CUNY Office of the General Counsel

REQUEST FOR G.C. SIGNATURE FOR CONTRACTS, MOUs, and LEASES

Date Submitted to GC: October 20, 2023

From (OGC Staff): Eric Chow

Type of document: MOU

College/Central/FPCM: SPS

Contractor/Agency: NYC DYCD

Other Key Party(ies):

Value of Contract: $120,000.00 to CUNY

Term of Contract/MOU: July 1, 2023 to June 30, 2024

Date Contract Expires: June 30, 2024

Purpose of Contract / Location: CUNY to provide services to DYCD's Office of Neighborhood Services. CUNY SPS' Intergenerational Change Initiative will gather data and perform other related program services.

Date Received for Review: August 1, 2023

Previously approved by (if applicable):

Additional Background / Information:

Please sign 1 original

_____

_____

_____

Date Executed by OGC: _____

Date Fully Executed Contract / MOU Received:_____

Dilcia Cabral

From: Eric Chow
Sent: Friday, October 20, 2023 4:20 PM
To: Sharon Atkins; Dilcia Cabral
Subject: Request for GC Review - SPS NYC DYCD Youth Leadership Council MOU
Attachments: - Request for G.C. Signature Form - SPS DYCD Youth Leadership Council.doc; CUNY-DYCDMOUReYouthLeadershipCouncil091823.pdf

Good afternoon,

I am sending the above-referenced MOU for Derek's signature. This MOU is between CUNY SPS and the NYC Department of Youth and Community Development ("DYCD").

CUNY SPS will perform in furtherance of the Youth Leadership Council. In return DYCD will pay CUNY $120,000.00. The term of this MOU is one year, from July 1, 2023 through June 30, 2024.

Please let me know if there are any questions.

Thanks,

Eric

INTERAGENCY AGREEMENT

Between

THE NEW YORK CITY DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT

and

THE CITY UNIVERSITY OF NEW YORK

for

IMPLEMENTATION of the OFFICE OF NEIGHBORHOOD SAFETY YOUTH LEADERSHIP COUNCIL

This **Interagency Agreement** ("Agreement") is made by and between the **City of New York** (the "City"), acting through **The New York City Department of Youth and Community Development** ("DYCD") and **The City University of New York** ("CUNY") acting on behalf of the School of Professional Studies (the "College"). DYCD and CUNY are referred to individually as a "Party" and collectively as the "Parties."

WHEREAS, in 2020, the Mayor's Office of Criminal Justice ("MOCJ") co-created and co-facilitated the Mayor's Action Plan for Neighborhood Safety ("MAP") Youth Leadership Council, which sought to promote individual and collective capacity building opportunities for young people in MAP communities who participate in a long-term process to plan and implement youth-led change; and

WHEREAS an agreement between DYCD and MOCJ signed February 2, 2023 DYCD made pursuant to New York City Charter Section 1121 calls for the timely assumption by DYCD of the administration and procurement functions of certain MOCJ programs, including but not limited to those related to MOCJ's Office of Neighborhood Services ("ONS") and MAP Services; and

WHEREAS, DYCD and CUNY each recognize the need to continue ongoing support for the ONS and MAP Services described above; and

WHEREAS, DYCD seeks to partner with CUNY to continue support of the ONS Youth Leadership Council and achieve the goals and action items that are fully described herein; and

WHEREAS, CUNY, is willing and able to partner with DYCD to support its efforts to achieve goals and action items described herein; and

NOW THEREFORE, in consideration of the mutual covenants set forth herein, DYCD and CUNY agree as follows:

ARTICLE 1

TERM

A. The term of this agreement shall be effective as of July 1, 2023, and expire on June 30, 2024 ("Term"), unless mutually renewed by the Parties or terminated at an earlier date pursuant to Article 4 contained herein.

B. The Parties may mutually renew this Agreement for four (4) 1-year terms

ARTICLE 2

SCOPE OF SERVICES

A. During the Term, CUNY shall be responsible for implementing the ONS Youth Leadership Council and associated deliverables as set forth in the Scope of Work attached herein as **Appendix A.**

B. **Appendix A** specifies the deliverables and timetable for delivery agreed to by the Parties. At any time and upon mutual consent, the Parties may amend or modify Appendix A in writing, pursuant to Article 4(B) of this Agreement.

ARTICLE 3

COMPENSATION

A. DYCD shall transfer to CUNY, subject to and in accordance with the procedures and restrictions set forth in this Agreement, an aggregate amount not-to-exceed **One Hundred and Twenty Thousand ($120,000.00) Dollars** for all services to be performed during the Term as set forth in Appendix A. Funding for this program will be provided to CUNY under the NYC Fiscal Year 2024 budget. All transfers shall be made in accordance with the Budget, attached hereto and made a part hereof as Appendix B, and pursuant to Article 3, Sec B hereof. DYCD shall transfer funding to CUNY via the Intra-City budget modification process, in the amount not to exceed the amount set forth herein.

B. The Parties acknowledge that pursuant to a certain agreement dated October 20, 1983 between the Research Foundation of the City University of New York ("RF") and CUNY, the RF will act as CUNY's fiscal agent to accept budget transfer from DYCD. Each invoice shall be signed by the RF Assistant Director of Grants and Contracts and shall include the following language: "I hereby certify that this invoice is for articles received, services rendered or amounts expended on behalf of the City of New York, that it is correct as to price and amount, that it is necessary for the proper transaction of the business of Agency, that it was incurred solely for the benefit of the City of New York, that no part of the amount claimed herein has been previously certified, and that the amount is solely for the operation of said Program described in this invoice." Upon CUNY request, the RF will invoice no more than monthly and no less than quarterly.

ARTICLE 4

TERMINATION & MODIFICATION

A. **Termination.** This Agreement may be terminated by either Party at any time upon ninety (90) days' written notice to the other Party. In the event this Agreement is terminated, DYCD will be responsible for all reasonable costs and non-cancellable third-party obligations, provided DYCD has previously consented to such costs and obligations, incurred prior to the effective date of such termination.

