



# THE CITY RECORD

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## THE CITY RECORD

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## PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

## CITYWIDE ADMINISTRATIVE SERVICES

### PUBLIC HEARINGS

#### DIVISION OF CITYWIDE PERSONNEL SERVICES PROPOSED AMENDMENT TO CLASSIFICATION

**PUBLIC NOTICE IS HEREBY GIVEN** of a virtual public hearing to amend the Classification of the Classified Service of the City of New York.



A virtual public hearing will be held by the Commissioner of Citywide Administrative Services in accordance with Rule 2.6 of the Personnel Rules and Regulations of the City of New York via Webex Event Center on **November 4, 2020, at 10:00 A.M.**

Webex Details:

#### Video Address:

<https://nycadminservices.webex.com/nycadminservices/onstage/g.php?MTID=ea3ced70e84ddc1f5c7a641b6fc72033e>

**Phone number:** 1-877-668-4493 (US/Canada)

**Access/Event Code:** 171 343 1442

**Event password:** fkUXw5KwV53

For more information go to the DCAS website at:

<https://www1.nyc.gov/site/dcas/about/public-hearings.page>

**RESOLVED**, that the classification of the Classified Service of the City of New York is hereby amended under the heading **CONFLICTS OF INTEREST BOARD [312]** as follows:

I. By establishing the following title and positions in the Non-Competitive class, subject to Rule XI, Part I as indicated:

Title Code Number	Number of Positions Authorized	Class of Positions	Salary Range Effective 10/24/19		
			New Hire Minimum#	Incumbent Minimum	Maximum
XXXXX	4	Confidential Investigator (COIB) Assignment Level I	\$45,113	\$48,650	\$64,693

Assignment Level II	\$53,956	\$58,186	\$73,140
Assignment Level III	\$64,230	\$69,266	\$91,221

Part I positions are designated as confidential or policy influencing under Rule 3.2.3 (b) of the Personnel Rules and Regulations of the City of New York and therefore are not covered by Section 75 of the Civil Service Law.

# Employees hired on or after 10/26/2019 shall be paid the hiring rate effective 10/26/2019. Upon completion of two (2) years of active or qualified inactive service, such employee shall be paid the indicated "minimum" for the applicable title that is in effect on the two year anniversary of their original appointment. In no case shall an employee receive less than the stated hiring rate.

**If you need to request a reasonable accommodation to attend or have questions about accessibility, please contact DCAS Accessibility, at (212) 386-0256, or accessibility@dcas.nyc.gov.**

Accessibility questions: DCAS Accessibility, (212) 386-0256, accessibility@dcas.nyc.gov, by: Wednesday, October 28, 2020, 5:00 P.M.



o26-28

## COMMUNITY BOARDS

### ■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that the following matters have been scheduled for public hearing by Community Board:

#### BOROUGH OF THE BRONX

COMMUNITY BOARD NO. 05 - Wednesday, October 28, 2020, at 5:00 P.M. - 6:00 P.M., By Webex Video Conference WebEx: <https://nyccb.webex.com/nyccb/j.php?MTID=mbfec9461b7786ddd7739f1650861f50c> Dial in: 646-992-2010 Meeting number: 173 195 3787. Password (if necessary): vrEYnxC356

If you wish to testify, please call the district office, at (718) 364-2030. If you would like to send a written testimony, you may email bx05@cb.nyc.gov, no later than Monday, October 26, 2020.

o26-28

## BOARD OF EDUCATION RETIREMENT SYSTEM

### ■ MEETING

The Board of Education Retirement System Board of Trustees Meeting will be held at 4:00 P.M. on Wednesday, October 28, 2020, via Webex. If you would like to attend this meeting, please contact BES Executive Director, Sanford Rich, at Srich4@bers.nyc.gov.

o1-28

The Board of Education Retirement System Board of Trustees Meeting will be held, at 4:00 P.M. on Tuesday, November 24, 2020, via Webex. If you would like to attend this meeting, please contact BES Executive Director, Sanford Rich, at Srich4@bers.nyc.gov.

o14-n24

The Board of Education Retirement System Board of Trustees Meeting will be held, at 4:00 P.M. on Tuesday, December 15, 2020, via Webex. If you would like to attend this meeting, please contact BES Executive Director, Sanford Rich, at Srich4@bers.nyc.gov.

o22-d15

## NEW YORK CITY FIRE PENSION FUND

### ■ MEETING

Please be advised that the trustees of the New York City Fire Pension Fund will be holding a Board of Trustees Meeting on October 28, 2020, at 9:00 A.M. To be held at the New York City Fire Pension Fund, One Battery Park Plaza, 9th Floor, New York, NY 10004.



o20-28

## FRANCHISE AND CONCESSION REVIEW COMMITTEE

### ■ NOTICE

**PUBLIC NOTICE IS HEREBY GIVEN** that the Franchise and Concession Review Committee, will hold a remote public meeting, on Thursday, November 12, 2020, at 2:30 P.M., via Microsoft Teams dial-in. The dial-in information is below.

Dial-in #: 1 646-893-7101

Access Code: 321 646 848

Press # on further prompts

For further information on accessibility, or to make a request for accommodations, such as sign language interpretation services, please contact the Mayor's Office of Contract Services (MOCS), via email at DisabilityAffairs@mocs.nyc.gov, or via phone at (646) 872-0231. Any person requiring reasonable accommodation for the public meeting should contact MOCS, at least five (5) business days in advance of the meeting to ensure availability.



o23-n12

## HOUSING AUTHORITY

### ■ PUBLIC HEARINGS

Because of the ongoing COVID-19 health crisis and in relation to Governor Andrew Cuomo's Executive Orders, the Board Meeting of the New York City Housing Authority, scheduled for Wednesday, October 28, 2020 at 10:00 A.M., will be limited to viewing the live-stream or listening via phone instead of attendance in person.

For public access, the meeting will be streamed live on NYCHA's website at <http://nyc.gov/nycha> and <http://on.nyc.gov/boardmeetings> or can be accessed by calling 1(408) 418-9388 using Event number (access code): 173 240 8538 and Event password: nychaboard.

For those wishing to provide public comment, pre-registration is required via email to [corporate.secretary@nycha.nyc.gov](mailto:corporate.secretary@nycha.nyc.gov) or by contacting (212) 306-6088, no later than 5:00 P.M., on the day prior to the Board Meeting. When pre-registering, please provide your name, development or organization name, contact information and item you wish to comment on. You will then be contacted with instructions for providing comment. Comments are limited to the items on the Calendar.

Speaking time will be limited to three minutes. Speakers will provide comment in the order in which the requests to comment are received. The public comment period will conclude upon all speakers being heard or at the expiration of 30 minutes allotted for public comment, whichever occurs first.

Copies of the Calendar will be available on NYCHA's website, no earlier than 24 hours before the upcoming Board Meeting. Copies of the Minutes will also be available on NYCHA's Website no earlier than 3:00 P.M. on the Thursday following the Board Meeting.

Any changes to the schedule will be posted here and on NYCHA's website at <http://www1.nyc.gov/site/nyccha/about/board-calendar.page> to the extent practicable at a reasonable time before the meeting.

For additional information, please visit NYCHA's website or contact (212) 306-6088.

Accessibility questions: Office of the Corporate Secretary by phone (212) 306-6088 or [corporate.secretary@nycha.nyc.gov](mailto:corporate.secretary@nycha.nyc.gov), by Wednesday, October 21, 2020, 5:00 P.M.



o19-28

## LANDMARKS PRESERVATION COMMISSION

### ■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, October 27, 2020 at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency) will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for

each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel, [www.youtube.com/nyclpc](http://www.youtube.com/nyclpc). Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab, <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at [richstein@lpc.nyc.gov](mailto:richstein@lpc.nyc.gov) or (646) 248-0220 at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

**311 East 140th Street - Mott Haven Historic District**

**LPC-21-01275** - Block 2315 - Lot 21 - **Zoning: R6**

**CERTIFICATE OF APPROPRIATENESS**

A Vernacular style rowhouse, built in 1874. Application is to modify the areaway and front façade and install a barrier-free access chair.

**25-10 Court Square - Individual Landmark**

**LPC-21-02469** - Block 83 - Lot 1 - **Zoning: M1-5**

**ADVISORY REPORT**

A Neo-English Renaissance style courthouse, designed by Peter M. Coco and built in 1904-05. Application is to re-design the plaza.

**130 Prince Street - SoHo-Cast Iron Historic District**

**LPC-21-02311** - Block 501 - Lot 15 - **Zoning:**

**CERTIFICATE OF APPROPRIATENESS**

A garage building, built in 1925. Application is to construct rooftop additions, install mechanical equipment, and modify ground floor infill.

**81 Horatio Street - Greenwich Village Historic District**

**LPC-20-10228** - Block 643 - Lot 70 - **Zoning: R6**

**CERTIFICATE OF APPROPRIATENESS**

A rowhouse, designed by William Grant and built in 1870. Application is to replace windows.

**109 Bank Street - Greenwich Village Historic District**

**LPC-21-01411** - Block 635 - Lot 35 - **Zoning: R6**

**CERTIFICATE OF APPROPRIATENESS**

A Greek Revival style rowhouse, built in 1846. Application is to construct rooftop and rear yard additions.

**222 Central Park South - Individual Landmark**

**LPC-20-05605** - Block 1030 - Lot 46 - **Zoning: R10H**

**CERTIFICATE OF APPROPRIATENESS**

An artists' cooperative housing building, designed by Charles W. Buckham and built in 1907-08. Application is to establish a Master Plan governing the future installation of windows.

**5-7 East 62nd Street - Upper East Side Historic District**

**LPC-21-02425** - Block 1377 - Lot 7 - **Zoning: R8B**

**CERTIFICATE OF APPROPRIATENESS**

A Modern style synagogue building, designed by Percival Goodman and built in 1956. Application is to alter the façade, replace entry infill, and install a canopy.

