



NOTICE OF SOLICITATION

REQUEST FOR PROPOSALS (RFP) ISSUED THROUGH THE PASSPort SYSTEM

SUPPORTING COMMUNITY COALITIONS TO PREVENT SUBSTANCE USE AMONG LGBTQ+ YOUTH AND LGBTQ+ YOUTH OF COLOR (BIPOC)

PIN: 26SA000300R0X00

EPIN: 81625P0006

The New York City Health Department (“Health Department” or “Agency”) is seeking up to five (5) qualified vendors to coordinate community coalitions dedicated to reducing the early initiation of substance use among BIPOC LGBTQ+/ LGBTQ+ youth and young adults up to age 35 by creating safe and affirming communities across NYC. For simplicity, all references to “LGBTQ+ youth” and “BIPOC LGBTQ+ youth” in this solicitation are inclusive of all members of these communities up to age 35.

The contract term is anticipated to be for six (6) years from July 1, 2025, to June 30, 2031, with no renewal options.

There will be a Pre-Proposal Conference on November 18, 2024, at 12:30 P.M. E.T, via teleconference. Attendance by vendors is optional, but strongly recommended. Please RSVP for the conference by 2:00 P.M. ET, on November 15, 2024, by completing the pre-proposal teleconference registration form, which can be downloaded in the Documents tab of the RFX in PASSPort and emailing it to RFP@health.nyc.gov. Please state “Coalitions PPC Attendee” in the subject line. Vendors who submit an RSVP will be provided an invitation via email to attend the Pre-Proposal Conference.

All questions must be submitted in writing to the Authorized Agency Contact person at RFP@health.nyc.gov. Questions submitted by November 15, 2024, will be addressed at the Pre-Proposal Conference. Answers to all questions received by the question deadline of November 25, 2024, will be provided in an addendum released through PASSPort.

The RFP can be accessed through the [PASSPort Public Portal](#). If you do not have a PASSPort account, you must create one by visiting nyc.gov/passport in order to respond to the RFP. If you require assistance with creating a PASSPort account or responding to the RFP, please submit an inquiry to the [MOCS Service Desk](#).

Proposals are due on December 19, 2024, at 2:00 p.m. ET.