NEW YORK CITY MUNICIPAL ARCHIVES

31 CHAMBERS ST., NEW YORK, NY 10007

Guide to the records of Mayor Michael R. Bloomberg, 2002-2013

Collection No. REC 0043

Processing and description by staff archivist Nathalie Belkin, 2016; updated by staff archivist Nathalie Belkin, 2018. Further updating by staff archivist Patricia Glowinski, 2020.



NYC Municipal Archives Guide to the records of Michael R. Bloomberg, 2002-2013

Summary

Record Group: RG 001.MRB: Office of the Mayor, Michael R. Bloomberg

Title of the Collection: Mayor Michael R. Bloomberg records

Creator(s): Bloomberg, Michael; New York (N.Y.). Office of the Mayor

Date: 1963-2013 (bulk 2002-2013)

Abstract: Michael R. Bloomberg was the 108th Mayor of New York city, serving from 2002-2013. This collection contains materials generated from the daily workings of the Office of the Mayor during his three-term mayoral administration.

Collection #: REC 0043

Extent: 5362.5 cubic feet of paper materials; 327 cubic feet of audiovisual materials; approximately 81 terabytes of born digital/digitized assets. Note: The number of terabytes reflects the capacity of a given drive, tape, or CD-ROM that the digital assets are stored on.

Language: English

Physical Location: Materials are stored offsite and must be requested in advance.

Repository: New York City Municipal Archives, Department of Records and Information Services, 31 Chambers St., New York, NY 10007

Immediate Source of Acquisition: Transferred to the Municipal Archives from the Office of the Mayor in multiple accessions from 2011-2018.

Access and Use: This collection is open for research. Retention periods for certain materials may be in effect. Advance notice is required for use, please email research@records.nyc.gov.

Preferred Citation: Identification of item, date; Office of the Mayor, Michael R. Bloomberg, 2002-2013; REC 0043; Series name; box number; folder number; Municipal Archives, City of New York **Processing Note:** This collection remains largely unprocessed. Minimal processing and description by staff archivist, Nathalie Belkin in 2016 with additions and updates by staff archivist Nathalie Belkin in 2018. Further description and updates by staff archivist Patricia Glowinski in 2020.

Biographical and Historical Information

Michael Rubens Bloomberg, born in 1942, was born in Boston, Massachusetts and was primarily raised in nearby Medford, Massachusetts. He was the grandson of Russian Jewish immigrants. He attended Johns Hopkins University, where he paid his tuition by taking loans and working as a parking lot attendant. After college, he went on to receive his MBA from Harvard Business School. In 1966 Bloomberg was hired by a Wall Street firm, Salomon Brothers, for an entry-level job wherein he moved to New York City.

Michael Bloomberg rose through the ranks at Salomon Brothers. He oversaw equity trading and sales before heading up the firm's information systems. However, when Salomon Brothers was acquired in 1981, the subsequent restructuring cost him his job. But, with a vision of an information technology company that would bring transparency and efficiency to the buying and selling of financial securities, he launched a small startup company called Bloomberg LP. Today, Bloomberg LP is a global media company that has over 315,000 subscribers to its financial news and information service. Headquartered in New York City, the company has more than 15,000 employees worldwide.

As his company grew, Bloomberg started directing more of his attention to philanthropy, donating his time and resources to many different causes. He has sat on the boards of numerous charitable, cultural, and educational institutions, including at Johns Hopkins University, where, as chairman of the board, he helped build the Bloomberg School of Public Health, an institution focused on public health research and training.

In 2001, Bloomberg entered the race for mayor of New York City as a candidate on the Republican ticket, as well as holding the line of the Independence party; Bloomberg switching his democratic membership due to the high profile democrats also interested in running for the position. Receiving an endorsement from his predecessor, Rudolph W. Giuliani, Michael Bloomberg won his first Mayoral election against Democrat, Mark Green, with 50% of the vote.

Michael Bloomberg was re-elected in 2005 with a 20% margin. On October 2, 2008, Bloomberg announced he would seek to extend the city's term limits law and run for a third mayoral term in 2009, arguing that a leader of his capabilities was needed following the financial crisis of 2007–2008. Bloomberg's bid for a third term generated some controversy with New Yorkers, organizations and politicians. The former director of the New York Civil Liberties Union, Norman Siegel and New York Civil Rights Coalition Executive Director, Michael Meyers joined with local politicians, including then New York State Senator Eric Adams, to protest the term-limits extension. However, on October 23, 2008, the City Council voted 29–22 in favor of extending the term limit to three consecutive four-year terms, thus allowing Bloomberg to run for office again. After two days of public hearings, Bloomberg signed the bill into law on November 3, 2008. He won reelection against democrat, Bill Thompson with 50.7% of the vote.

The legacy of Mayor Michael Bloomberg's three term administration includes the immense task of healing the city after the tragedy of September 11, 2001. A great deal of fear surrounded the city, with many residents afraid to stay and tourists resistant to visiting. The city was in an almost \$5 billion deficit. Bloomberg left the city with a surplus of almost \$2.4 billion, more people moving to New York, a lower crime rate, and an overall healthier city and climate. Mayor Bloomberg opened 800 acres of outdoor space, much of it along the city's shorelines, expanded bike lanes to cover more than 600 miles and added a fleet of Citi bikes for tourists and commuters. He created the 311 telephone and online system for the city. The mayor also fought to reduce greenhouse gases by approving a balanced plan to dispose of the city's enormous waste stream. Supplementing public funding with private philanthropy, Mayor Bloomberg helped create new parks like the High Line and a new greenway on Governors Island. After Hurricane Sandy, Bloomberg began to update building codes and created a longrange plan that would help defend the city against future storms of such magnitude. Mayor Bloomberg is also known for increasing New Yorkers access to city services and information with a significant investment in technology like the implementation of the NYC 311 call center that began accepting calls in March of 2003.

Of course, as with every mayor of a large city, not all his initiatives were welcomed with open arms and the collection also reflects this. Letters received from constituents include decrying the rising number of homeless people on the streets, the defunding of public libraries and the City's controversial "Stop and Frisk" program.