B. **Modification.** This Agreement may only be amended by the mutual written consent of parties.

ARTICLE 5

NOTICES

All notices required by this Agreement shall be delivered by messenger, overnight delivery service or email to the following:

To DYCD:
NYC Department of Youth and
Community Development
2 Lafayette St., 21st Floor
New York, NY 10007
Attn: Nawshin Varming, Acting General
Counsel Email:
NVarming@dycd.nyc.gov

To CUNY:

CUNY School of Professional Studies
119 West 31st Street
New York, New York 10001
Attn: Garrett McGuire Tabb

With a copy to:
Office of General Counsel
The City University of New York
205 E 42nd St., 11th Fl.
New York, NY 10017

To RF CUNY:

For fiscal matters:
Assistant Director of Grants and Contracts
The Research Foundation of CUNY
230 West 41st Street
New York, NY 10036
Attn: Kyung Hur Email: Kyung_Hur@rfcuny.org

ARTICLE 6

PUBLICATION AND INTELLECTUAL PROPERTY

A. **Publications.** CUNY shall submit to DYCD for its review and comment all material for publications dealing with any aspect of performance under this Agreement or any of the results and accomplishments thereof (each a "Publication") at least thirty (30) days prior to dissemination of such Publication. DYCD may, within that timeframe, (1) identify any factual errors or inaccuracies and provide information or corrections in connection therewith; (2) suggest any additional contextual information that might aid in the interpretation of any findings presented in such Publication; and (3) identify confidential information and require that it be removed prior to publication (as described in "B" below). CUNY will consider, but not be obligated to implement, DYCD's feedback except with respect to confidential information, including Identifying Information as defined in Article 7 of this Agreement ("Confidential Information"). DYCD shall have a perpetual, royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and to authorize other city agencies and government entities as well as community-based organizations partnering with DYCD to use for non-commercial, public purposes only, in connection with the City's responsibilities and consistent with its authority under the City Charter or other law, that portion of each Publication that deals with performance, results and/or accomplishments under this Agreement.

B. **Scholarly Research**. CUNY shall submit to DYCD for its review any Publication that is the result of scholarly research performed under this Agreement (a "Research Publication"), thirty (30) days prior to submitting such Research Publication for publication or before any other public disclosure. DYCD may, within that timeframe, provide comments or identify any Confidential Information that may have been inadvertently included. CUNY will consider the DYCD's comments but is under no obligation to make changes to the Research Publication to address them, except with respect to Confidential Information. If DYCD objects to a Research Publication because of the inclusion of its Confidential Information, CUNY shall not publish or otherwise disclose such Research Publication until such Confidential Information has been removed.

C. **Instructional materials and curricula**. "Instructional Materials" shall mean curricula, syllabi and any and all other instructional materials used by CUNY in connection with its

educational mission, including instructional materials and curricula created by CUNY and those created by third parties. Instructional Materials are owned by CUNY and/or others pursuant to CUNY's Intellectual Property Policy, or are used by legal right, permission and/or license to CUNY. Any Instructional Materials to be developed and/or used in connection with the Services shall be designated and described in the Scope of Work, attached hereto and made a part hereof as Exhibit A ("Services Instructional Materials"). To the extent that any Services Instructional Materials are newly created or adapted by CUNY and/or paid for by DYCD under Article 6 of this Agreement, DYCD shall have a perpetual, royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and to authorize other city agencies and government entities as well as community-based organizations partnering with DYCD to use them for non-commercial, public purposes only, in connection with the City's responsibilities and consistent with its authority under the City Charter or other law or as otherwise specified in the Scope of Work, attached hereto and made a part hereof as Exhibit A. In preparing any of its own materials based on Services Instructional Materials, DYCD will give CUNY and the principal author(s) of the Services Instructional Materials appropriate credit.

D. **Non-instructional materials**. Any and all non-Instructional Materials created by CUNY under the terms of, or specifically for use under this Agreement, shall become the exclusive property of DYCD and shall be designated and described in the Scope of Work, attached hereto and made a part hereof as Exhibit A. CUNY shall have a perpetual, royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use the non-Instructional Materials for its non-commercial, educational purposes or as otherwise specified in the Scope of Work, attached hereto and made a part hereof as Exhibit A.

E. **Representation and Warranty.** To the extent that any Services Instructional Materials delivered under this agreement incorporate any materials owned by CUNY faculty members, CUNY represents and warrants that it has obtained all necessary permissions and clearances, in writing, for the use of such materials under this Agreement.

ARTICLE 7

PRIVACY AND CONFIDENTIALITY

A. Access. Access to Identifying Information, as defined by NYC Administrative Code § 23-1201, in connection with this Agreement is restricted to "Authorized Users" for a "Permitted Use." For purposes of this Agreement, an Authorized User and Permitted Use shall include, respectively, only those of CUNY's employees and contracted providers and partners whose access to or use of the Identifying Information is required for the purposes as set forth above in Article II, or as required by law.

B. Disclosure. Other than as provided for under this MOU, CUNY shall not disclose

Identifying Information to any third parties nor make use of such information for the benefit of another, nor shall CUNY publish, sell, license, distribute, or otherwise reveal the Identifying Information without the prior written authorization of the individual or prior written approval of DYCD. All third-party requests for Identifying Information received by CUNY, including requests pursuant to the Freedom of Information Law, shall be promptly communicated to DYCD upon receipt and handled by the DYCD'S Agency Privacy Officer, unless otherwise required by law.

C. No Identifying Information shall be disclosed by CUNY without either (i) prior written consent of the affected individual; or (ii) the prior express authorization of DYCD, provided, however, that in the event that disclosure of the Identifying Information is required by CUNY under the provision of any subpoena, law, or court order, CUNY will: (1) as soon as practicable, but in no event later than five (5) business days from receipt of said subpoena, court order, or law requiring such disclosure, notify DYCD in order to allow DYCD to seek a protective order as appropriate; and (2) disclose the Identifying Information only to the extent allowed under a protective order, if any, or as necessary to comply with the subpoena, law, or court order.

D. Notification. CUNY shall within a reasonable time notify DYCD in writing if CUNY suspects or learns of any unauthorized use or disclosure of the Identifying Information by its personnel or any third party who gained unauthorized access to such information, so that DYCD can investigate the incident, and in such circumstances, CUNY shall take all reasonably necessary steps to prevent or mitigate damages related thereto, including but not limited to providing or assisting in providing any affected individual(s) with notice as determined to be necessary. CUNY's notice to DYCD shall include a description of the nature of the unauthorized use or disclosure, the Identifying Information that may have been disclosed, the names and/or the affiliations of the parties (if known) who gained access to data without authorization, and a description of the steps taken, if any, to mitigate the effects of such unauthorized use or disclosure, in accordance with all relevant laws and regulations. Such notice shall be provided to:

NYC Department of Youth and
Community Development
2 Lafayette St., 21st Floor
New York, NY 10007
Attn: Nawshin Varming, Acting General Counsel
Email: NVarming@dydc.nyc.gov

E. Legal Security Requirements. CUNY will receive, store and use Identifying Information in a manner that is compliant with any applicable federal, state, and local regulations and laws.

