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THE CITY RECORD

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Mayor

LISETTE CAMILO
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PUBLIC HEARINGS AND MEETINGS

See Also: *Procurement; Agency Rules*

BOROUGH PRESIDENT - BROOKLYN

■ PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that, pursuant to Section 201 of the New York City Charter, the Brooklyn Borough President, will hold a remote public hearing, on the following matter, commencing at **6:00 P.M.**, on **Monday, March 22, 2021**.

The hearing will be conducted, via the Webex video conferencing system.

Members of the public may join using the following information:

Event Address:

<https://nycbp.webex.com/nycbp/onstage/g.php?MTID=efe05f88749bb004514a41233818e49ed>

Event Number: 129 286 3111

Event Password: ulurp0322

Those wishing to call in without video, may do so, using the following information:

Audio Conference: +1-646-992-2010

Access Code: 129 286 3111

This hearing will be recorded for public transparency and made available on Borough President Adams' YouTube channel, One Brooklyn.

Note: For further information on accessibility, or to make a request for accommodations, such as sign language interpretation services, please contact Nathan Sherfinski, via email, at nathan.sherfinski@brooklynbp.nyc.gov, or via phone, at (718) 802-3857, at least five (5) business days in advance, to ensure availability.

1427 Ralph Avenue (210106 PCK)

An application, submitted by the New York City Department of Health and Mental Hygiene (DOHMH), and the New York City Department of Citywide Administrative Services (DCAS), pursuant to Section 197-c of the New York City Charter, for the site selection and acquisition of an approximately 67,770 square-foot M1-1 zoned property, located at 1427 Ralph Avenue, to be used as a pest and vector control program facility, in Brooklyn Community District 18 (CD 18).

Accessibility questions: Nathan Sherfinski (718) 802-3857, nathan.sherfinski@brooklynbp.nyc.gov, by: Monday, March 15, 2021, 5:00 P.M.



CITY PLANNING COMMISSION

PUBLIC HEARINGS

In support of the City's efforts to contain the spread of COVID-19, the City Planning Commission will hold a remote public hearing, via the teleconferencing application Zoom, at 10:00 A.M. Eastern Daylight Time, on Wednesday, March 17, 2021, regarding the calendar items listed below.

The meeting will be live streamed through Department of City Planning's (DCP's) website and accessible from the following webpage, which contains specific instructions on how to observe and participate, as well as materials relating to the meeting: https://www1.nyc.gov/site/nycengage/events/city-planning-commission-public-meeting/287212/1.

Members of the public should observe the meeting through DCP's website.

Testimony can be provided verbally by joining the meeting using either Zoom or by calling the following number and entering the information listed below:

877 853 5247 US Toll-free
888 788 0099 US Toll-free

253 215 8782 US Toll Number
213 338 8477 US Toll Number

Meeting ID: 618 237 7396
[Press # to skip the Participation ID]
Password: 1

To provide verbal testimony via Zoom please follow the instructions available through the above webpage.

Written comments will also be accepted until 11:59 P.M., one week before the date of vote. Please use the CPC Comments form that is accessible through the above webpage.

Please inform the Department of City Planning if you need a reasonable accommodation, such as a sign language interpreter, in order to participate in the meeting. The submission of testimony, verbal or written, in a language other than English, will be accepted, and real time interpretation services will be provided based on available resources. Requests for a reasonable accommodation or foreign language assistance during the meeting should be emailed to [AccessibilityInfo@planning.nyc.gov] or made by calling [212-720-3508]. Requests must be submitted at least five business days before the meeting.

BOROUGH OF THE BRONX
Nos. 1 & 2
909 CASTLE HILL AVENUE REZONING
No. 1

CD 9 C 190118 ZMX
IN THE MATTER OF an application submitted by 510 East Realty Inc., pursuant to Section 197-c and 201 of the New York City Charter for the amendment of the Zoning Map, Section No. 7a:

- 1. changing from an R3-2 District to an R6B property bounded by Quimby Avenue, Castle Hill Avenue, Story Avenue, a line 180 feet westerly of Castle Hill Avenue, a line midway between Quimby Avenue and Story Avenue, and a line 80 feet westerly of Castle Hill Avenue; and
2. establishing within the proposed R6B District a C1-3 District bounded by Quimby Avenue, Castle Hill Avenue, Story Avenue, and a line 80 feet westerly of Castle Hill Avenue;

as shown on a diagram (for illustrative purposes only) dated December 14, 2020, and subject to the conditions of CEQR Declaration E-596.

CD 9 N 210096 ZRX
IN THE MATTER OF an application submitted by 510 East Realty Inc., pursuant to Section 201 of the New York City Charter, for an amendment of the Zoning Resolution of the City of New York, modifying APPENDIX F for the purpose of establishing a Mandatory Inclusionary Housing area.

Matter underlined is new, to be added;
Matter struck out is to be deleted;
Matter within # # is defined in Section 12-10;
* * * indicates where unchanged text appears in the Zoning Resolution.

APPENDIX F
Inclusionary Housing Designated Areas and Mandatory Inclusionary Housing Areas

THE BRONX

* * *
The Bronx Community District 9
* * *

Map 6 - [date of adoption]



Mandatory Inclusionary Housing Program Area see Section 23-154(d)(3)
Area 6 - [date of adoption] - MIH Program Option 1 and Option 2

Portion of Community District 9, The Bronx
* * *

No. 3
97 WEST 169TH STREET

CD 4 C 210195 HAX
IN THE MATTER OF an application submitted by the Department of Housing Preservation and Development (HPD)

- 1. pursuant to Article 16 of the General Municipal Law of New York State for:
a. the designation of property located at 97 West 169th Street (Block 2519, Lots 27 and 32) as an Urban Development Action Area; and
b. Urban Development Action Area Project for such area; and
2. pursuant to Section 197-c of the New York City Charter for the disposition of such property to a developer to be selected by HPD;

to facilitate the development of a nine-story building containing approximately 104 affordable housing units and community facility space.

BOROUGH OF QUEENS
Nos. 4 & 5
30-02 NEWTOWN AVENUE REZONING
No. 4

CD 1 C 200282 ZMQ
IN THE MATTER OF an application submitted by M E D R E P Associates, LLC, pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning Map, Section No. 9a, by changing an existing C4-4A District to a C4-4D District property bounded by 30th Street, Newtown Avenue, 31st Street, a line 210 feet northeasterly of 30th Avenue, a line 100 feet westerly of 31st Street, a line 285 feet northeasterly of 30th Avenue, as shown on a diagram (for illustrative purposes only) dated December 14, 2020, and subject to the conditions of CEQR Declaration E-593.

CD 1 N 200283 ZRQ
IN THE MATTER OF an application submitted by M E D R E P Associates, LLC, pursuant to Section 201 of the New York City Charter, for an amendment of the Zoning Resolution of the City of New York, modifying APPENDIX F for the purpose of establishing a Mandatory Inclusionary Housing area.

Matter underlined is new, to be added;
Matter struck out is to be deleted;
Matter within # # is defined in Section 12-10;
* * * indicates where unchanged text appears in the Zoning Resolution.

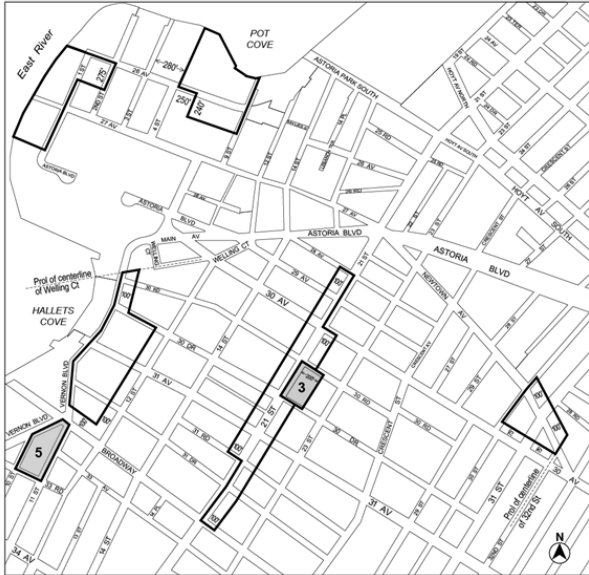
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APPENDIX F
Inclusionary Housing Designated Areas and Mandatory
Inclusionary Housing Areas

