



## Out of School Time Middle School Expansion

April 24, 2014

### ADDENDUM 2

**Re:** Out of School Time Middle School Expansion Request for Proposals  
Request for Proposals

Dear Prospective Proposer:

Pursuant to Sections 3-02(i) and 3-16(o)(2) of the Procurement Policy Board (PPB) Rules, the Department of Youth and Community Development (DYCD) is issuing **Addendum 2** to the Out of School Time Middle School Expansion Request for Proposals (RFP).

### I. ADDENDUM ITEMS

1. **Page 2, Anticipated Funding, Payment Structure, and Performance Targets:** The section is revised as follows:

“Total Anticipated Funding Amount: **\$131,438,080** annually for the Anticipated Contract Term.

Contract payments will be line-item reimbursement. The proposed contract budget will be based on a price per participant rate of **\$3,000**. However, if the program is designed to serve students with special needs, i.e., physical or mental health challenges, including emotional, behavioral, and cognitive impairments, as indicated in a student’s Individualized Education Plan (IEP), a higher price per program slot may be proposed, and will be considered, if justified by the Proposer. ~~From year two of the contract, DYCD reserves the right to withhold up to 10 percent of the value of the contract pending achievement of the following performance targets:~~

- 100 percent enrollment throughout the contract period
- 75 percent attendance rate for the 324 hours of required structured program activity

~~Withholding based on performance targets will not apply in year one of the contract.”~~



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# OST Middle School Expansion RFP ADDENDUM 1

## Out of School Time Middle School Expansion

April 2, 2014

### ADDENDUM 1

**Re:** Out of School Time Middle School Expansion Request for Proposals  
Request for Proposals  
E-PIN: XXXXXXRFP

Dear Prospective Proposer:

Pursuant to Sections 3-02(i) and 3-16(o)(2) of the Procurement Policy Board (PPB) Rules, the Department of Youth and Community Development (DYCD) is issuing **Addendum 1** to the Out of School Time Middle School Expansion Request for Proposals (RFP) E-PIN XXXXXXRFP.

### I. ADDENDUM ITEMS

1. **Page 2, Proposal Due Date/Questions Regarding this RFP:** The proposal due date stated in the RFP is deleted and replaced with "May 9<sup>th</sup>, 2014." The last day for questions regarding this RFP is deleted and replaced with "April 25<sup>th</sup>, 2014."
2. **Attachment D, List of Eligible Schools:** An additional 25 eligible schools are added to Attachment D. The full list of schools is available on DYCD's website ([http://www.nyc.gov/html/dycd/html/resources/contracting\\_rfp.shtml](http://www.nyc.gov/html/dycd/html/resources/contracting_rfp.shtml)). Eligible schools were added to School Districts: 02, 03, 04, 07, 08, 09, 10, 12, 13, 16, 17, 20, 24, 27, 28, 31, and 32.
3. **Section 1 (A), second paragraph, page 3:** The following sentence is deleted: "To be eligible, charter schools must have a regular dismissal time of 3 p.m. as well as lack a comprehensive afterschool program."
4. **Section 2 (B)(1)(a), page 5:** The first sentence in this section is revised as follows:  
  
"The Contractor would have a Program Director and Educational Specialist, each of whom would have at least a Bachelor of Arts or Bachelor of Science degree."
5. **Section 2 (D)(1), page 7:** Paragraphs a. and b. are revised as follows:
  - a. The Contractor will be required to offer a total of 540 hours of afterschool programming per school year, of which 324 hours will comprise structured activities described under Structured Activity Content Areas. and The remaining 216 annual program hours may be structured or unstructured, depending on program design. ~~Structured activities will be offered in the four content areas described below in subsection d.~~ Unstructured



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activities may include tutoring, counseling, and recreation. Programs will be open 5 days per week for 36 weeks during the school year. (For examples of scheduling arrangements see Attachment F, Examples of Program Hours Schedules.)

Programs will offer at least 9 hours of structured activity per week for 36 weeks (324 hours). For the remaining hours, providers may offer unstructured activities during the school week or on school closing days. Participant attendance rates will be tracked only for the 324 annual hours of required structured activities.

**Activities may be offered during the school week, on weekends, and on school closing days (Please see Section II, Clarifications, item number 8, below, for details regarding the coverage for extended use of school space). Program schedules would include at least 9 hours of structured activities per week when school is in session to ensure the required 324 annual hours are met (9 hours/week x 36 weeks = 324 hours).**

- b. Both structured and unstructured activities will be designed to support ALL students, including English Language Learners and students with special needs.

**Examples of unstructured activity include quiet reading time, homework help, tutoring, counseling, and drop-in recreational activities.**

**In addition:**

- i. **Programs would operate Monday through Friday for at least 1.5 hours per day for 36 weeks during the school year. To ensure required program hours are met, contractors may elect to operate for five weekdays plus one weekend day, Saturday or Sunday, and during school closing days, including spring and winter break periods. See Attachment F, Examples of Program Hours Schedules, for samples of possible scheduling arrangements. Note: the examples provided are illustrative, not exhaustive.**
- ii. **Programming would begin promptly after the host school dismissal time each day, but may extend past 6 p.m. For example, if schools close at 4 p.m., programs may operate from 4-7 p.m. However, the Contractor and/or the host school would have to cover security and extended use costs for program hours after 6pm on weekdays. Programming may not be offered prior to the school's dismissal time (including morning hours before the start of the school day) even if the school would allow it.**
6. **Attachment E, School Partnership Agreement, page 1 of the Agreement:** Add the following as a second sentence in the first paragraph, "One principal must be designated as the lead principal and should be listed first."
7. **Attachment E, School Partnership Agreement, point 6, page 2 of the Agreement:** Add the following sentence to the end of the instructions, "If multiple schools are part of the proposal, the contribution of each individual school may vary as long as the combined contribution from all the schools is equal to at least ten percent of the total program funding being requested from DYCD."



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8. **Attachment F, Examples of Program Hours Schedules:** Change the label from “Attachment D” to “Attachment F”.
  
9. **Budget Form, page 2:** Under Non-Staff Services, the three bullets are deleted and replaced with the following:  
  
**“2100 Consultants**
  - Consultants are individuals with specific skills, retained to perform limited programmatic tasks or to complete program related projects on a temporary and/or limited basis, where the tasks or projects cannot be accomplished by the contractor’s staff.**2200 Subcontractors**
  - Subcontractors are independent entities retained to perform specific programmatic services.**2400 Vendors**
  - Vendors are entities or individuals retained to provide services to the contractor and who do not provide direct program services; examples of services provided by vendors are cleaning, security, accounting, etc.”
  
10. **Budget Form, page 3:** Under Space Costs (item 3400), the first bullet/sentence should read, “Opening fees and room rentals paid to the Department of Education.”
  
11. **Questions Regarding this RFP, page 2: Add the following bullet,**
  - General questions for the Department of Education may be emailed to [MSafterschool@schools.nyc.gov](mailto:MSafterschool@schools.nyc.gov).

## II. CLARIFICATIONS

1. **Eligibility for Award:** To receive an award under this RFP, contractors must be non-profit organizations. However, this requirement will not apply to subcontractors. City agencies are not eligible to propose to be contactors or subcontractors under this RFP. However, if appropriate, City agencies may collaborate with proposers to offer resources, activities or a location for specific services that would take place outside the host school.
  
2. **Activities Location:** While most activities are expected to take place at the host school site, some activity locations may be off-site, for example, museums, libraries, and parks.
  
3. **Collaboration:** Proposers are encouraged to collaborate with organizations that can contribute resources to programs and should describe how these additional resources enhance the proposed program in the Structured Proposal Form. Linkage agreements are not required.
  
4. **In-Kind Contributions:** As noted in the RFP on Attachment E, page 2, the in-kind contribution from the host school(s) of at least 10 percent should be described in the School Partnership Agreement. It represents the school’s commitment to the program and may include the value of items such as curriculum resources, teacher time, and coverage for extended use of the school (e.g., opening hours beyond 6 p.m. or on the weekend). The in-kind contribution is separate





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from the proposal budget, but would equal at least 10 percent of the total funding requested from DYCD.

5. **Transportation for Students with Disabilities:** Transportation will be made available to eligible District 75 students.
6. **Target Populations:** Requirements and conditions pertaining to target populations for this RFP are as follows:  
With reference to the statement at the top of page 4 of the RFP, "Programs would serve all middle school students at the host school, including English Language Learners and youth with special needs,"
  - Contractors are required to serve all public middle school students who wish to participate in the OST program, whether or not they are enrolled in the host school.
  - Enrollment must be *open* to all 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students and not exclude any group but the program is not required to enroll the entire school population.
  - Providers must offer services to students in all three middle grades and may not target only one or two of the three grades.
  - Providers may propose to serve students from a non-eligible or eligible school on the same campus, in the same building or in the neighborhood of the school that will host the program.
7. **Program Directors:** (a) A program director must have either a Bachelor of Arts or a Bachelor of Science degree. (b) In programs serving fewer than 90 participants, the position of program director may be part-time –i.e., less than 35 hours per week. However, where proposals are submitted for two separate OST programs, even if each is designed to serve fewer than 90 participants, the same person cannot be the program director of both programs since he/she cannot be the onsite supervisor of two separate locations for a minimum of five days per week.
8. **Extended use costs:** Any costs associated with scheduling program activities after 6 p.m. on weekdays and on weekends would not be covered by the Department of Education. Accordingly, such costs would be covered by the partnering school(s) and noted in the School Partnership Agreement.
9. **Stipends:** Stipends for participants are not allowed. However, non-cash incentives are permissible, such as movie tickets, prizes, metro cards, awards in recognition of good behavior, are allowed.
10. **Fees:** No fees can be charged for services provided to participants who fill DYCD-funded program slots under the contract from this RFP.
11. **Performance Target Measurement:** As noted on page 2 of the RFP, DYCD reserves the right, from year 2 of the contract, to withhold up to 10 percent of the value of the contract pending achievement of two performance targets: 100 percent enrollment throughout the contract period and 75 percent attendance rate for the required 324 hours of structured program activity. The attendance rate measure will be calculated as the total cumulative hours of attendance in structured programming by all enrolled participants in the contract period divided



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by the sum of the required number of hours in the period multiplied by the contracted number of program slots.

12. The proposed annual number of program slots will be the same for each year of the contract period. Any change in the number of program slots will require a contract amendment. DYCD will not consider funding proposals that plan to increase the number of program slots after year one of the contract and request a proportional increase in their funding request.
13. **Meals and Snacks:** The Contractor should work with the school principal to plan the appropriate food offering for the students in the program. The DOE Office of School Food can be consulted by contacting Shawanda Charles at [SCharles12@schools.nyc.gov](mailto:SCharles12@schools.nyc.gov) or (718) 707-4322/4320. Once a decision is made, orders can be placed using the online tool below.

Link to Online Tool: <http://www.opt-osfns.org/osfns/resources/SpecialPrograms/Login.aspx>

- **Username:** ost-dycd
- **Password:** sg101001



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# OST Middle School Expansion RFP

## Revised Attachment H Budget Summary Form

<b>Organization:</b>				<b>EIN:</b>	
<b>Account Code</b>	<b>Category</b>			<b>DYCD Funding Request:</b>	
<b>Personal Services</b>					
1100	<b>Salaries and Wages</b>			\$	
	<b>Full Time:</b>	\$			
	<b>Part Time:</b>	\$			
1200	<b>Fringe Benefits</b>			\$	
1300	<b>Central Insurance Program</b>			\$	
	<b>Total Personal Services:</b>			\$	
<b>Non-Staff Services</b>					
2100	<b>Consultants</b>			\$	
2200	<b>Sub-contractors</b>			\$	
2400	<b>Vendors</b>			\$	
	<b>Total Non-Staff Services:</b>			\$	
<b>Other Than Personal Services</b>					
3100	<b>Consumable Supplies</b>			\$	
3200	<b>Equipment Purchases</b>			\$	
3300	<b>Equipment Other</b>			\$	
3400	<b>Space Costs</b>			\$	
3500	<b>Travel</b>			\$	
3600	<b>Utilities &amp; Telephone</b>			\$	
3700	<b>Other Operational Costs</b>			\$	
		<b>Other Costs:</b>	\$		
		<b>Indirect Costs:</b>	\$		
	<b>Total Other Than Personal Services:</b>			\$	
	<b>Total DYCD Funding Request:</b>			\$	

## Proposal Budget Summary Category Definitions

### Personal Services

#### 1100 Salaries and Wages

- The Salaries are divided in two categories:
  - Full Time employees: Persons who work 35 hours or more per week
  - Part Time employees: Persons who work less than 35 hours per week

#### 1200 Fringe Benefits

- Fringe Benefits must include FICA. Charges to Fringe Benefits may also include unemployment insurance, worker's compensation, disability, pension, life insurance and medical coverage as per your policies. Enter the Fringe Benefit rate as indicated on the budget summary page. Fringe rates must not be less than 7.65% or exceed 30% of total salaries. If the contractor uses the Fiscal Agent, the minimum rate for Fringe Benefits is 12.65%.

#### 1300 Central Insurance Program (CIP)

- Proposers without general liability insurance at the time of selection have the area of purchasing insurance through CIP or other sources. CIP includes general liability, special accident, property insurance (equipment), worker's compensation and disability, at a cost of 4.5% of the total program cost. CIP only covers DYCD- funded programs and activities. All funded programs must have general liability insurance of \$1 million, with a certificate naming DYCD and the City of New York as additional insureds, if they do not participate in CIP.

### Non-Staff Services

#### 2100 Consultants

- Consultants are individuals with specific skills, retained to perform limited programmatic tasks or to complete program related projects on a temporary and/or limited basis, where the tasks or projects cannot be accomplished by the contractor's staff.

#### 2200 Subcontractors

- Subcontractors are independent entities retained to perform specific programmatic services.

#### 2400 Vendors

- Vendors are entities or individuals retained to provide services to the contractor and who do not provide direct program services; examples of services provided by vendors are cleaning, security, accounting, etc.

### Other Than Personnel Services

#### 3100 Consumable Supplies

- Supplies that are not lasting or permanent in nature, such as office, program and/or maintenance supplies.

#### 3200 Equipment Purchases

- Purchase of equipment that is durable or permanent, such as furniture, printers, calculators, telephones, computers. All equipment and/or furniture purchased with DYCD funds at a cost of \$500 or more become the property of The City of New York/DYCD. If the program is terminated, all such items must be returned to DYCD.

#### 3300 Equipment Other

- The rental, lease, repair and maintenance of office/programmatic equipment utilized in the program's operation. This category also includes Computer Software.

### **3400 Space Costs**

- Public School: Opening fees and room rentals paid to the Department of Education (DOE).
- Space Cost/Other: All other rent paid by a program for all sites utilized by that program. It also includes all related charges associated with the use of the site such as minor repairs and maintenance costs. No renovation or construction projects can be budgeted or paid for with DYCD program funds.
- After being selected, all contractors charging for space cost are required to submit a Space Cost - Cost Allocation Plan. In addition, you will be required to submit a copy of your lease, DOE permit and/or month to month rental agreement at the time of the budget submission.

### **3500 Travel**

- Local travel (*i.e.*, bus and subway fares) by the employees of the program to and from sites that are being used for day-to-day programmatic functions. Expenditures for employees who use their personal automobile for business are reimbursed a maximum of \$0.28 per mile plus tolls. Charge to this account all participant related travel, such as bus trips and local travel.

### **3600 Utilities & Telephone**

- Utilities & Telephone costs associated with the proposed program.

### **3700 Other Operational Costs**

- This category is separated into two subcategories (3710 and 3720).
  - Other Costs: Items such as audit costs, postage, printing and publications, subscriptions, internet fees, etc. Also include any other operating costs that cannot be classified in any other category. In addition, include costs associated with and for the benefit of the participants such as food, refreshments, entrance fees, awards, T-shirts, uniforms, and sporting equipment. This category also includes general liability insurance for contractors not in the Central Insurance Program.
  - Indirect Costs: The purpose of Indirect Cost is to capture overhead costs incurred by a contractor operating several programs. The maximum allowable rate is 10% of the total budget.

**OST Middle School Expansion RFP Revised Attachment D: Eligible Middle Schools**

DBN	School District	Location Name	Primary Address	City	Zip	Principal Name	Principal Email	School Number
01M184	1	P.S. 184m Shuang Wen	327 CHERRY STREET	MANHATTAN	10002	Iris Chiu, I.A.	<a href="mailto:Ichiu@schools.nyc.gov">Ichiu@schools.nyc.gov</a>	212-602-9700
01M345	1	Collaborative Academy of Science, Technology, & Language-Arts Education	220 HENRY STREET	MANHATTAN	10002	JUDITH DE LOS SANTOS	<a href="mailto:Jdeloss@schools.nyc.gov">Jdeloss@schools.nyc.gov</a>	212-227-0762
01M378	1	School for Global Leaders	145 STANTON STREET	MANHATTAN	10002	CARRY CHAN	<a href="mailto:CChan2@schools.nyc.gov">CChan2@schools.nyc.gov</a>	212-260-5375
01M539	1	New Explorations into Science, Technology and Math HS	111 COLUMBIA STREET	MANHATTAN	10002	Dr. Olga Livamis	<a href="mailto:OLivami@schools.nyc.gov">OLivami@schools.nyc.gov</a>	212-677-5190
01M301	1	Technology, Arts, and Sciences Studio	185 1 AVENUE	MANHATTAN	10003	GEORGE MORGAN	<a href="mailto:GMorgan@schools.nyc.gov">GMorgan@schools.nyc.gov</a>	212-982-1836
01M034	1	P.S. 034 Franklin D. Roosevelt	730 EAST 12 STREET	MANHATTAN	10009	Rosemarie Gonzalez	<a href="mailto:RGonzal52@schools.nyc.gov">RGonzal52@schools.nyc.gov</a>	212-228-4433
84M330	1	Girls Preparatory Charter School of New York	420 East 12th Street, Manhattan	MANHATTAN	10009	Katlin Seaver	<a href="mailto:kseaver@girlsprep.org">kseaver@girlsprep.org</a>	212-388-0241
84M524	1	Innovate Manhattan Charter School	38 Delancey Street, New York	MANHATTAN	10002	David Penberg	<a href="mailto:penberg@innovatemanhattan.org">penberg@innovatemanhattan.org</a>	212-432-4310
02M260	2	M.S. 260 Clinton School Writers & Artists	425 WEST 33RD STREET	MANHATTAN	10001	Jonathan Levin	<a href="mailto:jlevin@schools.nyc.gov">jlevin@schools.nyc.gov</a>	212-695-9114
02M276	2	BATTERY PARK CITY SCHOOL	55 BATTERY PLACE	MANHATTAN	10001	THERESA RUYTER	<a href="mailto:TRuyter@schools.nyc.gov">TRuyter@schools.nyc.gov</a>	212-266-5800
02M255	2	M.S. 255 Salk School of Science	319 EAST 19 STREET	MANHATTAN	10003	Rhonda Perry	<a href="mailto:RPerry3@schools.nyc.gov">RPerry3@schools.nyc.gov</a>	212-614-8785
02M407	2	Institute for Collaborative Education	345 EAST 15TH STREET	MANHATTAN	10003	Peter Karp	<a href="mailto:PKarp@schools.nyc.gov">PKarp@schools.nyc.gov</a>	212-475-7972
02M442	2	Ballet Tech, NYC Public School for Dance	890 BROADWAY	MANHATTAN	10003	ROY ONEILL	<a href="mailto:ROneill2@schools.nyc.gov">ROneill2@schools.nyc.gov</a>	212-254-1803
02M104	2	J.H.S. 104 Simon Baruch	330 EAST 21 STREET	MANHATTAN	10010	ROSEMARIE GAETANI	<a href="mailto:RGaetan@schools.nyc.gov">RGaetan@schools.nyc.gov</a>	212-674-4545
02M347	2	The 47 American Sign Language & English Lower School	223 EAST 23 STREET	MANHATTAN	10010	David Howell	<a href="mailto:DHowell@schools.nyc.gov">DHowell@schools.nyc.gov</a>	917-326-6609
02M413	2	School of the Future High School	127 EAST 22 STREET	MANHATTAN	10010	STACY PAIGE GOLDSTEIN	<a href="mailto:SGoldst5@schools.nyc.gov">SGoldst5@schools.nyc.gov</a>	212-475-8086
02M312	2	New York City Lab Middle School for Collaborative Studies	333 WEST 17 STREET	MANHATTAN	10011	MEGAN ADAMS	<a href="mailto:Madams@schools.nyc.gov">Madams@schools.nyc.gov</a>	212-691-6119
02M422	2	Quest to Learn	351 WEST 18 STREET	MANHATTAN	10011	ELISA ARAGON	<a href="mailto:EARaron@schools.nyc.gov">EARaron@schools.nyc.gov</a>	212-488-3645
02M111	2	P.S. 111 Adolph S. Ochs	440 WEST 53 STREET	MANHATTAN	10019	IRMA MEDINA	<a href="mailto:IMedina2@schools.nyc.gov">IMedina2@schools.nyc.gov</a>	212-582-7420
02M167	2	J.H.S. 167 Robert F. Wagner	220 EAST 76 STREET	MANHATTAN	10021	Kaye Kerr	<a href="mailto:Kkerr@schools.nyc.gov">Kkerr@schools.nyc.gov</a>	212-535-8610
02M408	2	Professional Performing Arts High School	328 WEST 48 STREET	MANHATTAN	10036	KEITH RYAN	<a href="mailto:KRyan5@schools.nyc.gov">KRyan5@schools.nyc.gov</a>	212-247-8652
02M225	2	Ella Baker School	317 EAST 67 STREET	MANHATTAN	10065	LAURA GARCIA	<a href="mailto:LGarcia3@schools.nyc.gov">LGarcia3@schools.nyc.gov</a>	212-717-8809
02M114	2	East Side Middle School	331 EAST 91ST STREET	MANHATTAN	10128	DAVID GETZ	<a href="mailto:DGetz@schools.nyc.gov">DGetz@schools.nyc.gov</a>	212-360-0114



**OST Middle School Expansion RFP Revised Attachment D: Eligible Middle Schools**

DBN	School District	Location Name	Primary Address	City	Zip	Principal Name	Principal Email	School Number
02M655	2	Life Sciences Secondary School	320 EAST 96 STREET	MANHATTAN	10128	GENEVIEVE STANISLAUS	GStanis@schools.nyc.gov	212-348-1694
84M202	2	Great Oaks Charter School	1 Monroe Street, New York	MANHATTAN	10002	Kristin Levine	klevine@greatoakscharter.org	212-233-5152
02M126	2	P.S. 126 Jacob August Riis	80 CATHERINE STREET	MANHATTAN	10038	JACQUELINE GETZ	JGetz@schools.nyc.gov	212-962-2188
03M191	3	P.S. 191 Amsterdam	210 WEST 61 STREET	MANHATTAN	10023	MARIA VERDESOTO	MVerdes@schools.nyc.gov	212-757-4343
03M859	3	Special Music School	129 WEST 67 STREET	MANHATTAN	10023	KATHERINE BANUCCI-SMITH	KSmith18@schools.nyc.gov	212-501-3318
03M243	3	M.S. 243 Center School	100 WEST 84 STREET	MANHATTAN	10024	ELAINE SCHWARTZ	ESchwarz@schools.nyc.gov	212-799-1477
03M245	3	M.S. M245 The Computer School	100 WEST 77 STREET	MANHATTAN	10024	HENRY ZWYECK	HZyneck@schools.nyc.gov	917-441-0873
03M334	3	The Anderson School	100 WEST 77 STREET	MANHATTAN	10024	JODI HYDE	JHyde@schools.nyc.gov	212-595-7193
03M165	3	P.S. 165 Robert E. Simon	234 WEST 109 STREET	MANHATTAN	10025	ARACELIS CASTELLANO-FOLK	ACastellanofolk@schools.nyc.gov	212-678-2873
03M247	3	M.S. M247 Dual Language Middle School	32 WEST 92 STREET	MANHATTAN	10025	Carlin Caldwell	CCaldwell2@schools.nyc.gov	212-799-2653
03M250	3	M.S. 250 West Side Collaborative	735 WEST END AVENUE	MANHATTAN	10025	JEANNE ROTUNDA	JRotund@schools.nyc.gov	212-866-6313
03M256	3	M.S. 256 Academic & Athletic Excellence	154 WEST 93 STREET	MANHATTAN	10025	Candida Frith	CFrith@schools.nyc.gov	212-222-2857
03M333	3	P.S. 333 Manhattan School for Children	154 WEST 93 STREET	MANHATTAN	10025	CLAUDINE CASSAN JELLISON	CCassan@schools.nyc.gov	212-222-1450
03M862	3	Mott Hall II	234 WEST 109 STREET	MANHATTAN	10025	Marlon Lowe	Mlowe5@schools.nyc.gov	212-678-2960
03M149	3	P.S. 149 Sojourner Truth	41 WEST 117 STREET	MANHATTAN	10026	Barbara Darrigo	BDarrig@schools.nyc.gov	646-672-9020
03M076	3	P.S. 076 A. Philip Randolph	220 WEST 121 STREET	MANHATTAN	10027	CHARLES DEBERRY	CDeberr@schools.nyc.gov	212-678-2865
84M279	3	Opportunity Charter School	240 West 113th Street, New York	MANHATTAN	10026	Allison Mutzel	allison.mutzel@opportunitycharter.org	212-866-6137
84M351	3	Success Academy Charter School - Harlem 1	215 West 114th Street, New York	MANHATTAN	10026	Andrea Klein	andrea.klein@saharlemwest.org	646-569-5920
84M386	3	Success Academy Charter School - Harlem 4	21 West 111th Street, New York	MANHATTAN	10026	William Loskoch, Danique Day Loving	william.loskoch@saharlem4.org; danique.loving@saharlem1.org	646-569-5900
84M861	3	Future Leaders Institute Charter School	134 West 122nd Street, New York	MANHATTAN	10027	Ismael Colon	icolon@futureleadersinstitute.org	212-678-2868
03M421	3	West Prep Academy	150 WEST 105 STREET	MANHATTAN	10025	Roberto Padilla	Rpadill@schools.nyc.gov	212-362-1674
03M180	3	P.S. 180 Hugo Newman	370 WEST 120 STREET	MANHATTAN	10027	PETER MCFARLANE	PMcfar@schools.nyc.gov	212-678-2849
04M012	4	Tag Young Scholars	240 EAST 109 STREET	MANHATTAN	10029	JANETTE CESAR	Jcesar@schools.nyc.gov	212-860-6003



**OST Middle School Expansion RFP Revised Attachment D: Eligible Middle Schools**

DBN	School District	Location Name	Primary Address	City	Zip	Principal Name	Principal Email	School Number
04M057	4	James Weldon Johnson	176 EAST 115 STREET	MANHATTAN	10029	Lorraine Hasty	lhasty@schools.nyc.gov	212-860-5812
04M372	4	ESPERANZA PREPARATORY ACADEMY	240 EAST 109 STREET	MANHATTAN	10029	WENDY MERCEDES	wmerced2@schools.nyc.gov	212-722-6507
04M610	4	Young Women's Leadership School	105 EAST 106 STREET	MANHATTAN	10029	ALTHEA BRADSHAW-TYSON	atyson@schools.nyc.gov	212-289-7593
04M007	4	P.S. 007 Samuel Stern	160 EAST 120 STREET	MANHATTAN	10035	Sameer Talati	statalati@schools.nyc.gov	212-860-5827
04M096	4	P.S. 096 Joseph Lanzetta	216 EAST 120 STREET	MANHATTAN	10035	Betty Lugo	blugo@schools.nyc.gov	212-860-5851
84M335	4	Harlem Village Academy Leadership Charter School	2351 1st Avenue, New York	MANHATTAN	10035	Ariella Diamond	adamond@harlemvillage.org	646-812-9400
84M337	4	New York Center for Autism Charter School	433 East 100th Street, New York	MANHATTAN	10029	Julie Fisher	jfisher@nyccharterschool.org	212-869-2580
84M382	4	Dream Charter School	232 East 103rd Street, New York	MANHATTAN	10029	Eve Colavito	ecolavito@dreamschoolnyc.org	212-722-0232
84M385	4	Success Academy Charter School - Harlem 3	141 East 111th Street, New York	MANHATTAN	10029	David Noah	david.noah@saharlemeast.org	646-747-1305
84M704	4	Harbor Science and Arts Charter School	132-142 East 111th Street, New York	MANHATTAN	10029	Ms. Joanne M. Hunt	jhunt@harborcharter.org	917-261-2700
84M708	4	Harlem Prep Charter School	410 East 100th Street, Manhattan	MANHATTAN	10029	Kimberly Dacres	kdacres@democracyprep.org	212-876-9953
04M206	4	P.S. 206 Jose Celso Barbosa	508 EAST 120 STREET	MANHATTAN	10035	CAMILLE FORBES	cforbes2@schools.nyc.gov	212-860-5809
05M129	5	P.S. 129 John H. Finley	425 WEST 130 STREET	MANHATTAN	10027	ODELPHIA PIERRE	Opierre@schools.nyc.gov	212-690-5932
05M286	5	I.S. M286 Renaissance Leadership Academy	509 WEST 129 STREET	MANHATTAN	10027	QADIR BEN DIXON	qadixon@schools.nyc.gov	212-690-5972
05M362	5	Columbia Secondary School	425 WEST 123 STREET	MANHATTAN	10027	MIRIAM NIGHTENGALE	mnighite@schools.nyc.gov	212-666-1278
05M410	5	The Urban Assembly Institute for New Technologies	509 WEST 129 STREET	MANHATTAN	10027	JEFFREY CHETIRKO	jchetir@schools.nyc.gov	212-690-5977
05M514	5	New Design Middle School	625 WEST 133 STREET	MANHATTAN	10027	Francesca Pisa	fpisa2@schools.nyc.gov	212-281-6339
05M148	5	Eagle Academy for Young Men of Harlem	6 EDGECOMBE AVENUE	MANHATTAN	10030	MAHALIEL BETHEA	MBethea4@schools.nyc.gov	212-694-6051
05M469	5	Choir Academy of Harlem	2005 MADISON AVENUE	MANHATTAN	10035	Dr. Melissa Vaughan	MVaughan2@schools.nyc.gov	212-289-6227
05M046	5	P.S. 046 Arthur Tappan	2987 FREDERICK DGLS BLVD	MANHATTAN	10039	GEORGE YOUNG	GYoung@schools.nyc.gov	212-234-2512
05M499	5	Frederick Douglass Academy	2581 7TH AVENUE	MANHATTAN	10039	JOSEPH GATES	jgates@schools.nyc.gov	212-491-4107
84M065	5	Democracy Prep Endurance Charter School	250 West 127th Street, New York	MANHATTAN	10027	Margaret Marrer	mmarrer@democracyprep.org	212-316-7602
84M284	5	Harlem Children's Zone Promise Academy I Charter School	245 West 129th Street, New York	MANHATTAN	10027	Shakira Petit	shakira.pettit@hczpromise.org	646-582-1200

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DBN	School District	Location Name	Primary Address	City	Zip	Principal Name	Principal Email	School Number
84M336	5	KIPP Infinity Charter School	625 West 133rd Street, New York	MANHATTAN	10027	Allison Willis Holley	aholley@kippinfinity.org	212-991-2600
84M350	5	Democracy Prep Charter School	2230 5th Avenue, New York	MANHATTAN	10037	Tanya Nuñez, Ajaka Roth	tnunez@democracyprep.org; aroth@democracyprep.org	212-281-3061
84M384	5	Success Academy Charter School - Harlem 2	175 West 134th Street, New York	MANHATTAN	10030	Lauren Jonas	lauren.jonas@saharlemnorthcentral.org	646-790-2169
84M388	5	St. Hope Leadership Academy Charter School	222 West 134th Street., New York	MANHATTAN	10030	Constance Bond	cbond@sthopeharlem.org	212-283-1204
84M481	5	Democracy Prep Harlem Charter School	207 133rd Street, Manhattan	MANHATTAN	10030	Anwar Abdul-Rahman	arahman@democracyprep.org	212-281-1248
84M709	5	Harlem Village Academy Charter School	244 West 144th Street, New York	MANHATTAN	10030	Jason Epting	jepting@harlemvillage.org	646-812-9300
84M726	5	KIPP STAR College Prep Charter School	433 West 123rd Street, New York	MANHATTAN	10027	Stacy Johnson; Natalie Webb	sjohnson@kippstar.org; nwebb@kippnyc.org	212-991-2650
06M223	6	The Mott Hall School	71-111 CONVENT AVE	MANHATTAN	10027	Marva Picou	mpicou@schools.nyc.gov	212-281-5028
06M210	6	P.S./I.S. 210 - Twenty-first Century Academy for Community Leadership	501-503 WEST 152 STREET	MANHATTAN	10031	EVELYN LINARES	elinare@schools.nyc.gov	212-283-0012
06M346	6	Community Health Academy of the Heights	504 WEST 158TH STREET	MANHATTAN	10032	Mark House	mhouse@schools.nyc.gov	212-342-6600
06M348	6	Washington Heights Expeditionary Learning School	511 WEST 182ND STREET	MANHATTAN	10033	BRETT KIMMEL	bkimmel@schools.nyc.gov	212-781-0524
06M349	6	Harbor Heights	306 FORT WASHINGTON AVENUE	MANHATTAN	10033	MONICA KLEHR	mklehr@schools.nyc.gov	212-568-6052
06M018	6	P.S. 018 Park Terrace	4124 9 AVENUE	MANHATTAN	10034	Connie Mejia	cmejia4@schools.nyc.gov	212-567-4353
06M311	6	Amistad Dual Language School	4862 BROADWAY	MANHATTAN	10034	ZORAIDA HERNANDEZ	zherman2@schools.nyc.gov	212-544-8021
06M187	6	P.S./I.S. 187 Hudson Cliffs	349 CABRINI BOULEVARD	MANHATTAN	10040	Ms. Cynthia Chory	cchory@schools.nyc.gov	212-927-8218
84M068	6	KIPP Washington Heights Middle School	21 Jumel Place, New York	MANHATTAN	10032	Danny Swersky	dswersky@kippnyc.org	212-991-2620
84M353	6	New Heights Academy Charter School	1818 Amsterdam Avenue, New York	MANHATTAN	10031	Robert Parkes	rparkes@newheightsacademy.org	212-283-5400
84M430	6	The Equity Project Charter School	549 Audubon Avenue T30, New York	MANHATTAN	10040	Zeke Vanderhoek	zeke@teproject.org	646-254-6451
84M478	6	Inwood Academy for Leadership Charter School	93A Nagle Avenue, New York	MANHATTAN	10040	Ryan McCabe	ryan.mccabe@inwoodacademy.org	212-942-1450
07X551	7	The Urban Assembly Bronx Academy of Letters	339 MORRIS AVENUE	BRONX	10451	JEFFREY GARRETT	jgarrett2@schools.nyc.gov	718-401-4891
07X221	7	South Bronx Preparatory: A College Board School	360 EAST 145 STREET	BRONX	10454	ELLEN REDDON FLANAGAN	eflanag2@schools.nyc.gov	718-292-2211
07X296	7	South Bronx Academy for Applied Media	778 FOREST AVENUE	BRONX	10456	ROSHONE AULT	rault@schools.nyc.gov	718-401-0059
07X298	7	Academy of Public Relations	778 FOREST AVENUE	BRONX	10456	AMY ANDINO	Aandino@schools.nyc.gov	718-665-8866