F. Technological Security Requirements. CUNY shall ensure that reasonable physical, technological, and procedural safeguards pursuant to citywide security standards and requirements for Identifying Information are in place to protect the security of all official City files or records furnished to CUNY under this Agreement containing personally identifiable information. This includes but is not limited to ensuring that CUNY and any

Authorized Users understand their obligations under this Agreement and applicable laws and regulations. CUNY shall protect against any anticipated hazards or threats to the integrity or security of official City files or records furnished to CUNY and any unauthorized access to or disclosure of such information, and shall take reasonable measures to prevent any other action that could result in harm to the City and the individuals whose identifying information is contained in the official City files or records that are held in CUNY's custody.

ARTICLE 9

AUDITING & RECORDKEEPING

A. CUNY agrees to retain all books, records, and other documents relevant to this Agreement for six (6) years after the final payment or termination of this Agreement whichever occurs later. City, State, and Federal auditors, and any other persons duly authorized by DYCD shall have full access to and the right to examine any of the books, records, and other documents.

B. This Agreement is subject to audit and/or inspection by Federal, State, and/or Local agencies as authorized or required by law. CUNY shall cooperate and assist with all program and fiscal monitoring, evaluation, and close-out activities and audits conducted by DYCD or its designees or any other entity authorized or permitted to perform or undertake any of the foregoing.

ARTICLE 10

TRANSFERABILITY & SEVERABILITY

A. This Agreement contains all the terms and conditions agreed upon by the Parties, and no other Agreement, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind either of the Parties or to vary any of its terms.

B. If any provision contained in this Agreement is held to be unenforceable by a court of law or equity, this Agreement will be construed as if such provision did not exist, and the non-enforceability of such provision will not be held to render any other provision or provisions of this Agreement unenforceable.

ARTICLE 11

MISCELLANEOUS

A. The Services provided under this Agreement shall be performed in accordance with all applicable provisions of Federal, State, and Local laws.

B. In the event of a conflict between the terms and conditions of this Agreement and the provisions of the Scope of Work, attached hereto as Exhibit A, the terms and conditions

of this Agreement shall control.

C. For purposes of this Agreement, a force majeure event is an act or event beyond the control and without any fault or negligence of CUNY or the DYCD ("Force Majeure Event"). Such events may include, but are not limited to, fire, flood, earthquake, storm or other natural disaster, civil commotion, war, terrorism, riot, and labor disputes not brought about by any act or omission of the Contractor. Neither Party will be deemed to be in violation of this Agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of nature, including, without limitation, earthquakes, floods, winds, or storms. In such an event, the intervening cause must not be through the fault of the Party asserting such an excuse, and the excused Party is obligated to promptly perform in accordance with the terms of the Agreement after the intervening cause ceases.

D. Pursuant to the Mayor's Executive Order No. 64, Responsibility of Contracted Providers of Human Services in Relation to Matters Involving Allegations of Sexual Harassment, issued on March 3, 2021 ("Executive Order No. 64), the City has developed a Sexual Harassment Rider ("Sexual Harassment Rider") to provide guidance on compliance with Executive Order No. 64 and seeks to incorporate this Sexual Harassment Rider into the Agreement. Contractor shall comply with Executive Order No. 64. Accordingly, the Sexual Harassment Rider, attached hereto, is hereby incorporated into and made a part of the Agreement.

E. Attached hereto and incorporated into this Agreement is the Privacy Protection Rider, which is incorporated into this agreement.

F. CUNY will not assign, transfer or delegate any rights, obligations, or duties under this Agreement without the prior written consent of the City. Such prior written consent will not be unreasonably withheld, delayed, or conditioned.

G. The Parties hereto represent and warrant that the person executing this Agreement on behalf of each party has full power and authority to enter into this Agreement and that the Parties are authorized by law to perform the Services set forth in the Agreement.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the dates appearing below their respective signatures.

THE CITY OF NEW YORK
DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT

By: Angelina Martinez-Rubio
Name: Angelina Martinez-Rubio
Title: Acting General Counsel
Date: 10-20-23

THE CITY UNIVERSITY OF NEW YORK
on behalf of The City College of New York

By:
Name: Derek Davis
Title: General Counsel
Its Duly Authorized Officer

Date: October 23, 2023

APPROVED AS TO FORM

The City University of New York
Office of the General Counsel
Date: 10/23/23

SEXUAL HARASSMENT RIDER

(Attached)

New York City Mayoral Executive Order No. 64 Rider
Responsibility of Contracted Providers of Human Services
in Relation to Matters Involving Allegations of Sexual Harassment

Section 1.01 Background.

New York City Mayoral Executive Order No. 64 ("EO 64") entitled "Responsibility of Contracted Providers of Human Services in Relation to Matters Involving Allegations of Sexual Harassment" became effective on March 3, 2021. This Mayoral Executive Order applies to "human services" contracts, as that term is defined in section 6-129 of the New York City Administrative Code. EO 64 states that sexual harassment constitutes a form of unlawful discrimination under the New York City Human Rights Law that is prohibited in the workplace and in the provision of public accommodations, and is also illegal under New York State and Federal law. Pursuant to section 803 of the New York City Charter, the Mayor may direct the Commissioner of Investigation to undertake investigations, including investigations of alleged sexual harassment by personnel delivering services for or on behalf of the City of New York.

Section 1.02 Definitions.

A. "Agency" means the City agency or office through which the City of New York has entered into this Agreement.

B. "Agreement" means the agreement between the Agency and the Contractor, to which this rider has been added.

C. "Certification Date" means 30 days after the date that the Agreement is registered pursuant to Section 328 of the New York City Charter, or if this rider is added by an amendment, the date said amendment is registered pursuant to Section 328 of the New York City Charter.

D. "DOI" means the New York City Department of Investigation.

E. "Human Services" means services provided to third parties, including social services such as day care, foster care, home care, homeless assistance, housing and shelter assistance, preventive services, youth services, and senior centers; health or medical services including those provided by health maintenance organizations; legal services; employment assistance services, vocational and educational programs; and recreation programs.