Social Issues

Bloomberg supported abortion rights, stating, "Reproductive choice is a fundamental human right and we can never take it for granted. On this issue, you're either with us or against us." He openly criticized pro-choice politicians who support pro-life candidates.

Bloomberg supported governmental funding for embryonic stem cell research and also supported same-sex marriage with the rationale that it was not the job of the government to decide who a person can marry.

Bloomberg was also a supporter of the strict drug laws in New York City. He did not believe that marijuana should be decriminalized.

Crime and Punishment

In April 2006, along with Boston mayor Thomas Menino, Bloomberg co-founded Mayors Against Illegal Guns. A December 2013 press release by the group said the bipartisan coalition included over 1,000 mayors.

As mayor, Bloomberg increased the mandatory minimum sentence for illegal possession of a loaded handgun. Bloomberg believed that the streets were no place for illegal guns, and held accountable both gun dealers and illegal gun carriers who broke the law. He also opposed the death penalty. Bloomberg felt that locking someone up and putting them to work would do more good than ending a life.

Education

Mayor Bloomberg convinced the State Legislature to give him direct mayoral control over public education and eliminate the decentralized 8-person Board of Education. Once this was accomplished, he raised the salaries of teachers by fifteen percent. The test scores of students in the city and the graduation rate rose as well. Bloomberg did not believe in social promotion, and stated that students should be promoted only when they are adequately prepared for the next grade level. He favored after-school programs that would help students who were behind.

Immigration

On issues of domestic and homeland security, Bloomberg attacked social conservatives on immigration. He called their stance unrealistic and supported the permanent status of undocumented people. He also supported a federal ID database that used DNA and fingerprint technology to keep track of all citizens and to verify their legal status. Bloomberg held that illegal immigrants should be offered legalization and supported the congressional efforts of the late John McCain and the late Ted Kennedy in their 2007 attempt at immigration reform. In 2006, Bloomberg stated on his weekly WABC radio show that illegal immigration does not strain the financial resources of New York City, since many immigrants are hardworking and "do not avail themselves of services until their situation is dire."

Health Care Regulations

In January 2011, New York City schools began a pilot program which allowed girls over 14 years old to be provided with Plan B emergency contraception without parental consent, unless parents opted out in writing. Beginning with five schools, the pilot had been expanded to thirteen schools by September 2012.

In September 2012, the New York City Board of Health approved Bloomberg's proposal to ban the sale of many sweetened drinks more than 16 ounces in volume. The limit would have applied to businesses including restaurants and movie theaters, but did not apply to grocery stores. Diet varieties of sweetened drinks were unaffected. However, on March 12, 2013, mere hours before the ban was scheduled to take effect, State Supreme Court Justice Milton Tingling struck it down, ruling that the Board of Health lacked the jurisdiction to enforce it and that the rule was "arbitrary and capricious." The city appealed the decision. On July 30, the Appellate Division upheld the lower court's ruling, stating the Board of Health "failed to act within the bounds of its lawfully delegated authority" and the ban was a violation of the separation of powers doctrine, which reserves legislative power to the legislature and does not allow the board to "exercise sweeping power to create whatever rule they deem necessary." Bloomberg announced that the city would appeal the decision.

Improving the health of all New Yorkers was a top priority for the mayor. He banned smoking in bars and restaurants in New York in 2003 – and countries around the world followed suit. Thanks in part to the Mayor's public health initiatives, life expectancy in New York City grew by more than three years.

Response to 9/11

Bloomberg believed that the September 11, 2001 attacks were not intended to be solitary events. When he assumed office, he set up a Counterterrorism Bureau which worked alongside the NYPD intelligence division to gather information about terrorism affecting New York worldwide. He believed that funding for Homeland Security by the federal government should be distributed by risk, where cities that were considered to have the highest threat for a terrorist attack would get the most money. Bloomberg was also a supporter of the United States Patriot Act.

After the April 15, 2013 Boston Marathon bombings, Bloomberg expressed the view that terrorism threats may require a reconsideration of civil liberties, saying "the people who are worried about privacy have a legitimate worry, but we live in a complex world where you're going to have to have a level of security greater than you did back in the olden days, if you will ... our laws and our interpretation of the Constitution, I think, have to change."

Economic Issues

Mayor Bloomberg characterized himself as a fiscal conservative for turning the city's \$6 billion deficit into a \$3 billion surplus. Bloomberg balanced the budget of New York City by raising property taxes and making cuts to city agencies.

During his tenure as mayor, he raised property taxes to fund budget projects; however, in January 2007 he proposed cuts in property taxes by five percent and cuts in sales taxes, including the elimination of taxes on clothing and footwear. Bloomberg pointed to the Wall Street profits and the real estate market as evidence that the city's economy was booming and could handle a tax break.

As a mayor with a background as an entrepreneur, Bloomberg worked hard to make it easier to start and grow a business in New York City – and to connect more people to those jobs. This resulted in major new investment opportunities for small businesses, as well as a record level of job placements during the midst of the national economic recession.

A key part of Mayor Bloomberg's strategy to diversify New York City's economy and make it less dependent on Wall Street was to expand the film and TV industry. For the 2012-2013 season, after major studio expansions, a record 23 primetime episodic shows were filmed in the City, and in 2012, the growing industry employed 130,000 New Yorkers.

Sources

Bloomberg, Michael R. "About Mike." Mike Bloomberg, www.mikebloomberg.com.

Brash, Julian. "Re-Scaling Patriotism: Competition and Urban Identity in Michael Bloomberg's New York." Urban Anthropology and Studies of Cultural Systems and World Economic Development, vol. 35, no. 4, 2006, pp. 387–432. JSTOR, www.jstor.org/stable/40553529.

McNickle, Chris. Bloomberg: A Billionaire's Ambition. 1st ed. New York, NY: MJF Books, 2017. "Mike Bloomberg." Bloomberg Philanthropies, www.bloomberg.org/about/mike-bloomberg.

Smith, Chris. "The Mayor and His Money." New York Magazine.