**163 East 67th Street - Individual Landmark**

**LPC-20-08115** - Block 1402 - Lot 30 - **Zoning: R8B**

**CERTIFICATE OF APPROPRIATENESS**

A Moorish Revival style synagogue building, designed by Schneider and Herter and built in 1889-1890. Application is to install LED signage.

o14-27

**NOTICE IS HEREBY GIVEN** that pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, November 10, 2020, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency) will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel [www.youtube.com/nyclpc](http://www.youtube.com/nyclpc). Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language

assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at [richstein@lpc.nyc.gov](mailto:richstein@lpc.nyc.gov), or (646) 248-0220, at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

**35 Love Lane - Brooklyn Heights Historic District**

**LPC-21-00437** - Block 236 - Lot 30 - **Zoning: R7-1**

**CERTIFICATE OF APPROPRIATENESS**

A 19th century carriage house. Application is to excavate and construct a below-grade addition.

**969 Park Avenue (aka 961-971 Park Avenue; 101-105 East 82nd Street) - Park Avenue Historic District**

**LPC-21-02194** - Block 1511 - Lot 1 - **Zoning: R10**

**CERTIFICATE OF APPROPRIATENESS**

A Renaissance Revival style apartment building, designed by Pickering & Walker and built in 1911-1912. Application is to establish a Master Plan, governing the future installation of windows.

**456 West 23rd Street - Chelsea Historic District Extension**

**LPC-21-01296** - Block 720 - Lot 75 - **Zoning: R7B**

**CERTIFICATE OF APPROPRIATENESS**

An Italianate style rowhouse, built in 1857. Application is to replace windows.

**1 West 67th Street - Upper West Side/Central Park West Historic District**

**LPC-21-02245** - Block 1120 - Lot 23 - **Zoning: R8 R10A**

**CERTIFICATE OF APPROPRIATENESS**

A Neo-Gothic style studio building, with Tudor style elements, designed by George M. Pollard, built in 1915-18. Application is to modify the parapet, replace a skylight, and replace windows.

**35-30 81st Street - Jackson Heights Historic District**

**LPC-20-04297** - Block 1280 - Lot 12 - **Zoning: R7-1**

**CERTIFICATE OF APPROPRIATENESS**

A Neo-Georgian style apartment building, designed by M.N. Weinstein and built in 1940. Application is to install stairs in an areaway and enlarge masonry openings.

**81 Pierrepont Street - Brooklyn Heights Historic District**

**LPC-21-00436** - Block 236 - Lot 5 - **Zoning: R7-1**

**CERTIFICATE OF APPROPRIATENESS**

A Greek Revival style rowhouse, built in 1845. Application is to excavate and construct a below-grade addition.

**135 East 71st Street (aka 140 East 72nd Street) - Upper East Side Historic District**

**LPC-20-10381** - Block 1406 - Lot 17 - **Zoning: R9X R10A**

**CERTIFICATE OF APPROPRIATENESS**

An apartment building, built in 1955. Application is to modify the building's base, replace storefront infill, establish a Master Plan for the installation of signage, and modify a Master Plan for the replacement of windows.

**241 Washington Avenue - Clinton Hill Historic District**

**LPC-20-02189** - Block 1918 - Lot 31 - **Zoning: R6B**

**CERTIFICATE OF APPROPRIATENESS**

A Neo-Grec style rowhouse, designed by W. H. Gaylor and built in 1879. Application is to install a rooftop privacy wall and pergola, and extend flues.

**217 East 5th Street (and 217 Rear East 5th Street) - East Village/Lower East Side Historic District**

**LPC-21-02023** - Block 461 - Lot 7502 - **Zoning: R8B**

**CERTIFICATE OF APPROPRIATENESS**

An Italianate style apartment building, and back building, built c. 1862-63. Application is to construct an elevator tower, replace a deck, modify a masonry opening, and install a balcony at the back building.

**61 East 77th Street - Upper East Side Historic District**

**LPC-20-10899** - Block 1392 - Lot 28 - **Zoning: R8B**

**CERTIFICATE OF APPROPRIATENESS**

A Neo-Federal style school building, with Beaux-Art style features, designed by Harde and Hasselman, built in 1916. Application is to reconstruct the stoop and construct a barrier-free access ramp.

**538 East 11th Street -**

**LPC-20-09935** - Block 404 - Lot 23 - **Zoning: R8B**

**CERTIFICATE OF APPROPRIATENESS**

A Neo-Italian Renaissance style building, designed by Arnold W. Brunner and built in 1904-05. Application is to alter the façade.

**245 Arleigh Road - Douglaston Historic District**

**LPC-19-35502** - Block 8047 - Lot 42 - **Zoning: R1-2**

**CERTIFICATE OF APPROPRIATENESS**

A Colonial Revival style house, designed by John C.W. Cadoo and built in 1926. Application is to alter the facades, construct an addition, and widen the driveway.

**373 Manor Road - Douglaston Historic District  
LPC-19-38718 - Block 8037 - Lot 45 - Zoning: R1-2  
CERTIFICATE OF APPROPRIATENESS**

A freestanding ranch house built in 1960. Application is to alter the facades, and relocate the driveway and curb cut.

Accessibility questions: Rich Stein, Community and Intergovernmental Affairs Coordinator, richstein@lpc.nyc.gov or (646) 248-0220, by: Tuesday, November 3, 2020, 5:00 P.M.



o27-n10

**TRANSPORTATION**

**PUBLIC HEARINGS**

**NOTICE IS HEREBY GIVEN**, pursuant to law, that the following proposed revocable consents, have been scheduled for a public hearing by the New York City Department of Transportation. The hearing will be held remotely commencing on Wednesday, October 28, 2020, at 2:00 P.M., via the WebEx platform, on the following petitions for revocable consent.

WebEx:  
Meeting Number (access code): 126 796 8738  
Meeting Password: pxUM3Btut77(79863288 from video system)

**#1 IN THE MATTER OF** a proposed revocable consent authorizing 17 East 9 LLC, to construct, maintain and use a fenced-in area and a stoop on the north sidewalk of East 9<sup>th</sup> Street, between Fifth Avenue and University Place, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule:  
**R.P. # 2520**

From the Approval Date to June 30, 2031 -\$25/per annum

with the maintenance of a security deposit in the sum of \$5,600 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#2 IN THE MATTER OF** a proposed revocable consent authorizing 450 Partners LLC, to construct, maintain and use eight (8) security bollards along the south sidewalk of West 33<sup>rd</sup> Street, between Ninth and Tenth Avenues, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule:  
**R.P. # 2507**

There shall be no compensation required for this Consent in accordance with Title 34 Section 7-04 (a)(33) of the Rules of the City of New York

with the maintenance of a security deposit in the sum of \$10,000 the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#3 IN THE MATTER OF** a proposed revocable consent authorizing BOP NW Loft LLC, to construct, maintain and use twenty seven (27) security bollards along the south sidewalk of West 33<sup>rd</sup> Street, between Ninth Avenue and Tenth Avenue, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule:  
**R.P. # 2478**

There shall be no compensation required for this Consent in accordance with Title 34 Section 7-04 (a)(33) of the Rules of the City of New York

with the maintenance of a security deposit in the sum of \$25,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#4 IN THE MATTER OF** a proposed revocable consent authorizing Brandon C. Rose and Susannah S. Rose, to construct, maintain and use a fenced-in area, including steps and planters, together with snowmelt

system on and in the south sidewalk of East 78<sup>th</sup> Street, between park and Lexington Avenues, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule:  
**R.P. #2519**

From the Approval Date to June 30, 2031 -\$25/per annum

with the maintenance of a security deposit in the sum of \$43,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#5 IN THE MATTER OF** a proposed revocable consent authorizing Consolidated Edison Company of New York, Inc., to construct, maintain and use a gas main line piping under the City Island Bridge, between City Island Avenue and Pelham Bay Park, in the Borough of the Bronx. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: From the Approval Date to June 30, 2020 \$6,154/per annum **R.P. # 2506**

From the Approval Date by the Mayor to June 30, 2020 - \$6,154/per annum

- For the period July 1, 2020 to June 30, 2021 - \$6,235
- For the period July 1, 2021 to June 30, 2022 - \$6,316
- For the period July 1, 2022 to June 30, 2023 - \$6,397
- For the period July 1, 2023 to June 30, 2024 - \$6,478
- For the period July 1, 2024 to June 30, 2025 - \$6,559
- For the period July 1, 2025 to June 30, 2026 - \$6,640
- For the period July 1, 2026 to June 30, 2027 - \$6,721
- For the period July 1, 2027 to June 30, 2028 - \$6,802
- For the period July 1, 2028 to June 30, 2029 - \$6,883
- For the period July 1, 2029 to June 30, 2030 - \$6,964

with the maintenance of a security deposit in the sum of \$150,000 and the insurance shall be in the amount of Five Million Dollars (\$5,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Five Million Dollars (\$5,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#6 IN THE MATTER OF** a proposed Sixth Modification to a revocable consent authorizing Consolidated Edison Company of New York, to construct, maintain and use additional improvements ancillary to, but not within a franchise granted prior to July 1, 1990, specifically located in the Borough of Queens. The improvement consist of an additional 29 structures, beyond those 735 structures already approved through the Fifth Modification on the tops and sides of New York City Department of Transportation street light poles in connection with Smart Grid AMI **R.P. # 2181**

For the period July 1, 2020 to June 30, 2021-\$1,124,750 +\$1,500/per subsequent location/per annum (prorated from the Approval Date by the Mayor and this payment only to be made within thirty days after Grantor's notice to Grantee of the Approval Date).

For the period July 1, 2021 to June 30, 2022 -\$1,175,184

the maintenance of additional security deposit in the sum of \$76,100 and the insurance shall be in the amount of Seven Million Five Hundred Thousand Dollars (\$7,500,000,) per occurrence for bodily and property damage, Seven Million Five Hundred Thousand Dollars (\$7,500,000) for personal and advertising injury, Seven Million Five Hundred Thousand Dollars (\$7,500,000) aggregate, and Seven Million Five Hundred Thousand (7,500,000) products/completed operations and Ten Million Dollars (\$10,000,000) excess liability coverage and, in the aggregate.

