



# THE CITY RECORD

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## THE CITY RECORD

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## PUBLIC HEARINGS AND MEETINGS

See Also: Procurement; Agency Rules

## ADMINISTRATIVE TRIALS AND HEARINGS

### MEETING

Pursuant to Section 103-A(3) of the Public Officers Law, available at <https://www.nysenate.gov/legislation/laws/PBO/103-A>, the Mayor's Emergency Executive Order 367, and seq., available at, <https://www1.nyc.gov/office-of-the-mayor/news.page>, and the New York City Environmental Control Board (the "Board"). Resolution Respecting the Continuation of Electronic Meetings, approved October 13, 2022,



available at, <https://www.nyc.gov/assets/oath/downloads/pdf/Board-Resolution-10-13-2022-re-Electronic-Meetings.pdf>, the Board Meeting scheduled for April 20, 2023, at 9:30 A.M., will be held electronically for the public to attend via WebEx, instead of for the public to attend in person. Members of the public may view the Board meeting by connecting through WebEx with meeting number (access code) 2345 612 7949; MMmgRiEV222. Minutes of the Board Meeting will be transcribed and posted on the Office of Administrative Trials and Hearings website.

• a6-10

## BOROUGH PRESIDENT - QUEENS

### PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that a Public Hearing will be held by the Borough President of Queens, Donovan Richards, on Thursday, April 13, 2023, starting at 9:30 A.M. The public hearing will be virtually streamed live at, [www.queensbp.org](http://www.queensbp.org), and held in-person in the Borough President's Conference Room, located at 120-55 Queens Boulevard, Kew Gardens, NY 11424.

Those who wish to testify may preregister for virtual speaking time by visiting, [www.queensbp.org/landuse](http://www.queensbp.org/landuse) and submitting their contact information through the preregistration link. After preregistering, the speaker will receive a confirmation email with instructions on how to participate in the virtual public hearing. Preregistration for speaking time can also be arranged by calling (718) 286-2860, between 9:00 A.M. to 5:00 P.M., prior to the date of the hearing. Members of the public may also attend the hearing at the above address, and publicly testify in the Conference Room.

Written testimony is welcome from those who are unable to testify virtually. All written testimony must be received by 5:00 P.M., on Thursday, April 13, 2023, and may be submitted by email to [planning2@queensbp.org](mailto:planning2@queensbp.org), or by conventional mail sent to the Office of

the Queens Borough President, at 120-55 Queens Boulevard - Room 226, Kew Gardens, NY 11424.

The Public Hearing will be held on the following items:

**CD Q14 - ULURP #230041 ZMQ - IN THE MATTER OF** an application submitted by TCB Beach Channel Drive Limited Partnership, pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning Map, Section No. 31a by changing from an R4-1 District to an R6A District property bounded by Ocean Crest Boulevard, a line 175 feet northeasterly of Beach 32nd Street, a line 100 feet southeasterly of Ocean Crest Boulevard, a line 250 feet southwesterly of Hartman Lane, Beach Channel Drive, and Beach 32nd Street, Borough of Queens, Community District 14, as shown on a diagram (for illustrative purposes only) dated January 30, 2023, and subject to the conditions of CEQR Declaration E-702. (Related ULURP #N230042 ZRQ)

**CD Q14 - ULURP #N230042 ZRQ - IN THE MATTER OF** an application submitted by TCB Beach Channel Drive Limited Partnership, pursuant to Sections 197-c and 201 of the New York City Charter for a zoning text amendment to designate the Project Area as a Mandatory Inclusionary Housing ("MIH") area, Borough of Queens, Community District 14, as shown on a diagram (for illustrative purposes only) dated January 30, 2023, and subject to the conditions of CEQR Declaration E-702. (Related ULURP #230041 ZMQ)

Accessibility questions: vgarvey@queensbp.org, by: Tuesday, April 11, 2023, 12:00 P.M.



← a6-13

## BUILD NYC RESOURCE CORPORATION

### ■ PUBLIC HEARINGS

#### NOTICE OF PUBLIC HEARING

The Build NYC Resource Corporation (the "Corporation") is a not-for-profit local development corporation organized under Sections 402 and 1411 of the Not-for-Profit Corporation Law of the State of New York. In accordance with the aforesaid law, and pursuant to its certificate of incorporation, the Corporation has the power to issue non-recourse revenue bonds or notes and to make the proceeds of those bonds or notes available for projects that promote community and economic development in The City of New York (the "City"), and to thereby create jobs in the non-profit and for-profit sectors of the City's economy. The Corporation has been requested to issue such bonds and notes for the financings listed below in the approximate dollar amounts respectively indicated. As used herein, "bonds" or "notes" are the bonds or notes of the Corporation, the interest on which may be exempt from local and/or state and/or federal income taxes; and, with reference to the bond or note amounts provided herein below, "approximately" shall be deemed to mean up to such stated bond or note amount or a greater principal amount not to exceed 10% of such stated bond or note amount. All other amounts and square footage amounts and wage information shown below are approximate numbers.

**Borrower Name:** The Browning School (the "School" or the "Borrower"), a New York not-for-profit corporation exempt from federal income taxation, pursuant to section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). The School is an independent, college preparatory school that provides an education for boys in grades kindergarten through 12. **Financing Amount:** \$40,000,000 in tax-exempt qualified 501(c)(3) bonds issued, pursuant to section 145 of the Code and/or taxable bonds (the "Bonds"). **Project Description:** As part of a plan of financing, proceeds from the Bonds will be used to: (i) finance the cost of developing, converting and expanding an existing 5-story (plus cellar) building into a 56,900 square foot facility (and equipping, and furnishing the same) located on a 10,042 square foot parcel of land at 337 East 64th Street, New York, New York (the "Facility"); (ii) fund debt service reserve fund(s), if any; (iii) fund capitalized interest; and (iv) pay for certain costs related to the issuance of the Bonds. The School has leased the Facility and will operate such Facility as the Borrower's Upper School, which will serve approximately 200 students in grades nine through twelve. Renovations to the Facility will include the conversion of the current structure into a five-story with mezzanine level (plus cellar) educational facility, including classrooms, a biology and chemistry lab, a library, a cafeteria, common areas, administrative and faculty offices, a gymnasium and storage and support areas. **Address:** 337 East 64th Street, New York, NY 10065. **Type of Benefits:** Tax-exempt and/or taxable bond financing and exemption from City and State mortgage recording taxes. **Total Project Cost:** \$46,850,000. **Projected Jobs:** 3 full time equivalent jobs retained and 19 projected. **Hourly Wage Average and Range:** \$62.90/hour, estimated range of \$42.31/hour to \$117.14/hour.

For any updates to project information after the date of this notice, please visit the website of New York City Economic Development Corporation ("NYCEDC") at, [www.nycedc.com/buildnyc-project-info](http://www.nycedc.com/buildnyc-project-info).

The Corporation is committed to ensuring meaningful access to its programs. If you require any accommodation for language access, including sign language, please contact NYCEDC's Equal Access Officer at (212) 312-3602, or at [EqualAccess@edc.nyc](mailto:EqualAccess@edc.nyc).

Pursuant to Internal Revenue Code 147(f), the Corporation will hold a hearing at the offices of NYCEDC, 1 Liberty Plaza, 14th Floor, New York, NY 10006, on the proposed financings and transactions set forth above, commencing at 10:00 A.M., on Thursday, April 20th, 2023. Interested members of the public are invited to attend.

Interested members of the public are invited to attend and will be given an opportunity to make a brief statement regarding the projects listed above. Please be advised that attendees should be prepared to wear a face covering and maintain social distance, if they are not willing to provide proof of vaccination status upon entry.

The Corporation will present information at such hearing on the proposed financings and transactions set forth above. For those members of the public desiring to review project applications and cost benefit analyses before the date of the hearing, copies of these materials will be made available at <https://edc.nyc/build-nyc-board-meetings-and-public-hearings>, starting at 12:00 P.M., fourteen (14) days prior to the hearing. Persons desiring to make a brief statement during the conference call regarding the proposed transactions should give prior notice to the Corporation by sending an email, to [ftufano@edc.nyc](mailto:ftufano@edc.nyc), no later than 5:00 P.M., the day before the hearing. Written comments may be submitted to the Corporation to the following email address: [ftufano@edc.nyc](mailto:ftufano@edc.nyc). Please be advised that it is possible that certain of the aforementioned proposed transactions may be removed from the hearing agenda prior to the hearing date. Information regarding such removals will be available on the Corporation's website at, <https://edc.nyc/build-nyc-board-meetings-and-public-hearings>, on or about 12:00 P.M., on the Friday preceding the hearing.

Build NYC Resource Corporation  
Attn: Ms. Frances Tufano  
One Liberty Plaza, 13th Floor  
New York, NY 10006  
(212) 312-3598

Accessibility questions: NYCEDC's Equal Access Officer at (212) 312-3602 or at [EqualAccess@edc.nyc](mailto:EqualAccess@edc.nyc), by: Thursday, April 20, 2023, 10:00 A.M.



← a6

## CITY PLANNING COMMISSION

### ■ PUBLIC HEARINGS

The City Planning Commission will hold a public hearing accessible both in-person and remotely via the teleconferencing application Zoom, at 10:00 A.M. Eastern Daylight Time, on Wednesday, April 12, 2023, regarding the calendar items listed below. The public hearing will be held in person in the NYC City Planning Commission Hearing Room, Lower Concourse, 120 Broadway, New York, NY. Anyone attending the meeting in-person is encouraged to wear a mask.

The meeting will be live streamed through Department of City Planning's (DCP's) website and accessible from the following [webpage](#), which contains specific instructions on how to observe and participate, as well as materials relating to the meeting: <https://www.nyc.gov/site/nycengage/events/city-planning-commission-public-meeting/428788/1>.

Members of the public attending remotely should observe the meeting through DCP's website. Testimony can be provided verbally by joining the meeting using either Zoom or by calling the following number and entering the information listed below:

877 853 5247 US Toll-free  
888 788 0099 US Toll-free  
253 215 8782 US Toll Number  
213 338 8477 US Toll Number

Meeting ID: **618 237 7396**  
[Press # to skip the Participation ID]  
Password: 1

To provide verbal testimony via Zoom please follow the instructions available through the above webpage (link above).

Written comments will also be accepted until 11:59 P.M., one week before the date of vote. Please use the CPC Comments form that is accessible through the above webpage.

Please inform the Department of City Planning if you need a reasonable accommodation, such as a sign language interpreter, in order to participate in the meeting. The submission of testimony, verbal or written, in a language other than English, will be accepted, and

real time interpretation services will be provided based on available resources. Requests for a reasonable accommodation or foreign language assistance during the meeting should be emailed to [AccessibilityInfo@planning.nyc.gov] or made by calling [212-720-3508]. Requests must be submitted at least five business days before the meeting.

**BOROUGH OF QUEENS  
No. 2**

**189-10 NORTHERN BOULEVARD COMMERCIAL OVERLAY CD 11 C 220218 ZMQ**  
**IN THE MATTER OF** an application submitted by Prince St 606 LLC, pursuant to Sections 197-c and 201 of the New York City Charter for an amendment of the Zoning Map, Section No 10d:

1. changing from an R3X District to an R3-2 District property bounded by a line midway between Northern Boulevard and 43<sup>rd</sup> Road, a line 100 feet northerly of 43<sup>rd</sup> Road and 189<sup>th</sup> Street; and
2. establishing within the existing and proposed R3-2 District a C2-3 District bounded by Northern Boulevard, 192<sup>nd</sup> Street, a line 100 feet northerly of 43<sup>rd</sup> Road, and 189<sup>th</sup> Street;

as shown on a diagram (for illustrative purposes only) dated January 3, 2023, and subject to the conditions of CEQR Declaration E-708.

Sara Avila, Calendar Officer  
City Planning Commission  
120 Broadway, 31<sup>st</sup> Floor, New York, NY 10271  
Telephone (212) 720-3366

Accessibility questions: (212) 720-3508, AccessibilityInfo@planning.nyc.gov, by: Thursday, April 6, 2023, 5:00 P.M.



m29-a12

**HOUSING AUTHORITY**

■ NOTICE

The next Audit & Finance Committee Meeting of the New York City Housing Authority, is scheduled, for Monday, April 17, 2023, at 10:00 A.M., in the Ceremonial Room, on the 5th Floor of 90 Church Street, New York, NY. Copies of the Agenda will be available on NYCHA's Website, or may be picked up at the Department of Internal Audit and Assessment, at 90 Church Street, 9th Floor, New York, NY, no earlier than twenty-four (24) hours before the upcoming Audit & Finance Committee Meeting. Copies of the draft Minutes are available on this web page or can be picked up at the Department of Internal Audit and Assessment no earlier than 3:00 P.M., on Thursday, two weeks after the Audit & Finance Committee Meeting.

Any changes to the schedule will be posted here, and on NYCHA's website, at <https://www1.nyc.gov/site/nycha/about/audit-committee-meetings.page>, to the extent practicable at a reasonable time before the meeting.

The meeting will be streamed live on YouTube Channel and on NYCHA's Website, at <https://www1.nyc.gov/site/nycha/about/audit-committee-meetings.page> for public access.

The meeting is open to the public. For those wishing to provide public comment, pre-registration is required, at least 45 minutes before the scheduled Committee Meeting. Comments are limited to the items on the Agenda.

Speaking time will be limited to three minutes. Speakers will provide comment in the order in which the requests to comment are received. The public comment period will conclude upon all speakers being heard, or at the expiration of 30 minutes allotted for public comment, whichever occurs first.

Any person requiring a reasonable accommodation in order to participate in the Audit & Finance Committee Meeting, should contact the Department of Internal Audit and Assessment by phone, at (212) 306-3441, or by email, at [audit@nycha.nyc.gov](mailto:audit@nycha.nyc.gov), no later than Monday, April 3, 2023, at 5:00 P.M.