Scope and Content Note

Overview

This collection comprises materials of the day-to-day workings from the Office of the 108th Mayor of New York City. It covers the time period 2002-2013, with some earlier documentation from the 1960s through the 1990s used for reference and transition purposes.

The Office of the Mayor of New York City relies upon the hard work of a great many people to manage the day-to-day affairs of the City and respond to the myriad needs of its constituents. This collection illustrates the work of these people. From the Deputy Mayors, advisors and assistants, to the Correspondence Unit, the collection comprehensively covers a variety of wide-ranging activities of the Mayor of New York. Papers of the Deputy Mayors detail the various issues and projects that were implemented, as well as the myriad people they interacted with. Correspondence is extensive for each department under the mayoral administration. Materials found in the collection include policies that Mayor Bloomberg advocated paralleling both Democratic and Republican party platforms.

The extensive daily activity covered by these records outline the work, collaboration, and politicking that is involved in running a city the size of New York. In 2010 the population of the City, including all five boroughs was 8,175,133. The five boroughs of New York City include the Bronx, Brooklyn, Manhattan, Queens and Staten Island.

¹ https://www1.nyc.gov/assets/planning/download/pdf/data-maps/nyc-population/census2010/t pl p5 nyc.pdf

Arrangement

At the collection level, the mayoral records are primarily organized into broad departmental categories with the exception of email, born digital, digitized, and audiovisual material. As this collection is at present unprocessed, the records have retained their original order. The arrangement of the paper records varies between chronological and alphabetical. In many cases, including issue mail, there is no discernible order.

The unprocessed born digital and digitized materials are in various formats, including hard drives, CD-ROMs, and tapes. There is one drive (DROBO) that contains solely photographs. The photographs were taken by the official mayoral photographer on a daily basis and contain photographs from various appointments, engagements, events, and meetings the mayor attended.

This collection contains 45 series:

Series 1.	Administrative Operations
Series 2.	Agency Public Policy and Operations
Series 3.	Art Commission
Series 4.	Chief of Staff
Series 5.	Deputy Chief of Staff
Series 6.	City Legislative Affairs
Series 7.	Office of Citywide Services
Series 8.	Office to Combat Domestic Violence
Series 9.	Commission for the U.N. Consular Corps and Protocol
Series 10	Office of Communications, Director Files
Series 11.	Community Affairs Unit
Series 12.	Office of Contracts, Contract Review Unit
Series 13.	Office of Contracts, Public Hearing Unit
Series 14.	Correspondence Services
Series 15.	Criminal Justice Coordinator
Series 16.	Criminal Justice Coordinator, Office of Special Enforcement
Series 17.	Deputy Mayor for Economic Development
Series 18,	Deputy Mayor for Education and Community Development
Series 19.	Office of Environmental Coordination
Series 20.	Office of Federal Affairs, Washington, D.C.
Series 21.	Fiscal Operations
Series 22.	Gracie Mansion
Series 23.	Deputy Mayor for Health and Human Services
Series 24.	Office of Health Insurance Access
Series 25.	Office of Immigrant Affairs
Series 26.	Office of Intergovernmental Affairs
Series 27.	Deputy Mayor for Legal Affairs

New York City Commission on Women's Issues
Deputy Mayor for Operations
Office of Operations
Mayor's Office for People with Disabilities
Mayor's Office for Planning and Development
Office of the Press Secretary
Office of Scheduling
Senior Advisor to the Mayor
Special Projects and Community Events
Transition Files
Mayor's Office for Veteran Affairs
Voluntary Action Center
Local Laws 2002-2013
Mayor Bloomberg Calendars 2002-2013
Digital Photographs
Email
Born Digital and Digitized Material
Audiovisual

Key Terms

Names

Bloomberg, Michael

Bronx (New York, N.Y.). Office of the President

Brooklyn (New York, N.Y.). Office of Brooklyn Borough President

Madonia, Peter

Manhattan (New York, N.Y.). Office of the President

New York (N.Y.). City Council

New York (N.Y.). Office of the Mayor

New York (N.Y.). Office of the Public Advocate

Skyler, Edward

Queens (New York, N.Y.). Office of Queens Borough President

Places

New York (N.Y.)

New York (N.Y.) -- Politics and government – 2002-2013

Subjects

Construction

Crime

Education

Finance

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Mayors – New York (State) – New York

Municipal government – New York (State) – New York

Municipal services

Parks – New York (State) – New York

Subways – New York (State) – New York

Occupations

Educators
Government employees
Legislators
Mayors

Material Types

Annual reports
Business correspondence
Correspondence
Electronic mail
Municipal ordinances
Photographs
Proclamations

Container List

Series 1: Administrative Operations

Date(s): 1938-2011 **Size (Extent):** 98 cubic ft.

Scope and Content: This unit falls under the larger Office of Fiscal and Administrative Management which encompasses the numerous fiscal and administrative functions of the Office of the Mayor. The Administrative Operations unit had Jean Ross serving as its director until 2007. This series contains miscellaneous work projects and correspondence carried out through the course of business for administrative operations

Description	Date	Extent
City Hall Special Work Projects	1979-2007	10 cubic feet
Director's Projects/Issues	1972-1999	18 cubic feet
General Correspondence	1990-2009	12 cubic feet
General Records Data	2009	1 cubic feet
General Subject Files	1988-2011	50 cubic feet
Mayor's Office Special Work Projects	1938-2008	7 cubic feet

Series 2: Agency Public Policy and Operations

Date(s): 2007-2013 Size (Extent): 3 cubic ft.

Scope and Content: This series contains policy initiatives from the Office of the Mayor.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Mayoral Policy Initiatives	2007-2013	3 cubic feet

Series 3: Art Commission

Date(s): 1973-1986 **Size (Extent):** 3 cubic ft.

Scope and Content: Established in 1898, the Art Commission reviews permanent works of architecture, landscape architecture, and art proposed on or over City-owned property. The Commission also acts as caretaker and curator of the City's public art collection, which is located throughout the city's public buildings and open spaces. This series contains correspondence, memoranda and information regarding various exhibitions put on by the Art Commission during previous mayoral administrations, but used by the Bloomberg Administration.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Exhibition and Correspondence Files; Notable Exhibitions	1973-1986	3 cubic feet

Series 4: Chief of Staff

Date(s): 2000-2007 Size (Extent): 26 cubic ft.

