



THE CITY OF NEW YORK  
OFFICE OF THE MAYOR  
NEW YORK, N. Y. 10007

EXECUTIVE ORDER NO. 42

July 10, 2024

THE OFFICE OF COMMUNITY HIRING

WHEREAS, the City is dedicated to remediating the economic and unemployment disparities among individuals and across communities, and seeks to provide employment opportunities for low-income individuals and those residing in economically disadvantaged regions; and

WHEREAS, using the City's purchasing power to connect low-income individuals and those residing in economically disadvantaged regions to good jobs and career pathways can accelerate an equitable economic recovery; and

WHEREAS, Chapter 669 of the Laws of 2023 added a new Chapter 79 to the New York City Charter providing for the Mayor to establish an Office of Community Hiring and Workforce Development; and

WHEREAS, the Office of Community Hiring and Workforce Development is authorized to develop and coordinate the implementation of a community hiring program in which the City uses the economic power of City procurements and other transactions to require that contractors and subcontractors make best efforts to employ low-income individuals and individuals from economically disadvantaged regions; and

WHEREAS, Executive Order 22 of 2022 empowered the Office of Talent and Workforce Development ("NYC Talent") to lead a coordinated approach to City's talent and workforce development system to achieve the Citywide talent development objectives, promote equity and create a more inclusive economy; and

WHEREAS, NYC Talent seeks to advance Citywide talent objectives, including by promoting and developing community hiring; and

WHEREAS, prior to the effective date of Chapter 669 of the Laws of 2023, the Office of Community Hiring was informally established within NYC Talent;

NOW, THEREFORE, by the power vested in me as Mayor of the City of New York, it is hereby ordered:

Section 1. The Office of Community Hiring and Workforce Development (the “Office of Community Hiring” or “OCH”) shall be located within the Department of Small Business Services (“DSBS”). OCH shall perform the functions delineated in section 3502 of the Charter.

§ 2. OCH shall be headed by a Director appointed by the Mayor. The Director of OCH shall report to the Commissioner of DSBS, or to a designee of the Commissioner as deemed appropriate for furthering the mission of OCH. The Director of OCH shall be responsible for implementing all requirements of Chapter 79 of the New York City Charter, including the adoption of rules.

§ 3. The Director of OCH, the Commissioner of DSBS and the Executive Director of NYC Talent shall coordinate and work closely together on administrative and operational priorities, as needed and as agreed to among the parties.

§ 4. OCH shall serve as the central point for coordinating the Citywide community hiring efforts and perform other functions as deemed necessary by the Director of OCH for the development and implementation of community hiring initiatives.

§ 5. To help facilitate meeting the legally mandated reporting requirements and broader citywide talent and workforce objectives, all City agencies and offices shall work with and provide full cooperation and assistance to OCH, which shall include appropriate sharing of agency data and other requested information in a timely manner, and leveraging City procurements to further advance Citywide community hiring goals.

§ 6. This Order shall take effect immediately.



Eric Adams  
Mayor