

It's a City Fleet Vehicle. It is Not Your Car

By: Keith T. Kerman

As we begin a new year, let's all rededicate ourselves to ensuring that City vehicles are driven properly and safely at all times. The City fleet is a nearly \$3 billion asset that assists City employees in providing critical security, emergency, inspection, and infrastructure services each day. Our fleet is a shared resource and vehicles must be available to be used within and across agencies to ensure service levels are met and emergency situations are addressed.

Our fleet units are not personal cars or perks of anyone's employment. The rules apply to all operators including those authorized to commute for emergency or other reasons. Fleet vehicles and resources including fuel, EZ Pass, and repair services are no more available for private or personal use than any City resource, whether it be City offices, staff, or contracts. Our fleet units are among the most public and visible aspects of City services and it's critical that they be used safely, properly, and in a way that best represents the commitment, dedication, and integrity of City employees.

All City fleet operators are required to review and acknowledge the rules for City vehicle operation. NYC has had versions of citywide driving rules going back as far as the Lindsay Administration. The links to the rules are provided below and are on-line at the DCAS website. All employees can also now go on to Employee Self Service (ESS) and download and confirm receipt for the fleet, fuel card, and car share rules. Already City staff have downloaded nearly 50,000 fleet rules forms through ESS.

City operations are complicated and there may be cases where an employee reasonably is uncertain of whether a fleet use is appropriate or not. In those cases, agencies and/or staff must reach out to their Agency Transportation Coordinators (ATCs), DCAS and/or the Conflict of Interest Board (COIB). We are happy to help work through questions of proper use and to consult with DOI, Law, OLR or others as needed.

We are also mid-way through the upgrade of our fleet telematics system and all agencies will have enhanced mapping and reporting tools to help improve driver behavior and ensure rules compliance.

Please stay safe and drive responsibly in 2019. Happy new year.

[City Vehicle Driver Handbook](#)

[Fleet Rules for City Vehicle Operators](#)

[Vision Zero for City Drivers](#)

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