

**NYC DEPARTMENT OF ENVIRONMENTAL PROTECTION
ASBESTOS CONTROL PROGRAM (ACP) ADMINISTRATIVE PROCEDURES**

COVID-19 ASBESTOS PROJECT SUSPENSION PLAN (WORKSITE CLOSURE SCOPE OF WORK)

After the start date: Postpone the project in ARTS-E-file. When the project is in progress, the contractor must contact COVID19Asbestos@dep.nyc.gov, immediately. Asbestos Technical Review Unit (ATRU) will require the following documents to be submitted:

For ATRU Project Owners letter must include confirmation from the RDP verifying the following:

- A-TRU Permit requirements:
 - Obstructions:
 - Abatement work has been halted at a period where all obstructions have been temporarily removed and building may be fully occupied as per certificate of occupancy
OR
 - Abatement work has been halted with obstructions in place and that the modified building occupancy or non-occupancy, as per approved WPSP, shall be maintained until abatement procedures are resumed and all obstructions removed.
 - Fire Resistant Rated Construction:
 - In occupied buildings requiring a 24-hour fire-watch, where fire rated material(s) have been removed and/or disturbed, a single fire watch will be maintained until abatement is resumed and worksite is reinstated in accordance with the approved WPSP
OR
 - In occupied buildings where abatement is halted at a period where fire rated materials have not been removed, disturbed or have been fully or partially restored and thereby restoring the building to a code compliant condition, fire-watch may be suspended until abatement procedures are resumed and at the re-start of abatement procedures reinstated in accordance with the approved WPSP.

1. Scope of work must be submitted on the Contractor's letterhead, executed and dated. A 24/7 emergency contact (name, email and cell number) must be submitted.

After complete isolation of the worksite conduct Outside the Work Area (OWA) air monitoring in accordance with 1-41 must be conducted. See instructions below: for Interior /Exterior Project and submitted through COVID19Asbestos@dep.nyc.gov

- 1) Air Sampling
 - a) Exterior projects: the last “during” air samples may be used for closure, instead of collecting additional samples (see below #A (f))
 - b) Interior projects: after complete isolation of the worksite conduct Outside the Work Area (OWA) air monitoring in accordance with 1-41 must be conducted.

Asbestos Project Suspension Procedures – Scope of Work- Minimum Requirements

1. The work area shall be cleaned in accordance with §1-111.

A. Securing Decontamination Enclosure Systems

- a) All waste must be moved to the holding area and taken off site for disposal prior to sealing off the decontamination unit
- b) When the work area and decontamination unit are deemed cleaned and secured the negative air machines must be turned off.
- c) Sequentially each airlock and the shower room must be decontaminated.
- d) Every room and air lock thereafter must be cleaned and sealed off with 2 layers of 6 mil plastic.
- e) Electric and water must be shut off and locked out.
- f) Once the waste has been removed and the decontamination unit is sealed, air sampling outside the work area must be performed in accordance with Subchapter D, Monitoring and Analysis Procedures as in Title 15, Chapter 1 of RCNY. Results must be transmitted to DEP accordingly. If air samples do not meet the re-occupancy criteria the area must be re-cleaned and resampled until such time that re-occupancy levels are met. All results must be transmitted to DEP ACP.

B. Final visual inspections

- a) The asbestos project supervisor and monitor will inspect the integrity of the secured decontamination Unit and document into the logbook.
- b) Identify what locations and quantities that have been abated successfully and identify locations and quantities that remain to be abated and record into the logbook
- c) All applicable asbestos project signage shall remain in place.
- d) The local FDNY Fire house and NYCDOB when applicable shall be notified of the suspended asbestos project.
- e) Subsequent visual inspections must be conducted and documented to ensure the integrity of the enclosure.
- f) Submit an emergency contact number

All other applicable provisions of Title 15, Chapter 1 of RCNY, New York City, New York State and Federal Regulations shall be complied with.