F. "PassPort" means New York City's digital Procurement and Sourcing Solutions Portal;

G. "Contractor" means the entity providing Human Services under a contract with the City of New York.

H. "Rider" means this New York City Mayoral Executive Order No. 64 Rider.

Section 1.03 Reporting.

Contractor shall provide information about sexual harassment complaints, whether made by an employee, client, or other person, by making the following available to DOI at http://www.nyc.gov/HSProviderReport:

(a) A copy of the Contractor's sexual harassment policies, including complaint procedures, which shall be uploaded to PassPort; and

(b) A copy of any complaint or allegation of sexual harassment or retaliation on the basis of a complaint of sexual harassment brought by any person against the Chief Executive Officer or equivalent principal of the organization in any venue, including through the Contractor's internal Equal Opportunity process, subject to Section 2 herein. Such copy must be redacted as to the name and any identifying information of individuals except the accused and provided, by secure means that the DOI shall determine and publicize, within 30 days of receipt of the complaint or allegation; and

(c) A copy of the final determination or judgment with regard to any complaint covered in subdivision (b), redacted as to the name and any identifying information of individuals except the accused; and

(d) Any additional information the DOI requests in order to effectuate its review of any investigation and determination, including information that had been redacted pursuant to subdivisions (b) and (c).

Section 1.04 Annual Certification.

On the Certification Date and on the anniversary of said date every year thereafter during the term of the Agreement, the Contractor's Board of Directors or equivalent authority of Contractor shall upload to PassPort a certification substantially in the form annexed hereto as Annex 1 certifying that they have made all reports required pursuant to this rider or that they had no information to report.

Section 1.05 Contractor's Duty to Investigate.

The reporting obligations under Section 1.03 does not relieve the Contractor of its duty to investigate any complaint or allegation or of any other contractual obligations.

Section 2.

Disclosure to and collection by DOI of any personally identifying information relating to allegations of sexual harassment – which constitutes "sensitive identifying information" under section 6.2 of the Citywide Privacy Protections and Protocols of the City's Chief Privacy Officer and "restricted" information under the NYC Cyber Command Policies and Standards – has been authorized by the Chief Privacy Officer under section 23-1202 of the New York City Administrative Code as being in the best interests of the City.

Section 3.

Contractor hereby acknowledges the provisions of Section 4 of EO 64, which provides that Agencies may consider any findings reported by DOI, as well as a provider's failure to furnish the information required by Section 1.03 above when determining whether to continue, modify, amend, or renew a contract.

Privacy Protection Rider
(Attached)

Privacy
Protection Rider

(To supplement contracts of any value with the City of New York that are not "covered contracts"[84] under the Identifying Information Law, but which the City's Chief Privacy Officer has determined are the types of contracts for services that require additional privacy protection provisions because: (1) the contract involves the collection, use, or disclosure of, or access to "Sensitive Identifying Information"[85] of members of the public or City employees or officials; or (2) the natureof the Identifying Information and the circumstances of its collection or potential disclosure by Contractor implicate an important privacy risk.)

Purpose.

The Chief Privacy Officer has determined that, in connection with the type of services provided under this Agreement, Contractor may collect, use, disclose, access, and retain Sensitive Identifying Information only in accordance with the requirements of this Privacy Protection Rider ("Rider"), other provisions of this Agreement, and as otherwise required by law.

A. Definitions.

i. "Agency" means the City agency or office through which the City has entered into this Agreement.

ii. "Agency Privacy Officer" means the person designated to exercise functions under Admin. Code Sections23-1201 to -1205 by the Agency through which the City is a party to this Agreement.

iii. "Authorized User," as it relates to collection, use, disclosure of, or access to Identifying Informationunder this Agreement, means a Contractor whose collection, use, disclosure of, or access to Identifying Information is necessary to carry out the activities and obligations set forth in this Agreement, or is required by law.

iv. "Chief Privacy Officer" means the person designated by the Mayor pursuant to Charter Section 8subdivision (h) as the City's Chief Privacy Officer or such person's designee.

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[84] Laws 245 and 247 of 2017 (codified at New York City Charter ("Charter") Section 8 subdivision (h) and Sections 23-1201 to -1205of the Administrative Code of the City of New York ("Admin. Code"), collectively, the "Identifying Information Law") went into effect on June 15, 2018. Such laws apply to "human services" contracts and subcontracts and other contracts designated by the Chief Privacy Officer that involve the collection, retention, or disclosure of "Identifying Information" in connection with services provided under a City contract or subcontract ("covered contracts"). The Identifying Information Rider (and not the Privacy Protection Rider) applies to covered contracts.

[85] "Sensitive Identifying Information" means certain types of identifying information which the agency privacy officer or Chief Privacy Officer has determined that alone, or in combination with other information may, based upon their very nature or under specific facts and circumstances, pose a higher risk of harm to an individual or members of an individual's household, such as but notlimited to identity theft, danger to health and safety, severe financial loss, reputational harm, or other harms dependent upon any protected status of an individual, if

such information were to be improperly disclosed, whether inadvertently or intentionally, to unauthorized persons.

v. "Contractor" for purposes of this Rider, means the entity entering into a contract with the City and includes employees, subcontractors, and agents of Contractor unless the context requires otherwise.

vi. "Exigent Circumstances" means circumstances when a collection or disclosure of identifying information is urgently necessary, such that procedures that would otherwise be required, such as prior review and approval by the agency privacy officer or Chief Privacy Officer, might cause undue delays.

vii. "Identifying Information" means any information provided by the City to Contractor or obtained by Contractor in connection with this Agreement that may be used on its own or with other information to identify or locate an individual. Identifying Information includes, but is not limited to: name, sexual orientation, gender identity, race, marital or partnership status, status as a victim of domestic violence or sexual assault, status as a crime victim or witness, citizenship or immigration status, eligibility for or receipt of public assistance or city services, all information obtained from an individual's income tax records, information obtained from any surveillance system operated by, for the benefit of, or at the direction of the New York City Police Department, motor vehicle information or license plate number, biometrics such as fingerprints and photographs, languages spoken, religion, nationality, country of origin, place of birth, date of birth, arrest record or criminal conviction, employment status, employer information, current and previous home and work addresses, contact information such as phone number and email address, information concerning social media accounts, date and/or time of release from the custody of the Administration for Children's Services, the Department of Correction, or the New York City Police Department, any scheduled court appearances, any scheduled appointments with the City, the Contractor or its subcontractor that provides human services or other services designated by the Chief Privacy Officer, and any other category of information designated by the Chief Privacy Officer, including but not limited to: an individual's Social Security number, date of birth, Internet Protocol ("IP") address; taxpayer identification number; device identifier, including media access control ("MAC") address or Internet mobile equipment identity ("IMEI"); GPS-based location obtained or derived from a device that can be used to track or locate an individual; social media account information; and any identifier that can identify an electronic device linkable to an individual.