For additional information regarding the Audit & Finance Committee Meeting, please visit NYCHA's Website, contact by phone, at (212) 306-3441, or by email, at [audit@nycha.nyc.gov](mailto:audit@nycha.nyc.gov).

Accessibility questions: Internal Audit (212) 306-3441, by: Monday, April 3, 2023, 5:00 P.M.



m23-a17

The next Board Meeting of the New York City Housing Authority, is scheduled for Thursday, April 27, 2023, at 10:00 A.M., in the Ceremonial Room, on the 5th Floor, of 90 Church Street, New York, NY (unless otherwise noted). Copies of the Calendar will be available on

NYCHA's Website, or may be picked up at the Office of the Corporate Secretary, at 90 Church Street, 5th Floor, New York, NY, no earlier than 24 hours before the upcoming Board Meeting. Copies of the Minutes will also be available on NYCHA's Website, or may be picked up at the Office of the Corporate Secretary, no earlier than 3:00 P.M., on the Thursday following the Board Meeting.

Any changes to the schedule will be posted here and on NYCHA's Website, at <https://www1.nyc.gov/site/nycha/about/board-meetings.page>, to the extent practicable at a reasonable time before the meeting.

The meeting is open to the public. Pre-registration, at least 45 minutes before the scheduled Board Meeting, is required by all speakers. Comments are limited to the items on the Calendar. Speaking time will be limited to three minutes. The public comment period will conclude upon all speakers being heard or at the expiration of 30 minutes allotted by law for public comment, whichever occurs first.

The meeting will be streamed live on NYCHA's YouTube Channel, at <https://www.youtube.com/c/nycha> and NYCHA's Website, at <https://www1.nyc.gov/site/nycha/about/board-meetings.page>.

For additional information, please visit NYCHA's Website, or contact (212) 306-6088.

Accessibility questions: Office of the Corporate Secretary (212) 306-6088, by: Thursday, April 13, 2023, 4:00 P.M.



a6-27

**INDUSTRIAL DEVELOPMENT AGENCY**

■ PUBLIC HEARINGS

NOTICE OF PUBLIC HEARING

The New York City Industrial Development Agency (the "Agency"), is empowered under the New York State Industrial Development Agency Act (constituting Title 1 of Article 18-A of the General Municipal Law), and Chapter 1082 of the 1974 Laws of New York, as amended, to enter into straight-lease transactions for the benefit of qualified projects, and thereby advance the job opportunities, general prosperity and economic welfare of the people of the State of New York (the "State") and to improve their prosperity and standard of living. The Agency has been requested to participate in straight-lease transactions and to issue bonds for the purposes and at the addresses also identified below. As used herein, the "City" shall mean The City of New York. All dollar amounts (including bond issuance amounts), square footage amounts and wage information shown below are approximate numbers. As used herein, "bonds" are the bonds of the Agency, the interest on which may be exempt from local and/or state and/or federal income taxes. The references to the bond amounts or project cost amounts provided herein below are approximate and shall be deemed to mean up to such stated amount or a greater principal amount not to exceed 10% of such stated amount. All other amounts and square footage amounts and wage information shown below are approximate numbers.

**Company Name(s):** 302 Meat Corp., a New York corporation that is a supermarket operator (the "Company"). **Project Description:** The Company seeks financial assistance in connection with the renovation, furnishing and/or equipping of a one-story 7,043 square foot building located on a 7,199 square foot parcel of land located at 302 Church Avenue, Brooklyn, New York (the "Facility"). The Facility is owned by 302-306 Church Realty Corp., and will be leased to and operated by the Company as a full-service supermarket as a Met Fresh supermarket. **Address:** 302 Church Avenue, Brooklyn, NY 11218. **Type of Benefits:** Payments in lieu of City real property taxes and exemption from City and State sales and use taxes. **Total Project Cost:** \$1,900,000. **Projected Jobs:** 39 new full-time equivalent jobs projected. **Hourly Wage Average and Range:** \$17.24/hour, estimated range of \$15.00/hour to \$20.00/hour.

**Company Name(s):** Foodirect, Inc., a New York corporation that is a full-service food distributor (the "Company"). **Project Description:** The Company seeks financial assistance in connection with the renovation, furnishing, and/or equipping of 82,480 square feet of stall space within the Hunts Point Cooperative Market (the "Stalls") said market being located on a 54,000 square foot parcel of land located at 355 Food Center Drive, Building C, Bronx, NY. The Stalls will be subleased from the Hunts Point Cooperative Market to the Company and/or an affiliate of the Company and will be used for food distribution. **Address:** 355 Food Center Drive, Building C, Bronx, NY 10474. **Type of Benefits:** Exemption from City and State sales and use taxes. **Total Project Cost:** \$22,174,902. **Projected Jobs:** 151 full-time equivalent retained, 22 full-time equivalent projected. **Hourly Wage Average and Range:** \$17.95/hour, estimated range of \$15/hour to \$27/hour.

For any updates to project information after the date of this notice, please visit the website of New York City Economic Development Corporation ("NYCEDC") at, www.nycedc.com/nycida-project-info.

The Agency is committed to ensuring meaningful access to its programs. If you require any accommodation for language access, including sign language, please contact NYCEDC's Equal Access Officer at, (212) 312-3602, or at EqualAccess@edc.nyc.

Pursuant to Section 859a of the General Municipal Law of the State of New York the Agency will hold a hearing at the offices of NYCEDC, 1 Liberty Plaza, 14th Floor, New York, NY 10006, on the proposed financings and transactions set forth above, commencing at 10:00 A.M., on Thursday, April 20th, 2023.

Interested members of the public are invited to attend and will be given an opportunity to make a brief statement regarding the projects listed above. Please be advised that attendees should be prepared to wear a face covering and maintain social distance, if they are not willing to provide proof of vaccination status upon entry.

The Agency will present information at such hearing on the proposed financings and transactions set forth above. For those members of the public desiring to review project applications and cost benefit analyses before the date of the hearing, copies of these materials will be made available at: https://edc.nyc/nycida-board-meetings-public-hearings, starting on or about 12:00 P.M. fourteen (14) days prior to the hearing. Persons desiring to make a brief statement during the conference call regarding the proposed transactions should give prior notice to the Agency by sending an email to, ftufano@edc.nyc, no later than 5:00 P.M., the day before the hearing. Written comments may be submitted to the Agency to the following email address: ftufano@edc.nyc. Please be advised that it is possible that certain of the aforementioned proposed transactions may be removed from the hearing agenda prior to the hearing date. Information regarding such removals will be available on the Agency's website, at https://edc.nyc/nycida-board-meetings-public-hearings, on or about 12:00 P.M., on the Friday preceding the hearing.

New York City Industrial Development Agency  
Attn: Ms. Frances Tufano  
One Liberty Plaza, 13th Floor  
New York, NY 10006  
(212) 312-3598

Accessibility questions: NYCEDC's Equal Access Officer, at (212) 312-3602 or at EqualAccess@edc.nyc, by: Thursday, April 20, 2023, 10:00 A.M.



• a6

**LANDMARKS PRESERVATION COMMISSION**

**■ PUBLIC HEARINGS**

**NOTICE IS HEREBY GIVEN** that, pursuant to the provisions of Title 25, Chapter 3 of the Administrative Code of the City of New York (Sections 25-303, 25-307, 25-308, 25-309, 25-313, 25-318, 25-320) on Tuesday, April 18, 2023, the Landmarks Preservation Commission (LPC or agency) will hold a public hearing by teleconference with respect to the properties list below, and then followed by a public meeting.

The final order and estimated times for each application will be posted on the Landmarks Preservation Commission website, the Friday before the hearing. Please note that the order and estimated times are subject to change. The teleconference will be by the Zoom app and will be live-streamed on the LPC's YouTube channel, www.youtube.com/nyclpc. Members of the public should observe the meeting on the YouTube channel and may testify on particular matters by joining the meeting using either the Zoom app or by calling in from any phone. Specific instructions on how to observe and testify, including the meeting ID and password, and the call-in number, will be posted on the agency's website, under the "Hearings" tab, https://www1.nyc.gov/site/lpc/hearings/hearings.page, on the Monday before the public hearing. Any person requiring language assistance services or other reasonable accommodation in order to participate in the hearing or attend the meeting should contact the LPC by contacting Gregory Cala, Community and Intergovernmental Affairs Coordinator, at gcala@lpc.nyc.gov or (212) 602-7254 at least five (5) business days before the hearing or meeting. Please note: Due to the City's response to COVID-19, this public hearing and meeting is subject to change and/or cancellation.

**64 South Portland Avenue - Fort Greene Historic District**  
**LPC-23-06476** - Block 2099 - Lot 74 - **Zoning:** R6B  
**CERTIFICATE OF APPROPRIATENESS**  
An early-Italianate style house, built c. 1852. Application is to replace windows.

**931 President Street - Park Slope Historic District**  
**LPC-23-02083** - Block 1066 - Lot 56 - **Zoning:** R7B  
**CERTIFICATE OF APPROPRIATENESS**  
A Neo-Grec style rowhouse and, built in 1886. Application is to construct a rear yard addition.

**597 Vanderbilt Avenue - Prospect Heights Historic District**  
**LPC-23-08590** - Block 1138 - Lot 3 - **Zoning:** R7A/C1-4  
**CERTIFICATE OF APPROPRIATENESS**  
An Italianate style store and flats building, designed by John Doherty and built c. 1878. Application is to construct a rear yard addition.

**1040 Grand Concourse - Grand Concourse Historic District**  
**LPC-22-10801** - Block 2462 - Lot 1 - **Zoning:** R8  
**BINDING REPORT**  
A museum, originally built as a synagogue and community hall, designed by Simon B. Zelnick and, built in 1961, and later altered and expanded by Castro-Blanco, Piscioneri & Associates in 1988. Application is to demolish, alter and redesign portions of the building and site.

**37-51 & 37-55 79th Street - Jackson Heights Historic District**  
**LPC-23-01614** - Block 1290 - Lot 49 - **Zoning:** R7-1  
**CERTIFICATE OF APPROPRIATENESS**  
A Neo-Tudor style garden apartment buildings, designed by H. Hamilton and, built in 1925-1926. Application is to reconstruct and widen an arch.

**37-52 & 37-56 80th Street - Jackson Heights Historic District**  
**LPC-23-07281** - Block 1290 - Lot 29 - **Zoning:** R7-1  
**CERTIFICATE OF APPROPRIATENESS**  
Neo-Tudor style garden apartment buildings, designed by H. Hamilton and, built in 1925-1926. Application is to reconstruct and widen an arch.

**233-41 38th Drive - Douglaston Historic District**  
**LPC-23-07848** - Block 8059 - Lot 25 - **Zoning:** R1-2  
**CERTIFICATE OF APPROPRIATENESS**  
A freestanding house, designed by Arnold S. Montag, and building ca. 2009. Application is to construct a garage.

**178 Spring Street - Sullivan-Thompson Historic District**  
**LPC-23-07354** - Block 488 - Lot 16 - **Zoning:** R7-2  
**CERTIFICATE OF APPROPRIATENESS**  
An Italianate style tenement building, built c. 1854 and altered between c. 1940-1964. Application is to modify the base of the building, install storefronts, modify a fire escape, and construct a rooftop bulkhead.

**1260 Broadway - Individual Landmark**  
**LPC-23-07180** - Block 834 - Lot 11 - **Zoning:** C6-6  
**CERTIFICATE OF APPROPRIATENESS**  
A French Renaissance style hotel, designed by Henry J. Hardenbergh and, built in three phases in 1897-98 (Building Segment I), 1901-09 (Building Segment II), and 1909-11 (Building Segment III). Application is to install a marquee, signage, light fixtures and louvers, and to establish a Master Plan governing future installation of storefront infill.

**44 Union Square East - Individual Landmark**  
**LPC-23-07784** - Block 872 - Lot 78 - **Zoning:** C6-4 R8B  
**CERTIFICATE OF APPROPRIATENESS**  
A Neo-Georgian style building, designed by Thompson, Holmes & Converse and Charles B. Meyers, and, built in 1928-29. Application is to install LED signage at the interior.

**222 Central Park South - Individual Landmark**  
**LPC-23-04677** - Block 1030 - Lot 46 - **Zoning:** R10H  
**CERTIFICATE OF APPROPRIATENESS**  
An artists' cooperative housing building, designed by Charles W. Buckham and, built in 1907-08. Application is to replace windows.

**254 West 88th Street - Riverside - West 105th Street Historic District**  
**LPC-23-03967** - Block 1235 - Lot 56 - **Zoning:** R10A  
**CERTIFICATE OF APPROPRIATENESS**  
A Renaissance Revival style rowhouse, designed by Nelson Whipple and, built in 1884. Application is to construct rooftop and rear yard additions.

**1649 Amsterdam Avenue - Hamilton Heights Historic District**  
**LPC-23-04823** - Block 2058 - Lot 1 - **Zoning:** R6A  
**CERTIFICATE OF APPROPRIATENESS**  
A Beaux Arts style apartment building, designed by George F. Pelham and, built in 1901. Application is to construct rooftop bulkheads, alter and replace storefronts, and install a ramp.

TEACHERS' RETIREMENT SYSTEM

MEETING

Please be advised, that the next Board Meeting of the Teachers' Retirement System of the City of New York (TRS), has been scheduled for Thursday, April 20, 2023, at 3:30 P.M.

The remote Zoom meeting link will be available approximately one hour before the start of the meeting at: https://www.trsnyc.org/memberportal/About-Us/ourRetirementBoard

The meeting is open to the public. However, portions of the meeting, where permitted by law, may be held in executive session.

a6-20

PROPERTY DISPOSITION

The City of New York in partnership with PublicSurplus.com posts online auctions. All auctions are open to the public.