* * *

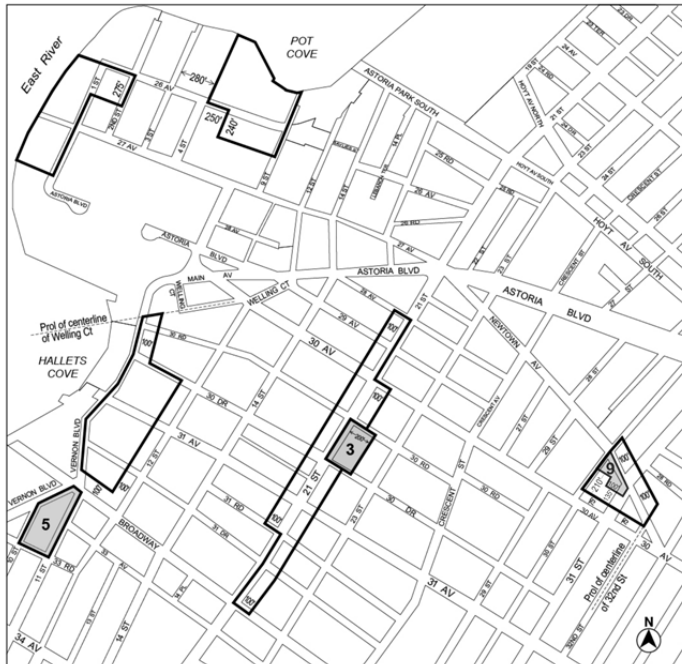
QUEENS
Queens Community District 1
Map 1- (10/17/19) [date of adoption]

[EXISTING MAP]



□ Inclusionary Housing designated area
■ Mandatory Inclusionary Housing Program Area see Section 23-154(d)(3)
Area 3— 10/31/18 MIH Program Option 1 and Option 2
Area 5— 10/17/19 MIH Program Option 1

[PROPOSED MAP]



□ Inclusionary Housing designated area
■ Mandatory Inclusionary Housing Program Area see Section 23-154(d)(3)
Area 3— 10/31/18 MIH Program Option 1 and Option 2
Area 5— 10/17/19 MIH Program Option 1
Area 9 — [date of adoption] — MIH Program Option 1 and Option 2

Portion of Community District 1, Queens

* * *

BOROUGH OF BROOKLYN
No. 6
606 NEPTUNE AVENUE REZONING

CD 13 C 210033 ZMK

IN THE MATTER OF an application submitted by McDonald's Corporation, pursuant to Sections 197-c and 201 of the New York City Charter for the amendment of the Zoning Map, Section No. 28d:

- 1. eliminating from within an existing R6 District to a C1-2 District bounded by Neptune Avenue, West 6th Street, Sheepshead Bay Road, and a line 150 feet westerly of West 6th Street; and
- 2. establishing within an existing R6 District a C2-4 District bounded by Neptune Avenue, West 6th Street, Sheepshead Bay Road, and a line 150 feet westerly of West 6th Street;

as shown on a diagram (for illustrative purposes only) dated November 30, 2020.

YVETTE V. GRUEL, Calendar Officer
City Planning Commission
120 Broadway, 31st Floor, New York, NY 10271.
Telephone (212) 720-3370



m3-17

COMMUNITY BOARDS

PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that the following matters have been scheduled for public hearing by Community Board:

BOROUGH OF BROOKLYN

COMMUNITY BOARD NO. 18 - Wednesday, March 17, 2021, at 7:00 P.M., remotely via WebEx.

IN THE MATTER OF U.L.U.R.P. Application #210106PCK – Premises affected – 1427 Ralph Avenue, Block 7918, Lot 86. An application submitted by the NYC Department of Health and Mental Hygiene (DOHMH), in conjunction with NYC Department of Citywide Administrative Services (DCAS), is seeking a site selection/acquisition action for combined office, lab, and storage space of approximately 36,000 gsf (and a parking lot of approximately 19,700 sf), for a Pest Control and Vector Control Program Facility, at 1427 Ralph Avenue (Block 7918, Lots 86, p/o 93, and 141), in Brooklyn, Community District 18.

Please visit the Community Board 18 website, at www.nyc.gov/bkcb18 or call the office, at (718) 241-0422 for details on how to join the meeting, via WebEx.

m5-17

HOUSING AUTHORITY

MEETING

Because of the ongoing COVID-19 health crisis, and in relation to Governor Andrew Cuomo's Executive Orders, the Board Meeting of the New York City Housing Authority, scheduled for Wednesday, March 31, 2021, at 10:00 A.M., will be limited to viewing the live-stream or listening via phone, instead of attendance in person.

For public access, the meeting will be streamed live on NYCHA's Website, <http://nyc.gov/nycha>, and <http://on.nyc.gov/boardmeetings>, or can be accessed by calling (646) 558-8656, using Webinar ID: 817 4697 7362 and Passcode: 5389210130.

For those wishing to provide public comment, pre-registration is required via email, to corporate.secretary@nycha.nyc.gov, or by contacting (212) 306-6088, no later than 5:00 P.M., on the day prior to the Board Meeting. When pre-registering, please provide your name, development or organization name, contact information and item you wish to comment on. You will then be contacted with instructions for providing comment. Comments are limited to the items on the Calendar.

Speaking time will be limited to three minutes. Speakers will provide comment in the order in which the requests to comment are received. The public comment period will conclude upon all speakers being heard, or at the expiration of 30 minutes allotted for public comment, whichever occurs first.

Copies of the Calendar will be available on NYCHA's Website, no earlier than 24 hours before the upcoming Board Meeting. Copies of the Minutes will also be available on NYCHA's Website, no earlier than 3:00 P.M., on the Thursday following the Board Meeting.

Any changes to the schedule, will be posted here, and on NYCHA's Website, at <http://www1.nyc.gov/site/nycha/about/board-calendar.page>, to the extent practicable, at a reasonable time before the meeting.

For additional information, please visit NYCHA's Website, or contact (212) 306-6088.

Accessibility questions: Office of the Corporate Secretary by phone (212) 306-6088 or corporate.secretary@nycha.nyc.gov, by: Wednesday, March 17, 2021, 5:00 P.M.



m10-31

HOUSING PRESERVATION AND DEVELOPMENT

PUBLIC HEARINGS

PLEASE TAKE NOTICE that a public hearing will be held, on April 14, 2021, at 10:00 A.M. The Public Hearing will be held via Conference Call. Call-in #: 1-646-992-2010, Access Code 717-876-299.

Pursuant to Section 695(2)(b) of the General Municipal Law and Section 1802(6)(j) of the Charter, the Department of Housing Preservation and Development ("HPD") of the City of New York ("City") has proposed the sale of the following City-Owned property (collectively, "Disposition Area") in the Borough of Manhattan:

Addresses	Blocks/Lot(s)
4780 Broadway	2233/13
630 Academy Street	2233/p/o 20

Under HPD's Extremely Low and Low Income Affordability Program, sponsors purchase City-Owned or privately owned land or vacant buildings and construct multifamily buildings in order to create affordable rental housing. Construction and permanent financing is provided through loans from private institutional lenders and from public sources including HPD, the New York City Housing Development Corporation, the State of New York, and the Federal government. Additional funding may also be provided from the syndication of low-income housing tax credits. The newly constructed buildings provide rental housing to low-income families with a range of incomes from 30% to 80% of the Area Median Income ("AMI"). Projects may include tiers of units with rents affordable to households earning up to 100% of AMI. Subject to project underwriting, up to 30% of the units may be rented to formerly homeless families and individuals.

Under the proposed project, the City will sell the Disposition Area, to the Eliza Housing Development Fund Corporation ("Sponsor") for the nominal price of one dollar per tax lot. The Sponsor will also deliver an enforcement note and mortgage for the remainder of the appraised value ("Land Debt"). The Sponsor will then construct one building containing a total of approximately 173 rental dwelling units, plus one unit for a superintendent and approximately 39,565 square feet of community facility space, including approximately 20,926 square feet for a new library, approximately 6,835 square feet for universal pre-kindergarten classrooms and a playground, and approximately 11,804 square feet of additional community facility space on the Disposition Area. Upon construction completion, the Sponsor will convey the new library space, to the New York Public Library. The Sponsor will also enter into an agreement with the School Construction Authority for the pre-kindergarten space, which will be operated by the Department of Education.

The Land Debt will be repayable out of resale or refinancing profits for a period of, at least thirty (30) years following completion of construction. The remaining balance, if any, may be forgiven, at the end of the term.

The appraisal and the proposed Land Disposition Agreement and Project Summary are available for public examination by emailing Margaret Carey, at careym@hpd.nyc.gov, on business days during business hours.

