



Eric Adams
Mayor
Ydanis Rodriguez
Commissioner

COMMUNITY BOARD FEEDBACK PACKAGE

Please review this application and provide the required feedback.

DINING OUT NYC

COMMUNITY BOARD RECOMMENDATION FORM

This form is to be used by community boards during the cafe review process. Any comments from the community board should be recorded on this form and submitted to NYC DOT. For information pertaining to specific cafe design requirements, visit the Dining Out NYC website for program legislation, rules, and Setup Guides.

| |
|------------------------------------------------------------------------------------|
| Business Name: |
| Cafe Address: |
| Application Number: |
| CB Review Period: 40 days from receipt of application- due on business days |
| NYCDOT Internal Use Only |

Sidewalk Cafe Setup Feedback:

Community Board chooses to **WAIVE** review

Comments related to the cafe's **physical footprint and dimensions**:

Comments related to **pedestrian flow** (i.e., visibility, safety , potential crowding):

Comments related to potential conflicts with **existing curb use** (i.e., planters, bike racks, bus stops):

Please check one of the recommendations below, either **approval**, **denial**, or **approval with modifications** relating to the above application:

| | |
|---------------------------------------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> Community Board recommends approval | <input type="checkbox"/> Community Board recommends denial |
|---------------------------------------------------------------------|-------------------------------------------------------------------|

| |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Community Board recommends approval w/ modifications |
| Recommended modifications (only if approved w/ modifications): |
| <input type="checkbox"/> Applicant acknowledges and agrees to modifications relating to the above referenced application |
| <input type="checkbox"/> Applicant acknowledges BUT does NOT agree with modifications relating to the above referenced application. If this box is checked, please provide NYC DOT with documentation of such agreement for NYC DOT's consideration. |

| | | |
|----------------------------------|---------------------------------------|------|
| Community Board Authorizing Name | Community Board Authorizing Signature | Date |
|----------------------------------|---------------------------------------|------|

RESTAURANT DETAILS- Reception Bar(20240717010013)

Food Service Establishment Permit(FSEP)

FSEP#: 50083132

Expiration Date: 08/31/2025

DOHMH Status: CURRENT

Business Legal Name: RECEPTION BAR INC

Assumed Name: Reception Bar

Business Address: 45 ORCHARD ST, NEW YORK, NY 10002

Venue Type: Wine Bar

Last updated from DOHMH: 11/25/2024

Restaurant Information

Phone: (646) 490-4053

Email Address: matthew.borowiec@helbraunlevey.com

DOS Information

DOS ID#: 5251396

Process Name: THE CORPORATION

DOS Address: 45 ORCHARD STREET, New York, New York
10002

NYS Liquor Authority Information

NYSLA Serial No: 1310219

License Type: On-Premises

Name of License: RECEPTION BAR INC

Title of Representative: LLC Member

Name of Certificate Holder: KATIE RUE

User Information

Created By: Heather Kirk

Created On: 7/17/2024 11:44:36 AM

Modified By: Heather Kirk

Modified On: 7/17/2024 11:50:28 AM

Business hours

Sun: 2:00 PM- 12:00 PM

Mon: 5:00 PM- 12:00 AM

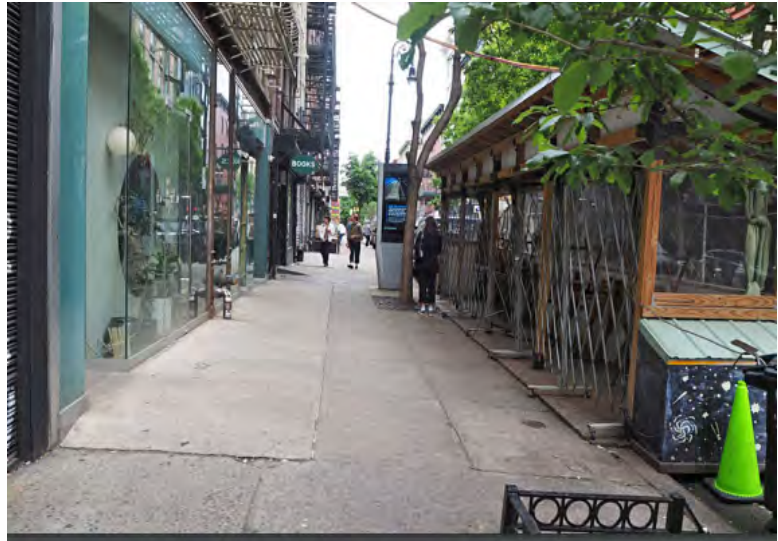
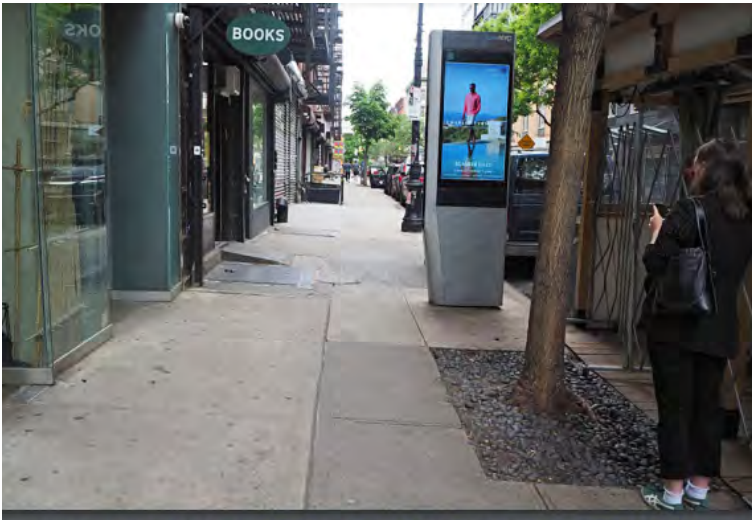
Tues: 5:00 PM- 12:00 AM

