



Lien Sale Properties in Probate Removal Application

Who Can Apply

You may be eligible for a tax lien sale property in probate removal if the property is included in the at-risk pool for a lien sale, the owner of record with the Department of Finance has passed away, the owner of record's estate is in probate, and there is uncertainty as to the succeeding ownership of the property. If approved, the Department of Finance will remove the property from the at-risk pool of the lien sale for 24 months. If your ownership issues are resolved during this 24-month period, please notify the Department of Finance promptly.

How to Apply

By Mail: NYC Department of Finance, Lien Enforcement Unit, 66 John Street, 13th Floor, New York, NY 10038

In Person: Visit any Department of Finance business center (locations at www.nyc.gov/visitdof)

Deadline: May 19, 2025

Property Information

BOROUGH	BLOCK	LOT	
STREET ADDRESS			APT #
CITY	STATE	ZIP CODE	
DECEASED OWNER NAME [FIRST-MI-LAST]			

Applicant Information

APPLICANT NAME [FIRST-MI-LAST]		
STREET ADDRESS (IF DIFFERENT FROM PROPERTY ADDRESS)		APT #
CITY	STATE	ZIP CODE
PHONE NUMBER	EMAIL ADDRESS	

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Required Documentation

You must submit a copy of your valid government-issued photo ID, a copy of the deceased property owner's death certificate and will (if any exists), and a notarized affidavit swearing or affirming that the property has been the applicant's primary residence for at least one year, along with one of the following:

- A copy of a document filed in or issued by the Surrogate Court naming the applicant as a beneficiary or heir who will receive title to the property after probate
- An affidavit from the administrator or executor of the estate verifying the applicant as a beneficiary or heir who is expected to receive title to the property after probate
- An attorney's affidavit swearing or affirming the applicant's intention to file a claim in relation to the estate or a proof of such filing with the Surrogate Court
- If an applicant is not represented, they must instead indicate that they have taken material steps to file on a pro se basis or obtain representation to do so.

Certification

I certify that all of the information provided in this application is true and correct to the best of my knowledge. I understand that this information is subject to audit. If the Department of Finance determines that I have made false statements, I may lose my tax lien sale property in probate removal and the property may be subject to the lien sale.

Applicant

Signature

Date

Applicant must sign the above certification and submit all of the following:

- **A completed application**
- **All required documents**, as described above