**#7 IN THE MATTER OF** a proposed revocable consent authorizing Legacy Yard Tenant LP, to construct, maintain and use one hundred twenty seven (127) security bollards along the west sidewalk of Tenth Avenue and the north sidewalk of West 30<sup>th</sup> Street, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the Approval Date by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: **R.P. # 2521**

There shall be no compensation required for this Consent in accordance with Title 34 Section 7-04 (a) (33) of the Rules of the City of New York

with the maintenance of a security deposit in the sum of \$63,500 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**#8 IN THE MATTER OF** a proposed revocable consent authorizing AIMCO Properties, LP, to construct, maintain and use an ADA lift with

steps and railing on the south sidewalk of West 69<sup>th</sup> Street, between Columbus Avenue and Central Park West, in the Borough of Manhattan. The proposed revocable consent is for a term of ten years from the Approval by the Mayor and provides among other terms and conditions for compensation payable to the City according to the following schedule: From the Approval Date and Terminating on June 30, 2021 - \$3,000 per/annum **R.P. # 2428**

- From the Approval Date by the Mayor to June 30, 2021 - \$3,000 per/annum
- For the period July 1, 2021 to June 30, 2022 - \$3,048
- For the period July 1, 2022 to June 30, 2023 - \$3,096
- For the period July 1, 2023 to June 30, 2024 - \$3,144
- For the period July 1, 2024 to June 30, 2025 - \$3,192
- For the period July 1, 2025 to June 30, 2026 - \$3,240
- For the period July 1, 2026 to June 30, 2027 - \$3,288
- For the period July 1, 2027 to June 30, 2028 - \$3,336
- For the period July 1, 2028 to June 30, 2029 - \$3,384
- For the period July 1, 2029 to June 30, 2030 - \$3,432
- For the period July 1, 2030 to June 30, 2031 - \$3,480

with the maintenance of a security deposit in the sum of \$10,000 and the insurance shall be in the amount of Two Million Dollars (\$2,000,000) per occurrence for bodily injury and property damage, One Million Dollars (\$1,000,000) for personal and advertising injury, Two Million Dollars (\$2,000,000) aggregate, and Two Million Dollars (\$2,000,000) products/completed operations.

**o7-28**

# PROPERTY DISPOSITION

## CITYWIDE ADMINISTRATIVE SERVICES

### SALE

The City of New York in partnership with PropertyRoom.com posts vehicle and heavy machinery auctions online every week at: <https://www.propertyroom.com/s/nyc+fleet>

All auctions are open to the public and registration is free.

Vehicles can be viewed in person at:  
Insurance Auto Auctions, North Yard  
156 Peconic Avenue, Medford, NY 11763  
Phone: (631) 294-2797

No previous arrangements or phone calls are needed to preview. Hours are Monday and Tuesday from 10:00 A.M. – 2:00 P.M.

**s4-f22**

## OFFICE OF CITYWIDE PROCUREMENT

### SALE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the Internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

**j2-d31**

## HOUSING PRESERVATION AND DEVELOPMENT

### NOTICE

All Notices Regarding Housing Preservation and Development Dispositions of City-Owned Property appear in the Public Hearing Section.

**j2-d31**

## POLICE

### NOTICE

### OWNERS ARE WANTED BY THE PROPERTY CLERK DIVISION OF THE NEW YORK CITY POLICE DEPARTMENT

The following list of properties is in the custody of the Property Clerk Division without claimants:  
Motor vehicles, boats, bicycles, business machines, cameras, calculating machines, electrical and optical property, furniture, furs, handbags, hardware, jewelry, photographic equipment, radios, robes, sound systems, surgical and musical instruments, tools, wearing apparel, communications equipment, computers, and other miscellaneous articles.

Items are recovered, lost, abandoned property obtained from prisoners, emotionally disturbed, intoxicated and deceased persons; and property obtained from persons incapable of caring for themselves.

### INQUIRIES

Inquiries relating to such property should be made in the Borough concerned, at the following office of the Property Clerk.

### FOR MOTOR VEHICLES (All Boroughs):

- Springfield Gardens Auto Pound, 174-20 North Boundary Road, Queens, NY 11430, (718) 553-9555
- Erie Basin Auto Pound, 700 Columbia Street, Brooklyn, NY 11231, (718) 246-2030

### FOR ALL OTHER PROPERTY

- Manhattan - 1 Police Plaza, New York, NY 10038, (646) 610-5906
- Brooklyn - 84th Precinct, 301 Gold Street, Brooklyn, NY 11201, (718) 875-6675
- Bronx Property Clerk - 215 East 161 Street, Bronx, NY 10451, (718) 590-2806
- Queens Property Clerk - 47-07 Pearson Place, Long Island City, NY 11101, (718) 433-2678
- Staten Island Property Clerk - 1 Edgewater Plaza, Staten Island, NY 10301, (718) 876-8484

**j2-d31**

# PROCUREMENT

### "Compete To Win" More Contracts!

*Thanks to a new City initiative - "Compete To Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.*

- Win More Contracts, at [nyc.gov/competetowin](http://nyc.gov/competetowin)

*"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related*

services that appear in the individual agency listings below reflect that commitment to excellence.”

HHS ACCELERATOR

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York (“PPB Rules”), vendors must first complete and submit an electronic prequalification application using the City’s Health and Human Services (HHS) Accelerator System. The HHS Accelerator System is a web-based system maintained by the City of New York for use by its human services Agencies to manage procurement. The process removes redundancy by capturing information about boards, filings, policies, and general service experience centrally. As a result, specific proposals for funding are more focused on program design, scope, and budget.

Important information about the new method

- Prequalification applications are required every three years.
• Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
• Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
• Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed, at http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding.

Participating NYC Agencies

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children’s Services (ACS)
Department for the Aging (DFTA)
Department of Consumer Affairs (DCA)
Department of Corrections (DOC)
Department of Health and Mental Hygiene (DOHMH)
Department of Homeless Services (DHS)
Department of Probation (DOP)
Department of Small Business Services (SBS)
Department of Youth and Community Development (DYCD)
Housing and Preservation Department (HPD)
Human Resources Administration (HRA)
Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit www.nyc.gov/hhsaccelerator

BROOKLYN NAVY YARD DEVELOPMENT CORP.

SOLICITATION

Services (other than human services)

BROOKLYN NAVY YARD SHUTTLE BUS TRANSPORTATION SERVICE - Request for Proposals - PIN# 000190 - Due 11-17-20 at 5:00 P.M.

RFP documents will be available as of 10/27/2020, at https://brooklynnavyyard.org/about/contract-opportunities.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Brooklyn Navy Yard Development Corporation, Building 77, 141 Flushing Avenue, Brooklyn, NY 11205. George Velez (718) 907-5913; gvelez@bnycdc.org

COMPTROLLER

ASSET MANAGEMENT

INTENT TO AWARD

Goods and Services

FIXED INCOME INVESTMENT MANAGEMENT SERVICES

- Negotiated Acquisition - Other - PIN#015-208-260-05 FI - Due 11-10-20 at 3:00 P.M.

In accordance with Section 3-04(b)(2)(iii) of the New York City Procurement Policy Board Rules, the New York City Comptroller Office (the “Comptroller’s Office”), acting on behalf of the New York City Retirement Systems, is seeking to extend the Fixed Income Investment Management Agreement with Barrow, Hanley, Mewhinney & Strauss, LLC (“Barrow”) below for one year, from July 1, 2020 to June 30, 2021. The firm is a fiduciary and provides fixed income investment management services.

Vendors that are interested in expressing interest in similar procurements in the future may contact Gilbert Turenne, via email at gturenn@comptroller.nyc.gov. Expressions of Interest are due November 10, 2020, by 3:00 P.M. (ET).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Comptroller, 1 Centre Street, 8th Floor South, New York, NY 10007. Gilbert Turenne (212) 669-4348; gturenn@comptroller.nyc.gov

o26-30

FIXED INCOME INVESTMENT MANAGEMENT SERVICES

- Negotiated Acquisition - Other - PIN#015-208-260-08 FI - Due 11-10-20 at 3:00 P.M.

In accordance with Section 3-04(b)(2)(iii) of the New York City Procurement Policy Board Rules, the New York City Comptroller Office (the “Comptroller’s Office”), acting on behalf of the New York City Retirement Systems, is seeking to extend the existing Fixed Income Investment Management Agreement with Taplin, Canida & Habacht LLC for one year, from July 1, 2020 to June 30, 2021. The firm is a fiduciary and provides fixed income investment management services.

Vendors that are interested in expressing interest in similar procurements in the future may contact Gilbert Turenne, via email at gturenn@comptroller.nyc.gov. Expressions of Interest are due November 10, 2020, by 3:00 P.M. (ET).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Comptroller, 1 Centre Street, 8th Floor South, New York, NY 10007. Gilbert Turenne (212) 669-4348; gturenn@comptroller.nyc.gov

o26-30

SOLICITATION

Goods and Services

NOTICE OF INVESTMENT MANAGER SEARCH FOR FIXED INCOME EMERGING MANAGER-OF-MANAGERS (EMOM) INVESTMENT MANAGEMENT SERVICES - Request for Proposals - PIN#015-208-259-00 FI - Due 11-25-20 at 11:59 P.M.

The Comptroller of the City of New York (the “Comptroller”), acting on behalf of the New York City Retirement Systems, and specifically the Teachers’ Retirement System of the City of New York (“TRS”), the New York City Employees’ Retirement System (“NYCERS”), the New York City Police Pension Fund, Subchapter Two (“Police”), the New York City Fire Pension Fund, Subchapter Two (“Fire”), and the New York City Board of Education Retirement System (“BERS”) (collectively “NYCRS” or the “Systems”1), is conducting this Emerging Manager-of Managers investment manager search (this “Search”) to identify and select investment management firms, or a pool of investment management firms, to create and manage one or more Emerging Manager-of Managers (“EMOM”) Fixed Income portfolios for the System(s).

How to Participate in this Search: To be considered, investment management firms must comply with the requirements (1) – (3) listed below:

All firms shall carefully review the Notice of Search and the Minimum Requirements described in Section III(B) of the Investment Manager Notice of Search and as shown below. Interested firms that meet the Minimum Requirements must enter their information in the following databases to be considered by each of the Investment

Consultants. The Investment Consultants will review the databases and provide BAM with a written report identifying the investment managers that meet the Minimum Requirements.