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84X389	7	Bronx Global Learning Institute for Girls Charter School	750 Concourse Village West, Bronx	BRONX	10451	Marcia Gonzalez	<a href="mailto:mgonzalez@bglls.school.org">mgonzalez@bglls.school.org</a>	718-993-1740
84X704	7	KIPP Academy Charter School	250 East 156th Street Bronx, NY	BRONX	10451	Frank Corcoran	<a href="mailto:fcorcoran@kippnyc.org">fcorcoran@kippnyc.org</a>	718-665-3555
07X005	7	PS 5 Port Morris	564 JACKSON AVENUE	BRONX	10455	MARY PADILLA	<a href="mailto:MPadill@schools.nyc.gov">MPadill@schools.nyc.gov</a>	718-292-2683
07X029	7	P.S./M.S. 029 Melrose School	758 COURTLANDT AVENUE	BRONX	10451	Meredith Gotlin	<a href="mailto:MGotlin@schools.nyc.gov">MGotlin@schools.nyc.gov</a>	718-292-3785
07X500	7	Hostos-Lincoln Academy of Science	600 SAINT ANN'S AVENUE	BRONX	10455	NICHOLAS PAARLBERG	<a href="mailto:NPaarlberg@schools.nyc.gov">NPaarlberg@schools.nyc.gov</a>	718-402-5640
08X071	8	P.S. 071 Rose E. Scala	3040 ROBERTS AVENUE	BRONX	10461	Phyllis Calzolaio	<a href="mailto:PCalzoi@schools.nyc.gov">PCalzoi@schools.nyc.gov</a>	718-822-5351
08X366	8	Urban Assembly Academy of Civic Engagement	650 HOLLYWOOD AVENUE	BRONX	10465	Mary anne Sheppard	<a href="mailto:MSheppa3@schools.nyc.gov">MSheppa3@schools.nyc.gov</a>	718-822-0126
08X467	8	Mott Hall Community School	650 HOLLYWOOD AVENUE	BRONX	10465	Juana Rosario	<a href="mailto:JRosari2@schools.nyc.gov">JRosari2@schools.nyc.gov</a>	718-829-3254
08X123	8	J.H.S. 123 James M. Kieran	1025 MORRISON AVENUE	BRONX	10472	Tyra Williams	<a href="mailto:TWilliams16@schools.nyc.gov">TWilliams16@schools.nyc.gov</a>	718-328-2105
08X125	8	J.H.S. 125 Henry Hudson	1111 PUGSLEY AVENUE	BRONX	10472	LORI ANNE DIMARCO EVANKO	<a href="mailto:LDimarcoevanko@schools.nyc.gov">LDimarcoevanko@schools.nyc.gov</a>	718-822-5186
08X562	8	Blueprint Middle School	1111 PUGSLEY AVENUE	BRONX	10472	TYNEKA HARRINGTON	<a href="mailto:tharrin@schools.nyc.gov">tharrin@schools.nyc.gov</a>	718-822-2780
08X367	8	Archimedes Academy for Math, Science and Technology Applications	456 WHITE PLAINS ROAD	BRONX	10473	MIRIAM LAZAR	<a href="mailto:MLazar@schools.nyc.gov">MLazar@schools.nyc.gov</a>	718-617-5046
08X376	8	Antonia Pantofa Preparatory Academy: A College Board School	1980 LAFAYETTE AVENUE	BRONX	10473	NANCY JACQUELINE DIAZ	<a href="mailto:NDiaz2@schools.nyc.gov">NDiaz2@schools.nyc.gov</a>	718-824-3152
84X345	8	Hyde Leadership Charter School	730 Bryant Avenue, Bronx	BRONX	10474	Betsy Olney (K-12), Lex Zain (6-8)	<a href="mailto:bolney@hydebtronxny.org">bolney@hydebtronxny.org</a> ; <a href="mailto:lzain@hydebtronxny.org">lzain@hydebtronxny.org</a>	718-991-5500
08X448	8	Soundview Academy for Culture and Scholarship	885 BOLTON AVENUE	BRONX	10473	WILLIAM FRACKELTON	<a href="mailto:WFRACK@schools.nyc.gov">WFRACK@schools.nyc.gov</a>	718-991-4027
09X505	9	Bronx School for Law, Government and Justice	244 EAST 163 STREET	BRONX	10451	Meisha Ross-Porter	<a href="mailto:MRoss@schools.nyc.gov">MRoss@schools.nyc.gov</a>	718-410-3430
09X327	9	Comprehensive Model School Project M.S. 327	1501 JEROME AVENUE	BRONX	10452	MANUEL RAMIREZ	<a href="mailto:MRamire4@schools.nyc.gov">MRamire4@schools.nyc.gov</a>	718-294-8111
09X361	9	The Highbridge Green School	200 West 167th Street	BRONX	10452	KYLE BRILLANTE	<a href="mailto:KBrillante@schools.nyc.gov">KBrillante@schools.nyc.gov</a>	718-410-5770
09X229	9	I.S. 229 Roland Patterson	275 HARLEM RIVER PARK BRIDGE	BRONX	10453	EZRA MATTHIAS	<a href="mailto:EMatthi@schools.nyc.gov">EMatthi@schools.nyc.gov</a>	718-583-6266
09X232	9	I.S. 232	1700 MACOMBS ROAD	BRONX	10453	NEIFI ACOSTA	<a href="mailto:NACosta@schools.nyc.gov">NACosta@schools.nyc.gov</a>	718-583-7007
09X303	9	I.S. X303 Leadership & Community Service	1700 MACOMBS ROAD	BRONX	10453	PATRICIA BENTLEY	<a href="mailto:PBentle@schools.nyc.gov">PBentle@schools.nyc.gov</a>	718-583-5466
09X568	9	Young Women's Leadership School of the Bronx	1865 MORRIS AVENUE	BRONX	10453	Lemarie Laureano	<a href="mailto:LLaurea@schools.nyc.gov">LLaurea@schools.nyc.gov</a>	718-731-2590
09X128	9	Mott Hall III	580 CROTONA PARK SOUTH	BRONX	10456	JORISIS STUPART	<a href="mailto:JStupar@schools.nyc.gov">JStupar@schools.nyc.gov</a>	718-842-6138



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<b>DBN</b>	<b>School District</b>	<b>Location Name</b>	<b>Primary Address</b>	<b>City</b>	<b>Zip</b>	<b>Principal Name</b>	<b>Principal Email</b>	<b>School Number</b>
09X215	9	Kappa	3630 THIRD AVENUE	BRONX	10456	SHERI WARREN	SWarren@schools.nyc.gov	718-590-5455
09X323	9	Bronx Writing Academy	270 EAST 167 STREET	BRONX	10456	KAMAR SAMUELS	KSamuels@schools.nyc.gov	718-293-9048
09X324	9	Bronx Early College Academy for Teaching & Learning	250 EAST 164 STREET	BRONX	10456	Yvette Rivera	YRivera8@schools.nyc.gov	718-681-8287
09X454	9	Science and Technology Academy: A Mott Hall School	250 EAST 164 STREET	BRONX	10456	DR. PATRICK AWOSOGBA	Pawosog@schools.nyc.gov	718-293-4017
09X004	9	P.S./M.S. 004 Crotona Park West	1701 FULTON AVENUE	BRONX	10457	VINCENT RESTO	VResto@schools.nyc.gov	718-583-6655
09X231	9	Eagle Academy for Young Men	4143 THIRD AVENUE	BRONX	10457	JONATHAN FOY	JFoy2@schools.nyc.gov	718-466-8000
09X241	9	Urban Assembly School for Applied Math and Science, The	1595 BATHGATE AVENUE	BRONX	10457	David Krulwich	DKrulwi@schools.nyc.gov	718-466-7800
09X350	9	New Directions Secondary School	240 EAST 172 STREET	BRONX	10457	JAMES WASLAWSKI	JWaslaw@schools.nyc.gov	718-495-7012
09X413	9	Bronx High School for Medical Science	240 EAST 172 STREET	BRONX	10457	WILLIAM QUINTANA	WQuinta@schools.nyc.gov	718-410-4040
84X177	9	Mott Hall Charter School	1260 Franklin Avenue, Bronx	BRONX	10456	Michael Williams	mwilliams@mottallcs.org	718-991-9139
84X419	9	Bronx Academy of Promise Charter School	1349 Inwood Avenue, Bronx	BRONX	10452	Catherine Jackvony	clackvony@bronxacademyofpromise.com	718-293-6950
84X703	9	Bronx Preparatory Charter School	3872 3rd Avenue, Bronx	BRONX	10457	Edwina Branch-Smith (Head of School), Judith Stoddart (MS)	Ebranchsmith@bronxprep.org; Jstoddart@bronxprep.org	718-294-0841
84X705	9	Family Life Academy Charter School	14 West 170th Street, Bronx NY	BRONX	10452	Angel Rodriguez	arodriguez@flacsny.com	718-410-8100
84X706	9	Harriet Tubman Charter School	3565 3rd Avenue, Bronx	BRONX	10456	Cleveland Person Jr	Cleveland.Person@Tubman.Edisonlearning.com	718-537-9912
84X717	9	Icahn Charter School	1525 Brook Avenue, Bronx	BRONX	10457	Sandra Lugo	SLUGO@CCICS.ORG	718-716-8105
09X117	9	I.S. 117 Joseph H. Wade	1865 MORRIS AVENUE	BRONX	10453	DELISE JONES	DJones8@schools.nyc.gov	718-583-7750
10X315	10	P.S. 315 Lab School	2246 JEROME AVENUE	BRONX	10453	Gaby Flores	GFlores22@schools.nyc.gov	718-584-7441
10X390	10	M.S. 390	1930 ANDREWS AVENUE	BRONX	10453	ROBERT MERCEDES	rmerced@schools.nyc.gov	718-583-5501
10X118	10	J.H.S. 118 William W. Niles	577 EAST 179 STREET	BRONX	10457	ELIZABETH LAWRENCE	ELawren3@schools.nyc.gov	718-584-2330
10X225	10	Theatre Arts Production Company School	2225 WEBSTER AVENUE	BRONX	10457	Ron Link	RLink2@schools.nyc.gov	718-584-0832
10X391	10	The Angelo Patri Middle School	2225 WEBSTER AVENUE	BRONX	10457	Graciela Abadia	GAbadia@schools.nyc.gov	718-584-1295
10X228	10	Jonas Bronx Academy	400 EAST FORDHAM ROAD	BRONX	10458	Brenda Gonzalez	BGonzalez@schools.nyc.gov	718-365-2502
10X243	10	West Bronx Academy for the Future	500 EAST FORDHAM ROAD	BRONX	10458	WILPER MORALES	WMorale2@schools.nyc.gov	718-563-7139

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10X095	10	P.S. 095 Sheila Mencher	3961 HILLMAN AVENUE	BRONX	10463	Serge Marshall Davis	SDavis6@schools.nyc.gov	718-796-9200
10X020	10	P.S. 20 P.O.George J. Werdan III	3050 WEBSTER AVENUE	BRONX	10467	Joan Riley	JRiley3@schools.nyc.gov	718-515-9370
10X280	10	P.S./M.S. 280 Mosholu Parkway	3202 STEUBEN AVENUE	BRONX	10467	JAMES WEEKS	JWeeks3@schools.nyc.gov	718-405-6360
10X308	10	Bronx Dance Academy School	3617 BAINBRIDGE AVENUE	BRONX	10467	Sandra Sanchez	SSanche3@schools.nyc.gov	718-515-0410
10X363	10	ACADEMY FOR PERSONAL LEADERSHIP AND EXCELLENCE	120 EAST 184 STREET	BRONX	10468	ANGELO LEDDA	ALedda@schools.nyc.gov	718-220-3139
10X459	10	East Fordham Academy for the Arts	120 EAST 184 STREET	BRONX	10468	TANICIA WILLIAMS	TWilliams26@schools.nyc.gov	718-220-4185
84X258	10	Tech International Charter School	3120 Corlear Avenue, Bronx NY	BRONX	10463	Adjawah Scott	ascott@ticharter.org	718-549-1908
10X244	10	The New School for Leadership and Journalism	120 WEST 231 STREET	BRONX	10463	DOLORES PETERSON	DPeters@schools.nyc.gov	718-601-2869
11X083	11	P.S. 083 Donald Hertz	950 RHINELANDER AVENUE	BRONX	10462	BRANDON MUCCINO	BMuccin@schools.nyc.gov	718-863-1993
11X194	11	PS/MS 194	2365 WATERBURY AVE	BRONX	10462	Rosa Sifuentes-Rosado	RSifuentes2@schools.nyc.gov	718-892-5270
11X498	11	PS/MS 11X498 - VAN NEST ACADEMY	1640 BRONXDALE AVE	BRONX	10462	Carol Gilligan	CGillig2@schools.nyc.gov	718-409-3001
11X270	11	Academy for Scholarship and Entrepreneurship: A College Board School	921 EAST 228TH STREET	BRONX	10466	ZENOBIA WHITE	ZWhite2@schools.nyc.gov	718-696-3840
11X355	11	Bronx Alliance Middle School	3750 BAYCHESTER AVENUE	BRONX	10466	JEAN GALLARELLO	JGallar2@schools.nyc.gov	718-652-2060
11X529	11	One World Middle School at Edenwald	3750 BAYCHESTER AVENUE	BRONX	10466	Patricia Wynne	PWynne@schools.nyc.gov	718-515-6780
11X532	11	Baychester Middle School	3750 BAYCHESTER AVENUE	BRONX	10466	SHAWN MANGAR	SMangar@schools.nyc.gov	718-547-1890
11X287	11	The Forward School	3710 BARNES AVENUE	BRONX	10467	Shaniqua Dixon	SSingle@schools.nyc.gov	718-652-0519
11X289	11	The Young Scholars Academy of The Bronx	3710 BARNES AVENUE	BRONX	10467	JEANETTE VARGAS	JVargas5@schools.nyc.gov	718-325-5834
11X322	11	Aspire Preparatory Middle School	2441 WALLACE AVENUE	BRONX	10467	STEVEN COBB	SCobb@schools.nyc.gov	718-231-6592
11X326	11	Bronx Green Middle School	2441 WALLACE AVENUE	BRONX	10467	Charles Johnson	CJohnson20@schools.nyc.gov	718-325-6593
11X468	11	Pelham Academy of Academics and Community Engagement	2441 WALLACE AVENUE	BRONX	10467	ANTHONY RIVERA	ARivera11@schools.nyc.gov	718-881-3136
11X556	11	Bronx Park Middle School	2441 WALLACE AVENUE	BRONX	10467	Dillon Prime	DPrime@schools.nyc.gov	718-652-6090
11X566	11	Pelham Gardens Middle School	2545 GUNTHER AVENUE	BRONX	10469	Denise Williams	DWilliams8@schools.nyc.gov	718-320-8712
11X019	11	P.S. 019 Judith K. Weiss	4318 KATONAH AVENUE	BRONX	10470	Timothy P. Sullivan	tsullivan3@schools.nyc.gov	718-324-1924

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DBN	School District	Location Name	Primary Address	City	Zip	Principal Name	Principal Email	School Number
11X180	11	M.S. 180 Dr. Daniel Hale Williams	700 BAYCHESTER AVENUE	BRONX	10475	FRANK UZZO	FUZZO@schools.nyc.gov	718-904-5650
84X255	11	Bronx Charter School for Excellence	1804 Holland Avenue, Bronx	BRONX	10462	Aleisha Burgos, Kevin Fischer, Desiree Hunter	aburgos@bronxexcellence.org, kfischer@bronxexcellence.org;	718-892-1276
84X378	11	Icahn Charter School 2	1640 Bronxdale Avenue, Bronx	BRONX	10462	Brenda Carrasquillo	bcarrasquillo@CCICS.ORG	718-828-6107
84X422	11	Icahn Charter School 3	1500 Pelham Parkway South, Bronx	BRONX	10461	Migda Agosto	magosto@CCICS.ORG	718-828-0034
84X488	11	Equality Charter School	4140 Hutchinson River Parkway East, Bronx	BRONX	10475	Caitlin Franco, Head of School; Favrol Philemy (6-8)	caitlinfranco@equitycharter.schools.nyc.gov	718-320-3032
84X496	11	Icahn Charter School 4	1500 Pelham Parkway South, Bronx	BRONX	10461	Michelle Allen	mallen@CCICS.ORG	718-828-0664
12X212	12	P.S. 212	1180 TINTON AVENUE	BRONX	10456	Gloria Ford Anderson	GFordAnderson@schools.nyc.gov	718-842-2331
12X267	12	Bronx Latin	800 HOME STREET	BRONX	10456	Annette Fiorentino	Afiorentino2@schools.nyc.gov	718-991-6349
12X273	12	Frederick Douglass Academy V. Middle School	2111 CROTONA AVENUE	BRONX	10457	DEBORAH CIMINI	DCimini@schools.nyc.gov	718-561-1617
12X318	12	I.S. X318 Math, Science & Technology Through Arts	1919 PROSPECT AVENUE	BRONX	10457	MARIA LOPEZ	Mlopez9@schools.nyc.gov	718-294-8504
12X341	12	Accion Academy	1825 PROSPECT AVENUE	BRONX	10457	Nikole Booker	NBooker2@schools.nyc.gov	718-294-0514
12X384	12	Entrada Academy	977 FOX STREET	BRONX	10459	JAZMIN RIVERA POLANCO	JRivera7@schools.nyc.gov	718-378-1649
12X129	12	M.S. 129 Academy for Independent Learning and Leadership	2055 MAPES AVENUE	BRONX	10460	Raymond Granda	Rgranda@schools.nyc.gov	718-933-5976
12X190	12	E.S.M.T. I.S. 190	1550 CROTONA PARK EAST	BRONX	10460	DIANAJADE SANTIAGO	DSantia@schools.nyc.gov	718-620-9423
12X316	12	Kappa III	2055 MAPES AVENUE	BRONX	10460	ELISA ALVAREZ	EAlvarez2@schools.nyc.gov	718-561-3580
12X383	12	Emolior Academy	1970 WEST FARMS ROAD	BRONX	10460	DERICK SPAULDING	DSpaulding@schools.nyc.gov	718-842-2670
84X185	12	Bronx Lighthouse Charter School	1001 Intervale Avenue, Bronx	BRONX	10459	Dianne Hardcastle	dhardcastle@lighthouse-academies.org	646-915-0025
84X346	12	South Bronx Classical Charter School	977 Fox Street, Bronx	BRONX	10459	Lester Long	llong@southbronxclassical.org	718-860-4340
84X482	12	Dr. Richard Izquierdo Health and Science Charter School	800 Home Street, Bronx	BRONX	10456	Anthony Lopez	al@healthscienceschool.org	718-378-0490
12X242	12	Mott Hall V	1551 EAST 172ND STREET	BRONX	10472	PETER OROSZLANY	porosz@schools.nyc.gov	718-620-8160
13K313	13	Satellite West Middle School	209 YORK STREET	BROOKLYN	11201	SYLVIA HARRIS	Ssharris42@schools.nyc.gov	718-834-6774
13K492	13	Academy of Arts and Letters	225 ADELPHI STREET	BROOKLYN	11205	John O'reilly	JO'reilly@schools.nyc.gov	718-222-1605
13K691	13	Fort Greene Preparatory Academy	100 CLERMONT AVENUE	BROOKLYN	11205	PAULA LETTIERE	Plettie2@schools.nyc.gov	718-254-9401



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DBN	School District	Location Name	Primary Address	City	Zip	Principal Name	Principal Email	School Number
13K266	13	M.S. K266 - Park Place Community Middle School	62 PARK PLACE	BROOKLYN	11217	GLEND A ESPERANCE	Gespera@schools.nyc.gov	718-857-2291
13K103	13	Satellite Three	170 GATES AVENUE	BROOKLYN	11238	Beatrice Thompson	BThomps@schools.nyc.gov	718-789-5835
13K351	13	The Urban Assembly Unison School	170 GATES AVENUE	BROOKLYN	11238	Emily Jarrell	EJarrell@schools.nyc.gov	718-399-1061
84K508	13	Achievement First Endeavor Charter School	510 Waverly Avenue, Brooklyn	BROOKLYN	11238	Tom Kaiser	tomkaiser@achievementfirst.org	718-622-5994; 718-399-2260
84K517	13	Leadership Prep Bedford Stuyvesant Charter School	141 Macon Street, Brooklyn	BROOKLYN	11216	Owen Losse	olosse@uncommonschoo ls.org	718-636-0360
84K536	13	Community Roots Charter School	50 Navy Street, Brooklyn	BROOKLYN	11201	Sarah Weeks, Adam Weinstock	sweeks@communityroots.org; aweinstock@communityroots.org	718-858-1629
84K702	13	Community Partnership Charter School	114 Kosciusko Street, Brooklyn	BROOKLYN	11216	Keisha Rattray	krattray@cpsscshoo l.org	718-636-3904
84K757	13	Unity Prep Charter School	432 Monroe Street, Brooklyn	BROOKLYN	11221	Josh Beaurgard	jbeaurgard@unityprep.org	718-455-5046
84K780	13	Brooklyn East Collegiate Charter School	80 Underhill Avenue, Brooklyn	BROOKLYN	11238	Bill Cooke	bcooke@brooklynestcollegiate.org	718-250-5760
13K301	13	Satellite East Middle School	344 MONROE STREET	BROOKLYN	11216	KIM MCPHERSON	KMcPher@schools.nyc.gov	718-789-4251
14K157	14	P.S. 157 Benjamin Franklin	850 KENT AVENUE	BROOKLYN	11205	MARIBEL HULLA	MHulla@schools.nyc.gov	718-622-9285
14K071	14	Juan Morel Campos Secondary School	215 HEYWARD STREET	BROOKLYN	11206	Eric Fraser	Efraser4@schools.nyc.gov	718-302-7900
84K355	14	Williamsburg Collegiate Charter School	157 Wilson Street, Brooklyn	BROOKLYN	11211	J.T. Leaird	jleaird@collegiatecs.org	718-302-4018
84K703	14	Beginning With Children Charter School	185 Eleri y Street, Brooklyn	BROOKLYN	11206	Ies King, dionne Jaggon	Iking@bwccschool.org; djaggon@bwccschool.org	718 388-8847
15K429	15	Brooklyn School for Global Studies	284 BAL TIC STREET	BROOKLYN	11201	Dawn Meconi	DMeconi@schools.nyc.gov	718-694-9741
15K051	15	M.S. 51 William Alexander	350 S AVENUE	BROOKLYN	11215	Lenore Berner	Lberner2@schools.nyc.gov	718-369-7603
15K088	15	J.H.S. 088 Peter Rouget	544 7 AVENUE	BROOKLYN	11215	Ailene Altman Mitchell	AMitchel2@schools.nyc.gov	718-788-4482
15K443	15	New Voices School of Academic & Creative Arts	330 18 STREET	BROOKLYN	11215	FRANK GIORDANO	FGiorda@schools.nyc.gov	718-965-0390
15K447	15	The Math & Science Exploratory School	345 DEAN STREET	BROOKLYN	11217	DAWN VALLE	DValle3@schools.nyc.gov	718-330-9328
15K592	15	Khalil Gibran International Academy	362 SCHERMERHORN STREET	BROOKLYN	11217	Winston Hamann	WHamann@schools.nyc.gov	718-237-2502
15K448	15	Brooklyn Secondary School for Collaborative Studies	610 HENRY STREET	BROOKLYN	11231	ALYCE BARR	ABarr@schools.nyc.gov	718-923-4700
15K821	15	Sunset Park Prep	4004 4 AVENUE	BROOKLYN	11232	Jennifer Spalding	JSpalding@schools.nyc.gov	718-840-1951
84K362	15	Hellenic Classical Charter School	646 5th Ave, Brooklyn	BROOKLYN	11215	Christina Tettonis	ctettonis@hccs-nvs.org	718-499-0957



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84K651	15	PAVE Academy Charter School	732 Henry Street, Brooklyn	BROOKLYN	11231	Jill Glassbrook	jglassbrook@paveacademy.org	718-858-7813
84K707	15	Brooklyn Prospect Charter School	3002 Fort Hamilton Parkway, Brooklyn	BROOKLYN	11218	LaNolia Omowanile	lomowanile@brooklynprospect.org	347-889-7041
84K758	15	Brooklyn Urban Garden Charter School	500 19th Street, Brooklyn	BROOKLYN	11215	Linda Rosenbury	linda.rosenbury@BUSBrooklyn.org	718-280-9556
84K360	16	Launch Expeditionary Learning Charter School	1580 DEAN STREET	BROOKLYN	11216	Evan Kilgore	EKilgore@schools.nyc.gov	212-866-6137
16K308	16	P.S. 308 Clara Cardwell	616 QUINCY STREET	BROOKLYN	11221	George Patterson	GPatter@schools.nyc.gov	718-574-2373
16K393	16	Frederick Douglass Academy IV Secondary School	1014 LAFAYETTE AVENUE	BROOKLYN	11221	Eivin Crespo	ECrespo@schools.nyc.gov	718-574-2820
16K534	16	Upper School @ P.S. 25	787 LAFAYETTE AVENUE	BROOKLYN	11221	ATIVIA SANDUSKY	ASandusky@schools.nyc.gov	718-574-6032
16K681	16	Madiba Prep Middle School	1014 LAFAYETTE AVENUE	BROOKLYN	11221	Sharon Stephens	SStephens2@schools.nyc.gov	718-574-2804
16K262	16	P.S. 262 El Hajj Malik El Shabazz Elementary School	500 MACON STREET	BROOKLYN	11233	JOELETHA FERGUSON	JFerguson@schools.nyc.gov	718-453-0780
84K593	16	Excellence Boys Charter School	239 Patchen Avenue, Brooklyn	BROOKLYN	11233	David Berlin (5-8); Sam Tweedy (K-8)	dberlin@excellencecharter.org; stweedy@excellencecharter.org	718-638-1830
84K648	16	Bedford Stuyvesant Collegiate Charter School	800 Gates Avenue 4th Floor, Brooklyn	BROOKLYN	11221	Justin Pigeon	jpigeon@bedstuycollegiate.org	718-669-7460
84K782	16	Bedford Stuyvesant New Beginnings Charter School	82 Lewis Avenue, Brooklyn	BROOKLYN	11206	Joshua Morales; Karen Jones	imorales@bsnbsc.org;kionnes@bsnbsc.org	718-453-1001
16K057	16	J.H.S. 057 Whitelaw Reid	125 STUYVESANT AVENUE	BROOKLYN	11221	CELESTE DOUGLAS	CDouglas22@schools.nyc.gov	718-574-2357
17K587	17	Middle School for the Arts	790 EAST NEW YORK AVENUE	BROOKLYN	11203	DANIQUEA BROOKS	DBrooks9@schools.nyc.gov	718-773-3343
17K722	17	New Heights Middle School	790 EAST NEW YORK AVENUE	BROOKLYN	11203	Jessica Luciano	JLuciano@schools.nyc.gov	718-467-4501
17K189	17	P.S. 189 Lincoln Terrace	1100 EAST NEW YORK AVE	BROOKLYN	11212	Ms. Berthe G. Faustin	BFaust@schools.nyc.gov	718-756-0210
17K334	17	Middle School for Academic and Social Excellence	1224 PARK PLACE	BROOKLYN	11213	Andrea Whitehurst	AWhiteh@schools.nyc.gov	718-774-0105
17K354	17	The School of Integrated Learning	1224 PARK PLACE	BROOKLYN	11213	MONIQUE CAMPBELL	MCampbell3@schools.nyc.gov	718-774-0362
17K394	17	M.S. K394	188 ROCHESTER AVENUE	BROOKLYN	11213	Guendalina Shaw Pieters	GShawPieters@schools.nyc.gov	718-756-3164
17K061	17	M.S. 061 Dr. Gladstone H. Atwell	400 EMPIRE BOULEVARD	BROOKLYN	11225	SHANNON BURTON	DBurton4@schools.nyc.gov	718-774-1002
17K161	17	P.S. 161 The Crown	330 CROWN STREET	BROOKLYN	11225	Michael Johnson	MJohnson10@schools.nyc.gov	718-756-3100
17K352	17	Ebbets Field Middle School	46 MCKEEVER PLACE	BROOKLYN	11225	Margie Baker	MBaker6@schools.nyc.gov	718-941-5097
17K590	17	Medgar Evers College Preparatory School	1186 CARROLL STREET	BROOKLYN	11225	Dr. Michael A. Wilshire	MWilshire@schools.nyc.gov	718-703-5400

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<b>DBN</b>	<b>School District</b>	<b>Location Name</b>	<b>Primary Address</b>	<b>City</b>	<b>Zip</b>	<b>Principal Name</b>	<b>Principal Email</b>	<b>School Number</b>
17K543	17	Science, Technology and Research Early College High School at Erasmus	911 FLATBUSH AVENUE	BROOKLYN	11226	Dr. Eric L. Blake	EBlake@schools.nyc.gov	718-564-2540
17K484	17	Ronald Edmonds Learning Center II	430 HOWARD AVENUE	BROOKLYN	11233	Michele Luard	MLuard@schools.nyc.gov	718-467-0306
17K340	17	I.S. 340	227 STERLING PLACE	BROOKLYN	11238	Mrs. Jean Williams	JWilliams27@schools.nyc.gov	718-857-5516
17K353	17	Elijah Stroud Middle School	750 CLASSON AVENUE	BROOKLYN	11238	Tricia Delauney	TDelaun@schools.nyc.gov	718-638-3067
84K356	17	Achievement First Crown Heights Charter School	790 East New York Ave, Brooklyn	BROOKLYN	11203	Kevin Anderle	KevinAnderle@achievementfirst.org	347-471-2590; 718-529-2520
84K357	17	KIPP AMP Charter School	1224 Park Place, Brooklyn	BROOKLYN	11213	Debon Lewis	dlewis@kipcamp.org	718-943-3710
84K652	17	Brooklyn Ascend Charter School	123 East 98th Street, Brooklyn	BROOKLYN	11212	Samantha Pugh	samantha.pugh@ascendlearning.org	718-907-9147
84K704	17	Explore Charter School	655 Parkside Avenue, Brooklyn	BROOKLYN	11226	Christina Froeb	cfroeb@explorenetwork.org	718-703-4484
84K726	17	Fahari Academy Charter School	72 Veronica Place, 4th Floor, Brooklyn, NY	BROOKLYN	11226	Stephanie Clagnaz	sclagnaz@faharacademy.org	718-218-3185
84K742	17	Explore Empower Charter School	188 Rochester Avenue, Brooklyn, NY	BROOKLYN	11213	Brian Ferreira	bferreira@explorenetwork.org	718-771-2090
17K382	17	Academy for College Preparation and Career Exploration: A College Board School	911 FLATBUSH AVENUE	BROOKLYN	11226	Doris Unger	DUnger@schools.nyc.gov	718-564-2566
17K246	17	M.S. 246 Wait Whitman	72 VERONICA PLACE	BROOKLYN	11226	BENTLY WARRINGTON	BWarrin@schools.nyc.gov	718-282-5230
18K235	18	P.S. 235 Lenox School	525 LENOX ROAD	BROOKLYN	11203	Laurence Lord	Llord@schools.nyc.gov	718-773-4869
18K066	18	P.S. 66	845 EAST 96 STREET	BROOKLYN	11236	Lucille Jackson	Ljackso17@schools.nyc.gov	718-922-3505
84K608	18	Kings Collegiate Charter School	1084 Lenox Road, Brooklyn	BROOKLYN	11212	Scott Schuster	sschuster@kingscollegiate.org	718-342-6047
19K328	19	PS/IS 328 Phillis Wheatley	330 ALABAMA AVENUE	BROOKLYN	11207	Avila Douglas	davila@schools.nyc.gov	718-345-9393
19K409	19	East New York Family Academy	2057 LINDEN BOULEVARD	BROOKLYN	11207	Anthony Yard	AYard3@schools.nyc.gov	718-927-0012
19K654	19	Van Sicten Community Middle School	800 VAN SICTEN AVE	BROOKLYN	11207	ADONNA MCFARLAND	AMcfar12@schools.nyc.gov	718-927-4701
19K663	19	School of the Future Brooklyn	574 DUMONT AVENUE	BROOKLYN	11207	SARAH KAUFMANN	SKaufmann@schools.nyc.gov	718-345-5190
19K202	19	P.S. 202 Ernest S. Jenkyns	982 HEGEMAN AVENUE	BROOKLYN	11208	Machael Spencer Edwards	MSpence6@schools.nyc.gov	718-649-7880
19K404	19	Academy for Young Writers	1065 ELTON STREET	BROOKLYN	11208	Courtney Winkfield	CWinkfield@schools.nyc.gov	718-688-7230
19K422	19	Spring Creek Community School	1065 ELTON STREET	BROOKLYN	11208	Christina Koza	Koza@schools.nyc.gov	718-688-7200