Registration is free and new auctions are added daily. To review auctions or register visit https://publicsurplus.com

CITYWIDE ADMINISTRATIVE SERVICES

SALE

The City of New York in partnership with IAAI.com posts vehicle and heavy machinery auctions online every week at:

https://iaai.com/search?keyword=dcas+public All auctions are open to the public and registration is free.

Vehicles can be viewed in person at: Insurance Auto Auctions, Green Yard 137 Peconic Avenue, Medford, NY 11763 Phone: (631) 207-3477

No previous arrangements or phone calls are needed to preview. Hours are Monday from 10:00 A.M. - 2:00 P.M.

jy29-j17

PROCUREMENT

"Compete To Win" More Contracts!

Thanks to a new City initiative - "Compete To Win" - the NYC Department of Small Business Services offers a new set of FREE services to help create more opportunities for minority and Women-Owned Businesses to compete, connect and grow their business with the City. With NYC Construction Loan, Technical Assistance, NYC Construction Mentorship, Bond Readiness, and NYC Teaming services, the City will be able to help even more small businesses than before.

Win More Contracts, at nyc.gov/competetowin

"The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed, to the City's prestige as a global destination. The contracting opportunities for construction/construction services and construction-related services that appear in the individual agency listings below reflect that commitment to excellence."

HHS ACCELERATOR PREQUALIFICATION

To respond to human services Requests for Proposals (RFPs), in accordance with Section 3-16 of the Procurement Policy Board Rules of the City of New York ("PPB Rules"), vendors must first complete and submit an electronic HHS Accelerator Prequalification Application using the City's PASSPort system. The PASSPort system is a web-based system maintained by the City of New York for use by its Mayoral Agencies to manage procurement. Important business information collected in the Prequalification Application is required every three years. Documents related to annual corporate filings must be submitted on an annual basis to remain eligible to compete. Prequalification applications will be reviewed to validate compliance with corporate filings and organizational capacity. Approved organizations will be eligible to compete and would submit electronic proposals through the PASSPort system. The PASSPort Public Portal, which lists all RFPs, including HHS RFPs that require HHS Accelerator Prequalification, may be viewed, at https://passport.cityofnewyork.us/page.aspx/en/rfp/request\_browse\_public. All current and prospective vendors should frequently review information listed on roadmap to take full advantage of upcoming opportunities for funding. For additional information about HHS Accelerator Prequalification and PASSPort, including background materials, user guides and video tutorials, please visit https://www1.nyc.gov/site/mocs/systems/about-go-to-passport.page.

CITYWIDE ADMINISTRATIVE SERVICES

ADMINISTRATION

AWARD

Goods

SIRTURO (BEDAQUILINE) MEDICATION-DOHMH - Competitive Sealed Bids - PIN#81622S0005001 - AMT: \$685,179.00 - TO: Cardinal Health 108 LLC, 233 Mason Road, Lavergne, TN 37086.

Award Date 3/29/23.

a6

Goods and Services

GRP: MCNEILUS TRUCK BODY - Competitive Sealed Bids - PIN#85723B0062001 - AMT: \$850,000.00 - TO: McNeilus Financial Inc DBA McNeilus Truck and Manufacturing, 524 East Highway Street, Dodge Center, MN 55927.

Award date 3/29/23

a6

DIVISION OF MUNICIPAL SUPPLY SERVICE

SOLICITATION

Goods

85723B0078-CAUSTIC SODA - DEP (BWS) - Competitive Sealed Bids - PIN#2300064 (EPIN #: 85723B0078) - Due 5-4-23 at 10:30 A.M.

ALL bids are to be completed in PASSPort. To access this bid, please visit the following link: https://passport.cityofnewyork.us/page.aspx/en/rfp/request\_browse\_public. It will come up under a keyword search of the above EPIN#. Then click on the icon. If there are any issues with PASSPort, contact the PASSPort Helpdesk at: https://mocsupport.atlassian.net/servicedesk/customer/portal/8.

A Pre-Bid Meeting is scheduled for the above commodity, on April 20, 2023, via Zoom. • Please review the bid package in its entirety, prior to the meeting; note any questions on your copy; and bring it with you to facilitate discussion. • All prospective bidders are strongly encouraged to attend. • Please email Alvin Pettway at: apettway@dcas.nyc.gov, to request the link and invitation for the Pre-Bid video conference, which will take place via Zoom. • Call-in Telephone #: (646)-558-8656 US (New York) • Date: April 20, 2023 / Time: 10:00 A.M. to 11:00 A.M. • Meeting ID: 829 8452 1282 Passcode: 133863.

The bid opening/bid due date is scheduled for: May 4, 2023, at 10:30 A.M.

DCAS OCP, will have bid openings virtually via Zoom and in person. Vendors must register first to attend bid opening via Zoom. • You are invited to this Zoom meeting. • When: May 4, 2023, 10:30 A.M. Eastern Standard Time (US and Canada) • Register in advance for this meeting: https://dcas-nyc-gov.zoom.us/join/register/tZlIkc-mvrTouG9ypRkksYjIL3V4w2Wmjlr2P9.

After registering, you will receive a confirmation email containing information about joining the meeting.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, 18th Floor South, New York, NY 10007. Alvin Pettway (212) 386-0478; apettway@dcas.nyc.gov

a6

ENERGY MANAGEMENT

SOLICITATION

Services (other than human services)

REQUEST FOR INFORMATION (RFI) ON SERVICE CONTRACTS FOR SOLAR PHOTOVOLTAIC (PV) SYSTEMS AND BATTERY ENERGY STORAGE SYSTEM (BESS) OPERATIONS AND MAINTENANCE (O&M) - Request for Information - PIN#N/A - Due 4-21-23 at 5:00 P.M.

For over a decade, DCAS has worked with private industry, the New York Power Authority, and City agency partners, to install solar PV generation systems across the City's portfolio of properties. A portion of DCAS's solar PV portfolio, totaling roughly 8.5 MW of generation capacity+ across 90 sites, have been identified as needing operations and maintenance (O&M) attention, with the majority of these installations being rooftop ballasted systems. DCAS is considering procurement of long-term, on-going O&M services for these solar PV systems, as well as existing and planned BESS. DCAS is aiming to contract with multiple O&M service providers for a wide array of O&M services across its portfolio. These O&M services include (1) preventative maintenance, (2) reactive maintenance/repairs, and (3) emergency repairs.

The purpose of this RFI is to gather input from the solar PV and BESS O&M industry, particularly in the New York City region, to help inform a future solicitation(s) for these services. Insight gained from industry respondents will help DCAS develop scopes of work (SOWs) for future solicitation and contract documents. The intent is to ensure that DCAS's O&M program design and procurement/contracting strategy accurately reflects real-world industry practice and capabilities.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Citywide Administrative Services, 1 Centre Street, Michael Van Itallie, Emissions Reduction Analyst (212) 386-5342; mvanitallie@dcas.nyc.gov; jdharma@dcas.nyc.gov

a6-12

BOARD OF ELECTIONS

PROCUREMENT

INTENT TO AWARD

Services (other than human services)

ONLINE POLL WORK TRAINING - Negotiated Acquisition/ Pre-Qualified List - PIN# 20231406018 - Due 4-14-23 at 11:00 A.M.

The Board of Elections in the City of New York, intends to enter into contract through negotiated acquisition with Tenex Software Solutions Inc., to provide online poll worker training. Any information concerning the provider's performances as well as any other factors relevant to the Negotiated Acquisition may be expressed by contacting Sherwin Suss, of the Office of Procurement by email, at Ssuss@boe.nyc.us.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Board of Elections, 32 Broadway, 7th Floor, New York, NY 10004. Oscar Javier (212) 487-5300; ojavier@boe.nyc.ny.us

a3-11

FIRE DEPARTMENT

TECHNICAL DEVELOPMENT SYSTEMS COMMUNICATIONS

INTENT TO AWARD

Services (other than human services)

05723Y0232-MAINTENANCE AND TECHNICAL SUPPORT SERVICES FOR THE GEOGRAPHIC SYSTEM BASED SITING AND DEPLOYMENT SOFTWARE PROGRAM - Request for Information - PIN#05723Y0232 - Due 4-13-23 at 4:00 P.M.

The New York City Fire Department, intends to enter into sole source negotiations with Deccan International, to provide maintenance and support services for the geographic information system-based siting and deployment software program.

Any vendor besides Deccan International that believes it can provide the necessary services, is invited to respond to this RFI.

To respond, in PASSPort complete the Acknowledgment tab and submit a response in the Manage Responses tab. If you have questions about the details of the RfX, please submit them through the Discussion Forum tab.

If you need assistance with PASSPort, reach out to MOCS via: https://mocssupport.atlassian.net/service desks/customer/portal/8, click on Request Assistance link and fill out the application.

a6-12

HOMELESS SERVICES

INTENT TO AWARD

Human Services/Client Services

FY-24 NAE, ALLOWANCE FOR REPAIRS, AND THE 25% ALLOWANCE FOR WALES FAMILY RESIDENCE - Negotiated Acquisition - Available only from a single source - PIN# 07123N0013 - Due 4-7-23 at 3:00 P.M.

Department of Social Services, is requesting a one-year Negotiated Acquisition Extension, allowance for repairs, and the 25% Allowance for Wales Family Residence. The site services 36 families with children, and it is located at the following address: 585 Wales Avenue, Bronx, NY 10455.

As follows are the increases we are requesting: FY'24 One Year Negotiated Acquisition Extension - \$2,521,400; FY'24 Allowance for Repairs - \$252,140; FY'24 25% Allowance - \$693,385. The total contract value is \$3,466,925. Contractor Name & Address: Acacia Network Housing, Inc., 300 East 175th Street, Bronx, NY 10457.

This is a Negotiated Acquisition Extension, with incumbent provider to maintain continuity of services for the minimum amount of time until a new RFP is processed, in accordance with PPB Rule 3-01 (d)(2)(vii). The NAE, is necessary to continue services while provider works on submission of a proposal under the open-ended RFP. The contract term is 7/1/2023 - 6/30/2024.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Homeless Services, 150 Greenwich Street, New York, NY 10007. Adrienne Williams, ACCOContractPlanning@dss.nyc.gov

m31-a6

NEGOTIATED ACQUISITION EXTENSION FOR CORONA FAMILY RESIDENCE - Negotiated Acquisition - Available only from a single source - PIN#07123N0012 - Due 4-7-23 at 3:00 P.M.

Department of Homeless Services, is requesting a one-year Negotiated Acquisition Extension (HAE), allowance for repairs, and an additional allowance for Corona Family Residence. The site has 54 units for families with children, and it is located at the following address: 38-01 112th Street, Queens, NY 11368.

As follows are the increases we are requesting: FY'24 One Year Negotiated Acquisition Extension - \$3,183,095; FY'24 Allowance for Repairs - \$318,310; FY'24 Allowance - \$875,351. The total contract value is \$4,376,756.

This is a NAE, with incumbent provider, to maintain continuity of services for the minimum amount of time until a new RFP is processed, according to PPB Rule 3-01 (d)(2)(vii). The one year NAE is needed to continue services while vendor prepares response to open-ended RFP. The Contract Term is 7/1/2023 - 6/30/2024.

Contractor Name & Address: Acacia Network Housing, Inc., 300 East 175th Street, Bronx, NY 10457.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Homeless Services, 150 Greenwich Street, New York, NY 10007.  
Adrienne Williams, ACCOContractPlanning@dss.nyc.gov

m31-a6

**NEGOTIATED ACQUISITION EXTENSION - MILLENNIUM SHELTER** - Negotiated Acquisition - Other - PIN# 07123N0009 - Due 4-18-23 at 3:00 P.M.

The Department of Homeless Services, is requesting approval for a one-year Negotiated Acquisition Extension (NAE), allowance for repairs, and the 25% Allowance for the existing vendor, Acacia Network Housing, Inc., 300 East 175th Street, Bronx, NY 10457, to provide services for Millennium Adult Family Facility. This site services 100 units located at 980 Prospect Avenue, Bronx, NY 10459.

As follows are the increases the DHS is requesting: FY24 One Year Negotiated Acquisition Extension - \$5,107,511; FY24 Allowance for Repairs - \$510,751; FY24 25 % Allowance - \$1,404,566. Total contract amount is \$7,022,828. The contract term is 7/1/2023 - 6/30/2024.

This is a Negotiated Acquisition Extension with incumbent provider to maintain continuity of services for the minimum amount of time, until a new RFP is processed, according to PPB Rule 3-01 (d)(2)(vii). The NAE is necessary to continue services until the vendor submits a proposal under the open-ended RFP.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Homeless Services, 150 Greenwich Street, New York, NY 10007.  
Adrienne Williams, ACCOContractPlanning@dss.nyc.gov

a4-10

**HOUSING AUTHORITY**

**PROCUREMENT**

**SOLICITATION**

*Construction / Construction Services*

**SMD CPD ROOFING REPLACEMENT AND ROOFTOP STRUCTURE RENOVATION AT GUN HILL HOUSES** - Competitive Sealed Bids - PIN# 388918 - Due 5-4-23 at 11:00 A.M.

**RFQ Solicitation Timetable**

- a. The release date of this RFQ is 4/6/2023
- b. A non-mandatory virtual Proposers' conference will be held, on 4/13/2023, at 11:00 A.M., via Microsoft Teams. Pre bid Teams Meeting information: (646) 838-1534 Conference ID: 363 854 917#. Although attendance is not mandatory, it is strongly recommended that all interested vendors attend. In order to RSVP to the Pre-Bid Conference and obtain the Teams Meeting link to view the virtual conference email, cpd.procurement@nycha.nyc.gov, with the RFQ number as the Subject line, to confirm attendance.
- c. All questions related to this RFQ are to be submitted via email, to the CPD Procurement Unit, at cpd.procurement@nycha.nyc.gov, with the RFQ number as the Subject line, by no later than 4/20/2023, on 2:00 P.M. Proposers will be permitted to ask additional questions at the Proposers' Conference. Responses to all submitted questions will be available for public viewing in Sourcing under the RFQ.
- d. Bids are due 5/4/2023 at 11:00 A.M. via iSupplier portal.

