



# Lien Sale Easy Exit Program Application

## Who Can Apply

You may be eligible to be removed from the lien sale for one year if: you are the owner of the property; the property has been your primary residence for the past 12 months; you do not own any other properties in New York City; and the combined annual income of all owners (whether they reside at the property or not) and of spouses who reside at the property is no greater than \$107,300.

The Lien Sale Easy Exit program only applies to certain types of property, including one- to three-family houses and residential condominiums. (Note that time spent in a hospital, nursing home, or rehabilitation facility for up to three years will not be treated as a change in residency when determining compliance with the 12-month residency requirement.)

## How to Apply

**Online:** [www.nyc.gov/liensale](http://www.nyc.gov/liensale)

**By Mail:** NYC Department of Finance, Lien Enforcement Unit, 66 John Street, 13th Floor, New York, NY 10038

**In Person:** At any Department of Finance business center (locations at [www.nyc.gov/visitdof](http://www.nyc.gov/visitdof))

**Deadline:** May 19, 2025

## Property Information

BOROUGH	BLOCK	LOT	
STREET ADDRESS			APT #
CITY	STATE	ZIP	
Property Type <input type="checkbox"/> 1- to 3-family house   <input type="checkbox"/> Residential Condominium			

## Owner(s) Information - List all owners as recorded on deed (up to 4 owners)

1	OWNER NAME	
	PHONE NUMBER (CELL NUMBER PREFERRED)	EMAIL ADDRESS
	What is your preferred method of communication? <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Mail	
	<p>By checking the box designated "phone," I expressly consent to receive recurring text messages and phone calls that may use an automatic telephone dialing system and/or a pre-recorded voice ("messages") from the City of New York regarding the Easy Exit Program or any other matter related to unpaid real property taxes, other tax liens, and interest at the phone number that I provided.</p> <p>I understand that selection of the phone option is not a condition of applying for the Easy Exit Program. Message frequency may vary. Message and data rates may apply. The City is not responsible for any costs incurred due to these messages and does not guarantee their delivery. These messages do not serve as a replacement for any notifications required by law, and any failure by the City of New York to send or of the recipient to receive these messages does not affect the validity of any sale of tax liens or foreclosure proceeding in accordance with applicable law.</p>	
Has this property been your primary residence for the past 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No		

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<b>2</b>	OWNER NAME	
	PHONE NUMBER (CELL NUMBER PREFERRED)	EMAIL ADDRESS
	What is your preferred method of communication? <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Mail	
	By checking the box designated "phone," I expressly consent to receive recurring text messages and phone calls that may use an automatic telephone dialing system and/or a pre-recorded voice ("messages") from the City of New York regarding the Easy Exit Program or any other matter related to unpaid real property taxes, other tax liens, and interest at the phone number that I provided. I understand that selection of the phone option is not a condition of applying for the Easy Exit Program. Message frequency may vary. Message and data rates may apply. The City is not responsible for any costs incurred due to these messages and does not guarantee their delivery. These messages do not serve as a replacement for any notifications required by law, and any failure by the City of New York to send or of the recipient to receive these messages does not affect the validity of any sale of tax liens or foreclosure proceeding in accordance with applicable law.	
Has this property been your primary residence for the past 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No		

<b>3</b>	OWNER NAME	
	PHONE NUMBER (CELL NUMBER PREFERRED)	EMAIL ADDRESS
	What is your preferred method of communication? <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Mail	
	By checking the box designated "phone," I expressly consent to receive recurring text messages and phone calls that may use an automatic telephone dialing system and/or a pre-recorded voice ("messages") from the City of New York regarding the Easy Exit Program or any other matter related to unpaid real property taxes, other tax liens, and interest at the phone number that I provided. I understand that selection of the phone option is not a condition of applying for the Easy Exit Program. Message frequency may vary. Message and data rates may apply. The City is not responsible for any costs incurred due to these messages and does not guarantee their delivery. These messages do not serve as a replacement for any notifications required by law, and any failure by the City of New York to send or of the recipient to receive these messages does not affect the validity of any sale of tax liens or foreclosure proceeding in accordance with applicable law.	
Has this property been your primary residence for the past 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No		

<b>4</b>	OWNER NAME	
	PHONE NUMBER (CELL NUMBER PREFERRED)	EMAIL ADDRESS
	What is your preferred method of communication? <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Mail	
	By checking the box designated "phone," I expressly consent to receive recurring text messages and phone calls that may use an automatic telephone dialing system and/or a pre-recorded voice ("messages") from the City of New York regarding the Easy Exit Program or any other matter related to unpaid real property taxes, other tax liens, and interest at the phone number that I provided. I understand that selection of the phone option is not a condition of applying for the Easy Exit Program. Message frequency may vary. Message and data rates may apply. The City is not responsible for any costs incurred due to these messages and does not guarantee their delivery. These messages do not serve as a replacement for any notifications required by law, and any failure by the City of New York to send or of the recipient to receive these messages does not affect the validity of any sale of tax liens or foreclosure proceeding in accordance with applicable law.	
Has this property been your primary residence for the past 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No		

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### Income (Required Proof of Income)

Is your annual household income \$107,300 or less?       YES    NO

Household income is the combined annual income of all owners (whether they reside at the property or not) and of spouses who reside at the property.

### Required Documentation

Provide copies of the most recent federal or state income tax returns filed by all owners (whether they reside at the property or not) and of spouses who reside at the property.

For any owners (whether they reside at the property or not) or spouses required to provide proof of their income who did not file a federal or state tax return within the last five calendar years, submit copies of all applicable sources of income, including wages, unemployment benefits, Social Security benefits, SSI payments, SSDI payments, pension payments, IRA earnings, annuity earnings, capital gains, business income, workers' compensation, rental income, and interest.

If a property owner has been hospitalized or admitted to a nursing home or rehabilitation facility, please submit an official letter from the hospital or facility indicating the time spent there. Time spent in a hospital, nursing home, or rehabilitation facility for up to three years will not be treated as a change in residency when determining compliance with the 12-month residency requirement.

### Certification

I certify that all of the information provided in this application is true and correct to the best of my knowledge. I certify that the property listed above is my primary residence and that I do not own any properties in New York City, other than the property listed above. I understand that this information is subject to audit and my household income is subject to verification by the Department of Finance. If the Department of Finance determines that I have made false statements, I may lose my "Easy Exit Program" exclusion and my property may be subject to the lien sale.

Disclaimer: DOF will use the information included in this application to determine eligibility for the Lien Sale Easy Exit Program for the property referenced above. By submitting this application, the applicant acknowledges that DOF's approval of the application will not constitute an endorsement of the applicant's or any other individual's claim of ownership of the property.

\_\_\_\_\_  
Owner/Applicant

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Owner/Applicant must sign the above certification and submit all of the following:

- **A completed application**
- **All required documents**, as described above