The hearing location is accessible to individuals using wheelchairs or other mobility devices. For further information on accessibility or to make a request for accommodation, such as sign language interpretation services, please contact the Mayor's Office of Contract Services ("MOCS") via email, at disabilityaffairs@mocs.nyc.gov or via phone, at (212) 788-0010. TDD users should call Verizon relay services. Any person requiring reasonable accommodation for the public hearing, should contact MOCS, at least three (3) business days in advance of the hearing, to ensure availability.

Accessibility questions: jackie.galory@mocs.nyc.gov, by: Wednesday, April 7, 2021, 10:00 A.M.



m11

INDEPENDENT BUDGET OFFICE

PUBLIC HEARINGS

The New York City Independent Budget Office Advisory Board, will hold a meeting on Tuesday, March 23, beginning at 8:30 A.M., via Zoom. There will be an opportunity for the public to address the advisory board during the public portion of the meeting. For login information please email, iboenews@ibo.nyc.ny.us

Accessibility questions: Doug Turetsky, doug@ibo.nyc.ny.us, by: Monday, March 22, 2021, 2:00 P.M.



m8-23

LANDMARKS PRESERVATION COMMISSION

PUBLIC HEARINGS

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320), on Tuesday, March 23, 2021, the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference, with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel, www.youtube.com/nyclpc. Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting, using either the Zoom app, or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing, or attend the meeting, should contact the LPC, by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at richstein@lpc.nyc.gov, or (646) 248-0220, at least five (5) business days before the hearing, or meeting. Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.

522 Halsey Street - Bedford-Stuyvesant/Expanded Stuyvesant Heights Historic District

LPC-19-40719 - Block 1665 - Lot 32 - Zoning: R6B

CERTIFICATE OF APPROPRIATENESS

An Italianate style rowhouse, designed by Isaac D. Reynolds and built in 1882. Application is to legalize the replacement of the areaway fence and stoop ironwork and alterations to the façade, without Landmarks Preservation Commission permit(s).

274 Malcolm X Boulevard - Bedford-Stuyvesant/Expanded Stuyvesant Heights Historic District

LPC-20-04504 - Block 1666 - Lot 47 - Zoning: R6-A, C2-4

CERTIFICATE OF APPROPRIATENESS

A store and flats building, built c. 1879. Application is to modify the front façade, install storefront infill, modify windows at the rear façade, and install a fire escape and rooftop mechanical equipment.

2500 Jerome Avenue - Individual Landmark

LPC-21-06153 - Block 3190 - Lot 1 - Zoning: R8

CERTIFICATE OF APPROPRIATENESS

A Gothic Revival style church and parish house, designed by Henry Dudley and constructed in 1863. Application is to modify walking paths, construct a ramp, replace windows, and install HVAC units and retaining walls.

37-39 Perry Street - Greenwich Village Historic District

LPC-21-03209 - Block 613 - Lot 38 - Zoning: R6

CERTIFICATE OF APPROPRIATENESS

A pair of Vernacular Anglo-Italianate style twin houses, built in 1855. Application is to amend Certificate of Appropriateness 20-02848, for façade alterations and a rooftop addition and to excavate the rear yard.

31 Union Square West - Individual Landmark

LPC-21-06272 - Block 844 - Lot 17 - Zoning: C6-2A, C6-4, us

CERTIFICATE OF APPROPRIATENESS

A Neo-Renaissance style bank building, designed by Bruce Price and built in 1902-1903. Application is to modify ironwork, alter the areaway, and install a ramp.

2101 Broadway - Individual Landmark

LPC-21-03327 - Block 1165 - Lot 7503 - Zoning: - R8B/C4-6A

CERTIFICATE OF APPROPRIATENESS

A French Beaux Arts style apartment-hotel, designed by Paul E. M. DuBois and built in 1899-1904. Application is to replace doors.

m10-23

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, March 16, 2021, the Landmarks Preservation Commission (LPC or agency) will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting.

The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the LPC's YouTube channel, www.youtube.com/nyclpc. Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at richstein@lpc.nyc.gov, or (646) 248-0220, at least five (5) business days before the hearing or meeting. Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.

**160 Maujer Street - Individual Landmark
LPC-21-04770 - Block 3026 - Lot 1 - Zoning: R6**

CERTIFICATE OF APPROPRIATENESS

An International Style housing project, designed by William Lescaze and Richmond H. Shreve and built in 1935-1938. Application is to modify landscape elements, and install murals, enclosures and miscellaneous fixtures.

401 Greenwich Street - Tribeca West Historic District

LPC-21-04396 - Block 214 - Lot 3 - Zoning: C6-2A

CERTIFICATE OF APPROPRIATENESS

A commercial building, designed by Gertler and Wente, Architects and built in 2001. Application is to alter the façade and install signage.

351 Canal Street - SoHo-Cast Iron Historic District

LPC-21-03277 - Block 229 - Lot 6 - Zoning: M1-5B

CERTIFICATE OF APPROPRIATENESS

A store building with Neo-Grec style elements, designed by W.H. Gaylor and built in 1871-72. Application is to construct a rear yard addition and to raise a parapet.

1260-1270 Avenue of the Americas - Individual and Interior Landmark

LPC-21-06165 - Block 1266 - Lot 1 - Zoning: C5-2.5, C5-3, MID

CERTIFICATE OF APPROPRIATENESS

A theater and office building, designed by the Associated Architects with Donald Desky and a group of fine artists, and constructed in 1931-32 as part of an Art Deco style office, commercial and entertainment complex. Application is to install a skybridge.

1207 8th Avenue - Park Slop Historic District

LPC-21-02318 - 9Block 1099 - Lot 6 - Zoning: R6B

CERTIFICATE OF APPROPRIATENESS

An apartment house, designed by William Musgrave Calder and built in 1900. Application is to legalize the replacement of windows and areaway fence, without Landmarks Preservation Commission permit(s).

45 West 85th Street - Upper West Side/Central Park West Historic District

LPC-21-03963 - Block 1199 - Lot 16 - Zoning: R8B

CERTIFICATE OF APPROPRIATENESS

A Beaux-Arts style rowhouse, designed by Lafayette A. Goldstone and built in 1906-07. Application is to replace a window.

m3-16

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320), on Tuesday, March 23, 2021, at 9:30 A.M., the Landmarks Preservation Commission (LPC or agency), will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting. The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live streamed on the

LPC's YouTube channel, www.youtube.com/nyclpc. Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting, using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" <https://www1.nyc.gov/site/lpc/hearings/hearings.page>, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing, or attend the meeting, should contact the LPC, by contacting Rich Stein, Community and Intergovernmental Affairs Coordinator, at richstein@lpc.nyc.gov, or (646) 248-0220, at least five (5) business days before the hearing or meeting. **Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.**

715 West 179th Street - Holyrood Episcopal Church-Iglesia Santa Cruz

LP-2649- Manhattan - Block 2176 - Lot 30

ITEM PROPOSED FOR PUBLIC HEARING

The proposed designation of a Gothic Revival style church, designed by Bannister & Schell and built in 1911-16 that has played an important role in the Latino/a community of Washington Heights.

70 Fifth Avenue (AKA 2-6 West 13th Street) - The Educational Building, 70 Fifth Avenue

LP-2650-Manhattan - Block 576 - Lot 36

ITEM PROPOSED FOR PUBLIC HEARING

The proposed designation of a 12-story Beaux-Arts-style loft building, built c. 1914, that contained the national office of the NAACP from 1914 to 1923, as well as many other progressive organizations.

m10-23



CITYWIDE ADMINISTRATIVE SERVICES

■ SALE

The City of New York in partnership with PropertyRoom.com posts vehicle and heavy machinery auctions online every week, at: <https://www.propertyroom.com/s/nyc+fleet>

All auctions are open, to the public and registration is free.

Vehicles can be viewed in person, at:
Kenben Industries Ltd., 1908 Shore Parkway, Brooklyn, NY 11214
Phone: (718) 802-0022

No previous arrangements or phone calls are needed to preview.
Hours are Monday and Tuesday from 10:00 A.M. – 2:00 P.M.

f23-a4

OFFICE OF CITYWIDE PROCUREMENT

■ SALE

The Department of Citywide Administrative Services, Office of Citywide Procurement is currently selling surplus assets on the Internet. Visit <http://www.publicsurplus.com/sms/nycdcas.ny/browse/home>

To begin bidding, simply click on 'Register' on the home page.

There are no fees to register. Offerings may include but are not limited to: office supplies/equipment, furniture, building supplies, machine tools, HVAC/plumbing/electrical equipment, lab equipment, marine equipment, and more.