**Bid Submission Requirements**

Vendors shall electronically upload a single .pdf containing ALL components of the bid into iSupplier by the RFQ Bid Submission Deadline. NYCHA will NOT accept hardcopy Bids or bids via email, fax, or mail.

Instructions for registering for iSupplier can be found, at <http://www1.nyc.gov/site/nycha/business/isupplier-vendor-registration.page>. After Proposer registers for iSupplier, it typically takes 24 to 72 hours for Proposer's iSupplier profile to be approved. It is Vendors sole responsibility to complete iSupplier registration and submit its Bid before the RFQ Bid Submission Deadline. NYCHA is not responsible for delays caused by technical difficulty or caused by any other occurrence.

For assistance regarding iSupplier, please email, [procurement@nycha.nyc.gov](mailto:procurement@nycha.nyc.gov).

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007.  
Albina Zulkasheva (212) 230-6453; [albina.zulkasheva@nycha.nyc.gov](mailto:albina.zulkasheva@nycha.nyc.gov)

a6

*Goods and Services*

**SMD SERVICES REQUIREMENT CONTRACT FOR SERVICE AND MAINTENANCE OF ADVANCED BOILER MANAGEMENT SYSTEMS (HI-TECH PLANTS) - CITYWIDE (AUTO FLAME - MK SERIES, PREFERRED UTILITIES MANUFACTURING CORP BURNER MATE SERIES & SIEMENS LMV SERIES)** - Competitive Sealed Bids - Due 5-4-23 at 10:00 A.M.

RFQ 417997 - SMD SERVICES REQUIREMENT CONTRACT FOR SERVICE AND MAINTENANCE OF ADVANCED BOILER MANAGEMENT SYSTEMS (HI-TECH PLANTS) AUTOFLAME - MK SERIES - CITYWIDE (ALL FIVE BOROUGHES)

Contractor shall perform servicing and maintenance of the boiler management control systems: AutoFlame - MK Series

RFQ 417998 - SMD SERVICES REQUIREMENT CONTRACT FOR SERVICE AND MAINTENANCE OF ADVANCED BOILER MANAGEMENT SYSTEMS (HI-TECH PLANTS) - PREFERRED UTILITIES MANUFACTURING CORP BURNER MATE SERIES - CITYWIDE (ALL FIVE BOROUGHES)

Contractor shall perform servicing and maintenance of the boiler management control systems: Preferred Utilities Manufacturing Corp Burner Mate Series

RFQ 417999 - SMD SERVICES REQUIREMENT CONTRACT FOR SERVICE AND MAINTENANCE OF ADVANCED BOILER MANAGEMENT SYSTEMS (HI-TECH PLANTS) - SIEMENS LMV SERIES - CITYWIDE (ALL FIVE BOROUGHES)

Contractor shall perform servicing and maintenance of the boiler management control systems: Siemens LMV Series

Contractor shall perform routine and monthly scheduled maintenance on the equipment and report any deficiencies to the Heating Management Services Department. Typical tasks include but not limited to:

- Observe operating temperatures, pressures, settings of all equipment covered
  - Report any unusual noises and conditions noticed on all equipment covered
  - Inspect all gas components for leaks, check main gas valves, high and low gas pressure switches.
  - Check and record ambient air flow within the boiler room.
  - Check main gas valves, high, and low gas pressure switches.
  - Check flame signal response.
  - Inspect all gauge in operations for accuracy.
  - Examine the blowdown low water control systems.
  - Inspect the blow down all low water safety controls.
  - Check and tighten modulating linkages and linkage-less connections for wear or loose connections.
  - Examine the front combustion ring refractory wall for damage due to flame integrity (glowing, missing, cracked or tears)
  - Check burner mounting plate and gasket for hot spots.
  - Check lead/lag controller, operating limits, pressure control devices and Aqua-stat controls.
  - Inspect and lubricate all motors and bearings (as required).
- The Administering Department for this Contract is the NYCHA Heating Management and Services and Department, 24-02 49th Avenue, Long Island City, NY 11101, (718) 707-5825.

A non-mandatory virtual Pre-Bid Conference will be held on Thursday, April 13, 2023, at 11:00 A.M., and will be conducted remotely via Microsoft Teams meeting. Although attendance is not mandatory at the Pre-Bid Conference, it is strongly recommended that all interested Bidders attend, and that Bidders thoroughly review bid documents in advance of the meeting. To participate in the Pre-Bid Conference, please follow the instructions below:

Microsoft Teams meeting: Join on your computer, mobile app or room device [Click here to join the meeting](#)

Meeting ID: 262 470 020 327 Passcode: ug3xDT

- or -

Option 1: Copy and paste the below into your browser

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MmY2MzljOTUyYTA1NS00ZjJmLTkzNzktZDBkZGY2MTA5YjI3%40thread.v2%0?context=%7b%22Tid%22%3a%22709ab558-a73c-4f8f-98ad-20bb096cd0f8%22%2c%22Oid%22%3a%22bce8bf5-5b21-4315-908d-84e642b9748f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MmY2MzljOTUyYTA1NS00ZjJmLTkzNzktZDBkZGY2MTA5YjI3%40thread.v2%0?context=%7b%22Tid%22%3a%22709ab558-a73c-4f8f-98ad-20bb096cd0f8%22%2c%22Oid%22%3a%22bce8bf5-5b21-4315-908d-84e642b9748f%22%7d)

Option 2: call in (audio only) +1 646-838-1534,,308050786#

United States, New York City Phone Conference ID: 308 050 786#



Option 3: Access the attached document "TEAMS Meeting Link RFQ 417997-417999" and click on the embedded link to join.

Important dates: Bid Open: April 6, 2023. Pre-Bid Meeting: April 13, 2023, at 11:00 A.M. Pre-Bid Questions Close: April 17, 2023. Pre-Bid Answers Shared via Online Discussions: April 19, 2023. Bid Closes: May 4, 2023, at 10:00 A.M.

Interested vendors are invited to obtain a copy of the opportunity at NYCHA's website, by going to http://www.nyc.gov/nychabusines. On the left side, click on "iSupplier Vendor Registration/Login" link. (1) If you have an iSupplier account, then click on the "Login for registered vendors" link and sign into your iSupplier account. (2) If you do not have an iSupplier account you can request an account by clicking on "New suppliers register in iSupplier" to apply for log-in credentials. Once you have accessed your iSupplier account, log into your account, then choose under the Oracle Financials home page, the menu option "Sourcing Supplier", then choose "Sourcing", then choose Sourcing Homepage"; and conduct a search in the "Search Open Negotiations" box for RFQ Number(s) 417997, 417998, and 417999.

Note: In response to the COVID-19 outbreak, we are accepting only electronic bids submitted online via iSupplier. Paper bids will not be accepted or considered. Please contact NYCHA Procurement, at procurement@nycha.nyc.gov, for assistance.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above. Housing Authority, 90 Church Street, 6th Floor, New York, NY 10007. Roberta Arnone (212) 306-4690; roberta.arnone@nycha.nyc.gov

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**HUMAN RESOURCES ADMINISTRATION**

■ INTENT TO AWARD

*Services (other than human services)*

**NEGOTIATED ACQUISITION EXTENSION - PROFESSIONAL TEMPORARY SERVICES.** - Negotiated Acquisition - Other - PIN# 06923N0018 - Due 4-14-23 at 4:00 A.M.

Negotiated Acquisition Extension (NAE) contract, to provide Professional Temporary Personnel Services for the period from January 1, 2023 to June 30, 2023. The NAE, is needed until all replacement contracts are selected and registered.

This NAE, will allow continued services with IOS Acquisition to provide temporary personnel throughout the five Boroughs to DSS-HRA-DHS while the agency negotiates a new contract through a Competitive Sealed Proposal.

a5-11

**PARKS AND RECREATION**

**CAPITAL PROGRAM MANAGEMENT**

■ SOLICITATION

*Construction/Construction Services*

**84622B0207-M131-119M: HANSBOROUGH RECREATION CENTER RECONSTRUCTION** - Competitive Sealed Bids - PIN# 84622B0207 - Due 5-4-23 at 10:30 A.M.

This procurement is subject to: Participation goals for MBEs and/or WBEs, as required by Local Law 1 of 2013 PLA Requirements Bidders are hereby advised that this contract is subject to the Project Labor Agreement (PLA) Covering Specified Renovation and Rehabilitation of City Owned Buildings and Structures entered into between the City and the Building and Construction Trades Council of Greater New York ("BCTC") affiliated local unions. Please refer to the bid documents for further information. Bid Submission must be submitted both in PASSPort and by Mail or Drop Box at Olmsted Center Annex, The Olmsted Center, 117-06 Roosevelt Avenue, Flushing NY 11368 One Tap Mobile: +19292056099,,2290435542#,,,,\*763351# US (New York) +1301 7158592,,2290435542#,,,,\*763351# US (Washington DC).

The Cost Estimate Range is over \$10,000,000.00. Bid documents are available online for free through NYC PASSPort System, http://www1.nyc.gov/site/mocs/systems/about-go-to-passport. page To download the bid solicitation documents (including drawings if any) you must have a NYC ID Account and Login.

Bid opening Location - https://us02web.zoom.us/j/2290435542?pwd=VFovbDl6UTVFNXl3ZGxPYUVsQU5kZz09. Meeting ID: 229 043 5542 Passcode: 763351 Flushing, NY 11368. Pre-Bid conference location

-https://us02web.zoom.us/j/2290435542?pwd=VFovbDl6UTVFNXl3ZGxPYUVsQU5kZz09. Meeting ID: 229 043 5542 Passcode: 763351 Flushing, NY 11368. Mandatory: no Date/Time - 2023-04-20 10:30:00.

← a6

**84623B0003-R087-120M: DONGAN PLAYGROUND RECONSTRUCTION** - Competitive Sealed Bids - PIN# 84623B0003 - Due 5-2-23 at 10:30 A.M.

This procurement is subject to: Participation goals for MBEs and/or WBEs, as required by Local Law 1 of 2013. Apprenticeship Requirements. Bid Submission must be submitted both in PASSPort and by Mail or Drop Box at Olmsted Center Annex, The Olmsted Center, 117-06 Roosevelt Avenue, Flushing, NY 11368. One Tap Mobile: +19292056099,,2290435542#,,,,\*763351# US (New York) +1301715859 2,,2290435542#,,,,\*763351# US (Washington, DC).

The Cost Estimate Range is \$1,000,000.00 to \$3,000,000.00. Bid documents are available online for free through NYC PASSPort System, http://www1.nyc.gov/site/mocs/systems/about-go-to-passport. page. To download the bid solicitation documents (including drawings if any) you must have a NYC ID Account and Login.

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**POLICE DEPARTMENT**

**MANAGEMENT AND BUDGET**

■ INTENT TO AWARD

*Services (other than human services)*

**05623Y0103-MOBILESIGHT WARRANTY MAINTENANCE AND SUPPORT** - Request for Information - PIN# 05623Y0103 - Due 4-13-23 at 2:00 P.M.

Pursuant to Section 3-05 of the NYC Procurement Policy Board Rules, it is the intent of the New York City Police Department ("NYPD"), to enter into Sole Source negotiations with Wireless Video Security Inc. d/b/a MobileSight, with the expectation that Wireless Video Security Inc. d/b/a MobileSight, will be awarded a contract with the NYPD, to provide Maintenance, Support & Upgrade of existing MobileSight equipment's for NYPD's Technical Assistance Response Unit. It is the NYPD's belief that the software Licenses/ Subscriptions are exclusively sold and supported by MobileSight. Any vendor besides Wireless Video Security Inc. d/b/a MobileSight, that believes it can provide the Maintenance, Support & Upgrade of existing MobileSight equipment's is invited to do so. Please respond by email.

a3-10

**PROBATION**

**CONTRACT PROCUREMENT**

■ INTENT TO AWARD

*Services (other than human services)*

**SUBWAY ADVERTISING SOLE SOURCE** - Sole Source - Available only from a single source - PIN# 78123S0003 - Due 4-24-23 at 2:00 P.M.

Pursuant to Section 3-05 of the PPB Rules, the NYC Department of Probation, intends to enter into a sole source contract with Outfront Media Group, LLC. The vendor will provide advertising placement services on MTA subways, from 5/29/23 through 6/25/23. Any firm or organization which believes they can also provide these services should submit an expression of interest, via email, prior to the due date and time stated in this advertisement.

Use the following address unless otherwise specified in notice, to secure, examine or submit bid/proposal documents, vendor pre-qualification and other forms; specifications/blueprints; other information; and for opening and reading of bids at date and time specified above.

Probation, 33 Beaver Street, 21st Floor, New York, NY 10004. Eileen Parfrey-Smith (212) 510-3790; acco@probation.nyc.gov

← a6-12

**JUVENILE OPERATIONS**

■ AWARD

*Human Services/Client Services*

**STSJP PEAK DROP IN CENTERS QUEENS FOR JUVENILE CLIENTS** - Required/Authorized Source - PIN# 78123R0008001 - AMT: \$157,500.00 - TO: Jamaica Center for Arts and Learning, 161-04 Jamaica Avenue, Jamaica, NY 11432.

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**TRANSPORTATION**

**BRIDGES**

■ AWARD

*Construction Related Services*

**REI SERVICES FOR REHAB OF BQE INTERIM REPAIRS**  
 - Competitive Sealed Proposals - Other - PIN#84121P0022001 - AMT: \$2,711,829.91 - TO: KS Engineers PC, 2 Riverfront Plaza, 3rd Floor, Newark, NJ 07102.

