SAVE TIME, APPLY AND PAY ON-LINE!

Who can obtain additional COF without visiting the FDNY and taking the exam?

- 1. A valid COF holder wants to apply the same COF for additional work location. or
- 2. A certain valid COF holder (see the COF list on page 3) wants to apply a different but related COF (see the COF list on page 3)

How to apply?

1. Go to the link below to start your application (You can use a desktop/laptop/iPad/ iPhone to complete the application/renewal. Currently, Android phones are not compatible), this pdf can help you to complete the application.

http://fires.fdnycloud.org

- **YOU NEED TO ROTATE YOUR CELL PHONE TO SEE THE FULL SCREEN.
- Click Register for an Account and create your NYC ID account (First time users only). If you already have an account, click Login

My Account		
Home	Announcements	Register for an Account Login
Advanced Search		V

3. If this is your FIRST-TIME logging in, you will be asked to update your contact information. **You can just click HOME** and then **Begin Application/Request**.









4. Select Certificate of Fitness and then Certificate of Fitness Application.



5. Click **Continue Application** to begin your application.

Certificate Type		
	Select the COF you are applying:	
*Type of Certificate:	Select	
* Are you applying for a test:	Yes O No	
F	ease select "YES", your exam will be wavied if you upload le copy of the correct COF card and required documents.	

6. After filling in all required information, when you are in "Step 3: Supporting Documents", you must upload the required documents indicated below:

To apply a same COF for different work location:

- 1. Photo of the COF card, and
- 2. A new recommendation letter stating the new work location (and/or new company name).

To apply a different COF by holding a certain valid COF card listed below:

- 1. Photo of the current valid COF card,
- 2. A recommendation letter indicating the new COF and, if applicable, the work location <u>https://www1.nyc.gov/assets/fdny/downloads/pdf/business/cof-samplerec-letter.pdf</u>

COF list and the summary the requirements			
COF holder	can apply the COF(s) without taking the exam(s)	Required documents to upload	
A49	W49	Item 1 and 2 (Recommendation letter issued by a construction company)	
W49	A49	Item 1 and 2	
B28	W28, W27	Item 1 and additional documents: For W28, visit <u>https://www1.nyc.gov/site/fdny/business/all-certifications/cof-w28.page</u> For W27, visit <u>https://www1.nyc.gov/site/fdny/business/all-certifications/cof-w27.page</u>	
C91	C42, W42	Item 1 and 2	
C42	W42	Item 1 and 2	
C92	C93, S94	Item 1 and 2	
F03	F04	Item 1 and 2	
F07	W07	Item 1 and 2	
F89/T89/Q89	S95, F53	For S95: Item 1 and Item 2 For F53: Item 1 and additional documents, visit https://www1.nvc.gov/site/fdny/business/all-certifications/cof-f53.page	
F53	S95	Item 1 and 2	
G60	G41	Item 1 and 2	
G42	G40, G41	Item 1 and 2	
S15	S11	Item 1 and 2	
S12	S11	Item 1 and 2	
S13	S14	Item 1 and 2	
S14	S13	Item 1 and 2	
S93	S94	Item 1 and 2	
S97/S98	S95	Item 1 and 2	
W28	W27	Item 1 and additional documents: W27, visit https://www1.nyc.gov/site/fdny/business/all-certifications/cof-w27.page	
W42	C42	Item 1 and 2	
W07	F07	Item 1 and 2	

7. After submitting the payment. Payment confirmation will be sent to the email entered when making your payment. Once reviewed and approved by FDNY, the updated/replacement COF card will be mailed to you.