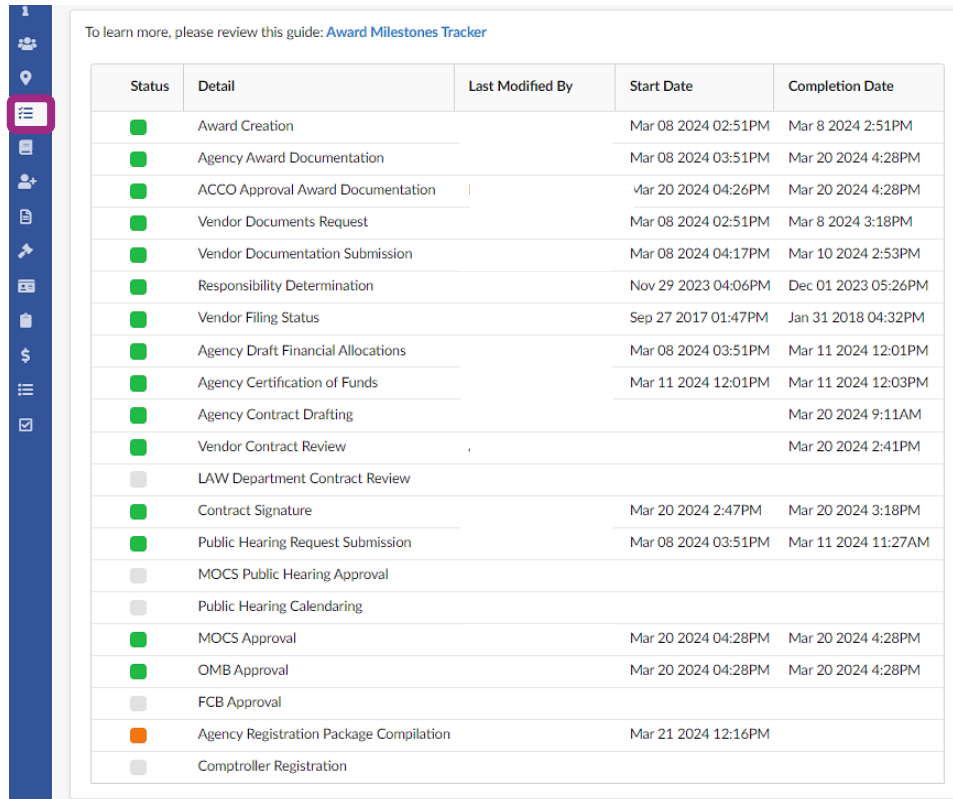


# Award Milestones Tracker

The Award Milestones tracker allows both vendors (contract awardees) and their contracting agencies to **track a contract's progress** toward contract registration with the New York City Comptroller Office.

To view the tracker, navigate to the **Contract** and click the **Award Milestones** tab located on the left-hand side navigation menu.



Status	Detail	Last Modified By	Start Date	Completion Date
■	Award Creation		Mar 08 2024 02:51PM	Mar 8 2024 2:51PM
■	Agency Award Documentation		Mar 08 2024 03:51PM	Mar 20 2024 4:28PM
■	ACCO Approval Award Documentation		Mar 20 2024 04:26PM	Mar 20 2024 4:28PM
■	Vendor Documents Request		Mar 08 2024 02:51PM	Mar 8 2024 3:18PM
■	Vendor Documentation Submission		Mar 08 2024 04:17PM	Mar 10 2024 2:53PM
■	Responsibility Determination		Nov 29 2023 04:06PM	Dec 01 2023 05:26PM
■	Vendor Filing Status		Sep 27 2017 01:47PM	Jan 31 2018 04:32PM
■	Agency Draft Financial Allocations		Mar 08 2024 03:51PM	Mar 11 2024 12:01PM
■	Agency Certification of Funds		Mar 11 2024 12:01PM	Mar 11 2024 12:03PM
■	Agency Contract Drafting			Mar 20 2024 9:11AM
■	Vendor Contract Review			Mar 20 2024 2:41PM
■	LAW Department Contract Review			
■	Contract Signature		Mar 20 2024 2:47PM	Mar 20 2024 3:18PM
■	Public Hearing Request Submission		Mar 08 2024 03:51PM	Mar 11 2024 11:27AM
■	MOCS Public Hearing Approval			
■	Public Hearing Calendaring			
■	MOCS Approval		Mar 20 2024 04:28PM	Mar 20 2024 4:28PM
■	OMB Approval		Mar 20 2024 04:28PM	Mar 20 2024 4:28PM
■	FCB Approval			
■	Agency Registration Package Compilation		Mar 21 2024 12:16PM	
■	Comptroller Registration			

The milestones displaying for a contract might differ based on the contract type.

- Green indicates the milestone is **complete**.
- Orange indicates the milestone is **ready to be worked on or in progress**.
- Gray indicates the milestone has **not yet been initiated** or is **not applicable**.

## Vendors: Make the tracker work for you!

Look out for milestones in **orange** status that need to be completed by your organization! Typically, there are only three milestones that require vendor action:

**Vendor Document Submission, Vendor Contract Review, and Contract Signature.**

Note: The Contract Signature milestone is a task for both Vendors and Agencies.

## Tracker not displaying?

If the tracker does not display, then the contract type does not offer a Milestones view, or the contract was initiated in PASSPort prior to the launch of the tracker feature in 2021.