



# THE CITY RECORD

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## THE CITY RECORD

**BILL DE BLASIO**

Mayor

**LISETTE CAMILO**

Commissioner, Department of Citywide  
Administrative Services

**JANAE C. FERREIRA**

Editor, The City Record

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## PUBLIC HEARINGS AND MEETINGS

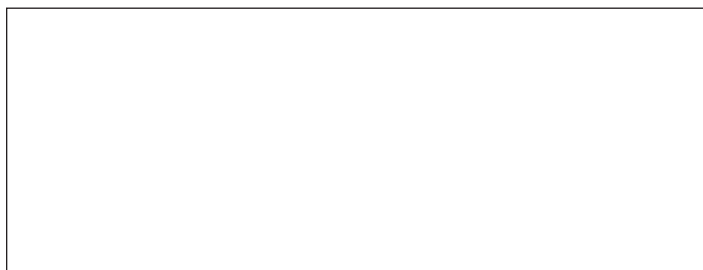
See Also: Procurement; Agency Rules

## CITYWIDE ADMINISTRATIVE SERVICES

### ■ PUBLIC HEARINGS

#### Notice of Special Real Property Public Hearing

NOTICE IS HEREBY GIVEN THAT A SPECIAL REAL PROPERTY ACQUISITIONS AND DISPOSITIONS PUBLIC HEARING, in accordance with Section 824 of the New York City



Charter, will be held, on July 29th, 2020, at 10:00 A.M., via Conference Call No. 1-646-992-2010, Access Code 717-876-299.

**IN THE MATTER OF** a lease for the City of New York, as Tenant, of space on the entire fourteenth (14<sup>th</sup>) through eighteenth (18<sup>th</sup>) floors, entire twenty-sixth (26<sup>th</sup>) floor, a portion of thirtieth (30<sup>th</sup>) floor (all floor collectively the "Office Premises"), and a portion of sub-cellar floor (the "Sub-Cellar Space") of the building, located at 250 Broadway (Block 124, Lot 24), in the Borough of Manhattan, for New York City Council, to use as an office, or for such other use, as the Commissioner of the Department of Citywide Administrative Services, may determine.

The proposed Lease shall be for a period of approximately twenty (20) years from execution of the lease through February 29, 2040. Commencing on the lease execution date through February 28, 2021, the annual rent for the Office Premises, will be \$5,197,999, payable in equal monthly installments, at the end of each month. The rent for the Office Premises shall then be abated for the ten (10) month period, commencing on March 1, 2021 through December 31, 2021. Thereafter, the annual rent for the Office Premises, shall recommence on January 1, 2022, in the amount of \$8,050,965 for the first five (5) years, \$8,836,425 for the following five (5) years, \$9,621,885 for the next five (5) years and \$10,407,345 through February 29, 2040, payable in equal monthly installments, at the end of each month. Tenant shall be entitled to a credit against base rent in the total amount of \$378,968, which amount will be credited in the monthly amount of \$7,579.36. The annual rent for the Sub-Cellar Space shall commence on the lease execution date in the amount of \$18,375 for the first five (5) years, \$21,437.50 for the following five (5) years, \$24,500 for the next five (5) years and \$27,562.50 through February 29, 2040, payable in equal monthly installments at the end of each month.

The Lease, may be terminated in whole, by the Tenant, effective on December 1, 2036, provided the Tenant gives the Landlord four hundred fifty (450) days prior written notice. In the event that the Lease is terminated by the Tenant, the Tenant shall pay to the Landlord, the unamortized portion of the following: the Landlord's work contribution, the ten (10) months' rent abatement, and the Tenant's and Landlord's brokerage commissions. Tenant shall also have the right to terminate all or a portion of the 30th floor premises, without a fee if Tenant shall lease the entire second (2<sup>nd</sup>) floor of the building.

The Tenant shall have the right to renew the Lease for a ten (10) year period at 100% of fair market value with eighteen (18) months prior written notice. Tenant shall have the right of first offer on the ninth (9<sup>th</sup>) floor of the building, if it is available for lease. The rent payable for the space being offered by Landlord, shall be the product of the amount Tenant is then paying on a per rentable square foot basis times the number of rentable square feet in the space being offered by Landlord.

The alterations and improvements consist of Base Building Work, which the Landlord shall provide at its sole cost and expense. No later than the 4<sup>th</sup> anniversary of the Commencement Date, Tenant may request that Landlord perform additional alterations and improvements. Landlord Contribution in the amount of \$9,425,520, shall be applied to the cost of performing the Tenant portion of the additional alterations and improvements. Any unused Landlord Contribution, shall be applied as rent credit, in accordance with the terms of the Lease.

Further information, including public inspection of the proposed amendment, may be obtained, at One Centre Street, Room 2000 North, New York, NY 10007. To schedule an inspection, please contact Chris Fleming, at (917) 968-8345.

In order to access the Public Hearing and testify, please call 1-646-992-2010, Access Code: 717-876-299, no later than 9:55 A.M. If you need further accommodations, please let us know at least five business days in advance of the Public Hearing, via email, at DisabilityAffairs@mocs.nyc.gov.

✪ jy17

### BOARD OF EDUCATION RETIREMENT SYSTEM

#### MEETING

The Board of Education Retirement System Board of Trustees Meeting will be held, at 4:00 P.M., on Wednesday, July 29, 2020, via Webex. If you would like to attend this meeting, please contact BERS Executive Director, Sanford Rich, at Srich4@bers.nyc.gov.

jy8-29

### HOUSING AUTHORITY

#### PUBLIC HEARINGS

Because of the ongoing COVID-19 health crisis and in relation to Governor Andrew Cuomo's Executive Orders, the Board Meeting of the New York City Housing Authority, scheduled for Wednesday, July 29, 2020, at 10:00 A.M., will be limited to viewing the live-stream or listening via phone instead of attendance in person.

For public access, the meeting will be streamed live on NYCHA's Website, at <http://nyc.gov/nycha> and <http://on.nyc.gov/boardmeetings>, or can be accessed by calling 1(408) 418-9388 using Event number (access code): 129 489 2597 and Event password: nychaboard.

For those wishing to provide public comment, pre-registration is required via email, to [corporate.secretary@nycha.nyc.gov](mailto:corporate.secretary@nycha.nyc.gov), or by contacting (212) 306-6088, no later than 5:00 P.M., on the day prior to the Board Meeting. When pre-registering, please provide your name, development or organization name, contact information and item you wish to comment on. You will then be contacted with instructions for providing comment. Comments are limited to the items on the Calendar.

Speaking time will be limited to three minutes. Speakers will provide comment in the order in which the requests to comment are received. The public comment period will conclude upon all speakers being heard or at the expiration of 30 minutes allotted for public comment, whichever occurs first.

Copies of the Calendar will be available on NYCHA's Website, no earlier than 24 hours before the upcoming Board Meeting. Copies of the Minutes will also be available on NYCHA's Website, no earlier than 3:00 P.M., on the Thursday following the Board Meeting.

Any changes to the schedule will be posted here and on NYCHA's Website, at <http://www1.nyc.gov/site/nycha/about/board-calendar.page>, to the extent practicable at a reasonable time before the meeting.

For additional information, please visit NYCHA's Website, or contact (212) 306-6088.

Accessibility questions: Office of the Corporate Secretary (212) 306-6088, or [corporate.secretary@nycha.nyc.gov](mailto:corporate.secretary@nycha.nyc.gov), by: Wednesday, July 15, 2020, 12:00 P.M.



jy10-29

### LANDMARKS PRESERVATION COMMISSION

#### PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, July 21, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app, and will be live streamed on the LPC's YouTube channel, [www.youtube.com/nyclpc](http://www.youtube.com/nyclpc). Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab, <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at [richstein@lpc.nyc.gov](mailto:richstein@lpc.nyc.gov) or 646-248-0220 at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

**441 Waverly Avenue - Clinton Hill Historic District**  
**LPC-20-10913** - Block 1962 - Lot 4 - **Zoning:** R6B

#### CERTIFICATE OF APPROPRIATENESS

An Italianate style rowhouse built c. 1868. Application is to modify window openings and install a rear deck.

**188 8th Avenue - Park Slope Historic District**  
**LPC-20-10654** - Block 1074 - Lot 41 - **Zoning:** R7B

#### CERTIFICATE OF APPROPRIATENESS

A French Renaissance style rowhouse, designed by William J. Dilthey and built in 1897-98. Application is to modify masonry openings.

**106 Marlborough Road - Prospect Park South Historic District**  
**LPC-20-02968** - Block 5095 - Lot 36 - **Zoning:** R1-2

#### CERTIFICATE OF APPROPRIATENESS

A freestanding American Colonial style house, designed by John J. Petit and built in 1908. Application is to install HVAC units at the roof and replace windows.

**915 Broadway - Ladies' Mile Historic District**  
**LPC-19-33772** - Block 849 - Lot 70 - **Zoning:** M1-5M C6-4M

#### CERTIFICATE OF APPROPRIATENESS

A Modern eclectic style store, loft and office building, designed by Joseph Martine and built in 1925-1926. Application is to establish a master plan governing the future installation of windows.

**119 West 69th Street - Upper West Side/Central Park West Historic District**  
**LPC-20-06664** - Block 1141 - Lot 25 - **Zoning:** R8B

#### CERTIFICATE OF APPROPRIATENESS

A Renaissance Revival/Romanesque Revival style rowhouse, designed by Thom & Wilson and built in 1891. Application is to enlarge a rear yard extension.

**706 Madison Avenue - Upper East Side Historic District**  
**LPC-20-10914** - Block 1377 - Lot 58 - **Zoning:** C5-1

#### CERTIFICATE OF APPROPRIATENESS

A Neo-Federal style bank building, designed by Frank Easton Newman and built in 1921; and a commercial and retail building, designed by Paige Ayres Cowley and built c. 2016. Application is to replace windows, doors, and railings, and install a statue, awnings, signage, and rooftop HVAC equipment.