The services to be procured, is the Resident Engineering Inspection Services in Connection with Rehabilitation of Brooklyn Queens Expressway (BQE) from Atlantic Avenue to Sands Street. Interim Repairs, Borough of Brooklyn. This Bridge is in the division's FY2021 Capital Program. The most recent inspections indicate serious problems to the bridge and roadway adjacent to the structure due to the age, use and exposure to nature.

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**TRANSPORTATION PLANNING AND MANAGEMENT**

■ INTENT TO AWARD

*Goods*

**84123Y0350-MARTELLO BOLLARDS** - Request for Information - PIN#84123Y0350 - Due 4-21-23 at 5:00 P.M.

The New York City Department of Transportation (NYCDOT), in furtherance of goal of its Vision Zero Program, intends to enter into a sole source agreement with Reliance Foundry Company Ltd. ("Reliance") for the purchase of quantities of Martello Bollard Model R-7651-EM ("the Martello Bollard"). The Martello Bollard is used as a safety device for DOT's Vision Zero Projects, Borough Pedestrian Safety Action locations, priority corridors, intersections, and in areas that have the highest density of pedestrian fatalities and severe injuries.

On December 13, 2022 the ACCO's office determined, in accordance with Section 3-05(b) of the Procurement Policy Board Rules, that Reliance is the only vendor that provides a bollard that has met or exceeded NYCDOT expectations with regard to preventing an SUV or car from flipping over when hit.

Vendors may express interest in providing this good by contacting the authorized agency contact, David Maco (dmaco@dot.nyc.gov), New York Department of Transportation, Agency Chief Contracting Officer's Office, 55 Water Street, 8th Floor, New York, NY 10041, by no later than April 21, 2023, at 5:00 P.M.

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**CONTRACT AWARD HEARINGS**

**NOTE: LOCATION(S) ARE ACCESSIBLE TO INDIVIDUALS USING WHEELCHAIRS OR OTHER MOBILITY DEVICES. FOR FURTHER INFORMATION ON ACCESSIBILITY OR TO MAKE A REQUEST FOR ACCOMMODATIONS, SUCH AS SIGN LANGUAGE INTERPRETATION SERVICES, PLEASE CONTACT THE MAYOR'S OFFICE OF CONTRACT SERVICES (MOCS) VIA E-MAIL AT DISABILITYAFFAIRS@MOCS.NYC.GOV OR VIA PHONE AT (212) 298-0734. ANY PERSON REQUIRING REASONABLE ACCOMMODATION FOR THE PUBLIC HEARING SHOULD CONTACT MOCS AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE HEARING TO ENSURE AVAILABILITY.**



**YOUTH AND COMMUNITY DEVELOPMENT**

■ PUBLIC HEARINGS

**NOTICE IS HEREBY GIVEN** that a Contract Public Hearing will be held on Friday April 21, 2023, via Phone Conference (Dial In: 646-893-7101/Access Code: 115 065 635#) commencing at 10:00 A.M. on the following:

**IN THE MATTER OF** (6) Six proposed FY23 Tax Levy Discretionary contracts between the Department of Youth and Community Development and the Contractors listed below are to provide various Youth and Community Development Services citywide.

The term of these contracts shall be from July 1, 2022, to June 30, 2023, with no option to renew.

Contract Number (EPIN) or DYCD Contract Number	Contractor Name	Contract Amount	Contractor Address
26023L1211001	New York Urban League	\$1,300,000.00	204 West 136th Street, New York, NY 10030
26023932854U	Fund for the City of New York, Inc.	\$110,000.00	121 6th Avenue, 6th Floor, New York, NY 10013
26023L1419001	The New York Immigration Coalition, Inc.	\$1,400,000.00	131 West 33rd Street, Suite 610, New York, NY 10001
26023L1362001	Mixteca Organization, Inc.	\$130,000.00	245 23rd Street, Brooklyn, NY 11215
26023L0558001	Expanded Schools Inc.	\$4,000,000.00	11 West 42nd Street, 3rd Floor, New York, NY 10036
26023L0491001	The Door A Center of Alternatives, Inc.	\$300,000.00	121 6th Avenue, New York, NY 10013

The proposed contractors are being funded through Line-Item Appropriations or Discretionary Funds pursuant to Section 1-02 (e) of the Procurement Policy Board (PPB) Rules.

In order to access the Public Hearing or to testify, please join the public hearing conference call at the toll-free number 646-893-7101: Access Code: 115 065 635#, Friday April 21, 2023 no later than 9:50 am. If you require further accommodations, please contact Renise Ferguson via email, re Ferguson@dycd.nyc.gov no later than three business days before the hearing date.

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**NOTICE IS HEREBY GIVEN** that a Contract Public Hearing will be held on Friday April 21, 2023, via Phone Conference (Dial In: 646-893-7101/Access Code: 115 065 635#) commencing at 10:00 A.M. on the following:

**IN THE MATTER OF** (1) One proposed FY22 Tax Levy Discretionary contract between the Department of Youth and Community Development and the Contractor listed below is to support development training programming for young women.

The term of these contracts shall be from July 1, 2021, to June 30, 2022, with no option to renew.

Contract Number (EPIN) or DYCD Contract Number	Contractor Name	Contract Amount	Contractor Address
26022L1509001	Digital Girl, Inc.	\$218,627.00	97 Macdougall Street, Brooklyn, NY 11233

The proposed contractor is being funded through Line-Item Appropriations or Discretionary Funds pursuant to Section 1-02 (e) of the Procurement Policy Board (PPB) Rules.

In order to access the Public Hearing or to testify, please join the public hearing conference call at the toll-free number 646-893-7101: Access Code: 115 065 635#, Friday April 21, 2023 no later than 9:50 am. If you require further accommodations, please contact Renise Ferguson via email, re Ferguson@dycd.nyc.gov no later than three business days before the hearing date.

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**NOTICE IS HEREBY GIVEN** that a Contract Public Hearing will be held on Friday April 21, 2023, via Phone Conference (Dial In: 646-893-7101/Access Code: 115 065 635#) commencing at 10:00 A.M. on the following:

**IN THE MATTER OF** (2) Two proposed FY24 Immigrant Services contracts between the Department of Youth and Community Development and the Contractors listed below are to provide immigrant services ESOL/CIVICS services citywide.

The term of these contract extensions shall be for a one-year period from 7/1/2023 to 6/30/2024 with no option to renew.

Below are the contract numbers, contractor names, contractor addresses and contract amounts

DYCD CONTRACT NUMBER	CONTRACTOR NAME	CONTRACT AMOUNT	CONTRACTOR ADDRESS
26024077183D	Edith & Carl Marks Jewish Community House of Bensonhurst Inc	\$133,626.00	7802 Bay Parkway Brooklyn, NY 11214
26024077196D	Shorefront YM-YWHA of Brighton-Manhattan Beach, Inc	\$128,423.00	3300 Coney Island Avenue Brooklyn, NY 11235

The proposed contractors are being funded in accordance with section 3-04(b)(2)(iii) of the Procurement Policy Board Rules.

In order to access the Public Hearing or to testify, please join the public hearing conference call at the toll-free number 646-893-7101: Access Code: 115 065 635#, Friday April 21, 2023 no later than 9:50 am. If you require further accommodations, please contact Renise Ferguson via email, [referguson@dycd.nyc.gov](mailto:referguson@dycd.nyc.gov) no later than three business days before the hearing date.

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**NOTICE IS HEREBY GIVEN** that a Contract Public Hearing will be held on Friday April 21, 2023, via Phone Conference (Dial In: 646-893-7101/Access Code: 115 065 635#) commencing at 10:00 A.M. on the following:

**IN THE MATTER OF** (2) Two proposed FY24 Comprehensive Literary Services contracts between the Department of Youth and Community Development and the Contractors listed below are to provide Adult/Adolescent literary services citywide.

The term of these contract extensions shall be for a one-year period from 7/1/2023 to 6/30/2024 with no option to renew.

Below are the contract numbers, contractor names, contractor addresses and contract amounts

CONTRACT NUMBER	CONTRACTOR NAME	CONTRACT AMOUNT	CONTRACTOR ADDRESS
26024766600C	Agudath Israel of America Community Services, Inc.	\$137,931.00	42 Broadway, 14th Floor New York, NY 10004
26024766575C	Brooklyn Chinese American Association Inc	\$136,565.00	5002 8th Avenue Brooklyn, NY 11220
26024766603C	Catholic Charities Neighborhood Services, Inc.	\$322,404.00	191 Joralemon Street, 14th Floor Brooklyn, NY 11201
26024766602C	CAMBA, Inc.	\$182,500.00	1720 Church Avenue, 2nd Floor Brooklyn, NY 11226
26024766620C	CAMBA, Inc.	\$200,047.00	1720 Church Avenue, 2nd Floor Brooklyn, NY 11226
26024766623C	The Children's Aid Society	\$139,279.00	117 W 124th Street New York, NY 10027
26024766624C	The Children's Aid Society	\$198,408.00	117 W 124th Street New York, NY 10027
26024766601C	BronxWorks, Inc.	\$192,804.00	60 E. Tremont Avenue Bronx, NY 10453
26024766570C	Cypress Hills Local Development Corporation, Inc.	\$57,299.00	625 Jamaica Avenue Brooklyn, NY 11208-1203
26024766615C	The Door-A Center of Alternatives, Inc	\$160,584.00	121 6th Avenue New York, NY 10013-1510

26024766611C	Queens Community House, Inc.	\$191,768.00	108-25 62nd Drive Forest Hills, NY 11375-1217
26024766619C	The Fortune Society, Inc.	\$152,325.00	29-76 Northern Boulevard Long Island City, NY 11101
26024766577C	HANAC INC	\$150,489.00	27-40 Hoyt Avenue South, 2nd Floor Astoria, NY 11102
26024766571C	Henry Street Settlement	\$145,929.00	265 Henry Street New York, NY 10002-4899
26024766604C	Henry Street Settlement	\$151,421.00	265 Henry Street New York, NY 10002-4899
26024766606C	Inwood Community Services, Inc.	\$154,739.00	651 Academy Street, Top Floor New York, NY 10034
26024766694C	Jacob A. Riis Neighborhood Settlement	\$137,853.00	10-25 41st Avenue Long Island, NY 11101
26024766578C	Jewish Community Center of Staten Island, Inc.	\$158,618.00	1466 Manor Road Staten Island, NY 10314
26024766616C	Jewish Community Center of Staten Island, Inc.	\$375,215.00	1466 Manor Road Staten Island, NY 10314
26024766628C	Jewish Community Center of Staten Island, Inc.	\$101,259.00	1466 Manor Road Staten Island, NY 10314
26024766607C	Jewish Community Council of Greater Coney Island, Inc.	\$231,941.00	3001 West 37th Street Brooklyn, NY 11224-1479
26024766576C	Edith & Carl Marks Jewish Community House of Bensonhurst Inc	\$132,229.00	7802 Bay Parkway Brooklyn, NY 11214
26024766608C	Kingsbridge Heights Community Center Inc	\$167,560.00	3101 Kingsbridge Terrace Bronx, NY 10463
26024766580C	Northern Manhattan Improvement Corporation	\$144,134.00	45 Wadsworth Avenue New York, NY 10033
26024766617C	Northern Manhattan Improvement Corporation	\$187,228.00	45 Wadsworth Avenue New York, NY 10033
26024766610C	Opportunities for a Better Tomorrow Inc	\$228,943.00	882 3rd Avenue, 1010NE Brooklyn, NY 11232
26024766573C	RiseBoro Community Partnership Inc	\$138,571.00	565 Bushwick Avenue Brooklyn, NY 11206
26024766581C	RiseBoro Community Partnership Inc	\$118,380.00	565 Bushwick Avenue Brooklyn, NY 11206
26024766582C	Riverside Language Program, Inc.	\$127,174.00	270 W 89th Street New York, NY 10024
26024766612C	Shorefront YM-YWHA of Brighton-Manhattan Beach, Inc	\$129,858.00	3300 Coney Island Avenue Brooklyn, NY 11235
26024766618C	ST. NICKS ALLIANCE CORP.	\$225,879.00	2 Kingsland Avenue Brooklyn, NY 11211
26024766583C	Sunnyside Community Services Inc	\$137,681.00	43-31 39th Street Sunnyside, NY 11104

26024766584C	Union Settlement Association Inc	\$155,296.00	237 E. 104th Street New York, NY 10029
26024766585C	YMCA of Greater New York/Flatbush Branch	\$136,295.00	C/O YMCA of Greater New York/Corporate 5 West 63rd. Street, 6th Floor New York, NY 10023
26024766625C	The Lower Eastside Girls Club of New York Inc	\$108,274.00	101 Avenue D, 12E New York, NY 10009
26024766609C	Make the Road New York	\$163,698.00	301 Grove Street Brooklyn, NY 11237
26024766572C	Mosholu Montefiore Community Center, Inc.	\$138,769.00	3450 Dekalb Avenue Bronx, NY 10467
26024766574C	The Young Womens Christian Association of Queens	\$138,943.00	42-07 Parsons Boulevard Flushing, NY 11355
26024766613C	The Young Womens Christian Association of Queens	\$277,979.00	42-07 Parsons Boulevard Flushing, NY 11355
26024766579C	Mercy Center Inc	\$141,593.00	377 East 145th Street Bronx, NY 10454-1006
26024766605C	Mercy Center Inc	\$321,296.00	377 East 145th Street Bronx, NY 10454-1006
26024766621C	Research Foundation of CUNY/ CUNY Creative Arts Team	\$108,069.00	230 West 41 Street, 7th Floor New York, NY 10036
26024766622C	Research Foundation of CUNY/ CUNY Creative Arts Team	\$127,124.00	230 West 41 Street, 7th Floor New York, NY 10036

The proposed contractors are being funded in accordance with section 3-04(b)(2)(iii) of the Procurement Policy Board Rules.