Public access to computer workstations and assistance with placing bids is available, at the following locations:

- DCAS Central Storehouse, 66-26 Metropolitan Avenue, Middle Village, NY 11379
- DCAS, Office of Citywide Procurement, 1 Centre Street, 18th Floor, New York, NY 10007

j4-a2

HOUSING PRESERVATION AND DEVELOPMENT

PUBLIC HEARINGS

All Notices Regarding Housing Preservation and Development Dispositions of City-Owned Property appear in the Public Hearing Section.

j4-d30

PROCUREMENT

“Compete To Win” More Contracts!

Thanks to a new City initiative - “Compete To Win” - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City.

- Win More Contracts, at nyc.gov/competetowin

“The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed, to the City’s prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence.”

HHS ACCELERATOR

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York (“PPB Rules”), vendors must first complete and submit an electronic prequalification application using the City’s Health and Human Services (HHS) Accelerator System.

Important information about the new method

- Prequalification applications are required every three years.
● Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete.
● Prequalification applications will be reviewed to validate compliance with corporate filings, organizational capacity, and relevant service experience.
● Approved organizations will be eligible to compete and would submit electronic proposals through the system.

The Client and Community Service Catalog, which lists all Prequalification service categories and the NYC Procurement Roadmap, which lists all RFPs to be managed by HHS Accelerator may be viewed, at http://www.nyc.gov/html/hhsaccelerator/html/roadmap/roadmap.shtml.

Participating NYC Agencies

HHS Accelerator, led by the Office of the Mayor, is governed by an Executive Steering Committee of Agency Heads who represent the following NYC Agencies:

- Administration for Children’s Services (ACS)
Department for the Aging (DFTA)
Department of Consumer Affairs (DCA)
Department of Corrections (DOC)
Department of Health and Mental Hygiene (DOHMH)
Department of Homeless Services (DHS)
Department of Probation (DOP)
Department of Small Business Services (SBS)

Department of Youth and Community Development (DYCD)
Housing and Preservation Department (HPD)
Human Resources Administration (HRA)
Office of the Criminal Justice Coordinator (CJC)

To sign up for training on the new system, and for additional information about HHS Accelerator, including background materials, user guides and video tutorials, please visit www.nyc.gov/hhsaccelerator

CHIEF MEDICAL EXAMINER

AWARD

Services (other than human services)

X-RAY TECHNICIANS - Small Purchase - PIN#81621W0396001 - AMT: \$100,000.00 - TO: Admiral Staffing Inc., 3 West 30th Street, Suite 304, New York, NY 10001.

Admiral Staffing, Inc., shall provide per diem licensed, highly skilled, motivated, and experienced X-Ray Technicians, upon request, willingness to work in the mortuary environment and to directly handle decedents to position them for radiographs.

m11

CITYWIDE ADMINISTRATIVE SERVICES

AWARD

Construction Related Services

SEWAGE EJECTORS - Small Purchase - PIN#85621C0011001 - AMT: \$9,388.76 - TO: Epaul Dynamics Inc., 16 Sintsink Drive, East Port Washington, NY 11050-2014.

One of the two, original sewage ejectors (more than 60 years old), in the boiler room has failed. It needs to be replaced before the other original one fails and the boiler room is filled with sewage.

m11

Goods

VESSEL, HARBOR SURVEY - DEP (RE-AD) - Competitive Sealed Bids - PIN#8572000076 - AMT: \$3,347,477.00 - TO: Aluma Marine & Fabrication LLC, 1901 Destrehan Avenue, Building A, Harvey, LA 70058.

m11

BLANKET ORDER FOR PLUMBING SUPPLY CATALOG - Small Purchase - PIN#85621W0025001 - AMT: \$99,999.99 - TO: D J Plumbing Supply Co Inc., 211-20 Northern Boulevard, Bayside, NY 11361.

Blanket Order for Plumbing Supply Catalogs to be utilized on as needed basis.

m11

DESIGN AND CONSTRUCTION

AWARD

Construction / Construction Services

RQ PV, REQUIREMENTS CONTRACT FOR OWNER’S REPRESENTATIVE SERVICES IN CONNECTION WITH VARIOUS DESIGN-BUILD PROJECTS, CITY-WIDE, FOR THE DIVISION OF PUBLIC BUILDINGS. - Competitive Sealed Proposals - Judgment required in evaluating proposals - PIN# 8502020RQ0008P - AMT: \$38,000,000.00 - TO: Ove Arup and Partners P.C., 77 Water Street, NY 10005.

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DISTRICT ATTORNEY - NEW YORK COUNTY

PROCUREMENT AND CONTRACT MANAGEMENT

SOLICITATION

Construction / Construction Services

SUPPLY & INSTALL PRIVACY CURTAINS & ACCESSORIES - Competitive Sealed Bids - PIN# 2020070070 - Due 3-19-21 at 5:00 P.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.
 District Attorney - New York County, **EMAIL ONLY TO**
 bidsrfps@dany.nyc.gov and kayeb@dany.nyc.gov. Barbara Kaye
 (201) 339-2836.

m9-12

EDUCATION

CONTRACTS AND PURCHASING

■ SOLICITATION

Goods and Services

REQUIREMENTS CONTRACT FOR FROZEN FRENCH TOAST STICKS - Competitive Sealed Bids - PIN#B3485 - Due 4-21-21 at 4:00 P.M.

Please note the following procedures:

Bid submissions must be sent via electronic mail ("The Bid Submission Email"), to DCPSubmissions@schools.nyc.gov (the "Bid Submission Email Address"). Bid Submissions sent to any other email address will be disregarded. The subject line of your Bid Submission Email must include the solicitation number and the name of the submitting vendor (e.g. B3485 – 12345 Corporation). Please, attach the completed Request for Bids and the Bid Blank documents, to the Bid Submission Email as separate files. Please name the bid blank, attachment "Bid Blank" and the completed Request for Bids, attachment "RFB."

If the files accompanying your bid submission are too large to be transmitted as email, attachments, please include in the first line of your Bid Submission Email a link to a Microsoft OneDrive folder containing all of your bid-related documents. Please note that if you are using OneDrive, do not, attach any documents, to the Bid Submission Email. Further, please include a separate folder within your OneDrive folder which includes the separate bid blank file. Please name this folder and the bid blank file "Bid Blank." The name of your OneDrive folder must match the subject line of your bid submission, and your OneDrive folder must not contain any files unrelated, to the Bid Submission.

Guidance for first-time Microsoft One-Drive Users:

Microsoft OneDrive ("OneDrive") is a file hosting and synchronization service operated by Microsoft as part of its web version of Microsoft Office. OneDrive allows users to grant access to files which are too large to transmit via electronic mail to other users. If you do not have Office 365, please take the following steps to gain access to a free version of OneDrive so that you can upload those bid submission documents which are too large to transmit via electronic mail: 1. Conduct an internet search for "Microsoft OneDrive;" 2. Navigate, to the official Microsoft website and sign up for a free account; 3. Once you have created a folder for the solicitation whose name matches the subject line of your Bid Submission Email, upload the documents relevant to your bid submission in this folder. 4. Create a share link for this folder; 5. Be sure to check your share settings so that anyone receiving the link that you create will be able to open the link and access the files. If your share link permissions are restricted (e.g. to only your organization in Office 365), the DOE will not be able to view your solicitation documents. It is your responsibility, to ensure that the link(s) you provide allows the DOE to view, download and/or open your documents; and 6. Include the link which you have created as the first line of your Bid Submission Email.

The Bid opening will be conducted virtually via Microsoft Teams on April 22, 2021, at 11:00 A.M. Bidders who have submitted their Bid Submission Email by the Bid Submission Deadline will receive a reply, to their Bid Submission Email with a link to view be able to view a livestream of the Bid opening online. The Bid opening will also be recorded and posted on vimeo.com. A link, to the video of the bid opening will be available on the first DOE website referenced below.

Please continue to check the DOE website and/or Vendor Portal for updates.

<https://infohub.nyced.org/vendors>

<https://www.finance360.org/vendor/vendorportal/>

To download BID B3485, please go to <https://infohub.nyced.org/resources/vendors/open-doe-solicitations/request-for-bids>

If you cannot download this RFB, please send an email to vendorhotline@schools.nyc.gov, with the RFB's number and title in the subject line of your email.

For all questions related to this RFB, please send an email to FCastel@schools.nyc.gov, with the RFB's number and title in the subject line of your email.

Description: The Division of Contracts and Purchasing on behalf Department of Education (DOE) and the Office of Food and Nutrition Services is issuing this Request for Bid (RFB) to contract with responsible vendors for the purchase of frozen fully cooked french toast sticks to be delivered, to the DOE contracted Distributor and other school districts participating in the Urban School Food Alliance.

