE: Amendment Provisions Governing Funeral Assistance (Permanent Rule)

REFERENCE NUMBER: 2020 RG 064

RULEMAKING AGENCY: Human Resources Administration

I certify that this office has reviewed the above-referenced proposed rule as required by section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and

- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN
Acting Corporation Counsel

Date: June 17, 2020

NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS
253 BROADWAY, 10th FLOOR
NEW YORK, NY 10007
212-788-1400

CERTIFICATION / ANALYSIS
PURSUANT TO CHARTER SECTION 1043(d)

RULE TITLE: Amendment Provisions Governing Funeral Assistance (Permanent Rule)

REFERENCE NUMBER: HRA-26

RULEMAKING AGENCY: Human Resources Administration

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) Does not provide a cure period because it does not establish a violation, modification of a violation, or modification of the penalties associated with a violation.

/s/ *Francisco X. Navarro*
Mayor's Office of Operations

June 17, 2020
Date

Accessibility questions: (929) 221-7220, NYCRules@HRA.nyc.gov, by: Thursday, July 16, 2020, 5:00 P.M.



• j23

SPECIAL MATERIALS

ADMINISTRATION FOR CHILDREN'S SERVICES

■ NOTICE

In advance of the release of Request for Proposals for Family Enrichment Centers, NYC Administration for Children Services (ACS) is issuing a concept paper presenting the purpose and plan for this program. The Family Enrichment Centers program is one of ACS' continuum of services to engage with families to address preventable, poverty-driven challenges and to strengthen families to help avert child welfare system involvement.

Through the RFP, ACS is seeking appropriately qualified vendors, to provide services, at the Family Enrichment Centers (FECs). The purpose of the FECs is to build protective factors that strengthen well-being and stability. Key aspects of the program approach that support this include creating a welcoming, safe, and accessible home-like environment that is open to all, where neighbors can connect, contribute, to their community, find resources, support one another, and build protective factors that help their families thrive.

The Concept Paper will be posted on the ACS website, www.nyc.gov/acs from June 19, 2020 through August 10, 2020.

All comments in response, to the Concept Paper should be in writing via email to: FEC-CP@acs.nyc.gov, by 2:00 P.M. on August 10, 2020.

j19-25

COMPTROLLER

■ NOTICE

NOTICE OF ADVANCE PAYMENT OF AWARDS, PURSUANT TO THE STATUTES IN SUCH cases made and provided, notice is hereby given that the Comptroller of the City of New York, will be ready to pay, at 1 Centre Street, Room 629, New York, NY 10007 on 6/30/2020 to the person or persons legally entitled an amount as certified to the Comptroller by the Corporation Counsel on damage parcels, as follows:

Damage Parcel No.	Block	Lot
31	4693	11 & Street Bed Adjacent to 11
37	4694	18 & Street Bed Adjacent to 18
38	4694	28 & Street Bed Adjacent to 28
39	4694	15 & Street Bed Adjacent to 15
40	4694	13 & Street Bed Adjacent to 13
42	4694	11 & Street Bed Adjacent to 11

Acquired in the proceeding entitled: **MID-ISLAND BLUEBELT, PHASE 2 (OAKWOOD BEACH)** subject to any liens and encumbrances of record on such property. The amount advanced shall cease to bear interest on the specified date above.