In order to access the Public Hearing or to testify, please join the public hearing conference call at the toll-free number 646-893-7101: Access Code: 115 065 635#, Friday April 21, 2023 no later than 9:50 am. If you require further accommodations, please contact Renise Ferguson via email, [referguson@dycd.nyc.gov](mailto:referguson@dycd.nyc.gov) no later than three business days before the hearing date.

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# AGENCY RULES

## CONSUMER AND WORKER PROTECTION

■ NOTICE

### Notice of Public Hearing and Opportunity to Comment on Proposed Rules

**What are we proposing?** The Department of Consumer and Worker Protection (“DCWP” or “Department”) is proposing to implement Local Law 123 of 2022 by amending the Dealers in Secondhand Articles Penalty Schedule to add a new charge related to the purchase of second-hand catalytic converters and Local Law 151 of 2021 by adding a penalty schedule for failures by DCWP licensees to promptly notify DCWP of certain security breaches involving unauthorized access to individuals’ personal identifying information (“data breaches”).

**When and where is the hearing?** DCWP will hold a public hearing on the proposed rule. The public hearing will take place at

11:00AM on May 8. The public hearing will be accessible by phone and videoconference.

- To participate in the public hearing via phone, please dial 646-893-7101
  - o Meeting ID: 277 456 127 899
  - o Passcode: Ekch23
- To participate in the public hearing via videoconference, please follow the online link: <https://tinyurl.com/y75t4rku>
  - o Meeting ID: 277 456 127 899
  - o Passcode: Ekch23

**How do I comment on the proposed rules?** Anyone can comment on the proposed rules by:

- **Website.** You can submit comments to DCWP through the NYC rules website at <http://rules.cityofnewyork.us>.
- **Email.** You can email comments to [Rulecomments@dycwp.nyc.gov](mailto:Rulecomments@dycwp.nyc.gov).
- **By speaking at the hearing.** Anyone who wants to comment on the proposed rule at the public hearing must sign up to speak. You can sign up before the hearing by calling (212) 436-0210. You can also sign up on the phone or videoconference before the hearing begins at 11:00 A.M. on Monday, May 8. You can speak for up to three minutes.

**Is there a deadline to submit comments?** Yes. You must submit any comments to the proposed rule on or before May 8.

**What if I need assistance to participate in the hearing?** You must tell DCWP’s External Affairs division if you need a reasonable accommodation of a disability at the hearing. You must tell us if you need a sign language interpreter. You may tell us by telephone at (212) 436-0210 or by email at [Rulecomments@dycwp.nyc.gov](mailto:Rulecomments@dycwp.nyc.gov). Advance notice is requested to allow sufficient time to arrange the accommodation. Please tell us by Monday, May 1.

**Can I review the comments made on the proposed rules?** You can review the comments made online on the proposed rules by going to the website at <http://rules.cityofnewyork.us/>. A few days after the hearing, all comments received by DCWP on the proposed rule will be made available to the public online at <http://www1.nyc.gov/site/dca/about/public-hearings-comments.page>.

**What authorizes DCWP to make this rule?** Sections 1043, 2203(f) and 2203(h)(1) of the New York City Charter and sections 20-104, 20-119 and 20-275 of the New York City Administrative Code authorize the Department of Consumer and Worker Protection to make these proposed rules. This proposed rule was not included in the Department of Consumer and Worker Protection’s regulatory agenda for this Fiscal Year because it was not contemplated when the Department published the agenda.

**Where can I find DCWP’s rules?** The Department’s rules are in title 6 of the Rules of the City of New York.

**What laws govern the rulemaking process?** DCWP must meet the requirements of section 1043 of the City Charter when creating or changing rules. This notice is made according to the requirements of section 1043 of the City Charter.

### Statement of Basis and Purpose of Proposed Rule

The Department of Consumer and Worker Protection (“DCWP” or “Department”) is proposing to amend 6 RCNY § 6-19, the Dealers in Second-hand Articles Penalty Schedule, in order to implement Local Law 123 by adding a new charge concerning the purchase of secondhand catalytic converters. DCWP is also proposing to add a new section 6 RCNY § 6-85 to add a penalty schedule for failures by DCWP licensees to promptly notify DCWP of data breaches.

Sections 1043, 2203(f) and 2203(h)(1) of the New York City Charter and sections 20-104, 20-119 and 20-275 of the New York City Administrative Code authorize the Department of Consumer and Worker Protection to make these proposed rules.

New material is underlined.

[Deleted material is in brackets.]

“Shall” and “must” denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Section 6-19 of subchapter B of chapter 6 of title 6 of the Rules of the City of New York is amended to read as follows:

#### **§ 6-19 Dealers in Second-Hand Articles Penalty Schedule.**

All citations are to Title 20 of the Administrative Code of the City of New York or Title 6 of the Rules of the City of New York.

Unless otherwise specified, the penalties set forth for each section of law or rule shall also apply to all subdivisions, paragraphs, subparagraphs, clauses, items, or any other provision contained therein. Each subdivision, paragraph, subparagraph, clause, item, or

other provision charged in the Notice of Violation shall constitute a separate violation of the law or rule.

For the fine amounts marked by a single asterisk, if the respondent timely submits the appropriate proof of having cured a first-time violation, the respondent will not be subject to a civil penalty pursuant to Local Law 153 of 2013.

Unless otherwise specified by law, a second or third or subsequent violation means a violation by the same respondent, whether by pleading guilty, being found guilty in a decision, or entering into a settlement agreement for violating the same provision of law or rule, within two years of the prior violation(s).

In certain cases, the Department may ask for license suspension or revocation, as permitted by statute. In determining whether a violation is a second, third, or subsequent violation for purposes of suspension or revocation pursuant to Section 20-275(d) of Title 20 of the New York City Administrative Code, any violations of the following provisions must be considered: Sections 20-268.1, 20-268.2, 20-268.3, 20-268.4, 20-268.5, 20-268.7 and 20-271 of the New York City Administrative Code, and 6 RCNY §§ 2-105, 2-106, 2-107, 2-108, and 2-109. If a respondent is found in violation of multiple provisions that require a suspension period, the suspension periods shall run concurrently.

Citation	Violation Description	First Violation	First Default	Second Violation	Second Default	Third and Subsequent Violation	Third and Subsequent Default
Admin. Code § 20-265	Operating as a second hand dealer without a license	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day	\$100 per day
Admin. Code § 20-267	Failure to report required records to police commissioner	\$175	\$175	\$300	\$300	\$500	\$500
Admin. Code § 20-268	Failure to comply with specified restrictions pertaining to second hand dealers	\$175	\$175	\$300	\$300	\$500	\$500
Admin. Code § 20-268.1	Failure to comply with requirements related to sale and financing of second-hand automobiles	\$750	\$1,000	\$900	\$1,000	\$1,000 (plus suspension or revocation)	\$1,000 (plus suspension or revocation)
Admin. Code § 20-268.2	Failure to comply with requirements related to automobile contract cancellation option	\$750	\$1,000	\$900	\$1,000	\$1,000 (plus suspension or revocation)	\$1,000 (plus suspension or revocation)
Admin. Code § 20-268.3	Failure to provide certain secondhand automobile contract documents in advance	\$750	\$1,000	\$900	\$1,000	\$1,000 (plus suspension or revocation)	\$1,000 (plus suspension or revocation)
Admin. Code § 20-268.4	Failure by a second-hand automobile dealer to post consumer bill of rights	\$750	\$1,000	\$900	\$1,000	\$1,000 (plus suspension or revocation)	\$1,000 (plus suspension or revocation)
Admin. Code § 20-268.5	Failure to comply with requirements related to secondhand automobile records and reports	\$750	\$1,000	\$900	\$1,000	\$1,000 (plus suspension or revocation)	\$1,000 (plus suspension or revocation)
<u>Admin. Code § 20-268.7</u>	<u>Failure to comply with requirements related to the purchase of second-hand catalytic converters and maintenance of records</u>	\$175	\$175	\$300	\$300	\$500 (plus suspension or revocation)	\$500 (plus suspension or revocation)
Admin. Code § 20-270	Failure to comply with signage requirements	\$175*	\$175*	\$300	\$300	\$500	\$500
Admin. Code § 20-271(a)	Failure to label second-hand articles as not new	\$175*	\$175*	\$300	\$300	\$500 (plus suspension or revocation)	\$500 (plus suspension or revocation)
Admin. Code § 20-271(b)	Failure of dealer in second-hand automobiles to clearly and conspicuously post price of secondhand automobile or prices for add-on products	\$500*	\$500*	\$750	\$750	\$1,000 (plus suspension or revocation)	\$1,000 (plus suspension or revocation)
Admin. Code § 20-272	Failure to comply with requirements pertaining to lost or stolen property	\$175	\$175	\$300	\$300	\$500	\$500
Admin. Code § 20-273	Failure to comply with requirements pertaining to record of purchases and sales	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-101	Failure to verify and record identity of persons who sell to second-hand dealers	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-102	Failure to comply with requirements pertaining to sale of second-hand furniture	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(a)	Failure to maintain documents recording transfer of title in sale of second-hand automobile	\$175	\$175	\$300	\$300	\$500	\$500

6 RCNY § 2-103(b)	Failure to comply with requirements pertaining to deferred payment, collateral and financing terms in sale of second-hand automobile	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(c)	Covering or concealing of motor or serial number in sale of second-hand automobile or motorcycle	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(d)	Failure of dealer in second-hand automobiles to meet deferred payment commitments in purchase of second-hand automobile from private person	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(e)	Improper statements, representations, promises or acts by dealer in second-hand automobiles or agents	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(f)	Failure of dealer in second-hand automobiles to disclose all terms of undertaking or agreement with purchaser	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(g)(1)(i)	Sale of second-hand automobile not inspected and certified in accordance with Vehicle and Traffic Law	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(g)(1)(ii)	Failure to provide required Notice to Buyer with contract for sale of second-hand automobile	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(g)(1)(iii)	Contract for sale of second-hand automobile containing prohibited limitations	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(g)(1)(iv)	Failure of dealer in second-hand automobiles to submit form contracts with license application	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(g)(1)(v)	Failure of dealer in second-hand automobiles to display required sign at place of business	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(g)(2)	Misrepresentation of vehicle mileage	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(h)	Failure of dealer in second hand automobiles to investigate previous use of vehicle or to maintain record of vehicle's previous use and odometer reading	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(i)	Sale of second-hand automobile at price other than advertised	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(j)	Sale of second-hand automobile from licensed place of business by any person other than licensed dealer in second-hand automobiles	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(k)(1)	Improperly accepting deposit in sale of second hand automobile	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(k)(2)	Deposit receipt fails to contain required information	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(k)(3)	Failure to keep proper record of deposits in sales of second hand automobiles	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(l)(1)	Failure of dealer in second hand automobiles to keep proper records of income and expenses	\$175	\$175	\$300	\$300	\$500	\$500

6 RCNY § 2-103(1)(2)	Failure of dealer in second hand automobiles to maintain proper record of cash receipts and cash disbursements	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-103(m)(2)	Dealer in second-hand automobiles parking or allowing automobiles to encroach on a sidewalk or other public space	\$175	\$175	\$300	\$300	\$500	\$500
6 RCNY § 2-105(a)	Failure to label second-hand articles as not new	\$175*	\$175*	\$300	\$300	\$500 (plus suspension or revocation)	\$500 (plus suspension or revocation)
6 RCNY § 2-105(b)	Failure of dealer in second-hand automobiles to post price of secondhand automobile according to required specifications	\$375*	\$500*	\$675	\$750	\$1,000 (plus suspension or revocation)	\$1,000 (plus suspension or revocation)
6 RCNY § 2-105(c)	Failure of dealer in second-hand automobiles to post price of add-on products according to required specifications	\$375*	\$500*	\$675	\$750	\$1,000 (plus suspension or revocation)	\$1,000 (plus suspension or revocation)
6 RCNY § 2-106	Failure to comply with requirements related to financing disclosures for second-hand automobiles	\$750	\$1,000	\$900	\$1,000	\$1,000 (plus suspension or revocation)	\$1,000 (plus suspension or revocation)
6 RCNY § 2-107	Failure to comply with requirements related to secondhand automobile contract cancellation option	\$750	\$1,000	\$900	\$1,000	\$1,000 (plus suspension or revocation)	\$1,000 (plus suspension or revocation)
6 RCNY § 2-108	Failure to comply with requirements related to secondhand automobile consumer bill of rights	\$750	\$1,000	\$900	\$1,000	\$1,000 (plus suspension or revocation)	\$1,000 (plus suspension or revocation)
6 RCNY § 2-109	Failure of second-hand automobile dealer to comply with records and reports requirements	\$750	\$1,000	\$900	\$1,000	\$1,000 (plus suspension or revocation)	\$1,000 (plus suspension or revocation)

Section 2. Subchapter B of chapter 6 of title 6 of the Rules of the City of New York is amended by adding a new section 6-85 to read as follows:

**§ 6-85 Data Breach Notification Penalty Schedule.**

All citations are to Title 20 of the Administrative Code of the City of New York or Title 6 of the Rules of the City of New York.

Unless otherwise specified, the penalties set forth for each section of law or rule shall also apply to all subdivisions, paragraphs, subparagraphs, clauses, items, or any other provision contained therein. Each subdivision, paragraph, subparagraph, clause, item, or other provision charged in the Notice of Violation shall constitute a separate violation of the law or rule.

Unless otherwise specified by law, a second, or third and subsequent violation means a violation by the same respondent, whether by pleading guilty, being found guilty in a decision, or entering into a settlement agreement for violating the same provision of law or rule, within two years of the prior violation(s).