1.
  - a. For Callan, Firms must submit their information directly, to the Investment Consultant's database (Callan LLC). Information on requirements for entering information into these databases can be found, at: <http://www.callan.com> (click on "Manager Questionnaire").
  - b. For Wilshire, Firms must submit their information directly, to the Investment Consultant's database (Wilshire Compass). Information on requirements for entering information into these databases can be found, at: [compassportal.wilshire.com](http://compassportal.wilshire.com). All inquiries to Wilshire are to be sent to, [investmentsearch@wilshire.com](mailto:investmentsearch@wilshire.com).
  - c. For Rocaton, NEPC and Segal Marco Advisors, Firms must enter their information into eVestment Alliance's database. Information on requirements for entering information into these databases can be found, at <https://www.evestment.com> (click on "Submit My Data"). When completing the eVestment database, investment firms should identify their relevant products as "Fund of Funds" under the field titled "Traditional Fund Structure."
2. All firms **must** ensure that they completely identify their firm and product information in the aforementioned databases. Additionally, firms must ensure that the information (such as organization, product, returns, portfolio characteristics and AUM data) is current and accurate as of June 30, 2020.
3. There is **no fee** for entering information into the aforementioned databases. Firms are advised that information in the database may become part of any pool contract that results from this Search.

Current and accurate data must be in the aforementioned databases by the deadline stated in Section I of this Notice of Search, at which time the respective Investment Consultant shall commence its review of the database.

Consistent with the policies expressed by the City of New York, participation by minority-owned and Women-Owned Businesses or partnering arrangements with minority-owned and women-owned investment firms are encouraged. Additionally, participation by small and New York City-based businesses is also encouraged.

The Notice of Search which fully describes the scope of the search, minimum requirements, how to participate and the evaluation process will be available for download from the Comptroller's website, [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), on or about October 23, 2020. To download the Notice of Search, from the Comptroller's website, select "RFPs & Solicitations" then "Notice of Search for Fixed Income Emerging Manager-of-Managers Investment Management Services" and complete the form. Questions about the Notice of Search should be transmitted by email to Fannie Moy, Senior Contract Analyst, at [EMOMSearch@comptroller.nyc.gov](mailto:EMOMSearch@comptroller.nyc.gov), by November 6, 2020, by 3:00 P.M. EST.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids, at date and time specified above.

Comptroller, 1 Centre Street, 8th Floor South, New York, NY 10007. Yufen Fannie Moy (212) 669-4009; [ymoy@comptroller.nyc.gov](mailto:ymoy@comptroller.nyc.gov)

o27-30

**CORRECTION**

**CENTRAL OFFICE OF PROCUREMENT**

**SOLICITATION**

Construction / Construction Services

**METHANE MITIGATION AND DETECTION SYSTEM AT THE GEORGE R. VIERNO CENTER (GRVC) FACILITY AT RIKERS ISLAND** - Competitive Sealed Bids - PIN# 072202003CPD - Due 12-9-20 at 11:00 A.M.

Hard copy of set of drawings is available for sale at a cost of \$25, at the DOC Headquarters. Please make an appointment with Lilliana Alvarez-Cano, Contract Manager, if you would like to purchase these documents. Please complete and return the Security Clearance Form by **Friday, November 13, 2020, by 3:00 P.M.** This will serve as your registration for the Pre-Bid and Site Visit. See attached Notice of Solicitation for additional details.

This contract is subject to the 2020 Renovation Citywide Project Labor Agreement(PLA) and the Minority & Women Owned Enterprises (M/WBE) Participation Goal.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Correction, Bulova Corporate Center, 75-20 Astoria Boulevard, Suite 160, East Elmhurst, NY 11370. Lilliana Alvarez-Cano (718) 546-0686; [lilliana.alvarez-cano@doc.nyc.gov](mailto:lilliana.alvarez-cano@doc.nyc.gov)

o27

**ENVIRONMENTAL PROTECTION**

**CONTRACT MANAGEMENT**

**SOLICITATION**

Services (other than human services)

**DEL-444: BWS OPERATION SUPPORT TOOL TECHNICAL SUPPORTING SERVICES, TRAINING & KNOWLEDGE TRANSFER** - Sole Source - Available only from a single source - PIN# 82621S0003 - Due 11-12-20 at 4:00 P.M.

DEP, intends to enter into a sole source agreement with Hazen and Sawyer for DEL-444: BWS Operation Support Tool (OST) Technical Supporting Services, Training & Knowledge Transfer. DEP OST is unique in the world, highly complex and OASIS (Operational Analysis and Simulation of Integrated Systems), its core component is proprietary. OASIS system model can only be supported by the team of experts, at Hazen and Sawyer that built it and own it. OST modeling is critical to BWS mission of day-to-day water supply in quantity and good quality, and its daily adherence to local, State, and Federal requirements, regulations and guidelines.

Any firm which believes it can also provide the required service IN THE FUTURE is invited to do so, indicated by letter which must be received no later than November 12, 2020, 4:00 P.M., at: Department of Environmental Protection, Agency Chief Contracting Officer, 59-17 Junction Boulevard, 17th Floor, Flushing, NY 11373, ATTN: Ms. Debra Butlien, [dbutlien@dep.nyc.gov](mailto:dbutlien@dep.nyc.gov), (718) 595-3423.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids, at date and time specified above.

Environmental Protection, 59-17 Junction Boulevard, Flushing, NY 11373. Glorivee Roman (718) 595-3226; [glroman@dep.nyc.gov](mailto:glroman@dep.nyc.gov)



o23-29

**DEL-445: BWS OPERATIONS SUPPORT TOOL (OST) TECHNICAL SUPPORT SERVICES, TRAINING AND KNOWLEDGE TRANSFER** - Sole Source - Available only from a single source - PIN# 82621S0004 - Due 11-12-20 at 4:00 P.M.

DEP, intends to enter into a sole source agreement with Research Triangle Institute (RTI) for DEL-445: BWS Operations Tool (OST) Technical Support Services, Training and Knowledge Transfer. DEP OST is unique in the world, highly complex and OASIS (Operational Analysis and Simulation of Integrated Systems), its core component is proprietary. EPP is an OST component, custom-developed by Research Triangle Institute (RTI) for DEP, and owned by DEP, that converts National Weather Service (NWS) raw stream flow ensemble forecasts into OST required stream flow inputs. While verification tools are used to retrospectively evaluate the forecast skill and performance, and identify potential need for improvement, diagnostic tools are used in near-real time to quickly compare the performance among different forecast types, as well as gain information about how current hydrological condition compare to historical average condition for the particular time period or season. OST EPP can only be supported by the team of experts, at RTI that built it.

Any firm which believes it can also provide the required service IN THE FUTURE is invited to do so, indicated by letter which must be received no later than November 6, 2020, 4:00 P.M., at: Department of Environmental Protection, Agency Chief Contracting Officer, 59-17 Junction Boulevard, 17th Floor, Flushing, NY 11373, ATTN: Ms. Debra Butlien, [dbutlien@dep.nyc.gov](mailto:dbutlien@dep.nyc.gov), (718) 595-3423

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids, at date and time specified above.

Environmental Protection, 59-17 Junction Boulevard, Flushing, NY 11373. Glorivee Roman (718) 595-3226; glroman@dep.nyc.gov



o23-29

PURCHASING MANAGEMENT

INTENT TO AWARD

Services (other than human services)

DART FLOATS SERVICE - Sole Source - Available only from a single source - PIN# 1801015X - Due 11-6-20 at 11:00 A.M.

NYC Environmental Protection, intends to enter into a sole source negotiation, with Apical Industries Inc. dba Dart Aerospace Ltd., for service of the DART floats and floats with life raft and inflation cylinders. Any firm which believes they can also provide this services, are invited to indicate by letter or email, to Ira M. Elmore, Deputy Agency Chief Contracting Officer.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Environmental Protection, 59-17 Junction Boulevard, 17th Floor, Flushing, NY 11373. Ira Elmore (718) 595-3259; ielmore@dep.nyc.gov

o21-27

HOMELESS SERVICES

AWARD

Human Services/Client Services

OUTREACH SERVICES FOR HOMELESS INDIVIDUALS IN THE SUBWAY SYSTEM - Innovative Procurement - Judgment required in evaluating proposals - PIN# 07120I0002001 - AMT: \$61,869,154.00 - TO: Bowery Resident's Committee Inc. BRC Human Services Corp., 131 West 25th Street, 12th Floor, New York, NY 10001.

Contract Term from 10/1/2020 to 6/30/2023.

o27

HUMAN RESOURCES ADMINISTRATION

AWARD

Human Services/Client Services

PROVIDE COVID-19 ON-SITE MEDICAL TESTING AT DHS SHELTERS FOR HOMELESS SINGLE ADULTS AND SAFE HAVENS - Other - PIN# 07120E0020001 - AMT: \$3,772,875.00 - TO: Rapid Reliable Testing NY LLC, 35 West 35th Street, 6th Floor, New York, NY 10001.

Contract Term from 6/22/2020 to 12/21/2020.

o27

PARKS AND RECREATION

CONTRACTS

SOLICITATION

Goods and Services

THE COMPLETE MONTHLY MAINTENANCE, INSPECTIONS, REPAIRS, AND ALL APPLICABLE SAFETY TESTS & EMERGENCY SERVICES TO NYC PARKS AND RECREATION ELEVATORS - Competitive Sealed Bids - PIN# 84620B0118R - Due 12-1-20 at 3:00 P.M.

The work to be performed under this contract, includes furnishing all labor materials, travel time, equipment and all other work incidental thereto, necessary or required for the complete monthly maintenance, inspections, repairs, and all applicable safety tests & emergency services for elevators, located Citywide, for the City of New York Parks & Recreation("Agency").