Wed: 5:00 PM- 12:00 AM

Thurs: 5:00 PM- 2:00 AM

Fri: 5:00 PM- 2:00 AM

Sat: 2:00 PM- 2:00 AM





SECTION 1: Site Plan



- This Site Plan form is required to be uploaded in the “**Sidewalk Site Plan**” field of your online application.
- Refer to the [How to Apply](#) page in the Dining Out NYC website for more information about the application process.

Identify Clear Path Requirements:

- Clear path requirement for your sidewalk cafe can be found by identifying your corridor type on the DOT’s Pedestrian Mobility Plan [Pedestrian Demand Map](#) on Open Data.
 - C1- Global Corridor (12 feet Clear Path)
 - C2- Regional Corridor (10 feet Clear Path)
 - C3- Neighborhood Corridor (8 feet Clear Path)
 - C4- Community Connector (8 feet Clear Path)
 - C5- Baseline Street (8 feet Clear Path)

Setup Area Identification :

- Please check this box if you plan to have outdoor dining located within private property. If so, indicate the property line in the site plan drawing below.
- Please check this box if all or part of your sidewalk cafe is in a sidewalk widening area, developed pursuant to the NYC Zoning Resolution. If so, indicate the property line in the site plan drawing below.

Sidewalk Cafe Site Plan Form

Applicant Name: _____

Restaurant Name: _____

FSEP Number: _____

Use the space below to draw or upload your Site Plan representing your cafe perimeters, furniture, and clearances.

Length of sidewalk cafe: _____ feet Width of sidewalk cafe: _____ feet

Drawing Requirements

- Food service establishment frontage shown by:**
- Line representing space occupied in building
 - Labels
- Street names:**
- Labels on each street
- Sidewalk shown as:**
- Line representing street curb
 - Width measured from building line to curb line
- Primary building entrance shown as:**
- Label
 - Distance from proposed setup
- Cafe perimeter shown as:**
- Line
 - Length and width
 - ----- (Dashed line) representing Private Property Line
- Set-up furniture (tables, chairs, etc.) shown as:**
- Lines or symbols at approximate location within setup
- Sidewalk elements or objects shown as:**
- Lines or symbols
 - Labels
 - Distance from cafe perimeter
- Utility coverings shown as:**
- Symbols representing the approximate shape of the covering within the setup
 - MANHOLE COVER
 - UTILITY COVERING

SECTION 2: Required Clearances

- Please provide distances from the following objects.
- Only provide a distance if the listed object is within 15 feet of your proposed setup.
- Leave box blank if not applicable.
- Refer to the [Setup Guides](#) in the Dining Out NYC website for more information regarding clearances.

Elements with minimum 15 feet clearance from sidewalk cafe:

S01- Subway Stair: Open End _____ feet

Elements with minimum 10 feet clearance from sidewalk cafe:

S02- Subway Elevator Entrance _____ feet S04- MTA Curb Cut _____ feet

S03- Exhaust Duct _____ feet S05- FDNY Curb Cut _____ feet

Elements with minimum 8 feet clearance from sidewalk cafe:

S06- Street Tree Bed _____ feet S13- Newsstand _____ feet

S07- Mailbox _____ feet S14- Streetlight _____ feet

S08- LinkNYC Kiosk _____ feet S15- Bus Stop Pole _____ feet

S09- Wayfinding Kiosk _____ feet S16- Fire Hydrant _____ feet

S10- E-charging Station _____ feet S17- Bus Stop Shelter _____ feet

S11- Parking Meter _____ feet S18- Traffic Signal _____ feet

S12- Select Bus Service Fare Machine _____ feet

Elements with minimum 5 feet clearance from sidewalk cafe:

S19- CitiBike/Bike Share Station _____ feet S24- Emergency Exit Hatch _____ feet

S20- Bike Corral _____ feet S25- Subway Stair: Closed End _____ feet

S21- Micromobility Station _____ feet S26- Subway Elevator: Non-Entry _____ feet

S22- Primary Building Entrance _____ feet S27- Siamese Connection _____ feet

S23- Curb Cut _____ feet

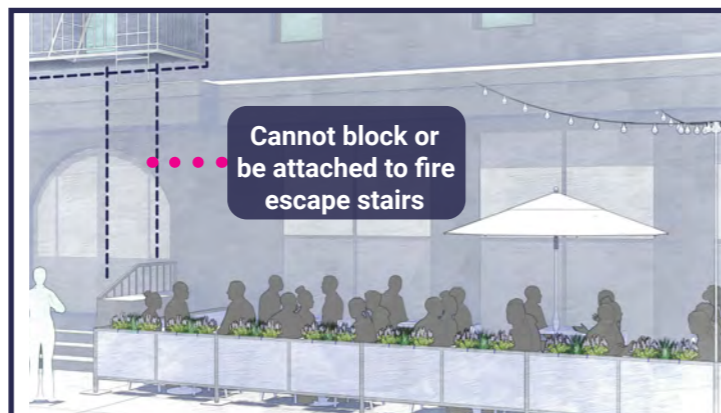
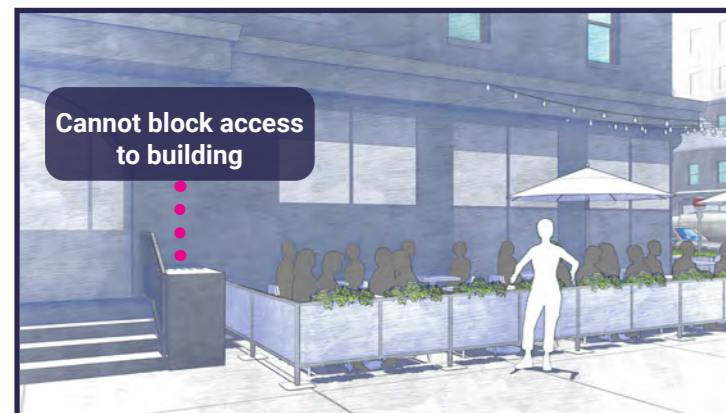
Elements with minimum 3 feet clearance from sidewalk cafe:

S28- Elevated Train Infrastructure _____ feet

S29- Transformer Vault _____ feet

Elements with minimum 1 foot 6 inches clearance from sidewalk cafe elements:

S30- Vent Infrastructure _____ inches



SECTION 3: Material Requirements

- Please indicate which of the following materials will be part of your sidewalk cafe by checking the box next to the category. If applicable, please confirm the materials comply with the Dining Out NYC requirements by checking the box next to the associated requirement.
- Refer to the [Setup Guides](#) in the Dining Out NYC website for more information regarding materials.

Materials Checklist:

Required

Perimeter Demarcation

- Perimeter demarcation must be clear and visible by using a lightweight and removable self-supporting base wall, railing, planter, fence, or stanchion and rope.
- Maximum height is 2 feet 6 inches (excluding planting(s)).
- Not affixed to the sidewalk.

Optional- Only check the material categories you intend to use in your sidewalk cafe

Furnishings

- Lightweight and easily movable.
- Not affixed to the sidewalk.

Awnings (Physically attached to the building)

- Minimum 8 feet height from the ground and does not exceed 10 feet height.
- Easily removable, comprised of fire-grade and wind resistant materials.
- Does not extend beyond the perimeter of the sidewalk cafe.
- Complies with the New York City Building Code and the requirements of the Landmarks Preservation Commission, as applicable.

Overhead Coverings/ Umbrellas

- Minimum 7 feet height from the ground and does not exceed 10 feet height.
- Easily removable, comprised of fire-grade and wind resistant materials.
- Does not extend beyond the perimeter of the sidewalk cafe.
- The umbrella/overhead covering has a weighted base and any supports are not affixed to the sidewalk.
- Any support structures are of sufficient size and strength, made of durable materials, and free of defects.

Lighting and Electrical Connections

- Any lighting is outdoor rated, properly secured, and lightweight.
- Connection is directly connected to ground floor restaurant's power source and within the perimeter of the cafe.
- Does not extend beyond the perimeter of the sidewalk cafe.
- Does not exceed 10 feet in height.
- Not attached to any City property, including street trees.
- Electrical work complies with the applicable requirements set forth in the DOT's rules and the New York City Electrical Code.

Please check this box if you are submitting additional documents for review. Documents may include technical drawings prepared by a licensed professional.