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19K661	19	Vista Academy	350 LINWOOD STREET	BROOKLYN	11208	DIA BRYANT	DBryant5@schools.nyc.gov	718-647-0913
19K662	19	Liberty Avenue Middle School	350 LINWOOD STREET	BROOKLYN	11208	KAIA NORDTVEDT	KNordtvedt@schools.nyc.gov	718-647-1301
19K452	19	Frederick Douglass Academy VIII Middle School	1400 PENNSYLVANIA AVENUE	BROOKLYN	11239	YOLANDA MARTIN	YMartin3@schools.nyc.gov	718-642-4305
84K358	19	Achievement First East New York Charter School	158 Richmond Street, Brooklyn	BROOKLYN	11208	Fatimah Barker	FatimahBarker@achievementfirst.org	718-403-4924, 347-471-2590; 718-262-2370
84K359	19	UFT Charter School	300 Wyona Street, Brooklyn	BROOKLYN	11207	Shep Brown	sbrown@uftcs.org	718-927-5540
84K386	19	Invictus Preparatory Charter School	370 Fountain Avenue, Brooklyn	BROOKLYN	11208	Alex Marchuk	amarchuk@invictusprep.org	718-235-1682
20K180	20	The SEALL Academy	5601 16 AVENUE	BROOKLYN	11204	GARY WILLIAMS	Gwillia16@schools.nyc.gov	718-851-8070
20K192	20	P.S. 192 - The Magnet School for Math and Science Inquiry	4715 18 AVENUE	BROOKLYN	11204	LISET ISAAC	Lisaac@schools.nyc.gov	718-633-3061
20K223	20	J.H.S. 223 The Montauk	4200 16 AVENUE	BROOKLYN	11204	ANDREW FRANK	AFrank2@schools.nyc.gov	718-438-0155
20K609	20	Urban Assembly School for Criminal Justice	4200 16 AVENUE	BROOKLYN	11204	MARIELA GRAHAM	MGraham8@schools.nyc.gov	718-438-3893
20K104	20	P.S./I.S. 104 The Fort Hamilton School	9115 5 AVENUE	BROOKLYN	11209	Ms. Marie Dibella	MDibell@schools.nyc.gov	718-836-4630
20K163	20	P.S. 163 Bath Beach	109 BAY 14TH STREET	BROOKLYN	11214	MARYANN WASMUTH	MWasmut@schools.nyc.gov	718-236-9003
20K229	20	P.S. 229 Dyker	1400 BENSON AVENUE	BROOKLYN	11228	Robert Zapulla	RZappul@schools.nyc.gov	718-236-5447
20K030	20	PS/IS 30 Mary White Ovington	7002 4TH AVENUE	BROOKLYN	11209	Carol Heerman	CHeerman@schools.nyc.gov	718-491-5684
20K201	20	J.H.S. 201 The Dyker Heights	8010 12 AVENUE	BROOKLYN	11228	ROBERT CIULLA	RCiulla@schools.nyc.gov	718-833-9363
20K187	20	The Christa McAuliffe School\I.S. 187	1171 65 STREET	BROOKLYN	11219	JUSTIN BERMAN	JBerman3@schools.nyc.gov	718-236-3394
20K259	20	J.H.S. 259 William McKinley	7305 FT HAMILTON PARKWAY	BROOKLYN	11228	JANICE GEARY	JGeary@schools.nyc.gov	718-833-1000
21K121	21	P.S. 121 Nelson A. Rockefeller	5301 20 AVENUE	BROOKLYN	11204	Anthony Mungioi	AMungioi@schools.nyc.gov	718-377-8845
21K226	21	P.S. 226 Alfred De B. Mason	6006 23 AVENUE	BROOKLYN	11204	SHERRY TANNENBAUM	STannen2@schools.nyc.gov	718-234-4940
21K468	21	Kingsborough Early College School	2630 BENSON AVENUE	BROOKLYN	11214	CONNIE HAMILTON	chamilt7@schools.nyc.gov	718-333-7850
21K690	21	Brooklyn Studio Secondary School	8310 21ST AVENUE	BROOKLYN	11214	Andrea Ciliotta	ACiliot@schools.nyc.gov	718-266-5032
21K238	21	P.S. 238 Anne Sullivan	1633 EAST 8 STREET	BROOKLYN	11223	Harla Joy Musoff-Weiss	HMusoff@schools.nyc.gov	718-339-4355
21K303	21	I.S. 303 Herbert S. Eisenberg	501 WEST AVENUE	BROOKLYN	11224	CARMEN AMADOR	Camador@schools.nyc.gov	718-996-0100



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21K099	21	P.S. 099 Isaac Asimov	1120 EAST 10 STREET	BROOKLYN	11230	GREGORY PIRRAGLIA	GPIrrag@schools.nyc.gov	718-338-9201
21K098	21	I.S. 98 Bay Academy	1401 EMMONS AVENUE	BROOKLYN	11235	MARIA TIMO	MTimo@schools.nyc.gov	718-891-9005
21K209	21	P.S. 209 Margaret Mead	2609 EAST 7 STREET	BROOKLYN	11235	Frances Locurcio	FLocurc@schools.nyc.gov	718-743-1954
84K744	21	Coney Island Preparatory Public Charter School	501 West Avenue, Room 101	BROOKLYN	11224	Jacob Mnookin	jmnookin@coneyislandprep.org	718-513-6951
22K109	22	P.S. 109	1001 EAST 45 STREET	BROOKLYN	11203	Dwight Chase	DChase2@schools.nyc.gov	718-693-3426
22K240	22	Andries Huddle	2500 NOSTRAND AVENUE	BROOKLYN	11210	Elena S. O'Sullivan	EOsull@schools.nyc.gov	718-253-3700
22K555	22	Brooklyn College Academy	350 CONEY ISLAND AVENUE	BROOKLYN	11218	NICHOLAS MAZZARELLA	NMazzar@schools.nyc.gov	718-853-6184
22K206	22	P.S. 206 Joseph F Lamb	2200 GRAVESEND NECK ROAD	BROOKLYN	11229	DEIRDRE KEYES	DKeyes2@schools.nyc.gov	718-743-5598
22K278	22	J.H.S. 278 Marine Park	1925 STUART STREET	BROOKLYN	11229	DEBRA GAROFALO	DGarofa@schools.nyc.gov	718-375-3523
22K207	22	P.S. 207 Elizabeth G. Leary	4011 FILLMORE AVENUE	BROOKLYN	11234	MARY BOSCO	MBosco@schools.nyc.gov	718-645-8667
22K014	22	J.H.S. 014 Shell Bank	2424 BATCHELDER STREET	BROOKLYN	11235	Teri Ahearn	TAhearn@schools.nyc.gov	718-743-0220
84K791	22	Brooklyn Dreams Charter School	259 Parkville Avenue, Brooklyn	BROOKLYN	11230	Letta Belle	lbellet@nhaschools.com	718-859-8400
23K041	23	P.S. 041 Francis White	411 THATFORD AVENUE	BROOKLYN	11212	Theresa Siegel	TSiegel@schools.nyc.gov	718-495-7732
23K298	23	P.S. 298 Dr. Betty Shabazz	85 WATKINS STREET	BROOKLYN	11212	Jonathan Dill	JDill2@schools.nyc.gov	718-495-7793
23K363	23	Brownsville Collaborative Middle School	85 WATKINS STREET	BROOKLYN	11212	Stacey Walsh	SWalsh3@schools.nyc.gov	718-495-1202
23K668	23	Riverdale Avenue Middle School	76 RIVERDALE AVENUE	BROOKLYN	11212	KIERSTEN WARD	KWard7@schools.nyc.gov	718-346-0764
23K671	23	Mott Hall Bridges Academy	210 CHESTER STREET	BROOKLYN	11212	Nadia Lopez	NLopez20@schools.nyc.gov	718-345-6912
23K697	23	Teachers Preparatory High School	226 BRISTOL STREET	BROOKLYN	11212	Carmen Simon	CSimon6@schools.nyc.gov	718-498-2605
23K073	23	P.S. 073 Thomas S. Boyland	251 MCDUGAL STREET	BROOKLYN	11233	Kenya Stowe	KStowe@schools.nyc.gov	718-573-0288
23K137	23	P.S./I.S. 137 Rachel Jean Mitchell	121 SARATOGA AVENUE	BROOKLYN	11233	Zina Cooper	ZCooper@schools.nyc.gov	718-453-2926
23K178	23	P.S. 178 Saint Clair Mckelway	2163 DEAN STREET	BROOKLYN	11233	JOSEPH FRANTZ HENRY	Jhenry1@schools.nyc.gov	718-495-7768
23K664	23	Brooklyn Environmental Exploration School (BEES)	251 MCDUGAL STREET	BROOKLYN	11233	CRAIG GARBER	CGarber@schools.nyc.gov	718-453-3039
84K626	23	Achievement First Brownsville Charter School	2021 Bergen Street, Brooklyn	BROOKLYN	11233	Keith Brooks	keithbrooks@achievementfirst.org	347-471-2600; 347-471-2610

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84K710	23	Brownsville Collegiate Charter School	364 Sackman Street, Brooklyn	BROOKLYN	11212	Jessica Simmons	<a href="mailto:jsimmons@brownsvillecollegiate.org">jsimmons@brownsvillecollegiate.org</a>	718-636-0370
84K777	23	Ocean Hill Collegiate Charter School	1137 Herkimer Street, Brooklyn	BROOKLYN	11233	Hannah Solomon	<a href="mailto:hsolomon@oceanhillcollegiate.org">hsolomon@oceanhillcollegiate.org</a>	718-250-5765
24Q0560	24	Robert F. Wagner, Jr. Secondary School for Arts and Technology	47-07 30 PLACE	QUEENS	11101	Ann Seifullah	<a href="mailto:ASeifullah@schools.nyc.gov">ASeifullah@schools.nyc.gov</a>	718-472-5671
24Q102	24	P.S. 102 Bayview	55-24 VAN HORN STREET	QUEENS	11373	ANTHONY PISACANO	<a href="mailto:APisaca@schools.nyc.gov">APisaca@schools.nyc.gov</a>	718-446-3308
24Q311	24	Corona Arts and Sciences Academy	45-10 94TH STREET	QUEENS	11373	BETH HERT	<a href="mailto:BHert@schools.nyc.gov">BHert@schools.nyc.gov</a>	718-595-8701
24Q049	24	P.S. 049 Dorothy Bonawit Kole	63-60 80th Street	QUEENS	11379	ANTHONY LOMBARDI	<a href="mailto:ALombar@schools.nyc.gov">ALombar@schools.nyc.gov</a>	718-326-2111
24Q087	24	P.S. / I.S. 087 Middle Village	67-54 80 STREET	QUEENS	11379	CARYN MICHAEL	<a href="mailto:CMichael@schools.nyc.gov">CMichael@schools.nyc.gov</a>	718-326-8243
24Q128	24	P.S. 128 The Lorraine Tuzzo, Juniper Valley Elementary School	69-10 65th Drive	QUEENS	11379	JOHN LAVELLE	<a href="mailto:JLavelle@schools.nyc.gov">JLavelle@schools.nyc.gov</a>	718-326-6210
84Q083	24	Central Queens Academy Charter School	55-30 Junction Blvd., Queens	QUEENS	11373	Mr. Jesse Tang	<a href="mailto:jesse.tang@centralqueensacademy.org">jesse.tang@centralqueensacademy.org</a>	718-271-6200
84Q298	24	Middle Village Prep Charter School	6802 Metropolitan Ave, Queens	QUEENS	11379	Ronald Rivera	<a href="mailto:rrivera@middlevillageprep.org">rrivera@middlevillageprep.org</a>	718-869-2933
24Q113	24	P.S./I.S. 113 Anthony J. Pranzo	78-23 87TH STREET	QUEENS	11385	Alejandro Megias	<a href="mailto:AMegias@schools.nyc.gov">AMegias@schools.nyc.gov</a>	718-847-0724
25Q281	25	East-West School of International Studies	46-21 COLDEN STREET	QUEENS	11355	Ben Sherman	<a href="mailto:BSherman2@schools.nyc.gov">BSherman2@schools.nyc.gov</a>	718-353-0009
25Q025	25	I.S. 025 Adrien Block	34-65 192 STREET	QUEENS	11358	MARY ELLEN BEIRNE	<a href="mailto:MBeirne@schools.nyc.gov">MBeirne@schools.nyc.gov</a>	718-961-3480
25Q285	25	World Journalism Preparatory: A College Board School	34-65 192 STREET	QUEENS	11358	CYNTHIA SCHNEIDER	<a href="mailto:CSchneider2@schools.nyc.gov">CSchneider2@schools.nyc.gov</a>	718-461-2219
25Q294	25	BELL Academy	18-25 212 STREET	QUEENS	11360	David Abbott	<a href="mailto:Dabbott@schools.nyc.gov">Dabbott@schools.nyc.gov</a>	718-428-0587
25Q200	25	PS/MS 200 - The Pomonok School & STAR Academy	70-10 164 STREET	QUEENS	11365	KEVIN MCAULIFFE	<a href="mailto:KMcauliffe@schools.nyc.gov">KMcauliffe@schools.nyc.gov</a>	718-969-7780
25Q252	25	Queens School of Inquiry, The	158-40 76 ROAD	QUEENS	11366	MEREDITH INBAL	<a href="mailto:Minbal@schools.nyc.gov">Minbal@schools.nyc.gov</a>	718-380-6929
25Q164	25	P.S. 164 Queens Valley	138-01 77 AVENUE	QUEENS	11367	ANNE ALFONSO	<a href="mailto:AAlfonso@schools.nyc.gov">AAlfonso@schools.nyc.gov</a>	718-544-1083
25Q219	25	P.S. 219 Paul Klapper	144-39 GRAVETT ROAD	QUEENS	11367	Frederick Wright	<a href="mailto:FWright2@schools.nyc.gov">FWright2@schools.nyc.gov</a>	718-793-2130
25Q499	25	The Queens College School for Math, Science and Technology	148-20 REEVES AVENUE	QUEENS	11367	HELENE JACOB	<a href="mailto:Hjacob2@schools.nyc.gov">Hjacob2@schools.nyc.gov</a>	718-461-7462
26Q067	26	J.H.S. 067 Louis Pasteur	51-60 MARATHON PARKWAY	QUEENS	11362	Zoi McGrath	<a href="mailto:ZMcgrat@schools.nyc.gov">ZMcgrat@schools.nyc.gov</a>	718-423-8138
27Q146	27	P.S. 146 Howard Beach	98-01 159 AVENUE	QUEENS	11414	Mary Keegan	<a href="mailto:MKeegan@schools.nyc.gov">MKeegan@schools.nyc.gov</a>	718-843-4880
27Q207	27	P.S. 207 Rockwood Park	159-15 88 STREET	QUEENS	11414	LINDA SPADARO	<a href="mailto:LSpadar@schools.nyc.gov">LSpadar@schools.nyc.gov</a>	718-848-2700

**OST Middle School Expansion RFP Revised Attachment D: Eligible Middle Schools**

DBN	School District	Location Name	Primary Address	City	Zip	Principal Name	Principal Email	School Number
27Q232	27	P.S. 232 Lindenwood	153-23 83 STREET	QUEENS	11414	LISA JOSEPHSON	<a href="mailto:ljoeph3@schools.nyc.gov">ljoeph3@schools.nyc.gov</a>	718-848-9247
27Q297	27	Hawtree Creek Middle School	121-10 ROCKAWAY BOULEVARD	QUEENS	11420	M HUSSEY	<a href="mailto:mhussey2@schools.nyc.gov">mhussey2@schools.nyc.gov</a>	718-659-3792
27Q105	27	P.S. 105 The Bay School	420 BEACH 51 STREET	QUEENS	11691	LAURIE SHAPIRO	<a href="mailto:lshapr@schools.nyc.gov">lshapr@schools.nyc.gov</a>	718-474-8615
27Q309	27	Academy of Medical Technology: A College Board School	8-21 BAY 25 STREET	QUEENS	11691	JOSE MERCED	<a href="mailto:jmerced2@schools.nyc.gov">jmerced2@schools.nyc.gov</a>	718-471-3571
27Q042	27	P.S./M.S.042 R. Vernam	488 BEACH 66 STREET	QUEENS	11692	Patricia Finn	<a href="mailto:pfinn3@schools.nyc.gov">pfinn3@schools.nyc.gov</a>	718-634-7914
27Q047	27	P.S. 047 Chris Galas	9 POWER ROAD	QUEENS	11693	Ann Moynagh	<a href="mailto:amoyna@schools.nyc.gov">amoyna@schools.nyc.gov</a>	718-634-7167
27Q183	27	P.S. 183 Dr. Richard R. Green	2-45 BEACH 79 STREET	QUEENS	11693	Jessica Romero	<a href="mailto:jromero6@schools.nyc.gov">jromero6@schools.nyc.gov</a>	718-634-9459
27Q114	27	P.S. / M.S. 114 Belle Harbor	134-01 CRONSTON AVENUE	QUEENS	11694	Stephen P. Grill	<a href="mailto:sgri12@schools.nyc.gov">sgri12@schools.nyc.gov</a>	718-634-3382
27Q323	27	Scholars' Academy	320 BEACH 104TH STREET	QUEENS	11694	Brian O'Connell	<a href="mailto:BOConne@schools.nyc.gov">BOConne@schools.nyc.gov</a>	718-474-6918
27Q137	27	M.S. 137 America's School of Heroes	109-15 98 STREET	QUEENS	11417	LAURA MASTROGIOVANNI	<a href="mailto:lmastro2@schools.nyc.gov">lmastro2@schools.nyc.gov</a>	718-659-0471
27Q262	27	Channel View School for Research	100-00 BEACH CHANNEL DRIVE	QUEENS	11694	Patricia J. Tubridy	<a href="mailto:ptubrid1@schools.nyc.gov">ptubrid1@schools.nyc.gov</a>	718-634-1970
28Q167	28	Metropolitan Expeditionary Learning School	91-30 METROPOLITAN AVENUE	QUEENS	11375	Damon McCord	<a href="mailto:DMccord2@schools.nyc.gov">DMccord2@schools.nyc.gov</a>	718-286-3500
28Q680	28	Queens Gateway to Health Sciences	160-20 GOETHALS AVENUE	QUEENS	11432	JUDY HENRY	<a href="mailto:jhenry2@schools.nyc.gov">jhenry2@schools.nyc.gov</a>	718-969-3155
28Q284	28	York Early College Academy	108-35 167 STREET	QUEENS	11433	DEBORAH BURNETT	<a href="mailto:DBurnet@schools.nyc.gov">DBurnet@schools.nyc.gov</a>	718-262-8547
28Q287	28	The Emerson School	108-35 167 STREET	QUEENS	11433	LAJUAN WHITE	<a href="mailto:lwhite8@schools.nyc.gov">lwhite8@schools.nyc.gov</a>	718-657-4801
28Q896	28	Young Women's Leadership School, Queens	150-91 87 ROAD	QUEENS	11432	Mala Panday	<a href="mailto:MPanday@schools.nyc.gov">MPanday@schools.nyc.gov</a>	718-725-0402
29Q192	29	I.S. 192 The Linden	109-89 204 STREET	QUEENS	11412	Harriett Diaz	<a href="mailto:HDiaz@schools.nyc.gov">HDiaz@schools.nyc.gov</a>	718-479-5540
29Q156	29	P.S. 156 Laureton	229-02 137 AVENUE	QUEENS	11413	NOREEN LITTLE	<a href="mailto:NLittle@schools.nyc.gov">NLittle@schools.nyc.gov</a>	718-528-9173
29Q283	29	Preparatory Academy for Writers: A College Board School	143-10 SPRINGFIELD BOULEVARD	QUEENS	11413	CHARLES ANDERSON	<a href="mailto:CAnderson15@schools.nyc.gov">CAnderson15@schools.nyc.gov</a>	718-949-8405
29Q289	29	Queens United Middle School	229-02 137 AVENUE	QUEENS	11413	RICHARD RODER	<a href="mailto:RRoder@schools.nyc.gov">RRoder@schools.nyc.gov</a>	718-723-3501
29Q355	29	Collaborative Arts Middle School	145-00 SPRINGFIELD BOULEVARD	QUEENS	11413	Tammy Holloway	<a href="mailto:THollow2@schools.nyc.gov">THollow2@schools.nyc.gov</a>	718-977-6181
29Q138	29	P.S./ M.S.138 Sunrise	251-11 WELLER AVENUE	QUEENS	11422	James Mc Eaney	<a href="mailto:JMcfan@schools.nyc.gov">JMcfan@schools.nyc.gov</a>	718-528-9053
29Q270	29	The Gordon Parks School	233-15 MERRICK BOULEVARD	QUEENS	11422	Chaywonne Harper	<a href="mailto:Charper2@schools.nyc.gov">Charper2@schools.nyc.gov</a>	718-341-8280



**OST Middle School Expansion RFP Revised Attachment D: Eligible Middle Schools**

DBN	School District	Location Name	Primary Address	City	Zip	Principal Name	Principal Email	School Number
29Q208	29	P.S. / I.S. 208	74-30 COMMONWEALTH BLVD	QUEENS	11426	JAMES PHILEMY	JPHILEM@schools.nyc.gov	718-468-6420
29Q295	29	P.S./I.S. 295	222-14 JAMAICA AVENUE	QUEENS	11428	DEON LAVIGNE-JONES	DlavigneJones@schools.nyc.gov	718-464-1433
29Q116	29	PS/IS 116 William C. Hughley	107-25 WREN PLACE	QUEENS	11433	Debra Farrow	DFarrow@schools.nyc.gov	718-526-4884
29Q268	29	PS/IS 268	92-07 175 STREET	QUEENS	11433	Lissa Grant-Stewart	LGrantS@schools.nyc.gov	718-206-3240
29Q327	29	Eagle Academy for Young Men III	171-10 LINDEN BOULEVARD	QUEENS	11434	KENYATTE REID	KReid3@schools.nyc.gov	718-480-2600
84Q341	29	Riverton Street Charter School	118-34 Riverton Street, Queens	QUEENS	11412	Verone Kennedy	89.vkennedy@nhaschool.com	718-481-8200
84Q704	29	Merrick Academy - Queens Public Charter School	207-01 Jamaica Avenue, Queens	QUEENS	11428	Tonya L. Johnson	TJohnson@merrickacademy.org	718-479-3753
30Q291	30	Hunters Point Community Middle School	1-50 51ST AVENUE	QUEENS	11101	SARAH GOODMAN	SGoodmad@schools.nyc.gov	718-609-3300
30Q084	30	P.S. 084 Steinway	22-45 41 STREET	QUEENS	11105	JOHN BUFFA	JBuffa@schools.nyc.gov	718-278-1915
30Q122	30	P.S. 122 Mamie Fay	21-21 DITMARS BOULEVARD	QUEENS	11105	PAMELA SABEL	PSabel@schools.nyc.gov	718-721-6410
30Q580	30	Baccalaureate School for Global Education	34-12 36 AVENUE	QUEENS	11106	KELLY JOAN JOHNSON	Klohnso2@schools.nyc.gov	718-361-5275
30Q127	30	P.S. 127 Aerospace Science Magne	98-01 25 AVENUE	QUEENS	11369	EVITA SANABRIA	ESanabria@schools.nyc.gov	718-446-4700
30Q227	30	I.S. 227 Louis Armstrong	32-02 JUNCTION BOULEVARD	QUEENS	11369	WILLIAM FAHEY	Wfahey@schools.nyc.gov	718-335-7500
84Q304	30	VOICE Charter School of New York	36-24 12th Street, Queens	QUEENS	11106	Franklin Headley	principal@voicecharterschool.org	718-361-1694
84Q705	30	Renaissance Charter School	35-59 81st Street, Queens	QUEENS	11372	Stacey Gauthier	sgauthier@renaissancecharter.org	718-803-0060, ext. 115
84Q706	30	Our World Neighborhood Charter School	31-20 37th Street, Queens	QUEENS	11103	Lisa Edmiston	ledmiston@owncs.org	718-392-3405
31R080	31	The Michael J. Petrides School	715 OCEAN TERRACE	STATEN ISLAND	10301	JOANNE BUCKHEIT	JBuckhe@schools.nyc.gov	718-815-0186
31R034	31	I.S. 034 Tottenville	528 ACADEMY AVENUE	STATEN ISLAND	10307	JOHN BOYLE	JBoyle3@schools.nyc.gov	718-477-4500
31R024	31	I.S. 024 Myra S. Barnes	225 CLEVELAND AVENUE	STATEN ISLAND	10308	Lenny Santamaria	LSantam@schools.nyc.gov	718-982-4700
31R075	31	I.S. 075 Frank D. Paulo	455 HUGUENOT AVENUE	STATEN ISLAND	10312	KENNETH ZAPATA	KZapata@schools.nyc.gov	718-356-0130
31R063	31	Marsh Avenue School for Expeditionary Learning	100 ESSEX DRIVE	STATEN ISLAND	10314	Cara De Angelo	CDeAngelo@schools.nyc.gov	718-370-6850
84R073	31	New World Preparatory Charter School	26 Sharpe Avenue, Staten Island	STATEN ISLAND	10302	Jamie Esperon	jesperon@newworldprep.org	718-705-8990
31R072	31	I.S. 072 Rocco Laurie	33 FERNDALE AVENUE	STATEN ISLAND	10314	PETER MACCELLARI	PMacell@schools.nyc.gov	718-698-5757



**OST Middle School Expansion RFP Revised Attachment D: Eligible Middle Schools**

<b>DBN</b>	<b>School District</b>	<b>Location Name</b>	<b>Primary Address</b>	<b>City</b>	<b>Zip</b>	<b>Principal Name</b>	<b>Principal Email</b>	<b>School Number</b>
32K045	<b>32</b>	P.S. 045 Horace E. Greene	84 SCHAEFFER STREET	BROOKLYN	11207	Tracey Lott-Davis	Tlott-Davis@schools.nyc.gov	718-574-0235
32K384	<b>32</b>	P.S. /I.S. 384 Frances E. Carter	242 COOPER STREET	BROOKLYN	11207	Phyllis Rauli	PRauli@schools.nyc.gov	718-574-0382
84K538	<b>32</b>	Achievement First Bushwick Charter School	1300 Greene Avenue, Brooklyn	BROOKLYN	11237	Michael Rosskamm	MichaelRosskamm@achievementfirst.org	347-471-2230, 347-471-2560; 718-574-0390
32K383	<b>32</b>	J.H.S. 383 Philippa Schuyler	1300 GREENE AVENUE	BROOKLYN	11237	JEANETTE SMITH	JSmith16@schools.nyc.gov	718-574-0390



Bill de Blasio  
Mayor

Department of  
Youth & Community  
Development

Bill Chong  
Commissioner

# OST Middle School Expansion RFP

## Revised Attachment E School Partnership Agreement

Proposed Lead School	
District	
DBN	
Address	
Proposed School Principal/Designee	

If multiple schools are located on one campus or in a single building and have chosen to be treated as one site for the purposes of this RFP, such schools will be treated as a single site (Site). One principal must be designated as the lead principal and should be listed first. Principals from each of the participating schools need to sign this School Partnership Agreement.

### Additional Schools (if applicable)

Proposed School	
District	
DBN	
Address	
Proposed School Principal/Designee	

Proposed School	
District	
DBN	
Address	
Proposed School Principal/Designee	

Proposed School	
District	
DBN	
Address	
Proposed School Principal/Designee	

### PROPOSER INFORMATION

Proposing Organization	
Proposing Organization Contact	

The proposing organization listed above (“Provider”) and the school principal(s) or designee(s) (“School”) agree to the following provisions in support of the Provider’s proposal to the above-named solicitation (“RFP”).

1. The Provider and School have read and understood the details and requirements of the RFP. The parties further understand and agree to work collaboratively to perform the services necessary to meet the goals outlined in the RFP.

2. If the Provider is awarded a contract through this RFP, the Provider and School agree to develop a comprehensive School Partnership Memorandum reflecting the common vision and School Partnership Agreement and to review the Memorandum on an annual basis.
3. The Provider will involve the School in the selection of the Program Director and allow the Principal to interview candidates for this position.
4. The School agrees to designate an individual to coordinate the School and Provider collaboration. List the name, title, and contact information of the individual.

Name:	Title:
Phone:	Email:

5. The School agrees to provide adequate dedicated space and access to the school library, computer room, gymnasium, and other resources essential for effective implementation of the program, including space to maintain OST program administration. Please list the rooms and identifying numbers below.

Type of Space	Room #	Description of Space

6. The School agrees to provide the following in-kind contribution(s) in addition to the space the school will dedicate for use by the program. Itemize each in-kind contribution and provide the information requested in the chart below. If multiple schools are part of the proposal, the contribution of each individual school may vary as long as the combined contribution from all the schools is equal to at least ten percent of the total program funding being requested from DYCD.

In-Kind Contribution	Description of In-Kind Contribution	Dollar Value (\$)
<b>Total Dollar Value (\$)</b>		
<b>Percent of Total Program Funding Requested from DYCD</b>		

7. The School agrees encourage its students to participate in the program if the Provider is awarded a contract, including targeting and identifying students who are performing below their grade level and are at risk of not being promoted.
8. The School agrees to allow Provider to participate as a community representative on the School Leadership Team and the School Safety Committee.

9. The Provider and the School agree to collaborate to align program activities with the School's goals. The School will help the Provider to align activities with relevant State and City educational standards.
10. The School and the Provider agree to share information that is relevant to the program and to school services to the extent allowed under rules of confidentiality.
11. The Provider and the School agree to convene regular meetings between program staff and school personnel, including teachers, guidance counselors, parent coordinators, the Principal and the Assistant Principal to reinforce implementation of the program in accordance with the common vision.
12. The Provider and the School agree to resolve any conflicts or concerns relating to the program or its participants through prompt communication and problem-solving at the level necessary to reach a resolution of the issue in a timely manner.
13. The Provider agrees to conform to school rules and protocols regarding the use of school space and resources.
14. The Provider agrees to accept the school's codes of behavior as the minimum standard of behavior it will require.
15. The Provider agrees to implement academic support, including homework help, in accordance with policies explicitly approved by the School.
16. The Provider agrees to comply with all applicable federal, New York State, and City rules and regulations relating to matters such as health, safety, and emergency procedures and reporting of incidents or accidents.
17. The Provider agrees to comply with all DOE and New York State requirements concerning screening for program staff and volunteers including background checks and fingerprinting.

Are there any additional points that the provider and the school would like to add? \_\_\_Yes \_\_\_No

If "Yes," describe each additional point in 1,600 characters (approximately 200 words) or less below.

**AGREED TO and ACCEPTED by:**

**Provider:**

**Lead School:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Additional School Signatures (if applicable)**

**School 2:**

**School 3:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**School 4:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



Bill de Blasio  
Mayor

Department of  
Youth & Community  
Development

Bill Chong  
Commissioner

## OST Middle School Expansion RFP Revised Attachment F

### EXAMPLES OF PROGRAM HOURS SCHEDULES

Example one: 15 hours per week for 36 school weeks with no programming on school closing days

	Total
Time	3-6 pm
Hours per Week	15
School Weeks	36
<b>Total School Day Hours (15x36)</b>	<b>540</b>
<b>School Closing Days</b>	<b>0</b>
<b>Total Hours</b>	<b>540</b>

Monday	Tuesday	Wednesday	Thursday	Friday
3-6pm	3-6pm	3-6pm	3-6pm	3-6pm
3	3	3	3	3

Example two: 12 hours per week for 36 school weeks with 18 school closing days

	Total
Time	3 -4:30/3-6pm
Hours per Week	12
School Weeks	36
<b>Total School Day Hours (12x36)</b>	<b>432</b>
<b>School Closing Days (18 Days @ 6 hrs)</b>	<b>108</b>
<b>Total Hours</b>	<b>540</b>

Monday	Tuesday	Wednesday	Thursday	Friday
3-4:30 pm	3-6pm	3-6pm	3-6pm	3-4:30 pm
1.5	3	3	3	1.5

Example three: 15 hours per week during Fall and Spring and 12 hours per week during Winter with 10 school closing days

	Total
Time	3-5pm/3-6pm
Weekly Hours per Week	10/15
School Weeks	36
<b>Total School Day Hours</b>	<b>480</b>
<b>School Closing Days (10 Days @ 6 hrs)</b>	<b>60</b>
<b>Total Hours</b>	<b>540</b>

Fall	Winter	Spring
3-6pm	3-5pm	3-6pm
15	10	15
12	12	12
<b>180</b>	<b>120</b>	<b>180</b>



# Request for Proposals

## Out of School Time Middle School Expansion

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**IMPORTANT NOTE:** This Request for Proposals is issued through the HHS Accelerator system to those organizations prequalified in the relevant service areas. Likewise, proposals must be submitted through the HHS Accelerator system in the manner set forth in the 'Procurements' section of the system by those same prequalified organizations. Go to [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator) to learn more.



**Basic Information**

<b>RFP Release Date</b>	March 11, 2014
<b>Proposal Due Date</b>	2:00 p.m. May 2, 2014
<b>Pre-proposal Conference</b>	March 28, 2014, 10 a.m. – 12 p.m. and 2 p.m. – 4 p.m. in the Gerald W. Lynch Theater at John Jay College, 524 W.59th Street
<b>Anticipated Contract Term</b>	7.1.14 – 8.31.18, with options to renew for up to two additional years.
<b>Agency Contact</b>	<a href="mailto:RFPQUESTIONS@dycd.nyc.gov">RFPQUESTIONS@dycd.nyc.gov</a> (indicate OST Middle School Expansion in subject line)
<b>Anticipated Funding, Payment Structure, and Performance Targets</b>	<p>Total Anticipated Funding Amount: <b>\$131,438,080</b> annually for the Anticipated Contract Term.</p> <p>Contract payments will be line-item reimbursement. The proposed contract budget will be based on a price per participant rate of <b>\$3,000</b>. However, if the program is designed to serve students with special needs, i.e., physical or mental health challenges, including emotional, behavioral, and cognitive impairments, as indicated in a student’s Individualized Education Plan (IEP), a higher price per program slot may be proposed, and will be considered, if justified by the Proposer. From year two of the contract, DYCD reserves the right to withhold up to 10 percent of the value of the contract pending achievement of the following performance targets:</p> <ul style="list-style-type: none"> <li>• 100 percent enrollment throughout the contract period</li> <li>• 75 percent attendance rate for the 324 hours of required structured program activity</li> </ul> <p>Withholding based on performance targets will not apply in year one of the contract.</p>
<b>Required Documents</b> <b>Note:</b> A complete and separate proposal, including all required documents, must be submitted for each school or site, in each school district.	<ul style="list-style-type: none"> <li>• OST Middle School Expansion Structured Proposal Form</li> <li>• <b>NOTE: A <u>separate and complete proposal</u>, including all required and optional documents, must be submitted for <u>EACH SCHOOL or SITE</u> (see NOTE on page 4).</b></li> <li>• School Partnership Agreement</li> <li>• Activity Schedule</li> <li>• Proposer’s Organizational Chart</li> <li>• Proposal Budget Summary</li> <li>• Doing Business Data Form</li> </ul>
<b>Optional Documents</b>	<ul style="list-style-type: none"> <li>• Resumes of Program Director and Education Specialist</li> </ul>
<b>Questions Regarding this RFP</b>	<ul style="list-style-type: none"> <li>• Questions regarding this RFP must be transmitted in writing to the Agency Contact by April 18, 2014.</li> <li>• Substantive information/responses to questions will be released in an addendum to the RFP to all organizations that are prequalified to propose to this RFP through the HHS Accelerator system, unless in the opinion of the Agency, the question is of a proprietary nature.</li> </ul>
<b>Subcontracting</b>	<p>Subcontracting is allowed subject to the following conditions:</p> <ul style="list-style-type: none"> <li>• The Contractor must identify the subcontractor in the proposal.</li> <li>• The Contractor expectations set out in the RFP equally apply to any subcontractor.</li> <li>• No more than 35% of the total budget may be subcontracted.</li> </ul>

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# **Section 1–Program Background**

## **A. Background and Objective**

Mayor de Blasio and his administration have made a commitment to increase access to afterschool programs by middle school students in New York City. These programs provide youth with the support of caring adults and offer engaging, fun activities that can help them through what is often a difficult and demanding time in their lives. In 2005, in accordance with its mission to support the City’s youth and their families by funding high-quality youth and community development programs, DYCD launched its Out-of School Time (OST) initiative. The OST system offers students in grades K-12 a mix of academic, recreational and cultural activities after school. The programs are free of charge and located in neighborhoods across all five boroughs. In addition to OST, DYCD supports other afterschool services operated by not-for-profit organizations in schools and community centers through funding for the Beacon Community Centers, Neighborhood Development Area programs and Cornerstone programs. However, while the City has an impressive range of afterschool services, many middle school students do not participate, often because there is no program located at the school they attend.