j16-29

CHANGES IN PERSONNEL

FIRE DEPARTMENT FOR PERIOD ENDING 05/15/20						
NAME		TITLE	TITLE			
			NUM	SALARY	ACTION	PROV EFF DATE AGENCY
GUILLEN	DANIEL	L	53054	\$48237.0000	PROMOTED	NO 04/19/20 057
GUY	CECIL	H	53054	\$51854.0000	PROMOTED	NO 04/19/20 057
HASSELL	ANDREW	L	70310	\$85292.0000	RETIRED	NO 09/13/19 057
HERRERA-LOZADA	DORIS	S	53054	\$48237.0000	PROMOTED	NO 04/19/20 057
JOSEPH	JOEL	J	53054	\$51854.0000	PROMOTED	NO 04/19/20 057
KAVENAGHT	JUDITH		10124	\$59238.0000	APPOINTED	YES 04/26/20 057
KEANE	BRETT	T	53054	\$48237.0000	PROMOTED	NO 04/19/20 057
KRESO	EDIN	S	53054	\$51854.0000	PROMOTED	NO 04/19/20 057
LASTELLA	VINCENT	J	91915	\$369.5300	RESIGNED	YES 04/16/20 057
LOALZA	ANTHONY	R	53054	\$48237.0000	PROMOTED	NO 04/19/20 057
LYNCH	PAUL	S	53054	\$51854.0000	PROMOTED	NO 04/19/20 057
MARTIR	DAVID	L	53054	\$48237.0000	PROMOTED	NO 04/19/20 057
MCCOY	DYLAN	J	53054	\$48237.0000	PROMOTED	NO 04/19/20 057
MEDINA	FREDDY		53054	\$51854.0000	PROMOTED	NO 04/19/20 057
MEZZANO	ARTHUR	M	70370	\$126188.0000	RETIRED	NO 12/28/19 057
MONDELLO	JOHN	S	53053	\$35254.0000	DECEASED	NO 04/25/20 057
NANNA-MONTGOMER	ANDREA	L	5305E	\$105041.0000	RETIRED	NO 03/18/20 057
PEREIRA	ALEXANDR	K	53054	\$48237.0000	PROMOTED	NO 04/19/20 057
POOLE	RODALTON	J	30087	\$91563.0000	APPOINTED	YES 04/26/20 057
POON	YAN HAO		53054	\$48237.0000	PROMOTED	NO 04/19/20 057
REILLY	ANNA		53054	\$48237.0000	PROMOTED	NO 04/19/20 057
REMOLINO	MARK	V	1007B	\$89891.0000	DECEASED	YES 05/05/20 057
REMOLINO	MARK	V	31623	\$53170.0000	DECEASED	NO 05/05/20 057
RICE	MATHEW	J	53054	\$51854.0000	PROMOTED	NO 04/19/20 057
RIVERA JR	RAFAEL		53054	\$51854.0000	PROMOTED	NO 04/19/20 057
ROBINSON	LOUIS	W	70365	\$125531.0000	RETIRED	NO 12/30/19 057
SANCHEZ	RICARDO		53054	\$48237.0000	PROMOTED	NO 04/19/20 057
SARANIERO	KAYLA	L	53054	\$48237.0000	PROMOTED	NO 04/19/20 057
SEABERRY	RICHARD	C	53053	\$53163.0000	DECEASED	NO 03/27/20 057
SEALES	GABRIEL	M	53053	\$50604.0000	RESIGNED	NO 03/13/20 057
SERRANO	ERIC		53054	\$51854.0000	PROMOTED	NO 04/19/20 057
SMITH	FATIMA	E	71010	\$63500.0000	DECEASED	NO 02/14/20 057
SOTO	HECTOR		53054	\$51854.0000	PROMOTED	NO 04/19/20 057
SPINARD	THOMAS		70310	\$85292.0000	RETIRED	NO 11/18/19 057
SPRINGER	EBECENIA	S	10124	\$54824.0000	APPOINTED	YES 04/26/20 057
VACCARO	VINCENT	M	70310	\$85292.0000	RETIRED	NO 12/21/19 057
VARELA	GEOVANNI		53054	\$51854.0000	PROMOTED	NO 04/19/20 057
WARD	THOMAS	J	92575	\$121196.0000	DECEASED	NO 04/27/20 057

FIRE DEPARTMENT FOR PERIOD ENDING 05/15/20						
NAME		TITLE	TITLE			
			NUM	SALARY	ACTION	PROV EFF DATE AGENCY
WASSERMAN	GREGG	J	70360	\$109360.0000	RETIRED	NO 09/02/19 057
WOODS	PATRICK	J	70365	\$125531.0000	RETIRED	NO 09/27/19 057
ZURITA	CECIBELL		53054	\$48237.0000	PROMOTED	NO 04/19/20 057