Scope and Content: The Chief of Staff is responsible for planning, organizing, managing, directing and overseeing the day-to-day operations of the Mayor's office and staff. The Chief of Staff also serves as an advisor to the mayor on personnel, operational and policy matters, as well as liaison to the Mayor's Committee on Appointments. Peter Madonia served as Mayor Bloomberg's Chief of Staff from 2002-2006. This series contains correspondence, project files and general data files for the Chief of Staff, carried out on a day-to-day basis.

Description	Date	Extent
Projects/Issues	2000-2007	17 cubic feet
Correspondence/DOI	2002-2005	6 cubic feet
General Data	2004-2006	3 cubic feet

Series 5: Deputy Chief of Staff

Date(s): 2001-2003 Size (Extent): 7 cubic ft.

Scope and Content: The Deputy Chief of Staff was made up of two different positions, Deputy Chief of Staff for Scheduling and Advance and Deputy Chief of Staff for Administration up until 2006. This series contains papers pertaining to the administrative running of the office along with expense files.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Administrative Subject Files/Expenses	2001-2003	7 cubic feet

Series 6: City Legislative Affairs

Date(s): 1998-2005 **Size (Extent):** 9 cubic ft.

Scope and Content: The Mayor's Office of City Legislative Affairs represents the Mayor and City agencies at the City Council, and serves as liaison between the Mayor and the Offices of the Comptroller, Public Advocate and the Borough Presidents. John A. Crotty served as the Director for this office from 2002-2004, Karen Meara served as Director from 2004-2007 and Eddie Bautista was Director from 2008-2010. This series contains papers reflecting that goal, including subject and correspondence files and bill introductions and resolutions.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Introductions and Resolutions	2004-2005	2 cubic feet
Subject Files	1998-2003	1 cubic feet
Subject and Correspondence Files	2004-2005	6 cubic feet

Series 7: Office of Citywide Services

Date(s): 2001-2007 Size (Extent): 1 cubic ft.

Scope and Content: The Office of Citywide Services ensures that City agencies have the critical resources and support needed to provide the best possible services to the public. This series contains general administrative files on the day-to-day running of the administration.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
General Administrative/Subject Files	2001-2007	1 cubic feet

Series 8: Office to Combat Domestic Violence

Date(s): 2005-2009

Size (Extent): 6 cubic ft.

Scope and Content: This mayoral office develops policies and programs, provides training and prevention education, conducts research and evaluations, performs community outreach, and operates the New York City Family Justice Centers. The office collaborates with City agencies to ensure access to services for survivors of domestic and gender-based violence. Gender Based Violence can include intimate partner and family violence, elder abuse, sexual assault, stalking, and human trafficking.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
General Subject Files	2005-2009	6 cubic feet

Series 9: Commission for the United Nations, Consular Corps and Protocol

Date(s): 1972-2009

Size (Extent): 123 cubic ft.

Scope and Content: The Commission serves as the City's primary liaison between the Office of the Mayor and the United Nations with its Permanent Missions Consulates. The Commission's main purpose is to facilitate positive relations among members of the international community, local, state and federal governments, New Yorkers and New York City businesses. The materials in this series show that purpose with a large number of research, correspondence, event and special project files.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Commission Administrative Files	1980-2008	28 cubic feet
Correspondence/Chronological Files - Deputy Commissioner		
and General Counsel	2001-2006	9 cubic feet
Commissioner Correspondence	2002-2003	1 cubic feet
Consulate Admissions Files	2001-2004	5 cubic feet
Deputy Commissioner/General Counsel Correspondence from		
Mayor's Office	1997-2001	4 cubic feet
International Business Chronological Files	1995-2008	38 cubic feet
Outreach Services Files	1967-2005	9 cubic feet
Protocol Office - Country Files	1999-2009	14 cubic feet
Protocol Office - General Subject Files	1999	4 cubic feet
Research Files - Deputy Commissioner and General Counsel	2001-2003	4 cubic feet
Sister Cities Program Files	2001-2008	7 cubic feet
Special Event Files	1972-2004	6 cubic feet

Series 10: Office of Communications, Director Files

Date(s): 2003-2008 Size (Extent): 1 cubic ft. Guide to the records of Michael R. Bloomberg, 2002-2013

Scope and Content: Materials in this series include projects and issues files. **Arrangement:** This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Projects/Issues	2003-2008	1 cubic feet

Series 11: Community Affairs Unit

Date(s): 2005-2009 Size (Extent): 6 cubic ft.

Scope and Content: The primary mission of this unit is to establish deep partnerships with communities in order to actively engage and mobilize New Yorkers in City government. Through Borough Directors and Deputy Commissioners working with tenant associations, parent groups, students, workers, communities of faith, grassroots activists and neighborhood residents, CAU actively propels Mayoral initiatives to further justice and opportunity for all New Yorkers. To that end, this series contains the subject and administrative files of the unit's director.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Deputy Director's Administrative/Subject Files	2002-2009	5 cubic feet
Director's Project Data Files	2008	1 cubic feet

Series 12: Office of Contracts, Contract Review Unit

Date(s): 1999-2005 Size (Extent): 12 cubic ft.

Scope and Content: The Office of Contract Services is a New York City oversight and service agency that is dedicated to optimizing existing operations and transforming processes to make it easier to do business with the City. The Contract Review Unit series contains agency files.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Agency Files	1999-2005	12 cubic feet

Series 13: Office of Contracts, Public Hearing Unit

Date(s): 1999-2002 Size (Extent): 58 cubic ft.

Scope and Content: The Office of Contract Services is a New York City oversight and service agency that is dedicated to optimizing existing operations and transforming processes to make it easier to do business with the City. The Public Hearing Unit series contains papers relating to all public hearings held for real property.

Description	Date	Extent
Public Hearings for Real Property	1999-2002	58 cubic feet

Series 14: Correspondence Services

Date(s): 2002-2013

Size (Extent): 2427 cubic ft.