Through this RFP, DYCD will expand afterschool programs for middle school students by funding a program in each public school (including charter schools) serving grades 6-8 and currently lacking comprehensive afterschool services (“Eligible Middle School”). To be eligible, charter schools must have a regular dismissal time of 3 p.m. as well as lack a comprehensive afterschool program. The pool of eligible schools, identified by school district, is listed in Attachment D, Eligible Middle Schools per School District. Under this solicitation, priority will be given to stand-alone Eligible Middle Schools.

## **B. Program Goals**

The decision to target middle school youth acknowledges the importance of helping these students to develop new skills and interests and encouraging them to pursue their passions during the challenging years of early adolescence.

In light of continuing educational challenges, students must not only stay on track, but need to excel throughout their elementary and middle school years. Research continues to confirm what parents and teachers know from their personal experience: middle school students, with their increasing freedom and natural desires to experiment and explore, need safe environments and absorbing activities to occupy them after school. Engaging afterschool programs can stimulate and inspire, support the success of participants in school and beyond, and keep them out of trouble during the hours from 3-6 p.m.

Participation in afterschool programs can also help reduce the persistent achievement gap among different income and racial groups. All children need help finding pathways to success in life and the workplace and afterschool programs have a vital role to play in this process. Free afterschool programs can extend to children in less-advantaged households the significant benefits and opportunities that children in more-advantaged households take for granted.

The new afterschool programs for middle school youth envisaged in this RFP reflect an enhanced model that builds on the best features of DYCD’s current OST initiative and other exemplary programs, such as The After-School Corporation’s (TASC) extended learning opportunity programs for middle school students. Programs would be designed to support all of the following five overarching goals:

- Goal 1: Foster academic, social and emotional competencies and physical well-being in a safe and nurturing environment
- Goal 2: Provide opportunities for youth to explore their interests and creativity
- Goal 3: Build skills that support academic achievement and raise participant expectations and confidence
- Goal 4: Cultivate youth leadership and community engagement

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Goal 5: Engage parents and other caretakers to support the above goals

**Programs would serve all middle school students at the host school, including English Language Learners and youth with special needs.**

#### *Quality Programming and Staffing*

Recent evaluations of DYCD programs and other research studies have found that quality afterschool programs feature active, project-based learning and staff whose qualifications enable them to successfully implement sequenced, skill-building activities. In many DYCD-funded programs, the presence of qualified staff is, in fact, the norm. One report found that 86 percent of program directors had completed a four-year degree or higher, 37 percent had a master's degree or higher and 17 percent were certified to teach. In addition, quality was found to be linked to factors such as the designation of a part-time staff person as a master teacher or education specialist, hiring certified teachers and activity specialists, and use of lesson plans and curriculum resources. Accordingly, this RFP requires program directors to have a relevant four-year degree, a track record of successful supervisory experience, and the coursework for site supervisors mandated under the School Age Child Care (SACC) Regulations. In addition, every program will be required to have a staffing pattern that includes a qualified educational specialist who can help align program activities with recognized learning standards. These staffing requirements are especially relevant given current thinking about the potential of afterschool programs to strengthen basic literacy and numeracy skills and stimulate the interest of children in Science, Technology, Engineering, and Math (STEM) subjects, both of which are reflected in this RFP.

#### *The School Partnership*

DYCD evaluators and other researchers have identified a robust OST-school relationship as one indicator of a strong program. Accordingly, a school partnership agreement (School Partnership Agreement, Attachment E) between the nonprofit provider and host school principal is a minimum requirement for this RFP and must be submitted with the proposal. If the School Partnership Agreement is not submitted, the proposal will be deemed non-responsive and will not be evaluated. The School Partnership Agreement would be between the proposer and the school where the program will be located and signed by the principal. Foundational to this partnership is the school principal's participation in program planning, including involvement in the interview process for selecting the afterschool program director. The school partnership will be based on a common vision and ensure alignment between afterschool activities and school learning goals. As part of the school partnership agreement, the principal will select a liaison from his/her staff to facilitate ongoing communication and support the afterschool program.

#### *DOE/DYCD Cooperation*

To ensure delivery of quality afterschool services, DOE and DYCD will review program implementation and performance throughout the year and address issues relating to the terms of the School Partnership Agreement.

**Note regarding competitions and proposal submissions:** There is a separate but otherwise identical RFP for each of the 32 school districts. Providers may submit proposals for services in more than one school within each school district. If multiple schools are located on one campus or in a single building and have chosen to be treated as one site for the purposes of this RFP, such schools will be treated as a single site (Site). However, a separate and complete proposal must be submitted for each school or Site, within each school district. In addition, principals from each of the participating schools need to complete and sign the School Partnership Agreement, Attachment E. Providers must ensure that each proposal is submitted for the correct procurement corresponding to the chosen school district. Each of the 32 procurement titles includes the school district number. Before submitting the proposal, check that the school district number matches the procurement title.

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## **Section 2–Program Expectations and Proposal Instructions**

### **A. Organizational Experience**

#### **1. Program Expectations**

- a. The Contractor would have at least three years of successful experience within the last five years providing comprehensive afterschool services, preferably for middle school students. A comprehensive afterschool program is defined as providing services over multiple days per week, offering activities in multiple content areas as indicated in this RFP, and serving 50 or more participants. Successful experience is defined as operating program(s) that:
  - implement effective recruitment and retention strategies
  - develop and sustain strong staffing patterns
  - have high rates of attendance
  - meet or exceed program goals as evidenced by self-assessments guided by quality monitoring tools, assessments undertaken by public/private funders, or formal/external evaluations
  - use quantitative measures to demonstrate program effectiveness
  - use data to measure program performance and make adjustments designed to improve program quality

#### **2. Proposal Instructions**

- a. Complete the relevant sections of the OST Middle School Expansion Structured Proposal Form, Attachment C.

#### **3. Evaluation**

- a. This section will be evaluated based on the extent to which the proposer demonstrates successful relevant experience to operate the program and according to the criteria listed. It is worth a maximum of **20 points** in the Proposal Evaluation.

### **B. Staffing**

#### **1. Program Expectations**

- a. The Contractor would have a Program Director and Educational Specialist, each of whom would have at least a Bachelor of Arts degree. The position of Program Director would be full-time in all programs with 90 or more participants. In programs with fewer than 90 participants, the Program Director, if qualified to do so, could take on the role of Educational Specialist. The position of Educational Specialist may be a part-time position, but must comprise at least 25 percent of a full-time position for a single afterschool program.
- b. The Program Director would have a demonstrable track record of successful supervisory experience, and have completed the coursework for site supervisors mandated under the New York State School Age Child Care (SACC) Regulations.
- c. The Contractor, if it currently manages multiple OST programs or is proposing for multiple program sites, would demonstrate a successful program management model that includes a dedicated supervisor responsible for managing program directors.
- d. The Contractor would have effective procedures for the selection, orientation, training, supervision, and professional development of all front-line staff and the capacity to ensure compliance with staff training requirements under the SACC regulations and the staffing standards set out in this RFP.
- e. The Contractor would have a recruitment strategy for hiring, orienting, and supporting part-time staff, such as activity specialists and group leaders. An activity specialist has skills and experiences pertinent to activities such as art, dance, nutrition, or organized sports. Group leaders are adults, typically 25 years or older, responsible for supervising and leading a group of program participants, as well as creating and implementing activities.

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- f. All program staff, including youth workers and certified teachers would be qualified for their roles and meet the regulatory standards set out in the SACC regulations Section 414.13. Staff assigned the responsibilities of a group leader or head of group would have an Associate’s degree in a related field or two years of experience working with students in elementary or middle school. See [http://ocfs.ny.gov/main/childcare/regs/414\\_SACC\\_regs.asp#s13](http://ocfs.ny.gov/main/childcare/regs/414_SACC_regs.asp#s13).
- g. Afterschool staff is expected to be knowledgeable about the surrounding community and linguistically and culturally competent to ensure that services are provided in a manner that is sensitive to their cultural heritage and traditions.
- h. Staff-to-participant ratios would comply with the requirements of the SACC regulations, as follows:

Age of Children	Minimum Required Staff per Number of Children	Maximum Group Size*
through 9 years	1:10	20
10-12 years	1:15	30

\* The term “group size” refers to the number of children cared for together as a unit and is used to determine the minimum staff/child ratio based upon age of the children in the group. If groups include children over and under 10 years of age, the staff to participant ratio will be the one applicable to the youngest child in the group.

**2. Proposal Instructions**

- a. Complete the relevant sections of the OST Middle School Expansion Structured Proposal Form, Attachment C.
- b. Attach an organizational chart demonstrating how the proposed program would be integrated into the Contractor’s overall operations. If proposing for more than one program site, please include all proposed programs in the organizational chart.

**3. Evaluation**

- a. This section will be evaluated based on the quality of the staffing plan. It is worth a maximum of **15 points** in the Proposal Evaluation.

**C. School Partnership**

**1. Program Expectations**

- a. The Contractor would have a strong relationship with the host school, its leadership and the school’s parent teacher association or other parent representative bodies.
- b. The school partnership would facilitate alignment between program activities and school learning goals as well as communications with and outreach to families.
- c. The school partnership would be founded on a common vision and involve collaborative planning, frequent and ongoing communication, and effective coordination.
- d. The principal would be involved in the process for selecting the program director, including interviewing candidates for the position.
- e. In planning program activities, schedules would be designed to avoid teacher professional development days.
- f. The Contractor would integrate its resources with the school’s to create a quality program. For example, if guidance counselors are offered as part of the school’s in-kind contribution to the OST program, the school would stagger their schedules accordingly.
- g. The school would dedicate classroom space for program activities and provide access to other resources such as computer labs, the gymnasium, dance studios, and libraries.
- h. In addition to providing space, the school would make in-kind contributions to the program equal to at least ten percent of the total program funding being requested from DYCD. Examples of in-kind contributions are teacher time and curriculum resources.

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- i. The Contractor would work with the principal to provide necessary supports to serve all students at the school or school campus, including English Language Learners and those with special needs.
- j. Programs would work with school principals to align programming with school day learning and make special efforts to enroll harder-to-recruit struggling students such as those at risk of being held back, who, research suggests, often benefit even more than other students from participation in afterschool activities.
- k. The contributions and responsibilities of each partner will be formally articulated and specified in the School Partnership Agreement, Attachment E.

**2. Proposal Instructions**

- a. Complete the OST Middle School Expansion Structured Proposal Form, Attachment C.
- b. Complete and attach the School Partnership Agreement, Attachment E, signed by the Contractor’s Executive Director (or equivalent) and the School Principal.

**3. Evaluation**

- a. This section will be evaluated based on the quality of the proposed approach and the extent to which the proposer demonstrates a strong school partnership based on the criteria listed in this section. It is worth a maximum of **20 points** in the Proposal Evaluation.

**D. Program Design**

**1. Program Expectations**

- a. The Contractor will be required to offer a total of 540 hours of afterschool programming of which 324 hours will comprise structured activities and 216 hours may be unstructured. Structured activities will be offered in the four content areas described below in subsection d. Unstructured activities may include tutoring, counseling, and recreation. Programs will be open 5 days per week for 36 weeks during the school year. (For examples of scheduling arrangements see Attachment F, Examples of Program Hours Schedules.)

Programs will offer at least 9 hours of structured activity per week for 36 weeks (324 hours). For the remaining hours, providers may offer unstructured activities during the school week or on school closing days. Participant attendance rates will be tracked only for the 324 annual hours of required structured activities.

- b. Both structured and unstructured activities will be designed to support ALL students, including English Language Learners and students with special needs.
- c. DYCD encourages contractors, where feasible, to recruit high school age youth to act as academic and leadership mentors in different activity areas.

**d. Structured Activity Content Areas (324 hours)**

Program designs will include, but need not be limited to, the content areas listed below. In all cases, the activities offered will be relevant to the interests and lives of participants with strong emphasis on student voice and choice.

*Enrichment Activities.* These activities will be designed to build basic literacy and math skills as well as “21<sup>st</sup> Century skills” such as teamwork, problem solving, and critical thinking. Activities will focus on literacy, the arts, STEM, or a combination of these areas, and, ideally, tap into available resources of the school and local community, such as libraries and other cultural assets.

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*Leadership Development.* These activities will be designed to foster engagement in school and community and develop skills that encompass a range of critical competencies. They will help youth make informed choices about their futures and encourage socially responsible behaviors. Programs would include service learning and civic engagement projects. In addition, there would be activities designed to help participants successfully transition to high school, including awareness and exploration of the high school selection process, post-secondary education options and career opportunities.

*Academic Support.* These services could include homework help, individual or small group tutoring, book clubs and independent, or self-directed, reading time. Such services would be designed in accordance with explicit policies agreed upon with the school principal.

*Physical Activity and Healthy Living.* Examples of these activities are sports, martial arts, dance, and other forms of physical exercise, as well as active learning designed to teach healthy life-styles and the importance of physical activity and good nutrition. DYCD strongly encourages programs to include opportunities for physical activity in their program designs, given the widespread concerns about obesity among youth. Proposers may explore with the school principal the possibility of incorporating the DOE CHAMPS program into their program design.

- e. The program would include at least 2 hours per week of structured Literacy or STEM activities.
- f. The program would include at least 2 hours per week of structured Leadership Development activities.
- g. All structured program activities, whether required or optional, would have clearly identified and measurable learning goals or skill gains, and align with school-day instruction. A useful model for aligning structured activities with school-day learning is the Middle School ExTRA program supported by DOE. For further information, see <http://www.tascorp.org/how-we-do-it/middle-school-literacy#sthash.wnTxNCII.dpbs>.
- h. The Contractor would communicate periodically with families regarding individual student participation in the afterschool program.
- i. The Contractor would establish an explicit and ongoing strategy to engage families including parent workshops on relevant issues such as adolescent development. The Contractor would work with the principal to schedule evening meetings, after 6 p.m., for such workshops.
- j. Structured activities would be project-based, reflect the interests of participants, and strengthen their engagement. Programs are encouraged to show-case student accomplishments, for example, through culminating events or performances.
- k. The Contractor is encouraged to collaborate with other organizations to enhance the program.
- l. The Contractor would collect feedback on program activities and other issues on a regular basis from stakeholders, including youth, families, school staff and principals.
- m. The Contractor would cooperate in any evaluation of this initiative by DOE or DYCD or consultants working on their behalf.

## **2. Proposal Instructions**

- a. Complete the relevant sections of the OST Middle School Expansion Structured Proposal Form, Attachment C.
- b. Complete and attach the Activity Schedule Form, Attachment G.

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**3. Evaluation**

- a. This section will be evaluated based on the quality of the proposed design developed with the criteria listed in this section. It is worth a maximum of **40 points** in the Proposal Evaluation.

**E. Budget Management**

**1. Program Expectations**

- a. The proposed budget would represent the costs to provider services for the proposed program during the school year.
- b. The total funding request would be based on a price per participant not to exceed \$3,000. If the program is designed to serve students with special needs, a higher price per program slot may be proposed, if justified by the Proposer.
- c. The costs associated with the budget would enable the effective delivery of services for the proposed program.
- d. The line item budget would be consistent with the proposed program design.

**2. Proposal Instructions**

- a. Complete the OST Middle School Expansion Structured Proposal Form, Attachment C.
- b. Complete and attach a Proposal Budget Summary, Attachment H.

**3. Evaluation**

- a. This section will be evaluated based on the appropriateness of the proposed budget based on the criteria listed in this section. It is worth a maximum of **5 points** in the Proposal Evaluation.

## **Section 3 – List of Attachments and Helpful Links**

*\*All attachments for this RFP can be found in the RFP Documents tab in the HHS Accelerator system.*

### **A. List of Attachments**

Attachment A	General Information and Regulatory Requirements
Attachment B	Proposal Submission Instructions
Attachment C	OST Middle School Expansion Structured Proposal Form
Attachment D	Eligible Middle Schools per School District
Attachment E	School Partnership Agreement
Attachment F	Examples of Program Hours Schedules
Attachment G	Activity Schedule Form
Attachment H	Proposal Budget Summary
Attachment I	Doing Business Data Form

### **B. Helpful Links**

#### **After-School Programs for Middle School Students, March 2014 (White Paper)**

[http://www1.nyc.gov/assets/home/downloads/pdf/reports/2014/after\\_school\\_programs\\_white\\_paper.pdf](http://www1.nyc.gov/assets/home/downloads/pdf/reports/2014/after_school_programs_white_paper.pdf)

#### **General Background Information**

<http://www.afterschoolalliance.org/research/BList.cfm>.

<http://www.hfrp.org/publications-resources/publications-series/research-updates-highlights-from-the-out-of-school-time-database>.

<http://www.expandinglearning.org/expandingminds>.

#### **Program Quality Monitoring Tool – Elementary and Middle School**

[http://www.nyc.gov/html/dycd/downloads/pdf/2012/Program\\_Quality\\_Monitoring\\_Tool\\_OST\\_ESMSJune\\_2011.pdf](http://www.nyc.gov/html/dycd/downloads/pdf/2012/Program_Quality_Monitoring_Tool_OST_ESMSJune_2011.pdf)

#### **NYSAN Guide to Afterschool Professional Development in New York State**

<http://www.nysan.org/content/document/detail/2928/>

#### **Organizational Development Resources**

[http://www.nyc.gov/html/dycd/html/resources/org\\_resources.shtml](http://www.nyc.gov/html/dycd/html/resources/org_resources.shtml)

#### **Resources for Afterschool Programs**

[http://www.nyc.gov/html/dycd/html/resources/resources\\_afterschool\\_prg.shtml](http://www.nyc.gov/html/dycd/html/resources/resources_afterschool_prg.shtml)

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## **Section 4 – Basis for Contract Award and Procedures**

### **A. Proposal Evaluation**

All proposals received by DYCD will be reviewed to determine whether they are responsive or non-responsive to the requirements of this RFP. Proposals that are determined by DYCD to be non-responsive will be rejected. The DYCD evaluation committee will review and rate each responsive proposal. The proposals will be ranked in order of highest to lowest technical score. DYCD reserves the right to conduct site visits and/or interviews and/or to request that proposers make presentations and/or demonstrations, as DYCD deems applicable and appropriate. Although discussions may be conducted with proposers submitting acceptable proposals, DYCD reserves the right to award contracts on the basis of initial proposals received, without discussions; therefore, the proposer's initial proposal should contain its best programmatic and price terms.

### **B. Contract Award**

Contracts will be awarded to the responsible proposers whose proposal is determined to be the most advantageous to the City, taking into consideration the price and such other factors which are set forth in this RFP. Awards will be made to the highest rated vendors whose proposals are technically viable. However:

- DYCD reserves the right to skip over one or more proposals to ensure appropriate distribution across and among the Eligible Middle Schools. In the event that sufficient funding is not available to award a program in all Eligible Middle Schools in the School District, priority will be given to stand-alone 6<sup>th</sup> to 8<sup>th</sup> grade Eligible Middle Schools.
- DYCD reserves the right not to make awards in one or more competitions or solicitations depending on availability of funding or need.
- DYCD reserves the right to reallocate funds, in the best interests of the City, across the 32 procurements of the OST Middle School Expansion initiative.
- In the event that a proposer is eligible for award of more than one Eligible Middle School, DYCD reserves the right to determine, based on the proposer's demonstrated organizational capability and the best interest of the City, how many and for which Eligible Middle School(s) the proposer will be awarded a contract.
- DYCD reserves the right, prior to contract award, to determine the length of the initial contract term and each option to renew, if any.
- DYCD reserves the right, prior to contract registration and during the term of the contract, to change the reimbursement rate per client, program service size, program type, and/or model depending on the needs of the system.

Contract awards shall be subject to availability of funds and timely completion of contract negotiations between DYCD and the selected proposer(s).

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## **General Information and Regulatory Requirements**

**Complaints.** The New York City Comptroller is charged with the audit of contracts in New York City. Any proposer who believes that there has been unfairness, favoritism or impropriety in the proposal process should inform the Comptroller, Office of Contract Administration, 1 Centre Street, Room 835, New York, NY 10007; the telephone number is (212) 669-3000. In addition, the New York City Department of Investigation should be informed of such complaints at its Investigations Division, 80 Maiden Lane, New York, NY 10038; the telephone number is (212) 825-5959.

**Applicable Laws.** This Request for Proposals and the resulting contract award(s), if any, unless otherwise stated, are subject to all applicable provisions of New York State Law, the New York City Administrative Code, New York City Charter and New York City Procurement Policy Board (PPB) Rules. A copy of the PPB Rules may be obtained by contacting the PPB at (212) 788-7820.

**General Contract Provisions.** Contracts shall be subject to New York City's general contract provisions, in substantially the form that they appear in "Appendix A—General Provisions Governing Contracts for Consultants, Professional and Technical Services" or, if the Agency utilizes other than the formal Appendix A, in substantially the form that they appear in the Agency's general contract provisions. A copy of the applicable document is available through the Authorized Agency Contact Person.

**Contract Award.** Contract award is subject to each of the following applicable conditions and any others that may apply: New York City Fair Share Criteria; New York City MacBride Principles Law; submission by the proposer of the requisite New York City Department of Business Services/Division of Labor Services Employment Report and certification by that office; submission by the proposer of the requisite VENDEX Questionnaires/Affidavits of No Change and review of the information contained therein by the New York City Department of Investigation; all other required oversight approvals; applicable provisions of federal, state and local laws and executive orders requiring affirmative action and equal employment opportunity; and Section 6-108.1 of the New York City Administrative Code relating to the Local Based Enterprises program and its implementation rules.

**Proposer Appeal Rights.** Pursuant to New York City's Procurement Policy Board Rules, proposers have the right to appeal Agency non-responsiveness determinations and Agency non-responsibility determinations and to protest an Agency's determination regarding the solicitation or award of a contract.

**Multi-Year Contracts.** Multi-year contracts are subject to modification or cancellation if adequate funds are not appropriated to the Agency to support continuation of performance in any City fiscal year succeeding the first fiscal year and/or if the contractor's performance is not satisfactory. The Agency will notify the contractor as soon as is practicable that the funds are, or are not, available for the continuation of the multi-year contract for each succeeding City fiscal year. In the event of cancellation, the contractor will be reimbursed for those costs, if any, which are so provided for in the contract.

**Prompt Payment Policy.** Pursuant to the New York City's Procurement Policy Board Rules, it is the policy of the City to process contract payments efficiently and expeditiously.

**Prices Irrevocable.** Prices proposed by the proposer shall be irrevocable until contract award, unless the proposal is withdrawn. Proposals may only be withdrawn by submitting a written request to the Agency prior to contract award but after the expiration of 90 days after the opening of proposals. This shall not limit the discretion of the Agency to request proposers to revise proposed prices through the submission of best and final offers and/or the conduct of negotiations.

**Confidential, Proprietary Information or Trade Secrets.** Proposers should give specific attention to the identification of those portions of their proposals that they deem to be confidential, proprietary information or trade secrets and provide any justification of why such materials, upon request, should not be disclosed by the City. Such information must be easily separable from the non-confidential sections of the proposal. All information not so identified may be disclosed by the City.

**RFP Postponement/Cancellation.** The Agency reserves the right to postpone or cancel this RFP, in whole or in part, and to reject all proposals.

**Proposer Costs.** Proposers will not be reimbursed for any costs incurred to prepare proposals.

**Vendex Fees.** Pursuant to PPB Rule 2-08(f)(2), the contractor will be charged a fee for the administration of the Vendex system, including the Vendor Name Check Process, if a Vendor Name Check review is required to be conducted by the Department of Investigation. The contractor shall also be required to pay the applicable fees for any of its subcontractors for which Vendor Name Check reviews are required. The fee(s) will be deducted from payments made to the contractor under the contract. For contracts with an estimated value of less than or equal to \$1,000,000, the fee will be \$175. For contracts with an estimated value of greater than \$1,000,000, the fee will be \$350. The estimated value for each contract resulting from this RFP is estimated to be (less than or equal to \$1million) (above \$1million).

**Compliance with Local Law 34 of 2007.** Pursuant to Local Law 34 of 2007, amending the City's Campaign Finance Law, the City established a computerized database containing the names of any "person" that has "business dealings with the city" as such terms are defined in the Local Law. For the purposes of the database, proposers are required to complete the attached Doing Business Data Form and return it with this proposal submission, and should do so in a separate envelope. (If the proposer is a proposed joint venture, the entities that comprise the proposed joint venture must each complete a Data Form.) If the City determines that a proposer has failed to submit a Data Form or has submitted a Data Form that is not complete, the proposer will be notified by the Agency and will be given four (4) calendar days from receipt of notification to cure the specified deficiencies and return a complete Data Form to the Agency. Failure to do so will result in a determination that the proposal submission is non-responsive. Receipt of notification is defined as the day notice is e-mailed or faxed (if the proposer has provided an e-mail address or fax number), or no later than five (5) days from the date of mailing or upon delivery, if delivered.

**Recruitment and Hiring of Staff/Arrest Notification.** On August 4, 2011, as part of the Young Men's Initiative, Mayor Bloomberg issued Executive Order 151 (EO 151) stating with respect to any employment governed by Article 23-A of the NYS Correction Law, with few exceptions, City agencies are prohibited from asking questions regarding an applicant's prior criminal convictions on any preliminary employment applications, or asking any questions about an applicant's prior criminal convictions before or during the first interview. In keeping with the objectives of EO 151, Contractors selected as a result of this RFP will likewise generally be prohibited from asking questions regarding an applicant's prior criminal convictions on any preliminary employment applications, and from asking any questions about an applicant's prior criminal convictions before or during the first interview. In addition, Contractors will be required to comply with Article 23-A, including the requirement that determinations of hiring based on prior criminal convictions must be limited to a conviction that bears a direct relationship to the duties and responsibilities of the position sought, or where their hiring would pose an unreasonable risk to property or to the safety of individuals or the general public. The contractor shall report any conviction or subsequent arrest of any staff member (paid or volunteer) of which it becomes aware to the Agency.

**Nondiscrimination.** The contractor shall provide services to all persons regardless of actual or perceived race, color, creed, national origin, alien or citizenship status, gender (including gender identity), sexual orientation, disability, marital status, arrest or conviction record, status as a victim of domestic violence, lawful occupation, and family status.

**Americans with Disabilities Act (ADA).** Program Facilities should be easily accessible to people with disabilities and should meet all requirements of the ADA. If not, DOP/CEO-approved alternative measures, such as access to other suitable space, should be used to make activities accessible to persons with disabilities.

**Whistleblower Protection Expansion Act Rider.** Local Law Nos. 30 and 33 of 2012, codified at sections 6-132 and 12-113 of the New York City Administrative Code, the Whistleblower Protection Expansion Act, protect employees of certain City contractors from adverse personnel action based on whistleblower activity relating to a City contract and require contractors to post a notice informing employees of their rights. Please read the below supplementary information on labeled Whistleblower Protection Expansion Act Rider, carefully.

**Food Guidelines** [Food policy guidelines apply to prime contractors and subcontractors]

(a) Pursuant to Local Law 50 of 2011, codified at section 6-130 of the New York City Administrative Code, the New York State Food Purchasing Guidelines, available at [http://www.nyc.gov/html/mocs/html/vendors/food\\_purchasing\\_guidelines.shtml](http://www.nyc.gov/html/mocs/html/vendors/food_purchasing_guidelines.shtml), shall apply to contracts valued at more than \$100,000 for food or food-related services (e.g., catering), and to any contract for social services through which more than \$100,000 of food would be purchased annually in fulfillment of the contract. The New York State Department of Agriculture & Markets list of food items available from New York State sources is available at <http://www.nyc.gov/html/mocs/downloads/pdf/NYSFoodList.pdf>.

(b) If the contract includes a requirement that the contractor supply food to program participants as a material part of the client services funded by the Agency/Department then the contractor shall provide a healthy food environment in connection with the client services provided under the contract by complying with the attached New York City Agency Food Standards with regard to the provision of food to program participants under the contract, including compliance with the New York City Food Standards for beverage vending and food vending machines (<http://www.nyc.gov/html/doh/html/cardio/cardio-vend-nutrition-standard.shtml>) for any vending machines to which program participants are granted access.

**Compliance with the Iran Divestment Act.** Pursuant to State Finance Law Section 165-a and General Municipal Law Section 103-g, the City is prohibited from entering into contracts with persons engaged in investment activities in the energy sector of Iran. Each proposer is required to certify that it is not on a list of entities engaged in investments activities in Iran created by the Commissioner of the NYS Office of General Services. If a proposer appears on that list, the Agency/Department will be able to award a contract to such proposer only in situations where the proposer is taking steps to cease its investments in Iran or where the proposer is a necessary sole source. Please refer to the below supplementary for information on the Iran Divestment Act required for this solicitation and to <http://www.ogs.ny.gov/About/regs/ida.asp> for additional information concerning the list of entities.

**Subcontractor Compliance Notice.** The selected vendor will be required to utilize the City's web based system to identify all subcontractors in order to obtain subcontractor approval pursuant to PPB Rule section 4-13, and will also be required to enter all subcontractor payment information and other related information in such system during the contract term. Please read the below supplementary information regarding subcontractor compliance notice as it relates to competitive solicitations.

## **Supplementary Information**

## **WHISTLEBLOWER PROTECTION EXPANSION ACT RIDER**

1. In accordance with Local Law Nos. 30-2012 and 33-2012, codified at sections 6-132 and 12-113 of the New York City Administrative Code, respectively,
  - (a) Contractor shall not take an adverse personnel action with respect to an officer or employee in retaliation for such officer or employee making a report of information concerning conduct which such officer or employee knows or reasonably believes to involve corruption, criminal activity, conflict of interest, gross mismanagement or abuse of authority by any officer or employee relating to this Contract to (i) the Commissioner of the Department of Investigation, (ii) a member of the New York City Council, the Public Advocate, or the Comptroller, or (iii) the City Chief Procurement Officer, ACCO, Agency head, or Commissioner.
  - (b) If any of Contractor's officers or employees believes that he or she has been the subject of an adverse personnel action in violation of subparagraph (a) of paragraph 1 of this rider, he or she shall be entitled to bring a cause of action against Contractor to recover all relief necessary to make him or her whole. Such relief may include but is not limited to: (i) an injunction to restrain continued retaliation, (ii) reinstatement to the position such employee would have had but for the retaliation or to an equivalent position, (iii) reinstatement of full fringe benefits and seniority rights, (iv) payment of two times back pay, plus interest, and (v) compensation for any special damages sustained as a result of the retaliation, including litigation costs and reasonable attorney's fees.
  - (c) Contractor shall post a notice provided by the City in a prominent and accessible place on any site where work pursuant to the Contract is performed that contains information about:
    - (i) how its employees can report to the New York City Department of Investigation allegations of fraud, false claims, criminality or corruption arising out of or in connection with the Contract; and
    - (ii) the rights and remedies afforded to its employees under New York City Administrative Code sections 7-805 (the New York City False Claims Act) and 12-113 (the Whistleblower Protection Expansion Act) for lawful acts taken in connection with the reporting of allegations of fraud, false claims, criminality or corruption in connection with the Contract.
  - (d) For the purposes of this rider, "adverse personnel action" includes dismissal, demotion, suspension, disciplinary action, negative performance evaluation, any action resulting in loss of staff, office space, equipment or other benefit, failure to appoint, failure to promote, or any transfer or assignment or failure to transfer or assign against the wishes of the affected officer or employee.
  - (e) This rider is applicable to all of Contractor's subcontractors having subcontracts with a value in excess of \$100,000; accordingly, Contractor shall include this rider in all subcontracts with a value a value in excess of \$100,000.
2. Paragraph 1 is not applicable to this Contract if it is valued at \$100,000 or less. Subparagraphs (a), (b), (d), and (e) of paragraph 1 are not applicable to this Contract if it was solicited pursuant to a finding of an emergency. Subparagraph (c) of paragraph 1 is neither applicable to this Contract if it was solicited prior to October 18, 2012 nor if it is a renewal of a contract executed prior to October 18, 2012.

**IRAN DIVESTMENT ACT COMPLIANCE RIDER FOR  
NEW YORK CITY CONTRACTORS**

The Iran Divestment Act of 2012, effective as of April 12, 2012, is codified at State Finance Law (“SFL”) §165-a and General Municipal Law (“GML”) §103-g. The Iran Divestment Act, with certain exceptions, prohibits municipalities, including the City, from entering into contracts with persons engaged in investment activities in the energy sector of Iran. Pursuant to the terms set forth in SFL §165-a and GML §103-g, a person engages in investment activities in the energy sector of Iran if:

(a) the person provides goods or services of twenty million dollars or more in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or

(b) The person is a financial institution that extends twenty million dollars or more in credit to another person, for forty-five days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created pursuant to paragraph (b) of subdivision three of Section 165-a of the State Finance Law and maintained by the Commissioner of the Office of General Services.

A bid or proposal shall not be considered for award nor shall any award be made where the bidder or proposer fails to submit a signed and verified bidder’s certification.