Each failure to comply gives rise to a separate violation of section 20-117 of the Administrative Code.

Citation	Violation Description	First Violation	First Default	Second Violation	Second Default	Third and Subsequent Violation	Third and Subsequent Default
Admin. Code § 20-117	Failure to promptly provide DCWP with data breach notification.	\$175	\$175	\$300	\$300	\$500	\$500

**NEW YORK CITY LAW DEPARTMENT  
DIVISION OF LEGAL COUNSEL  
100 CHURCH STREET  
NEW YORK, NY 10007  
212-356-4028**

**CERTIFICATION PURSUANT TO  
CHARTER §1043(d)**

**RULE TITLE:** Penalties Related to Purchase of Second-Hand Catalytic Converters and Failure to Notify of Security Breaches Involving Unauthorized Access to Personal Identifying Information

**REFERENCE NUMBER:** 2023 RG 005

**RULEMAKING AGENCY:** Department of Consumer and Worker Protection

I certify that this office has reviewed the above-referenced proposed rule as required by section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN  
Senior Counsel

Date: March 29, 2023

NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS  
 253 BROADWAY, 10<sup>th</sup> FLOOR  
 NEW YORK, NY 10007  
 212-788-1400

**CERTIFICATION / ANALYSIS  
 PURSUANT TO CHARTER SECTION 1043(d)**

**RULE TITLE: Penalties Related to Purchase of Second-Hand Catalytic Converters and Failure to Notify of Security Breaches Involving Unauthorized Access to Personal Identifying Information**

**REFERENCE NUMBER: DCWP-30**

**RULEMAKING AGENCY: Department of Consumer and Worker Protection**

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) Does not provide a cure period because a cure period would defeat the purpose of the violation.

/s/ Francisco X. Navarro  
 Mayor's Office of Operations

March 30, 2023  
 Date

Accessibility questions: Karline Jung, (212) 436-0210, Kjung@dcwp.nyc.gov, by: Monday, May 1, 2023, 11:55 P.M.



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**Notice of Adoption of Final Rule**

Pursuant to the authority vested in the Commissioner of the Department of Consumer and Worker Protection by Sections 1043 and 2203(f) of the New York City Charter and Section 20-104(b) of the New York City Administrative Code, and in accordance with the requirements of Section 1043 of the New York City Charter, the Department amends Title 6 of the Rules of the City of New York.

An initial version of this rule was proposed and published on September 23, 2022. A public hearing was held on November 4, 2022, and comments regarding the rule were received. DCWP proposed a second version of this rule on December 23, 2022. A public hearing was held on January 23, 2023, and comments regarding the rule were received.

**Statement of Basis and Purpose**

The Department of Consumer and Worker Protection ("DCWP" or "Department") is adding rules to implement new legislation regarding automated employment decision tools ("AEDT"). Local Law 144 of 2021 prohibits employers and employment agencies from using an automated employment decision tool unless the tool has been subject to a bias audit within one year of the use of the tool, information about the bias audit is publicly available, and certain notices have been provided to employees or job candidates.

These rules establish that a bias audit of an AEDT must calculate the selection rate for each race/ethnicity and sex category that is required to be reported on to the U.S. Equal Employment Opportunity Commission ("EEOC") pursuant to the EEO Component 1 report, and compare the selection rates to the most selected category to determine an impact ratio. These calculations are consistent with Section 1607.4 of the EEOC Uniform Guidelines on Employee Selection Procedures. See 29 C.F.R. § 1607.4. These rules generally clarify obligations of employers and employment agencies under the new law.

Specifically, these new rules will:

- Define terms;
- Clarify the requirements for a bias audit;
- Clarify the requirements for the published results of the required bias audit;
- Clarify the requirements for notices that employers and employment agencies must provide to employees and candidates for employment; and
- Clarify other obligations for the employer or employment agency.

The Department initially proposed a version of these rules in September 2022. The Department received comments from the public, including from employers, employment agencies, law firms, AEDT developers, and advocacy organizations. Various issues raised in the comments led to a

second version of the proposed rules, published in December 2022. Those changes included:

- Modifying the definition of AEDT to ensure greater focus;
- Clarifying that an "independent auditor" may not be employed or have a financial interest in an employer or employment agency that seeks to use or continue to use an AEDT or in a vendor that developed or distributed the AEDT;
- Revising the required calculation to be performed where an AEDT scores candidates;
- Clarifying that the required "impact ratio" must be calculated separately to compare sex categories, race/ethnicity categories, and intersectional categories;
- Clarifying the types of data that may be used to conduct a bias audit;
- Clarifying that multiple employers using the same AEDT may rely on the same bias audit so long as they provide historical data, if available, for the independent auditor to consider in such bias audit; and
- Clarifying that an AEDT may not be used if its most recent bias audit is more than a year old;

The Department received comments about the second version of the proposed rule from the public, including from employers, employment agencies, law firms, AEDT developers, and advocacy organizations. Various issues raised in the comments resulted in changes that are present in these final rules. These changes include:

- Modifying the definition of "machine learning, statistical modeling, data analytics, or artificial intelligence" to expand its scope;
- Adding a requirement that the bias audit indicate the number of individuals the AEDT assessed that are not included in the calculations because they fall within an unknown category, and requiring that number be included in the summary of results;
- Allowing an independent auditor to exclude a category that comprises less than 2% of the data being used for the bias audit from the calculations of impact ratio;
- Clarifying the examples of a bias audit;
- Clarifying when an employer or employment agency may rely on a bias audit conducted using the historical data of other employers or employment agencies;
- Providing examples of when an employer or employment agency may rely on a bias audit conducted with historical data, test data, or historical data from other employers and employment agencies;
- Clarifying that the number of applicants in a category and scoring rate of a category, if applicable, must be included in the summary of results.

New material is underlined.

[Deleted material is in brackets.]

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of this department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Chapter 5 of Title 6 of the Rules of the City of New York is amended to add Subchapter T to read as follows:

**Subchapter T: Automated Employment Decision Tools**

**§ 5-300. Definitions.**

As used in this subchapter, the following terms have the following meanings:

**Automated Employment Decision Tool.** "Automated employment decision tool" or "AEDT" means "Automated employment decision tool" as defined by § 20-870 of the Code where the phrase "to substantially assist or replace discretionary decision making" means:

- i. to rely solely on a simplified output (score, tag, classification, ranking, etc.), with no other factors considered; or
- ii. to use a simplified output as one of a set of criteria where the simplified output is weighted more than any other criterion in the set; or
- iii. to use a simplified output to overrule conclusions derived from other factors including human decision-making.

**Bias Audit.** "Bias audit" means "Bias audit" as defined by § 20-870 of the Code.

**Candidate for Employment.** "Candidate for employment" means a person who has applied for a specific employment position by submitting the necessary information or items in the format required by the employer or employment agency.

**Category.** "Category" means any component 1 category required to be reported by employers pursuant to subsection (c) of section 2000e-8 of title 42 of the United States Code as specified in part 1602.7 of title 29



of the Code of Federal Regulations, as designated on the Equal Employment Opportunity Commission Employer Information Report EEO-1.

**Code.** “Code” means the Administrative Code of the City of New York.

**Distribution Date.** “Distribution date” means the date the employer or employment agency began using a specific AEDT.

**Employment Decision.** “Employment decision” means “Employment decision” as defined by § 20-870 of the Code.

**Employment Agency.** “Employment agency” means “Employment agency” as defined by 6 RCNY § 5-249.

**Historical data.** “Historical data” means data collected during an employer or employment agency’s use of an AEDT to assess candidates for employment or employees for promotion.

**Independent Auditor.** “Independent auditor” means a person or group that is capable of exercising objective and impartial judgment on all issues within the scope of a bias audit of an AEDT. An auditor is not an independent auditor of an AEDT if the auditor:

- i. is or was involved in using, developing, or distributing the AEDT;
- ii. at any point during the bias audit, has an employment relationship with an employer or employment agency that seeks to use or continue to use the AEDT or with a vendor that developed or distributes the AEDT; or
- iii. at any point during the bias audit, has a direct financial interest or a material indirect financial interest in an employer or employment agency that seeks to use or continue to use the AEDT or in a vendor that developed or distributed the AEDT.

**Impact Ratio.** “Impact ratio” means either (1) the selection rate for a category divided by the selection rate of the most selected category or (2) the scoring rate for a category divided by the scoring rate for the highest scoring category.

$$\text{Impact Ratio} = \frac{\text{selection rate for a category}}{\text{selection rate of the most selected category}}$$

OR

$$\text{Impact Ratio} = \frac{\text{scoring rate for a category}}{\text{scoring rate of the highest scoring category}}$$

**Machine learning, statistical modeling, data analytics, or artificial intelligence.** “Machine learning, statistical modeling, data analytics, or artificial intelligence” means a group of mathematical, computer-based techniques:

- i. that generate a prediction, meaning an expected outcome for an observation, such as an assessment of a candidate’s fit or likelihood of success, or that generate a classification, meaning an assignment of an observation to a group, such as categorizations based on skill sets or aptitude; and
- ii. for which a computer at least in part identifies the inputs, the relative importance placed on those inputs, and, if applicable, other parameters for the models in order to improve the accuracy of the prediction or classification.

**Scoring Rate.** “Scoring Rate” means the rate at which individuals in a category receive a score above the sample’s median score, where the score has been calculated by an AEDT.

**Screen.** “Screen” means to make a determination about whether a candidate for employment or employee being considered for promotion should be selected or advanced in the hiring or promotion process.

**Selection Rate.** “Selection rate” means the rate at which individuals in a category are either selected to move forward in the hiring process or assigned a classification by an AEDT. Such rate may be calculated by dividing the number of individuals in the category moving forward or assigned a classification by the total number of individuals in the category who applied for a position or were considered for promotion.

**Example.** If 100 Hispanic women apply for a position and 40 are selected for an interview after use of an AEDT, the selection rate for Hispanic women is 40/100 or 40%.

**Simplified output.** “Simplified output” means a prediction or classification as specified in the definition for “machine learning, statistical modelling, data analytics, or artificial intelligence.” A simplified output may take the form of a score (e.g., rating a candidate’s estimated technical skills), tag or categorization (e.g., categorizing a candidate’s resume based on key words, assigning a skill or trait to a candidate), recommendation (e.g., whether a candidate should be given an interview), or ranking (e.g., arranging a list of candidates based on how well their cover letters match the job description). It does not refer to the output from analytical tools that translate or transcribe existing text, e.g., convert a resume from a PDF or transcribe a video or audio interview.

**Test data.** “Test data” means data used to conduct a bias audit that is not historical data.

§ 5-301 Bias Audit.

- (a) An employer or employment agency may not use or continue to use an AEDT if more than one year has passed since the most recent bias audit of the AEDT.
- (b) Where an AEDT selects candidates for employment or employees being considered for promotion to move forward in the hiring process or classifies them into groups, a bias audit must, at a minimum:
  - (1) Calculate the selection rate for each category;
  - (2) Calculate the impact ratio for each category;
  - (3) Ensure that the calculations required in paragraphs (1) and (2) of this subdivision separately calculate the impact of the AEDT on:
    - i. Sex categories (e.g., impact ratio for selection of male candidates vs female candidates).
    - ii. Race/Ethnicity categories (e.g., impact ratio for selection of Hispanic or Latino candidates vs Black or African American [Not Hispanic or Latino] candidates), and
    - iii. intersectional categories of sex, ethnicity, and race (e.g., impact ratio for selection of Hispanic or Latino male candidates vs. Not Hispanic or Latino Black or African American female candidates).
  - (4) Ensure that the calculations in paragraphs (1), (2), and (3) of this subdivision are performed for each group, if an AEDT classifies candidates for employment or employees being considered for promotion into specified groups (e.g., leadership styles); and
  - (5) Indicate the number of individuals the AEDT assessed that are not included in the required calculations because they fall within an unknown category.

**Example:** An employer wants to use an AEDT to screen resumes and schedule interviews for a job posting. To do so, the employer must ensure that a bias audit of the AEDT was conducted no more than a year before the planned use of the AEDT. This bias audit is necessary even though the employer is not using the AEDT to make the final hiring decision, but only to screen at an early point in the application process. The employer asks the vendor for a bias audit. The vendor provides historical data regarding applicant selection that the vendor has collected from multiple employers to an independent auditor who will conduct a bias audit as follows:

Sex Categories				
	# of Applicants	# Selected	Selection Rate	Impact Ratio
Male	1390	667	48%	1.00
Female	1181	555	47%	0.979

Race/Ethnicity Categories				
	# of Applicants	# Selected	Selection Rate	Impact Ratio
Hispanic or Latino	408	204	50%	0.97
White (Not Hispanic or Latino)	797	412	52%	1.00
Black or African American (Not Hispanic or Latino)	390	170	44%	0.84
Native Hawaiian or Pacific Islander (Not Hispanic or Latino)	119	52	44%	0.85
Asian (Not Hispanic or Latino)	616	302	49%	0.95
Native American or Alaska Native (Not Hispanic or Latino)	41	18	44%	0.85
Two or More Races (Not Hispanic or Latino)	213	96	45%	0.87

Intersectional Categories						
			# of Applicants	# Selected	Selection Rate	Impact Ratio
Hispanic or Latino	Male		205	90	43.9%	0.841
	Female		190	82	43.2%	0.827
Non/Hispanic or Latino	Male	White	412	215	52.2%	1.000
		Black or African American	226	95	42.0%	0.806
		Native Hawaiian or Pacific Islander	87	37	42.5%	0.815
		Asian	321	167	52.0%	0.997
		Native American or Alaska Native	24	11	45.8%	0.878
		Two or More Races	115	52	45.2%	0.866
	Female	White	385	197	51.2%	0.981
		Black or African American	164	75	45.7%	0.876
		Native Hawaiian or Pacific Islander	32	15	46.9%	0.898
		Asian	295	135	45.8%	0.877
		Native American or Alaska Native	17	7	41.2%	0.789
		Two or More Races	98	44	44.9%	0.860

Note: The AEDT was also used to assess 250 individuals with an unknown sex or race/ethnicity category. Data on those individuals was not included in the calculations above.