viii. "Permitted Use" means the use of Identifying Information only as necessary to carry out the activities described in this Agreement.

ix. "Sensitive Identifying Information" means Identifying Information which a City agency privacy officer orthe City's Chief Privacy Officer has determined that alone, or in combination with other information may,based upon its very nature or under specific facts and circumstances, poses a higher risk of harm to an individual or members of an individual's household, such as but not limited to identity theft, danger to health and safety, severe financial loss, reputational harm, or other harms dependent upon any protected status of an individual, if such information were to be improperly disclosed, whether inadvertently or intentionally, to unauthorized persons.

x. "Source Data" means Identifying Information that was initially collected by an agency that maintains such information within such agency's recordkeeping system.

B. Scope.

The restrictions on collection, use, disclosure of, and access to Identifying Information apply to information thatContractor has received from the City or has otherwise acquired for purposes of this Agreement.

C. Collection.

Absent Exigent Circumstances, Contractor shall not collect Identifying Information unless such collection (a) has been pre-approved in writing by the Agency collecting it, in consultation with its Agency Privacy Officer or other agency counsel, the Chief Privacy Officer, and other Agency staff as necessary, and the collection of such Identifying Informationis in furtherance of Contractor's obligations under this Agreement; (b) is required by law or treaty; (c) is by the New YorkCity Police Department in connection with a criminal investigation; or (d) is by a City agency in connection with the welfare of a minor or other individual who is not legally competent. If the Identifying Information to be collected by Contractor, with an Agency's approval, is Source Data from one or more other Agencies, the agency privacy officers fromthe respective agencies shall coordinate with each other to determine whether the collection is appropriate. The Agency Privacy Officer of the Agency approving Contractor's collection of the Identifying Information will determine whetherthe collection is authorized.

D. Disclosure.

i. Absent Exigent Circumstances, Contractor shall not disclose Identifying Information unless such disclosure:
(a) has been authorized in writing by the individual to whom such information pertains or, if such individualis a minor or is otherwise not legally competent, by such individual's parent, legal guardian, or other person with legal authority to consent on behalf of the individual; (b) has been pre-approved in writing by the Agency, in consultation with the Agency Privacy Officer, other agency counsel, the Chief Privacy Officer,and other Agency staff as necessary, and the disclosure of such Identifying Information is in furtherance of Contractor's obligations under this Agreement; (c) is required by law or treaty; (d) is by the New York City Police Department in connection with a criminal investigation; or (e) is required by a City agency inconnection with the welfare of a minor or other individual who is not legally competent, subject to Section E(iii). If the Identifying Information to be disclosed by Contractor, with an Agency's approval, is Source Datafrom one or more other Agencies, the agency privacy officer from the contracting Agency shall coordinate with the source Agency or Agencies to determine whether the disclosure is authorized.

ii. Contractor shall not make use of Identifying Information for the benefit of another, nor shall Contractor publish, sell, license, distribute, or otherwise reveal the Identifying Information without the prior written authorization of the individual or by such other person with legal authority to consent on behalf of the individual, or prior written approval of the Agency Privacy Officer or other agency counsel. Except as authorized in this Agreement, all third-party requests for Identifying Information received by the Contractor shall be promptly communicated to the Agency upon receipt and handled by the Contractor following the directions of the Agency Privacy Officer or other agency counsel, unless otherwise required by law.

iii. If disclosure of the Identifying Information by Contractor is required under the provision of any subpoena, judicial or administrative order, or otherwise pursuant to applicable law,

Contractor shall: (a) as soon as practicable, but in no event later than five (5) business days from receipt of said subpoena, judicial or administrative order, or request pursuant to applicable law requiring such disclosure, notify the Agency Privacy Officer or other agency counsel in order to allow the Agency to seek a protective order as appropriate; and (b) disclose the Identifying Information only to the extent allowed under a protective order, if any, or as necessary to comply with the subpoena, judicial or administrative order, or applicable law.

E. Exigent Circumstances.

In the event Contractor collects or discloses Identifying Information due to Exigent Circumstances, with no other basis for collection or disclosure under subdivisions b or c of Section 23-1202, Contractor shall send the Agency Privacy Officer or other agency counsel information about such collection or request and disclosure, along with an explanation of why such Exigent Circumstances existed, as soon as practicable after such collection or disclosure but not to exceed seventy-two (72) hours. This section shall not require any such notification for collection or disclosure of identifying information that: (a) is required by the New York City Police Department in connection with an open criminal investigation; (b) is required by a City agency in connection with an open investigation concerning the welfare of a minor or other individual who is not legally competent; or (c) occurs in the normal course of performing Contractor's obligations under this Agreement and is in furtherance of law enforcement or public health or safety powers of the Agency under Exigent Circumstances. If the Agency determines the collection or disclosure was not made under Exigent Circumstances, the collection or disclosure shall be considered an unauthorized collection or disclosure pursuant to Section F below.

