

From: Majerus, Kenneth (Law)

Sent: Monday, August 14, 2017 10:03 AM

To: *100 CHURCH STREET ALL

Subject: REMINDER Facilities Update: Important Change to Garbage Collection & Recycling

Recycle Program Change effective today, Monday, August 14

After assessing feedback on this program, and in consultation with building management, we came to the conclusion that the office or workstation waste basket should be used for general waste. The first attachment provides examples of what can be discarded in the waste baskets under your desk or workstation, beginning today, Monday, August 14.

This change will require that any paper and paper products which can be recycled must be walked to an appropriate bin located in one of the central areas. Please do not mix paper with your general garbage waste and do not leave paper in your office for the cleaning staff to collect. Your cooperation will help us meet the goals of the Mayor's Zero Waste Challenge.

Ken

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Paper

紙張 Papel



Receipts, Mail, Office Paper, Folders

收據、信件、辦公用紙、文件夾
Recibos, correo, papel de oficina, carpetas



Newspapers, Magazines, Catalogs

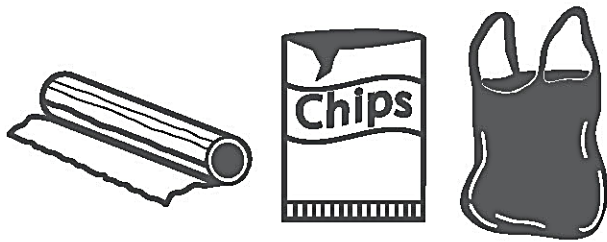
報紙、雜誌、商品目錄
Periódicos, revistas, catálogos

Cardboard

紙板
Cartón

Garbage

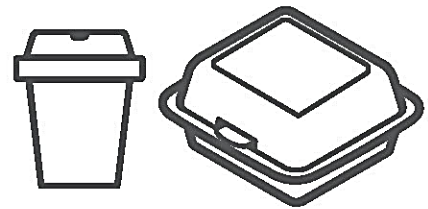
垃圾 Basura



Plastic Film and Wrap, Plastic Bags*

塑料薄膜和包裝、塑料袋*

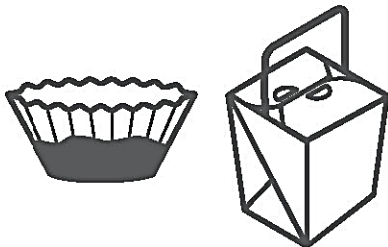
Película y envoltura de plástico, bolsas de plástico*



Foam Products

泡沫製品

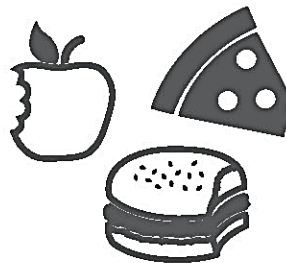
Productos de poliestireno



Soiled or Coated Paper

有污漬的紙或塗料紙

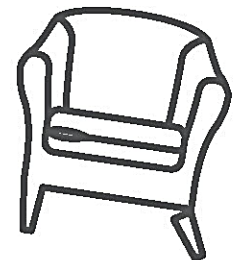
Papel sucio de comida o
papel encerado



Food Scraps

食物殘渣

Sobras de comida



Furniture

家具

Muebles

*Unless your business is covered by NYS Plastic Bag and Film Wrap law

*除非您的企業受《紐約州塑料袋和薄膜包裝法律》涵蓋

*A menos que su comercio se encuentre cubierto por la Ley sobre bolsas plásticas y envoltura de plástico de NYC