- (c) Where an AEDT scores candidates for employment or employees being considered for promotion, a bias audit must, at a minimum:
  - (1) Calculate the median score for the full sample of applicants;
  - (2) Calculate the scoring rate for individuals in each category;
  - (3) Calculate the impact ratio for each category;
  - (4) Ensure that the calculations required in paragraphs (1), (2), and (3) of this subdivision separately calculate the impact of the AEDT on:
    - i. Sex categories (i.e., impact ratio for selection of male candidates vs female candidates);
    - ii. Race/Ethnicity categories (e.g., impact ratio for selection of Hispanic or Latino candidates vs Black or African American [Not Hispanic or Latino] candidates), and
    - iii. intersectional categories of sex, ethnicity, and race (e.g., impact ratio for selection of Hispanic or Latino male candidates vs. Not Hispanic or Latino Black or African American female candidates); and
  - (5) Indicate the number of individuals the AEDT assessed that are not included in the required calculations because they fall within an unknown category.
- (d) Notwithstanding the requirements of paragraphs (2) and (3) of subdivision (b) and paragraphs (3) and (4) of subdivision (c), an independent auditor may exclude a category that represents less than 2% of the data being used for the bias audit from the required calculations for impact ratio. Where such a category is excluded, the summary of results must include the independent auditor's justification for the exclusion, as well as the number of applicants and scoring rate or selection rate for the excluded category.

**Example:** An employer uses an AEDT to score applicants for "culture fit." To do so, the employer must ensure that a bias audit of the AEDT was conducted no more than a year before the use of the AEDT. The employer provides historical data on "culture fit" score of applicants for each category to an independent auditor to conduct a bias audit as follows:

Sex Categories			
	# of Applicants	Scoring Rate	Impact Ratio
Male	92	54.3%	1.00
Female	76	44.7%	0.82

Race/Ethnicity Categories			
	# of Applicants	Scoring Rate	Impact Ratio
-			
Hispanic or Latino	28	64.2%	1.00
White (Not Hispanic or Latino)	40	37.5%	0.58
Black or African American (Not Hispanic or Latino)	32	50.0%	0.78
Native Hawaiian or Pacific Islander (Not Hispanic or Latino)	8	62.5%	0.97
Asian (Not Hispanic or Latino)	24	41.7%	0.65
Native American or Alaska Native (Not Hispanic or Latino)	16	62.5%	0.97
Two or More Races (Not Hispanic or Latino)	20	50.0%	0.78

Intersectional Categories					
			# of Applicants	Scoring Rate	Impact Ratio
Hispanic or Latino	Male		16	75%	1.00
	Female		12	50%	0.67
Non/Hispanic or Latino	Male	White	20	35%	0.47
		Black or African American	20	50%	0.67
		Native Hawaiian or Pacific Islander	4	75%	1.00
		Asian	12	58.3%	0.78
		Native American or Alaska Native	8	62.5	0.83
		Two or More Races	12	50%	0.67
	Female	White	20	40%	0.53
		Black or African American	12	50%	.67
		Native Hawaiian or Pacific Islander	4	50%	0.67
		Asian	12	25%	0.33
		Native American or Alaska Native	8	62.5%	0.83
		Two or More Races	8	50%	0.67

Note: The AEDT was used to assess 15 individuals with an unknown sex or race/ethnicity category. Data on these individuals was not included in the calculations above.

**§ 5-302 Data Requirements.**

- (a) **Historical Data.** A bias audit conducted pursuant to section 5-301 of this Chapter must use historical data of the AEDT. The historical data used to conduct a bias audit may be from one or more employers or employment agencies that use the AEDT. However, an individual employer or employment agency may rely on a bias audit of an AEDT that uses the historical data of other employers or employment agencies only in the following circumstances: if such employer or employment agency provided

historical data from its own use of the AEDT to the independent auditor conducting the bias audit or if such employer or employment agency has never used the AEDT.

- (b) **Test Data.** Notwithstanding the requirements of subdivision (a) of this section, an employer or employment agency may rely on a bias audit that uses test data if insufficient historical data is available to conduct a statistically significant bias audit. If a bias audit uses test data, the summary of results of the bias audit must explain why historical data was not used and describe how the test data used was generated and obtained.

**Example 1:** An employer is planning to use an AEDT for the first time. The employer may rely on a bias audit conducted using the historical data of other employers or employment agencies, or on a bias audit conducted using test data.

**Example 2:** An employment agency has been using an AEDT for 6 months. The bias audit the employment agency relied on before its first use of the AEDT was conducted 10 months ago using test data. The employment agency will need an updated bias audit if it will continue to use the AEDT once 12 months have passed since the bias audit it first relied on was conducted. The employment agency's data from 6 months of use of the AEDT is not sufficient on its own to conduct a statistically significant bias audit. The employment agency may rely on a bias audit using the historical data of other employers and employment agencies if it provides its 6 months of historical data to the independent auditor for use and consideration. The employment agency may also rely on a bias audit that uses test data.

**Example 3:** An employer has been using an AEDT for 3 years and will soon need an updated bias audit. The employer has statistically significant data from its 3 years of use of the AEDT. The employer may rely on a bias audit conducted using historical data from multiple employers if it provides its 3 years of historical data to the independent auditor for use and consideration. The employer may also rely on a bias audit conducted using historical data from its own use of the AEDT, without any data from other employers or employment agencies. The employer may not rely on a bias audit conducted using test data.

**§ 5-303 Published Results.**

- (a) Before the use of an AEDT, an employer or employment agency in the city must make the following publicly available on the employment section of their website in a clear and conspicuous manner:
(1) The date of the most recent bias audit of the AEDT and a summary of the results, which shall include the source and explanation of the data used to conduct the bias audit, the number of individuals the AEDT assessed that fall within an unknown category, and the number of applicants or candidates, the selection or scoring rates, as applicable, and the impact ratios for all categories; and,
(2) The distribution date of the AEDT.
(b) The requirements of subdivision (a) of this section may be met with an active hyperlink to a website containing the required summary of results and distribution date, provided that the link is clearly identified as a link to results of the bias audit.
(c) An employer or employment agency must keep the summary of results and distribution date posted for at least 6 months after its latest use of the AEDT for an employment decision.

**§ 5-304 Notice to Candidates and Employees.**

- (a) The notice required by § 20-871(b)(1) of the Code must include instructions for how an individual can request an alternative selection process or a reasonable accommodation under other laws, if available. Nothing in this subchapter requires an employer or employment agency to provide an alternative selection process.
(b) To comply with § 20-871(b)(1) and (2) of the Code, an employer or employment agency may provide notice to a candidate for employment who resides in the city by doing any of the following:
(1) Provide notice on the employment section of its website in a clear and conspicuous manner at least 10 business days before use of an AEDT;
(2) Provide notice in a job posting at least 10 business days before use of an AEDT; or
(3) Provide notice to candidates for employment via U.S. mail or e-mail at least 10 business days before use of an AEDT.
(c) To comply with § 20-871(b)(1) and (2) of the Code, an employer or employment agency may provide notice to an employee being considered for promotion who resides in the city by doing any of the following:
(1) Provide notice in a written policy or procedure that is provided to employees at least 10 business days before use of an AEDT;
(2) Provide notice in a job posting at least 10 business days before use of an AEDT; or
(3) Provide notice via U.S. mail or e-mail at least 10 business days before use of an AEDT.

- (d) To comply with § 20-871(b)(3) of the Code, an employer or employment agency must:
(1) Provide information on the employment section of its website in a clear and conspicuous manner about its AEDT data retention policy, the type of data collected for the AEDT, and the source of the data;
(2) Post instructions on the employment section of its website in a clear and conspicuous manner for how to make a written request for such information, and if a written request is received, provide such information within 30 days; and
(3) Provide an explanation to a candidate for employment or employee being considered for promotion why disclosure of such information would violate local, state, or federal law, or interfere with a law enforcement investigation.

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# SPECIAL MATERIALS

## FIRE DEPARTMENT

### ■ NOTICE

#### **Enforcement of Fire Drills and Non-Fire Emergency (EAP) Drills to Resume May 1, 2023**

On or about March 13, 2020, as concern mounted about the transmission of COVID-19 in New York City, the Fire Department issued a notice advising building owners that it would not enforce timeframes for Fire Code-required building fire drills and non-fire emergency (EAP) drills until further notice. Pursuant to the March 13, 2020 Notice, building owners were authorized, but not required, to postpone such drills.

COVID-19 restrictions have eased and the Bureau of Fire Prevention has observed that occupancies of all types are increasingly being re-occupied. Based upon these factors, the March 13, 2020 Notice is hereby rescinded. Effective May 1, 2023, the Fire Department will resume its enforcement of fire and non-fire emergency (EAP) drills required by New York City Fire Code Section FC401.7 and Fire Department Rule 3 RCNY §401-07.

Building owners who have questions about the requirements in Section FC401.7, 3 RCNY §401-07, or this notice may contact the Fire Department by calling New York City 311 and asking for the Fire Department's Customer Service Center. Questions may also be submitted, to the Customer Service Center by emailing [BusinessSupport@fdny.nyc.gov](mailto:BusinessSupport@fdny.nyc.gov).

Dated: March 28, 2023  
Brooklyn, NY

By Order of the Chief of Fire Prevention

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## MAYOR'S OFFICE OF CONTRACT SERVICES

### ■ NOTICE

#### **Notice of Intent to Issue New Solicitations Not Included in FY 2023 Annual Contracting Plan and Schedule**

**NOTICE IS HEREBY GIVEN** that the Mayor will be issuing the following solicitations not included in the FY 2023 Annual Contracting Plan and Schedule that is published, pursuant to New York City Charter § 312(a):

Agency: Business Integrity Commission  
Description of Service to be Provided: The New York City Business Integrity Commission ("BIC") is upgrading its current network infrastructure in its main headquarters and Bronx satellite office. BIC is seeking a vendor to supply Cisco hardware and provide professional services, assisting the Commission's staff to integrate the hardware. The following are requirements for professional services: (1) Vendor must supply a bill of materials ("BOM") listing all hardware and cabling. (2) Vendor understands that the equipment will be staged and configured in their environment. (3) Vendor understands that their staff will be working directly with BIC's IT staff who will be available

to provide the current network configuration, set expectations for new configurations, and be available to assist with "forklifting" the new equipment into the production environment. (4) Vendor will supply each piece of equipment with the latest, stable operating systems installed. (5) Vendor will configure all equipment to incorporate current network topology (VLAN's, routing protocols, site-to-site VPN's, firewall rules, etc.) such that the entire network environment is functioning as it currently is (with additional ISE and wireless configurations). (6) Vendor must have the ability to properly configure QoS on all Cisco equipment to accommodate existing VoIP environment. (7) Vendor must provide a fixed price for professional services. (8) Vendor must demonstrate that they have experience providing implementation services for each Cisco product listed on the BOM. This should include technicians who are certified on each type of Cisco product. (9) Vendor will provide detailed Visio diagrams of the complete network environment at the conclusion of the implementation.

Anticipated Contract Start Date: July 1, 2023

Anticipated Contract End Date: July 1, 2028

Anticipated Procurement Method: M/WBE Non-Competitive Procurement

Job Title: None

Headcounts: 0

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CHANGES IN PERSONNEL

DEPT OF YOUTH & COMM DEV SRVS FOR PERIOD ENDING 02/03/23

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel changes for the Department of Youth & Community Development Services.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 02/03/23

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel for the Board of Election Poll Workers.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 02/03/23

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel for the Board of Election Poll Workers.

BOARD OF ELECTION POLL WORKERS FOR PERIOD ENDING 02/03/23

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Lists personnel for the Board of Election Poll Workers.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include WANG LI QIN, WESMAN ELAINE, WHITE MCGUIRE SHANA, etc.

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include MAURO ELIZABET, MENDEZ LUIS, MONAHAN ANTHONY, etc.

MANHATTAN COMMUNITY BOARD #2 FOR PERIOD ENDING 02/03/23

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include DILLER MARK, N 56086.

BRONX COMMUNITY BOARD #4 FOR PERIOD ENDING 02/03/23

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include PHILIPS PAUL, A 56086.

BRONX COMMUNITY BOARD #8 FOR PERIOD ENDING 02/03/23

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include OCHOTECO TANIA, Y 56058.

GUTTMAN COMMUNITY COLLEGE FOR PERIOD ENDING 02/03/23

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include CARABALLO KRISTIAN, CROWELL NATALIA, etc.

COMMUNITY COLLEGE (BRONX) FOR PERIOD ENDING 02/03/23

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include AKINSEMOYIN MUTIU, BROWN AINSWORTH, etc.

COMMUNITY COLLEGE (QUEENSBORO) FOR PERIOD ENDING 02/03/23

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include ALTMAN NOLAN, ANDERSON PHILLIP, etc.

COMMUNITY COLLEGE (QUEENSBORO) FOR PERIOD ENDING 02/03/23

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include JONES SUZANNE, KHATERI DENIZ, etc.

COMMUNITY COLLEGE (KINGSBORO) FOR PERIOD ENDING 02/03/23

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include AKHTAR FARZULIA, AVDOEVA DIANA, etc.

COMMUNITY COLLEGE (MANHATTAN) FOR PERIOD ENDING 02/03/23

Table with columns: NAME, TITLE, NUM, SALARY, ACTION, PROV, EFF DATE, AGENCY. Rows include ALVARADO ALBERTO, ANDERSON MICHELLE, etc.