**Each bidder or proposer must certify that it is not on the list of entities engaged in investment activities in Iran created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the State Finance Law. In any case where the bidder or proposer cannot certify that they are not on such list, the bidder or proposer shall so state and shall furnish with the bid or proposal a signed statement which sets forth in detail the reasons why such statement cannot be made. The City of New York may award a bid to a bidder who cannot make the certification on a case by case basis if:**

**(1) The investment activities in Iran were made before the effective date of this section (i.e., April 12, 2012), the investment activities in Iran have not been expanded or renewed after the effective date of this section and the person has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran: or**

**(2) The City makes a determination that the goods or services are necessary for the City to perform its functions and that, absent such an exemption, the City would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.**

## **Notice for Proposers – Subcontractor Compliance:**

In 2013 the City will be implementing a new web based subcontractor reporting system. Once this subcontractor reporting system is implemented, and the Selected Contractor receives notice of its implementation, the Selected Contractor will be required to list in the system all of the subcontractors that it knows it will use or is already using in the performance of the contract to be awarded. For each subcontractor listed, the Selected Contractor will be required to provide the following information: maximum contract value, description of subcontractor work, start and end date of the subcontract and identification of the subcontractor's industry. Identification of subcontractors in the system along with the required information will be required in order to obtain subcontractor approval under PPB Rule § 4-13 for all subcontractors that have not been approved as of the implementation date. Thereafter, the Selected Contractor will be required to report in the system the payments made to each subcontractor within 30 days of making the payment. If any of the required information changes throughout the term of the contract, the Selected Contractor will be required to revise the information in the system.

When the subcontractor reporting system is implemented, the Selected Contractor will receive a written notice from the City which will contain the information the Selected Contractor will need to list its subcontractors and report payments. The Selected Contractor will not be required to comply with the requirements set forth herein until such notice is issued. The Selected Contractor will have 30 days from the date of the notice to list its current subcontractors for which it has already received Agency approval, if any. Thereafter, for those subcontractors that have not yet been approved by the Agency, subcontractors will have to be listed in the system in order to obtain the required Agency approval.

Failure of the Selected Contractor to list a subcontractor and/or to report subcontractor payments in a timely fashion may result in the Agency declaring the Selected Contractor in default of the Contract and may subject the Selected Contractor to liquidated damages in the amount of \$100 per day for each day that the Selected Contractor fails to identify a subcontractor along with the required information about the subcontractor and/or fails to report payments to a subcontractor, beyond the time frames set forth herein or in the notice from the City. The Selected Contractor hereby agrees to these provisions and acknowledges that they will become effective on the date set forth in the notice.

## Attachment B

### Proposal Submission Instructions

#### General Guidelines

- All Proposals must be submitted utilizing the Procurement Tab of the HHS Accelerator system at [www.nyc.gov/hhsacceleratorlogin](http://www.nyc.gov/hhsacceleratorlogin) by providers with approved HHS Accelerator Applications, including Business Application and required Service Application(s) for the areas listed on the HHS Accelerator Procurement Roadmap for the OST Middle School Expansion procurements.
- Proposals received after the Proposal Due Date and Time are late and shall not be accepted, except as provided under New York City's Procurement Policy Board Rules, Section 3-16(p)(5).
- Please allow sufficient time to complete and submit Proposals, which includes entering information, uploading documents and entering log-in credentials. The HHS Accelerator system will only allow Providers to submit Proposals prior to the Proposal Due Date and Time.
- Providers are responsible for the timely electronic submission of proposals. **It is strongly recommended that Providers complete and submit their Proposals at least 24 hours in advance of the Proposal Due Date and Time.**
- Resources such as user guides, videos, and training dates are listed at [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator). For more information about submitting a proposal through the HHS Accelerator system, please contact [info@hhsaccelerator.nyc.gov](mailto:info@hhsaccelerator.nyc.gov).

#### OST Middle School Expansion: Proposal Details Tab

**\*IMPORTANT NOTE!** A separate and complete proposal must be submitted for each school.

- Basic Information
  - Enter Proposal Title.
- Provider Contact
  - Select member of your organization who will be the primary contact.
- Service Units
  - For Total Funding Request, enter the ANNUAL funding request for the first year of the contract.
- Questions
  - Enter the School District you are proposing for. (Enter "District 01" for School District 01, "District 02" for School District 02, etc. The School District entered must match the School District in the Procurement Name.)
  - Enter the DBN of the School you are proposing for. (See Eligible Middle Schools list in the RFP Documents tab.)
  - Enter the number of participant slots that would be for students with special needs. (Enter "0" if none)
  - Enter the price per participant slot for students with special needs. (Enter "0" if none)
- Service Site Information
  - Enter the address of the school site your organization proposes to deliver services.

#### OST Middle School Expansion: Proposal Documents

- Each Proposal document file size cannot exceed 12 MB.
- Proposal documents must be in one of the following file formats: Word (.doc, .docx), PDF (.pdf), and Excel (.xls, .xlsx).
- Required Documents
  - Proposal – **completed OST Middle School Expansion Structured Proposal Form.**
  - Organizational Chart – **proposer's Organizational Chart.**
  - Budget – **completed Proposal Budget Summary.**
  - Doing Business Data Form – **completed Doing Business Data Form.**
  - Community Linkages and Partnerships – **completed School Partnership Agreement.**
  - Other – **proposed One Month Activity Schedule**
- Optional Documents
  - Key Staff – Resume – one document that includes all resumes for key staff administering proposed program. If you have multiple resumes to combine, complete one of the following steps:
    - For Word documents: Cut and paste contents of all resumes into one Word document.
    - For PDF documents: Combine files into a single PDF.
    - For printed documents: Scan the multiple documents into a single document.

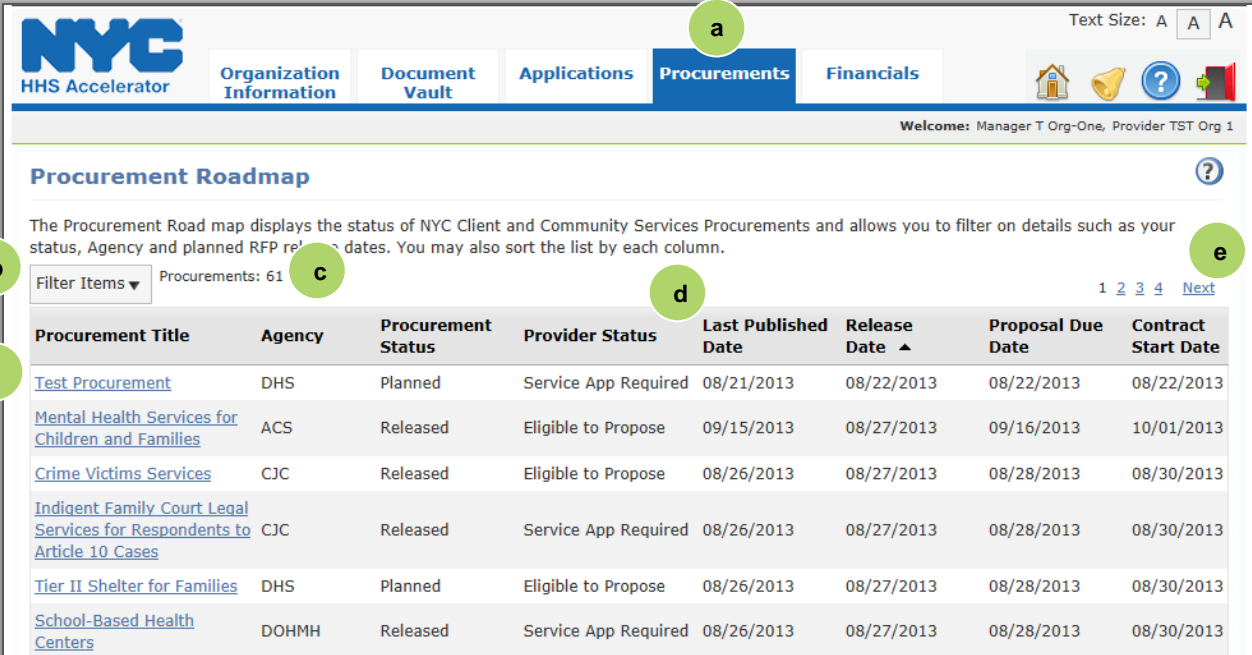
## Finding OST Middle School Procurements

Through the Health and Human Services (HHS) Accelerator System the Department of Youth and Community Development (DYCD) will release thirty-two (32) Requests for Proposals (RFPs) to prequalified providers interested in delivering programs as part of the Administration's Out-of-School (OST) expanded middle school initiative.

The goal of the expansion is to provide an OST program in each of the 273 participating middle schools that do not currently have a program. Schools are organized in 32 districts and proposers will have to compete in the district where their school is located. Your proposal must be submitted to the correct district, specifying the school where you would like to implement a program. Additional instructions on proposal submission will be provided as a part of the RFP Documents issued in the HHS Accelerator System by the DYCD.

Below is an illustration to help you quickly find your district(s) in the HHS Accelerator System using the Procurement Roadmap.

### Log in to HHS Accelerator and Click Procurements



The screenshot shows the 'Procurement Roadmap' page in the NYC HHS Accelerator system. The page has a navigation bar with tabs for Organization Information, Document Vault, Applications, Procurements (highlighted with callout 'a'), and Financials. Below the navigation bar, there is a 'Procurement Roadmap' section with a description and a table of procurements. The table has columns for Procurement Title, Agency, Procurement Status, Provider Status, Last Published Date, Release Date, Proposal Due Date, and Contract Start Date. The table is filtered to show 61 items (callout 'c'). The first row is 'Test Procurement' with a status of 'Planned' and 'Service App Required' (callout 'd'). Other rows include 'Mental Health Services for Children and Families', 'Crime Victims Services', 'Indigent Family Court Legal Services for Respondents to Article 10 Cases', 'Tier II Shelter for Families', and 'School-Based Health Centers'. A 'Filter Items' dropdown (callout 'b') is located above the table. A 'Next' hyperlink (callout 'e') is at the end of the table. A callout 'f' points to the 'Test Procurement' title.

a.	Click Procurements to access the Procurement Roadmap.
b.	Click on the Filter Items button to change which procurements are displayed.
c.	Shows the number of procurements displayed based on applied filters.
d.	Provider Status indicates your organization's status based on required or completed actions.
e.	Click the Next hyperlink to view other pages when multiple ones are displayed.
f.	Click the Procurement Title to view the specific procurement you are interested in.

# Use the Filter Items Button to Target Your Search

By default all Provider and Active Procurement Statuses are checked, and All NYC Agency is selected in the Agency drop-down menu. To adjust your filtered options, you must uncheck relevant boxes or use drop down menus.

To find DYCD Procurements, take the following steps.

The Procurement Road map displays the status of NYC Client and Community Services Procurements and allows you to filter on details such as your status, Agency and planned RFP release dates. You may also sort the list by each column.

1 Filter Items Procurements: 48

2 Agency: Department of Youth and Community Developm

3 Filter

Provider Status	Release Date	Proposal Due Date	Contract Start Date		
Not Applicable	09/26/2013	10/25/2013	01/01/2014		
Not Applicable	09/26/2013	10/25/2013	07/01/2014		
Not Applicable	10/24/2013	10/28/2013	07/01/2014		
Did Not Propose	10/25/2013	10/24/2013	07/01/2014		
Did Not Propose	10/25/2013	10/24/2013	07/01/2014		
Eligible to Propose	10/25/2013	10/24/2013	07/01/2014		
Did Not Propose	10/25/2013	10/24/2013	07/01/2014		
Did Not Propose	10/25/2013	10/24/2013	07/01/2014		
Not Applicable	10/25/2013	10/25/2013	03/01/2014		
Not Applicable	10/25/2013	10/25/2013	07/01/2014		
Not Applicable	10/25/2013	10/25/2013	07/01/2014		
Not Applicable	10/26/2013	10/25/2013	07/01/2014		
DHS	Proposals Received	Not Applicable	10/28/2013	10/28/2013	07/01/2014
DHS	Released	Eligible to Propose	10/28/2013	10/28/2013	01/07/2014
DHS	Selections Made	Not Applicable	10/28/2013	10/28/2013	07/01/2014

1. Click the “**Filter Items**” button.
2. Use the Agency drop-down menu and select “**Department of Youth and Community Development (DYCD).**”
3. Click the “**Filter**” button.



**NYC**  
HHS Accelerator

Organization Information | Document Vault | Applications | **Procurement** | Financials

Test Size: A | A | A

Welcome: John A. Doe, Training Provider 1

### Procurement Roadmap

The Procurement Road map displays the status of NYC Client and Community Services Procurements and allows you to filter on details such as your status, Agency and planned RFP release dates. You may also sort the list by each column.

Filter Items: Procurement

Procurement Title	Agency	Procurement Status	Provider Status	Release Date	Proposal Due Date	Contract Start Date
<a href="#">OET Middle School Expansion, District 01</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 02</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 03</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 04</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 05</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 06</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 07</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 08</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 09</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 10</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 11</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 12</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 13</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 14</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 15</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 16</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 17</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 18</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 19</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014
<a href="#">OET Middle School Expansion, District 20</a>	DYCD	Planned	Eligible to Propose	08/10/2014	05/02/2014	09/01/2014

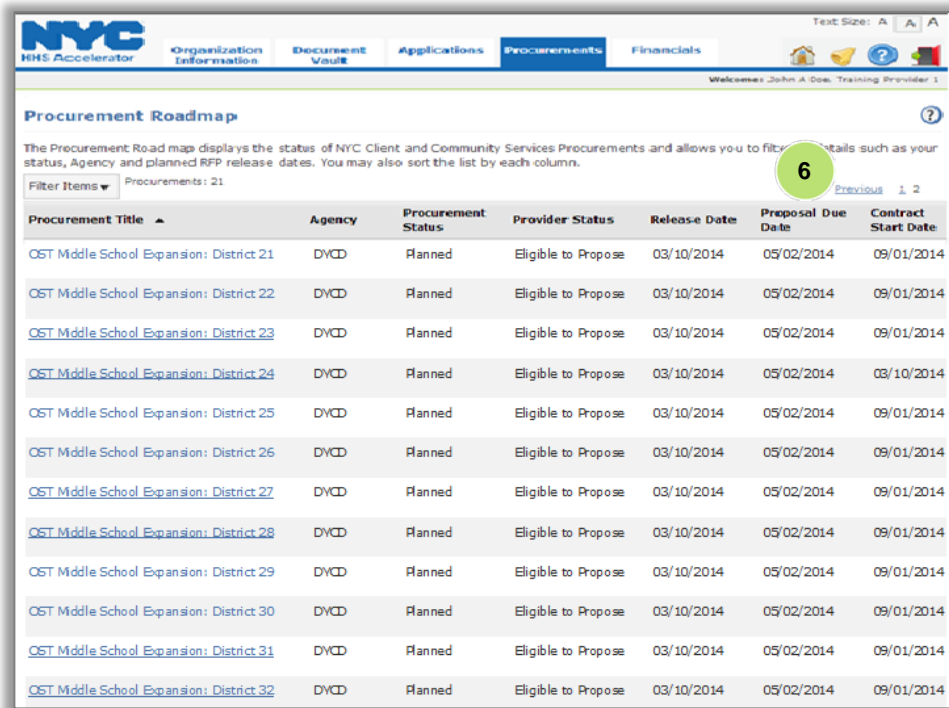
1 2 Next

The system now displays DYCD procurements. To sort the list of procurements by School District use the Procurement Title column header.

4. Click “**Procurement Title**” column header

The first 20 procurements will be displayed.

5. Click “**Next**” to view districts 21 – 32.



6. Click **“Previous”** to view districts 1-20.

To view details for a procurement, click on the blue hyperlink Procurement Title, e.g. [“OST Middle School Expansion: District 1”](#).

## Note Your Provider Status and Take Appropriate Action

Your provider status indicates whether you can submit a proposal or additional steps are required to become prequalified and update your organization’s status.

Provider Status	Definition
Eligible to Propose	Your organization is eligible to submit a proposal. One or more Service Applications have been approved. Once the Procurement status is updated to Released, you can submit a proposal.
Service App Required	A Service Application is required. Submit an application for at least one of the services listed. Your application must be reviewed and approved. To start an application, log in and go to the Applications section of the system.

## Training and Resources

For additional guidance on prequalification, navigating the Procurement Roadmap or proposal submission, please go to [www.nyc.gov/hhsaccelerator](http://www.nyc.gov/hhsaccelerator) and visit the *Trainings & Resources section* of the website.



# OST Middle School Expansion RFP Structured Proposal Form

## Organizational Experience (RFP Section 2(A)) – 20 Points

1. Does your organization have three (3) years of experience within the last five (5) years providing comprehensive afterschool services? **(SELECT ONLY ONE)**

YES       NO

If YES, please complete details on the charts below for up to five (5) afterschool programs in each chart. Only include programs that you have been operating within the last 5 years.

### Middle School Programs

Location (School/Center)/DBN	Duration of the program (mm/yy-mm/yy)	Age Group (Middle School Grades)	Number of Participants	Number of Hours and Weeks

**Elementary and High School Programs**

Location (School/Center)/DBN	Duration of the program (mm/yy-mm/yy)	Age Group (Elementary/High School Grades)	Number of Participants	Number of Hours and Weeks

2. In 4,000 characters (approximately 500 words) or less, summarize your organizational strategy for operating the afterschool programs listed above.
  
3. Using the chart below, provide details of the most recent quantitative measures of success to demonstrate the effectiveness of up to three (3) programs in terms of:
  - a. Achievement of enrollment numbers that met or exceeded funder/program expectations (target levels vs. actual enrollments)
  - b. Achievement of outcomes that met or exceeded funder/program expectations (projections vs. actual outcomes)

Program One Time Period (Only one time period):	Target Enrollment:	Actual Enrollment:
Outcome 1:	Projected Achievement:	Outcome Actually Achieved:
Outcome 2:	Projected Achievement:	Outcome Actually Achieved:
Outcome 3:	Projected Achievement:	Outcome Actually Achieved:

Program Two Time Period (Only one time period):	Target Enrollment:	Actual Enrollment:
Outcome 1:	Projected Achievement:	Outcome Actually Achieved:
Outcome 2:	Projected Achievement:	Outcome Actually Achieved:
Outcome 3:	Projected Achievement:	Outcome Actually Achieved:

<b>Program Three Time Period (Only one time period):</b>	<b>Target Enrollment:</b>	<b>Actual Enrollment:</b>
Outcome 1:	Projected Achievement:	Outcome Actually Achieved:
Outcome 2:	Projected Achievement:	Outcome Actually Achieved:
Outcome 3:	Projected Achievement:	Outcome Actually Achieved:

4. For the programs listed in the chart above, briefly describe in 3,200 characters (approximately 400 words) or less, your organization’s method for monitoring program quality, including use of participant and other relevant data, such as outcomes data.
5. If your programs were subject to an external assessment by a non-DYCD evaluator, summarize the findings, including identified strengths and weaknesses. In addition, if you had a DYCD funded contract and received a Work Improvement Plan or Corrective Action Plan within the last three years, briefly describe in 3,200 characters (approximately 400 words) or less, the steps your organization took in response.

### **Program Staffing (RFP Section 2(B)) – 15 Points**

6. OST programs are required to have an Educational Specialist and Program Director, each with at least a Bachelor’s degree. In 3,200 characters (approximately 400 words) or less, describe the roles, qualifications, responsibilities, and job expectations for these positions and how your agency will support them in program operations and supervision of staff.
7. What makes a quality Program Director, including years of program and supervisory experience? In 3,200 characters (approximately 400 words) or less, describe your organization’s philosophy as to what constitutes a track record of successful supervisory experience.
8. If you are submitting proposals for more than one afterschool program in response to this RFP or currently operate programs at more than one program site, state whether your organization employs a senior staff member who supervises Program Directors. If this position exists in your organization, describe in 3,200 characters (approximately 400 words) or less, how this senior staff member supports and supervises Program Directors located at multiple sites. If your organization proposes to operate only one program site, please state this and note that it will not count against your proposal.

9. In 4,000 characters (approximately 500 words) or less, describe your organization's procedures for the selection, orientation, training, supervision, and professional development of all front-line staff. Also describe how these procedures would ensure compliance with staff training and ratio requirements under the SACC regulations and the staffing standards set out in this RFP, including linguistic and cultural competence.
  
10. Activity specialists and group leaders play a crucial role in successful program implementation. In 3,200 characters (approximately 400 words) or less, describe your strategies for hiring, training, and supporting effective performance by direct service staff.

### **School Partnership (RFP Section 2(C)) – 20 points**

11. In 3,600 characters (approximately 500 words) or less, describe the common vision, including the strategies and procedures the partnership will put in place to support the proposed program. Specifically discuss how your organization and the school will align programming with school- day learning and the school's role in the program design planning process.

12. Are there any other afterschool activities provided at the proposed school that are operated by the school or another agency?

**(SELECT ONLY ONE):**

YES             NO

If YES, in 2,400 characters (approximately 300 words) or less, describe what these programs offer, how many middle school students participate, how you will foster collaboration with the other providers, and how you will resolve conflicts over matters such as use of limited school space and competition for participants.

13. In 3,200 characters (approximately 400 words) or less, describe how your organization and the school will identify, recruit, and retain harder-to-recruit struggling students who, research shows, benefit more than other students from participation in afterschool activities.



## **Program Design (RFP Section 2(D)) – 40 Points**

14. OST programs are required to provide 540 hours of services annually September through June. The Contractor will be required to offer a total of 540 hours of afterschool programming of which 324 hours will comprise structured activities and 216 hours may be unstructured. Programs will be open 5 days per week for 36 weeks during the school year. Structured activities will be offered in the four content areas described in 2D(1)(d) of the RFP. Unstructured activities may include tutoring, counseling, and recreation.

Programs will offer at least 9 hours of structured activity per week for 36 weeks (324 hours). For the remaining hours, providers may offer unstructured during the school week or on school closing days. Complete the chart below to demonstrate that your proposed program schedule complies with these requirements. Please note that the total hours of service must equal 540.

	Hours per Week	Hours per Day	Weeks	Days	Total
School Year					
School Closing Days					
			<b>Total Hours</b>		

15. 4,000 characters (approximately 500 words) or less, describe the long-term activity plan (first year of the afterschool program) by addressing the following points:
- Describe your overall goals and priorities for activities offered.
  - How will you ensure that the afterschool activities will align with and complement the school day classes?
  - Describe how you will incorporate youth voice and youth choice in activity planning.
  - How do you envision the afterschool activities changing over the course of the year and why?
16. For the short-term activity plan (first four weeks of full afterschool programming), complete the Activity Schedule Form, Attachment G. In addition, describe in 3,200 characters (approximately 400 words) any curricula that will be used in the structured activities listed the schedule and describe the goal or purpose of the unstructured activities listed.
17. Please describe in 3,200 characters (approximately 400 words) or less how your organization and the school will engage families as partners to encourage youth to participate on a regular basis in the program and what strategies will you adopt to involve parents in program activities and in their child’s education.

18. Please describe in 3,200 characters (approximately 400 words) or less how you will gather and incorporate feedback on the program from parents, teachers, and participants.

19. OST encourages collaboration with other organizations. Will your organization collaborate with other organizations? **(SELECT ONLY ONE)**

YES       NO

If YES, please identify each organization and describe in 3,200 characters (approximately 400 words) or less the organization(s) and how the collaboration will enhance services for participants.

**Budget Management (RFP Section 2(E)) – 5 Points**

20. In 3,200 characters (approximately 400 words) or less, please describe how your proposed budget (including the contribution pledged by the school principal) would enable the effective delivery of the proposed program services. Please also attach Proposal Budget Summary, Attachment H.

21. For proposers planning to serve youth with special needs and claim a higher price per participant, complete the following chart and in 2,400 characters (approximately 300 words) or less, provide a justification for the proposed higher price.

School Year	(A) Number of Participants	(B) Price per Participant	Total Cost (A x B)
Participants @ \$3,000 per participant		\$3,000	\$
Participants with special needs		\$	\$
<b>Total (= DYCD Funding Request)</b>			\$

**Justification for higher price per participant:**

## Eligible Middle Schools: OST Middle School Expansion RFP

DBN	School District	Location Name	Primary Address	City	Zip	Principal Name	Principal Email	School Number
01M184	1	P.S. 184m Shuang Wen	327 CHERRY STREET	MANHATTAN	10002	Iris Chiu, I.A.	<a href="mailto:Ichiu@schools.nyc.gov">Ichiu@schools.nyc.gov</a>	212-602-9700
01M345	1	Collaborative Academy of Science, Technology, & Language-Arts Education	220 HENRY STREET	MANHATTAN	10002	JUDITH DE LOS SANTOS	<a href="mailto:JDeLosS@schools.nyc.gov">JDeLosS@schools.nyc.gov</a>	212-227-0762
01M378	1	School for Global Leaders	145 STANTON STREET	MANHATTAN	10002	CARRY CHAN	<a href="mailto:CChan2@schools.nyc.gov">CChan2@schools.nyc.gov</a>	212-260-5375
01M539	1	New Explorations into Science, Technology and Math HS	111 COLUMBIA STREET	MANHATTAN	10002	Dr. Olga Livanis	<a href="mailto:OLivani@schools.nyc.gov">OLivani@schools.nyc.gov</a>	212-677-5190
01M301	1	Technology, Arts, and Sciences Studio	185 1 AVENUE	MANHATTAN	10003	GEORGE MORGAN	<a href="mailto:GMorgan@schools.nyc.gov">GMorgan@schools.nyc.gov</a>	212-982-1836
01M034	1	P.S. 034 Franklin D. Roosevelt	730 EAST 12 STREET	MANHATTAN	10009	Rosemarie Gonzalez	<a href="mailto:RGonzal52@schools.nyc.gov">RGonzal52@schools.nyc.gov</a>	212-228-4433
84M330	1	Girls Preparatory Charter School of New York	420 East 12th Street, Manhattan	MANHATTAN	10009	Kaitlin Seaver	<a href="mailto:kseaver@girlsprep.org">kseaver@girlsprep.org</a>	212-388-0241
84M524	1	Innovate Manhattan Charter School	38 Delancey Street, New York	MANHATTAN	10002	David Penberg	<a href="mailto:penberg@innovatemanhattan.org">penberg@innovatemanhattan.org</a>	212-432-4310
02M260	2	M.S. 260 Clinton School Writers & Artists	425 WEST 33RD STREET	MANHATTAN	10001	Jonathan Levin	<a href="mailto:jlevin@schools.nyc.gov">jlevin@schools.nyc.gov</a>	212-695-9114
02M276	2	BATTERY PARK CITY SCHOOL	55 BATTERY PLACE	MANHATTAN	10001	THERESA RUYTER	<a href="mailto:TRuyter@schools.nyc.gov">TRuyter@schools.nyc.gov</a>	212-266-5800
02M255	2	M.S. 255 Salk School of Science	319 EAST 19 STREET	MANHATTAN	10003	Rhonda Perry	<a href="mailto:RPerry3@schools.nyc.gov">RPerry3@schools.nyc.gov</a>	212-614-8785
02M407	2	Institute for Collaborative Education	345 EAST 15TH STREET	MANHATTAN	10003	Peter Karp	<a href="mailto:PKarp@schools.nyc.gov">PKarp@schools.nyc.gov</a>	212-475-7972
02M442	2	Ballet Tech, NYC Public School for Dance	890 BROADWAY	MANHATTAN	10003	ROY ONEILL	<a href="mailto:ROneill2@schools.nyc.gov">ROneill2@schools.nyc.gov</a>	212-254-1803
02M104	2	J.H.S. 104 Simon Baruch	330 EAST 21 STREET	MANHATTAN	10010	ROSEMARIE GAETANI	<a href="mailto:RGaetan@schools.nyc.gov">RGaetan@schools.nyc.gov</a>	212-674-4545
02M347	2	The 47 American Sign Language & English Lower School	223 EAST 23 STREET	MANHATTAN	10010	David Howell	<a href="mailto:DBowell@schools.nyc.gov">DBowell@schools.nyc.gov</a>	917-326-6609
02M413	2	School of the Future High School	127 EAST 22 STREET	MANHATTAN	10010	STACY PAIGE GOLDSTEIN	<a href="mailto:SGoldst5@schools.nyc.gov">SGoldst5@schools.nyc.gov</a>	212-475-8086
02M312	2	New York City Lab Middle School for Collaborative Studies	333 WEST 17 STREET	MANHATTAN	10011	MEGAN ADAMS	<a href="mailto:MAdams@schools.nyc.gov">MAdams@schools.nyc.gov</a>	212-691-6119
02M422	2	Quest to Learn	351 WEST 18 STREET	MANHATTAN	10011	ELISA ARAGON	<a href="mailto:EAragon@schools.nyc.gov">EAragon@schools.nyc.gov</a>	212-488-3645
02M111	2	P.S. 111 Adolph S. Ochs	440 WEST 53 STREET	MANHATTAN	10019	IRMA MEDINA	<a href="mailto:IMedina2@schools.nyc.gov">IMedina2@schools.nyc.gov</a>	212-582-7420
02M167	2	J.H.S. 167 Robert F. Wagner	220 EAST 76 STREET	MANHATTAN	10021	Kaye Kerr	<a href="mailto:KKerr@schools.nyc.gov">KKerr@schools.nyc.gov</a>	212-535-8610

02M408	<b>2</b>	Professional Performing Arts High School	328 WEST 48 STREET	MANHATTAN	10036	KEITH RYAN	<a href="mailto:KRyan5@schools.nyc.gov">KRyan5@schools.nyc.gov</a>	212-247-8652
02M225	<b>2</b>	Ella Baker School	317 EAST 67 STREET	MANHATTAN	10065	LAURA GARCIA	<a href="mailto:LGarcia3@schools.nyc.gov">LGarcia3@schools.nyc.gov</a>	212-717-8809
02M114	<b>2</b>	East Side Middle School	331 EAST 91ST STREET	MANHATTAN	10128	DAVID GETZ	<a href="mailto:DGetz@schools.nyc.gov">DGetz@schools.nyc.gov</a>	212-360-0114
02M655	<b>2</b>	Life Sciences Secondary School	320 EAST 96 STREET	MANHATTAN	10128	GENEVIEVE STANISLAUS	<a href="mailto:GStanis@schools.nyc.gov">GStanis@schools.nyc.gov</a>	212-348-1694
84M202	<b>2</b>	Great Oaks Charter School	1 Monroe Street, New York	MANHATTAN	10002	Kristin Levine	<a href="mailto:klevine@greatoakscharter.org">klevine@greatoakscharter.org</a>	212-233-5152
03M191	<b>3</b>	P.S. 191 Amsterdam	210 WEST 61 STREET	MANHATTAN	10023	MARIA VERDESOTO	<a href="mailto:MVerdes@schools.nyc.gov">MVerdes@schools.nyc.gov</a>	212-757-4343
03M859	<b>3</b>	Special Music School	129 WEST 67 STREET	MANHATTAN	10023	KATHERINE BANUCCI-SMITH	<a href="mailto:KSmith18@schools.nyc.gov">KSmith18@schools.nyc.gov</a>	212-501-3318
03M243	<b>3</b>	M.S. 243 Center School	100 WEST 84 STREET	MANHATTAN	10024	ELAINE SCHWARTZ	<a href="mailto:ESchwar@schools.nyc.gov">ESchwar@schools.nyc.gov</a>	212-799-1477
03M245	<b>3</b>	M.S. M245 The Computer School	100 WEST 77 STREET	MANHATTAN	10024	HENRY ZYMECK	<a href="mailto:HZymeck@schools.nyc.gov">HZymeck@schools.nyc.gov</a>	917-441-0873
03M334	<b>3</b>	The Anderson School	100 WEST 77 STREET	MANHATTAN	10024	JODI HYDE	<a href="mailto:JHyde@schools.nyc.gov">JHyde@schools.nyc.gov</a>	212-595-7193
03M165	<b>3</b>	P.S. 165 Robert E. Simon	234 WEST 109 STREET	MANHATTAN	10025	ARACELIS CASTELLANO-FOLK	<a href="mailto:ACastellanoFolk@schools.nyc.gov">ACastellanoFolk@schools.nyc.gov</a>	212-678-2873
03M247	<b>3</b>	M.S. M247 Dual Language Middle School	32 WEST 92 STREET	MANHATTAN	10025	Caitlin Caldwell	<a href="mailto:CCaldwell2@schools.nyc.gov">CCaldwell2@schools.nyc.gov</a>	212-799-2653
03M250	<b>3</b>	M.S. 250 West Side Collaborative	735 WEST END AVENUE	MANHATTAN	10025	JEANNE ROTUNDA	<a href="mailto:JRotund@schools.nyc.gov">JRotund@schools.nyc.gov</a>	212-866-6313
03M256	<b>3</b>	M.S. 256 Academic & Athletic Excellence	154 WEST 93 STREET	MANHATTAN	10025	Candida Frith	<a href="mailto:CFrith@schools.nyc.gov">CFrith@schools.nyc.gov</a>	212-222-2857
03M333	<b>3</b>	P.S. 333 Manhattan School for Children	154 WEST 93 STREET	MANHATTAN	10025	CLAUDINE CASSAN JELLISON	<a href="mailto:CCassan@schools.nyc.gov">CCassan@schools.nyc.gov</a>	212-222-1450
03M862	<b>3</b>	Mott Hall II	234 WEST 109 STREET	MANHATTAN	10025	Marlon Lowe	<a href="mailto:MLowe5@schools.nyc.gov">MLowe5@schools.nyc.gov</a>	212-678-2960
03M149	<b>3</b>	P.S. 149 Sojourner Truth	41 WEST 117 STREET	MANHATTAN	10026	Barbara Darrigo	<a href="mailto:BDarrig@schools.nyc.gov">BDarrig@schools.nyc.gov</a>	646-672-9020
03M076	<b>3</b>	P.S. 076 A. Philip Randolph	220 WEST 121 STREET	MANHATTAN	10027	CHARLES DEBERRY	<a href="mailto:CDeBerr@schools.nyc.gov">CDeBerr@schools.nyc.gov</a>	212-678-2865
84M279	<b>3</b>	Opportunity Charter School	240 West 113th Street, New York	MANHATTAN	10026	Allison Mutzel	<a href="mailto:allison.mutzel@opportunitycharter.org">allison.mutzel@opportunitycharter.org</a>	212-866-6137
84M351	<b>3</b>	Success Academy Charter School - Harlem 1	215 West 114th Street, New York	MANHATTAN	10026	Andrea Klein	<a href="mailto:andrea.klein@saharlemwest.org">andrea.klein@saharlemwest.org</a>	646-569-5920
84M386	<b>3</b>	Success Academy Charter School - Harlem 4	21 West 111th Street, New York	MANHATTAN	10026	William Loskoch; Danique Day Loving	<a href="mailto:william.loskoch@saharlem4.org">william.loskoch@saharlem4.org</a> ; <a href="mailto:danique.loving@saharlem1.org">danique.loving@saharlem1.org</a>	646-569-5900
84M861	<b>3</b>	Future Leaders Institute Charter School	134 West 122nd Street, New York	MANHATTAN	10027	Ismael Colon	<a href="mailto:icolon@futureleadersinstitute.org">icolon@futureleadersinstitute.org</a>	212-678-2868
04M012	<b>4</b>	Tag Young Scholars	240 EAST 109 STREET	MANHATTAN	10029	JANETTE CESAR	<a href="mailto:JCesar@schools.nyc.gov">JCesar@schools.nyc.gov</a>	212-860-6003