Scope and Content: This series contains both correspondence to and from the Mayor as well as bulk issue mail. Issue mail covers a variety of topics important to New York City residents during the time of the Bloomberg Administration. Topics include no decrease in funding for the New York Public Library.

Arrangement: Arrangement is chronological by year. This series is unprocessed.

Description	Date	Extent
Issue Mail	2002-2013	817 cubic feet
Mayoral Correspondence	2002-2013	1611 cubic feet

Series 15: Criminal Justice Coordinator

Date(s): 1980-2011

Size (Extent): 279 cubic ft.

Scope and Content: This department is the Mayor's advisor on public safety which shapes and funds justice strategies for the city. The Criminal Justice Department works to reduce crime, unnecessary incarceration, promotes fairness and build safer communities. The Criminal Justice Coordinator is responsible for coordinating activities the various city criminal justice organization which include New York Police Department, Fire Department of New York, Department of Correction and Department of Probation.

Description	Date	Extent
Administrator and Subject Files; Mayors Against Illegal Guns	1980-2011	26 cubic feet
Coordinator's Administrative Files	1997-2010	33 cubic feet
Correspondence and Research Files and Criminal Justices	1998-2006	3 cubic feet
Court Facilities Capital Plans Project Files	1994-2008	59 cubic feet
Court Facilities Master Plans Facilities	1988-1995	3 cubic feet
Criminal Justice Program Files	1994-2007	70 cubic feet
Criminal Justice Research Files	1998-2011	16 cubic feet
Deputy Coordinator's Agency Files	1997-2009	27 cubic feet
General Counsel's Subject Files	1998-2010	39 cubic feet
Legislative/Policy Subject Files	2001-2010	2 cubic feet
Special Projects File	2010	1 cubic feet

Series 16: Criminal Justice Coordinator, Office of Special Enforcement

Date(s): 1990-2008

Size (Extent): 190 cubic ft.

Scope and Content: The Office of Special Enforcement unit of the Criminal Justice Coordinator ensures NYC communities are safe from harmful illegal and unregulated industries that one agency and one set of enforcement tools alone can't address. The multi-agency enforcement team devises strategic solutions—ranging from public education to enforcement action—to complex problems. As such, the series contains materials relating to litigation, street fairs, general subject files and correspondence.

Arrangement: This series is unprocessed with no discernible arrangement.

Access: Portions of this collection are open for research. The litigation case files are restricted. Please speak with an archivist.

Description	Date	Extent
Administrative/General Subject/Correspondence Files	1991-2007	6 cubic feet
Legal Log	1990-2003	1 cubic feet
Litigation Case Files	1984-2008	164 cubic feet
Street Fair Files	2003	18 cubic feet
Correspondence	2001	1 cubic feet

Series 17: Deputy Mayor for Economic Development

Date(s): 1997-2013

Size (Extent): 108 cubic ft.

Scope and Content: The Deputy Mayor's Office for Economic Development uses both evidence and innovation to reduce poverty and increase equity. Its goals are to advance research, data and design in the City's program and policy development, service delivery, and budget decisions. This series contains files of correspondence and a large number of project and issues files relating to the goal of reducing poverty and increasing equity for city residents.

Location: Offsite Storage

Description	Date	Extent
Correspondence	2002-2011	6 cubic feet
Projects/Issues	1997-2013	102 cubic feet

Series 18: Deputy Mayor for Education and Community Development

Date(s): 2002-2011 **Size (Extent):** 44 cubic ft.

Scope and Content: This unit created under Mayor Bloomberg was to serve as a liaison with and work together with the Department of Education on various initiatives including his series contains general correspondence and administrative subject files as well as general data files **Arrangement:** This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Agency Files	2002-2011	17 cubic feet
Correspondence	2002-2011	3 cubic feet
General Data	2002-2011	24 cubic feet

Series 19: Office of Environmental Coordination

Date(s): 1979-2009 (bulk 2001-2009)

Size (Extent): 294 cubic ft.

Scope and Content: This office assists New York City agencies in carrying out their environmental review responsibilities. In addition to being the repository for all City Environmental Quality Review (CEQR) documents, the Mayor's Office of Environmental Coordination (MOEC) serves as the City's liaison to state and federal agencies on environmental matters and advises the Mayor on matters of environmental policy. To that end, the majority of this series consists of CEQR files. Other files include documents from the School Construction Authority and Brownfields' Projects. Brownfields is a clean-up program created to help land owners and developers clean up contaminated property and facilitate redevelopment.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Brownfields' Projects	2001-2009	9 cubic feet
CEQR (City Environmental Quality Review) Files	1979-2008	264 cubic feet
General Data	1985-1997	17 cubic feet
School Construction Authority	2001-2005	4 cubic feet

Series 20: Office of Federal Affairs, Washington D.C.

Date(s): undated

Size (Extent): 5 cubic ft.

Scope and Content: This series contains subject files related to the day-to-day business of the

Office of Federal Affairs.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Subject Files	undated	5 cubic feet

Series 21: Fiscal Operations

Date(s): 2000-2009 Size (Extent): 24 cubic ft.

Scope and Content: Materials in this series consist mainly of budget materials and subject files

created by the Fiscal Operations unit.

Description	Date	Extent
Administrative/Subject Files	2003-2009	17 cubic feet
Budget	2000	2 cubic feet
Budget Plans	2005-2008	5 cubic feet

Series 22: Gracie Mansion

Date(s): 2004-2011 **Size (Extent):** 18 cubic ft.

Scope and Content: This series contains files for events held at Gracie Mansion during Mayor

Bloomberg's three-term tenure.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Event Files	2004-2011	18 cubic feet

Series 23: Deputy Mayor for Health and Human Services

Date(s): 2005-2013 Size (Extent): 4 cubic ft.

Scope and Content: The Deputy Mayor for Health and Human Services is in charge of coordinating transformation efforts across the City's public health and healthcare system. The deputy mayor is also charged with expanding access to social services, and ensuring that agencies serving the City's most vulnerable populations are run compassionately, equitably, and effectively. This series includes correspondence and agency files.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Agency Files	2005-2013	1 cubic feet
Correspondence	2007-2013	3 cubic feet

Series 24: Office of Health Insurance Access

Date(s): 2003-2005 Size (Extent): 1 cubic ft.