F. Unauthorized Collection, Use, or Disclosure of, or Access to Identifying Information.

i. If an individual's Identifying Information is collected, used, disclosed, or accessed, without authorizationin violation of this Rider, Contractor shall promptly notify the Agency Privacy Officer (providing the information required in Section G(iv) below), in no event more than seventy-two (72) hours from the discovery of such unauthorized collection, use, disclosure, or access so that the Agency can investigate the incident.

ii. If such collection, use, disclosure, or access requires notification to the affected individual(s) pursuant to any law or the policies and protocols promulgated by the Chief Privacy Officer under subdivision 6 of Section 23-1203, at the direction of the Agency Privacy Officer, Contractor shall (a) make reasonable efforts to notify such individual(s) in writing of the Identifying Information disclosed or accessed and to whom it was disclosed or accessed as soon as practicable, or (b) cooperate with the Agency's efforts to notify such individual(s) in writing.

iii. Contractor shall take all reasonably necessary steps to prevent or mitigate the effects of the unauthorized collection, use, disclosure, or access.

iv. Contractor's notice to the Agency shall include a description of the nature of the incident resulting in an unauthorized collection, use, or disclosure of, or access to the Identifying Information, the type(s) of Identifying Information that may have been used, disclosed or accessed, the names and/or the affiliations of the parties (if known) who gained access to data without authorization, and a description of the steps taken, if any, to mitigate the effects of such unauthorized collection, use, disclosure, or access, in accordance with all relevant laws and regulations.

v. Contractor shall fully cooperate with the City's investigation of the incident resulting in an unauthorized collection, use, or disclosure of, or access to the Identifying Information. Cooperation, as requested by theCity and/or its designees, shall include but not be limited to:

a. Providing information relating to Contractor's security controls, processes, and the relevant incident. This includes making available to the City and/or its designees all relevant reports and records, certifications, documented policies and procedures, self-assessments, independent evaluations and audits, view-only samples of security controls, logs, files, data reporting, incident reports or evaluations, remedial measures, verbal interviews with Contractor employees, subcontractors, and other individuals with knowledge of Contractor's security controls, processes and/or the relevant incident, and other materials required for either or both the Cityand Contractor to comply with applicable law or as otherwise requested by the City and/or its designees;

b. Providing the name, e-mail address, phone number, and title of a contact with sufficient knowledge and authority who shall respond promptly to City representatives in the event of unauthorized collection, use, or disclosure of, or access to Identifying Information. Contractor shall notify the Agency Privacy Officer in writing if this contact changes;

c. Submitting to an evaluation or audit by the City and/or its designees of Contractor's security controls, processes, and the relevant incident;

d. Conducting an evaluation or audit of Contractor's security controls, processes, and the relevant incident and providing the results of such evaluation or audit to the City and/or its designees;and

e. Obtaining an independent evaluation or audit of Contractor's security controls, processes, and the relevant incident and providing the results of such independent evaluation or audit to the Cityand/or its designees.

vi. The City shall have the right to withhold further payments under this Agreement for the purpose of set- off in sufficient sums to cover the costs of notifications and/or other actions mandated by any law, administrative or judicial order, or the Chief Privacy Officer to address the unauthorized disclosure, including any fines or disallowances imposed by the State or federal government as a result of the disclosure. The City shall also have the right to withhold further payments hereunder for the purpose of set-off in sufficient sums to cover the costs of credit monitoring services for the victims of such an unauthorized disclosure by a national credit reporting agency, and/or any other commercially reasonable preventive measure. The Agency shall provide Contractor with written notice and an opportunity to comment on such measures prior to implementation. Alternatively, at the City's discretion, or if monies remaining to be earned or paid under this Agreement are insufficient to cover the costs detailed above, Contractor shall pay directly for the costs, detailed above, if any.

vii. Section G(i) shall not require any notification that would violate any law or interfere with an investigationor otherwise compromise public safety pursuant to subdivision c of Section 23-1205.

G. Additional Requirements.

i. In connection with this Agreement, collection, use, or disclosure of, or access to Identifying Information is restricted to "Authorized Users" for a "Permitted Use."

ii. Contractor shall ensure that effective physical, technological, and procedural safeguards are in place to protectthe security of Identifying Information, including but not limited to ensuring that its personnel, subcontractors, and agents understand their obligations under this Agreement and applicable laws and regulations. Contractor shall protect against any anticipated hazards or threats to the integrity or security ofthe Identifying Information and any unauthorized access to or disclosure of such information, and shall take reasonable measures to prevent any other action that could result in harm to the City and the individuals whose Identifying Information is held in Contractor's custody.

iii. Contractor shall comply with the Citywide Cybersecurity Requirements for Vendors and Contractors set forthby the New York City Department of Information Technology and Telecommunications (DoITT) and New York City Cyber Command (NYC3), as they relate to Identifying Information, which are available at https://nyc.gov/infosec. Contractors shall comply with such Requirements as they may be modified from time to time.

H. Retention.

Contractor shall retain Identifying Information as required by law or as otherwise necessary in furtherance of thisAgreement, or as otherwise approved by the Agency Privacy Officer, other agency counsel, or the Chief Privacy Officer.

I. Destruction.

If the Agency instructs Contractor to destroy Identifying Information obtained in connection with this Agreement,Contractor shall destroy it within five (5) business days after receiving the instruction, subject to any litigation holds. Contractor shall provide written confirmation to the Agency Privacy Officer that it has destroyed the Identifying Information within thirty (30) days after receiving the instruction. If it is impossible for Contractor to destroy the Identifying Information, Contractor shall promptly explain in writing why it is impossible, and shall, upon receiving the destruction request, immediately stop accessing or using the Identifying Information, and shall maintain such Identifying Information in accordance with this Rider.

J. Reporting and Coordination.

Contractor shall provide the Agency with reports, as requested by the Agency Privacy Officer, other agency counsel, or Chief Privacy Officer, regarding the collection, use, retention, disclosure of, and access to Identifying Information by Contractor, and including any other related information that may be reasonably required by the Agency Privacy Officer or Chief Privacy Officer. Contractor shall comply with directions of the Agency Privacy Officer, other agency counsel, and Chief Privacy Officer concerning reporting and coordination in relation to this Agreement.

K. Conflicts with Provisions Governing Records, Audits, Reports, and Investigations.

To the extent allowed by law, the provisions of this Rider shall control if there is a conflict between any of the provisions of this Rider and, as applicable, Article 5 of Appendix A (General Provisions Governing Contracts for Consultants, Professional, Technical, Human, and Client Services); or if Article 5 of Appendix A does not apply, the Investigations Clause.

L. Subcontracts.

i. Contractor shall include this Rider in all subcontracts to provide services in connection with this Agreement.

ii. Contractor agrees that it is fully responsible to the Agency for the compliance with this Rider by itssubcontractors in connection with this Agreement.

M. Disclosures of Identifying Information to Third Parties.

Contractor shall comply with the Citywide Privacy Protection Protocols of the Chief Privacy Officer concerningrequirements for a written agreement governing the disclosure of Identifying Information to a third party.

N. Construction.

As between the provisions of this Rider and the provisions elsewhere in this Agreement (including any attachmentthereto), the more restrictive provision will control. The provisions of this Rider do not replace or supersede any other obligations or requirements of this Agreement.

