

### **Rules Regarding Titles for Non-admitted ACCs**

Non-admitted paid ACCs at the Law Department should use the following titles for all court documents and appearances:

- for the period prior to the results of the bar being announced: "Assistant Corporation Counsel (bar results pending)";
- for the period prior to admission but after receiving notice of bar passage: "Assistant Corporation Counsel (application for admission pending)";
- for those who are awaiting the next administration of the bar examination: "Assistant Corporation Counsel (sitting for the July 2014 [or whichever] Bar)."

When mentioning one's title in social media, (e.g. facebook or LinkedIn) non-admitted ACCs must qualify their title with the immediate statement that they are "not yet admitted."

Non-admitted post-graduate fellows should use the title "Special Assistant Corporation Counsel" followed by the parenthetical descriptions described above.