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, 24 West 61st Street, 3rd Floor, New York, NY 10023. Jameelah Khan (212) 830-7987; jameelah.khan@parks.nyc.gov

Accessibility questions: Christopher Noel (718) 760-6831, christopher.noel@parks.nyc.gov, by: Tuesday, November 10, 2020, 2:00 P.M.



o27

VENDOR LIST

Construction Related Services

PREQUALIFIED VENDOR LIST: GENERAL CONSTRUCTION, NON-COMPLEX GENERAL CONSTRUCTION SITE WORK ASSOCIATED WITH NEW YORK CITY DEPARTMENT OF PARKS AND RECREATION ("DPR" AND/OR "PARKS") PARKS AND PLAYGROUNDS CONSTRUCTION AND RECONSTRUCTION PROJECTS.

NYC DPR is seeking to evaluate and pre-qualify a list of general contractors (a "PQL") exclusively to conduct non-complex general construction site work involving the construction and reconstruction of NYC DPR parks and playgrounds projects not exceeding \$3 million per contract ("General Construction").

By establishing contractor's qualification and experience in advance, NYC DPR will have a pool of competent contractors from which it can draw to promptly and effectively reconstruct and construct its parks, playgrounds, beaches, gardens and green-streets. NYC DPR will select contractors from the General Construction PQL for non-complex general construction site work of up to \$3,000,000.00 per contract, through the use of a Competitive Sealed Bid solicited from the PQL generated from this RFQ.

The vendors selected for inclusion in the General Construction PQL, will be invited to participate in the NYC Construction Mentorship. NYC Construction Mentorship focuses on increasing the use of small NYC contracts, and winning larger contracts with larger values. Firms participating in NYC Construction Mentorship will have the opportunity to take management classes and receive on-the-job training provided by a construction management firm.

NYC DPR will only consider applications for this General Construction PQL from contractors who meet any one of the following criteria:

- 1) The submitting entity must be a Certified Minority/Woman Business enterprise (M/WBE)\*;
2) The submitting entity must be a registered joint venture or have a valid legal agreement as a joint venture, with at least one of the entities in the joint venture being a certified M/WBE\*;
3) The submitting entity must indicate a commitment to sub-contract no less than 50 percent of any awarded job to a certified M/WBE for every work order awarded.

\* Firms that are in the process of becoming a New York City-Certified M/WBE, may submit a PQL application and submit a M/WBE Acknowledgement Letter, which states the Department of Small Business Services has begun the Certification process.

Application documents may also be obtained online at: http://a856-internet.nyc.gov/nycvendoronline/home.asap.; or http://www.nycgovparks.org/opportunities/business.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, Olmsted Center Annex, Flushing Meadows - Corona Park, Flushing, NY 11368. Alicia H. Williams (718) 760-6925; Fax: (718) 760-6885; dmwbe.capital@parks.nyc.gov

j2-d31

POLICE

AWARD

Goods

COVID-19 - AMENDMENT TO SHOPWORX - PURCHASE OF PPE - Emergency Purchase - PIN# 05620E0002001A001, PIN# 05620E0002001A002 - AMT: \$9,551,500.00 - TO: Shopworx Inc., 380 Canal Place, New York, NY 10451.

On March 7, 2020, New York State Governor Andrew Cuomo declared a State disaster emergency for the entire State of New York, to address the threat that COVID-19 poses to the health and welfare of New York residents and visitors. On March 12, 2020, Mayor de Blasio issued a declaration of a State of emergency in the City of New York for thirty (30) days in response to the COVID-19 threat. Mayor de Blasio subsequently issued Emergency Executive Order (EEO) 101 on March 17, 2020 (amending EEO 100 issued on March 16, 2020), which, in



Section 2, suspended Chapter 13 of the New York City Charter, the Procurement Policy Board Rules, Sections 6-101 through 6-107, 6-108.1 through 6-121, and 6-124 through 6-129 of the New York City Administrative Code for the procurement by the City of goods, services and construction necessary to respond to the emergency.

In light of the above, the Department initially purchased KN95 Respirators through an emergency procurement, under CT1 056 20201422385. Under Amendment # 1, the Department Purchased Hand Sanitizers. Under Amendment # 2, the department purchased Nitrile Gloves, KN95 and Medical Scanning devices in support of the Department's ongoing response to the ongoing COVID-19 threat. Amendment # 1 : \$912,500.00 Amendment # 2: \$ 2,139,000.00

o27

PERMITS

SOLICITATION

Services (other than human services)

OPERATION AND MAINTENANCE OF AN APPAREL AND EQUIPMENT STOREFRONT AT THE NYPD POLICE ACADEMY - Request for Information - PIN# 0560RFI00001 - Due 12-11-20 at 2:00 P.M.

The New York City Police Department ("Police Department" or "NYPD" or "Department"), hereby issues, this Request for Information ("RFI" or "Proposer"), to maintain and operate the NYPD Apparel and Equipment Storefront Program ("NYPD Apparel and Equipment Storefront Program" or "Program"), at The Police Academy, which is located, in College Point, Queens County, NY.

Note: This IS NOT a Request for Proposals.

The Department, is seeking expressions of interest, as well as general information, from qualified operators ("Vendor" or "Concessionaire" or "Proposer"), to maintain and operate the NYPD Apparel and Equipment Storefront Program. The purpose of this RFI, is to gather insights and knowledge, on how to develop and structure a future Request for Proposals ("RFP"), for the operation of the Program, designed for the acquisition and sale of uniform apparel, equipment, and associated items, to NYPD Uniformed Members of Service ("MOS") and Civilian MOS. The Department, anticipates that the premises will be maintained and operated, pursuant to a permit, issued by the NYPD.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Police Department, 90 Church Street, 12th Floor, Suite 1206, New York, NY 10007. Sheanni Gunasekera (646) 610-5221; contracts@nypd.org

o22-28

TRANSPORTATION

INTENT TO AWARD

Services (other than human services)

CLEANING SERVICE AND MATERIAL FOR SEVERAL DOT FACILITIES - Negotiated Acquisition - Other - PIN# 84114MBAD774 - Due 11-4-20 at 4:00 P.M.

The New York City Department of Transportation (NYCDOT), intends to enter into a negotiated acquisition extension agreement, with New York State Industries for the Disabled, Inc. (NYSID), pursuant to Section 3-04(b)(2)(iii) of the Procurement Policy Board Rules. NYSID will provide Cleaning Service and Material for Several DOT Facilities for the period of 10/16/20 - 10/15/21.

Vendors may express interest in future procurements by enrolling for the appropriate commodity, at www.nyc.gov/pip, or by contacting Nicola Rahman.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Transportation, Agency Chief Contracting Officer's Office, 55 Water Street, 8th Floor, New York, NY 10041. Nicola Rahman (212) 839-8167; nrahman@dot.nyc.gov

o23-29

AGENCY RULES

CONFLICTS OF INTEREST BOARD

NOTICE

Notice of Adoption of Final Rules

NOTICE IS HEREBY GIVEN PURSUANT TO THE AUTHORITY VESTED IN THE NEW YORK CITY CONFLICTS OF INTEREST BOARD by Sections 1043, 2603(a), and 2603(c)(4) of the City Charter that the Conflicts of Interest Board has adopted Board Rules amending its rules related to the post-employment restrictions.

The proposed Rules were published in the City Record on August 26, 2020, and a public hearing was held on September 28, 2020. No comments were received, either prior to or during the hearing. The Conflicts of Interest Board now adopts the following Rules.

STATEMENT OF BASIS AND PURPOSE

The post-employment restrictions of Chapter 68 of the City Charter, contained in Charter § 2604(d), seek to balance two competing City interests:

- (1) the need to recruit to public service talented individuals who may wish to return to or pursue private sector employment after their City service, and
(2) the need to prevent public servants from trading on connections made in City government service or using confidential City information for the benefit of themselves or future employers.

See Volume I, Report of the New York City Charter Revision Commission, December 1986 - November 1988, at 28-29; see also Advisory Opinions ("A.O.") Nos. 1993-11 at 6, 1993-12 at 4, 1994-15 at 11-12, and 1996-1 at 7.

Since it was established in 1989, the Board has issued 31 advisory opinions, totaling 210 pages, providing guidance on the application of the post-employment restrictions set forth in Charter § 2604(d) and on how the Board has considered requests for waivers of those restrictions. Because of the limited scope and duration of the post-employment restrictions, requests for waivers of Charter § 2604(d) are never merely technical, and the Board has engaged in a detailed review of the competing interests at issue in each request. With the benefit of almost 30 years of experience in evaluating requests for post-employment waivers, and in fulfillment of the mandate of Charter § 2603(c)(4) to determine which of its advisory opinions "have interpretative value in construing provisions of this chapter," the Board codifies:

- Definitions of terms within Charter § 2604(d), such as "agency served" and "termination of service."
A new "totality of the circumstances" standard with a non-exclusive list of four factors, drawn from advisory opinions, that the Board will consider when evaluating requests for waivers of the post-employment restrictions.
The standard, also drawn from advisory opinions, for evaluating a unique type of post-employment work: consulting for one's former City agency, known as "consulting back."

The rule addresses the following 22 advisory opinions: A.O. No. 1991-8, A.O. No. 1991-19, A.O. No. 1992-13, A.O. No. 1992-17, A.O. No. 1992-37, A.O. No. 1992-38, A.O. No. 1993-11, A.O. No. 1993-12, A.O. No. 1993-18, A.O. No. 1993-30, A.O. No. 1994-15, A.O. No. 1994-19, A.O. No. 1994-22, A.O. No. 1995-1, A.O. No. 1996-1, A.O. No. 1998-11, A.O. No. 2000-2, A.O. No. 2008-1, A.O. No. 2008-4, A.O. No. 2009-5, A.O. No. 2012-2, and A.O. No. 2019-1.

Certain post-employment issues considered by the Board are not the subject of this rulemaking, specifically the advisory opinions interpreting Charter § 2604(d)(6), which the Board reserves for the subject of possible future rulemaking. See A.O. No. 1993-13, A.O. No. 1994-7, A.O. No. 1994-21, A.O. No. 1997-1, and A.O. No. 1999-3. The Board is not adopting A.O. Nos. 1989-1, 1992-2, 1992-32, and 2007-1, which apply only to the public servants who requested those opinions.

