



THE CITY OF NEW YORK  
OFFICE OF THE MAYOR  
NEW YORK, N.Y. 10007

**EXECUTIVE ORDER NO. 63**

December <sup>30</sup>, 1993

Amendment of Executive Order No. 30 (October 2, 1991)

**INTERAGENCY TASK FORCE ON SMALL BUSINESS**

**AND**

**THE SMALL BUSINESS ADVISORY BOARD**

**WHEREAS**, the economic well-being of New York City is dependent, in part, upon the City's ability to respond to the needs of its businesses and industries; and

**WHEREAS**, representatives of City agencies involved in the regulation of and delivery of municipal services to small businesses must be able to communicate quickly and effectively with one another in order to ensure productive interaction between the City and the small business community; and

**WHEREAS**, the economic vitality of the City's small business community is dependent, in part, on the ability of the private sector to communicate with the public sector on ways to improve the economic vitality of the City's small business community;

**NOW THEREFORE**, by the power vested in me as Mayor of the City of New York, it is hereby ordered that Executive Order No. 30 of October 2, 1991, is amended to read as follows:

Section 1. Creation of Task Force. There is hereby established within the office of the Deputy Mayor for Finance and Economic Development an Interagency Task Force on Small Business ("Task Force").

§ 2. Functions of Task Force. The functions and duties of the Task Force shall include:

- a. evaluating agency procedures and operations where these may affect segments of New York City's small business community;
- b. reviewing relevant City rules and procedures and making recommendations for changes therein designed to promote and foster the growth of small businesses in the City;
- c. subject to approval of the Mayor and the Deputy Mayor for Finance and Economic Development, making determinations with respect to issues confronting the City which, in the estimation of Task Force participants, may have a significant impact on the small business community; and
- d. undertaking other activities and measures as directed by the Deputy Mayor for Finance and Economic Development to ensure productive interaction between the City and the small business community.

§ 3. Membership.

a. The following City agencies shall participate in the Task Force: Department of Buildings; Department of Business Services; Department of City Planning; Department of Consumer Affairs; Department of Employment; Department of Environmental Protection; Department of Finance; Fire Department; Department of General Services; Department of Health; Law Department; Police Department; Department of Sanitation; Department of Telecommunications and Energy; Department of Transportation; the Economic Policy and Marketing Group; and such other City agencies as the Deputy Mayor for Finance and Economic Development may hereinafter designate. In addition, the Deputy Mayor for Finance and Economic Development shall direct the New York City Economic Development Corporation to participate in the Task Force.

b. The head of each participating entity shall designate a deputy commissioner or a senior official occupying a comparable position to serve on the Task Force. The Mayor, the Deputy Mayor for Finance and Economic Development and the Commissioner of the Department of Business Services shall be notified of such designation within two weeks of the date of this order.

§ 4. Coordination. The Deputy Mayor for Finance and Economic Development or his or her designee shall serve as chairperson of the Task Force and shall coordinate and supervise its activities.

§ 5. Creation of Mayor's Small Business Advisory Board. There is hereby established the Mayor's Small Business Advisory Board (the "Advisory Board") to advise the Mayor and Deputy Mayor for Finance and Economic Development on matters relating to the

small business community. The Deputy Mayor for Finance and Economic Development or his or her designee shall coordinate and supervise the activities of the Advisory Board.

§ 6. Functions of Advisory Board. The functions and duties of the Advisory Board shall be limited to:

a. evaluating the regulatory procedures and operations of City agencies that affect New York City's small business community;

b. making recommendations to the Department of Business Services and the Task Force with respect to the City agency rules designed to promote and foster the growth of small businesses in the City;


c. making recommendations to the Department of Business Services and the Task Force with respect to issues which have a significant impact on the small business community; and

d. undertaking other activities and measures to enhance cooperation between the City and the small business community as directed by the Deputy Mayor for Finance and Economic Development.

§ 7. Membership. Members of the Advisory Board shall be selected by the Commissioner of Business Services upon consultation with the Deputy Mayor for Finance and Economic Development. The Advisory Board shall consist of small business owners, including those persons, firms, corporations, or other enterprises which operate small businesses; industry, merchants, and trade associations; and other organizations which represent small businesses in the City. There shall be at least twenty-five and no more than fifty members on the Advisory Board. Advisory Board members shall serve for a term set by the Deputy Mayor for Finance and Economic Development.

§ 8. Executive Order No. 30, dated October 2, 1991, is repealed.

§ 9. Effective Date. This Order shall take effect immediately.

  
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DAVID N. DINKINS  
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