**793 Madison Avenue - Upper East Side Historic District**  
**LPC-20-05966** - Block 1382 - Lot 24 - **Zoning:** C5-1

#### CERTIFICATE OF APPROPRIATENESS

A Neo-Grec style residence, designed by Thom and Wilson and built in 1881, altered by Hoppin and Koen in 1907, and further altered with a two-story front extension. Application is to construct a rear addition, modify masonry openings and replace storefront infill and windows.

jy8-21

## BOARD OF STANDARDS AND APPEALS

### ■ PUBLIC HEARINGS

August 10, 2020 and August 11, 2020, 10:00 A.M. and 2:00 P.M.

**NOTICE IS HEREBY GIVEN** of teleconference public hearings, Monday, August 10, 2020, at 10:00 A.M. and 2:00 P.M., and Tuesday, August 11, 2020, at 10:00 A.M. and 2:00 P.M., to be streamed live through the Board's website ([www.nyc.gov/bsa](http://www.nyc.gov/bsa)), with remote public participation, on the following matters:

### SPECIAL ORDER CALENDAR

#### 179-10-BZ

APPLICANT – Akerman LLP, for E & R Duffield Associates, owner. SUBJECT – Application January 17, 2020 – Extension of Term of a previously approved Special Permit (§73-36), which permitted the operation of a physical cultural establishment (Planet Fitness), on the cellar, first and second floors of a two-story commercial building, which expired on January 1, 2020. C6-4.5 Special Downtown Brooklyn District. PREMISES AFFECTED – 249 Duffield Street, Block 146, Lot 2, Borough of Brooklyn.

COMMUNITY BOARD #2BK

### APPEALS CALENDAR

#### 2018-30-A

APPLICANT – Tarter Krinsky & Drogin LLP, for 40 Flatbush Avenue Associates LLC, owner; Outfront Media LLC, lessee. SUBJECT – Application March 2, 2018 – Appeal from Department of Buildings, determination rejecting sign from registration, based on alleged proximity to public park and conclusion that sign is not entitled to non-conforming use status.

PREMISES AFFECTED – 40 Flatbush Avenue Extension aka 11-43 Chapel Street, 126-146 Concord Street, Block 118, Lot 6, Borough of Brooklyn.

COMMUNITY BOARD #2BK

### ZONING CALENDAR

#### 2018-124-BZ

APPLICANT – Law Office of Jay Goldstein PLLC, for Beacway Operating LLC, owner; Flywheel sports, lessee. SUBJECT – Application July 26, 2020 – Special Permit (§73-36), to permit the operation of a Physical Cultural Establishment (Flywheel Sports), to be in a portion of the cellar of an existing building, Contrary to ZR §32-10. C4-6A Special Enhanced Commercial District, NYC Designated Interior Landmark Building.

PREMISES AFFECTED – 2130 Broadway aka 304-314 Amsterdam Avenue, 2124-2134 Broadway, 200-216 West 75th Street, Block 1166, Lot(s) 35, 135, Borough of Manhattan.

COMMUNITY BOARD #7M

*Margery Perlmutter, Chair/Commissioner*

☛ jy17-20

## PROPERTY DISPOSITION

## CITYWIDE ADMINISTRATIVE SERVICES

### ■ SALE

The City of New York in partnership with PropertyRoom.com posts vehicle and heavy machinery auctions online every week at: <https://www.propertyroom.com/s/nyc+fleet>

All auctions are open to the public and registration is free.

Vehicles can be viewed in person at:  
Insurance Auto Auctions, North Yard  
156 Peconic Avenue, Medford, NY 11763  
Phone: (631) 294-2797

No previous arrangements or phone calls are needed to preview. Hours are Monday and Tuesday from 10:00 A.M. – 2:00 P.M.

s4-f22

## OFFICE OF CITYWIDE PROCUREMENT

### ■ NOTICE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the Internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j2-d31

## HOUSING PRESERVATION AND DEVELOPMENT

### ■ PUBLIC HEARINGS

All Notices Regarding Housing Preservation and Development Dispositions of City-Owned Property appear in the Public Hearing Section.

j2-d31

## POLICE

### ■ NOTICE

### OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT

The following list of properties is in the custody of the Property Clerk Division without claimants:

Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

Items are recovered, lost, abandoned property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

### INQUIRIES

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

### FOR MOTOR VEHICLES (All Boroughs):

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

### FOR ALL OTHER PROPERTY

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

j2-d31

# PROCUREMENT

## “Compete To Win” More Contracts!

Thanks to a new City initiative - “Compete To Win” - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.

- Win More Contracts, at [nyc.gov/competetowin](http://nyc.gov/competetowin)

“The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City’s prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence.”

### HHS ACCELERATOR

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York (“PPB Rules”), vendors must first complete and submit an electronic prequalification application using the City’s Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
- Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
- Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
- Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed, at <http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml>. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

### Participating NYC Agencies

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children’s Services (ACS)
- Department for the Aging (DFTA)
- Department of Consumer Affairs (DCA)
- Department of Corrections (DOC)
- Department of Health and Mental Hygiene (DOHMH)
- Department of Homeless Services (DHS)
- Department of Probation (DOP)
- Department of Small Business Services (SBS)
- Department of Youth and Community Development (DYCD)
- Housing and Preservation Department (HPD)
- Human Resources Administration (HRA)
- Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator)

## ADMINISTRATION FOR CHILDREN’S SERVICES

### ADMINISTRATION

#### ■ INTENT TO AWARD

*Human Services/Client Services*

**GIRLS JUSTICE** - Demonstration Project - Testing or experimentation is required - PIN#06820D0001001 - Due 7-31-20 at 5:00 P.M.

The Administration for Children’s Services (ACS), Division of Youth and Family Justice (DYFJ) intends to enter into a demonstration project called Girls’ Justice, pursuant to Section 3-11 of the Procurement Policy Board Rules. Girls Justice is designed to fill the gap in gender-responsive community programming for New York’s girls and gender expansive youth who are at high risk for - or already experiencing - involvement in the juvenile justice system. The goal is to reduce incarceration among juvenile girls and gender expansive youth. ACS intends to contract with the Rising Ground, Inc., located at 463 Hawthorne Avenue, Yonkers, NY 10705, for this demonstration project. This notice is for informational purposes only. Organizations interested in a future solicitation for these services are invited to do so by enrolling in New York City’s Health and Human Services Accelerator at [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Administration for Children’s Services, 150 William Street, 9th Floor, Room K-7, New York, NY 10038. Onajite Edah (646) 907-2325; [onajite.edah@acs.nyc.gov](mailto:onajite.edah@acs.nyc.gov)

jy15-21

## CAMPAIGN FINANCE BOARD

### ADMINISTRATIVE SERVICES

#### ■ SOLICITATION

*Services (other than human services)*

**RESEARCH & BRAND STRATEGY 2021** - Request for Proposals - PIN#004202100001 - Due 8-7-2020 at 5:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Campaign Finance Board, 100 Church Street, 12th Floor, New York, NY 10007. Louisa Lennon (212) 409-1745; [contracts@nycffb.info](mailto:contracts@nycffb.info)

☛ jy17

**GRAPHIC IDENTITY AND BRAND CAMPAIGN 2021** - Request for Proposals - PIN#004202100002 - Due 8-7-2020 at 5:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Campaign Finance Board, 100 Church Street, 12th Floor, New York, NY 10007. Louisa Lennon (212) 409-1745; [contracts@nycffb.info](mailto:contracts@nycffb.info)

☛ jy17

## DISTRICT ATTORNEY - NEW YORK COUNTY

#### ■ INTENT TO AWARD

*Goods*

**LAW BOOKS** - Sole Source - Available only from a single source - PIN# 06292020 - Due 7-29-20 at 4:00 P.M.

Law books published by Looseleaf Law Publishing, Inc., Civil Practice Law 7 Rules App-S; Qty = 25 Juvenile Offender Handbook NYS-S; Qty = 1 Narcotics Trial Manual NYS-S; Qty = 42 NYS Criminal Ref Paperback; Qty = 765 NYS VTL/NYC Traffic Rules; Qty = 30 NYPD Patrol Guide S (July 2020); Qty = 2 NYPD Patrol Guide CD Multi User (July 2020); Qty = 500 NYPD Patrol Guide S (January 2021); Qty = 2 NYPD Patrol Guide CD Multi User (January 2021); Qty = 500 Freight to NYC 10013.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

District Attorney - New York County, 1 Hogan Place, 7th Floor, New York, NY 10013. Barbara Kaye (212) 335-9816; kayeb@dany.nyc.gov

jy16-22

## FIRE DEPARTMENT

### AGENCY CHIEF CONTRACTING OFFICER

#### ■ SOLICITATION

*Services (other than human services)*

**REPRODUCTION SERVICES** - Negotiated Acquisition - Other - PIN#057210000244 - Due: 7-21-20 at 4:00 P.M.

The Fire Department, intends to enter into a Negotiated Acquisition Extension with Xerox Corporation, for the provision of Reproduction Services. The term of the Negotiated Acquisition Extension is from 8/1/2020 - 12/31/2020. Any firm that believes that it can provide these services is invited to express their interest in doing so in writing. Written requests shall be sent via email to contracts@fdny.nyc.gov, attn: Shannon Cardone.

FDNY, intends to utilize the Negotiated Acquisition Extension method due, to the fact that there is a compelling need to extend the current contract beyond the cumulative twelve month limit, and the extension is for the minimum time necessary to meet the need.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids, at date and time specified above.

Fire Department, 9 MetroTech Center, Room 5W-12-K, Brooklyn, NY 11201. Shannon Cardone (718) 999-2590; shannon.cardone@fdny.nyc.gov

jy14-20

**REPAIR AND REPLACEMENT SERVICES FOR FRONT AND REAR SPRINGS ON FDNY VEHICLES EQUIPPED WITH SINGLE REAR AXLES** - Competitive Sealed Bids - PIN#057200000886 - Due: 8-18-2020 at 4:00 P.M.

Subject to LL1-2013 M/WBE Goals.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Fire Department, 9 MetroTech, 5th Floor, 5S-09K, Brooklyn, NY 11201. David Holmes (718) 999-1327; david.holmes@fdny.nyc.gov

jy17-23

**FDNY VEHICLES EQUIPPED WITH TANDEM REAR AXLES** - Competitive Sealed Bids - PIN#057200000887 - Due 8-18-2020 at 4:00 P.M.