ADMIN FOR CHILDREN'S SVCS FOR PERIOD ENDING 05/15/20						
NAME		TITLE	TITLE			
			NUM	SALARY	ACTION	PROV EFF DATE AGENCY
ABBRUZZESE	MARIA	E	30087	\$72712.0000	INCREASE	YES 05/03/20 067
ALEXIS	FRANTZ		60910	\$59735.0000	RETIRED	NO 05/03/20 067
ANDREWS	DAVID	C	80609	\$37153.0000	APPOINTED	YES 05/08/20 067
BAILLE	STANGLY		52287	\$45759.0000	RESIGNED	YES 04/26/20 067
BOYO-BANKOLE	OLAYINKA	P	52367	\$86384.0000	RETIRED	NO 05/01/20 067
BRIGMAN	SHANAYA	L	90210	\$38528.0000	APPOINTED	YES 05/03/20 067

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists employees including BRYANT, CESPEDES ROSA, CHRISTIANSEN, etc.

HRA/DEPT OF SOCIAL SERVICES FOR PERIOD ENDING 05/15/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists employees including ALBERT OFUORWU, ATTIAS, AVITABLE, etc.

HRA/DEPT OF SOCIAL SERVICES FOR PERIOD ENDING 05/15/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists employees including SINGH, SPARKS, STACKHOUSE, etc.

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists employees WILLIAMS, YOUNG, ZHAO.

DEPT. OF HOMELESS SERVICES FOR PERIOD ENDING 05/15/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists employees ADEDOYIN, CERNA, CLARK, etc.

DEPARTMENT OF CORRECTION FOR PERIOD ENDING 05/15/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists employees ACEVEDO, ALCANTARA, ALLEN, etc.

MAYORS OFFICE OF CONTRACT SVCS FOR PERIOD ENDING 05/15/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists employee PETERSEN.

CITY COUNCIL FOR PERIOD ENDING 05/15/20

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists employees COLLINS, GROH.



OFFICE OF THE MAYOR

NOTICE

EMERGENCY EXECUTIVE ORDER NO. 126

OPEN RESTAURANTS PROGRAM AND THE EXPANSION OF OUTDOOR SEATING IN PHASE 2

June 18, 2020

EMERGENCY EXECUTIVE ORDER

WHEREAS, on March 7, 2020, New York State Governor Andrew Cuomo declared a State disaster emergency for the entire State of New York to address the threat that COVID-19 poses to the health and welfare of New York residents and visitors; and

WHEREAS, Emergency Executive Order No. 98, issued March 12, 2020, and extended most recently by Emergency Executive Order No. 123, issued June 7, 2020, contains a declaration of a state of emergency in the City of New York due to the threat posed by COVID-19 to the health and welfare of City residents, and such declaration remains in effect; and

WHEREAS, this Order is given because of the propensity of the virus to spread person-to-person and also because the actions taken to prevent such spread have led to property loss and damage; and

WHEREAS, measures taken to combat the spread of COVID-19 have created a particular need to enliven the City's commercial corridors and provide businesses with an opportunity to generate revenue while allowing customers and employees to practice social distancing in order to protect public health and safety; and

WHEREAS, on June 6, 2020, New York State Governor Andrew Cuomo issued Executive Order No. 202.38, which modified Executive Order No. 202.3 to the extent necessary to allow a restaurant or bar to serve patrons food or beverage on-premises in outdoor space, subject to guidelines promulgated by the New York State Department of Health, and which permitted restaurants and bars to expand their premises licensed by the New York State Liquor Authority (the "State Liquor Authority") to certain contiguous spaces, subject to applicable limitations and procedures set by the State Liquor Authority, the local municipality, and the New York State Department of Health; and

WHEREAS, on June 3, 2020, the New York State Department of Health issued "Interim Guidance for Outdoor and Take-Out/Delivery Food Services during the COVID-19 Public Health Emergency," authorizing restaurants in regions that have reached Phase 2 of the State's reopening to open outdoor spaces with seating for customers, provided that social distancing is maintained, and to open outdoor bar seating areas, provided that customers can be distanced appropriately, and providing minimum requirements for the operation of any such outdoor space or outdoor bar seating area; and

