

Mayor's Office of Contract Services

ABOUT MOCS

The Mayor's Office of Contract Services (MOCS) is a New York City oversight and service agency that is dedicated to optimizing existing operations and transforming processes to make it easier to do business with the City.

Mission

Lead Procurement transformation by leveraging expertise, innovation, and a results-oriented mindset.

Vision

Equitable procurement through transparency, accountability, and efficiency.

Values

- Accountability
- Results
- Innovation
- Leadership
- Equity

Goals

- Identify and execute procurement reform initiatives.
- Engage, educate, and utilize marginalized vendors.
- Maintain and enhance PASSPort, New York City's end-to-end procurement system.

WHO WE ARE

Lisa M. Flores

MOCS Director and City Chief Procurement Officer



Lisa M. Flores is a trailblazer in public procurement, recognized for her bold policy reforms and dedication to equity and transparency. As the City Chief Procurement Officer (CCPO) and Director of the New York City Mayor's Office of Contract Services (MOCS), Lisa oversees over \$40 billion in contracts, driving transformative changes in the procurement landscape.

Born in Puerto Rico and raised in New York, Lisa's leadership is defined by her commitment to equity and her innovative approach to policy reform. She advocates for a procurement system that reflects the diversity of New York City, ensuring all organizations have the opportunity to succeed. Under her leadership, MOCS has introduced numerous initiatives aimed at demystifying the New York City's procurement process by tackling challenges like access to information, language barriers, and procedure reforms. In 2023, Lisa launched the "MOCS in Your Neighborhood" initiative, which consists of monthly in-person workshops intended to equip potential contractors with essential support for securing contracts with New York City. This initiative fulfilled her commitment to "meet businesses where they are."

Prior to her role as Director, Lisa worked as the Deputy Comptroller for Contracts and Procurement, where she was responsible for reviewing all contracts, amendments, leases, and concessions between City agencies and vendors to assess their registration viability.

Lisa holds a Bachelor's Degree in International Politics and Spanish from Pennsylvania State University and a Master's Degree in Public Administration from New York University's Robert F. Wagner Graduate School of Public Service.

MOCS
DIRECTOR

Procurement and Sourcing Solutions Portal (PASSPort)

The logo for PASSPort, featuring the text "PASSPort" in white, lowercase letters with a capital 'P', set against a solid blue square background.

PASSPort

New York City embraces the digital age. Leveraging technology to meet the needs of New Yorkers will help to secure a vibrant future for all.

The Procurement and Sourcing Solutions Portal (PASSPort), is New York City's end-to-end digital procurement platform. PASSPort manages every stage of the City's procurement process with the following features...

- Online vendor accounts
- The ability to identify and respond to opportunities
- Award and contracting tracking
- Subcontractor management
- Invoicing and payment
- Research and metrics through data queries
- A central vault to handle pertinent documents

The consolidation of activity into a single space streamlines the procurement process and information, ultimately enhancing the user experience.

WHAT WE MAKE



MOCS in Your Neighborhood

This monthly in-person workshop series is designed to help vendors and prospective vendors confidently navigate the path to contracting with the City of New York.

Did You Know?

Did You Know?/ Sabias Que?

Helpful tips about using the PASSPort system and contracting with the city of New York presented by the procurement experts here at The Mayor's Office of Contract Services.

Contracting Roadmap



Contracting Roadmap

Want to learn how to do business with the City of New York? The Contracting Roadmap will guide you through the process. Features links

PASSPort Public

PASSPort Public

A data transparency portal that gives unprecedented insight into New York City's main procurement system. The tool includes detailed data descriptions, guides, and directions to helpful links.

WHAT WE DO

Connect With Us

The Mayor's Office of Contract Services (MOCS) is a New York City oversight and service agency that is dedicated to optimizing existing operations and transforming processes to make it easier to do business with the City.

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