## 1. Definitions

### a. Post-Employment Appearances

Board Rules § 1-07(a)(1) codifies the Board's long-standing interpretation that the prohibitions in Charter §§ 2604(d)(2), 2604(d)(3), and 2604(d)(4) against a former public servant appearing before or communicating with a former agency or branch of government served include appearances before or communications with representatives of that agency or branch serving on a City board or commission. For example, an employee of the New York City Department of Housing Preservation & Development ("HPD") would be prohibited by Charter § 2604(d)(2) from appearing at a meeting of the board of the New York City Housing Development Corporation ("HDC") within the former HPD employee's first post-employment year if the HPD representative sitting on the HDC board is participating in that meeting. See A.O. No. 2008-1 (advising that when a public servant simultaneously holds positions at multiple City agencies the post-employment appearance restriction of Charter § 2604(d)(2) applies to each position); see also *COIB v. Sirefman*, COIB Case No. 2007-847 (2009) (fining the former Interim President of the New York City Economic Development Corporation ("EDC") \$1,500 for appearing before the Hudson Yards Development Corporation ("HYDC") within one year of his resignation from EDC because the current EDC President was present at a meeting attended by the former Interim President in the EDC President's capacity as an *ex-officio* Member and Director of HYDC). By contrast, a former HPD employee would not be prohibited from communicating with other employees of HDC, nor would the former employee be prohibited from communicating with or appearing before meetings of the HDC board from which the HPD representative was absent or recused.

Board Rules § 1-07(a)(2) codifies the Board's interpretation that the appearance and communication restrictions of Charter § 2604(d) exclude appearances and communications related to non-City matters. In particular, the Board has advised public servants that the following communications are not prohibited by Charter § 2604(d): (1) social communications; (2) soliciting a public servant's personal legal business or other types of personal services; and (3) seeking an endorsement for a run for political office. See A.O. No. 2009-5 (advising a former public servant that the post-employment appearance restriction did not prohibit communication with a current public servant in their private capacity, such as reaching out to perform personal legal work, asking them to leave City employment to join the former public servant's new firm, or soliciting a political endorsement).

### b. Date of Termination of City Service

To advise a public servant about the applicability of Charter § 2604(d), the Board must determine when the public servant's City service ended. In Board Rules § 1-07(b)(1), the Board incorporates the method of calculating the date of a public servant's termination from City service set forth in A.O. Nos. 1998-11 and 2019-1: that is, the later of either the last day a former public servant performed official City duties or the last day the public servant received benefits conditioned upon current City employment after resigning, retiring, or being terminated. The one-year appearance prohibition of Charter § 2604(d)(2) will run from that date.

In Board Rules § 1-07(b)(2), the Board retains the substance of the former version of Board Rules § 1-07 and codifies A.O. No. 2008-1 for public servants who serve multiple City agencies. See also A.O. No. 1993-30 (providing advice on the tolling dates of the one-year appearance restriction to a public servant who served two agencies in succession before leaving City service). The rule clarifies that a former public servant who has served more than one City agency, concurrently or sequentially, is prohibited from appearing before each such agency for one year after the termination of service, as determined by Board Rules § 1-07(b)(1), with each such agency.

## 2. Otherwise Prohibited Conduct

### a. Waivers of the Post-Employment Restrictions

In contrast to the broad prohibitions against full-time public servants having ownership interests in or positions at firms that do business with any City agency, for the vast majority of public servants, the post-employment appearance restrictions apply only to a former public servant's communications with their former employing City agency or branch of government and only for one year after leaving City service. Similarly, the lifetime post-employment particular matter restriction applies only to a narrow set of matters (as defined in Charter § 2601(17)) on which a former public servant worked personally and substantially while in City service. See, e.g., A.O. No. 1992-38 (advising that a public servant was not prohibited from working on a project where her involvement had been personal but not substantial).

However, because public servants requesting waivers of the post-employment restrictions are seeking to engage in conduct in which the relationships developed in their former City position may influence decision-making by their former City agency, or that may put them in a position to utilize their superior familiarity with, and ability to navigate, the subtle culture of their former agency to achieve

preferential treatment for their private employer, or involve the exact particular matters on which the former public servant personally and substantially worked while in City service, the Board has analyzed requests for waivers of the post-employment restrictions differently from waivers of other provisions of Chapter 68.

In evaluating the many requests for waivers it has received, the Board has sought to balance adhering to the post-employment restrictions of the Charter with the asserted need for a particular former public servant to engage in otherwise prohibited conduct to further an identified City interest. In A.O. No. 1991-8, the Board announced that it would issue waivers of Chapter 68's post-employment restrictions "sparingly, and only in exigent cases." A.O. No. 1991-8 at 2-3; see also A.O. No. 1992-13 (declining to issue a waiver to a public servant seeking to communicate with their former branch of government on behalf of a private employer).

The Board has traditionally considered four factors when evaluating requests for post-employment waivers:

- (1) the relationship between the City and the public servant's private employer;
- (2) the benefits to the City (as opposed to the public servant) if the waiver were granted;
- (3) the likelihood of harm to other organizations similar to, or in competition with, a public servant's prospective employer if the waiver were granted; and
- (4) the extent to which the public servant has unique skills or experience suited to the particular position that the prospective employer would be hard-pressed to find in another person (see, e.g., A.O. No. 2012-2).

In applying this long-utilized test, the Board has determined that, when the former public servant's private employer was a not-for-profit organization working in a public-private partnership with the City in which the private employer and the City share an identity of interest, all four factors "need not be satisfied." A.O. No. 2000-2 at 4; see A.O. No. 2008-4. The Board has further explained that, for private employers that devote substantial private resources to support the work of a City agency but which do not meet the standard of a public-private partnership, requests for waivers will "be analyzed in light of [the private employer's] hybrid status." A.O. No. 2008-4 at 10.

Since 1991, the Board has grappled with articulating and applying a standard to requests for waivers of the post-employment restrictions that would fulfill the objectives of the post-employment restrictions while also addressing the needs of City agencies and the City's changing relationship with not-for-profit partners. Over the course of these years, it has become clear that the Board would benefit from the consideration of a more complete set of circumstances. Board Rules § 1-07(c)(1) codifies a new "totality of the circumstances" standard for determining whether a waiver of the post-employment restrictions would conflict with the purposes and interests of the City. As part of how the Board would evaluate the totality of the circumstances, Board Rules § 1-07(c)(1) includes a non-exhaustive list of four factors drawn from the Board's past deliberations on post-employment waivers.

**Board Rule § 1-07(c)(1)(i):** When a former public servant's work for a private employer involves furthering an interest identical to that of the City, there are diminished concerns about such former public servant using their special access or knowledge to the detriment of the City's interests. Therefore, the Board has historically been more likely to grant requests for waivers for former public servants who work for entities that the City controls or effectively controls. See A.O. 2008-4 (observing that the Board would look favorably upon requests to work for City-affiliated not-for-profits when those entities were created by City agencies and had a governing structure that involved public officials as officers or board members). Additionally, in the past the Board has granted waivers in situations where the former public servant's private employer operates as a public-private partnership with the City and devotes substantial private resources to support the work of a City agency. See A.O. No. 2008-4 (stating that, "[w]hen the City and [a private employer] share an 'identity of interest,' the City benefits from encouraging former City employees to effectively remain in public service" by working for that private employer); A.O. No. 1994-22 (granting a waiver for a public servant to take a position at a bio-medical facility which operated as a joint venture between the City, the State, and a university).

**Board Rule § 1-07(c)(1)(ii):** When a former public servant is uniquely suited to perform work that would benefit the City, rather than their private employer, the proposed post-employment activities do not conflict with the purposes and interest of the City. See A.O. No. 2012-2 (stating that, in evaluating a request for a waiver of the post-employment restrictions, "the Board looks for a demonstration of the benefit to the City, not to the new employer") (emphasis in original). The potential benefit to the City has been articulated in two ways: either by virtue of the former public servant's unique technical or professional expertise or because at a small not-for-profit, there is no other employee able to do the prohibited work. See A.O. No. 1992-17 (granting a public servant a waiver of the post-employment

restrictions to work for an entity when his expertise would help remedy contractual disputes between the entity and the agency); A.O. No. 1994-19 (granting a waiver of Charter § 2604(d)(3) when a public servant's proposed communications on behalf of a not-for-profit entity would primarily benefit the City).

**Board Rule § 1-07(c)(1)(iii):** Because public servants who have worked for the City for brief periods of time are less likely than those who served for extended periods of time in City government to have developed the type of connections that could afford them undue influence or unfair access, the Board has issued post-employment waivers for these public servants more readily. See COIB Case No. 2019-463 (40 days); COIB Case No. 2017-790 (36 days); COIB Case No. 2017-214 (38 days); COIB Case No. 2015-646 (40 days); COIB Case No. 2013-381 (granting a waiver for a former paid summer intern). Additionally, public servants whose City service was part-time on a consultative body have been granted post-employment waivers more frequently in light of the limited role they played in City government.

**Board Rule § 1-07(c)(1)(iv):** A former public servant communicating with their former agency on behalf of a private employer shortly after departing may pose a risk of harm to firms similar to or in competition with that private employer, given the former public servant's familiarity with, and ability to navigate, the processes of their former agency. To mitigate this risk, the Board will continue to disfavor requests in which the former public servant proposes to communicate with units or divisions at the former agency with which he or she worked regularly. See A.O. No. 1993-8 (stating that one of the purposes of the post-employment restrictions was to prevent the exertion of special influence on government decision-making by, among other things, preventing contact with former City colleagues on behalf of a new employer); A.O. No. 1994-15 (granting a waiver of the one-year appearance restriction for a public servant working for a unique not-for-profit created by New York State to communicate with a unit of his former City agency other than the one for which he worked). Additionally, the Board will continue to disfavor requests for waivers for former public servants who wish to communicate with their former agencies to seek new business for their private employers in the forms of licenses, permits, grants, or contracts. Compare A.O. No. 1992-17 (granting a waiver of the post-employment restrictions to a public servant when her work at a private employer "would help remedy pending contractual disputes between the entity and the agency") with A.O. No. 1993-18 (declining to grant a waiver to a public servant whose work at his private employer would focus, in part, on encouraging the participation of his private employer's clients in programs run by his former City agency); see also A.O. No. 1991-19 (prohibiting a public servant making an otherwise ministerial FOIL request from bypassing normal procedures to contact individuals directly).

