

Per Safety Requirement for City Contractors NYC Mayoral Executive Order 39 of 2024

Training and Due Diligence

- Vehicle List:** List of City-contracted vehicles, including the year, make, model, VIN and license plate number of each City-contracted vehicle.
- Drivers List:** List of driver names, license types including required endorsements, and affirmation that each driver has been enrolled in the New York State License Notification System (LENS) or that out of state licensees are being monitored. Contractor must notify contracting agency of any license suspensions and/or arrests tied to unsafe or illegal vehicle operation by drivers of City-contracted vehicles.
- Safety Training:** Documentation showing that all drivers of City-contracted vehicles have completed the training satisfactory for the contracting agency, showing 1) that all drivers of City-contracted vehicles have taken a New York State-approved defensive driving class within six months after registration, 2) that all drivers of City-contracted vehicles have attended a New York State-approved defensive driving class within 3 years prior to registration, or 3) that all drivers of City-contracted vehicles have received alternative safe driver training acceptable to the contracting agency that is documented to the satisfaction of the contracting agency.
- Crash Tracking:** An explanation of contractor's process of monitoring and reviewing collisions including plans to notify contracting agency of collisions that take place while performing services under the contract.
- Corrective Action:** A corrective action program for drivers of City-contracted vehicles that engage in unsafe or dangerous driving behaviors and license monitoring.

Technology

- Truck Side-Guards:** Contractor's indication of which trucks are subject to Local Law 108 of 2021 requiring truck side-guards and plans to comply with the Local Law. Contractor must confirm to the contracting agency and DCAS that side-guards have been installed as required by the Local Law and the public rules for Local Law 108 implementation.
- High Vision Trucks and/or Truck Surround Cameras:** Contractor's indication of which trucks are designed as high vision trucks in accordance with the Executive Order. For all others, contractor's plan to install truck surround cameras in compliance with the timetables set out in the Executive Order. Contractor must submit to the contracting agency photographic and purchase order evidence, that is satisfactory to the contracting agency, of compliance with high vision and truck surround camera requirements.
- Telematics:** Contractor's confirmation that all vehicles used for the performance of City contracted services are installed with telematics that track at minimum location and speed. Data gathered by telematics must be made available in a manner that is satisfactory to the contracting agency.

Additional Safety Measures

- Any additional safety technologies being utilized for impact vehicles
- Any additional safety practices, training, or other procedures