The Fire Department of the City of New York, seeks the services of a qualified Contractor, to provide repair, removal and replacement services, for front and rear springs, including ancillary components, on FDNY vehicles equipped with, but not limited to, Hendrickson, Mack, International, Neway and Raydon tandem rear axles.

Subject to LL1-2013 M/WBE Goals.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Fire Department, 9 MetroTech, 5th Floor, 5S-09K, Brooklyn, NY 11201. David Holmes (718) 999-1327; david.holmes@fdny.nyc.gov

jy17-23

## HEALTH AND MENTAL HYGIENE

#### ■ AWARD

*Human Services/Client Services*

**SUPPORTS A RANGE OF REPRODUCTIVE AND SEXUAL HEALTH SERVICES** - BP/City Council Discretionary -

PIN#20FN055601R0X00 - AMT: \$125,000.00 - TO: Planned Parenthood of NYC Inc., 26 Bleecker Street, New York, NY 10012-2413.

jy17

### AGENCY CHIEF CONTRACTING OFFICER

#### ■ INTENT TO AWARD

*Services (other than human services)*

**PARTNER IN GRANT (NEA-OUR TOWN) FUNDED-WHAT CREATES HEALTH @QUEENSBRIDGE** - Negotiated Acquisition - Other - PIN#21CB008901R0X00 - Due 7-29-20 at 10:00 A.M.

DOHMH, intends to enter into a Negotiated Acquisition agreement with Naturally Occurring Cultural Districts, NY (NOCD-NY); a non-profit organization that is an alliance of artists, neighborhood leaders, activists, and policymakers committed to revitalizing NYC from the neighborhood up. As a national leader in creative placemaking and cultural programming, NOCD-NY is the Mayoral approved cultural partner for the NYC Department of Health and Mental Hygiene's National Endowment of the Arts-Our Town funded project, "What Creates Health? @Queensbridge". The organizational structure that NOCD-NY provides for local cultural organizations, artists, and artist collectives, will enable them to successfully implement the activities for this project via this Negotiated Acquisition agreement. Potential vendors are welcome to submit an expression of interest via email by the due date and time.

Pursuant to PPB Rule § 3-01(d)(3) and (4), the ACCO has determined that competitive sealed bidding and competitive sealed proposals are not practicable or advantageous, and that negotiated acquisition is the most competitive alternate method of source selection. NOCD-NY has been Mayoral approved as the lead cultural partner for the National Endowment of the Arts-Our Town (NEA-Our Town) funded project.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Health and Mental Hygiene, 42-09 28th Street, Long Island City, NY 11101. Shamecka Williams (347) 396-6656; swillia9@health.nyc.gov

jy15-21

## HOMELESS SERVICES

#### ■ INTENT TO AWARD

*Goods*

**PURCHASE OF FURNITURE CURRENTLY LEASED FOR DHS OFFICE AT 33 BEAVER STREET** - Negotiated Acquisition - Available only from a single source - PIN#07120N0003 - Due 7-17-20 at 3:00 P.M.

DHS Administration, intends to enter into NA with American Furniture Rentals (AFR) Inc., for purchase, the furniture currently leased with AFR for the DHS office, at 33 Beaver Street, New York, NY. Contract Amount: \$72,597.00 Contract Term: 4/16/20 - 10/15/20.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Homeless Services, 150 Greenwich Street, 37th Floor, New York, NY 10007-1602. Jacques Frazier (929) 221-5554; frazierjac@dss.nyc.gov

jy16-22

## HOUSING AUTHORITY

### OFFICE OF THE CORPORATE SECRETARY

#### ■ SOLICITATION

*Goods*

**SMD\_MATERIALS\_FABRICATED CLOSET TRACKS** - Competitive Sealed Bids - PIN#154838 - Due 8-7-2020 at 12:00 P.M.

This is a RFQ, for Three-Year blanket order agreement. The awarded bidder/vendor agrees to have (SMD\_MATERIALS\_FABRICATED CLOSET TRACKS), readily available for delivery and deliver such item within (30) days after receipt of order, on an "as needed basis" during the duration of the contract period. The quantities provided are estimates based on current usage and the New York City Housing Authority, may order less or more, depending on our needs. All price

adjustable RFQ'S are fixed for one year after award date. One price adjustment per year will be allowed with mfg. supporting documentation only. Samples may be required to be provided within 10 days of request. Failure to do so will result in bid being considered non-responsive. ALL MENTION OF SUPPLY CHAIN OPERATIONS IS CHANGED TO SUPPLY MANAGEMENT DEPARTMENT, 90 CHURCH STREET-6TH FLOOR, NEW YORK, NY 10008.

Interested firms are invited to obtain a copy on NYCHA's website. To conduct a search for the RFQ number; vendors are instructed to open the link: <https://www1.nyc.gov/site/nycha/business/vendors.page> - Once on that page, make a selection from the first three links highlighted in red: New suppliers for those who have never registered with iSupplier, current NYCHA suppliers and vendors for those who have supplied goods or services to NYCHA in the past but never requested a login ID for iSupplier, and Login for registered suppliers if you already have an iSupplier ID and password. Once you are logged into iSupplier, select "Sourcing Supplier," then "Sourcing Homepage" and then reference the applicable RFQ PIN/solicitation number.

Note: In response to the COVID-19 outbreak, we are accepting only electronic bids submitted online via iSupplier. Paper bids will not be accepted or considered. Please contact NYCHA Procurement, at [procurement@nycha.nyc.gov](mailto:procurement@nycha.nyc.gov), for assistance.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007.  
Marjorie Flores (212) 306-4728; [marjorie.flores@nycha.nyc.gov](mailto:marjorie.flores@nycha.nyc.gov)



• jy17

**SMD MATERIALS GATE LATCH FOR ROOF DOORS -**

Competitive Sealed Bids - PIN# 154839 - Due 8-7-2020 at 12:00 P.M.

This is a RFQ, for THREE-YEAR blanket order agreement. The awarded bidder/vendor agrees to have (SMD\_MATERIALS\_GATE LATCH FOR ROOF DOORS), readily available for delivery and deliver such item within (30) days after receipt of order on an "as needed basis" during the duration of the contract period. The quantities provided are estimates based on current usage and the new York City Housing Authority may order less or more depending on our needs. All price adjustable RFQ'S are fixed for one year after award date. One price adjustment per year will be allowed with mfg. supporting documentation only. Samples may be required to be provided within 10 days of request. Failure to do so will result in bid being considered non-responsive. ALL MENTION OF SUPPLY CHAIN OPERATIONS IS CHANGED TO SUPPLY MANAGEMENT DEPARTMENT, 90 CHURCH STREET-6TH FLOOR, NEW YORK, NY 10008.

Interested firms are invited to obtain a copy on NYCHA's website. To conduct a search for the RFQ number; vendors are instructed to open the link: <https://www1.nyc.gov/site/nycha/business/vendors.page> - Once on that page, make a selection from the first three links highlighted in red: New suppliers for those who have never registered with iSupplier, current NYCHA suppliers and vendors for those who have supplied goods or services to NYCHA in the past but never requested a login ID for iSupplier, and Login for registered suppliers if you already have an iSupplier ID and password. Once you are logged into iSupplier, select "Sourcing Supplier," then "Sourcing Homepage" and then reference the applicable RFQ PIN/solicitation number.

Note: In response to the COVID-19 outbreak, we are accepting only electronic bids submitted online via iSupplier. Paper bids will not be accepted or considered. Please contact NYCHA Procurement, at [procurement@nycha.nyc.gov](mailto:procurement@nycha.nyc.gov), for assistance.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007.  
Marjorie Flores (212) 306-4728; [marjorie.flores@nycha.nyc.gov](mailto:marjorie.flores@nycha.nyc.gov)



• jy17

*Services (other than human services)*

**SMD INDEFINITE DELIVERY INDEFINITE QUANTITY (IDIQ) CONTRACT FOR ANALYSIS OF LEAD IN DUST WIPE SAMPLES - LOCATED IN ALL FIVE (5) BOROUGHES OF NEW YORK CITY - Competitive Sealed Bids - Due: 7-30-20 10:00 A.M.**

PIN# 86813-3  
PIN# 86814-3  
PIN# 86815-3

The Contractor shall provide analytical services, to determine the lead content in dust wipe samples for the New York City Housing Authority

(NYCHA). All results should be sent to the following email address: [dustwipe@nycha.nyc.gov](mailto:dustwipe@nycha.nyc.gov). For dust wipe samples, the Contractor shall prepare and analyze the samples using the United States Environmental Protection Agency's SW846:3050B:7000B methods, utilizing Flame Atomic Absorption (FAA) spectrometry, in accordance with New York City, New York State and Federal Laws, rules and regulations.

Interested vendors are invited to obtain a copy of the opportunity at NYCHA's website by going to the <http://www.nyc.gov/nychabusiness>. On the left side, click on "iSupplier Vendor Registration/Login" link. (1) If you have an iSupplier account, then click on the "Login for registered vendors" link and sign into your iSupplier account. (2) If you do not have an iSupplier account you can Request an account by clicking on "New suppliers register in iSupplier" to apply for log-in credentials. Once you have accessed your iSupplier account, log into your account, then choose under the Oracle Financials home page, the menu option "Sourcing Supplier", then choose "Sourcing", then choose "Sourcing Homepage"; and conduct a search in the "Search Open Negotiations" box for the RFQ Number(s) 86813-3, 86814-3, 86815-3.

Note: In response to the COVID-19 outbreak, we are accepting only electronic bids submitted online via iSupplier. Paper bids will not be accepted or considered. Please contact NYCHA Procurement, at [procurement@nycha.nyc.gov](mailto:procurement@nycha.nyc.gov) for assistance.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007.  
Mimose Julien (212) 306-8141; [mimose.julien@nycha.nyc.gov](mailto:mimose.julien@nycha.nyc.gov)

jy10-30

**PARKS AND RECREATION**

■ VENDOR LIST

*Construction Related Services*

**PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION, NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR") AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS.**

NYC DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL") exclusively to conduct non-complex general construction site work involving the construction and reconstruction of NYC DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, NYC DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construct its parks, playgrounds, beaches, gardens and green-streets. NYC DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL, will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

NYC DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)\*;
- 2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE\*;
- 3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

\* Firms that are in the process of becoming a New York City-Certified M/WBE, may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained online at: <http://a856-internet.nyc.gov/nycvendoronline/home.asap>; or <http://www.nycgovparks.org/opportunities/business>.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
 Parks and Recreation, Olmsted Center Annex, Flushing Meadows – Corona Park, Flushing, NY 11368. Alicia H. Williams (718) 760-6925; Fax: (718) 760-6885; dmwbe.capital@parks.nyc.gov

j2-d31

**REVENUE AND CONCESSIONS**

■ INTENT TO AWARD

*Construction Related Services*

**FUNDING AGREEMENT - ROBERTO CLEMENTE STATE PARK - RENOVATION OF THE ACTIVITY BUILDING** - Contract with another Government - PIN#84621T0001001 - Due 7-29-20 at 4:30 P.M.