Scope and Content: This series contains administrative subject files and expense sheets.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Administrative Subject Files/Expenses	2003-2005	1 cubic feet

Series 25: Office of Immigrant Affairs

Date(s): 2000-2009 Size (Extent): 10 cubic ft. **Scope and Content:** This series contains administrative files and policy analysis. **Arrangement:** This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Administrative Files	2000-2009	7 cubic feet
Policy Analysis	2000-2009	3 cubic feet

Series 26: Office of Intergovernmental Affairs

Date(s): 2000-2006 Size (Extent): 9 cubic ft.

Scope and Content: This series is made up of administrative subject files. **Arrangement:** This series is unprocessed with no discernible arrangement.

Description	Dates	Extent
Administrative Subject Files	2000-2006	9 cubic feet

Series 27: Deputy Mayor for Legal Affairs

Date(s): 2001-2013 **Size (Extent):** 58 cubic ft.

Scope and Content: This series contains correspondence, general data files and project and issues files. The bulk of the material was produced by Deputy Mayor Carol A. Robles-Roman,

one of Mayor Bloomberg's longest serving deputy mayors.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Projects/Issues	2001-2013	35 cubic feet
Correspondence	2002-2006	8 cubic feet
General Data	2001-2010	15 cubic feet

Series 28: New York City Commission on Women's Issues

Date(s): 1963-2011 **Size (Extent):** 99 cubic ft.

Scope and Content: The NYC Commission on Women's Issues is an advisory board to the Mayor of the City of New York on matters impacting the lives of women. To that end, this series contains project files, correspondence and general subject files.

Description	Date	Extent
Chronological Files	1975-2003	16 cubic feet
General Files	1963-2011	19 cubic feet
Project Files	1975-2010	64 cubic feet

Series 29: Deputy Mayor for Operations

Date(s): 2001-2013

Size (Extent): 111 cubic ft.

Scope and Content: The Deputy Mayor for Operations is responsible for overseeing all operating agencies of the City of New York and the delivery of public services. The deputy mayor serves as the mayor's chief liaison with elected officials. Materials in this series are made up of correspondence, bullpen files and projects and issues all generated in the daily workings of the Deputy Mayor for Operations. Papers include those of deputy mayors Mark V. Shaw, Edward Skyler, Stephen Goldsmith and Cas Holloway.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Bullpen Files	2002-2013	26 cubic feet
Correspondence	2002-2010	6 cubic feet
Projects/Issues	2001-2013	79 cubic feet

Series 30: Office of Operations

Date(s): 1997-2006 **Size (Extent):** 33 cubic ft.

Scope and Content: The Office of Operations is responsible for managing and coordinating multiagency programs and initiatives and uses data to help the City make informed policy decisions and strategic, targeted investments. This series contains correspondence of the director, technology and environmental service files as well as management reports and reports from Project Scorecard.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Correspondence	1997-2000	3 cubic feet
Director's Correspondence	2002-2006	1 cubic feet
Environmental Services Subject Files	2004-2006	1 cubic feet
Info Tech Management	1995-1996	3 cubic feet
Mayor's Management Report	1994-1998	3 cubic feet
Project Scorecard - Reports	1982-2002	22 cubic feet

Series 31: Mayor's Office for People with Disabilities

Date(s): 1994-2005 **Size (Extent):** 38 cubic ft.

Scope and Content: This office acts as the liaison between New York City government and the disability community. In partnership with all City offices and agencies, the Mayor's Office for People with Disabilities consistently ensures that the rights and concerns of the disability community are included in all City initiatives and that City programs and policies address the

needs of people with disabilities. This series contains subject files dating back to prior mayoral administrations.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Subject Files	1994-2005	38 cubic feet

Series 32: Mayor's Office for Planning and Development

Date(s): 2001-2009 Size (Extent): 33 cubic ft.

Scope and Content: This series contains architectural plans for various projects. **Arrangement:** This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Architectural Plans	2001-2009	33 cubic feet

Series 33: Office of the Press Secretary

Date(s): 2002-2013 Size (Extent): 7 cubic ft.

Scope and Content: This office serves as a liaison with the news media and the public information office of the various mayoral agencies. This office also oversees the photography, research and speechwriting units of the Office of the Mayor. This series contains subject files, data files and mayoral reports.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Administrative Subject Files	2002-2013	3 cubic feet
General Data	2002-2003	2 cubic feet
Mayoral Reports	2002-2013	2 cubic feet

Series 34: Office of Scheduling

Date(s): 2002-2007 Size (Extent): 18 cubic ft.

Scope and Content: This series contains the numerous scheduling files held by the Office of the

Mayor for daily schedules, invitations, regrets and back-up information. **Arrangement:** This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Scheduling Files	2002-2007	18 cubic feet

Series 35: Senior Advisor to the Mayor

Date(s): 2001-2004 Size (Extent): 8 cubic ft.

Scope and Content: The Office of the Senior Advisor to the Mayor oversees the mayor's scheduling and advance offices, as well as advising the mayor on community outreach and other city initiatives. Vincent La Padula served from 2002-2004, Shea Fink served as Senior Advisor from 2004-2013. The papers in this series contain project files, agency and general data files covering the tenue of Vincent La Padula.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Agency Files	2002-2004	2 cubic feet
General Data	2002-2004	2 cubic feet
Projects/Issues	2001-2004	4 cubic feet

Series 36: Special Projects and Community Events

Date(s): 1994-2010 **Size (Extent):** 89 cubic ft.

Scope and Content: This office manages, organizes and directs all public ceremonies, celebrations, receptions and similar affairs held under city auspices by order of the Mayor. The office also coordinates the numerous activities of various city agencies and departments regarding the planning and implementation of special events. To that end, this series contains detailed files of the Reception Committee events.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Reception Committee Event Files	1994-2010	89 cubic feet

Series 37: Transition Files

Date(s): 2001-2002 **Size (Extent):** 16 cubic ft.