There will be a Pre-Bid Conference on March 31, 2021, at 1:00 P.M., Microsoft Teams platform. The link, to the virtual Pre-Bid Conference.

https://teams.microsoft.com/l/meetupjoin/19%3ameeting_Zjk3MGQyOwMmEtYzBjYi00MGNhLWlWmJUtNGVhNTAzNGUzNGIy%40thread.v2/0?context=%7b%22Tid%22%3a%2218492cb7-ef45-4561-8571-0c42e5f7ac07%22%2c%22Oid%22%3a%226e2fd414-0ae5-4fe8-99e3-1a0704ec15a8%22%2c%22IsBroadcastMeeting%22%3atruer%7d&btype=a&role=a

We recommend that proposers download the free Microsoft Teams Application on their computer and/or mobile device to participate in the Teams Event in advance of the conference and, attendees should plan to log in 5 minutes prior, to the conference start time.

VIRTUALLY BID OPENING ON APRIL 22, 2021, at 11:00 A.M. Please see virtual link below.

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGJhMDC4MmEtYzBjYi00MGNhLWlWmJUtNGVhNTAzNGUzNGIy%40thread.v2/0?context=%7b%22Tid%22%3a%2218492cb7-ef45-4561-8571-0c42e5f7ac07%22%2c%22Oid%22%3a%22299e628bf-f230-439b-a38c-770d5eb6bfd%22%2c%22IsBroadcastMeeting%22%3atruer%7d&btype=a&role=a

The New York City Department of Education (DOE) strives to give all businesses, including Minority and Women-Owned Business Enterprises (MWBEs), an equal opportunity to compete for DOE procurements. The DOE's mission is, to provide equal access to procurement opportunities for all qualified vendors, including MWBEs, from all segments of the community. The DOE works to enhance the ability of MWBEs to compete for contracts. DOE is committed to ensuring that MWBEs fully participate in the procurement process.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids, at date and time specified above.
 Education, 65 Court Street, Room 1201, Brooklyn, NY 11201. Vendor Hotline (718) 935-2300; vendorhotline@schools.nyc.gov

m11

HOUSING AUTHORITY

PROCUREMENT

■ SOLICITATION

Construction Related Services

SMD SERVICES REPAIRING GRAVITY ROOF TANKS CITYWIDE - Competitive Sealed Bids - PIN#289842 - Due 4-1-21 at 10:00 A.M.

The proposed scope of work includes repairs of any leaks, cracks, or damages found to wooden or steel gravity tanks, such may include repairs to: foundation, pipes, valves, gauges, risers and other fittings, vents ladders, railings etc. strainers, leaks, Frostproof insulation, exterior & interior ladders, conical roof, flat decking, plumbing, electrical.

Interested vendors are invited to obtain a copy of the opportunity, at NYCHA's website by going, to the <http://www.nyc.gov/nychabusiness>. On the left side, click on "iSupplier Vendor Registration/Login" link. (1) If you have an iSupplier account, then click on the "Login for registered vendors" link and sign into your iSupplier account. (2) If you do not have an iSupplier account you can Request an account by clicking on "New suppliers register in iSupplier" to apply for log-in credentials. Once you have accessed your iSupplier account, log into your account, then choose under the Oracle Financials home page, the menu option "Sourcing Supplier", then choose "Sourcing", then choose "Sourcing Homepage"; and conduct a search in the "Search Open Negotiations" box for the RFQ Number (s) 289842.

Note: In response, to the COVID-19 outbreak, we are accepting only electronic bids submitted online via iSupplier. Paper bids will not be accepted or considered. Please contact NYCHA Procurement, at procurement@nycha.nyc.gov, for assistance.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids, at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007. Miriam Rodgers (212) 306-4718; miriam.rodgers@nycha.nyc.gov

m11

Services (other than human services)

SMD SERVICES INDEFINITE DELIVERY INDEFINITE QUANTITY CONTRACT (IDIQ) FOR LEAD-BASED PAINT CLEARANCE INSPECTIONS - VARIOUS DEVELOPMENTS LOCATED IN ALL FIVE (5) BOROUGHES OF NEW YORK CITY - Competitive Sealed Bids - Due 4-1-21 at 10:00 A.M.

PIN# 100807-2, PIN# 100808-2, PIN# 100809-2, PIN# 100810-2, PIN# 100811-2, PIN# 100812-2

The Contract scope is, to provide the following service as requested through a Work Authorization: i. Clearance inspections of an individual dwelling units or common area locations within a multi-family dwelling following RRP activities ii. Clearance inspections of individual dwelling units or common area locations within a multi-family dwelling following lead-based paint stabilization activities iii. Clearance inspections of individual dwelling units or common area locations within a multi-family dwelling following lead-based paint abatement activities iv. Staffing of Risk Assessor(s) and/or Lead Inspector(s) in NYCHA's LIC office or on special assignment on NYCHA property(s).

Interested vendors are invited to obtain a copy of the opportunity, at NYCHA's website by going, to the http://www.nyc.gov/nychabusines. On the left side, click on "iSupplier Vendor Registration/Login" link. (1) If you have an iSupplier account, then click on the "Login for registered vendors" link and sign into your iSupplier account. (2) If you do not have an iSupplier account you can Request an account by clicking on "New suppliers register in iSupplier" to apply for log-in credentials. Once you have accessed your iSupplier account, log into your account, then choose under the Oracle Financials home page, the menu option "Sourcing Supplier", then choose "Sourcing", then choose "Sourcing Homepage"; and conduct a search in the "Search Open Negotiations" box for RFQ Number(s) 100807-2, 100808-2, 100809-2, 100810-2, 100811-2 and 100812-2.

Note: In response, to the COVID-19 outbreak, we are accepting only electronic bids submitted online via iSupplier. Paper bids will not be accepted or considered. Please contact NYCHA Procurement, at procurement@nycha.nyc.gov, for assistance.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids, at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007. Mimose Julien (212) 306-8141; mimose.julien@nycha.nyc.gov

m11

INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS

INFRASTRUCTURE

INTENT TO AWARD

Goods

85821Y0035-3-YEAR AGREEMENT - SAS INSTITUTE INC.

- Request for Information - PIN# 85821Y0035 - Due 3-22-21 at 2:00 P.M.

DoITT, is procuring proprietary SAS Software Maintenance. Any vendor who is qualified, to provide this Software Maintenance under this procurement in the future, should submit a response through PASSPort, no later than March 22, 2021, 2:00 P.M. - Eastern Standard Time. Proposed vendor is SAS Institute Inc. To respond in PASSPort, please complete the Acknowledgment tab and submit a response in the Manage Responses tab. If you have questions about the details of the RFx, please submit through the Discussion with Buyer tab. If you have questions about functionality of PASSPort, please contact help@mocs.nyc.gov.

m11-17

85821Y0033-3-YEAR AGREEMENT - LEVI, RAY & SHOUP SW & SUPPORT - Request for Information - PIN# 85821Y0033 - Due 3-19-21 at 2:00 P.M.

DoITT, is procuring proprietary LRS Software Maintenance. Any vendor who is qualified to provide this Software Maintenance under this procurement in the future, should submit a response through PASSPort, no later than March 19, 2021, 2:00 P.M. - Eastern Standard Time. Proposed vendor is Levi, Ray, and Shoup, Inc.

m10-16

PARKS AND RECREATION

AWARD

Goods

PARKAS AND WINDBREAKERS FOR LIFEGUARDS - Small Purchase - PIN# 84621W0016001 - AMT: \$37,181.50 - TO: Asia Trading Int'l LLC, 390 Nye Avenue, Irvington, NJ 07111.

Parkas and windbreakers for lifeguards. Parkas and windbreakers for the N.Y.C. lifeguards, season beach summer 2021. The 5-Boro Storehouse Aramark Building (Bx.), 850 East 138th Street, The Bronx, NY 10454. Anthony Rizzo or Ivan Lopez, at (718) 292-2134 Option 5 (c) (917) 217-9553.

m11

REVENUE AND CONCESSIONS

SOLICITATION

Services (other than human services)

OPERATION OF TWO FOOD KIOSKS IN THE BOSQUE AT THE BATTERY, MANHATTAN - Competitive Sealed Proposals - Judgment required in evaluating proposals - PIN# 2021-M5-SB - Due 4-2-21 at 3:00 P.M.

The Battery Conservancy ("TBC"), is issuing, as of the date of this notice, a Request for Proposals (RFP) for the operation of two food service kiosks within the four-acre Bosque Gardens at The Battery, Manhattan.

There will be a recommended remote proposer meeting on Thursday, March 11, 2021, at 11:00 A.M. If you are considering responding to this RFP, please make every effort to attend this recommended remote proposer meeting. Please join at:

https://thebattery-org.zoom.us/j/91355553062?pwd=NVYzR1BiWlM0MDVOZ2Nkd3FJU052Zz09

ID: 91355553062 Passcode: 312797

Interested parties may also join the proposer meeting by telephone using the following information:

(US) +1 646-558-8656 Passcode: 312797

Subject to availability and by appointment only, we may set up a meeting at the proposed concession site, located at the Battery Bosque.

All proposals submitted in response to this RFP must be submitted no later than Friday, April 2, 2021, at 3:00 P.M.

The RFP is available for download, commencing on Thursday, February 25, 2021, on TBC's website. To download the RFP, please visit http://www.thebattery.org, and click on the "Bosque Kiosks RFP" link.

For more information, prospective proposers may contact Hope Cohen, Chief Operating Officer, at The Battery Conservancy, at (917) 409-3710, or hope.cohen@thebattery.org.

TELECOMMUNICATION DEVICE FOR THE DEAF (TDD) (212) 504-4115.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Parks and Recreation, The Battery Conservancy Office, 1 Whitehall Street, 17th Floor, New York, NY 10004. Hope Cohen (917) 409-3710; hope.cohen@thebattery.org

m3-16

SMALL BUSINESS SERVICES

■ AWARD

Human Services/Client Services

801 DISCRETIONARY CONTRACT79574 - Line Item Appropriation or Discretionary Funds - PIN#80121L0342001 - AMT: \$10,000.00 - TO: Boro Park Jewish Community Council Inc., 1310 46th Street, Brooklyn, NY 11219.

To support neighborhood-level initiatives that promote economic development job creation and retention and community investment. Funds can be allocated for any one of five qualifying purposes: Business, attraction and Retention Merchant Organizing/BID Formation District Marketing/Local Tourism Initiatives Placemaking/ Plaza/Public Space Activation/Public Art and Organizational Development/Project Management Support.

☛ m11

SPECIAL MATERIALS

COMPTROLLER

■ NOTICE

NOTICE OF ADVANCE PAYMENT OF AWARDS PURSUANT TO THE STATUTES IN SUCH cases made and provided, notice is hereby given that the Comptroller of the City of New York, will be ready to pay, at 1 Centre Street, Room 629, New York, NY 10007, on **3/23/2021** to the person or persons legally entitled an amount as certified to the Comptroller by the Corporation Counsel on damage parcels, as follows:

Damage Parcel No.	Block	Lot
20, 26/26A, 47/47A	3413, 3416	65, 5, 15

Acquired in the proceeding entitled: **MID-ISLAND BLUEBELT, PHASE 1 (SOUTH BEACH)** subject to any liens and encumbrances of record on such property. The amount advanced shall cease to bear interest on the specified date above.

Scott M. Stringer
Comptroller
m9-22

OFFICE OF THE MAYOR

■ NOTICE

EXECUTIVE ORDER No. 64
RESPONSIBILITY OF
CONTRACTED PROVIDERS OF HUMAN SERVICES
IN RELATION TO MATTERS INVOLVING
ALLEGATIONS OF SEXUAL HARASSMENT
MARCH 3, 2021

WHEREAS, New York City only contracts with responsible bidders; and

WHEREAS, the City enters into contracts for “human services,” as such term is defined in Section 6-129 of the Administrative Code, in order, to provide services to and protect the welfare and dignity of its most vulnerable citizens; and

WHEREAS, sexual harassment constitutes a grave threat, to the welfare and dignity of all persons who live and work in New York City; and

WHEREAS, sexual harassment constitutes a form of unlawful discrimination under the New York City Human Rights Law that is prohibited in the workplace and in the provision of public accommodations, and is also illegal under New York State and Federal law; and

WHEREAS, pursuant to Section 803 of the New York City Charter, the Mayor may direct the Commissioner of Investigation to undertake investigations, including investigations of alleged sexual harassment by personnel delivering services for or on behalf of the City;

NOW, THEREFORE, by the power vested in me as Mayor of the City of New York, it is hereby ordered:

Section 1. All City agencies that contract with outside entities for the provision of human services shall make best efforts to amend existing contracts with such providers to require that they provide information about sexual harassment complaints, whether made by an employee, client, or other person. Such amendments shall require that the contracted providers make available, to the Department of Investigation (DOI):

- a. A copy of the contractor’s sexual harassment policies, including complaint procedures, which shall be uploaded to PASSPort; and
- b. A copy of any complaint or allegation of sexual harassment or retaliation on the basis of a complaint of sexual harassment brought by any person against the Chief Executive Officer or equivalent principal of the organization in any venue, including through the provider’s internal Equal Employment Opportunity process, subject to Section 2 herein. Such copy must be redacted as, to the name and any identifying information of individuals except the accused and provided, by secure means that the DOI shall determine and publicize, within 30 days of receipt of the complaint or allegation; and
- c. A copy of the final determination or judgment with regard to any complaint covered in Subdivision (b), redacted as, to the name and any identifying information of individuals except the accused; and
- d. Any additional information the DOI requests in order to effectuate its review of any investigation and determination, including information that had been redacted, pursuant to Subdivisions b and c.

The amendments, to the provider contracts shall further require that the Board of Directors or equivalent authority of the contracted provider annually certify in writing that they have made all reports required, pursuant to such amendments or that they had no information to report and upload such certification to PASSPort.

The reporting obligations under this section do not relieve a provider of its duty to investigate any complaint or allegation or of any other contractual obligations.

§ 2. Disclosure to and collection by the DOI of any personally identifying information relating to allegations of sexual harassment — which constitutes “sensitive identifying information” under Section 6.2 of the Citywide Privacy Protections and Protocols of the City’s Chief Privacy Officer and “restricted” information under the NYC Cyber Command Policies and Standards — has been authorized by the Chief Privacy Officer under Section 23-1202 of the New York City Administrative Code as being in the best interests of the City.

§ 3. The DOI shall review materials related to any complaint or allegation of sexual harassment required to be provided under Section 1 of this Order and, at the conclusion of its review, shall provide its findings, using secure means, to all City agencies that contract with the provider, in a manner that protects the confidentiality of any personally identifying information related thereto unless the disclosure of such information is required by law.

§ 4. Agencies may consider any findings reported by the DOI, as well as a provider’s failure to furnish the information required by § 1 of this Order when determining whether, to continue, modify, amend, or renew a contract.

§ 5. The Mayor’s Office of Contract Services shall work with the DOI and all City agencies, to ensure that information provided, pursuant to this executive order is appropriately reflected in the City’s records.

§ 6. The Law Department and the Mayor’s Office of Contract Services shall work with City agencies, to ensure that this obligation is reflected in all future City contracts, renewals, amendments, and modifications.

§ 7. All City agencies shall ensure that they comply with their ongoing obligation to forward any credible reports of sexual harassment, to the appropriate investigative entities, including the DOI.

§ 8. This Order is not intended to create any right on the part of any third party.

§ 9. This Order shall take effect immediately.

Bill de Blasio,
MAYOR

☛ m11

March 3, 2021

EMERGENCY EXECUTIVE ORDER

WHEREAS, on March 7, 2020, New York State Governor Andrew Cuomo declared a State disaster emergency for the entire State of New York to address the threat that COVID-19 poses, to the health and welfare of New York residents and visitors; and

WHEREAS, Emergency Executive Order No. 98, issued March 12, 2020 and extended most recently by Emergency Executive Order No. 179, issued February 1, 2021, contains a declaration of a state of emergency in the City of New York due, to the threat posed by COVID-19, to the health and welfare of City residents, and such declaration remains in effect; and

WHEREAS, this Order is given because of the propensity of the virus to spread person-to-person and also because the actions taken to prevent such spread have led to property loss and damage; and

WHEREAS, measures taken to combat the spread of COVID-19 may prevent individuals, businesses and other entities from meeting legally imposed deadlines for the filing of certain documents or for the completion of other required actions; and

WHEREAS, this Order is given in order, to ensure that the Governor's orders are enforced;

NOW, THEREFORE, pursuant to the powers vested in me by the laws of the State of New York and the City of New York, including but not limited, to the New York Executive Law, the New York City Charter and the Administrative Code of the City of New York, and the common law authority to protect the public in the event of an emergency:

Section 1. I hereby direct that the State of Emergency declared in Emergency Executive Order No. 98, dated March 12, 2020, and extended by subsequent orders, is extended for thirty (30) days.

§ 2. I hereby direct that Section 1 of Emergency Executive Order No. 185, dated February 26, 2021, is extended for five (5) days.

§ 3. I hereby amend Section 3 of Emergency Executive Order No. 131, as last amended by Section 2 of Emergency Executive Order No. 176, to read as follows:

§ 3. Notwithstanding Section 4 of Emergency Executive Order No. 107, as amended by Section 2 of Emergency Executive Order No. 131, the following licenses, permits, consents, or registrations shall be subject to expiration or renewal in accordance with their terms or conditions beginning 45 days from the date indicated below, except that the commissioner or head of a City agency may further extend an individual license, permit, consent, or registration, for the minimum amount of time the commissioner or agency head determines in writing is necessary, to provide a continuation of public services:

1. July 12, 2020, for any permit issued by the Department of Transportation for work performed in the street.

2. August 7, 2020, for any license, permit, or registration issued by the Department of Buildings, provided that the renewal of any such license, permit, or registration will be tolled from the date renewal would have otherwise been required, as described in a schedule of renewals issued by the Department.

3. December 23, 2020, for any license or permit issued by the Department of Environmental Protection.

4. January 2, 2021, for any license, permit, consent or registration issued by the Department of Sanitation.

5. January 7, 2021, for any license, permit, certificate, consent or registration issued by the Landmarks Preservation Commission.

6. January 22, 2021, for any license, permit, consent or registration issued by the Department of Parks and Recreation.

§ 4. This Order incorporates any and all relevant provisions of Governor Executive Order No. 202 and subsequent orders issued by the Governor of New York State to address the State of Emergency declared in that Order, pursuant to his powers under Section 29-a of the Executive Law.

§ 5. I hereby direct the Fire Department of the City of New York, the New York City Police Department, the Department of Buildings, the Sheriff, and other agencies as needed to immediately enforce the directives set forth in this Order in accordance with their lawful enforcement authorities, including but not limited to Administrative Code Sections 15-227(a), 28-105.10.1, and 28-201.1, and Section 107.6 of the New York City Fire Code. Violations of the directives set forth in this Order may be issued as if they were violations under the New York City Health Code, Title 24 Rules of the City of New York Sections 3.07 and 3.11, and may be enforced as such by the Department of Health and Mental Hygiene or any other agency named in this section.

§ 6. This Emergency Executive Order shall take effect immediately. The State of Emergency shall remain in effect for a period not to exceed thirty (30) days or until rescinded, whichever occurs first. Additional declarations to extend the State of Emergency for additional periods

not to exceed thirty (30) days shall be issued if needed. The remainder of this Order shall remain in effect for five (5) days unless it is terminated or modified, at an earlier date.

Bill de Blasio, MAYOR

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CHANGES IN PERSONNEL

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists names like PERRET, PERRIER, PERRY, etc.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists names like PRAGER, PRESLEY, PREVAL, etc.

Table with columns: NAME, LAST NAME, TITLE, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists names like RAMIREZ LISSETTE, RAMIREZ NICOLE, RAMOS GEOVANNI, etc.

Table with columns: NAME, LAST NAME, TITLE, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists names like ROZANSKY STACY, RUARTE ANDREA, RUCKER JAMES C, etc.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 01/22/21

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists names like REYES CAROLINE, REYES MIGUEL, REYES GEURYS, etc.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 01/22/21

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists names like SARASON MICHAEL, SARGEANT NASTAH, SARKER AYON, etc.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 01/22/21

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists names like ROSARIO STEPHANI V, ROSE ABIGAIL, ROSE BRYSON W, etc.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 01/22/21

Table with columns: NAME, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists names like SHIN ADRIAN A.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists various poll workers such as VAN HEUVEN, SAMANTHA and WACKMAN, DAVID.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists various poll workers such as WINGER, JOSHUA and ZOLLWEG, ELIZABET.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists various poll workers such as WAITE-BROWN, JEVAGHYN and WILLIAMS, PEGGY.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists poll workers like ZONDON, WAZINA.

MANHATTAN COMMUNITY BOARD #5 FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists poll worker RUBIN, WALTER.

GUTTMAN COMMUNITY COLLEGE FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists poll workers such as ACOSTA, NICHOLAS.

COMMUNITY COLLEGE (BRONX) FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists poll workers such as BAKERE, ABD-MANA.

COMMUNITY COLLEGE (QUEENSBORO) FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists poll workers such as KHOMYAK, NATALIYA.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists various poll workers such as WILLIAMS, RYON.

COMMUNITY COLLEGE (KINGSBORO)
FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists employees for Community College (Kingsboro) including Bryan Lydia, Corsilli Patricia, Cortijo Jennifer, etc.

COMMUNITY COLLEGE (MANHATTAN)
FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists employees for Community College (Manhattan) including Acocella Domenick, Arroyo Rene, Bravo Janice, etc.

COMMUNITY COLLEGE (MANHATTAN)
FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists employees for Community College (Manhattan) including Mojica Luis, Nunez Severino, Pun Chong Lam, etc.

COMMUNITY COLLEGE (HOSTOS)
FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists employees for Community College (Hostos) including DeLorme Linda, Gomez David, Hidalgo Santos, etc.

COMMUNITY COLLEGE (LAGUARDIA)
FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists employees for Community College (Laguardia) including Applebaum Neil, Bromley Robin, Charcape Milushka, etc.

COMMUNITY COLLEGE (LAGUARDIA)
FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists employees for Community College (Laguardia) including Perez-Rios Maria Vi, Richardson Clarissa M, Rodriguez Miguelin, etc.

HUNTER COLLEGE HIGH SCHOOL
FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists employees for Hunter College High School including Atwa Muna, Haskins Charles, Villamil Luz.

DEPARTMENT OF EDUCATION ADMIN
FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists employees for Department of Education Admin including Abreu Pedro A, Adgate Ryan A, Aljure Jabar, etc.

DEPARTMENT OF EDUCATION ADMIN
FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists employees for Department of Education Admin including Graham Christop, Hamel Isabelle, Hughes Denise D, etc.

DEPARTMENT OF PROBATION
FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists employees for Department of Probation including Bohner Gerard F, Bullard Barbara, Evans Jr Glen, etc.

DEPARTMENT OF BUSINESS SERV.
FOR PERIOD ENDING 01/22/21

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV EFF DATE, AGENCY. Lists employees for Department of Business Serv. including Fisher Desiree, Kantor Emma Ros, Mejia-Peguero Janet, etc.

READER'S GUIDE

The City Record (CR) is published each business day. The Procurement section of the City Record is comprised of notices of proposed New York City procurement actions, contract awards, and other procurement-related information. Notice of solicitations and other notices for most procurement methods valued at or above \$100,000 for goods, services, and construction must be published once in the City Record, among other requirements. Other procurement methods authorized by law, such as sole source procurements, require notice in the City Record for five consecutive editions. Unless otherwise specified, the agencies and offices listed are open for business Monday through Friday from 9:00 A.M. to 5:00 P.M., except on legal holidays.

NOTICE TO ALL NEW YORK CITY CONTRACTORS

The New York State Constitution ensures that all laborers, workers or mechanics employed by a contractor or subcontractor doing public work are to be paid the same wage rate that prevails in the trade where the public work is being done. Additionally, New York State Labor Law §§ 220 and 230 provide that a contractor or subcontractor doing public work in construction or building service must pay its employees no less than the prevailing wage. Section 6-109 (the Living Wage Law) of the New York City Administrative Code also provides for a "living wage", as well as prevailing wage, to be paid to workers employed by City contractors in certain occupations. The Comptroller of the City of New York is mandated to enforce prevailing wage. Contact the NYC Comptroller's Office at www.comptroller.nyc.gov, and click on Prevailing Wage Schedules to view rates.

CONSTRUCTION/CONSTRUCTION SERVICES OR CONSTRUCTION-RELATED SERVICES

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination.

VENDOR ENROLLMENT APPLICATION

New York City procures approximately \$17 billion worth of goods, services, construction and construction-related services every year. The NYC Procurement Policy Board Rules require that agencies primarily solicit from established mailing lists called bidder/proposer lists. Registration for these lists is free of charge. To register for these lists, prospective suppliers should fill out and submit the NYC-FMS Vendor Enrollment application, which can be found online at www.nyc.gov/selltonyc. To request a paper copy of the application, or if you are uncertain whether you have already submitted an application, call the Vendor Enrollment Center at (212) 857-1680.

SELLING TO GOVERNMENT TRAINING WORKSHOP

New and experienced vendors are encouraged to register for a free training course on how to do business with New York City. "Selling to Government" workshops are conducted by the Department of Small Business Services at 110 William Street, New York, NY 10038. Sessions are convened on the second Tuesday of each month from 10:00 A.M. to 12:00 P.M. For more information, and to register, call (212) 618-8845 or visit www.nyc.gov/html/sbs/nycbiz and click on Summary of Services, followed by Selling to Government.

