



NOTICE OF SOLICITATION

INVITATION FOR BIDS (IFB) ISSUED THROUGH THE PASSPort SYSTEM

**Integration, Upgrade, Replacement, Repair and Maintenance
of Building Management Systems
PIN: 25BS000100R0X00
EPIN: 81624B0009**

The New York City (“City”) Department of Health and Mental Hygiene (“NYC Health Department” or the “Agency”) seeks a qualified contractor to provide services for the integration, upgrade, replacement, repair and maintenance of Automation and Direct Digital Control systems and their end devices located in NYC Health Department facilities throughout the City of New York.

The overarching objective of this contract, under the purview of the Department’s Bureau of Administration and Facilities Planning, is the seamless integration, comprehensive upgrade, strategic replacement, diligent repair, and sustained maintenance of diverse Automation and Direct Digital Control systems, along with their associated end devices. These systems are collectively referred to as Building Management Systems (“BMS”) or Building Automation Systems (“BAS”).

The contract term is anticipated to be for six (6) years from July 1, 2025, to June 30, 2031, with no renewal options.

There will be a Pre-Bid Conference at 11:30 A.M. ET, on November 18, 2024, via teleconference. Attendance by vendors is optional, but strongly recommended. Please RSVP for the conference by 2:00 P.M. ET, on November 15, 2024, by emailing the name, title, affiliation, M/WBE status, and email address of each attendee to BIDS@health.nyc.gov. Please state “Building Management Systems Attendee” in the subject line. Vendors who submit an RSVP will be provided an invitation via email to attend the Pre-Bid Conference.

All questions must be submitted in writing to the Authorized Agency Contact person at BIDS@health.nyc.gov. Questions submitted by November 7, 2024, will be addressed at the Pre-Bid Conference. Answers to all questions received by the question deadline of November 20, 2024, will be provided in an addendum released through PASSPort.

This procurement is subject to participation goals for MBEs and/or WBEs as required by Section 6-129 of the New York City Administrative Code.

The IFB can be accessed through the [PASSPort Public Portal](#). If you do not have a PASSPort account, you must create one by visiting nyc.gov/passport in order to respond to the IFB. If you require assistance with creating a PASSPort account or responding to the IFB, please submit an inquiry to the [MOCS Service Desk](#).

Bids are due on December 11, 2024, at 3:00 P.M. ET.