

1/28/80

p 233-4

DECEMBER 28, 1979

AWARDING OF HEAT-RELATED CONTRACTS FOR THE  
IN-REM PROPERTY MANAGEMENT PROGRAM UNDER  
PUBLIC EMERGENCY CONDITIONS AND IN SPECIAL CASES

By the power vested in me as Mayor of the City of New York, it is hereby ordered:

Section 1. Section 1 of Executive Order No. 2, dated January 21, 1970 is hereby amended by adding thereto a new subsection, to be subsection (f) to read as follows:

"(f) Special Provisions for Emergency Heat-Related Work on In-Rem Buildings Performed For the In-Rem Property Management Programs of the Department of Housing Preservation and Development.

With respect to work on In-Rem buildings which must be performed immediately in order to provide heat to tenants of such buildings thereby correcting an emergency situation which is dangerous to human life and safety and detrimental to health, the Department of Housing Preservation and Development or any successor agency shall adopt a plan for the letting of such emergency contracts to contractors appearing on a list of approved contractors. The plan and any amendment thereto shall provide as follows:

1. A brief description of the nature of the emergency situation, including the reason that it must be dealt with as an emergency and a statement that departmental forces are inadequate to correct the situation;
2. The solicitation by the Department of proposals from contractors for the furnishing of required services on a time and material basis;
3. The review of such proposals by the Department which shall then submit a list of recommended contractors to the Comptroller for approval and upon his approval establish a List of Approved Contractors;
4. The awarding of contracts each involving an expenditure of not more than \$5,000 in specific heat-related emergency situations where a dangerous condition exists which requires immediate correction, in a manner set forth in the plan, to contractors whose names appear on the List of Approved Contractors; and

5. The awarding of contracts involving an expenditure of not more than \$2,000 in a manner set forth in the plan shall require the written approval of the Director of the Bureau of Maintenance Operations of the Division of In-Rem Property Management; the awarding of contracts involving an expenditure in excess of \$2,000 but not more than \$4,000 in a manner set forth in the plan shall require the written approval of the Assistant Commissioner of the Division of In-Rem Property Management; the awarding of contracts involving an expenditure in excess of \$4,000 but not more than \$5,000 in a manner set forth in the plan shall require the written approval of the Deputy Commissioner of the Office of Property Management; provided that, in the event any person with the power of approval under this paragraph shall be absent or otherwise unavailable, approval may be given by any person named above on a higher level or by the Commissioner of the Department of Housing Preservation and Development.

Contracts involving an expenditure of not more than \$5,000 may be awarded between the date

§ 2. This Executive Order shall take effect immediately and expire on March 31, 1980.



EDWARD I. KOCH  
MAYOR