The City of New York Parks and Recreation, Capital Projects Division, intends to enter into a Memorandum of Agreement with the New York State office of, Parks Recreation and Historic Preservation, with its offices, located at 625 Broadway, Albany, NY 12207. This Agreement is made solely for the purpose of transferring City Funds, for the Renovation of the Activity Building, in Roberto Clemente State Park, located in the Bronx, NY. Any firm that would like to express their interest in providing services of similar projects in the future, may do so. All expressions of interest must be in writing to the address listed here and received by July 29, 2020. You may join the City Bidders list, by filling out the "NYC-FMS Vendor Enrollment Application" available on-line, at "NYC.govsellto nyc".

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
 Parks and Recreation, Grace Fields-Mitchell (718) 760-6687; Grace.FieldsMitchell@parks.nyc.gov; rfpsubmissions@parks.nyc.gov.

☛ jy17-23

**FUNDING AGREEMENT - DESIGN & INSTALLATION OF AN INCLINED PLATFORM, LIFT AT THE GRAND STAIRS, LOCATED IN ROOSEVELT FOUR FREEDOMS STATE PARK, THE BOROUGH OF MANHATTAN, NEW YORK.** - Contract with another Government - PIN#84621T0002001 - Due 7-29-20 at 4:30 P.M.

The City of New York Parks and Recreation, Capital Projects Division, intends to enter into a Memorandum of Agreement with the New York State office of, Parks Recreation and Historic Preservation, with its offices, located at 625 Broadway, Albany, NY 12207. This Agreement is made solely for the purpose of transferring City Funds for the Design & Installation of an Inclined Platform Lift, at the Grand Stairs, located at FDR Roosevelt Four Freedoms State Park, located in the Borough of Manhattan, NY. Any firm that would like to express their interest in providing services of similar projects in the future, may do so. All expressions of interest must be in writing to the address listed here and received by July 29, 2020. You may join the City Bidders list, by filling out the "NYC-FMS Vendor Enrollment Application" available on-line, at "NYC.govsellto nyc".

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.  
 Parks and Recreation, Olmsted Center, Annex, Flushing Meadows-Corona Park, Flushing, NY 11368. Grace Fields-Mitchell (718) 760-6687; Grace.FieldsMitchell@parks.nyc.gov; rfpsubmissions@parks.nyc.gov

☛ jy17-23

**SANITATION**

**LEGAL AFFAIRS**

■ AWARD

*Goods and Services*

**DONALDSON FILTER AND ACCESSORIES** - Innovative Procurement - Other - PIN#202015023172 - AMT: \$5,000.00 - TO: Kal-Bro Inc, 114-14 14th Road, PO Box 560248, College Point, NY 11356. MWBE Award.

☛ jy17

**CONTRACT AWARD HEARINGS**

**NOTE: LOCATION(S) ARE ACCESSIBLE TO INDIVIDUALS USING WHEELCHAIRS OR OTHER MOBILITY DEVICES. FOR FURTHER INFORMATION ON ACCESSIBILITY OR TO MAKE A REQUEST FOR ACCOMMODATIONS, SUCH AS SIGN LANGUAGE INTERPRETATION SERVICES, PLEASE CONTACT THE MAYOR'S OFFICE OF CONTRACT SERVICES (MOCS) VIA E-MAIL AT DISABILITYAFFAIRS@MOCS.NYC.GOV OR VIA PHONE AT (212) 788-0010. ANY PERSON REQUIRING REASONABLE ACCOMMODATION FOR THE PUBLIC HEARING SHOULD CONTACT MOCS AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE HEARING TO ENSURE AVAILABILITY.**



**ENVIRONMENTAL PROTECTION**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that a Public Hearing will be held by the Department of Environmental Protection via conference call on July 30, 2020 commencing at 10:00 A.M. on the following:

**IN THE MATTER OF** a proposed contract between the Department of Environmental Protection and Hazen and Sawyer, DPC, 489 Seventh Avenue, 11th Floor, New York, New York 10018 for OB-135 CM2: Construction Management Services for Oakwood Beach WRRF Headworks Improvements. The Contract term shall be 2,265 consecutive calendar days from the date of the written notice to proceed. The Contract amount shall be \$9,915,120.00—Location: Staten Island: EPIN: 82620P0006.

This contract was selected by Competitive Sealed Proposal pursuant to Section 3-03 of the PPB Rules.

In order to access the Public Hearing and testify, please call 1-347-921-5612, Access Code: 818 297 15# no later than 9:55 AM. If you need further accommodations, please let us know at least five business days in advance of the Public Hearing via e-mail at jschreiber@dep.nyc.gov.

☛ jy17

**PROBATION**

■ NOTICE

**NOTICE IS HEREBY GIVEN** that a Contract Public Hearing will be held by the Department of Probation, Monday July 27, 2020 commencing at 10:00 A.M. on the following item:

**IN THE MATTER OF** a proposed contract between the Department of Probation and the contractor listed below, to provide the Works Plus Program in the Brooklyn 81<sup>st</sup> Precinct. The term shall be from July 1, 2020 through June 30, 2022, and shall contain 3 one-year options to renew.

<b>Contractor</b>	<b>E-PIN #</b>	<b>Amount</b>
<b>Riseboro Community Partnership Inc.</b> 565 Bushwick Avenue Brooklyn, NY 11206	78120N0002001	\$258,800.00

The proposed contractor will be awarded by Negotiated Acquisition, pursuant to Section 3-04 of the Procurement Policy Board Rules.

Summary drafts of the contracts' scope, specifications and terms and conditions will be available for public inspection from July 17, 2020 to July 27, 2020 by contacting Eileen Parfrey-Smith, acco@probation.nyc.gov.

Anyone who wishes to speak at this public hearing should request to do so in writing. The written request must be received by the Agency within 5 business days after publication of this notice. Written requests to speak should be sent to Ms. Eileen Parfrey-Smith, [acco@probation.nyc.gov](mailto:acco@probation.nyc.gov). If the Department of Probation receives no written requests to speak within the prescribed time, the Department reserves the right not to conduct the public hearing.

In order to access the Public Hearing and testify, please call 1-646-992-2010, Access Code: 129 595 1816 no later than 9:55 AM. If you need further accommodations, please let us know at least five business days in advance of the Public Hearing via e-mail at [acco@probation.nyc.gov](mailto:acco@probation.nyc.gov).

← **ny17**

## AGENCY RULES

### FIRE DEPARTMENT

#### ■ NOTICE

Notice of Opportunity to Be Heard on  
Proposed New Rule  
3 RCNY §104-04, entitled  
“Certification of Corrected Defects in Fire Alarm System Installations”  
**Notice of Public Hearing and Opportunity to Comment on  
Proposed Rule**

**What are we proposing?** The Fire Department proposes to establish a certification program by which licensed professionals may certify correction of certain fire alarm system defects and eliminate the need for FDNY re-inspections of these conditions. The requirements and procedures for such a program would be set forth in a new rule, Section 10404 of Title 3 of the Rules of the City of New York (RCNY).

**When and where is the hearing?** In the interest of public safety, an in-person public hearing on the proposed rule will not be held. Instead, the Fire Department will conduct an on-line public hearing, using the “Go To Meeting” application, as set forth below. The public hearing will take place at 11:00 a.m., on Tuesday, August 25, 2020.

**How do I comment on the proposed rule?** Anyone can comment on the proposed rules by:

- **Website** - You can submit comments to the Fire Department through the NYC rules website, at <http://rules.cityofnewyork.us>, or on the “FDNY Rules” page of the Fire Department’s website, <http://www1.nyc.gov/site/fdny/codes/fire-department-rules/fire-dept-rules.page>.
- **Mail** - You can mail written comments to Code Development Unit, Bureau of Fire Prevention, New York City Fire Department, 9 MetroTech Center, Room 3N2, Brooklyn, NY 11201.
- **Speaking at the hearing** - Anyone who wants to comment on the proposed rule at the on-line public hearing must sign up by emailing, [code.develop@fdny.nyc.gov](mailto:code.develop@fdny.nyc.gov). You will receive by reply email, a link to the GoToMeeting and call-in information. The time that you can speak at the hearing may be limited.

**Join through Internet:**

To join the hearing, use your Internet browser to click on the URL link that will be sent to you (or copy the link and paste it into your browser’s address bar). Then follow the prompts to enter the meeting password and attendee ID.

When joining the meeting choose either “use computer for audio” or “call in” for the audio portion of the public hearing. The information needed to connect (phone number, access code and/or attendee ID) will be provided after you join the Go To Meeting. If you have low bandwidth or inconsistent Internet connection, we suggest you use the “call-in” option.

**Join by phone only (conference call):**

To join the hearing only by phone, use the phone number and access code that you will receive by reply email.

**Is there a deadline to submit written comments?** Yes, written comments must be submitted by August 25, 2020.

**What if I need assistance to participate in the hearing?** You must notify the Bureau of Fire Prevention if you need a sign language interpreter or other reasonable accommodation for a disability at the hearing. Write to us at the address above or telephone us at (718) 999-2042. Advance notice is requested to allow sufficient time to arrange the accommodation. Please notify us by August 5, 2020.

**Can I review the comments made on the proposed rule?** You can review the comments made online on the proposed rules by going to the website at <http://rules.cityofnewyork.us>. A few days after the hearing, a record of the hearing and copies of the written comments will be available to the public at the Bureau of Fire Prevention.