Scope and Content: These files serve to show what is needed and goes into a mayoral transition to a new administration. Details include material on each unit from the Giuliani

Administration, visions and goals for the future as well as personnel needed. **Arrangement:** This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Binders	2001	16 cubic feet

Series 38: Mayor's Office for Veteran Affairs

Date(s): 1999-2013

Size (Extent): 53 cubic ft.

Scope and Content: This office coordinates activities between the City of New York and the numerous veteran organization operating throughout the five boroughs. The director of the office also acts as liaison to the military. The office informs and helps military members in matters to do with health, education, rehabilitation and employment. These papers include correspondence, project and issue files and chronological subject files.

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Chronological Files	1999-2011	6 cubic feet
Correspondence	2007-2013	29 cubic feet
Projects/Issues	2002-2013	18 cubic feet

Series 39: Voluntary Action Center

Date(s): 1970-2009 **Size (Extent):** 38 cubic ft.

Scope and Content: Established by Mayoral Order in 1966, this office acts as a clearinghouse for the referral and recruitment of volunteers and provides professional consultation for the development and administration of volunteer programs. This series contains mayoral reports, correspondence, agency files information on the NYC Voluntary Action Corp,

Arrangement: This series is unprocessed with no discernible arrangement.

Description	Date	Extent
Agency Files	1970-2004	7 cubic feet
Bi-Weekly Mayoral Reports	1999-2000	3 cubic feet
Correspondence	1991-2001	1 cubic feet
NYC Voluntary Action Corp. Information	2002-2005	3 cubic feet
Old Agency Files	1983-2002	20 cubic feet
Special Events and Projects	2007-2009	4 cubic feet

Series 40: Local Laws

Date(s): 2002-2013

Size (Extent): 17 cubic feet

Scope and Content: This series constitutes all the Local Laws passed during the three

administrations of Mayor Bloomberg.

Arrangement: This series is arranged chronologically.

Series 41: Mayor Bloomberg's Calendars

Date(s): 2002-2013 Size (Extent): TBD **Scope and Content:** The calendars of Mayor Bloomberg show his day-to-day activities, meetings and events he attended. Information contained includes the names and addresses of people he met with and locations where he was present for events. Private and personal events have been redacted for privacy issues.

Arrangement: This series is arranged chronologically.

Access: The calendars have been digitized. Please contact <u>research@records.nyc.gov</u> for information regarding access.

Series 42: Digital Photographs

Date(s): 2002-2013 Size (Extent): TBD Scope and Content: Arrangement:

Name	Contents	Inclusive Dates	Notes
MRB-D1	Photographs (1)	2002-2007	Box 1 of 4
MRB-D2	Photographs (2)	2008-2009 January-July	Box 1 of 4
MRB-D3	Photographs (3)	2009 August-2010 July	Box 1 of 4
MRB-D4	Photographs (4)	2010 August-2011	Box 1 of 4
MRB-D5	Photographs (5)	2012	Box 1 of 4
MRB-D6	Photographs (6)	2013	Box 1 of 4
MRB-DROBO	Mayor Bloomberg photographs	2002-2003	

Series 43: Email Date(s): 2002-2013 Size (Extent): TBD

Scope and Content: This series includes the email of Michael R. Bloomberg during his administration as Mayor of the City of New York, 2002-2013. It also includes the email of key staff in the Bloomberg Administration. During his years in office, Mayor Bloomberg used two email accounts to conduct City business—his bloomberg.net email (used by Bloomberg LP employees) and his bloomberg.cityhall.nyc.gov email (used by New York City, Office of the Mayor staff).

Arrangement: This series is arranged into two subseries.

Access: Please contact records.nyc.gov for information regarding access to the email archives. There is an inventory of the bloomberg.net email that researchers can review. The cityhall.nyc.gov email archives are currently being processed and will be accessible to researchers in 2020 (exact date TB).

Subseries A. Mayor Michael Bloomberg bloomberg.net email

Date(s): 2002-2013 Size (Extent): TBD **Scope and Content:** Consists of 268,284 e-mails and 276,486 attachments for a total of 544,770 items. An item is either an attachment or its parent email (there are an additional 3,764 items which are not designated as either emails or attachments, and whose associated files (.txt or .tiff) contain only the text, "NO DATA TO TIFF").

Arrangement:

Subseries B.: Mayor Michael Bloomberg and staff cityhall.nyc.gov email

Date(s): 2002-2013 Size (Extent): TBD

Scope and Content: Included are the cityhall.nyc.gov email archives of Mayor Bloomberg and

the key Bloomberg Administration staff. See list below.

Arrangement:

Anderson, James	Communication Director
Bautista, Eddie	Director, Office of City Legislative Affairs
Bloomberg, Michael R.	Mayor
Collins, Briana	Executive Director, Commission of Women's Issues
Crowell, Anthony W.	Counselor to the Mayor
Cutler, Nancy	Director, Special Projects and Community Events
Daly, William	Director, New York City Federal Affairs Office
Feinblatt, John	Criminal Justice Coordinator
Fink, Shea	Senior Advisor
Fuchs, Anne Sutherland	Chair, Commission of Women's Issues
Gibbs, Linda L.	Deputy Mayor for Health and Human Services
Harris, Patricia E.	First Deputy Mayor
Hyman, Shari C.	Director, Office of Special Enforcement

Jimenez, Yolanda B.	Commissioner, Combat Domestic Violence
Kay, Jeffrey A.	Director, Office of Operations
Korn, Evan	Executive Director, Event Coordination and Management
Leventhal, Nathan	Chair, Office of Appointments
Lieber, Robert C.	Deputy Mayor for Economic Development
Linares, Guillermo	Commissioner, Office of Immigrant Affairs
Loeser, Stu	Press Secretary
Mihaltses, Haeda B.	Director, Office of Intergovernmental Affairs
Newman, Roger	Commissioner, Office of Veteran's Affairs
Parvizi, Nazli	Commissioner
Robles-Roman, Carol A.	Deputy Mayor for Legal Affairs and Counsel to the Mayor
Sapolin, Matthew P.	Commissioner, Office of Disabled People
Sheekey, Kevin	Deputy Mayor for Government Affairs
Sheekey, Megan	President, Fund to Advance
Simpson, Marla G.	Director, Contract Services
Skyler, Edward	Deputy Mayor of Operations
Snyder, Jackie	Executive Director
Tassi, Anthony	Director, Adult Education
Tiven, Marjorie B.	Commissioner, Commission for the United Nations, Consular Corps, and Protocol
Walcott, Dennis M.	Deputy Mayor for Education and Community Development

Winters, Andrew	Director, Capital Project Development

Series 44: Born Digital and Digitized Material

Date(s): 2002-2013

Size (Extent): 81 terabytes of born digital/digitized assets. Note: The number of terabytes reflects the capacity of a given drive, tape, or CD-ROM that the digital assets are stored on.