04M057	<b>4</b>	James Weldon Johnson	176 EAST 115 STREET	MANHATTAN	10029	Lorraine Hasty	<a href="mailto:LHasty@schools.nyc.gov">LHasty@schools.nyc.gov</a>	212-860-5812
04M372	<b>4</b>	ESPERANZA PREPARATORY ACADEMY	240 EAST 109 STREET	MANHATTAN	10029	WENDY MERCEDES	<a href="mailto:WMerced2@schools.nyc.gov">WMerced2@schools.nyc.gov</a>	212-722-6507
04M610	<b>4</b>	Young Women's Leadership School	105 EAST 106 STREET	MANHATTAN	10029	ALTHEA BRADSHAW-TYSON	<a href="mailto:Atyson@schools.nyc.gov">Atyson@schools.nyc.gov</a>	212-289-7593
04M007	<b>4</b>	P.S. 007 Samuel Stern	160 EAST 120 STREET	MANHATTAN	10035	Sameer Talati	<a href="mailto:STalati@schools.nyc.gov">STalati@schools.nyc.gov</a>	212-860-5827
04M096	<b>4</b>	P.S. 096 Joseph Lanzetta	216 EAST 120 STREET	MANHATTAN	10035	Betty Lugo	<a href="mailto:BLugo@schools.nyc.gov">BLugo@schools.nyc.gov</a>	212-860-5851
84M335	<b>4</b>	Harlem Village Academy Leadership Charter School	2351 1st Avenue, New York	MANHATTAN	10035	Ariella Diamond	<a href="mailto:adiamond@harlemvillage.org">adiamond@harlemvillage.org</a>	646-812-9400
84M337	<b>4</b>	New York Center for Autism Charter School	433 East 100th Street, New York	MANHATTAN	10029	Julie Fisher	<a href="mailto:jfisher@nyccharterschool.org">jfisher@nyccharterschool.org</a>	212-869-2580
84M382	<b>4</b>	Dream Charter School	232 East 103rd Street, New York	MANHATTAN	10029	Eve Colavito	<a href="mailto:ecolavito@dreamschoolnyc.org">ecolavito@dreamschoolnyc.org</a>	212-722-0232
84M385	<b>4</b>	Success Academy Charter School - Harlem 3	141 East 111th Street, New York	MANHATTAN	10029	David Noah	<a href="mailto:david.noah@saharleameast.org">david.noah@saharleameast.org</a>	646-747-1305
84M704	<b>4</b>	Harbor Science and Arts Charter School	132-142 East 111th Street, New York	MANHATTAN	10029	Ms. Joanne M. Hunt	<a href="mailto:jhunt@harborcharter.org">jhunt@harborcharter.org</a>	917-261-2700
84M708	<b>4</b>	Harlem Prep Charter School	410 East 100th Street, Manhattan	MANHATTAN	10029	Kimberly Dacres	<a href="mailto:kdacres@democracyprep.org">kdacres@democracyprep.org</a>	212-876-9953
05M129	<b>5</b>	P.S. 129 John H. Finley	425 WEST 130 STREET	MANHATTAN	10027	ODELPHIA PIERRE	<a href="mailto:OPierre@schools.nyc.gov">OPierre@schools.nyc.gov</a>	212-690-5932
05M286	<b>5</b>	I.S. M286 Renaissance Leadership Academy	509 WEST 129 STREET	MANHATTAN	10027	QADIR BEN DIXON	<a href="mailto:QDixon@schools.nyc.gov">QDixon@schools.nyc.gov</a>	212-690-5972
05M362	<b>5</b>	Columbia Secondary School	425 WEST 123 STREET	MANHATTAN	10027	MIRIAM NIGHTENGALE	<a href="mailto:MNighte@schools.nyc.gov">MNighte@schools.nyc.gov</a>	212-666-1278
05M410	<b>5</b>	The Urban Assembly Institute for New Technologies	509 WEST 129 STREET	MANHATTAN	10027	JEFFREY CHETIRKO	<a href="mailto:JChetir@schools.nyc.gov">JChetir@schools.nyc.gov</a>	212-690-5977
05M514	<b>5</b>	New Design Middle School	625 WEST 133 STREET	MANHATTAN	10027	Francesca Pisa	<a href="mailto:FPisa2@schools.nyc.gov">FPisa2@schools.nyc.gov</a>	212-281-6339
05M148	<b>5</b>	Eagle Academy for Young Men of Harlem	6 EDGECOMBE AVENUE	MANHATTAN	10030	MAHALIEL BETHEA	<a href="mailto:MBethea4@schools.nyc.gov">MBethea4@schools.nyc.gov</a>	212-694-6051
05M469	<b>5</b>	Choir Academy of Harlem	2005 MADISON AVENUE	MANHATTAN	10035	Dr. Melissa Vaughan	<a href="mailto:MVaughn2@schools.nyc.gov">MVaughn2@schools.nyc.gov</a>	212-289-6227
05M046	<b>5</b>	P.S. 046 Arthur Tappan	2987 FREDERICK DGLS BLVD	MANHATTAN	10039	GEORGE YOUNG	<a href="mailto:GYoung@schools.nyc.gov">GYoung@schools.nyc.gov</a>	212-234-2512
05M499	<b>5</b>	Frederick Douglass Academy	2581 7TH AVENUE	MANHATTAN	10039	JOSEPH GATES	<a href="mailto:JGates@schools.nyc.gov">JGates@schools.nyc.gov</a>	212-491-4107
84M065	<b>5</b>	Democracy Prep Endurance Charter School	250 West 127th Street, New York	MANHATTAN	10027	Margaret Marrer	<a href="mailto:mmarrer@democracyprep.org">mmarrer@democracyprep.org</a>	212-316-7602
84M284	<b>5</b>	Harlem Children's Zone Promise Academy I Charter School	245 West 129th Street, New York	MANHATTAN	10027	Shakira Petit	<a href="mailto:shakira.petit@hczpromise.org">shakira.petit@hczpromise.org</a>	646-582-1200
84M336	<b>5</b>	KIPP Infinity Charter School	625 West 133rd Street, New York	MANHATTAN	10027	Allison Willis Holley	<a href="mailto:aholley@kippinfinity.org">aholley@kippinfinity.org</a>	212-991-2600

84M350	<b>5</b>	Democracy Prep Charter School	2230 5th Avenue, New York	MANHATTAN	10037	Tanya Nuñez, Ajaka Roth	tnunez@democracyprep.org; aroth@democracyprep.org	212-281-3061
84M384	<b>5</b>	Success Academy Charter School - Harlem 2	175 West 134th Street, New York	MANHATTAN	10030	Lauren Jonas	<a href="mailto:lauren.jonas@saharlemnorthcentral.org">lauren.jonas@saharlemnorthcentral.org</a>	646-790-2169
84M388	<b>5</b>	St. Hope Leadership Academy Charter School	222 West 134th Street., New York	MANHATTAN	10030	Constance Bond	<a href="mailto:cbond@sthopeharlem.org">cbond@sthopeharlem.org</a>	212-283-1204
84M481	<b>5</b>	Democracy Prep Harlem Charter School	207 133rd Street, Manhattan	MANHATTAN	10030	Anwar Abdul-Rahman	<a href="mailto:arahman@democracyprep.org">arahman@democracyprep.org</a>	212-281-1248
84M709	<b>5</b>	Harlem Village Academy Charter School	244 West 144th Street, New York	MANHATTAN	10030	Jason Epting	<a href="mailto:jepting@harlemvillage.org">jepting@harlemvillage.org</a>	646-812-9300
84M726	<b>5</b>	KIPP STAR College Prep Charter School	433 West 123rd Street, New York	MANHATTAN	10027	Stacy Johnson; Natalie Webb	sjohnson@kipppstar.org; nwebb@kipppnyc.org	212-991-2650
06M223	<b>6</b>	The Mott Hall School	71-111 CONVENT AVE	MANHATTAN	10027	Marva Picou	<a href="mailto:MPicou@schools.nyc.gov">MPicou@schools.nyc.gov</a>	212-281-5028
06M210	<b>6</b>	P.S./I.S. 210 - Twenty-first Century Academy for Community Leadership	501-503 WEST 152 STREET	MANHATTAN	10031	EVELYN LINARES	<a href="mailto:Elinare@schools.nyc.gov">Elinare@schools.nyc.gov</a>	212-283-0012
06M346	<b>6</b>	Community Health Academy of the Heights	504 WEST 158TH STREET	MANHATTAN	10032	Mark House	<a href="mailto:MHouse@schools.nyc.gov">MHouse@schools.nyc.gov</a>	212-342-6600
06M348	<b>6</b>	Washington Heights Expeditionary Learning School	511 WEST 182ND STREET	MANHATTAN	10033	BRETT KIMMEL	<a href="mailto:BKimmel@schools.nyc.gov">BKimmel@schools.nyc.gov</a>	212-781-0524
06M349	<b>6</b>	Harbor Heights	306 FORT WASHINGTON AVENUE	MANHATTAN	10033	MONICA KLEHR	<a href="mailto:MKlehr@schools.nyc.gov">MKlehr@schools.nyc.gov</a>	212-568-6052
06M018	<b>6</b>	P.S. 018 Park Terrace	4124 9 AVENUE	MANHATTAN	10034	Connie Mejia	<a href="mailto:CMejia4@schools.nyc.gov">CMejia4@schools.nyc.gov</a>	212-567-4353
06M311	<b>6</b>	Amistad Dual Language School	4862 BROADWAY	MANHATTAN	10034	ZORAIDA HERNANDEZ	<a href="mailto:ZHernan2@schools.nyc.gov">ZHernan2@schools.nyc.gov</a>	212-544-8021
06M187	<b>6</b>	P.S./I.S. 187 Hudson Cliffs	349 CABRINI BOULEVARD	MANHATTAN	10040	Ms. Cynthia Chory	<a href="mailto:CChory@schools.nyc.gov">CChory@schools.nyc.gov</a>	212-927-8218
84M068	<b>6</b>	KIPP Washington Heights Middle School	21 Jumel Place, New York	MANHATTAN	10032	Danny Swersky	<a href="mailto:Dswersky@kipppnyc.org">Dswersky@kipppnyc.org</a>	212-991-2620
84M353	<b>6</b>	New Heights Academy Charter School	1818 Amsterdam Avenue, New York	MANHATTAN	10031	Robert Parkes	<a href="mailto:rparkes@newheightsacademy.org">rparkes@newheightsacademy.org</a>	212-283-5400
84M430	<b>6</b>	The Equity Project Charter School	549 Audobon Avenue T30, New York	MANHATTAN	10040	Zeke Vanderhoek	<a href="mailto:zeke@tepcharter.org">zeke@tepcharter.org</a>	646-254-6451
84M478	<b>6</b>	Inwood Academy for Leadership Charter School	93A Nagle Avenue, New York	MANHATTAN	10040	Ryan McCabe	<a href="mailto:ryan.mccabe@inwoodacademy.org">ryan.mccabe@inwoodacademy.org</a>	212-942-1450
07X551	<b>7</b>	The Urban Assembly Bronx Academy of Letters	339 MORRIS AVENUE	BRONX	10451	JEFFREY GARRETT	<a href="mailto:JGarrett2@schools.nyc.gov">JGarrett2@schools.nyc.gov</a>	718-401-4891
07X221	<b>7</b>	South Bronx Preparatory: A College Board School	360 EAST 145 STREET	BRONX	10454	ELLEN REDDON FLANAGAN	<a href="mailto:EFlanag2@schools.nyc.gov">EFlanag2@schools.nyc.gov</a>	718-292-2211
07X296	<b>7</b>	South Bronx Academy for Applied Media	778 FOREST AVENUE	BRONX	10456	ROSHONE AULT	<a href="mailto:RAult@schools.nyc.gov">RAult@schools.nyc.gov</a>	718-401-0059
07X298	<b>7</b>	Academy of Public Relations	778 FOREST AVENUE	BRONX	10456	AMY ANDINO	<a href="mailto:AAndino@schools.nyc.gov">AAndino@schools.nyc.gov</a>	718-665-8866
84X389	<b>7</b>	Bronx Global Learning Institute for Girls Charter School	750 Concourse Village West, Bronx	BRONX	10451	Marcia Gonzalez	<a href="mailto:mgonzalez@bgligschool.org">mgonzalez@bgligschool.org</a>	718-993-1740



84X704	<b>7</b>	KIPP Academy Charter School	250 East 156th Street Bronx, NY	BRONX	10451	Frank Corcoran	<a href="mailto:fcorcoran@kippnyc.org">fcorcoran@kippnyc.org</a>	718-665-3555
08X071	<b>8</b>	P.S. 071 Rose E. Scala	3040 ROBERTS AVENUE	BRONX	10461	Phyllis Calzolaio	<a href="mailto:PCalzol@schools.nyc.gov">PCalzol@schools.nyc.gov</a>	718-822-5351
08X366	<b>8</b>	Urban Assembly Academy of Civic Engagement	650 HOLLYWOOD AVENUE	BRONX	10465	Mary anne Sheppard	<a href="mailto:MSheppa3@schools.nyc.gov">MSheppa3@schools.nyc.gov</a>	718-822-0126
08X467	<b>8</b>	Mott Hall Community School	650 HOLLYWOOD AVENUE	BRONX	10465	Juana Rosario	<a href="mailto:JRosari2@schools.nyc.gov">JRosari2@schools.nyc.gov</a>	718-829-3254
08X123	<b>8</b>	J.H.S. 123 James M. Kieran	1025 MORRISON AVENUE	BRONX	10472	Tyra Williams	<a href="mailto:TWilliams16@schools.nyc.gov">TWilliams16@schools.nyc.gov</a>	718-328-2105
08X125	<b>8</b>	J.H.S. 125 Henry Hudson	1111 PUGSLEY AVENUE	BRONX	10472	LORI ANNE DIMARCO EVANKO	<a href="mailto:LDimarcoevanko@schools.nyc.gov">LDimarcoevanko@schools.nyc.gov</a>	718-822-5186
08X562	<b>8</b>	Blueprint Middle School	1111 PUGSLEY AVENUE	BRONX	10472	TYNEKA HARRINGTON	<a href="mailto:tharrin@schools.nyc.gov">tharrin@schools.nyc.gov</a>	718-822-2780
08X367	<b>8</b>	Archimedes Academy for Math, Science and Technology Applications	456 WHITE PLAINS ROAD	BRONX	10473	MIRIAM LAZAR	<a href="mailto:MLazar@schools.nyc.gov">MLazar@schools.nyc.gov</a>	718-617-5046
08X376	<b>8</b>	Antonia Pantoja Preparatory Academy: A College Board School	1980 LAFAYETTE AVENUE	BRONX	10473	NANCY JACQUELINE DIAZ	<a href="mailto:NDiaz2@schools.nyc.gov">NDiaz2@schools.nyc.gov</a>	718-824-3152
84X345	<b>8</b>	Hyde Leadership Charter School	730 Bryant Avenue, Bronx	BRONX	10474	Betsy Olney (K-12), Lex Zain (6-8)	<a href="mailto:eolney@hydebronxny.org">eolney@hydebronxny.org</a> ; <a href="mailto:lzain@hydebronxny.org">lzain@hydebronxny.org</a>	718-991-5500
09X505	<b>9</b>	Bronx School for Law, Government and Justice	244 EAST 163 STREET	BRONX	10451	Meisha Ross-Porter	<a href="mailto:MRoss@schools.nyc.gov">MRoss@schools.nyc.gov</a>	718-410-3430
09X327	<b>9</b>	Comprehensive Model School Project M.S. 327	1501 JEROME AVENUE	BRONX	10452	MANUEL RAMIREZ	<a href="mailto:MRamire4@schools.nyc.gov">MRamire4@schools.nyc.gov</a>	718-294-8111
09X361	<b>9</b>	The Highbridge Green School	200 West 167th Street	Bronx	10452	KYLE BRILLANTE	<a href="mailto:KBrillante@schools.nyc.gov">KBrillante@schools.nyc.gov</a>	718-410-5770
09X229	<b>9</b>	I.S. 229 Roland Patterson	275 HARLEM RIVER PARK BRIDGE	BRONX	10453	EZRA MATTHIAS	<a href="mailto:EMatthi@schools.nyc.gov">EMatthi@schools.nyc.gov</a>	718-583-6266
09X232	<b>9</b>	I.S. 232	1700 MACOMBS ROAD	BRONX	10453	NEIFI ACOSTA	<a href="mailto:NAcosta@schools.nyc.gov">NAcosta@schools.nyc.gov</a>	718-583-7007
09X303	<b>9</b>	I.S. X303 Leadership & Community Service	1700 MACOMBS ROAD	BRONX	10453	PATRICIA BENTLEY	<a href="mailto:PBentle@schools.nyc.gov">PBentle@schools.nyc.gov</a>	718-583-5466
09X568	<b>9</b>	Young Women's Leadership School of the Bronx	1865 MORRIS AVENUE	BRONX	10453	Lemarie Laureano	<a href="mailto:LLaurea@schools.nyc.gov">LLaurea@schools.nyc.gov</a>	718-731-2590
09X128	<b>9</b>	Mott Hall III	580 CROTONA PARK SOUTH	BRONX	10456	JORISIS STUPART	<a href="mailto:JStupar@schools.nyc.gov">JStupar@schools.nyc.gov</a>	718-842-6138
09X215	<b>9</b>	Kappa	3630 THIRD AVENUE	BRONX	10456	SHERI WARREN	<a href="mailto:SWarren@schools.nyc.gov">SWarren@schools.nyc.gov</a>	718-590-5455
09X323	<b>9</b>	Bronx Writing Academy	270 EAST 167 STREET	BRONX	10456	KAMAR SAMUELS	<a href="mailto:KSamuels@schools.nyc.gov">KSamuels@schools.nyc.gov</a>	718-293-9048
09X324	<b>9</b>	Bronx Early College Academy for Teaching & Learning	250 EAST 164 STREET	BRONX	10456	Yvette Rivera	<a href="mailto:YRivera8@schools.nyc.gov">YRivera8@schools.nyc.gov</a>	718-681-8287
09X454	<b>9</b>	Science and Technology Academy: A Mott Hall School	250 EAST 164 STREET	BRONX	10456	DR. PATRICK AWOSOGBA	<a href="mailto:PAwosog@schools.nyc.gov">PAwosog@schools.nyc.gov</a>	718-293-4017
09X004	<b>9</b>	P.S./M.S. 004 Crotona Park West	1701 FULTON AVENUE	BRONX	10457	VINCENT RESTO	<a href="mailto:VResto@schools.nyc.gov">VResto@schools.nyc.gov</a>	718-583-6655

09X231	<b>9</b>	Eagle Academy for Young Men	4143 THIRD AVENUE	BRONX	10457	JONATHAN FOY	<a href="mailto:JFoy2@schools.nyc.gov">JFoy2@schools.nyc.gov</a>	718-466-8000
09X241	<b>9</b>	Urban Assembly School for Applied Math and Science, The	1595 BATHGATE AVENUE	BRONX	10457	David Krulwich	<a href="mailto:DKrulwi@schools.nyc.gov">DKrulwi@schools.nyc.gov</a>	718-466-7800
09X350	<b>9</b>	New Directions Secondary School	240 EAST 172 STREET	BRONX	10457	JAMES WASLAWSKI	<a href="mailto:JWaslaw@schools.nyc.gov">JWaslaw@schools.nyc.gov</a>	718-495-7012
09X413	<b>9</b>	Bronx High School for Medical Science	240 EAST 172 STREET	BRONX	10457	WILLIAM QUINTANA	<a href="mailto:WQuinta@schools.nyc.gov">WQuinta@schools.nyc.gov</a>	718-410-4040
84X177	<b>9</b>	Mott Hall Charter School	1260 Franklin Avenue, Bronx	BRONX	10456	Michael Williams	<a href="mailto:mwilliams@motthallcs.org">mwilliams@motthallcs.org</a>	718-991-9139
84X419	<b>9</b>	Bronx Academy of Promise Charter School	1349 Inwood Avenue, Bronx	BRONX	10452	Catherine Jackvony	<a href="mailto:cjackvony@bronxacademyofpromise.com">cjackvony@bronxacademyofpromise.com</a>	718-293-6950
84X703	<b>9</b>	Bronx Preparatory Charter School	3872 3rd Avenue, Bronx	BRONX	10457	Edwina Branch-Smith (Head of School), Judith Stoddart (MS)	Ebranchsmith@bronxprep.org; Jstoddart@bronxprep.org	718-294-0841
84X705	<b>9</b>	Family Life Academy Charter School	14 West 170th Street, Bronx NY	BRONX	10452	Angel Rodriguez	<a href="mailto:arodriguez@flacsny.com">arodriguez@flacsny.com</a>	718-410-8100
84X706	<b>9</b>	Harriet Tubman Charter School	3565 3rd Avenue, Bronx	BRONX	10456	Cleveland Person Jr	<a href="mailto:Cleveland.Person@Tubman.Edisonlearning.com">Cleveland.Person@Tubman.Edisonlearning.com</a>	718-537-9912
84X717	<b>9</b>	Icahn Charter School	1525 Brook Avenue, Bronx	BRONX	10457	Sandra Lugo	<a href="mailto:SLUGO@CCICS.ORG">SLUGO@CCICS.ORG</a>	718-716-8105
10X315	<b>10</b>	P.S. 315 Lab School	2246 JEROME AVENUE	BRONX	10453	Gaby Flores	<a href="mailto:GFlores22@schools.nyc.gov">GFlores22@schools.nyc.gov</a>	718-584-7441
10X390	<b>10</b>	M.S. 390	1930 ANDREWS AVENUE	BRONX	10453	ROBERT MERCEDES	<a href="mailto:rmerced@schools.nyc.gov">rmerced@schools.nyc.gov</a>	718-583-5501
10X118	<b>10</b>	J.H.S. 118 William W. Niles	577 EAST 179 STREET	BRONX	10457	ELIZABETH LAWRENCE	<a href="mailto:ELawren3@schools.nyc.gov">ELawren3@schools.nyc.gov</a>	718-584-2330
10X225	<b>10</b>	Theatre Arts Production Company School	2225 WEBSTER AVENUE	BRONX	10457	Ron Link	<a href="mailto:RLink2@schools.nyc.gov">RLink2@schools.nyc.gov</a>	718-584-0832
10X391	<b>10</b>	The Angelo Patri Middle School	2225 WEBSTER AVENUE	BRONX	10457	Graciela Abadia	<a href="mailto:GAbadia@schools.nyc.gov">GAbadia@schools.nyc.gov</a>	718-584-1295
10X228	<b>10</b>	Jonas Bronck Academy	400 EAST FORDHAM ROAD	BRONX	10458	Brenda Gonzalez	<a href="mailto:BGonzalez@schools.nyc.gov">BGonzalez@schools.nyc.gov</a>	718-365-2502
10X243	<b>10</b>	West Bronx Academy for the Future	500 EAST FORDHAM ROAD	BRONX	10458	WILPER MORALES	<a href="mailto:WMorale2@schools.nyc.gov">WMorale2@schools.nyc.gov</a>	718-563-7139
10X095	<b>10</b>	P.S. 095 Sheila Mencher	3961 HILLMAN AVENUE	BRONX	10463	Serge Marshall Davis	<a href="mailto:SDavis6@schools.nyc.gov">SDavis6@schools.nyc.gov</a>	718-796-9200
10X020	<b>10</b>	P.S. 20 P.O. George J. Werdan III	3050 WEBSTER AVENUE	BRONX	10467	Joan Riley	<a href="mailto:JRiley3@schools.nyc.gov">JRiley3@schools.nyc.gov</a>	718-515-9370
10X280	<b>10</b>	P.S./M.S. 280 Mosholu Parkway	3202 STEUBEN AVENUE	BRONX	10467	JAMES WEEKS	<a href="mailto:JWeeks3@schools.nyc.gov">JWeeks3@schools.nyc.gov</a>	718-405-6360
10X308	<b>10</b>	Bronx Dance Academy School	3617 BAINBRIDGE AVENUE	BRONX	10467	Sandra Sanchez	<a href="mailto:SSanche3@schools.nyc.gov">SSanche3@schools.nyc.gov</a>	718-515-0410
10X363	<b>10</b>	ACADEMY FOR PERSONAL LEADERSHIP AND EXCELLENCE	120 EAST 184 STREET	BRONX	10468	ANGELO LEDDA	<a href="mailto:ALedda@schools.nyc.gov">ALedda@schools.nyc.gov</a>	718-220-3139
10X459	<b>10</b>	East Fordham Academy for the Arts	120 EAST 184 STREET	BRONX	10468	TANICIA WILLIAMS	<a href="mailto:TWilliams26@schools.nyc.gov">TWilliams26@schools.nyc.gov</a>	718-220-4185

84X258	<b>10</b>	Tech International Charter School	3120 Corlear Avenue, Bronx NY	BRONX	10463	Adjowah Scott	<a href="mailto:ascott@ticharter.org">ascott@ticharter.org</a>	718-549-1908
11X083	<b>11</b>	P.S. 083 Donald Hertz	950 RHINELANDER AVENUE	BRONX	10462	BRANDON MUCCINO	<a href="mailto:BMuccin@schools.nyc.gov">BMuccin@schools.nyc.gov</a>	718-863-1993
11X194	<b>11</b>	PS/MS 194	2365 WATERBURY AVE	BRONX	10462	Rosa Sifuentes-Rosado	<a href="mailto:RSifuentes2@schools.nyc.gov">RSifuentes2@schools.nyc.gov</a>	718-892-5270
11X498	<b>11</b>	PS/MS 11X498 - VAN NEST ACADEMY	1640 BRONXDALE AVE	BRONX	10462	Carol Gilligan	<a href="mailto:CGillig2@schools.nyc.gov">CGillig2@schools.nyc.gov</a>	718-409-3001
11X270	<b>11</b>	Academy for Scholarship and Entrepreneurship: A College Board School	921 EAST 228TH STREET	BRONX	10466	ZENOBIA WHITE	<a href="mailto:ZWhite2@schools.nyc.gov">ZWhite2@schools.nyc.gov</a>	718-696-3840
11X355	<b>11</b>	Bronx Alliance Middle School	3750 BAYCHESTER AVENUE	BRONX	10466	JEAN GALLARELLO	<a href="mailto:JGallar2@schools.nyc.gov">JGallar2@schools.nyc.gov</a>	718-652-2060
11X529	<b>11</b>	One World Middle School at Edenwald	3750 BAYCHESTER AVENUE	BRONX	10466	Patricia Wynne	<a href="mailto:PWynne@schools.nyc.gov">PWynne@schools.nyc.gov</a>	718-515-6780
11X532	<b>11</b>	Baychester Middle School	3750 BAYCHESTER AVENUE	BRONX	10466	SHAWN MANGAR	<a href="mailto:SMangar@schools.nyc.gov">SMangar@schools.nyc.gov</a>	718-547-1890
11X287	<b>11</b>	The Forward School	3710 BARNES AVENUE	BRONX	10467	Shaniquia Dixon	<a href="mailto:SSingle@schools.nyc.gov">SSingle@schools.nyc.gov</a>	718-652-0519
11X289	<b>11</b>	The Young Scholars Academy of The Bronx	3710 BARNES AVENUE	BRONX	10467	JEANETTE VARGAS	<a href="mailto:JVargas5@schools.nyc.gov">JVargas5@schools.nyc.gov</a>	718-325-5834
11X322	<b>11</b>	Aspire Preparatory Middle School	2441 WALLACE AVENUE	BRONX	10467	STEVEN COBB	<a href="mailto:SCobb@schools.nyc.gov">SCobb@schools.nyc.gov</a>	718-231-6592
11X326	<b>11</b>	Bronx Green Middle School	2441 WALLACE AVENUE	BRONX	10467	Charles Johnson	<a href="mailto:CJohnso20@schools.nyc.gov">CJohnso20@schools.nyc.gov</a>	718-325-6593
11X468	<b>11</b>	Pelham Academy of Academics and Community Engagement	2441 WALLACE AVENUE	BRONX	10467	ANTHONY RIVERA	<a href="mailto:ARivera11@schools.nyc.gov">ARivera11@schools.nyc.gov</a>	718-881-3136
11X556	<b>11</b>	Bronx Park Middle School	2441 WALLACE AVENUE	BRONX	10467	Dillon Prime	<a href="mailto:DPrime@schools.nyc.gov">DPrime@schools.nyc.gov</a>	718-652-6090
11X566	<b>11</b>	Pelham Gardens Middle School	2545 GUNTHER AVENUE	BRONX	10469	Denise Williams	<a href="mailto:DWillia8@schools.nyc.gov">DWillia8@schools.nyc.gov</a>	718-320-8712
11X019	<b>11</b>	P.S. 019 Judith K. Weiss	4318 KATONAH AVENUE	BRONX	10470	Timothy P. Sullivan	<a href="mailto:tsulliv3@schools.nyc.gov">tsulliv3@schools.nyc.gov</a>	718-324-1924
11X180	<b>11</b>	M.S. 180 Dr. Daniel Hale Williams	700 BAYCHESTER AVENUE	BRONX	10475	FRANK UZZO	<a href="mailto:FUzzo@schools.nyc.gov">FUzzo@schools.nyc.gov</a>	718-904-5650
84X255	<b>11</b>	Bronx Charter School for Excellence	1804 Holland Avenue, Bronx	BRONX	10462	Aleisha Burgos, Kevin Fischer, Desiree Hunter	<a href="mailto:aburgos@bronxexcellence.org">aburgos@bronxexcellence.org</a> ; <a href="mailto:kfischer@bronxexcellence.org">kfischer@bronxexcellence.org</a> ; <a href="mailto:dhunter@bronxexcellence.org">dhunter@bronxexcellence.org</a>	718-892-1276
84X378	<b>11</b>	Icahn Charter School 2	1640 Bronxdale Avenue, Bronx	BRONX	10462	Brenda Carrasquillo	<a href="mailto:bcarrasquillo@CCICS.ORG">bcarrasquillo@CCICS.ORG</a>	718-828-6107
84X422	<b>11</b>	Icahn Charter School 3	1500 Pelham Parkway South, Bronx	BRONX	10461	Migda Agosto	<a href="mailto:magosto@CCICS.ORG">magosto@CCICS.ORG</a>	718-828-0034
84X488	<b>11</b>	Equality Charter School	4140 Hutchinson River Parkway East, Bronx	BRONX	10475	Caitlin Franco, Head of School; Favrol Philemy (6-8)	<a href="mailto:Caitlin.Franco@equalitycharterschool.org">Caitlin.Franco@equalitycharterschool.org</a> ; <a href="mailto:favrol.philemy@equalitycharterschool.org">favrol.philemy@equalitycharterschool.org</a>	718-320-3032
84X496	<b>11</b>	Icahn Charter School 4	1500 Pelham Parkway South, Bronx	BRONX	10461	Michelle Allen	<a href="mailto:mallen@CCICS.ORG">mallen@CCICS.ORG</a>	718-828-0664
12X212	<b>12</b>	P.S. 212	1180 TINTON AVENUE	BRONX	10456	Gloria Ford Anderson	<a href="mailto:GFordAnderson@schools.nyc.gov">GFordAnderson@schools.nyc.gov</a>	718-842-2331