**What authorizes the Fire Department to make this rule?** Section 1043(a) of the New York City Charter and Sections FC102.6.2 and FC102.6.3 of the New York City Fire Code (Title 29 of Administrative Code of the City of New York) authorize the Fire Department to propose this rule. The proposed rule was not included in the Department’s Regulatory Agenda because it was not anticipated at time of publication.

**Where can I find the Fire Department rules?** The Fire Department rules are codified in Title 3 of the Rules of the City of New York and can be viewed on the Fire Department’s website, <http://www.nyc.gov/fdny>, or at <http://rules.cityofnewyork.us>.

**What laws govern the rulemaking process?** The Fire Department must meet the requirements of Section 1043 of the New York City Charter when creating or changing rules. This notice is made according to the requirements of Section 1043(b) of the New York City Charter.

#### STATEMENT OF BASIS AND PURPOSE

The New York City Fire Department is responsible for approving the installation of fire alarm systems, including inspecting and witnessing an acceptance test of such systems. If, upon such inspection and testing, Fire Department personnel finds that the fire alarm installation is not in compliance with the New York City Building Code, New York City Fire Code, NFPA Standard 72 or other applicable laws, rules, regulations or approvals, a notice of defect (currently referred to as a “letter of defect”) is issued to the owner and applicant setting forth such defects.

In many cases, the defects are relatively minor and can be corrected by the applicable licensed professional – a fire alarm system installer or an electrician – without undue delay. Currently, however, there is no procedure for accepting certification of the correction of such defects by a licensed professional, as is done for Fire Code violations cited by FDNY Summonses (formerly known as Notices of Violation) returnable before the NYC Office of Administrative Trials and Hearings. Acceptance of the corrected defects – and issuance of a Letter of Approval for the fire alarm system – must await a re-inspection by the Fire Department.

New York City has been currently experiencing a construction boom and the number of requests for Fire Department inspections of fire alarm system installations is constantly increasing. The Fire Department has not been able to keep up with the demand for re-inspections and there are now substantial delays in scheduling them. This can result in significant delay costs for owners, as well as delaying payment to the companies that perform the work. The Coronavirus emergency compounded the problem and increased the backlogs.

To address these issues, the Fire Department proposes to establish a certification program by which licensed professionals may certify correction of certain fire alarm system defects. The certifications will be filed with and reviewed by the Fire Department, and if accepted, will eliminate the need for a re-inspection and expedite issuance of a Letter of Approval.

To ensure the integrity of this process, the proposed rule includes the following limitations and protections:

- Not all fire alarm system defects may be certified as corrected by licensed professionals. Defects considered to be more serious, and minor defects if too numerous, would remain subject to Fire Department re-inspection. The proposed rule lists the prerequisites for certification, including a list of defects excluded from the certification program.
- All certifications would have to be submitted by licensed professionals, namely, fire alarm installers, professional engineers and registered architects, who are licensed by New York State, and electricians, who are licensed by the NYC Department of Buildings.
- All of these licensed professionals would additionally have to hold a Fire Department Certificate of Fitness pursuant to Fire Code Section 113 and be a principal or employee of a company holding a Company Certificate pursuant to Fire Code Section 115. This would serve to ensure that if any licensed professional abuses their ability to certify correction of fire alarm system defects they are subject to Fire Department disciplinary action.
- At least two licensed professionals would be required to certify correction of the fire alarm system defects: the licensed professional(s) who corrected the defect (a fire alarm installer and/or an electrician, depending on the type of work that is required to correct the defects); and a licensed professional (professional engineer, registered architect, fire alarm installer or electrician) who verifies that the system is functioning properly based on an in-person functionality test. The proposed rule elaborates upon what the certification of



correction of defects represents in terms of the work done and verification thereof. (There is one exception to the two-signature rule: when there are no defects in the design or installation of the fire alarm system, but asbuilt plans and/or other forms or documentation required to correct and complete the application have not been filed. A single signature is required in this circumstance because the required documentation itself must be signed and sealed by licensed professionals.)

- All certifications are subject to audit. The Fire Department maintains an audit program that would professionally audit the certification program and determine whether any false or fraudulent certifications had been submitted. Any licensed professional who engages in such misconduct is subject to a wide range of penalties, including those applicable to Company Certificate holders and Certificate of Fitness holders, as set forth in Fire Department rules 3 RCNY 115-01(i) and 113-01(g).

The Fire Department proposes to adopt a \$210 administrative fee for processing the certifications. This represents the time spent in reviewing the certification and administratively processing correction of the defects or, if the certification is not accepted, processing the response setting forth the grounds for denial.

The Fire Department additionally proposes to amend Section 115-01 of its rules to incorporate the company certificate for fire alarm installation, inspection, testing and servicing company certificate into the list of company certificates set forth in that section, including the special qualifications required for that company certificate.

The Department did not include this proposed rule in its FY2020 regulatory agenda because the need for such rule was not anticipated at the time.

New text is underlined. Text proposed to be deleted is [bracketed].

“Shall” and “must” denote mandatory requirements and may be used interchangeably in the rules of this Department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Section 104 of Chapter 1 of Title 3 of the Rules of the City of New York, is proposed to be amended to add a new section, §104-04, to read as follows:

**§ 104-04 Certification of Corrected Defects in Fire Alarm System Installations**

(a) Scope. This section sets forth the standards, requirements and procedures for certification of correction of defects in the design and installation of newly-installed and altered fire alarm systems, when such defective conditions are cited by the Department upon inspection or acceptance testing of such a system.

(b) Definitions. The following terms, for purposes of this section and as used elsewhere in the rules, have the meanings shown herein:

**Certification of corrected defects.** Certification by licensed professionals, in accordance with R104-04, that a defect cited by the Department in the design and/or installation of a fire alarm system has been corrected, as follows:

(1) certification by the fire alarm system installer who personally corrected the defect. Such person shall either be:

(A) a principal of a company to which the Department has issued a company certificate for fire alarm system installation, inspection, testing and servicing who holds a certificate of fitness for fire alarm system installation, inspection, testing and servicing and for certification of corrected defects; or

(B) a technician employed by such a company who holds a certificate of fitness for fire alarm system installation, inspection, testing and servicing, and for certification of corrected defects; and

(2) if correction of the defect necessitated the installation of electrical wiring or other work requiring the services of a licensed electrician, certification by the licensed master electrician or licensed special electrician who holds a certificate of fitness for certification of corrected defects who personally corrected the defect or supervised the work of a qualified electrical technician under such licensed electrician's direction and control; and

(3) the licensed professional who personally verified the functionality of the fire alarm system following correction of the defect. Such person shall hold a certificate of fitness for verification of corrected fire alarm system defects. Such person shall not be one of the licensed professionals who certified correction of the fire alarm system defects.

(c) Applicability. In lieu of Department re-inspection, owners may elect to certify correction of defects in newly-installed or altered fire

alarm system installations that have not yet been approved by the Department, when all of the following conditions have been met:

(1) Approved design documents. The owner submitted design and installation documents with the Department and obtained Department approval of the design of the system;

(2) Acceptance test. The owner's representatives conducted the required acceptance test of the system before Department representatives;

(3) System defects. The Department identified defects in the design and installation of the system, including whether it operates as designed, as set forth in a notice of defect or other Department documentation issued after the effective date of this section, and such defects cited prior to the effective date of this section as the Department may determine to allow to be certified pursuant to this section, consistent with the standards, requirements and procedures of this section;

(4) Ineligible defects. The notice of defect does not identify more than 10 fire alarm system defects in a low-rise building or more than 20 fire alarm system defects in a high-rise building, and/or does not identify any defects in the design and installation of any of the following system components (when required), including whether they operate as designed:

(A) Emergency alarm systems;

(B) Emergency power switchover;

(C) Firefighter service (Phase 1 and Phase 2), including elevator recall operation;

(D) Fan shut down affecting the operation of more than 20% of fan systems;

(E) Fire shutter operation;

(G) Power riser (including fire rating requirements);

(H) Primary power supply connection (including connection after building disconnect);

(I) Smoke control operation;

(J) Sprinkler water flow switches and other non-sprinkler fire extinguishing system activation devices; and

(K) Stair pressurization; and

(5) Timely submission. Certification of corrected defects is submitted to the Department within 90 days of the date the notice of defect was issued.

(d) Eligibility for Certificate of Fitness for Certification of Corrected Defects. The following licensed professionals may obtain a certificate of fitness for verification of corrected fire alarm system defects:

(1) a registered design professional;

(2) a principal of a company for which a company certificate for fire alarm system installation, inspection, testing and servicing has been issued, who is a fire alarm system installer registered with or licensed by the State of New York; and

(3) a master electrician or special electrician licensed by the Department of Buildings.

(e) Scope of Certification of Licensed Professional Correcting Defects. Certification of corrected defects constitutes a representation by the licensed professional correcting the defects, made under the authority granted to the licensed professional by his or her professional license and the applicable Department certificate, that the defect in the design or installation of the fire alarm system, identified in the applicable notice of defect, has been corrected, in accordance with the applicable requirements of the Building Code, Fire Code, Electrical Code, NFPA 72 and/or other law, rule, regulation, standard or component listing, as follows:

(1) Types of defects. Certification of corrected defects constitutes a representation that each defect has been corrected as follows:

(A) Missing component. If the defect was a system component that was not installed, the component has been installed and connected to the requisite power source, and operates as designed.

(B) Non-approved component. If the defect was a system component that was not listed or otherwise not approved for use in New York City, the component has been replaced with a listed or approved component, and operates as designed.

(C) Non-working component. If the defect was a system component that was not working or not working properly, the condition has been corrected, and the

component is in good working order and operates as designed.

- (2) **Operates as designed.** For purposes of certification of corrected defects, "operates as designed" means that the system component performs the function for which it has been designed and installed, in accordance with the manufacturer's specifications and the approved design and installation documents for the system, as amended by any as-built design and installation documents and (with respect to electrical work) any A-433 form, including activating or shutting down all devices the system component is designed to activate or shut down.

- (3) **Minimum duration of testing.** Certification of corrected defects of a system component shall be based on operation of the device for the period of time necessary to assure its proper operation.

- (4) **Inspection of other system components.** Certification of corrected defects includes a representation that other system components, within the scope of work performed, have been inspected and tested, including inspection and testing of devices that activate such component and devices activated or shut down by the component. The certification does not include a representation that wiring and/or other inaccessible components have been inspected and tested, except for certifications by the licensed professional who, to correct the defect, installed such wiring and/or performed work on such other inaccessible components.

- (f) **Scope of Certification of Licensed Professional Verifying System Functionality.** Certification of corrected defects constitutes a representation by the licensed professional verifying the functionality of the fire alarm system following correction of defects, made under the authority granted to the licensed professional by his or her professional license and the applicable Department certificate, that a defect involving a missing or non-working component has been corrected and the fire alarm system is operating as designed in accordance with the approved plans for the fire alarm system, as amended by any asbuilt design and installation documents, including the Input/Output programming matrix that defines the sequence of operation (as set forth in Annex A to Section A.14.6.2.4 of NFPA Standard 72).

- (g) **Submission and Acceptance of Certification of Corrected Defects.** Certification of corrected defects shall be submitted to the Department, and, if satisfactory, accepted by the Department, in the following manner:

- (1) **Submission.** Certification of corrected defects shall be submitted on the form approved by the Department for this purpose.
- (2) **Required signatures.** The approved form for certification of corrected defects shall be personally signed by all parties required for the certification. As such, except as otherwise provided in R104-04(g)(3), it shall bear the signatures of up to three separate licensed professionals: the signature of the one or two licensed professional(s) who corrected the defect(s) and the signature of the licensed professional who verified the functionality of the fire alarm system following correction of defects.

- (3) **As-built plans and A-433 forms.** To complete a fire alarm system application, any changes to a fire alarm system from the original approved design must be reflected on the applicable Department A-433 form, asbuilt design and installation documents and/or other required documentation and submitted to the Department prior to, or at the time of, the Department inspection. When a notice of defect directs the filing of an A-433 form, asbuilt design and installation documents and/or other documentation, such documentation shall be submitted together with a certification of corrected defects. If there are no defects in the design or installation of the fire alarm system and the notice of defect requires submission of the applicable A-433 form, asbuilt design and installation documents or other documentation solely to complete the application, the

certification of corrected defects requires only a single signature, that of the licensed professional verifying the functionality of the fire alarm system.

- (4) **Acceptance and letter of approval.** Upon acceptance of certification of corrected defects, including, where required, acceptance of the as-built design and installation documents, A433 forms and/or other documentation, the Department will deem the defective condition corrected. If there are no other outstanding defects or other considerations preventing its issuance, a letter of approval will be issued for the fire alarm system.

- (h) **False Certification.** All certifications of corrected defects are subject to audit. Any licensed professional and certificate holder found to have submitted false or fraudulent certification shall be subject to the penalties provided therefor in the Fire Code and rules, and any other applicable law, rule or regulation, including the penalties for misconduct set forth in R113-01(g) and R115-01(i), as applicable. False certification of corrected defects may also be considered in connection with the false certifier's fitness to hold other certificates of fitness or company certificates.

§2. Subdivisions (a) and (d) of Section 115-01 of Title 3 of the Rules of the City of New York are amended by amending subdivision (a) and adding a new paragraph 10 to subdivision (d), to read as follows:

§ 115-01 Company Certificates

- (a) **Scope.** This section sets forth standards, requirements and procedures for issuance of company certificates, including blasting contractor, central station, commercial cooking exhaust system servicing, fireworks contractor, fumigation and insecticidal fogging operation, portable fire extinguisher sales, portable fire extinguisher servicing, pyrotechnic supplier, smoke detector maintenance company certificates, [and] ARC system testing, and fire alarm system installation, inspection, testing and servicing.

\* \* \*

- (d) **Special Qualifications.** In addition to general qualifications set forth in R115-01(c), applicants for the following company certificates shall possess and satisfactorily demonstrate to the Department that the company, its principals and officers, possess the following qualifications:

\* \* \*

- (10) fire alarm system installation, inspection, testing and servicing.

(A) One (1) or more principals of the company shall be a fire alarm system installer registered with or licensed by the State of New York, who is certified by the National Institute for Certification in Engineering Technologies (NICET) to at least Level II in fire alarm systems; or

(B) One (1) or more principals of the company shall be a fire alarm system installer registered with or licensed by the State of New York, who holds a certificate of fitness as a fire alarm system installation, inspection, testing and servicing principal; or

(C) One (1) or more principals of the company shall be a master electrician or special electrician licensed by the Department of Buildings.

\* \* \*

§ 3. Subdivision (f) of §4601-01 of Title 3 of the Rules of the City of New York, is proposed to be amended to add a new paragraph (10) to read as follows:

- (f) **Administrative Services Fees (FC A04).** FC A04 is amended to read as follows:

\* \* \*

10. Certification of corrected defects in fire alarm system installations (per certification)	\$210.00
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NEW YORK CITY LAW DEPARTMENT  
 DIVISION OF LEGAL COUNSEL  
 100 CHURCH STREET  
 NEW YORK, NY 10007  
 212-356-4028

CERTIFICATION PURSUANT TO  
 CHARTER §1043(d)

**RULE TITLE:** Amendment of Rules Governing Installation of Fire Alarm Systems

**REFERENCE NUMBER:** 2020 RG 041

**RULEMAKING AGENCY:** Fire Department

I certify that this office has reviewed the above-referenced proposed rule as required by section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN  
 Acting Corporation Counsel

Date: July 8, 2020

NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS  
 253 BROADWAY, 10<sup>th</sup> FLOOR  
 NEW YORK, NY 10007  
 212-788-1400

CERTIFICATION/ANALYSIS  
 PURSUANT TO CHARTER SECTION 1043(d)

**RULE TITLE:** Amendment of Rules Governing Installation of Fire Alarm Systems

**REFERENCE NUMBER:** FDNY-25

**RULEMAKING AGENCY:** Fire Department

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) Does not provide a cure period because it does not establish a violation, modification of a violation, or modification of the penalties associated with a violation.

/s/ Francisco X. Navarro  
 Mayor's Office of Operations

July 9, 2020  
 Date

☛ jy17

**SPECIAL MATERIALS**

**CITYWIDE ADMINISTRATIVE SERVICES**

■ NOTICE

OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 8580  
 FUEL OIL AND KEROSENE

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 7/13/2020
4087216	1.3	#2DULS	CITYWIDE BY TW	SPRAGUE	.0378 GAL.	1.4443 GAL.
4087216	2.3	#2DULS	PICK-UP	SPRAGUE	.0378 GAL.	1.3396 GAL.
4087216	3.3	#2DULS Winterized	CITYWIDE BY TW	SPRAGUE	.0378 GAL.	1.6426 GAL.
4087216	4.3	#2DULS Winterized	PICK-UP	SPRAGUE	.0378 GAL.	1.5378 GAL.
4087216	5.3	#1DULS	CITYWIDE BY TW	SPRAGUE	.0645 GAL.	1.7000 GAL.
4087216	6.3	#1DULS	PICK-UP	SPRAGUE	.0645 GAL.	1.5952 GAL.
4087216	7.3	#2DULS >=80%	CITYWIDE BY TW	SPRAGUE	.0378 GAL.	1.4721 GAL.
4087216	8.3	#2DULS Winterized	CITYWIDE BY TW	SPRAGUE	.0378 GAL.	1.7631 GAL.
4087216	9.3	B100 B100 <=20%	CITYWIDE BY TW	SPRAGUE	.0427 GAL.	2.7303 GAL.
4087216	10.3	#2DULS >=80%	PICK-UP	SPRAGUE	.0378 GAL.	1.3673 GAL.
4087216	11.3	#2DULS Winterized	PICK-UP	SPRAGUE	.0378 GAL.	1.6583 GAL.
4087216	12.3	B100 B100 <=20%	PICK-UP	SPRAGUE	.0427 GAL.	2.6255 GAL.
4087216	13.3	#1DULS >=80%	CITYWIDE BY TW	SPRAGUE	.0645 GAL.	1.7096 GAL.
4087216	14.3	B100 B100 <=20%	CITYWIDE BY TW	SPRAGUE	.0427 GAL.	2.7392 GAL.
4087216	15.3	#1DULS >=80%	PICK-UP	SPRAGUE	.0645 GAL.	1.6048 GAL.
4087216	16.3	B100 B100 <=20%	PICK-UP	SPRAGUE	.0427 GAL.	2.6344 GAL.
4087216	17.3	#2DULS	BARGE MTF III & ST. WI	SPRAGUE	.0378 GAL.	1.4049 GAL.
3687192	1.0	Jet	FLOYD BENNETT	SPRAGUE	.0665 GAL.	1.9687 GAL.
3587289	2.0	#4B5	MANHATTAN	UNITED METRO	.0455 GAL.	1.5322 GAL.
3587289	5.0	#4B5	BRONX	UNITED METRO	.0455 GAL.	1.5310 GAL.
3587289	8.0	#4B5	BROOKLYN	UNITED METRO	.0455 GAL.	1.5252 GAL.
3587289	11.0	#4B5	QUEENS	UNITED METRO	.0455 GAL.	1.5305 GAL.
3587289	14.0	#4B5	RICHMOND	UNITED METRO	.0455 GAL.	1.6159 GAL.
3687007	1.0	#2B5	MANHATTAN	SPRAGUE	.0380 GAL.	1.4244 GAL.
3687007	4.0	#2B5	BRONX	SPRAGUE	.0380 GAL.	1.4134 GAL.
3687007	7.0	#2B5	BROOKLYN	SPRAGUE	.0380 GAL.	1.4301 GAL.
3687007	10.0	#2B5	QUEENS	SPRAGUE	.0380 GAL.	1.4263 GAL.
3687007	13.0	#2B5	RICHMOND	SPRAGUE	.0380 GAL.	1.5907 GAL.
3687007		#2B5	RACK PICK-UP	SPRAGUE	.0380 GAL.	1.3521 GAL.