WHEREAS, restaurants will be better able to maximize their customer base while maintaining social distancing requirements by being able to utilize sidewalk seating, curbside seating, and seating directly in front of establishments on streets that have been opened across the City pursuant to the Open Streets initiative, a program that allows pedestrians and cyclists to use the roadbed of the street while maintaining social distancing, for outdoor food and beverage service; and

NOW, THEREFORE, pursuant to the powers vested in me by the laws of the State of New York and the City of New York, including but not limited to the New York Executive Law, the New York City Charter and the Administrative Code of the City of New York, and the common law authority to protect the public in the event of an emergency:

Section 1. In order to maintain public safety and health while facilitating restaurants' ability to utilize outdoor seating, I hereby direct the Department of Transportation to establish and administer a program to expand seating options for restaurants, bars and other establishments in certain outdoor areas, including the sidewalk, curbside and street space directly in front of such restaurants, bars or establishments on streets that have been opened across the City pursuant to the Open Streets initiative to promote open space, enhance social distancing and help establishments rebound in these difficult economic times (the "Open Restaurants Program").

§ 2. I hereby suspend the following provisions of the Administrative Code of the City of New York ("Admin. Code") to the extent necessary to provide for the implementation, administration and operation of the Open Restaurants Program, subject to applicable guidance issued by the Department of Transportation, the Department of Health and Mental Hygiene, the New York State Department of Health, and the State Liquor Authority:

- a) Admin. Code Section 10-125, relating to the prohibition of the consumption of alcohol on streets;
- b) Admin. Code Section 17-306(c), to the extent necessary to clarify that the definition of "food vendor" set forth in such section shall not include any restaurant participating in the Open Restaurants Program;
- c) Admin. Code Sections 19-124(a)(2) and 19-124(c), to the extent any restaurant is required by such provisions to obtain a permit or pay a fee to erect or maintain a canopy over any outdoor seating area such restaurant operates pursuant to the Open Restaurants Program;
- d) Admin. Code, Title 20, Chapter 2, Subchapter 6, relating to licenses for sidewalk cafes;
- e) Admin. Code Section 20-465(q)(1), relating to prohibiting any general vendor from vending within 20 feet of a sidewalk cafe; and
- f) Admin. Code, Title 28, Chapter 7, Sections BC 3101.1, relating to special building construction, 3111, relating to the construction of sidewalk cafes, and 3202.4.1, relating to the construction of enclosures for sidewalk cafes, provided, however that section BC 3111.6 relating to accessibility is not suspended.

§ 3. I hereby suspend the following provisions of the Rules of the City of New York ("RCNY") to the extent necessary to provide for the implementation, administration and operation of the Open Restaurants Program, subject to applicable guidance issued by the Department of Transportation, the Department of Health and Mental Hygiene, the New York State Department of Health, and the State Liquor Authority:

- a) RCNY Title 3, Chapter 4, Section 404-03, relating to fire safety requirements for sidewalk cafes;
- b) RCNY Title 6, Chapter 2, Subchapter F, relating to licenses for sidewalk cafes;
- c) RCNY Title 6, Chapter 1, Section 1-03(b), relating to the display of license signs by sidewalk cafe licensees;
- d) RCNY Title 34, Chapter 2, Sections 2-03 and 2-04(b)(2), to the extent such provisions require a restaurant to obtain a permit or pay a fee to erect or maintain a canopy over any outdoor seating area such restaurant operates pursuant to the Open Restaurants Program;
- e) RCNY Title 50, Chapter 1, Section 1-01, to the extent necessary to clarify that the definition of "street event" set forth in such section shall not include any outdoor service provided by a restaurant pursuant to the Open Restaurants Program; and
- f) RCNY Title 62, Chapter 3, Subchapter B, Sections 3-07(c)(2) and 3-07(f)(4), to the extent such provisions impose fees for sidewalk cafe revocable consent applications or renewal applications.

