



NYC EARLY INTERVENTION PROGRAM
CONSENT FOR EVALUATION OR SCREENING

Child's Name: Last First MI

EI #: DOB: Date of Referral

Dear Early Intervention Official Designee:

I authorize the [ ] evaluation/ [ ] screening of my child by: Name of Evaluation Site

The information will be used to determine my child's eligibility for the Early Intervention Program. I understand that the evaluation site I have selected will coordinate and is the only agency authorized to arrange an Early Intervention evaluation or screening for my child.

I understand that a multidisciplinary evaluation team is made up of at least two therapists and/or teachers. This team will look at my child's overall development. They will also look at my main concerns with how my child is developing. I have discussed my main concerns with my evaluation site. My main area(s) of concern is:

- [ ] Gross motor development - How my child is moving around (ex: sitting, rolling, standing, crawling, walking)
[ ] Fine motor development - How my child uses their small muscles to do things like play with small toys, use a spoon/fork (fine motor, sensory skills)
[ ] Adaptive skills - How my child is learning to take care of themselves such as with sucking a bottle, eating solid foods, drinking from a cup, sleeping, dressing, toileting
[ ] Communication - How my child understands what is being said and uses sounds, words or gestures to let others know what they need
[ ] Cognitive skills - How my child shows he's thinking, learning, paying attention, figuring out how things work, using trial and error
[ ] Social Emotional development - How my child relates to and gets along with adults and children, gets used to new places, expresses emotions and manages feelings
[ ] Diagnosis (Specify):
[ ] In addition, I have a concern about my child's hearing.

My evaluation site has discussed the difference between an evaluation and screening with me. I have been informed that I will be a part of my child's evaluation/screening, that I will receive the results of all evaluations/screening, and that a member of my evaluation team will review the results of my child's screening or evaluation with me. A copy of all evaluations will be forwarded to the NYC Early Intervention Program to assist in developing the IFSP, if my child is found eligible.

Signature of Parent/Surrogate Parent

Date: / /

Signature of Evaluation Site Representative

Date: / /



## INSTRUCTIONS FOR COMPLETION CONSENT FOR EVALUATION AND SCREENING

A multidisciplinary evaluation (MDE) must be performed to determine the child's initial eligibility for early intervention services. The evaluator must obtain informed parental consent to perform the evaluation or screening. For all referrals received after April 1, 2024, supplemental evaluations may not be completed as part of the MDE. Supplemental evaluations may be authorized at the IFSP meeting based on input from the MDE team. The only supplemental evaluation that may be conducted as part of the MDE is an audiological evaluation. (10 NYCRR 69-4.30 (2))

One multidisciplinary evaluation may be reimbursed within a 12-month period without prior approval of the Early Intervention Official. (10 NYCRR 69-4.30(c)(2)(iii)(a)). The MDE team includes two or more qualified personnel from different disciplines who are trained to utilize appropriate methods and procedures and have sufficient expertise in child development; and at least one of whom must be a specialist in the area of the child's suspected delay or disability. (10NYCRR69-4.8 (e)). This regulatory requirement becomes critical given the limitation on supplemental evaluations. Therefore, the selected evaluation provider must discuss the parent's main developmental concern to ensure that the composition of the MDE team yields an accurate eligibility determination.

If the parent's development concerns are general, the evaluation agency/evaluator should consider and discuss a screening with the parent and perform a screening, with parental consent. A screening can provide valuable information regarding the need for an MDE or what the composition of the MDE team should be. A screening could be conducted using a screen that looks at all domains of development or could be conducted by a specialist if the parent has a question about a specific developmental domain, such as speech.

This consent form is to be signed by the birth/adoptive parent or the surrogate parent giving permission for an evaluation or screening **before** any type of developmental assessment may be performed. A representative from the evaluation site must also sign this form.

It is expected that the evaluation site will clearly explain to parents their right to an evaluation or screening within 30 days of the child's referral to the NYC Early Intervention Program, and that any evaluator accepting a child for an assessment must make all attempts to conform to the contractual obligation of submitting a completed evaluation/screening to the Regional Office via NYEIS **within 30 days of the child's referral to the EIP.**

**This form is not to be used with a foster parent unless the NYC Early Intervention Program has assigned that person to be the surrogate parent** (Refer to Chapter 2 – Foster Care & Surrogacy.) If the biological parent of a child who is in foster care is available and able to give informed consent for evaluation/screening, that parent may sign this form.

The **Consent for Evaluation and Screening** form(s) with the appropriate signature must be submitted with the screening/evaluation reports. Failure to obtain this consent from the parent, person in parental relationship, or assigned surrogate parent **prior** to the initiation of each evaluation/screening **will affect payment for it.**

An evaluation/screening can be reimbursed by the NYC Early Intervention Program **only** if the evaluator has a contract with NYS Department of Health and has submitted complete documentation to the Regional Office via NYEIS (i.e., **Summary of Multidisciplinary Evaluation** and evaluation reports, or **Screening Summary** and **Screening** report).