3687007	16.0	#2B10		CITYWIDE BY TW	SPRAGUE	.0383 GAL.	1.6314 GAL.
3687007	17.0	#2B20		CITYWIDE BY TW	SPRAGUE	.0388 GAL.	1.7500 GAL.
4087216	#2DULSB5	95% ITEM 7.3 & 5 % ITEM 9.3		CITYWIDE BY TW	SPRAGUE	.0380 GAL.	1.5350 GAL. (A)
4087216	#2DULSB10	90% ITEM 7.3 & 10 % ITEM 9.3		CITYWIDE BY TW	SPRAGUE	.0383 GAL.	1.5979 GAL. (B)
4087216	#2DULSB20	80% ITEM 7.3 & 20 % ITEM 9.3		CITYWIDE BY TW	SPRAGUE	.0388 GAL.	1.7237 GAL. (C)
4087216	#2DULSB5	95% ITEM 10.3 & 5% ITEM 12.3		PICK-UP	SPRAGUE	.0380 GAL.	1.4302 GAL. (D)
4087216	#2DULSB10	90% ITEM 10.3 & 10% ITEM 12.3		PICK-UP	SPRAGUE	.0383 GAL.	1.4931 GAL. (E)
4087216	#2DULSB20	80% ITEM 10.3 & 20% ITEM 12.3		PICK-UP	SPRAGUE	.0388 GAL.	1.6189 GAL. (F)
4087216	#1DULSB20	80% ITEM 13.3 & 20% ITEM 14.3		CITYWIDE BY TW	SPRAGUE	.0601 GAL.	1.9155 GAL.
4087216	#1DULSB20	80% ITEM 15.3 & 20% ITEM 16.3		PICK-UP	SPRAGUE	.0601 GAL.	1.8107 GAL.

OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 8581  
FUEL OIL, PRIME AND START

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 7/13/2020
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OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 8582  
FUEL OIL AND REPAIRS

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 7/13/2020
20210000797	#2B5		MANHATTAN & BRONX	PACIFIC ENERGY	.0380 GAL.	1.6492 GAL. (I)
20210000798	#4B5		BROOKLYN, QUEENS & STATEN ISLAND	PACIFIC ENERGY	.0455 GAL.	1.8762 GAL. (H)

OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 8583  
GASOLINE

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 7/13/2020
3787120	1.0	Reg UL	CITYWIDE BY TW	GLOBAL MONTELLO	.0581 GAL.	1.4427 GAL.
3787120	2.0	Prem UL	CITYWIDE BY TW	GLOBAL MONTELLO	.0538 GAL.	1.5650 GAL.
3787120	3.0	Reg UL	PICK-UP	GLOBAL MONTELLO	.0581 GAL.	1.3777 GAL.
3787120	4.0	Prem UL	PICK-UP	GLOBAL MONTELLO	.0581 GAL.	1.5000 GAL.
3787121	5.0	E85 (Summer)	CITYWIDE BY DELIVERY	UNITED METRO	.1253 GAL.	1.9659 GAL. (G)

NOTE:

- (A), (B) and (C) Contract 4087216, item 7.3 replaced item 8.3 (Winter Version) effective June 1, 2020
- As of February 9, 2018, the Bio-Diesel Blender Tax Credit was retroactively reinstated for calendar year 2017. Should the tax credit be further extended, contractors will resume deducting the tax credit as a separate line item on invoices.
- Federal excise taxes are imposed on taxable fuels, (i.e., gasoline, kerosene, and diesel), when removed from a taxable fuel terminal. This fuel excise tax does not include Leaking Underground Storage Tank (LUST) tax. LUST tax applies to motor fuels for both diesel and gasoline invoices. Going forward, LUST Tax will appear as an additional fee at the rate of \$0.001 per gallon and will be shown as a separate line item on your invoice.
- The National Oilheat Research Alliance (NORA) has been extended until February 6, 2029. A related assessment of \$.002 per gallon has been added to the posted weekly fuel prices and will appear as a separate line item on invoices. This fee applies to heating oil only and since 2015 has included #4 heating oil. All other terms and conditions remain unchanged.
- Contract #4087216, effective June 1, 2020, replaces former items (1.2-17.2) on Contract #3987206
- Due to RIN price adjustments Biomass-based Diesel (2019) is replaced by Biomass-based Diesel (2020) commencing 01/01/2020.
- Metro Environmental Services, LLC Requirement Contract #: 20201201516/4087084 for Fuel Site Maintenance Services, Citywide has been registered and Contract is available on DCAS / OCP's "Requirements Contract" website for citywide use as of January 27, 2020. Link to Fuel Site Maintenance Services, Citywide contract via OCP website: <https://mspvww-dcsocp.dcas.nycnet/nycprocurement/dmss/asp/RCDetails.asp?vContract=20201201516>
- (D), (E) and (F) Contract 4087216, item 10.3 replaced item 11.3 (Winter Version) effective June 1, 2020
- (G) Contract 3787121, item 5.0 replaced item 6.0 (Winter Blend) effective April 1, 2020
- NYC Agencies are reminded to fill their fuel tanks as the end of the fiscal year approaches (June 30th).
- (H) and (I) Effective July 1, 2020 HPD contracts will temporarily replace DCAS 3787250 contract expired on 6/30/2020

REMINDER FOR ALL AGENCIES:

All entities utilizing DCAS fuel contracts are reminded to pay their invoices on time to avoid interruption of service. Please send inspection copy of receiving report for all gasoline (E70, UL & PREM) delivered by tank wagon to OCP/Bureau of Quality Assurance (BQA), 1 Centre Street, 18th Floor, New York, NY 10007.

← jy17

REVISED Weekly Fuel Price Schedule - Week of 7/6/20  
OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 8576  
FUEL OIL AND KEROSENE

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 7/6/2020
4087216	1.3	#2DULS	CITYWIDE BY TW	SPRAGUE	.0250 GAL.	1.4065 GAL.
4087216	2.3	#2DULS	PICK-UP	SPRAGUE	.0250 GAL.	1.3018 GAL.
4087216	3.3	#2DULS Winterized	CITYWIDE BY TW	SPRAGUE	.0250 GAL.	1.6048 GAL.
4087216	4.3	#2DULS Winterized	PICK-UP	SPRAGUE	.0250 GAL.	1.5000 GAL.
4087216	5.3	#1DULS	CITYWIDE BY TW	SPRAGUE	.0066 GAL.	1.6355 GAL.
4087216	6.3	#1DULS	PICK-UP	SPRAGUE	.0066 GAL.	1.5307 GAL.
4087216	7.3	#2DULS >=80%	CITYWIDE BY TW	SPRAGUE	.0250 GAL.	1.4343 GAL.
4087216	8.3	#2DULS Winterized	CITYWIDE BY TW	SPRAGUE	.0250 GAL.	1.7253 GAL.
4087216	9.3	B100 B100<=20%	CITYWIDE BY TW	SPRAGUE	-.0093 GAL.	2.6876 GAL.

4087216	10.3	#2DULS	>=80%	PICK-UP	SPRAGUE	.0250 GAL.	1.3295 GAL.
4087216	11.3	#2DULS	Winterized	PICK-UP	SPRAGUE	.0250 GAL.	1.6205 GAL.
4087216	12.3	B100	B100 <=20%	PICK-UP	SPRAGUE	-.0093 GAL.	2.5828 GAL.
4087216	13.3	#1DULS	>=80%	CITYWIDE BY TW	SPRAGUE	.0066 GAL.	1.6451 GAL.
4087216	14.3	B100	B100 <=20%	CITYWIDE BY TW	SPRAGUE	-.0093 GAL.	2.6965 GAL.
4087216	15.3	#1DULS	>=80%	PICK-UP	SPRAGUE	.0066 GAL.	1.5403 GAL.
4087216	16.3	B100	B100 <=20%	PICK-UP	SPRAGUE	-.0093 GAL.	2.5917 GAL.
4087216	17.3	#2DULS		BARGE MTF III & ST. WI	SPRAGUE	.0250 GAL.	1.3671 GAL.
3687192	1.0	Jet		FLOYD BENNETT	SPRAGUE	-.0069 GAL.	1.9022 GAL.
3587289	2.0	#4B5		MANHATTAN	UNITED METRO	.0258 GAL.	1.4867 GAL.
3587289	5.0	#4B5		BRONX	UNITED METRO	.0258 GAL.	1.4855 GAL.
3587289	8.0	#4B5		BROOKLYN	UNITED METRO	.0258 GAL.	1.4797 GAL.
3587289	11.0	#4B5		QUEENS	UNITED METRO	.0258 GAL.	1.4850 GAL.
3587289	14.0	#4B5		RICHMOND	UNITED METRO	.0258 GAL.	1.5704 GAL.
3687007	1.0	#2B5		MANHATTAN	SPRAGUE	.0233 GAL.	1.3863 GAL.
3687007	4.0	#2B5		BRONX	SPRAGUE	.0233 GAL.	1.3753 GAL.
3687007	7.0	#2B5		BROOKLYN	SPRAGUE	.0233 GAL.	1.3920 GAL.
3687007	10.0	#2B5		QUEENS	SPRAGUE	.0233 GAL.	1.3882 GAL.
3687007	13.0	#2B5		RICHMOND	SPRAGUE	.0233 GAL.	1.5526 GAL.
3687007		#2B5		RACK PICK-UP	SPRAGUE	.0233 GAL.	1.3141 GAL.
3687007	16.0	#2B10		CITYWIDE BY TW	SPRAGUE	.0216 GAL.	1.5931 GAL.
3687007	17.0	#2B20		CITYWIDE BY TW	SPRAGUE	.0181 GAL.	1.7113 GAL.
4087216		#2DULSB5	95% ITEM 7.3 & 5% ITEM 9.3	CITYWIDE BY TW	SPRAGUE	-.0139 GAL.	1.4737 GAL. (A)
4087216		#2DULSB10	90% ITEM 7.3 & 10% ITEM 9.3	CITYWIDE BY TW	SPRAGUE	-.0138 GAL.	1.5381 GAL. (B)
4087216		#2DULSB20	80% ITEM 7.3 & 20% ITEM 9.3	CITYWIDE BY TW	SPRAGUE	-.0137 GAL.	1.6668 GAL. (C)
4087216		#2DULSB5	95% ITEM 10.3 & 5% ITEM 12.3	PICK-UP	SPRAGUE	-.0139 GAL.	1.3689 GAL. (D)
4087216		#2DULSB10	90% ITEM 10.3 & 10% ITEM 12.3	PICK-UP	SPRAGUE	.0216 GAL.	1.4548 GAL. (E)
4087216		#2DULSB20	80% ITEM 10.3 & 20% ITEM 12.3	PICK-UP	SPRAGUE	.0181 GAL.	1.5802 GAL. (F)
4087216		#1DULSB20	80% ITEM 13.3 & 20% ITEM 14.3	CITYWIDE BY TW	SPRAGUE	.0034 GAL.	1.8553 GAL.
4087216		#1DULSB20	80% ITEM 15.3 & 20% ITEM 16.3	PICK-UP	SPRAGUE	.0034 GAL.	1.7505 GAL.

OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 8577  
FUEL OIL, PRIME AND START

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 7/6/2020
3787250	1.0	#2B5	ERP - CITYWIDE	PACIFIC ENERGY	.0233 GAL.	1.4442 GAL.

OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 8578  
FUEL OIL AND REPAIRS

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 7/6/2020
3787250	1.0	#2B5	CITYWIDE BY TW	PACIFIC ENERGY	.0233 GAL.	1.4442 GAL.
3787250	2.0	#4B5	CITYWIDE BY TW	PACIFIC ENERGY	.0258 GAL.	1.4034 GAL.
20210000797		#2B5	MANHATTAN & BRONX	PACIFIC ENERGY	n/a GAL.	1.6112 GAL. (I)
20210000798		#4B5	BROOKLYN, QUEENS & STATEN ISLAND	PACIFIC ENERGY	n/a GAL.	1.8307 GAL. (H)

OFFICIAL FUEL PRICE (\$) SCHEDULE NO. 8579  
GASOLINE

CONTR. NO.	ITEM NO.	FUEL/OIL TYPE	DELIVERY	VENDOR	CHANGE (\$)	PRICE (\$) EFF. 7/6/2020
3787120	1.0	Reg UL	CITYWIDE BY TW	GLOBAL MONTELLO	.0105 GAL.	1.3846 GAL.
3787120	2.0	Prem UL	CITYWIDE BY TW	GLOBAL MONTELLO	.0031 GAL.	1.5111 GAL.
3787120	3.0	Reg UL	PICK-UP	GLOBAL MONTELLO	.0105 GAL.	1.3196 GAL.
3787120	4.0	Prem UL	PICK-UP	GLOBAL MONTELLO	.0105 GAL.	1.4461 GAL.
3787121	5.0	E85 (Summer)	CITYWIDE BY DELIVERY	UNITED METRO	.0332 GAL.	1.8406 GAL. (G)

NOTE:

- (A), (B) and (C) Contract 4087216, item 7.3 replaced item 8.3 (Winter Version) effective June 1, 2020
- As of February 9, 2018, the Bio-Diesel Blender Tax Credit was retroactively reinstated for calendar year 2017. Should the tax credit be further extended, contractors will resume deducting the tax credit as a separate line item on invoices.
- Federal excise taxes are imposed on taxable fuels, (i.e., gasoline, kerosene, and diesel), when removed from a taxable fuel terminal. This fuel excise tax does not include Leaking Underground Storage Tank (LUST) tax. LUST tax applies to motor fuels for both diesel and gasoline invoices. Going forward, LUST Tax will appear as an additional fee at the rate of \$0.001 per gallon and will be shown as a separate line item on your invoice.
- The National Oilheat Research Alliance (NORA) has been extended until February 6, 2029. A related assessment of \$.002 per gallon has been added to the posted weekly fuel prices and will appear as a separate line item on invoices. This fee applies to heating oil only and since 2015 has included #4 heating oil. All other terms and conditions remain unchanged.
- Contract #4087216, effective June 1, 2020, replaces former items (1.2-17.2) on Contract #3987206
- Due to RIN price adjustments Biomass-based Diesel (2019) is replaced by Biomass-based Diesel (2020) commencing 1/1/2020.
- Metro Environmental Services, LLC Requirement Contract #: 20201201516/4087084 for Fuel Site Maintenance Services, Citywide has been registered and Contract is available on DCAS/OCPS "Requirements Contract" website for Citywide use as of January 27, 2020. Link to Fuel Site Maintenance Services, Citywide contract via OCP website: <https://mspww-dcsocp.dcas.nycnet/nycprocurement/dmss/asp/RCDetails.asp?vContract=20201201516>
- (D), (E) and (F) Contract 4087216, item 10.3 replaced item 11.3 (Winter Version) effective June 1, 2020
- (G) Contract 3787121, item 5.0 replaced item 6.0 (Winter Blend) effective April 1, 2020
- NYC Agencies are reminded to fill their fuel tanks as the end of the fiscal year approaches (June 30th).
- (H) and (I) Effective July 1, 2020 HPD contracts will temporarily replace DCAS 3787250 contract expired on 6/30/2020

REMINDER FOR ALL AGENCIES:

All entities utilizing DCAS fuel contracts are reminded to pay their invoices on time to avoid interruption of service. Please send inspection copy of receiving report for all gasoline (E70, UL & PREM) delivered by tank wagon to OCP/Bureau of Quality Assurance (BQA), 1 Centre Street, 18th Floor, New York, NY 10007.

7/17

CHANGES IN PERSONNEL

DEPARTMENT OF SANITATION FOR PERIOD ENDING 06/12/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include WIEHLER, WILLIAMS, SIRDERAY, YENCH.

DEPARTMENT OF FINANCE FOR PERIOD ENDING 06/12/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include ANIPOMOSE, DAVIS III, JACKMAN, LOCASCIO, RUBANOVA.

DEPARTMENT OF TRANSPORTATION FOR PERIOD ENDING 06/12/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include ALFANO, BAERWALD, BAITY, BOTTI, BURKE, CHRISTOP, FERRARI, FIELDS, GONZALEZ, GREEN, JASSAL, JURGELEIT, KELSCH, KING, KNIGHT, KOLESNYK, LEE, MARTEN, MEDNICK, MOBLEY, MORALES, MORRIS JR.

DEPARTMENT OF TRANSPORTATION FOR PERIOD ENDING 06/12/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include NICHOLSON, NICOVIC, NOTO, PALLEIRO, PONDISH, REILLY, RICE, RICO, ROBINSON, RUBIRA, SCHIPPER, SIDDIQUI, SORIANO-RAMOS, SOUTHERLAND, STAFFORD, SUTTON, VAN PELT, XELAS.

DEPT OF PARKS & RECREATION FOR PERIOD ENDING 06/12/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include ALLEN, ARZU, ASHBY, AVILA, BARNETT, BELL, BETANCES, BLANDING, BOISSIERE, BONILLA, BORDEN JR, BOWERS JR, BRITT II, BROWN, BULLOCK.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include BUSANO, CABAN, CAMERON, CAMMOCK, CAPERS, CHARLES JOSEPH, CHAVEZ.

DEPT OF PARKS & RECREATION FOR PERIOD ENDING 06/12/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include CLARKE, COACHMAN, CONYERS, COOK, CRAWFORD, CROPPER, CROSS, CRUZ, DANIEL, DANIEL, DAVIS, DAWKINS-KEBE, DRISCOLL JR, DUGGINS, ESPERANCE, ESTRADA, ETHERIDGE, FARRINGTON, FERRER, FERVIUS, FRANCOIS, FRAZIER, FUENTES, GARCIA, GARVIN, GOMEZ, GONZALEZ, GOODWIN, GREEN, GUILTY, HALL, HARRIS, HARRIS, HARRISON, HERNANDEZ, HILL-WASSI, HOEY, HOLLEY, IOANNIDIS, IOANNIDIS, JAMES, JANNIERRE JR, JAVOIS, JOHNSON, JOHNSON, JONES, JONES, KEE, KILLINGSWORTH, KINDRED, LASANTA.

DEPT OF PARKS & RECREATION FOR PERIOD ENDING 06/12/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include LONG, LONG, LUCAS JR, LYNCH, MARIN, MARTINEZ, MASON, MATOS, MCAULEY, MCCANTS, MCGREGOR, MCKINES, MEANS, MEDINA, MILLER, MINNIFIELD, MOROCHO, MUTEPPA, NAUGHTON, NAVARRO, OATES.

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# READER'S GUIDE

The City Record (CR) is published each business day. The Procurement section of the City Record is comprised of notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Notice of solicitations and other notices for most procurement methods valued at or above \$100,000 for goods, services, and construction must be published once in the City Record, among other requirements. Other procurement methods authorized by law, such as sole source procurements, require notice in the City Record for five consecutive editions. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

## NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), and click on Prevailing Wage Schedules to view rates.

## CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

## VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc). To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

## SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit [www.nyc.gov/html/sbs/nycbiz](http://www.nyc.gov/html/sbs/nycbiz) and click on Summary of Services, followed by Selling to Government.

## PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc).

## NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

## PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit [www.nyc.gov/mocs](http://www.nyc.gov/mocs).

## ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit [www.nyc.gov/sbs](http://www.nyc.gov/sbs) and click on M/WBE Certification and Access.

## PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

## PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc)

## COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

## KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances:
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
CP/PQ/4	Demonstration Project
DP	Sole Source Procurement/only one source
SS	Procurement from a Required Source/ST/FED
RS	Negotiated Acquisition
NA	For ongoing construction project only: Compelling programmatic needs
NA/8	New contractor needed for changed/additional work
NA/9	Change in scope, essential to solicit one or limited number of contractors
NA/10	Immediate successor contractor required due to termination/default
NA/11	For Legal services only:

NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)
WA1	Preventing loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only) anti-apartheid preference
OLB/a	local vendor preference
OLB/b	recycled preference
OLB/c	other: (specify)

## HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards, and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

# SAMPLE NOTICE

## POLICE

### DEPARTMENT OF YOUTH SERVICES

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

#### BUS SERVICES FOR CITY YOUTH PROGRAM

-Competitive Sealed Bids- PIN# 056020000293 - DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*NYPD, Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. Manuel Cruz (646) 610-5225.*

◀m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN #056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 A.M.	Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/ time is the same.
Use the following address unless otherwise specified or submit bid/proposal documents; etc.	Paragraph at the end of Agency Division listing providing Agency
◀	Indicates New Ad
m27-30	Date that notice appears in The City Record