Additionally, in Board Rules § 1-07(c)(2), the Board establishes two procedural requirements for waivers of the post-employment restrictions. First, the Board will decline to issue waivers when the request is made after undue delay. In considering such requests, the Board's decision-making is hindered by a lack of time to evaluate the specific circumstances of the request as well as the complications that, in the Board's experience, often accompany such requests, most commonly the former public servant having already accepted (or started) a job that requires otherwise prohibited communications. The Board has emphasized this factor to ensure that self-created exigencies do not take precedence over other relevant factors. See A.O. No. 2012-2 (advising that request for waivers of the post-employment restrictions should be submitted in advance of departure from City service); A.O. No. 1992-37 (noting with disapproval that a former public servant did not request a waiver prior to having accepted the position with a private employer).

Second, the Board will decline to issue waivers when a former public servant has, in the course of soliciting employment, violated Charter § 2604(d)(1), which requires recusal from any particular matters involving a private employer while soliciting or negotiating for a position with that employer. See A.O. No. 1992-37 (observing that a former public servant's solicitation and negotiation for a position with a private employer that had business dealings with her own agency raised the possibility that a violation of Charter Section 2604(d)(1) had occurred).

### **3. Consulting for a Former City Agency**

As part of its experience applying the post-employment restrictions, the Board has also considered how those restrictions impact the City's ability to retain the expertise held by retiring and departing City employees. The Board's approach to this issue has been informed by Charter § 2604(d)(6), the so-called "government-to-government" exception, which provides that the post-employment restrictions "shall not apply to positions with or representation on behalf of any local, state or federal agency." Historically, the Board has

determined that a City agency's consulting agreement with a former employee falls within the government-to-government exception when: (1) the former agency has a pressing need for the former employee's services, (2) the former agency contracts directly with the former employee, not through a firm employing the former public servant, and (3) the contracting compensation is comparable to that of the employee's salary at the time he or she left the agency. See A.O. Nos. 1993-12; 1995-1. Board Rules § 1-07(d)(1) provides a new set of five more specific and detailed conditions which, if met, would permit a former public servant to be retained directly, rather than through an employer, as a consultant by the City agency for which he or she worked with the written approval of the agency head. Such written approval must then be provided to the Board, which will post that information on its website.

The Board has also reviewed matters where, for reasons of administrative convenience, a City agency seeks to employ a former employee as a consultant through an intermediary entity, rather than directly as a consultant. This often arises when a City agency seeks to retain a public servant as a consultant through a temporary staffing agency with which the agency already has a staffing contract. In this case, because the former public servant would be an employee of the temporary staffing agency or other intermediary entity, the "government-to-government" exception of Charter § 2604(d)(6) would not apply. However, because in many circumstances the consulting arrangement is motivated by the same City purpose that motivates direct consulting arrangements, the Board has often issued waivers to public servants whose former City agencies seek to employ them in this manner when it has determined there is no likelihood that the intermediary entity may reap disproportionate benefits from the City agency's need to retain its former employee. See A.O. No. 1995-1 at 6. In Board Rules § 1-07(d)(2) the Board articulates a standard that such waivers must meet, incorporating the requirements of Board Rules § 1-07(d)(1), but also requiring that the intermediary entity is selected by the City rather than by the public servant.

New material is underlined.

Section 1. Section 1-07 of Chapter 1 of Title 53 of the Rules of the City of New York, relating to post-employment limitations on the activities of former public servants, is REPEALED and a new Section 1-07 is added to read as follows:

#### **§1-07 Post-Employment**

##### **(a) Post-Employment Appearances**

- (1) For the purposes of the restrictions set forth in Charter § 2604(d) on appearances by a former public servant before their former City agency, or branch of City government, or the City, such prohibited appearances include compensated communications with representatives of that former agency or branch of City government sitting as members of City boards, commissions, or other governmental entities.**
- (2) The restrictions set forth in Charter § 2604(d) on appearances by a former public servant do not include appearances related to non-City matters.**

##### **(b) Date of Termination of City Service**

- (1) For purposes of Charter § 2604(d)(2), the date of termination of a former public servant's City service is the later of the last day a former public servant performed official City duties or the last day they received benefits conditioned upon current City employment.**
- (2) A former public servant who has served more than one City agency within one year prior to the termination of such public servant's service with the City may not appear before each such City agency for a period of one year after the termination of service from each such agency.**

##### **(c) Waivers of the Post-Employment Restrictions**

- (1) In determining whether to issue a waiver pursuant to Charter § 2604(e) of the post-employment restrictions of Charter § 2604(d) the Board will consider the totality of the circumstances, including, but not limited to:**
  - (i) whether the City shares an identity of interest with, or controls or effectively controls, the former public servant's private employer;**
  - (ii) whether the former public servant is uniquely suited to perform work that would benefit the City because:**

- 1. the private employer has no other employees able to engage in the proposed appearances or work; or
- 2. the former public servant has rare or unique technical or professional expertise necessary to engage in the proposed appearances or work;
- (iii) whether the former public servant is unlikely to exercise undue influence on government decision-making because they were a public servant for only a short period of time; and
- (iv) whether the former public servant's proposed appearances or work do not pose a risk of harm to firms similar to, or in competition, with the former public servant's private employer.

(2) The Board will not grant requests for waivers of Charter § 2604(d):

- (i) made after undue delay; or
- (ii) for former public servants who were not fully and formally recused from all particular matters involving the private employer from the time of soliciting or negotiating for employment with the private employer through the termination of their City service.

(d) Consulting for a Former City Agency

(1) Pursuant to Charter § 2604(d)(6), with the written approval of the agency head, a former public servant may be directly retained by their former City agency as a consultant within one year of the termination of their City service, and may work on particular matters with which they were personally and substantially involved, provided that:

- (i) the consulting arrangement is made for the purpose of continuing or completing work left unfinished by the former public servant at the time their City service terminated, or for training their replacement, or for filling a vacancy until a replacement can be hired;
- (ii) the duration of the consulting arrangement is no longer than reasonably necessary;
- (iii) the former public servant has technical, professional, or other subject-matter expertise or skills not otherwise available among the agency's employees;
- (iv) the compensation is comparable to what the former public servant last earned at the agency; and
- (v) within 30 days the written approval of the agency head is disclosed to the Conflicts of Interest Board, which approval will be posted on the Board's website.

(2) Where a proposed consulting arrangement between a City agency and a former public servant does not meet all of the requirements set forth in paragraph (1) of this subdivision and is therefore not covered by Charter § 2604(d)(6), a waiver may be sought for such a proposed arrangement pursuant to Board Rules § 1-07(c).

(3) Pursuant to Charter § 2604(e), a consulting arrangement between a former public servant and their former agency that meets the requirements of paragraph (1) of this subdivision but under which the former public servant is retained through a private firm for the administrative convenience of the City may be entered into if:

- (i) the former public servant played no role in the recommendation or selection of the private firm in his or her work as a public servant; and
- (ii) after receiving written approval of the head of the City agency, the Board determines that the proposed consulting arrangement would provide a benefit to the City distinct from the benefit to the former public servant or to the private firm.

# SPECIAL MATERIALS

## COMPTROLLER

■ NOTICE

**NOTICE OF ADVANCE PAYMENT OF AWARDS, PURSUANT TO THE STATUTES IN SUCH** cases made and provided, notice is hereby given that the Comptroller of the City of New York, will be ready to pay, at 1 Centre Street, Room 1200, New York, NY 10007 on **10/28/2020** to the person or persons legally entitled an amount as certified to the Comptroller by the Corporation Counsel on damage parcels, as follows:

Damage Parcel No	Block	Lot
16	4746	75
28	4693	22

Acquired in the proceeding entitled: **MID-ISLAND BLUEBELT, PHASE 2 (OAKWOOD BEACH)** subject to any liens and encumbrances of record on such property. The amount advanced shall cease to bear interest on the specified date above.

Scott M. Stringer  
Comptroller

o14-27

**NOTICE OF ADVANCE PAYMENT OF AWARDS PURSUANT TO THE STATUTES IN SUCH** cases made and provided, notice is hereby given that the Comptroller of the City of New York, will be ready to pay, at 1 Centre St., RM 1200, New York, NY 10007 on **11/3/2020** to the person or persons legally entitled an amount as certified to the Comptroller by the Corporation Counsel on damage parcels, as follows:

Damage Parcel No.	Block	Lot
3, 3A	5708	Adjacent to and part of 22
6, 6A	5708	Adjacent to and part of 29

Acquired in the proceeding entitled: **Grantwood Avenue** subject to any liens and encumbrances of record on such property. The amount advanced shall cease to bear interest on the specified date above.

Scott M. Stringer  
Comptroller

o20-n2

**NOTICE OF ADVANCE PAYMENT OF AWARDS PURSUANT TO THE STATUTES IN SUCH** cases made and provided, notice is hereby given that the Comptroller of the City of New York, will be ready to pay, at 1 Centre Street, Room 1200, New York, NY 10007, on **11/11/2020**, to the person or persons legally entitled an amount as certified to the Comptroller by the Corporation Counsel on damage parcels, as follows:

Damage Parcel No.	Block	Lot
1, 1A	5709	Adjacent to and part of 20
2, 2A	5709	Adjacent to and part of 23

Acquired in the proceeding entitled: **Grantwood Avenue** subject to any liens and encumbrances of record on such property. The amount advanced shall cease to bear interest on the specified date above.