§ 4. I hereby suspend the following provisions of the New York City Zoning Resolution ("ZR") to the extent necessary to provide for the implementation, administration and operation of the Open Restaurants Program, or to otherwise allow a restaurant to provide outside dining service in any outdoor space that such restaurant controls pursuant to a deed or lease, including a parking lot, subject to applicable guidance issued by the Department of Transportation, the Department of Health and Mental Hygiene, the New York State Department of Health, and the State Liquor Authority:

- a) ZR, Article 1, Chapter 4, relating to sidewalk cafe regulations;
- b) ZR Section 32-41, to the extent such section requires eating and drinking establishment uses in certain Commercial Districts to be located within completely enclosed buildings;
- c) ZR Section 36-46, to the extent such section prohibits a restaurant from using adjacent off-street parking for an outdoor seating area in Commercial Districts;
- d) ZR Section 44-35, to the extent such section prohibits a restaurant from using adjacent off-street parking for an outdoor seating area in Manufacturing Districts;
- e) ZR Section 52-34, to the extent such section requires certain eating and drinking establishment uses in Residence Districts to be located within completely enclosed buildings;
- f) ZR Section 97-13, to the extent such section limits the locations of sidewalk cafes in the Special 125th Street District;
- g) ZR Section 109-02, to the extent such section imposes any condition on the use of public streets and sidewalks for the maintenance of sidewalk cafes or outdoor cafes by restaurants in the Special Little Italy District; and
- h) ZR Section 117-05, to the extent such section limits the locations of sidewalk cafes in in the Special Long Island City Mixed Use District.

§ 5. Nothing in this Order shall relieve bars, restaurants and other establishments from their obligation to adhere to all local, state and federal requirements relating to health and safety, except as modified by sections 2, 3, and 4 of this Order. Any restaurant, bar or other establishment participating in the Open Restaurants Program shall adhere to all local, state and federal requirements relating to accessibility for people with disabilities, including path of travel, minimum table heights, and clearance requirements. Any restaurant, bar or other establishment participating in the Open Restaurants Program shall adhere to all applicable guidance issued by the Department of Transportation, the Department of Health and Mental Hygiene, the New York State Department of Health and the State Liquor Authority.

§ 6. This Emergency Executive Order shall take effect immediately, and shall remain in effect for five (5) days unless it is terminated or modified at an earlier date.

Bill de Blasio,
MAYOR

READER'S GUIDE

The City Record (CR) is published each business day. The Procurement section of the City Record is comprised of notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Notice of solicitations and other notices for most procurement methods valued at or above \$100,000 for goods, services, and construction must be published once in the City Record, among other requirements. Other procurement methods authorized by law, such as sole source procurements, require notice in the City Record for five consecutive editions. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at www.comptroller.nyc.gov, and click on Prevailing Wage Schedules to view rates.

CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at www.nyc.gov/selltonyc. To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit www.nyc.gov/html/sbs/nycbiz and click on Summary of Services, followed by Selling to Government.

PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit www.nyc.gov/selltonyc.

NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit www.nyc.gov/mocs.

ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit www.nyc.gov/sbs and click on M/WBE Certification and Access.

PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at www.nyc.gov/selltonyc

COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances:
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
CP/PQ/4	Demonstration Project
DP	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition
	<i>For ongoing construction project only:</i>
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors
NA/11	Immediate successor contractor required due to termination/default
	<i>For Legal services only:</i>

NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)
WA1	Preventing loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only) anti-apartheid preference
OLB/a	local vendor preference
OLB/b	recycled preference
OLB/c	other: (specify)

HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards, and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

SAMPLE NOTICE

POLICE

DEPARTMENT OF YOUTH SERVICES

■ SOLICITATIONS

Services (Other Than Human Services)

BUS SERVICES FOR CITY YOUTH PROGRAM
-Competitive Sealed Bids- PIN# 056020000293 -
DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*NYPD, Contract Administration Unit,
51 Chambers Street, Room 310, New York, NY 10007.
Manuel Cruz (646) 610-5225.*

◀m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN #056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 A.M.	Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/ time is the same.
<i>Use the following address unless otherwise specified or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency
◀	Indicates New Ad
m27-30	Date that notice appears in The City Record