



NOTICE OF SOLICITATION

REQUEST FOR PROPOSALS (RFP) ISSUED THROUGH THE PASSPort SYSTEM

DEVELOPMENT OF THE COMMUNITY PREPAREDNESS PROGRAM'S PUBLIC HEALTH EMERGENCY SECTOR NETWORKS

PIN: 24SR001300R0X00

EPIN: 81624P0012

The New York City Department of Health and Mental Hygiene ("NYC Health Department" or the "Agency") is seeking two (2) appropriately qualified vendors to work with public and private community partners to build and enhance two (2) sector-based networks to improve citywide public health emergency preparedness and response. These services are being solicited as part of the Agency's Community Preparedness Program ("CPP"). The CPP is a sector-based approach to engage community organizations to prepare for, withstand, respond to and quickly recover from, public health emergencies.

The contract term is anticipated to be for six (6) years from July 1, 2025, to June 30, 2031, with no renewal options.

There will be a Pre-Proposal Conference at 12:00 P.M., ET, on August 14, 2024, via teleconference. Attendance by vendors is optional, but strongly recommended. Please RSVP for the conference by 2:00 P.M. ET, on August 13, 2024, by emailing the name, title, affiliation, M/WBE status, and email address of each attendee to RFP@health.nyc.gov. Please state "CPP Attendee" in the subject line. Vendors who submit an RSVP will be provided an invitation via email to attend the Pre-Proposal Conference.

All questions must be submitted in writing to the Authorized Agency Contact person at RFP@health.nyc.gov. Questions submitted by August 8, 2024, will be addressed at the Pre-Proposal Conference. Answers to all questions received by the question deadline of August 16, 2024, will be provided in an addendum released through PASSPort.

This procurement is subject to participation goals for MBEs and/or WBEs as required by Section 6-129 of the New York City Administrative Code.

The RFP can be accessed through the [PASSPort Public Portal](#). If you do not have a PASSPort account, you must create one by visiting nyc.gov/passport in order to respond to the RFP. If you require assistance with creating a PASSPort account or responding to the RFP, please submit an inquiry to the [MOCS Service Desk](#).

Proposals are due on September 6, 2024, at 2:00 p.m. ET.