APPENDIX A

Scope of Work

Office of Neighborhood Safety and

CUNY Youth Studies Intergenerational Change Initiative

Youth Leadership Council

Section 1 – Background

As the nationwide demand grows for a frank conversation about public safety and how municipalities invest in communities, the City of New York continues its proven track record in innovating solutions that foster and maintain safety without solely relying on enforcement. Essential to such an approach is ensuring that residents have a fuller, more robust resource that keeps New Yorkers at the helm of democratizing public safety while removing systemic barriers that many residents have and continue to face.

The Office of Neighborhood Safety ("ONS") wants young people's expertise about their lived experience as well as their hopes, desires and needs to be at the center of any forthcoming policy and community-youth development strategy designed by the Mayor's Action Plan ("MAP"), Office for the Prevention of Gun Violence ("OPGV"), and Atlas. Commencing in January 2022 and building upon the successes of the inaugural 2021 MAP Youth Leadership Council, CUNY School of Professional Studies' Youth Studies Intergenerational Change Initiative will work with the Office of Neighborhood Safety to plan and implement the ONS Youth Leadership Council ("YLC" or "The Council"). CUNY School of Professional Studies (SPS) will facilitate implementation of the Youth Studies Intergenerational Change Initiative ("ICI"). The YLC intentionally makes space for youth expertise and experience to shape policy and program change.

CUNY SPS's ICI has deep expertise in participatory action research and youth-led civic engagement and uses a critical, participatory action research design. ICI will support the Council and help gather youth generated data and desires about policy and program. The Council will work alongside youth and adult researchers from CUNY, along with facilitators from ONS, to identify their own priorities within safety and well-being, will host a participatory budgeting Youth Summit, and implement a winning proposal with the support of the Office of Neighborhood Safety that will help to re-imagine safety and well-being.

Section 2 – Program Services Provided

ICI will work with the Office of Neighborhood Safety to design and implement the ONS Youth Leadership Council ("Council"). The Council will inform local action and policy level changes. The Council will serve as a platform for youth-led advocacy, bringing the voice of young people in MAP communities directly to City policy and program design and implementation. The Council will support young participants in identifying priority issues that affect their safety and well-being and create a forum to address these priorities.

The Council's activities will be facilitated by one CUNY Youth Coordinator. CUNY SPS Intergenerational Change Initiative will help recruit the Youth Leadership Council, a group of 60-70 young people between 16-22 years old, from NYCHA MAP developments. The Council will work directly with ONS, its agency partners, and NStat Stakeholder Teams to help lead local and citywide safety improvements. The Council will prioritize safety and well-being issues that are most relevant to their experience, present recommendations to City and community-based partners and pursue solutions in close collaboration with the Office of Neighborhood Safety.

CUNY will engage the Council in assessing their priorities based on existing data and community input through a participatory action research design, help expand its reach to encompass more youth across ONS communities through a youth driven participatory research and budgeting process, which will include a Youth Summit (either to launch the process or celebrate its culmination depending on the interests of the YLC members, and ultimately, inform local and citywide policy and priorities.

The Program is divided into two main program service areas and program deliverables are further expanded upon in the sections below.

Program Services Part I

(July 1, 2023 - December 31, 2023)

A. Participatory Budgeting Process Culmination [July through August 2023]

ICI will work with MAP staff, the Center for Justice Innovation ("CJI") and the Youth Leadership Council to conduct participatory action research to broaden and diversify youth participation in the participatory budgeting process conducted annually. ICI will take lead in supporting alumni to facilitate with current YLC members. In addition, ICI will facilitate creation of a Youth Summit.

The Youth Summit ("Summit"), will help move this Program from research to action and funding allocation and will either launch or culminate the participatory budgeting process depending on the interests of the Council. The ICI research facilitators from CUNY will help

ensure broad and diverse participation of young people from NYCHA developments in the PB process.
The Summit will engage youth in the ONS communities more broadly through a hybrid approach (virtual and in-person), include interested leadership from the Office of Neighborhood Safety/City and its partners. Council members will plan and host the summit where they will share the research conducted throughout the Council, highlight proposals to respond to the priority safety and well-being issues, and solicit more input from young people across ONS communities who will vote on future investment(s).

B. Planning and Implementation of Recommendations from Participatory Budgeting Process [August through September 2023]

The results of the participatory budgeting process will include selecting one winning project that will receive an investment for completion (allocated by ONS), along with other policy and programmatic recommendations designed and endorsed by the ONS YLC and youth from ONS community. In close collaboration with ONS, CUNY SPS ICI will support The Council to translate these recommendations into tangible actions, which may include policy solutions, physical space interventions, art installations, and/or programs to take place in ONS communities.

C. Concluding ONS YLC Curriculum and Reinforcing Policy Change Recommendations [September through December 2023]

Between September 1, 2023 and December 31, 2023, CUNY will create a forum and facilitate meetings for YLC to reflect on the YLC experience and create clear next steps detailing how CUNY and MOCJ-ONS will pursue the policy and program change recommendations made by the YLC cohort. During this time, the group will focus on developing "products" that speak to various audiences at the city and local level. CUNY will support YLC in developing and presenting to the MAP NSTAT stakeholder team meeting and figure out which issues are rising across sites that will inform policy level recommendations semi-annually (from March through October). Youth will be invited to make policy and practical recommendations to inform future work using youth-informed data, building on the 2021 and 2022 Youth Leadership Council Action Agenda which documented recommendations focused on safety and justice, physical space, economic stability, and health and well-being. The ICI team will work with ONS and CJI to document and publicize the Council's recommendations and tangible actions taken during the Council.

Publicizing ONS's use of youth wisdom to inform their work will hopefully encourage more young people to weigh in and take action each consecutive cycle.

Program Services Part II

(January 1, 2024 – June 30, 2024)

D. Curriculum Design and YLC Recruitment [January through February 2024]

Commencing in January 2024, CUNY SPS ICI members will work with ONS MAP staff and the Center for Justice Innovation to recruit Youth Council members and plan and design a rich, nine-month curriculum for the Council. ICI will participate in Council planning meetings, which will take place weekly for 2.5 hours until the backbone of the Council is formed beginning in late February or early March. Once the Council is formed (fully recruited), Youth Leadership Council meetings will take place for at least 1.5 hours weekly. These weekly sessions are the spaces in which the curriculum is implements. In addition, there will be weekly one-on-one meetings directly with the young people to foster mentorship relationships between the facilitators and Council members and to create a safe space for Council members to share their questions or concerns. This planning phase will build the backbone of the curriculum and identify priorities; however, the curriculum also deliberately includes space for YLC alumni (2021-2022) and current members (2023) to collaborate and design the program in response to their priorities.