12X267	<b>12</b>	Bronx Latin	800 HOME STREET	BRONX	10456	Annette Fiorentino	<a href="mailto:AFiorentino2@schools.nyc.gov">AFiorentino2@schools.nyc.gov</a>	718-991-6349
12X273	<b>12</b>	Frederick Douglass Academy V. Middle School	2111 CROTONA AVENUE	BRONX	10457	DEBORAH CIMINI	<a href="mailto:DCimini@schools.nyc.gov">DCimini@schools.nyc.gov</a>	718-561-1617
12X318	<b>12</b>	I.S. X318 Math, Science & Technology Through Arts	1919 PROSPECT AVENUE	BRONX	10457	MARIA LOPEZ	<a href="mailto:MLopez9@schools.nyc.gov">MLopez9@schools.nyc.gov</a>	718-294-8504
12X341	<b>12</b>	Accion Academy	1825 PROSPECT AVENUE	BRONX	10457	Nikole Booker	<a href="mailto:NBooker2@schools.nyc.gov">NBooker2@schools.nyc.gov</a>	718-294-0514
12X384	<b>12</b>	Entrada Academy	977 FOX STREET	BRONX	10459	JAZMIN RIVERA POLANCO	<a href="mailto:JRivera7@schools.nyc.gov">JRivera7@schools.nyc.gov</a>	718-378-1649
12X129	<b>12</b>	M.S. 129 Academy for Independent Learning and Leadership	2055 MAPES AVENUE	BRONX	10460	Raymond Granda	<a href="mailto:RGranda@schools.nyc.gov">RGranda@schools.nyc.gov</a>	718-933-5976
12X190	<b>12</b>	E.S.M.T.- I.S. 190	1550 CROTONA PARK EAST	BRONX	10460	DIANAJADE SANTIAGO	<a href="mailto:DJSantia@schools.nyc.gov">DJSantia@schools.nyc.gov</a>	718-620-9423
12X316	<b>12</b>	Kappa III	2055 MAPES AVENUE	BRONX	10460	ELISA ALVAREZ	<a href="mailto:EAlvarez2@schools.nyc.gov">EAlvarez2@schools.nyc.gov</a>	718-561-3580
12X383	<b>12</b>	Emolior Academy	1970 WEST FARMS ROAD	BRONX	10460	DERICK SPAULDING	<a href="mailto:DSpaulding@schools.nyc.gov">DSpaulding@schools.nyc.gov</a>	718-842-2670
84X185	<b>12</b>	Bronx Lighthouse Charter School	1001 Intervale Avenue, Bronx	BRONX	10459	Dianne Hardcastle	<a href="mailto:dhardcastle@lighthouse-academies.org">dhardcastle@lighthouse-academies.org</a>	646-915-0025
84X346	<b>12</b>	South Bronx Classical Charter School	977 Fox Street, Bronx	BRONX	10459	Lester Long	<a href="mailto:llong@southbronxclassical.org">llong@southbronxclassical.org</a>	718-860-4340
84X482	<b>12</b>	Dr. Richard Izquierdo Health and Science Charter School	800 Home Street, Bronx	BRONX	10456	Anthony Lopez	<a href="mailto:al@healthscienceschool.org">al@healthscienceschool.org</a>	718-378-0490
13K313	<b>13</b>	Satellite West Middle School	209 YORK STREET	BROOKLYN	11201	SYLVIA HARRIS	<a href="mailto:SHarris42@schools.nyc.gov">SHarris42@schools.nyc.gov</a>	718-834-6774
13K492	<b>13</b>	Academy of Arts and Letters	225 ADELPHI STREET	BROOKLYN	11205	John Oreilly	<a href="mailto:JOreill@schools.nyc.gov">JOreill@schools.nyc.gov</a>	718-222-1605
13K691	<b>13</b>	Fort Greene Preparatory Academy	100 CLERMONT AVENUE	BROOKLYN	11205	PAULA LETTIERE	<a href="mailto:PLettie2@schools.nyc.gov">PLettie2@schools.nyc.gov</a>	718-254-9401
13K266	<b>13</b>	M.S. K266 - Park Place Community Middle School	62 PARK PLACE	BROOKLYN	11217	GLEND A ESPERANCE	<a href="mailto:GESpera@schools.nyc.gov">GESpera@schools.nyc.gov</a>	718-857-2291
13K103	<b>13</b>	Satellite Three	170 GATES AVENUE	BROOKLYN	11238	Beatrice Thompson	<a href="mailto:BThomps@schools.nyc.gov">BThomps@schools.nyc.gov</a>	718-789-5835
13K351	<b>13</b>	The Urban Assembly Unison School	170 GATES AVENUE	BROOKLYN	11238	Emily Jarrell	<a href="mailto:EJarrell@schools.nyc.gov">EJarrell@schools.nyc.gov</a>	718-399-1061
84K508	<b>13</b>	Achievement First Endeavor Charter School	510 Waverly Avenue, Brooklyn	BROOKLYN	11238	Tom Kaiser	<a href="mailto:tomkaiser@achievementfirst.org">tomkaiser@achievementfirst.org</a>	718-622-4786, 718-622-5994; 718-362-2260
84K517	<b>13</b>	Leadership Prep Bedford Stuyvesant Charter School	141 Macon Street, Brooklyn	BROOKLYN	11216	Owen Losse	<a href="mailto:olosse@uncommonschoools.org">olosse@uncommonschoools.org</a>	718-636-0360
84K536	<b>13</b>	Community Roots Charter School	50 Navy Street, Brooklyn	BROOKLYN	11201	Sarah Weeks, Adam Weinstock	sweeks@communityroots.org; aweinstock@communityroots.org	718-858-1629
84K702	<b>13</b>	Community Partnership Charter School	114 Kosciusko Street, Brooklyn	BROOKLYN	11216	Keisha Rattray	<a href="mailto:krattray@cpccsschool.org">krattray@cpccsschool.org</a>	718-636-3904
84K757	<b>13</b>	Unity Prep Charter School	432 Monroe Street, Brooklyn	BROOKLYN	11221	Josh Beauregard	<a href="mailto:jbeauregard@unityprep.org">jbeauregard@unityprep.org</a>	718-455-5046

84K780	<b>13</b>	Brooklyn East Collegiate Charter School	80 Underhill Avenue, Brooklyn	BROOKLYN	11238	Bill Cooke	<a href="mailto:bcooke@brooklyneastcollegiate.org">bcooke@brooklyneastcollegiate.org</a>	718-250-5760
14K157	<b>14</b>	P.S. 157 Benjamin Franklin	850 KENT AVENUE	BROOKLYN	11205	MARIBEL HULLA	<a href="mailto:MHulla@schools.nyc.gov">MHulla@schools.nyc.gov</a>	718-622-9285
14K071	<b>14</b>	Juan Morel Campos Secondary School	215 HEYWARD STREET	BROOKLYN	11206	Eric Fraser	<a href="mailto:EFraser4@schools.nyc.gov">EFraser4@schools.nyc.gov</a>	718-302-7900
84K355	<b>14</b>	Williamsburg Collegiate Charter School	157 Wilson Street, Brooklyn	BROOKLYN	11211	J.T. Leaird	<a href="mailto:jleaird@collegiatecs.org">jleaird@collegiatecs.org</a>	718-302-4018
84K703	<b>14</b>	Beginning With Children Charter School	185 Ellery Street, Brooklyn	BROOKLYN	11206	les King, dionne Jaggon	<a href="mailto:lking@bwccschool.org">lking@bwccschool.org</a> ; <a href="mailto:djaggon@bwccschool.org">djaggon@bwccschool.org</a>	718 388-8847
15K429	<b>15</b>	Brooklyn School for Global Studies	284 BALTIC STREET	BROOKLYN	11201	Dawn Meconi	<a href="mailto:DMeconi@schools.nyc.gov">DMeconi@schools.nyc.gov</a>	718-694-9741
15K051	<b>15</b>	M.S. 51 William Alexander	350 5 AVENUE	BROOKLYN	11215	Lenore Berner	<a href="mailto:LBerner2@schools.nyc.gov">LBerner2@schools.nyc.gov</a>	718-369-7603
15K088	<b>15</b>	J.H.S. 088 Peter Rouget	544 7 AVENUE	BROOKLYN	11215	Ailene Altman Mitchell	<a href="mailto:AMitche2@schools.nyc.gov">AMitche2@schools.nyc.gov</a>	718-788-4482
15K443	<b>15</b>	New Voices School of Academic & Creative Arts	330 18 STREET	BROOKLYN	11215	FRANK GIORDANO	<a href="mailto:FGiorda@schools.nyc.gov">FGiorda@schools.nyc.gov</a>	718-965-0390
15K447	<b>15</b>	The Math & Science Exploratory School	345 DEAN STREET	BROOKLYN	11217	DAWN VALLE	<a href="mailto:DValle3@schools.nyc.gov">DValle3@schools.nyc.gov</a>	718-330-9328
15K592	<b>15</b>	Khalil Gibran International Academy	362 SCHERMERHORN STREET	BROOKLYN	11217	Winston Hamann	<a href="mailto:WHamann@schools.nyc.gov">WHamann@schools.nyc.gov</a>	718-237-2502
15K448	<b>15</b>	Brooklyn Secondary School for Collaborative Studies	610 HENRY STREET	BROOKLYN	11231	ALYCE BARR	<a href="mailto:ABarr@schools.nyc.gov">ABarr@schools.nyc.gov</a>	718-923-4700
15K821	<b>15</b>	Sunset Park Prep	4004 4 AVENUE	BROOKLYN	11232	Jennifer Spalding	<a href="mailto:JSpalding@schools.nyc.gov">JSpalding@schools.nyc.gov</a>	718-840-1951
84K362	<b>15</b>	Hellenic Classical Charter School	646 5th Ave, Brooklyn	BROOKLYN	11215	Christina Tettonis	<a href="mailto:ctettonis@hccs-nys.org">ctettonis@hccs-nys.org</a>	718-499-0957
84K651	<b>15</b>	PAVE Academy Charter School	732 Henry Street, Brooklyn	BROOKLYN	11231	Jill Glassbrook	<a href="mailto:jglassbrook@paveacademy.org">jglassbrook@paveacademy.org</a>	718-858-7813
84K707	<b>15</b>	Brooklyn Prospect Charter School	3002 Fort Hamilton Parkway, Brooklyn	BROOKLYN	11218	LaNolia Omowanile	<a href="mailto:lomowanile@brooklynprospect.org">lomowanile@brooklynprospect.org</a>	347-889-7041
84K758	<b>15</b>	Brooklyn Urban Garden Charter School	500 19th Street, Brooklyn	BROOKLYN	11215	Linda Rosenbury	<a href="mailto:linda.rosenbury@BUGSbrooklyn.org">linda.rosenbury@BUGSbrooklyn.org</a>	718-280-9556
84K360	<b>16</b>	Launch Exeditionary Learning Charter School	1580 DEAN STREET	BROOKLYN	11216	Evan Kilgore	<a href="mailto:EKilgore@schools.nyc.gov">EKilgore@schools.nyc.gov</a>	212-866-6137
16K308	<b>16</b>	P.S. 308 Clara Cardwell	616 QUINCY STREET	BROOKLYN	11221	George Patterson	<a href="mailto:GPatter@schools.nyc.gov">GPatter@schools.nyc.gov</a>	718-574-2373
16K393	<b>16</b>	Frederick Douglass Academy IV Secondary School	1014 LAFAYETTE AVENUE	BROOKLYN	11221	Elvin Crespo	<a href="mailto:ECrespo@schools.nyc.gov">ECrespo@schools.nyc.gov</a>	718-574-2820
16K534	<b>16</b>	Upper School @ P.S. 25	787 LAFAYETTE AVENUE	BROOKLYN	11221	ATIVIA SANDUSKY	<a href="mailto:ASandusky@schools.nyc.gov">ASandusky@schools.nyc.gov</a>	718-574-6032
16K681	<b>16</b>	Madiba Prep Middle School	1014 LAFAYETTE AVENUE	BROOKLYN	11221	Sharon Stephens	<a href="mailto:SStephens2@schools.nyc.gov">SStephens2@schools.nyc.gov</a>	718-574-2804
16K262	<b>16</b>	P.S. 262 El Hajj Malik El Shabazz Elementary School	500 MACON STREET	BROOKLYN	11233	JOELETHA FERGUSON	<a href="mailto:JFergus@schools.nyc.gov">JFergus@schools.nyc.gov</a>	718-453-0780

84K593	<b>16</b>	Excellence Boys Charter School	239 Patchen Avenue, Brooklyn	BROOKLYN	11233	David Berlin (5-8); Sam Tweedy (K-8)	dberlin@excellencecharter.org; stweedy@excellencecharter.org	718-638-1830
84K648	<b>16</b>	Bedford Stuyvesant Collegiate Charter School	800 Gates Avenue 4th Floor, Brooklyn	BROOKLYN	11221	Justin Pigeon	<a href="mailto:jpigeon@bedstuycollegiate.org">jpigeon@bedstuycollegiate.org</a>	718-669-7460
84K782	<b>16</b>	Bedford Stuyvesant New Beginnings Charter School	82 Lewis Avenue, Brooklyn	BROOKLYN	11206	Joshua Morales; Karen Jones	<a href="mailto:jmorales@bsnbc.org">jmorales@bsnbc.org</a> ; <a href="mailto:kjones@bsnbc.org">kjones@bsnbc.org</a>	718-453-1001
17K587	<b>17</b>	Middle School for the Arts	790 EAST NEW YORK AVENUE	BROOKLYN	11203	DANIQUA BROOKS	<a href="mailto:DBrooks9@schools.nyc.gov">DBrooks9@schools.nyc.gov</a>	718-773-3343
17K722	<b>17</b>	New Heights Middle School	790 EAST NEW YORK AVENUE	BROOKLYN	11203	Jessica Luciano	<a href="mailto:JLuciano@schools.nyc.gov">JLuciano@schools.nyc.gov</a>	718-467-4501
17K189	<b>17</b>	P.S. 189 Lincoln Terrace	1100 EAST NEW YORK AVE	BROOKLYN	11212	Ms. Berthe G. Faustin	<a href="mailto:BFausti@schools.nyc.gov">BFausti@schools.nyc.gov</a>	718-756-0210
17K334	<b>17</b>	Middle School for Academic and Social Excellence	1224 PARK PLACE	BROOKLYN	11213	Andrea Whitehurst	<a href="mailto:AWhiteh@schools.nyc.gov">AWhiteh@schools.nyc.gov</a>	718-774-0105
17K354	<b>17</b>	The School of Integrated Learning	1224 PARK PLACE	BROOKLYN	11213	MONIQUE CAMPBELL	<a href="mailto:MCampbell3@schools.nyc.gov">MCampbell3@schools.nyc.gov</a>	718-774-0362
17K394	<b>17</b>	M.S. K394	188 ROCHESTER AVENUE	BROOKLYN	11213	Guendalina Shaw Pieters	<a href="mailto:GShawPieters@schools.nyc.gov">GShawPieters@schools.nyc.gov</a>	718-756-3164
17K061	<b>17</b>	M.S. 061 Dr. Gladstone H. Atwell	400 EMPIRE BOULEVARD	BROOKLYN	11225	SHANNON BURTON	<a href="mailto:DBurton4@schools.nyc.gov">DBurton4@schools.nyc.gov</a>	718-774-1002
17K161	<b>17</b>	P.S. 161 The Crown	330 CROWN STREET	BROOKLYN	11225	Michael Johnson	<a href="mailto:MJohnson10@schools.nyc.gov">MJohnson10@schools.nyc.gov</a>	718-756-3100
17K352	<b>17</b>	Ebbets Field Middle School	46 MCKEEVER PLACE	BROOKLYN	11225	Margie Baker	<a href="mailto:MBaker6@schools.nyc.gov">MBaker6@schools.nyc.gov</a>	718-941-5097
17K590	<b>17</b>	Medgar Evers College Preparatory School	1186 CARROLL STREET	BROOKLYN	11225	Dr. Michael A. Wiltshire	<a href="mailto:MWiltsh@schools.nyc.gov">MWiltsh@schools.nyc.gov</a>	718-703-5400
17K543	<b>17</b>	Science, Technology and Research Early College High School at Erasmus	911 FLATBUSH AVENUE	BROOKLYN	11226	Dr. Eric L. Blake	<a href="mailto:EBlake@schools.nyc.gov">EBlake@schools.nyc.gov</a>	718-564-2540
17K484	<b>17</b>	Ronald Edmonds Learning Center II	430 HOWARD AVENUE	BROOKLYN	11233	Michele Luard	<a href="mailto:MLuard@schools.nyc.gov">MLuard@schools.nyc.gov</a>	718-467-0306
17K340	<b>17</b>	I.S. 340	227 STERLING PLACE	BROOKLYN	11238	Mrs. Jean Williams	<a href="mailto:JWillia27@schools.nyc.gov">JWillia27@schools.nyc.gov</a>	718-857-5516
17K353	<b>17</b>	Elijah Stroud Middle School	750 CLASSON AVENUE	BROOKLYN	11238	Tricia Delauney	<a href="mailto:TDelaun@schools.nyc.gov">TDelaun@schools.nyc.gov</a>	718-638-3067
84K356	<b>17</b>	Achievement First Crown Heights Charter School	790 East New York Ave, Brooklyn	BROOKLYN	11203	Kevin Anderle	<a href="mailto:KevinAnderle@achievementfirst.org">KevinAnderle@achievementfirst.org</a>	347-471-2580; 347-471-2590; 718-363-3360
84K357	<b>17</b>	KIPP AMP Charter School	1224 Park Place, Brooklyn	BROOKLYN	11213	Debon Lewis	<a href="mailto:dlewis@kippamp.org">dlewis@kippamp.org</a>	718-943-3710
84K652	<b>17</b>	Brooklyn Ascend Charter School	123 East 98th Street, Brooklyn	BROOKLYN	11212	Samantha Pugh	<a href="mailto:samantha.pugh@ascendlearning.org">samantha.pugh@ascendlearning.org</a>	718-907-9147
84K704	<b>17</b>	Explore Charter School	655 Parkside Avenue, Brooklyn	BROOKLYN	11226	Christina Froeb	<a href="mailto:cfroeb@explorenetwork.org">cfroeb@explorenetwork.org</a>	718-703-4484
84K726	<b>17</b>	Fahari Academy Charter School	72 Veronica Place, 4th Floor, Brooklyn, NY	BROOKLYN	11226	Stephanie Clagnaz	<a href="mailto:sclagnaz@fahariacademy.org">sclagnaz@fahariacademy.org</a>	718-218-3185
84K742	<b>17</b>	Explore Empower Charter School	188 Rochester Avenue, Brooklyn, NY	BROOKLYN	11213	Brian Ferreira	<a href="mailto:bferreira@explorenetwork.org">bferreira@explorenetwork.org</a>	718-771-2090



18K235	<b>18</b>	P.S. 235 Lenox School	525 LENOX ROAD	BROOKLYN	11203	Laurence Lord	<a href="mailto:LLord@schools.nyc.gov">LLord@schools.nyc.gov</a>	718-773-4869
18K066	<b>18</b>	P.S. 66	845 EAST 96 STREET	BROOKLYN	11236	Lucille Jackson	<a href="mailto:LJackso17@schools.nyc.gov">LJackso17@schools.nyc.gov</a>	718-922-3505
84K608	<b>18</b>	Kings Collegiate Charter School	1084 Lenox Road, Brooklyn	BROOKLYN	11212	Scott Schuster	<a href="mailto:sschuster@kingscollegiate.org">sschuster@kingscollegiate.org</a>	718-342-6047
19K328	<b>19</b>	PS/IS 328 Phillis Wheatley	330 ALABAMA AVENUE	BROOKLYN	11207	Avila Douglas	<a href="mailto:davila@schools.nyc.gov">davila@schools.nyc.gov</a>	718-345-9393
19K409	<b>19</b>	East New York Family Academy	2057 LINDEN BOULEVARD	BROOKLYN	11207	Anthony Yard	<a href="mailto:AYard3@schools.nyc.gov">AYard3@schools.nyc.gov</a>	718-927-0012
19K654	<b>19</b>	Van Siclen Community Middle School	800 VAN SICLEN AVE	BROOKLYN	11207	ADONNA MCFARLAND	<a href="mailto:AMcfarl2@schools.nyc.gov">AMcfarl2@schools.nyc.gov</a>	718-927-4701
19K663	<b>19</b>	School of the Future Brooklyn	574 DUMONT AVENUE	BROOKLYN	11207	SARAH KAUFMANN	<a href="mailto:SKaufmann@schools.nyc.gov">SKaufmann@schools.nyc.gov</a>	718-345-5190
19K202	<b>19</b>	P.S. 202 Ernest S. Jenkyns	982 HEGEMAN AVENUE	BROOKLYN	11208	Machael Spencer Edwards	<a href="mailto:MSpence6@schools.nyc.gov">MSpence6@schools.nyc.gov</a>	718-649-7880
19K404	<b>19</b>	Academy for Young Writers	1065 ELTON STREET	BROOKLYN	11208	Courtney Winkfield	<a href="mailto:CWinkfield@schools.nyc.gov">CWinkfield@schools.nyc.gov</a>	718-688-7230
19K422	<b>19</b>	Spring Creek Community School	1065 ELTON STREET	BROOKLYN	11208	Christina Koza	<a href="mailto:CKoza@schools.nyc.gov">CKoza@schools.nyc.gov</a>	718-688-7200
19K661	<b>19</b>	Vista Academy	350 LINWOOD STREET	BROOKLYN	11208	DIA BRYANT	<a href="mailto:DBryant5@schools.nyc.gov">DBryant5@schools.nyc.gov</a>	718-647-0913
19K662	<b>19</b>	Liberty Avenue Middle School	350 LINWOOD STREET	BROOKLYN	11208	KAIA NORDTVEDT	<a href="mailto:KNordtvedt@schools.nyc.gov">KNordtvedt@schools.nyc.gov</a>	718-647-1301
19K452	<b>19</b>	Frederick Douglass Academy VIII Middle School	1400 PENNSYLVANIA AVENUE	BROOKLYN	11239	YOLANDA MARTIN	<a href="mailto:YMartin3@schools.nyc.gov">YMartin3@schools.nyc.gov</a>	718-642-4305
84K358	<b>19</b>	Achievement First East New York Charter School	158 Richmond Street, Brooklyn	BROOKLYN	11208	Fatimah Barker	<a href="mailto:FatimahBarker@achievementfirst.org">FatimahBarker@achievementfirst.org</a>	718-485-4924; 347-471-2590; 718-363-2270
84K359	<b>19</b>	UFT Charter School	300 Wyona Street, Brooklyn	BROOKLYN	11207	Shep Brown	<a href="mailto:sbrown@uftcs.org">sbrown@uftcs.org</a> ;	718-927-5540
84K386	<b>19</b>	Invictus Preparatory Charter School	370 Fountain Avenue, Brooklyn	BROOKLYN	11208	Alex Marchuk	<a href="mailto:amarchuk@invictusprep.org">amarchuk@invictusprep.org</a>	718-235-1682
20K180	<b>20</b>	The SEEALL Academy	5601 16 AVENUE	BROOKLYN	11204	GARY WILLIAMS	<a href="mailto:GWillia16@schools.nyc.gov">GWillia16@schools.nyc.gov</a>	718-851-8070
20K192	<b>20</b>	P.S. 192 - The Magnet School for Math and Science Inquiry	4715 18 AVENUE	BROOKLYN	11204	LISSETT ISAAC	<a href="mailto:LIsaac@schools.nyc.gov">LIsaac@schools.nyc.gov</a>	718-633-3061
20K223	<b>20</b>	J.H.S. 223 The Montauk	4200 16 AVENUE	BROOKLYN	11204	ANDREW FRANK	<a href="mailto:AFrank2@schools.nyc.gov">AFrank2@schools.nyc.gov</a>	718-438-0155
20K609	<b>20</b>	Urban Assembly School for Criminal Justice	4200 16 AVENUE	BROOKLYN	11204	MARIELA GRAHAM	<a href="mailto:MGraham8@schools.nyc.gov">MGraham8@schools.nyc.gov</a>	718-438-3893
20K104	<b>20</b>	P.S./I.S. 104 The Fort Hamilton School	9115 5 AVENUE	BROOKLYN	11209	Ms. Marie DiBella	<a href="mailto:MDibell@schools.nyc.gov">MDibell@schools.nyc.gov</a>	718-836-4630
20K163	<b>20</b>	P.S. 163 Bath Beach	109 BAY 14TH STREET	BROOKLYN	11214	MARYANN WASMUTH	<a href="mailto:MWasmut@schools.nyc.gov">MWasmut@schools.nyc.gov</a>	718-236-9003

20K229	<b>20</b>	P.S. 229 Dyker	1400 BENSON AVENUE	BROOKLYN	11228	Robert Zappulla	<a href="mailto:RZappul@schools.nyc.gov">RZappul@schools.nyc.gov</a>	718-236-5447
21K121	<b>21</b>	P.S. 121 Nelson A. Rockefeller	5301 20 AVENUE	BROOKLYN	11204	Anthony Mungio	<a href="mailto:AMungio@schools.nyc.gov">AMungio@schools.nyc.gov</a>	718-377-8845
21K226	<b>21</b>	P.S. 226 Alfred De B.Mason	6006 23 AVENUE	BROOKLYN	11204	SHERRY TANNENBAUM	<a href="mailto:STannen2@schools.nyc.gov">STannen2@schools.nyc.gov</a>	718-234-4940
21K468	<b>21</b>	Kingsborough Early College School	2630 BENSON AVENUE	BROOKLYN	11214	CONNIE HAMILTON	<a href="mailto:chamilt7@schools.nyc.gov">chamilt7@schools.nyc.gov</a>	718-333-7850
21K690	<b>21</b>	Brooklyn Studio Secondary School	8310 21ST AVENUE	BROOKLYN	11214	Andrea Ciliotta	<a href="mailto:ACiliot@schools.nyc.gov">ACiliot@schools.nyc.gov</a>	718-266-5032
21K238	<b>21</b>	P.S. 238 Anne Sullivan	1633 EAST 8 STREET	BROOKLYN	11223	Harla Joy Musoff-Weiss	<a href="mailto:HMusoff@schools.nyc.gov">HMusoff@schools.nyc.gov</a>	718-339-4355
21K303	<b>21</b>	I.S. 303 Herbert S. Eisenberg	501 WEST AVENUE	BROOKLYN	11224	CARMEN AMADOR	<a href="mailto:CAmador@schools.nyc.gov">CAmador@schools.nyc.gov</a>	718-996-0100
21K099	<b>21</b>	P.S. 099 Isaac Asimov	1120 EAST 10 STREET	BROOKLYN	11230	GREGORY PIRRAGLIA	<a href="mailto:GPirrag@schools.nyc.gov">GPirrag@schools.nyc.gov</a>	718-338-9201
21K098	<b>21</b>	I.S. 98 Bay Academy	1401 EMMONS AVENUE	BROOKLYN	11235	MARIA TIMO	<a href="mailto:MTimo@schools.nyc.gov">MTimo@schools.nyc.gov</a>	718-891-9005
21K209	<b>21</b>	P.S. 209 Margaret Mead	2609 EAST 7 STREET	BROOKLYN	11235	Frances Locurcio	<a href="mailto:FLocurc@schools.nyc.gov">FLocurc@schools.nyc.gov</a>	718-743-1954
84K744	<b>21</b>	Coney Island Preparatory Public Charter School	501 West Avenue, Room 101	BROOKLYN	11224	Jacob Mnookin	<a href="mailto:jmnookin@coneyislandprep.org">jmnookin@coneyislandprep.org</a>	718-513-6951
22K109	<b>22</b>	P.S. 109	1001 EAST 45 STREET	BROOKLYN	11203	Dwight Chase	<a href="mailto:DChase2@schools.nyc.gov">DChase2@schools.nyc.gov</a>	718-693-3426
22K240	<b>22</b>	Andries Hudde	2500 NOSTRAND AVENUE	BROOKLYN	11210	Elena S. O'Sullivan	<a href="mailto:EOSulli@schools.nyc.gov">EOSulli@schools.nyc.gov</a>	718-253-3700
22K555	<b>22</b>	Brooklyn College Academy	350 CONEY ISLAND AVENUE	BROOKLYN	11218	NICHOLAS MAZZARELLA	<a href="mailto:NMazzar@schools.nyc.gov">NMazzar@schools.nyc.gov</a>	718-853-6184
22K206	<b>22</b>	P.S. 206 Joseph F Lamb	2200 GRAVESEND NECK ROAD	BROOKLYN	11229	DEIRDRE KEYES	<a href="mailto:DKeyes2@schools.nyc.gov">DKeyes2@schools.nyc.gov</a>	718-743-5598
22K278	<b>22</b>	J.H.S. 278 Marine Park	1925 STUART STREET	BROOKLYN	11229	DEBRA GAROFALO	<a href="mailto:DGarofa@schools.nyc.gov">DGarofa@schools.nyc.gov</a>	718-375-3523
22K207	<b>22</b>	P.S. 207 Elizabeth G. Leary	4011 FILLMORE AVENUE	BROOKLYN	11234	MARY BOSCO	<a href="mailto:MBosco@schools.nyc.gov">MBosco@schools.nyc.gov</a>	718-645-8667
22K014	<b>22</b>	J.H.S. 014 Shell Bank	2424 BATCHELDER STREET	BROOKLYN	11235	Teri Ahearn	<a href="mailto:TAhearn@schools.nyc.gov">TAhearn@schools.nyc.gov</a>	718-743-0220
84K791	<b>22</b>	Brooklyn Dreams Charter School	259 Parkville Avenue, Brooklyn	BROOKLYN	11230	Letta Belle	<a href="mailto:85.lbelle@nhaschools.com">85.lbelle@nhaschools.com</a>	718-859-8400
23K041	<b>23</b>	P.S. 041 Francis White	411 THATFORD AVENUE	BROOKLYN	11212	Theresa Siegel	<a href="mailto:TSiegel@schools.nyc.gov">TSiegel@schools.nyc.gov</a>	718-495-7732
23K298	<b>23</b>	P.S. 298 Dr. Betty Shabazz	85 WATKINS STREET	BROOKLYN	11212	Jonathan Dill	<a href="mailto:JDill2@schools.nyc.gov">JDill2@schools.nyc.gov</a>	718-495-7793
23K363	<b>23</b>	Brownsville Collaborative Middle School	85 WATKINS STREET	BROOKLYN	11212	Stacey Walsh	<a href="mailto:SWalsh3@schools.nyc.gov">SWalsh3@schools.nyc.gov</a>	718-495-1202
23K668	<b>23</b>	Riverdale Avenue Middle School	76 RIVERDALE AVENUE	BROOKLYN	11212	KIERSTEN WARD	<a href="mailto:KWard7@schools.nyc.gov">KWard7@schools.nyc.gov</a>	718-346-0764

23K671	<b>23</b>	Mott Hall Bridges Academy	210 CHESTER STREET	BROOKLYN	11212	Nadia Lopez	<a href="mailto:NLopez20@schools.nyc.gov">NLopez20@schools.nyc.gov</a>	718-345-6912
23K697	<b>23</b>	Teachers Preparatory High School	226 BRISTOL STREET	BROOKLYN	11212	Carmen Simon	<a href="mailto:CSimon6@schools.nyc.gov">CSimon6@schools.nyc.gov</a>	718-498-2605
23K073	<b>23</b>	P.S. 073 Thomas S. Boyland	251 MCDOUGAL STREET	BROOKLYN	11233	Kenya Stowe	<a href="mailto:KStowe@schools.nyc.gov">KStowe@schools.nyc.gov</a>	718-573-0288
23K137	<b>23</b>	P.S./I.S. 137 Rachel Jean Mitchell	121 SARATOGA AVENUE	BROOKLYN	11233	Zina Cooper	<a href="mailto:ZCooper@schools.nyc.gov">ZCooper@schools.nyc.gov</a>	718-453-2926
23K178	<b>23</b>	P.S. 178 Saint Clair Mckelway	2163 DEAN STREET	BROOKLYN	11233	JOSEPH FRANTZ HENRY	<a href="mailto:Jhenry1@schools.nyc.gov">Jhenry1@schools.nyc.gov</a>	718-495-7768
23K664	<b>23</b>	Brooklyn Environmental Exploration School (BEES)	251 MCDOUGAL STREET	BROOKLYN	11233	CRAIG GARBER	<a href="mailto:CGarber@schools.nyc.gov">CGarber@schools.nyc.gov</a>	718-453-3039
84K626	<b>23</b>	Achievement First Brownsville Charter School	2021 Bergen Street, Brooklyn	BROOKLYN	11233	Keith Brooks	<a href="mailto:keithbrooks@achievementfirst.org">keithbrooks@achievementfirst.org</a>	347-471-2600; 347-471-2610
84K710	<b>23</b>	Brownsville Collegiate Charter School	364 Sackman Street, Brooklyn	BROOKLYN	11212	Jessica Simmons	<a href="mailto:jsimmons@brownsvillecollegiate.org">jsimmons@brownsvillecollegiate.org</a>	718-636-0370
84K777	<b>23</b>	Ocean Hill Collegiate Charter School	1137 Herkimer Street, Brooklyn	BROOKLYN	11233	Hannah Solomon	<a href="mailto:hsolomon@oceanhillcollegiate.org">hsolomon@oceanhillcollegiate.org</a>	718-250-5765
24Q560	<b>24</b>	Robert F. Wagner, Jr. Secondary School for Arts and Technology	47-07 30 PLACE	QUEENS	11101	Ann Seifullah	<a href="mailto:ASEifullah@schools.nyc.gov">ASEifullah@schools.nyc.gov</a>	718-472-5671
24Q102	<b>24</b>	P.S. 102 Bayview	55-24 VAN HORN STREET	QUEENS	11373	ANTHONY PISACANO	<a href="mailto:APisaca@schools.nyc.gov">APisaca@schools.nyc.gov</a>	718-446-3308
24Q311	<b>24</b>	Corona Arts and Sciences Academy	45-10 94TH STREET	QUEENS	11373	BETH HERT	<a href="mailto:BHert@schools.nyc.gov">BHert@schools.nyc.gov</a>	718-595-8701
24Q049	<b>24</b>	P.S. 049 Dorothy Bonawit Kole	63-60 80th Street	QUEENS	11379	ANTHONY LOMBARDI	<a href="mailto:ALombar@schools.nyc.gov">ALombar@schools.nyc.gov</a>	718-326-2111
24Q087	<b>24</b>	P.S. / I.S. 087 Middle Village	67-54 80 STREET	QUEENS	11379	CARYN MICHAELI	<a href="mailto:CMichae@schools.nyc.gov">CMichae@schools.nyc.gov</a>	718-326-8243
24Q128	<b>24</b>	P.S. 128 The Lorraine Tuzzo, Juniper Valley Elementary School	69-10 65th Drive	QUEENS	11379	JOHN LAVELLE	<a href="mailto:JLavelle@schools.nyc.gov">JLavelle@schools.nyc.gov</a>	718-326-6210
84Q083	<b>24</b>	Central Queens Academy Charter School	55-30 Junction Blvd., Queens	QUEENS	11373	Mr. Jesse Tang	<a href="mailto:jesse.tang@centralqueensacademy.org">jesse.tang@centralqueensacademy.org</a>	718-271-6200
84Q298	<b>24</b>	Middle Village Prep Charter School	6802 Metropolitan Ave, Queens	QUEENS	11379	Ronald Rivera	<a href="mailto:rrivera@middlevillageprep.org">rrivera@middlevillageprep.org</a>	718-869-2933
25Q281	<b>25</b>	East-West School of International Studies	46-21 COLDEN STREET	QUEENS	11355	Ben Sherman	<a href="mailto:BSherma2@schools.nyc.gov">BSherma2@schools.nyc.gov</a>	718-353-0009
25Q025	<b>25</b>	I.S. 025 Adrien Block	34-65 192 STREET	QUEENS	11358	MARY ELLEN BEIRNE	<a href="mailto:MBeirne@schools.nyc.gov">MBeirne@schools.nyc.gov</a>	718-961-3480
25Q285	<b>25</b>	World Journalism Preparatory: A College Board School	34-65 192 STREET	QUEENS	11358	CYNTHIA SCHNEIDER	<a href="mailto:CSchneider2@schools.nyc.gov">CSchneider2@schools.nyc.gov</a>	718-461-2219
25Q294	<b>25</b>	BELL Academy	18-25 212 STREET	QUEENS	11360	David Abbott	<a href="mailto:DAbbott@schools.nyc.gov">DAbbott@schools.nyc.gov</a>	718-428-0587
25Q200	<b>25</b>	PS/MS 200 - The Pomonok School & STAR Academy	70-10 164 STREET	QUEENS	11365	KEVIN MCAULIFFE	<a href="mailto:KMcauliffe@schools.nyc.gov">KMcauliffe@schools.nyc.gov</a>	718-969-7780
25Q252	<b>25</b>	Queens School of Inquiry, The	158-40 76 ROAD	QUEENS	11366	MEREDITH INBAL	<a href="mailto:Minbal@schools.nyc.gov">Minbal@schools.nyc.gov</a>	718-380-6929