Scope and Content:

Arrangement:

Records Stored on Hard Drives

Name	Contents	Inclusive Dates	Notes
D-5803	Security Camera Footage of US Airways Flight 1549 landing in the Hudson River	2009 January 15	Box 1 of 4
MRB-D7	Video Files	undated	Box 1 of 4
MRB-D8	Unidentified	undated	
MRB-D9	Unidentified	undated	
MRB-D16	Administration emails, sent from Willkie Farr & Gallagher LLP; label affixed - "XUSB_500GB_0716171502"	undated	Confidential. Box 2 of 4
MRB-D10	Bloomberg ESI (2014-022695), Copy of Drive: DT009376; Files1, Files02, Files2, Files5	undated	Box 3 and 4
MRB-D11	Bloomberg ESI (2014-022695), Copy of Drive: DT009440; Files01, Files6, PF01	undated	Box 3 and 4
MRB-D12	Bloomberg ESI (2014-022695), Copy of Drive: DT009449; Files3, Files4, FS01-H, FS01-P	undated	Box 4 of 4
MRB-D13	Bloomberg ESI (2014-022695), Copy of Drive: DT009371; FPS02	undated	Box 4 of 4
MRB-D14	Bloomberg ESI (2014-022695), Copy of Drives: USB Drives included with DT009371; FPS02 USBs	undated	Box 4 of 4
MRB-D15	"Source" [otherwise unidentified]	undated	Box 4 of 4

Records Stored on Tape

Name	Contents	Notes
MRB-T1	November 2013 Tapes. Exchange	Box 2 of 4, TeraPack 1 [s/n TU08302]
MRB-T2	November 2013 Tapes, Gold Data (1)	Box 2 of 4, TeraPack 1 [s/n TU08302]
MRB-T3	November 2013 Tapes, Gold Data (2)	Box 2 of 4, TeraPack 1 [s/n TU08302]
MRB-T4	November 2013 Tapes, Gold Data (3)	Box 2 of 4, TeraPack 1 [s/n TU08302]
MRB-T5	November 2013 Tapes, Gold Data (4)	Box 2 of 4, TeraPack 1 [s/n TU08302]
MRB-T6	November 2013 Tapes, Gold Data (5)	Box 2 of 4, TeraPack 1 [s/n TU08302]
MRB-T7	November 2013 Tapes, Gold Data (6)	Box 2 of 4, TeraPack 1 [s/n TU08302]
MRB-T8	October 2013 Tapes, Exchange Offsite	Box 2 of 4, TeraPack 2 [s/n TU08385]

Name	Contents	Notes
MRB-T9	October 2013 Tapes, Monthly Offsite (1)	Box 2 of 4, TeraPack 2 [s/n TU08385]
MRB-T10	October 2013 Tapes, Monthly Offsite (2)	Box 2 of 4, TeraPack 2 [s/n TU08385]
MRB-T11	October 2013 Tapes, Monthly Offsite (3)	Box 2 of 4, TeraPack 2 [s/n TU08385]
MRB-T12	October 2013 Tapes, Monthly Offsite (4)	Box 2 of 4, TeraPack 2 [s/n TU08385]
MRB-T13	October 2013 Tapes, Monthly Offsite (5)	Box 2 of 4, TeraPack 2 [s/n TU08385]
MRB-T14	October 2013 Tapes, Monthly Offsite (6)	Box 2 of 4, TeraPack 2 [s/n TU08385]
MRB-T15	December 2013 Tape, Exchange Offsite	Box 2 of 4
MRB-T16	November 2013 Tapes, Gold Data (7)	Box 2 of 4, TeraPack 1 [s/n TU08302]

Records Stored on CD-ROMS

Name	Contents
MRB-CD1	Bloomberg ESI - Non-Records, PST, NYC Law Department (1)
MRB-CD2	Bloomberg ESI - Non-Records, PST, NYC Law Department (2)
MRB-CD3	Bloomberg ESI - For Review, PST, NYC Law Department
MRB-CD4	Bloomberg ESI - 2002 folder, FOIL - Inter/Intra-agency (OP Private), NYC Law Department
MRB-CD5	Bloomberg ESI - 2002 folder, Private - Law Enforcement, Encrypted, NYC Law Department
MRB-CD6	Bloomberg ESI - 2002 folder, FOIL - Privacy, NYC Law Department
MRB-CD7	Bloomberg ESI - 2002 folder, FOIL - Social services law clients, NYC Law Department
MRB-CD8	Bloomberg ESI - 2002 Folder, Responsive [emails in connection with City business and not subject to any privilege or exemptions], NYC Law Department
MRB-CD9	Bloomberg ESI - 2002 folder, NOT responsive - non received, NYC Law Department
MRB-CD10	Bloomberg ESI - 2003 folder, Responsive, NYC Law Department

Series 45: Audiovisual

Date(s): 2002-2013

Size (Extent): TBD [327 cubic feet of audiovisual materials]

Scope and Content: The Municipal Archives holds a large number of video and audio tapes for the Mayor Bloomberg Administration. The box list is attached to this finding aid. The audio and video tapes include all press and public events attended or held by Mayor Bloomberg including mayoral announcements, speeches, question and answers at public forums. The series also contains Mayor Bloomberg on his radio show and episodes of Crosswalks NYC. There are approximately 120 cubic feet of audio and video tapes.

Arrangement: