



OFFICE USE ONLY

Original Amended Date _____

Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice Sent:

1a. Delivered by:

Board 3, Community Board 3, Man

Nov 17 2023

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:
For premises outside the City of New York:

- New Application Removal Class Change

For premises in the City of New York:

- New Application New Application and Temporary Retail Permit Renewal Alteration Removal
- Class Change Method of Operation Corporate Change

For **New** and Temporary Retail Permit applicants, answer each question below using all information known to date
For **Renewal** applicants, answer all questions

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type

For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

Please include all documents as noted above. Failure to do so may result in disapproval of the application.

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board:

Applicant/Licensee Information:

4. Licensee Serial Number (if applicable): Expiration Date (if applicable):

5. Applicant or Licensee Name:

6. Trade Name (if any):

7. Street Address of Establishment:

8. City, Town or Village: , NY Zip Code:

9. Business Telephone Number of applicant/ Licensee:

10. Business E-mail of Applicant/Licensee:

11. Type(s) of alcohol sold or to be sold: Beer & cider Wine, Beer & Cider Liquor, Wine, Beer & Cider

12. Extent of Food Service: Full Food menu; full kitchen run by a chef/cook Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment:

- Seasonal Establishment Juke Box Disc Jockey Recorded Music Karaoke

14. Method of Operation: (check all that apply) Live Music (give details i.e., rock bands, acoustic, jazz, etc.):

- Patron Dancing Employee Dancing Exotic Dancing Topless Entertainment

- Video/Arcade Games Third Party Promoters Security Personnel

Other (specify):

15. Licensed Outdoor Area: None Patio or Deck Rooftop Garden/Grounds Freestanding Covered Structure
(check all that apply) Sidewalk Cafe Other (specify): _____

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<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

16. List the floor(s) of the building that the establishment is located on:

17. List the room number(s) the establishment is located in within the building, if appropriate:

18. Is the premises located within 500 feet of three or more on-premises liquor establishments? Yes No

19. Will the license holder or a manager be physically present within the establishment during all hours of operation? Yes No

20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:

21. Does the applicant or licensee own the building in which the establishment is located? Yes (if YES, SKIP 23-26) No

Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name:

23. Building Owner's Street Address:

24. City, Town or Village: State: Zip Code:

25. Business Telephone Number of Building Owner:

Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice

26. Representative/Attorney's Full Name:

27. Representative/Attorney's Street Address:

28. City, Town or Village: State: Zip Code:

29. Business Telephone Number of Representative/Attorney:

30. Business E-mail Address of Representative/Attorney:

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: Title:

Principal Signature: _____



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<input type="radio"/> Original	<input type="radio"/> Amended
Date	_____

Standardized NOTICE FORM for Providing 30-Day Notice to a Local Municipality or Community Board for Expansion onto Municipal Property

1. Date Notice was Sent: 10/28/2023 1a. Method of Delivery: USPS Return Receipt

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

2. Name of Municipality or Community Board: Manhattan Community Board 3

3. Applicant/Licensee Name: King Me Kong LLC

4. Licensee Serial Number: 1310387 Expiration Date: 07/31/2024

5. Trade Name (if any): Hanoi House

6. Street Address of Establishment: 119 St. Marks Place

7. City, Town or Village: New York, NY Zip Code: 10009

8. Business Telephone Number of Applicant/Licensee: 212-995-5010

9. Business Email of Applicant/Licensee: sara@hanoi housenyc.com

I am the applicant and/or the licensee, or a principal of the entity that is an applicant and/or licensee, for the premises indicated above. I have reviewed the information and representations set forth in this form personally, and carefully, and hereby confirm that such information and representations are accurate and consistent with the information and representations provided to the Authority in connection with the granting of the license. I understand that, like prior information and representations provided to the Authority, the information and representations made in this form will also be relied upon by the Authority, and that false or incomplete representations may result in disapproval of the application and/or cancellation or revocation of the license.

Name of Licensee or Principal of the entity (Printed): Sara Leveen

Title: Owner / Managing Member

Signature of Licensee or Principal as noted above:  _____ Date: 10/27/23

NOTE: Licensees utilizing this notice form must obtain approval in the form of a permit or other written device from the municipal entity that is allowing the use of the public municipal space. Such permit or other written device may be obtained before or after this municipal notice form is sent. At least 30 days after the filing of this notice, you may apply to the SLA to incorporate the public municipal space into your premises by sending an email to municipalexansion@sla.ny.gov with your serial number as the subject line and the following items as attachments:

- The completed Standardized Notice Form with proof of receipt as described in Section 110-b of the Alcoholic Beverage Control Law
- A block plot diagram detailing the municipal space the licensee will expand to
- Documentation that supports the municipality's approval to use the space