25Q164	<b>25</b>	P.S. 164 Queens Valley	138-01 77 AVENUE	QUEENS	11367	ANNE ALFONSO	<a href="mailto:AAlfonso@schools.nyc.gov">AAlfonso@schools.nyc.gov</a>	718-544-1083
25Q219	<b>25</b>	P.S. 219 Paul Klapper	144-39 GRAVETT ROAD	QUEENS	11367	Frederick Wright	<a href="mailto:FWright2@schools.nyc.gov">FWright2@schools.nyc.gov</a>	718-793-2130
25Q499	<b>25</b>	The Queens College School for Math, Science and Technology	148-20 REEVES AVENUE	QUEENS	11367	HELENE JACOB	<a href="mailto:HJacob2@schools.nyc.gov">HJacob2@schools.nyc.gov</a>	718-461-7462
26Q067	<b>26</b>	J.H.S. 067 Louis Pasteur	51-60 MARATHON PARKWAY	QUEENS	11362	Zoi McGrath	<a href="mailto:ZMcgrat@schools.nyc.gov">ZMcgrat@schools.nyc.gov</a>	718-423-8138
27Q146	<b>27</b>	P.S. 146 Howard Beach	98-01 159 AVENUE	QUEENS	11414	Mary Keegan	<a href="mailto:MKeegan@schools.nyc.gov">MKeegan@schools.nyc.gov</a>	718-843-4880
27Q207	<b>27</b>	P.S. 207 Rockwood Park	159-15 88 STREET	QUEENS	11414	LINDA SPADARO	<a href="mailto:LSpadar@schools.nyc.gov">LSpadar@schools.nyc.gov</a>	718-848-2700
27Q232	<b>27</b>	P.S. 232 Lindenwood	153-23 83 STREET	QUEENS	11414	LISA JOSEPHSON	<a href="mailto:ljoseph3@schools.nyc.gov">ljoseph3@schools.nyc.gov</a>	718-848-9247
27Q297	<b>27</b>	Hawtree Creek Middle School	121-10 ROCKAWAY BOULEVARD	QUEENS	11420	M HUSSEY	<a href="mailto:MHussey2@schools.nyc.gov">MHussey2@schools.nyc.gov</a>	718-659-3792
27Q105	<b>27</b>	P.S. 105 The Bay School	420 BEACH 51 STREET	QUEENS	11691	LAURIE SHAPIRO	<a href="mailto:LShapir@schools.nyc.gov">LShapir@schools.nyc.gov</a>	718-474-8615
27Q309	<b>27</b>	Academy of Medical Technology: A College Board School	8-21 BAY 25 STREET	QUEENS	11691	JOSE MERCED	<a href="mailto:jmerced2@schools.nyc.gov">jmerced2@schools.nyc.gov</a>	718-471-3571
27Q042	<b>27</b>	P.S./M.S 042 R. Vernam	488 BEACH 66 STREET	QUEENS	11692	Patricia Finn	<a href="mailto:PFinn3@schools.nyc.gov">PFinn3@schools.nyc.gov</a>	718-634-7914
27Q047	<b>27</b>	P.S. 047 Chris Galas	9 POWER ROAD	QUEENS	11693	Ann Moynagh	<a href="mailto:AMoynag@schools.nyc.gov">AMoynag@schools.nyc.gov</a>	718-634-7167
27Q183	<b>27</b>	P.S. 183 Dr. Richard R. Green	2-45 BEACH 79 STREET	QUEENS	11693	Jessica Romero	<a href="mailto:JRomero6@schools.nyc.gov">JRomero6@schools.nyc.gov</a>	718-634-9459
27Q114	<b>27</b>	P.S. / M.S. 114 Belle Harbor	134-01 CRONSTON AVENUE	QUEENS	11694	Stephen P. Grill	<a href="mailto:SGrill2@schools.nyc.gov">SGrill2@schools.nyc.gov</a>	718-634-3382
27Q323	<b>27</b>	Scholars' Academy	320 BEACH 104TH STREET	QUEENS	11694	Brian O'Connell	<a href="mailto:BOConne@schools.nyc.gov">BOConne@schools.nyc.gov</a>	718-474-6918
28Q167	<b>28</b>	Metropolitan Expeditionary Learning School	91-30 METROPOLITAN AVENUE	QUEENS	11375	Damon McCord	<a href="mailto:DMccord2@schools.nyc.gov">DMccord2@schools.nyc.gov</a>	718-286-3500
28Q680	<b>28</b>	Queens Gateway to Health Sciences	160-20 GOETHALS AVENUE	QUEENS	11432	JUDY HENRY	<a href="mailto:JHenry2@schools.nyc.gov">JHenry2@schools.nyc.gov</a>	718-969-3155
28Q284	<b>28</b>	York Early College Academy	108-35 167 STREET	QUEENS	11433	DEBORAH BURNETT	<a href="mailto:DBurnet@schools.nyc.gov">DBurnet@schools.nyc.gov</a>	718-262-8547
28Q287	<b>28</b>	The Emerson School	108-35 167 STREET	QUEENS	11433	LAJUAN WHITE	<a href="mailto:LWhite8@schools.nyc.gov">LWhite8@schools.nyc.gov</a>	718-657-4801
29Q192	<b>29</b>	I.S. 192 The Linden	109-89 204 STREET	QUEENS	11412	Harriett Diaz	<a href="mailto:HDiaz@schools.nyc.gov">HDiaz@schools.nyc.gov</a>	718-479-5540
29Q156	<b>29</b>	P.S. 156 Laurelton	229-02 137 AVENUE	QUEENS	11413	NOREEN LITTLE	<a href="mailto:NLittle@schools.nyc.gov">NLittle@schools.nyc.gov</a>	718-528-9173
29Q283	<b>29</b>	Preparatory Academy for Writers: A College Board School	143-10 SPRINGFIELD BOULEVARD	QUEENS	11413	CHARLES ANDERSON	<a href="mailto:CAnderson15@schools.nyc.gov">CAnderson15@schools.nyc.gov</a>	718-949-8405
29Q289	<b>29</b>	Queens United Middle School	229-02 137 AVENUE	QUEENS	11413	RICHARD RODER	<a href="mailto:RRoder@schools.nyc.gov">RRoder@schools.nyc.gov</a>	718-723-3501

29Q355	<b>29</b>	Collaborative Arts Middle School	145-00 SPRINGFIELD BOULEVARD	QUEENS	11413	Tammy Holloway	<a href="mailto:THollow2@schools.nyc.gov">THollow2@schools.nyc.gov</a>	718-977-6181
29Q138	<b>29</b>	P.S./ M.S.138 Sunrise	251-11 WELLER AVENUE	QUEENS	11422	James Mc Enaney	<a href="mailto:JMcEnan@schools.nyc.gov">JMcEnan@schools.nyc.gov</a>	718-528-9053
29Q270	<b>29</b>	The Gordon Parks School	233-15 MERRICK BOULEVARD	QUEENS	11422	Chayvonne Harper	<a href="mailto:CHarper2@schools.nyc.gov">CHarper2@schools.nyc.gov</a>	718-341-8280
29Q208	<b>29</b>	P.S. / I.S. 208	74-30 COMMONWEALTH BLVD	QUEENS	11426	JAMES PHILEMY	<a href="mailto:JPHILEM@schools.nyc.gov">JPHILEM@schools.nyc.gov</a>	718-468-6420
29Q295	<b>29</b>	P.S./I.S. 295	222-14 JAMAICA AVENUE	QUEENS	11428	DEON LAVIGNE-JONES	<a href="mailto:DLavigneJones@schools.nyc.gov">DLavigneJones@schools.nyc.gov</a>	718-464-1433
29Q116	<b>29</b>	PS/IS 116 William C. Hughley	107-25 WREN PLACE	QUEENS	11433	Debra Farrow	<a href="mailto:DFarrow@schools.nyc.gov">DFarrow@schools.nyc.gov</a>	718-526-4884
29Q268	<b>29</b>	PS/IS 268	92-07 175 STREET	QUEENS	11433	Lissa Grant-Stewart	<a href="mailto:LGrantS@schools.nyc.gov">LGrantS@schools.nyc.gov</a>	718-206-3240
29Q327	<b>29</b>	Eagle Academy for Young Men III	171-10 LINDEN BOULEVARD	QUEENS	11434	KENYATTE REID	<a href="mailto:KReid3@schools.nyc.gov">KReid3@schools.nyc.gov</a>	718-480-2600
84Q341	<b>29</b>	Riverton Street Charter School	118-34 Riverton Street, Queens	QUEENS	11412	Verone Kennedy	<a href="mailto:89.vkennedy@nhaschool.com">89.vkennedy@nhaschool.com</a>	718-481-8200
84Q704	<b>29</b>	Merrick Academy - Queens Public Charter School	207-01 Jamaica Avenue, Queens	QUEENS	11428	Tonya L. Johnson	<a href="mailto:Tjohnson@merrickacademy.org">Tjohnson@merrickacademy.org</a>	718-479-3753
30Q291	<b>30</b>	Hunters Point Community Middle School	1-50 51ST AVENUE	QUEENS	11101	SARAH GOODMAN	<a href="mailto:SGoodma4@schools.nyc.gov">SGoodma4@schools.nyc.gov</a>	718-609-3300
30Q084	<b>30</b>	P.S. 084 Steinway	22-45 41 STREET	QUEENS	11105	JOHN BUFFA	<a href="mailto:JBuffa@schools.nyc.gov">JBuffa@schools.nyc.gov</a>	718-278-1915
30Q122	<b>30</b>	P.S. 122 Mamie Fay	21-21 DITMARS BOULEVARD	QUEENS	11105	PAMELA SABEL	<a href="mailto:PSabel@schools.nyc.gov">PSabel@schools.nyc.gov</a>	718-721-6410
30Q580	<b>30</b>	Baccalaureate School for Global Education	34-12 36 AVENUE	QUEENS	11106	KELLY JOAN JOHNSON	<a href="mailto:KJohnso2@schools.nyc.gov">KJohnso2@schools.nyc.gov</a>	718-361-5275
30Q127	<b>30</b>	P.S. 127 Aerospace Science Magne	98-01 25 AVENUE	QUEENS	11369	EVITA SANABRIA	<a href="mailto:ESanabria@schools.nyc.gov">ESanabria@schools.nyc.gov</a>	718-446-4700
30Q227	<b>30</b>	I.S. 227 Louis Armstrong	32-02 JUNCTION BOULEVARD	QUEENS	11369	WILLIAM FAHEY	<a href="mailto:WFahey@schools.nyc.gov">WFahey@schools.nyc.gov</a>	718-335-7500
84Q304	<b>30</b>	VOICE Charter School of New York	36-24 12th Street, Queens	QUEENS	11106	Franklin Headley	<a href="mailto:principal@voicecharterschool.org">principal@voicecharterschool.org</a>	718-361-1694
84Q705	<b>30</b>	Renaissance Charter School	35-59 81st Street, Queens	QUEENS	11372	Stacey Gauthier	<a href="mailto:sgauthier@renaissancecharter.org">sgauthier@renaissancecharter.org</a>	718-803-0060, ext. 115
84Q706	<b>30</b>	Our World Neighborhood Charter School	31-20 37th Street, Queens	QUEENS	11103	Lisa Edmiston	<a href="mailto:ledmiston@owncs.org">ledmiston@owncs.org</a>	718-392-3405
31R080	<b>31</b>	The Michael J. Petrides School	715 OCEAN TERRACE	STATEN ISLAND	10301	JOANNE BUCKHEIT	<a href="mailto:JBuckhe@schools.nyc.gov">JBuckhe@schools.nyc.gov</a>	718-815-0186
31R034	<b>31</b>	I.S. 034 Tottenville	528 ACADEMY AVENUE	STATEN ISLAND	10307	JOHN BOYLE	<a href="mailto:JBoyle3@schools.nyc.gov">JBoyle3@schools.nyc.gov</a>	718-477-4500
31R024	<b>31</b>	I.S. 024 Myra S. Barnes	225 CLEVELAND AVENUE	STATEN ISLAND	10308	Lenny Santamaria	<a href="mailto:LSantam@schools.nyc.gov">LSantam@schools.nyc.gov</a>	718-982-4700
31R075	<b>31</b>	I.S. 075 Frank D. Paulo	455 HUGUENOT AVENUE	STATEN ISLAND	10312	KENNETH ZAPATA	<a href="mailto:KZapata@schools.nyc.gov">KZapata@schools.nyc.gov</a>	718-356-0130

31R063	<b>31</b>	Marsh Avenue School for Expeditionary Learning	100 ESSEX DRIVE	STATEN ISLAND	10314	Cara De Angelo	<a href="mailto:CDeAngelo@schools.nyc.gov">CDeAngelo@schools.nyc.gov</a>	718-370-6850
84R073	<b>31</b>	New World Preparatory Charter School	26 Sharpe Avenue, Staten Island	STATEN ISLAND	10302	Jamie Esperon	<a href="mailto:jesperon@newworldprep.org">jesperon@newworldprep.org</a>	718-705-8990
32K045	<b>32</b>	P.S. 045 Horace E. Greene	84 SCHAEFER STREET	BROOKLYN	11207	Tracey Lott-Davis	<a href="mailto:TLott-Davis@schools.nyc.gov">TLott-Davis@schools.nyc.gov</a>	718-574-0235
32K384	<b>32</b>	P.S. /I.S. 384 Frances E. Carter	242 COOPER STREET	BROOKLYN	11207	Phyllis Raulli	<a href="mailto:PRaulli@schools.nyc.gov">PRaulli@schools.nyc.gov</a>	718-574-0382
84K538	<b>32</b>	Achievement First Bushwick Charter School	1300 Greene Avenue, Brooklyn	BROOKLYN	11237	Michael Rosskamm	<a href="mailto:MichaelRosskamm@achievementfirst.org">MichaelRosskamm@achievementfirst.org</a>	347-471-2550; 347-471-2560; 718-363-2260; 718-363-2270





# OST Middle School Expansion RFP School Partnership Agreement

<b>Proposed School</b>	
<b>District</b>	
<b>DBN</b>	
<b>Address</b>	
<b>Proposed School Principal/Designee</b>	

If multiple schools are located on one campus or in a single building and have chosen to be treated as one site for the purposes of this RFP, such schools will be treated as a single site (Site). Principals from each of the participating schools need to sign this School Partnership Agreement.

**Additional Schools (if applicable)**

<b>Proposed School</b>	
<b>District</b>	
<b>DBN</b>	
<b>Address</b>	
<b>Proposed School Principal/Designee</b>	

<b>Proposed School</b>	
<b>District</b>	
<b>DBN</b>	
<b>Address</b>	
<b>Proposed School Principal/Designee</b>	

<b>Proposed School</b>	
<b>District</b>	
<b>DBN</b>	
<b>Address</b>	
<b>Proposed School Principal/Designee</b>	

**PROPOSER INFORMATION**

<b>Proposing Organization</b>	
<b>Proposing Organization Contact</b>	

The proposing organization listed above (“Provider”) and the school principal(s) or designee(s) (“School”) agree to the following provisions in support of the Provider’s proposal to the above-named solicitation (“RFP”).

1. The Provider and School have read and understood the details and requirements of the RFP. The parties further understand and agree to work collaboratively to perform the services necessary to meet the goals outlined in the RFP.
2. If the Provider is awarded a contract through this RFP, the Provider and School agree to develop a comprehensive School Partnership Memorandum reflecting the common vision and School Partnership Agreement and to review the Memorandum on an annual basis.

3. The Provider will involve the School in the selection of the Program Director and allow the Principal to interview candidates for this position.
4. The School agrees to designate an individual to coordinate the School and Provider collaboration. List the name, title, and contact information of the individual.

Name:	Title:
Phone:	Email:

5. The School agrees to provide adequate dedicated space and access to the school library, computer room, gymnasium, and other resources essential for effective implementation of the program, including space to maintain OST program administration. Please list the rooms and identifying numbers below.

Type of Space	Room #	Description of Space

6. The School agrees to provide the following in-kind contribution(s) in addition to the space the school will dedicate for use by the program. Itemize each in-kind contribution and provide the information requested in the chart below.

In-Kind Contribution	Description of In-Kind Contribution	Dollar Value (\$)
	<b>Total Dollar Value (\$)</b>	
	<b>Percent of Total Program Funding Requested from DYCD</b>	

7. The School agrees encourage its students to participate in the program if the Provider is awarded a contract, including targeting and identifying students who are performing below their grade level and are at risk of not being promoted.
8. The School agrees to allow Provider to participate as a community representative on the School Leadership Team and the School Safety Committee.
9. The Provider and the School agree to collaborate to align program activities with the School's goals. The School will help the Provider to align activities with relevant State and City educational standards.
10. The School and the Provider agree to share information that is relevant to the program and to school services to the extent allowed under rules of confidentiality.

11. The Provider and the School agree to convene regular meetings between program staff and school personnel, including teachers, guidance counselors, parent coordinators, the Principal and the Assistant Principal to reinforce implementation of the program in accordance with the common vision.
12. The Provider and the School agree to resolve any conflicts or concerns relating to the program or its participants through prompt communication and problem-solving at the level necessary to reach a resolution of the issue in a timely manner.
13. The Provider agrees to conform to school rules and protocols regarding the use of school space and resources.
14. The Provider agrees to accept the school's codes of behavior as the minimum standard of behavior it will require.
15. The Provider agrees to implement academic support, including homework help, in accordance with policies explicitly approved by the School.
16. The Provider agrees to comply with all applicable federal, New York State, and City rules and regulations relating to matters such as health, safety, and emergency procedures and reporting of incidents or accidents.
17. The Provider agrees to comply with all DOE and New York State requirements concerning screening for program staff and volunteers including background checks and fingerprinting.

Are there any additional points that the provider and the school would like to add? \_\_\_ Yes \_\_\_ No

If "Yes," describe each additional point in 1,600 characters (approximately 200 words) or less below.

**AGREED TO and ACCEPTED by:**

**Provider:**

**School:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Additional School Signatures (if applicable)**

**School 2:**

**School 3:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**School 4:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**EXAMPLES OF PROGRAM  
HOURS SCHEDULES**

**ATTACHMENT D**

**Example one: 15 hours per week for 36 school weeks with no programming on school closing days**

	Total	Monday	Tuesday	Wednesday	Thursday	Friday
Time	3-6 pm	3-6pm	3-6pm	3-6pm	3-6pm	3-6pm
Hours per Week	15	3	3	3	3	3
School Weeks	36					
<b>Total School Day Hours (15x36)</b>	<b>540</b>					
<b>School Closing Days</b>	<b>0</b>					
<b>Total Hours</b>	<b>540</b>					

**Example two: 12 hours per week for 36 school weeks with 18 school closing days**

	Total	Monday	Tuesday	Wednesday	Thursday	Friday
Time	3 -4:30/3-6pm	3-4:30 pm	3-6pm	3-6pm	3-6pm	3-4:30 pm
Hours per Week	12	1.5	3	3	3	1.5
School Weeks	36					
<b>Total School Day Hours (12x36)</b>	<b>432</b>					
<b>School Closing Days (18 Days @ 6 hrs)</b>	<b>108</b>					
<b>Total Hours</b>	<b>540</b>					

**Example three: 15 hours per week during Fall and Spring and 12 hours per week during Winter with 10 school closing days**

	Total	Fall	Winter	Spring
Time	3-5pm/3-6pm	3-6pm	3-5pm	3-6pm
Weekly Hours per Week	10/15	15	10	15
School Weeks	36	12	12	12
<b>Total School Day Hours</b>	<b>480</b>	<b>180</b>	<b>120</b>	<b>180</b>
<b>School Closing Days (10 Days @ 6 hrs)</b>	<b>60</b>			
<b>Total Hours</b>	<b>540</b>			

## ACTIVITY SCHEDULE FORM, ATTACHMENT G

A schedule of program activities is requested for the period covering the first four weeks of full afterschool programming.

### Instructions for Completing the Activity Schedule Form

The Activity Schedule Form consists of two charts. Chart #1 will show all the planned activities for the first four weeks of full afterschool programming, **not** including time taken up for participants' arrival, departure, or meals. Chart #2 will show when each of those activities will take place over those four weeks. Together, these charts will provide DYCD with a detailed plan of activities to evaluate with reference to the activity requirements of the applicable service area and the skills and learning goals to be gained by participants.

#### Instructions for Chart #1

1. Check the boxes beside all of the Activity Categories under which you plan to offer activities.
2. For each activity proposed for the first four weeks of the program:
  - Provide a brief description. The description should contain a unique descriptive label for reference in Chart #2 and a summary of the activity's major components.
  - Identify and list the skill(s) and/or learning goal(s) to be gained by participants who complete the activity.
  - State the total hours per week and the number of weeks the activity will take place.

#### Instructions for Chart #2

1. Using the activity labels in Chart #1, show the time period and the days of the week during which each planned activity will take place.
2. Indicate the weekly schedule of activities for each of the 4 weeks on the chart.



**CHART #1**

Activity Category		Brief Description of Activity(ies)	Skill(s)/Learning Goals(s) to be gained by participants	Hours per week	Number of Weeks (1-4)
Enrichment Activity	<input type="checkbox"/>				
<i>Literacy</i>					
Enrichment Activity	<input type="checkbox"/>				
<i>STEM</i>					
Enrichment Activity	<input type="checkbox"/>				
<i>Other</i>					
Leadership Development	<input type="checkbox"/>				
Leadership Development	<input type="checkbox"/>				
Academic Support	<input type="checkbox"/>				
<i>Homework Help</i>					
Academic Support	<input type="checkbox"/>				
<i>Tutoring</i>					
Academic Support	<input type="checkbox"/>				
<i>Other</i>					
Physical Activity/Healthy Living	<input type="checkbox"/>				
Physical Activity/Healthy Living	<input type="checkbox"/>				
Unstructured Activity	<input type="checkbox"/>				

Unstructured Activity	<input type="checkbox"/>			

**Chart #2**

**Week 1**

Time	Monday	Tuesday	Wednesday	Thursday	Friday

**Week 2**

Time	Monday	Tuesday	Wednesday	Thursday	Friday

**Week 3**

Time	Monday	Tuesday	Wednesday	Thursday	Friday

**Week 4**

Time	Monday	Tuesday	Wednesday	Thursday	Friday




Department of  
Youth & Community  
Development  
Bill Chong  
Commissioner

## OST Middle School Expansion RFP Budget Summary Form

<b>Organization:</b>				<b>EIN:</b>	
<b>Account Code</b>	<b>Category</b>			<b>DYCD Funding Request:</b>	
<b>Personal Services</b>					
1100	<b>Salaries and Wages</b>			\$	
	<b>Full Time:</b>		\$		
	<b>Part Time:</b>		\$		
1200	<b>Fringe Benefits</b>			\$	
1300	<b>Central Insurance Program</b>			\$	
	<b>Total Personal Services:</b>			\$	
<b>Non-Staff Services</b>					
2100	<b>Consultants</b>			\$	
2200	<b>Sub-contractors</b>			\$	
2400	<b>Vendors</b>			\$	
	<b>Total Non-Staff Services:</b>			\$	
<b>Other Than Personal Services</b>					
3100	<b>Consumable Supplies</b>			\$	
3200	<b>Equipment Purchases</b>			\$	
3300	<b>Equipment Other</b>			\$	
3400	<b>Space Costs</b>			\$	
3500	<b>Travel</b>			\$	
3600	<b>Utilities &amp; Telephone</b>			\$	
3700	<b>Other Operational Costs</b>			\$	
		<b>Other Costs:</b>	\$		
		<b>Indirect Costs:</b>	\$		
	<b>Total Other Than Personal Services:</b>			\$	
	<b>Total DYCD Funding Request:</b>			\$	

## **Proposal Budget Summary Category Definitions**

### Personal Services

#### **1100 Salaries and Wages**

- The Salaries are divided in two categories:
  - Full Time employees: Persons who work 35 hours or more per week
  - Part Time employees: Persons who work less than 35 hours per week

#### **1200 Fringe Benefits**

- Fringe Benefits must include FICA. Charges to Fringe Benefits may also include unemployment insurance, worker's compensation, disability, pension, life insurance and medical coverage as per your policies. Enter the Fringe Benefit rate as indicated on the budget summary page. Fringe rates must not be less than 7.65% or exceed 30% of total salaries. If the contractor uses the Fiscal Agent, the minimum rate for Fringe Benefits is 12.65%.

#### **1300 Central Insurance Program (CIP)**

- Proposers without general liability insurance at the time of selection have the area of purchasing insurance through CIP or other sources. CIP includes general liability, special accident, property insurance (equipment), worker's compensation and disability, at a cost of 4.5% of the total program cost. CIP only covers DYCD- funded programs and activities. All funded programs must have general liability insurance of \$1 million, with a certificate naming DYCD and the City of New York as additional insureds, if they do not participate in CIP.

### Non-Staff Services

#### **2100 Consultants**

- An independent entity with professional or technical skills retained to perform specific tasks or complete projects related to the program that cannot be accomplished by regular staff. Consultant cannot be a salaried employee.

#### **2200 Subcontractors**

- An independent, usually nonprofit, entity retained to perform program services. A subcontract will be part of the DYCD contract and will be registered with the NYC Comptroller. Each Subcontractor's EIN# must be listed on the subcontract and on its budget.

#### **2400 Vendors**

- An independent business entity retained to provide non-program services. Examples: Cleaning Services, Security and Accounting Services.

### Other Than Personnel Services

#### **3100 Consumable Supplies**

- Supplies that are not lasting or permanent in nature, such as office, program and/or maintenance supplies.

#### **3200 Equipment Purchases**

- Purchase of equipment that is durable or permanent, such as furniture, printers, calculators, telephones, computers. All equipment and/or furniture purchased with DYCD funds at a cost of \$500 or more become the property of The City of New York/DYCD. If the program is terminated, all such items must be returned to DYCD.

#### **3300 Equipment Other**

- The rental, lease, repair and maintenance of office/programmatic equipment utilized in the program's operation. This category also includes Computer Software.

### **3400 Space Costs**

- Public School: Opening fees and room rentals paid to the Department of Education (DOE) or
- Space Cost/Other: All other rent paid by a program for all sites utilized by that program. It also includes all related charges associated with the use of the site such as minor repairs and maintenance costs. No renovation or construction projects can be budgeted or paid for with DYCD program funds.
- After being selected, all contractors charging for space cost are required to submit a Space Cost - Cost Allocation Plan. In addition, you will be required to submit a copy of your lease, DOE permit and/or month to month rental agreement at the time of the budget submission.

### **3500 Travel**

- Local travel (*i.e.*, bus and subway fares) by the employees of the program to and from sites that are being used for day-to-day programmatic functions. Expenditures for employees who use their personal automobile for business are reimbursed a maximum of \$0.28 per mile plus tolls. Charge to this account all participant related travel, such as bus trips and local travel.

### **3600 Utilities & Telephone**

- Utilities & Telephone costs associated with the proposed program.

### **3700 Other Operational Costs**

- This category is separated into two subcategories (3710 and 3720).
  - Other Costs: Items such as audit costs, postage, printing and publications, subscriptions, internet fees, etc. Also include any other operating costs that cannot be classified in any other category. In addition, include costs associated with and for the benefit of the participants such as food, refreshments, entrance fees, awards, T-shirts, uniforms, and sporting equipment. This category also includes general liability insurance for contractors not in the Central Insurance Program.
  - Indirect Costs: The purpose of Indirect Cost is to capture overhead costs incurred by a contractor operating several programs. The maximum allowable rate is 10% of the total budget.





# Doing Business Data Form

To be completed by the City Agency prior to distribution			
Agency: _____		Transaction ID: _____	
<b>Check One:</b> <input type="checkbox"/> Proposal <input type="checkbox"/> Award	<b>Transaction Type (check one):</b> <input type="checkbox"/> Concession <input type="checkbox"/> Contract <input type="checkbox"/> Economic Development Agreement <input type="checkbox"/> Franchise <input type="checkbox"/> Grant <input type="checkbox"/> Pension Investment Contract		

Any entity receiving, applying for or proposing on an award or agreement must complete a Doing Business Data Form (see Q&A sheet for more information). Please either type responses directly into this fillable form or print answers by hand in black ink, and be sure to fill out the certification box on the last page. **Submission of a complete and accurate form is required for a proposal to be considered responsive or for any entity to receive an award or enter into an agreement.**

This Data Form requires information to be provided on principal officers, owners and senior managers. The name, employer and title of each person identified on the Data Form will be included in a public database of people who do business with the City of New York; no other information reported on this form will be disclosed to the public. **This Data Form is not related to the City's VENDEX requirements.**

**Please return the completed Data Form to the City Agency that supplied it.** Please contact the Doing Business Accountability Project at [DoingBusiness@cityhall.nyc.gov](mailto:DoingBusiness@cityhall.nyc.gov) or 212-788-8104 with any questions regarding this Data Form. Thank you for your cooperation.

## Section 1: Entity Information

Entity Name: \_\_\_\_\_

Entity EIN/TIN: \_\_\_\_\_

### Entity Filing Status (select one):

- Entity has never completed a Doing Business Data Form. *Fill out the entire form.*
- Change from previous Data Form dated \_\_\_\_\_. *Fill out only those sections that have changed, and indicate the name of the persons who no longer hold positions with the entity.*
- No Change from previous Data Form dated \_\_\_\_\_. *Skip to the bottom of the last page.*

Entity is a Non-Profit:     Yes     No

Entity Type:     Corporation (any type)     Joint Venture     LLC     Partnership (any type)  
 Sole Proprietor     Other (specify): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone : \_\_\_\_\_ Fax : \_\_\_\_\_

E-mail: \_\_\_\_\_

Provide your e-mail address and/or fax number in order to receive notices regarding this form by e-mail or fax.

**Section 2: Principal Officers**

Please fill in the required identification information for each officer listed below. If the entity has no such officer or its equivalent, please check "This position does not exist." If the entity is filing a Change Form and the person listed is replacing someone who was previously disclosed, please check "This person replaced..." and fill in the name of the person being replaced so his/her name can be removed from the *Doing Business Database*, and indicate the date that the change became effective.

**Chief Executive Officer (CEO) or equivalent officer** This position does not exist

The highest ranking officer or manager, such as the President, Executive Director, Sole Proprietor or Chairperson of the Board.

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_

Office Title: \_\_\_\_\_

Employer (if not employed by entity): \_\_\_\_\_

Birth Date (mm/dd/yy): \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

This person replaced former CEO: \_\_\_\_\_ on date: \_\_\_\_\_

**Chief Financial Officer (CFO) or equivalent officer** This position does not exist

The highest ranking financial officer, such as the Treasurer, Comptroller, Financial Director or VP for Finance.

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_

Office Title: \_\_\_\_\_

Employer (if not employed by entity): \_\_\_\_\_

Birth Date (mm/dd/yy): \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

This person replaced former CFO: \_\_\_\_\_ on date: \_\_\_\_\_

**Chief Operating Officer (COO) or equivalent officer** This position does not exist

The highest ranking operational officer, such as the Chief Planning Officer, Director of Operations or VP for Operations.

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_

Office Title: \_\_\_\_\_

Employer (if not employed by entity): \_\_\_\_\_

Birth Date (mm/dd/yy): \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

This person replaced former COO: \_\_\_\_\_ on date: \_\_\_\_\_

**Section 3: Principal Owners**

Please fill in the required identification information for all individuals who, through stock shares, partnership agreements or other means, **own or control 10% or more of the entity**. If no individual owners exist, please check the appropriate box to indicate why and skip to the next page. If the entity is owned by other companies, those companies do **not** need to be listed. If an owner was identified on the previous page, fill in his/her name and write "See above." If the entity is filing a Change Form, list any individuals who are no longer owners at the bottom of this page. If more space is needed, attach additional pages labeled "Additional Owners."

**There are no owners listed because (select one):**

- The entity is not-for-profit
- There are no individual owners
- No individual owner holds 10% or more shares in the entity
- Other (explain): \_\_\_\_\_

**Principal Owners (who own or control 10% or more of the entity):**

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_

Office Title: \_\_\_\_\_

Employer (if not employed by entity): \_\_\_\_\_

Birth Date (mm/dd/yy): \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_

Office Title: \_\_\_\_\_

Employer (if not employed by entity): \_\_\_\_\_

Birth Date (mm/dd/yy): \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_

Office Title: \_\_\_\_\_

Employer (if not employed by entity): \_\_\_\_\_

Birth Date (mm/dd/yy): \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

**Remove the following previously-reported Principal Owners:**

Name: \_\_\_\_\_ Removal Date: \_\_\_\_\_

Name: \_\_\_\_\_ Removal Date: \_\_\_\_\_

Name: \_\_\_\_\_ Removal Date: \_\_\_\_\_

**Section 4: Senior Managers**

Please fill in the required identification information for all senior managers who oversee any of the entity's relevant transactions with the City (e.g., contract managers if this form is for a contract award/proposal, grant managers if for a grant, etc.). Senior managers include anyone who, either by title or duties, has substantial discretion and high-level oversight regarding the solicitation, letting or administration of any transaction with the City. **At least one senior manager must be listed, or the Data Form will be considered incomplete.** If a senior manager has been identified on a previous page, fill in his/her name and write "See above." If the entity is filing a Change Form, list individuals who are no longer senior managers at the bottom of this section. If more space is needed, attach additional pages labeled "Additional Senior Managers."

**Senior Managers:**

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_

Office Title: \_\_\_\_\_

Employer (if not employed by entity): \_\_\_\_\_

Birth Date (mm/dd/yy): \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_

Office Title: \_\_\_\_\_

Employer (if not employed by entity): \_\_\_\_\_

Birth Date (mm/dd/yy): \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_

Office Title: \_\_\_\_\_

Employer (if not employed by entity): \_\_\_\_\_

Birth Date (mm/dd/yy): \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_

**Remove the following previously-reported Senior Managers:**

Name: \_\_\_\_\_ Removal Date: \_\_\_\_\_

Name: \_\_\_\_\_ Removal Date: \_\_\_\_\_

**Certification**

**I certify that the information submitted on these four pages and \_\_\_\_\_ additional pages is accurate and complete. I understand that willful or fraudulent submission of a materially false statement may result in the entity being found non-responsible and therefore denied future City awards.**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Entity Name: \_\_\_\_\_

Title: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

**Return the completed Data Form to the agency that supplied it.**

For information or assistance, call the Doing Business Accountability Project at 212-788-8104.