An ICI facilitator will lead in developing research intensives that build upon both extant data collection strategies while providing space for the Youth Council to innovate. For example, together ICI youth and adults will design a data deep dive to share priorities from Action Agenda in partnership with alumni from the Youth Council from the year before, as well as the Youth Ask Youth Census data that relates to those priority areas in partnership with young people from the Intergenerational Change Initiative that will be taking on the role of youth peer research navigators[1].

E. Implementing Research Modules and Facilitating ONS YLC [March through June 2024]

The youth generated priorities will feed directly into the work of ONS through the development of specific stakeholder teams who will make program and policy recommendations. During this period, the two ICI Facilitators will also continue their one-on-one check-ins with specific members of the Youth Council on a weekly basis.

The Council will decide on key methods of data collection to inform their safety and well-being priorities; ICI will be responsive to the Council's interests in terms of data collection methods; The ICI team will also introduce them to the NYC Future Mapping project to map assets and potential in their neighborhoods. The ICI Facilitators will train members in various research methods so that this team can have a variety of research and data collection options as they collect data in April and May. Regardless of the data collection methodology the group chooses, members of the Youth Council will be involved in all phases of the research process from the research design, to data collection, analysis and lastly, developing the call to action resulting from their findings.

In order to maximize youth participation and expertise, ICI will incentivize participation in its research project by other youth across the ONS communities. This is another way of disseminating research funds back into the community. Throughout the curriculum, ICI and ONS

teams will support youth as they identify their priorities and put their solutions into action through program and policy changes within the ONS partnerships and infrastructure.

F. Launch Participatory Budgeting Process [June 2024]

One unique feature of this Office of Neighborhood Safety/CUNY collaboration is that in addition to developing research about young people's perceptions of neighborhood safety and well-being, there are also funds allocated for direct action in the community. Between April and June, youth-generated research will inform a participatory budgeting process to fund actions that will address youth-informed concerns and suggestions. By June, ICI will work in collaboration with ONS to create research informed proposals that can be voted on in phase two of this project.

Section 3 – Timetable of Program Service Deliverables

The timetable below lays out specific deliverables CUNY will implement between July 1, 2023 and June 30, 2024.

Timetable of Deliverables

July 2023 through August 2023

- During this period, CUNY will plan and implement recommendations from participatory budget process
- ICI facilitators work with ONS and CJI to conclude participatory budget process and work with ONS and CJI to identify concrete and actionable recommendations from the participatory budget process.
- ICI facilitators continue to facilitate ONS YLC curriculum and conduct one-on-one check-ins with members of The Council.
- ICI facilitators continue to iterate on the ONS YLC curriculum and plan activities with the ONS and CJI staff developing the ONS YLC.

August 2023 through September 2023

- By August, CUNY will facilitate The Youth Summit.
- ICI facilitators work with ONS and CJI to support ONS YLC in implementing the recommendations generated by the participatory budgeting process, including, but not limited to winning project(s) that will receive funding.

September through December 2023

- ICI facilitators work with MOCJ ONS to conclude the ONS YLC cohort.

- ICI facilitators work with MOCJ ONS to produce tangible actions based on the ONS YLC recommendations (policy changes, program ideas, etc.).
- ICI facilitators work with MOCJ ONS and Center for Court Innovation to hold a graduation ceremony for the ONS YLC.
- ICI facilitators continue to facilitate ONS YLC curriculum and conduct one-on-one check ins.
- ICI facilitators continue to iterate on the ONS YLC curriculum and plan activities with the ONS and CJI staff developing the ONS YLC.

January 2024 through February 2024

- During this time, CUNY will focus on Curriculum Design and YLC Recruitment
- Form the Youth Leadership Council, a group of 60-70 young people between 16-22 years old from NYCHA MAP developments.
- ICI members begin work with ONS MAP staff and the Center for Justice Innovation ("CJI") to design a rich, nine-month curriculum for the Youth Council.
- Facilitate planning meetings, which will be held weekly for 2.5 hours until the start of the program in late February/ early March and thereafter meetings will take place for 1.5 hours weekly in addition to meeting directly with the young people.
- ICI to support ongoing recruitment of ONS YLC cohort from ONS communities.

March 2024 through June 2024

- During this period, CUNY will develop and implement research modules and facilitate ONS YLC meetings
- INS facilitators train ONS YLC in presenting their research-based priorities to Nstat stakeholder teams INS facilitators conduct one-on-one check ins with individual members of the ONS YLC (10 participants per facilitator).
- INS facilitators continue to iterate on the ONS YLC curriculum and plan activities with the ONS and CJI staff developing the ONS YLC.
- INS facilitators support the launch of the ONS YLC participatory budgeting process.

Appendix B
Budget

Title:	**YPAR 2024 Year**
Sponsor/Partner:	NYC Department of Youth and Community Development
Sponsor Type:	City
PI:	Jorge Silva-Puras
SPS Lead Staff:	Sarah Zeller-Berkman
Project Period:	7/1/23- 6/30/2024
Budget Year Dates:	7/1/23-6/30/2024
Project Number:	57285-00 03
Version Date:	7/11/2023

Personnel Services (PS)	Classification	Salary/Rate	FTE/Hours	Total	Notes
Project Associate	RF FT Regular	$ 80,450	1.00	$ 80,450	Project Coordinator July 1, 2023-June 30, 2024
				$ -	
				$ -	
Total Salaries				$ 80,450	
MTA Payroll Tax		0.60%		$ 483	
Fringe Benefits - RF FT Regular		35.00%		$ 28,158	
Fringe Benefits - RF PT A		35.00%		$ -	
Fringe Benefits - RF PT B		8.00%		$ -	
Fringe Benefits - Tax Levy Release Time		50.10%		$ -	
Fringe Benefits - Tax Levy Summer Salary		24.60%		$ -	
Total Personnel Services				$ 109,091	
Other than Personnel Services (OTPS)		**Unit Price**	**Units**	**Total**	
Total OTPS				$ -	
Subtotal (PS + OTPS)				$ 109,091	
Indirect Costs - Research Fdn of CUNY			10%	$ 10,909	
TOTAL				$ 120,000	