PRE-QUALIFIED LISTS

New York City procurement policy permits agencies to develop and solicit from pre-qualified lists of vendors, under prescribed circumstances. When an agency decides to develop a pre-qualified list, criteria for pre-qualification must be clearly explained in the solicitation and notice of the opportunity to pre-qualify for that solicitation must be published in at least five issues of the CR. Information and qualification questionnaires for inclusion on such lists may be obtained directly from the Agency Chief Contracting Officer at each agency (see Vendor Information Manual). A completed qualification questionnaire may be submitted to an Agency Chief Contracting Officer at any time, unless otherwise indicated, and action (approval or denial) shall be taken by the agency within 90 days from the date of submission. Any denial or revocation of pre-qualified status can be appealed to the Office of Administrative Trials and Hearings (OATH). Section 3-10 of the Procurement Policy Board Rules describes the criteria for the general use of pre-qualified lists. For information regarding specific pre-qualified lists, please visit www.nyc.gov/selltonyc.

NON-MAYORAL ENTITIES

The following agencies are not subject to Procurement Policy Board Rules and do not follow all of the above procedures: City University, Department of Education, Metropolitan Transportation Authority, Health & Hospitals Corporation, and the Housing Authority. Suppliers interested in applying for inclusion on bidders lists for Non-Mayoral entities should contact these

entities directly at the addresses given in the Vendor Information Manual.

PUBLIC ACCESS CENTER

The Public Access Center is available to suppliers and the public as a central source for supplier-related information through on-line computer access. The Center is located at 253 Broadway, 9th floor, in lower Manhattan, and is open Monday through Friday from 9:30 A.M. to 5:00 P.M., except on legal holidays. For more information, contact the Mayor's Office of Contract Services at (212) 341-0933 or visit www.nyc.gov/mocs.

ATTENTION: NEW YORK CITY MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

Join the growing number of Minority and Women-Owned Business Enterprises (M/WBEs) that are competing for New York City's business. In order to become certified for the program, your company must substantiate that it: (1) is at least fifty-one percent (51%) owned, operated and controlled by a minority or woman and (2) is either located in New York City or has a significant tie to New York City's business community. To obtain a copy of the certification application and to learn more about this program, contact the Department of Small Business Services at (212) 513-6311 or visit www.nyc.gov/sbs and click on M/WBE Certification and Access.

PROMPT PAYMENT

It is the policy of the City of New York to pay its bills promptly. The Procurement Policy Board Rules generally require that the City pay its bills within 30 days after the receipt of a proper invoice. The City pays interest on all late invoices. However, there are certain types of payments that are not eligible for interest; these are listed in Section 4-06 of the Procurement Policy Board Rules. The Comptroller and OMB determine the interest rate on late payments twice a year: in January and in July.

PROCUREMENT POLICY BOARD RULES

The Rules may also be accessed on the City's website at www.nyc.gov/selltonyc

COMMON ABBREVIATIONS USED IN THE CR

The CR contains many abbreviations. Listed below are simple explanations of some of the most common ones appearing in the CR:

ACCO	Agency Chief Contracting Officer
AMT	Amount of Contract
CSB	Competitive Sealed Bid including multi-step
CSP	Competitive Sealed Proposal including multi-step
CR	The City Record newspaper
DP	Demonstration Project
DUE	Bid/Proposal due date; bid opening date
EM	Emergency Procurement
FCRC	Franchise and Concession Review Committee
IFB	Invitation to Bid
IG	Intergovernmental Purchasing
LBE	Locally Based Business Enterprise
M/WBE	Minority/Women's Business Enterprise
NA	Negotiated Acquisition
OLB	Award to Other Than Lowest Responsive Bidder/Proposer
PIN	Procurement Identification Number
PPB	Procurement Policy Board
PQL	Pre-qualified Vendors List
RFEI	Request for Expressions of Interest
RFI	Request for Information
RFP	Request for Proposals
RFQ	Request for Qualifications
SS	Sole Source Procurement
ST/FED	Subject to State and/or Federal requirements

KEY TO METHODS OF SOURCE SELECTION

The Procurement Policy Board (PPB) of the City of New York has by rule defined the appropriate methods of source selection for City procurement and reasons justifying their use. The CR procurement notices of many agencies include an abbreviated reference to the source selection method utilized. The following is a list of those methods and the abbreviations used:

CSB	Competitive Sealed Bidding including multi-step Special Case Solicitations/Summary of Circumstances:
CSP	Competitive Sealed Proposal including multi-step
CP/1	Specifications not sufficiently definite
CP/2	Judgement required in best interest of City
CP/3	Testing required to evaluate
CB/PQ/4	CSB or CSP from Pre-qualified Vendor List/ Advance qualification screening needed
CP/PQ/4	Demonstration Project
DP	Sole Source Procurement/only one source
RS	Procurement from a Required Source/ST/FED
NA	Negotiated Acquisition
	<i>For ongoing construction project only:</i>
NA/8	Compelling programmatic needs
NA/9	New contractor needed for changed/additional work
NA/10	Change in scope, essential to solicit one or limited number of contractors
NA/11	Immediate successor contractor required due to termination/default
	<i>For Legal services only:</i>

NA/12	Specialized legal devices needed; CSP not advantageous
WA	Solicitation Based on Waiver/Summary of Circumstances (Client Services/CSB or CSP only)
WA1	Preventing loss of sudden outside funding
WA2	Existing contractor unavailable/immediate need
WA3	Unsuccessful efforts to contract/need continues
IG	Intergovernmental Purchasing (award only)
IG/F	Federal
IG/S	State
IG/O	Other
EM	Emergency Procurement (award only): An unforeseen danger to:
EM/A	Life
EM/B	Safety
EM/C	Property
EM/D	A necessary service
AC	Accelerated Procurement/markets with significant short-term price fluctuations
SCE	Service Contract Extension/insufficient time; necessary service; fair price Award to Other Than Lowest Responsible & Responsive Bidder or Proposer/Reason (award only) anti-apartheid preference
OLB/a	local vendor preference
OLB/b	recycled preference
OLB/c	other: (specify)

HOW TO READ CR PROCUREMENT NOTICES

Procurement notices in the CR are arranged by alphabetically listed Agencies, and within Agency, by Division if any. The notices for each Agency (or Division) are further divided into three subsections: Solicitations, Awards, and Lists & Miscellaneous notices. Each of these subsections separately lists notices pertaining to Goods, Services, or Construction.

Notices of Public Hearings on Contract Awards appear at the end of the Procurement Section.

At the end of each Agency (or Division) listing is a paragraph giving the specific address to contact to secure, examine and/or to submit bid or proposal documents, forms, plans, specifications, and other information, as well as where bids will be publicly opened and read. This address should be used for the purpose specified unless a different one is given in the individual notice. In that event, the directions in the individual notice should be followed.

The following is a SAMPLE notice and an explanation of the notice format used by the CR.

SAMPLE NOTICE

POLICE

DEPARTMENT OF YOUTH SERVICES

■ SOLICITATIONS

Services (Other Than Human Services)

BUS SERVICES FOR CITY YOUTH PROGRAM

-Competitive Sealed Bids- PIN# 056020000293 - DUE 04-21-03 AT 11:00 A.M.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

NYPD, Contract Administration Unit, 51 Chambers Street, Room 310, New York, NY 10007. Manuel Cruz (646) 610-5225.

◀m27-30

ITEM	EXPLANATION
POLICE DEPARTMENT	Name of contracting agency
DEPARTMENT OF YOUTH SERVICES	Name of contracting division
■ SOLICITATIONS	Type of Procurement action
<i>Services (Other Than Human Services)</i>	Category of procurement
BUS SERVICES FOR CITY YOUTH PROGRAM	Short Title
CSB	Method of source selection
PIN #056020000293	Procurement identification number
DUE 04-21-03 AT 11:00 A.M.	Bid submission due 4-21-03 by 11:00 A.M.; bid opening date/time is the same.
<i>Use the following address unless otherwise specified or submit bid/proposal documents; etc.</i>	Paragraph at the end of Agency Division listing providing Agency
◀	Indicates New Ad
m27-30	Date that notice appears in The City Record

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Email: _____
Signature: _____

Note: This item is not taxable and non-refundable. The City Record is published five days a week, except legal holidays. For more information call: 212-386-0055, fax: 212-669-3211 or email crsubscriptions@dcas.nyc.gov