Scott M. Stringer  
Comptroller

MAYOR'S OFFICE OF CONTRACT SERVICES

NOTICE

Notice of Intent to Issue New Solicitations Not Included in FY 2021 Annual Contracting Plan and Schedule

NOTICE IS HEREBY GIVEN that the Mayor will be issuing the following solicitation(s) not included in the FY 2021 Annual Contracting Plan and Schedule that is published, pursuant to New York City Charter § 312(a):

Agency: Department of Health and Mental Hygiene
Description of services sought: NYC School medical supplies pick-up and delivery
Start date of the proposed contract: 7/1/2021
End date of the proposed contract: 6/30/2027
Method of solicitation the agency intends to utilize: MWBE Non-Competitive Small Purchase
Personnel in substantially similar titles within agency: City Laborer; Motor Vehicle Operator
Headcount of personnel in substantially similar titles within agency: 14

Agency: Department of Health and Mental Hygiene
Description of services sought: CPR Training services
Start date of the proposed contract: 7/1/2021
End date of the proposed contract: 6/30/2026
Method of solicitation the agency intends to utilize: MWBE Non-Competitive Small Purchase
Personnel in substantially similar titles within agency: None
Headcount of personnel in substantially similar titles within agency: 0

Agency: Department of Health and Mental Hygiene
Description of services sought: Respiratory protection training course (Fit-testing)
Start date of the proposed contract: 7/1/2021
End date of the proposed contract: 6/30/2026
Method of solicitation the agency intends to utilize: MWBE Non-Competitive Small Purchase
Personnel in substantially similar titles within agency: None
Headcount of personnel in substantially similar titles within agency: 0

o27

Notice of Intent to Issue New Solicitations Not Included in FY 2021 Annual Contracting Plan and Schedule

NOTICE IS HEREBY GIVEN that the Mayor will be issuing the following solicitation(s) not included in the FY 2021 Annual Contracting Plan and Schedule that is published pursuant to New York City Charter § 312(a):

Agency: HRA/DSS
Description of services sought: To cover the task order for the critical M&O Services for AHRA portal
Start date: 1/1/2021
End date: 12/31/2021
Method: Negotiated Acquisition Extension
Personnel in substantially similar titles within agency: None
Headcount of personnel in substantially similar titles within agency: 0

o27

CHANGES IN PERSONNEL

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 09/18/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists personnel changes for the Board of Election Poll Workers.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists personnel changes for the Board of Election Poll Workers.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 09/18/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists personnel for the Board of Election Poll Workers.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 09/18/20

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists personnel for the Board of Election Poll Workers.



CARLSON	REBECCA	E	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARMODY	MATTHEW	D	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARMONA	ANA	P	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARMONA	JHON	J	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARMONA	MATHEW		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARNEY	ABIGAIL	M	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARO	SARAH		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARO	VICTORIA	C	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CAROSELLO	JESSICA		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARPENTER	REBECCA		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARRAGHER	JENNY		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARRANO	LISA		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARRASCO	JIANEE	K	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARRERA	MIGUEL		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARROLL	MAGGIE		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARROZZA	ALEXIS		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARTER	LAURA	B	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARTER	MYRA		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARTER	ZACH		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CARTWRIGHT	SUMMER		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CASADO	ASHLEY		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CASALINO	KATHERIN	D	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CASARES	JOHN	J	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CASASANTA	CLAIRE		9POLL	\$1.0000	APPOINTED	YES	01/01/20	300

BOARD OF ELECTION POLL WORKERS  
FOR PERIOD ENDING 09/18/20

NAME	TITLE	NUM	SALARY	ACTION	PROV	EFF DATE	AGENCY
CASE	ELIZABET	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CASEY ROMER	JENNIFER	M 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CASH	LEAH	M 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CASILLO	CRISTINA	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CASSIDY	LEYTON	M 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CASTELLON	MARIA	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CASTILLO	ANGEL	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CASTILLO	NATHALI	C 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CASTRO	ALONSO	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CATA	ALAN	T 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CATONE	AMANDA	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CAULFIELD	BRIAN	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CAUSER	ALISON	M 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CAUSHAJ	INESA	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CAVA	HANNAH	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CAVADIAS	MICHAEL	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CAVANAGH	VANESSA	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CAVANAUGH	MEGHAN	P 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CAWLEY	CAITLIN	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CEA	MAX	R 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CELESTEIN	CRYSTAL	G 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CELLINO III	ROSS	M 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CENTENO	MAURICE	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CERDA	JUAN	D 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CERON	RACHEL	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CERPA	ANDRES	M 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CESPEDES	CARMEN	L 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CHACON-DIAZ	MEGHAN	9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CHALANDON	ODETTE	M 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300
CHAMBERS	ROBERT	M 9POLL	\$1.0000	APPOINTED	YES	01/01/20	300

**LATE NOTICE**

**CITY UNIVERSITY**

**BOROUGH OF MANHATTAN COMMUNITY COLLEGE**

■ SOLICITATION

*Services (other than human services)*

**PREVENTIVE MAINTENANCE AND OPERATING ENGINEER SERVICES** - Request for Quote - PIN# BMCC-216633 - Due 11-20-20 at 12:00 A.M.

The City University of New York ("CUNY"), on behalf of Borough of Manhattan Community College ("College"), is seeking quotes for services, to provide preventive maintenance, repair services and operating engineer services, including emergency response services for its leased space, at 70 Murray Street, New York, NY, from the date of award (or any later date on which contractor is instructed to commence performance) for approximately twenty-two (22) weeks. Selected Respondent is required to manage employees in accordance with the Local 94-94A-94B 2019 Engineer Agreement or as otherwise directed by the College.

Pursuant to its discretionary authority under the New York State Education Law and State Finance Law, this procurement opportunity is limited to businesses certified, pursuant to Articles 15-A (MWBE) and/or 17-B (SDVOB) of the New York State Executive Law. Site visit date: November 5, 2020, at 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

City University, 199 Chambers Street, New York, NY 10007. Rosa Calderon (212) 220-8040; rcalderon@bmcc.cuny.edu

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**CONTRACT AWARD HEARINGS**

**NOTE: LOCATION(S) ARE ACCESSIBLE TO INDIVIDUALS USING WHEELCHAIRS OR OTHER MOBILITY DEVICES. FOR FURTHER INFORMATION ON ACCESSIBILITY OR TO MAKE A REQUEST FOR ACCOMMODATIONS, SUCH AS SIGN LANGUAGE INTERPRETATION SERVICES, PLEASE CONTACT THE MAYOR'S OFFICE OF CONTRACT SERVICES (MOCS) VIA EMAIL, AT DISABILITYAFFAIRS@MOCS.NYC.GOV OR VIA PHONE, AT (212) 788-0010. ANY PERSON REQUIRING REASONABLE ACCOMMODATION FOR THE PUBLIC HEARING, SHOULD CONTACT MOCS, AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE HEARING, TO ENSURE AVAILABILITY.**



**DESIGN AND CONSTRUCTION**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that a Contract Public Hearing will be held via WebEx on Tuesday, November 10, 2020, commencing at 10:00 A.M. the WebEx details to join NYC Department of Design and Construction is as follows:

**Meeting number** (access code): 133 805 6203

**Meeting password:** eJSQ7yTa6h6

Tuesday, November 10, 2020

10:00 am | (UTC-04:00) Eastern Time (US & Canada) | 1 hr 30 mins

**Join meeting**

Tap to join from a mobile device (attendees only)

+1-415-655-0003,1338056203## US Toll

**Join by phone**

+1-415-655-0003 US Toll

Global call-in number

**Join from a video system or application**

Dial 1338056203@nycddc.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

**Join using Microsoft Lync or Microsoft Skype for Business**

Dial 1338056203.nycddc@lync.webex.com

**IN THE MATTER OF** a proposed contract between the Department of Design and Construction of the City of New York and SHI International, 290 Davidson Ave, Somerset, NJ, 08873. The contract is for AUTODESK Software Annual Subscription for management and support. The contract amount shall be \$244,393.30. The contract will commence on November 17, 2020. PIN: 85010072020

The proposed consultant has been selected by the Competitive Sealed Proposal method, pursuant to Section 3-03 of the Procurement Policy Board Rules.

A draft copy of the proposed contract is available for public inspection at the Department of Design and Construction, Legal Division, 30-30 Thomson Avenue, Fourth Floor, Long Island City, New York 11101, from November 20th, 2020 to November 30th, 2020, excluding Saturdays, Sundays and Holidays from 9 A.M. to 4 P.M. Contact Michael Shipman at (718) 391-1866.

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# READER'S GUIDE

The City Record (CR) is published each business day. The Procurement section of the City Record is comprised of notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Notice of solicitations and other notices for most procurement methods valued at or above \$100,000 for goods, services, and construction must be published once in the City Record, among other requirements. Other procurement methods authorized by law, such as sole source procurements, require notice in the City Record for five consecutive editions. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

## NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at [www.comptroller.nyc.gov](http://www.comptroller.nyc.gov), and click on Prevailing Wage Schedules to view rates.

## CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

## VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc). To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

## SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit [www.nyc.gov/html/sbs/nycbiz](http://www.nyc.gov/html/sbs/nycbiz) and click on Summary of Services, followed by Selling to Government.

## PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc).

## NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

## PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit [www.nyc.gov/mocs](http://www.nyc.gov/mocs).

## ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit [www.nyc.gov/sbs](http://www.nyc.gov/sbs) and click on M/WBE Certification and Access.

## PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

## PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at [www.nyc.gov/selltonyc](http://www.nyc.gov/selltonyc)

## COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

## KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances:
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
CP/PQ/4	Demonstration Project
DP	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition
NA/8	For ongoing construction project only: Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors
NA/11	Immediate successor contractor required due to termination/default

For Legal services only:

NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)
WA1	Preventing loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only) anti-apartheid preference
OLB/a	local vendor preference
OLB/b	recycled preference
OLB/c	other: (specify)

## HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards, and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

## SAMPLE NOTICE

## POLICE

### DEPARTMENT OF YOUTH SERVICES

#### ■ SOLICITATIONS

*Services (Other Than Human Services)*

**BUS SERVICES FOR CITY YOUTH PROGRAM**  
-Competitive Sealed Bids- PIN# 056020000293 -  
DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

*NYPD, Contract Administration Unit,  
51 Chambers Street, Room 310, New York, NY 10007.  
Manuel Cruz (646) 610-5225.*

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ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN #056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 A.M.	Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/time is the same.
Use the following address unless otherwise specified or submit bid/proposal documents; etc.	Paragraph at the end of Agency Division listing providing Agency
◀	Indicates New Ad
m27-30	Date that notice appears in The City Record